

**MEETING
MINUTES
AUGUST
2013**

**REGULAR
MEETING**

Borough of West Wildwood

"Small town Charm on the Back Bay"

AGENDA **REGULAR MEETING – AUGUST 2, 2013** **7:00 PM ACTION MEETING**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS REGULAR MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL MEETING NOTICE RESOLUTION NO. 2012-106 ADOPTED ON DECEMBER 7, 2012. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

ROLL CALL:

APPROVAL OF MINUTES:

July 5, 2013 Regular Meeting
July 29, 2013 Workshop Meeting

CERTIFICATE OF DETERMINATION AND AWARD BY CFO REGARDING SALE OF BONDS

RESOLUTIONS:

NUMBERS:

2013-081 – AUTHORIZING A MEMORANDUM OF UNDERSTANDING AGREEMENT BETWEEN THE NJOEM AND THE BOROUGH OF WEST WILDWOOD

2013-082 – AUTHORIZING THE REFUND OF OVERPAYMENT OF PROPERTY TAX AND UTILITY PAYMENTS

2013-083 – AUTHORIZING THE APPOINTMENT OF FIRE-POLICE FOR THE BOROUGH OF WEST WILDWOOD

2013-084 – AUTHORIZING PURCHASES WITH VENDORS WHO ARE UNDER CURRENT N.J. STATE CONTRACTS

2013-085 – AUTHORIZING THE APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE POPLAR AVENUE ROADWAY RECONSTRUCTION PROJECT HEREBY IDENTIFIED AS MA-2014-WEST WILDWOOD BOROUGH-00036

Borough of West Wildwood

"Small town Charm on the Back Bay"

APPROVAL TO PAY BILLS

REPORTS FROM OFFICIALS

Open to the Floor for Public Comment:

ADJOURNMENT

**Donna L. Frederick
Acting Municipal Clerk**

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
REGULAR MEETING
AUGUST 2, 2013
7:00PM – ACTION MEETING

MINUTES:

Mayor Fox called the meeting to order, read the OPMA statement and led the Pledge of Allegiance

ROLL CALL:

Comm. Golden
Comm. Maxwell
Mayor Fox
Solicitor Cafiero
Acting Municipal Clerk Donna L. Frederick

APPROVAL OF MINUTES OF PREVIOUS MEETINGS AS PRESENTED:

July 5, 2013 Regular Meeting
July 29, 2013 Workshop Meeting

Clerk presented the Certificate of Determination and Award by the CFO regarding the sale of the bonds to the Commissioners.

RESOLUTIONS: READ BY NUMBER & TITLE

AMC Frederick gave a brief detail of each resolution for the public to understand:

2013-081 – AUTHORIZING A MEMORANDUM OF UNDERSTANDING AGREEMENT BETWEEN THE NEW JERSEY OFFICE OF EMERGENCY MANAGEMENT AND THE BOROUGH OF WEST WILDWOOD

Motion by Comm. Maxwell, Seconded by Comm. Golden
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.
Resolution Adopted

2013-082 – AUTHORIZING THE REFUND OF OVERPAYMENT OF PROPERTY TAX AND UTILITY PAYMENTS

Motion by Comm. Maxwell, Seconded by Comm. Golden
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.
Resolution Adopted

2013-083 – AUTHORIZING THE APPOINTMENT OF FIRE-POLICE FOR THE BOROUGH OF WEST WILDWOOD

Motion by Comm. Maxwell, Seconded by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted

2013-084 – AUTHORIZING PURCHASES WITH VENDORS WHO ARE UNDER CURRENT N.J. STATE CONTRACTS

Motion by Comm. Maxwell, Seconded by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted

2013-085 – AUTHORIZING THE APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE POPLAR AVENUE ROADWAY RECONSTRUCTION PROJECT HEREBY IDENTIFIED AS MA-2014-WEST WILDWOOD BOROUGH-00036

Motion by Comm. Maxwell, Seconded by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted

APPROVAL TO PAY BILLS WHEN PROPERLY SIGNED AND ENDORSED:

Motion by Comm. Maxwell, Seconded by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Motion Carried for approval of payment of bills as presented

REPORTS FROM OFFICIALS:

Mayor Fox gave the activity report for the Police Department (copy attached).

Comm. Maxwell gave the report for the West Wildwood Vol. Fire Company from May thru July 31 (copy attached).

Comm. Golden gave the activity report for the Public Works Department (copy attached). Also reported that the 26th St. sewer pumping station had additional repairs.

A Member of the Cape Harmonaires made an announcement that on August 24 the Cape Harmonaires will be performing a free concert at the Neptune Avenue Park at 7:00pm, please inform the residents.

Mayor Fox opened up the meeting to the floor for public comment.

MAUREEN SMITH, 30 Venice Avenue, made an announcement reminder of the meet and greet with the WWFC for Saturday, August 10, 2013. The ladies auxiliary do a bake sale that day, all the proceeds support the WWFCA, if anyone wishes to donate any baked goods please contact her.

MICHAEL SEES, of N.J. Hope and Healing, made an announcement that they are still in the area for anyone who may need support; they are currently available weekly at the North Wildwood Rec. Center on Tuesdays at 6:00pm.

JIM PERLOFF, 655 N. Drive, Asked if there is any word on the flood mitigation for Neptune Avenue at the Fire Dept.

Mayor Fox has talked to the engineer and informed Mr. Perloff that the funds are approved in the bond.

MAUREEN SMITH, 30 Venice Avenue, asked if anything changed with the "V" zone. Mayor informed her that he has been in contact with the Governor's office and the information should be out in a week or so.

JIM PERLOFF, 655 N. Drive, questioned the elevation at 13 feet.

CORNELIUS MAXWELL, 541 W. Magnolia Avenue, inquired if the Borough received any grant money from FEMA. Administrator Chris Ridings that he has been in contact with FEMA they needed additional information, and that we probably will hear something in the fall, October. Mayor said that the Borough is listed as ninth worst hit in Cape May County.

FRANK STONE, 504 W. Magnolia Avenue, asked if the microphones were working, he can hear but if his wife was here she would have trouble.

Hearing no more comment from the public, Comm. Maxwell closed the meeting to the floor.

Acting Municipal Clerk administered the Oath of Office to Robert Feltwell and Ronald McGowan, Jr. as Fire/Police.

Motion to Adjourn:

Motion by Comm. Maxwell, Seconded by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Motion Carried.

Respectfully submitted



Donna L. Frederick, Acting Municipal Clerk

THESE MINUTES WERE APPROVED AT THE SEPTEMBER 6, 2013, REGULAR COMMISSION MEETING



MAYOR CHRISTOPHER J. FOX



COMMISSIONER SCOTT W. GOLDEN



COMMISSIONER CORNELIUS J. MAXWELL

CERTIFICATE OF DETERMINATION AND AWARD

I, Elaine Crowley, Acting Chief Financial Officer of the Borough of West Wildwood, in the County of Cape May, New Jersey (hereinafter referred to as the "Borough"), HEREBY CERTIFY as follows:

1. I hereby determine to issue the Bond Anticipation Note (the "Note") hereinafter described by virtue of the authority conferred upon me by the bond ordinances of the Borough referred to in the attached chart by reference to number, date of adoption and amount of bonds or notes authorized, such notes to be issued in the amounts indicated in the chart.

<u>TOTAL</u> <u>PRINCIPAL</u> <u>AMOUNT:</u>		<u>NUMBER</u>	<u>DENOMINATION</u>
\$1,458,976		2013-1	\$1,458,976
<u>DATE:</u>	07/26/13		
<u>MATURITY:</u>	07/25/14		
<u>INTEREST</u> <u>RATE PER</u> <u>ANNUM:</u>	1.50%, payable at maturity		
<u>CUSIP NO.:</u>	956874 CM1		
<u>PAYING</u> <u>AGENT:</u>	Borough of West Wildwood, New Jersey		

2. Pursuant to the authority so conferred upon me, I have awarded and sold the Note to Oppenheimer & Co., Inc., Philadelphia, Pennsylvania at the price of \$1,460,519.00, plus an amount equal to the interest on the Note accrued to the date of payment of the purchase price.

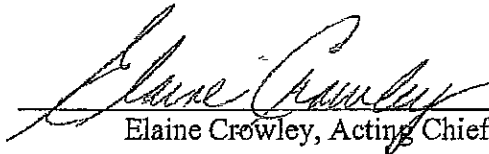
3. No bonds of the Borough have heretofore been issued pursuant to the bond ordinances referred to in Section 1 hereof, except as set forth in the attached chart.

4. The date of the first note or other obligation issued in anticipation of the issuance of the bonds that the Note is issued in anticipation of, whether or not now outstanding, is as stated in the attached chart.

5. No grants have been received, no paydowns have been made and no cancellations have been enacted that would reduce the debt authorization below the amount of notes outstanding under the bond ordinances described in the attached chart except as set forth therein.

6. No note or other obligation in anticipation of the issuance of bonds have heretofore been issued pursuant to the bond ordinances referred to in the attached chart and now remain outstanding and unpaid except as set forth in the attached chart.

IN WITNESS WHEREOF, I have hereunto set my hand as of July 26, 2013.


Elaine Crowley, Acting Chief Financial Officer

**BOROUGH OF WEST WILDWOOD,
IN THE COUNTY OF CAPE MAY, NEW JERSEY**

\$1,458,976 BOND ANTICIPATION NOTE

Dated: July 26, 2013

Maturing: July 25, 2014

Bond Ordinance Number	Description of Improvement And Date of Adoption of Bond Ordinance	Total Bond Authorization	Period of Usefulness	History of Other Obligations	New Money	Reimbursement Amount (Date of 1 st Expenditure)	Proceeds to be Used for Construction Purposes	Amount to Be Issued
512	Re-Adopting Bond Ordinance 512 (2011) Providing for Various Capital Improvements, finally adopted June 7, 2013.	\$988,726	12.88	N/A	\$988,726	\$0	\$988,726	\$988,726
522	Providing for Various Capital Improvements, finally adopted May 20, 2013.	\$470,250	5.93	N/A	\$470,250	\$0	\$13,065	\$470,250
TOTALS					\$1,458,976	\$0	\$1,001,791	\$1,458,976

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2012-081

**AUTHORIZING AN MEMORANDUM OF UNDERSTANDING (AGREEMENT) BETWEEN THE
NEW JERSEY OFFICE OF EMERGENCY MANAGEMENT (NJOEM)
AND THE BOROUGH OF WEST WILDWOOD**

WHEREAS, this Memorandum of Understanding (Agreement), made and entered into between the New Jersey Office of Emergency Management, hereinafter referred to as the "NJOEM", and the Borough of West Wildwood, officially domiciled at 701 W. Glenwood Avenue, West Wildwood, New Jersey, 08260, hereinafter referred to as the Subgrantee relating to application for grants under the Federal Emergency Management Agency (FEMA) Public Assistance and/or Hazard Mitigation programs for presidentially declared major disasters; and

WHEREAS, the NJOEM, on behalf of the State of New Jersey, is the Grantee receiving funding under the FEMA Public Assistance and/or Hazard Mitigation programs as authorized under the Stafford Act and has the fiduciary responsibility to ensure those funds are spent on eligible Subgrantee facilities and activities, and are properly reimbursed to the Subgrantee; and

WHEREAS, under current information provided, FEMA has determined that the Subgrantee is eligible to apply for an/or receive FEMA funding under the Public Assistance and/or Hazard Mitigation programs, subject to approval of a Project Worksheet for Public Assistance or application for a Hazard Mitigation grant;

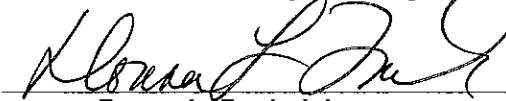
WHEREAS, this agreement is part of the application for Disaster Assistance and will become effective and binding upon approval of a Project Worksheet or Hazard Mitigation Gant and signature on behalf of NJOEM;

NOW, THEREFORE, BE IT RESOLVED that in consideration thereof, the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, do hereby authorize the Mayor to enter into the Memorandum of Understanding (Agreement) on behalf of the Borough with the NJOEM; and

BE IT FURTHER RESOLVED that an executed original copy of said agreement by both parties be attached to this resolution.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, Donna L. Frederick, Acting Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **August 2, 2013**.


Donna L. Frederick
Acting Municipal Clerk

Memorandum Of Understanding (MOU)

MEMORANDUM OF UNDERSTANDING BY and BETWEEN THE STATE OF NEW JERSEY AND THE BOROUGH OF WEST WILDWOOD

Responsibilities of the Subgrantee

The Subgrantee is primarily responsible for compliance with and agrees to obtain a working knowledge of the Stafford Act and all applicable FEMA regulations as provided in 44 CFR and FEMA policies that govern the Public Assistance and/or Hazard Mitigation programs and shall adhere to the application of the Stafford Act and those applicable regulations and policies and OMB Circulars A-87, A-102, A-110 and A-133 as a condition for the acceptance of and expenditure of said FEMA funding.

As a further condition for the acceptance of and expenditure of FEMA funding, the Subgrantee hereby agrees to follow all NJOEM guidelines, regulations and directives, to include but not be limited to the following:

*Use NJEMGrants.org, as applicable, to access forms and submit Requests For Reimbursement (RFR) and supporting documentation.

* Subgrantee agrees to promptly notify NJOEM and FEMA of any project that involves the following:

- Work taking place in floodplains or wetlands
- Work taking place in floodplains or wetlands
- Improved projects that increase the size or footprint of a facility (PA Program)
- Alternate projects (PA Program)

Memorandum Of Understanding (MOU)

- Relocated projects
- Hazard mitigation projects affecting floodplains or wetlands, such as culvert enlargements
- Any project that changes the function of a facility
- Work affecting facilities with historic significance

Such projects have the potential to be subject to additional FEMA review as they may trigger additional Federal compliance requirements in accordance with by the National Historic Preservation Act (NHPA), the National Environmental Policy Act (NEPA), Executive Order 11988 (Floodplain Management), Endangered Species Act (ESA) and other applicable Federal Laws.

- The Subgrantee shall assure that all project documents are made available to NJOEM, FEMA, Department of Homeland Security, Office of Inspector General (OIG) or to any other state or federal agency as determined by NJOEM, to include but not limited to: insurance policies, insurance proceeds received as a result of the disaster, and all other documentation substantiating eligible costs.
- All records, reports, documents and other material delivered or transmitted to NJOEM by the Subgrantee shall become the property of NJOEM.
- The Subgrantee shall obtain and maintain such types and extent of insurance as are reasonably available, adequate, and necessary to protect against future loss from similar hazards to the extent required under 44 CFR 206.250-206.253. This insurance must, at a minimum, be in the amount of the Federal grant award plus any non-Federal share.
- The Subgrantee is responsible for compliance with all federal and state laws, regulations and policies. The Subgrantee should pay particular attention to those regulations and policies whose non-compliance may make Subgrantee eligible for corrective action under the NJOEM. Those policies are listed in Exhibit B, attached to and made part of this MOU.
- The Subgrantee may be required to execute a separate subgrant agreement for Hazard Mitigation Grant Program projects in addition to this MOU.
- The Subgrantee agrees to monitor NJEMGrants.org for any changes in law, regulations, policy or procedure which affects the Subgrantee's grant requirements.
- The undersigned, as the appointed agent of the Subgrantee hereby declares that the individual(s) named herein as the Subgrantee's agent(s) are knowledgeable of the requirements outlined herein.

The Subgrantee hereby acknowledges that failure to adhere to all applicable state and federal law, regulations, policies and directives may result in suspension and/or termination of funding / reimbursements and/or all or part of the de-obligation of previously received funding.

Responsibilities of the NJOEM

- NJOEM agrees to maintain NJEMGrants.org subject to the availability of funding.
- NJOEM shall, through the Subgrantee's assigned Disaster Recovery Specialists, review Subgrantee's Request For Reimbursements, assist Subgrantee in correcting any deficiencies, and disburse reimbursement requests to the Subgrantee as timely as possible.
- NJOEM shall communicate to the Subgrantee, in a timely manner, any changes in law, regulations, policy or procedure which affects the Subgrantee's grant requirements through NJEMGrants.org, or appropriate alternate methods of communication.
- NJOEM shall provide technical assistance, advice on best practices and other education outreach programs to assist the Subgrantee in the formulation and management of its FEMA grants (see Disclaimer paragraph herein below).

Memorandum Of Understanding (MOU)

~~Term of Agreement~~

This MOU shall remain in full force and effect as long as the Subgrantee has outstanding FEMA grants that have not been closed out and/or the Subgrantee receives future FEMA funding, including the record retention period. Any changes in regulations, policies or procedures applicable to disaster funding shall constitute an amendment to this Agreement.

Results of De-Obligation

The Subgrantee acknowledges that all final actions by FEMA to de-obligate funding are the financial responsibility of the Subgrantee and said amounts de-obligated shall be remitted to NJOEM by the Subgrantee immediately upon demand or in accordance with NJOEM policy.

Limitation of Liability

The Subgrantee acknowledges that this MOU is intended for the benefit of the Grantee and the Subgrantee and does not confer any rights upon any third parties. Furthermore, the Subgrantee hereby agrees to hold harmless and indemnify Grantee from any actions or claims brought on behalf of any third parties to whom services or materials are provided or who provides services or materials under any project funded by the FEMA Public Assistance and/or Hazard Mitigation programs.

Disclaimer

In its capacity as the Grantee and state fiduciary of Federal Emergency Management Agency (FEMA), and other federal grant funds, the NJOEM provides technical assistance and education outreach programs to current and potential Subgrantees (collectively referred to as "Subgrantees") of the FEMA Public Assistance and/or Hazard Mitigation programs.

Technical assistance includes the application of specific knowledge to a specific situation in order to address a specific need and as such is not a legal opinion or an endorsement of the Subgrantee's grants management practice, Education outreach programs include general programmatic grants management guidance for a Subgrantee to use in administering its own grants management program. NJOEM does not render legal opinions to Subgrantees, but rather provides information intended to assist a Subgrantee prudently manage its own grants management program by employing effective methods and sound practices to manage FEMA grants.

Technical assistance and other grants management information provided by NJOEM and adopted by the Subgrantee, does not serve as NJOEM's endorsement of the Subgrantee's grants management practice and does not relieve the Subgrantee of the responsibility of assuring that its grants management practice is in compliance with applicable laws, regulations and policies as required by the FEMA Public Assistance and/or Hazard Mitigation programs.

The Subgrantee, by its decision to participate in the FEMA Public Assistance and/or Hazard Mitigation programs, bears the ultimate responsibility for ensuring compliance with all applicable state and federal

Memorandum Of Understanding (MOU)

laws, regulations and policies, and bears the ultimate consequences of any adverse decisions rendered by NJOEM, FEMA, or any other state and federal agencies with audit, regulatory, or enforcement authority. Throughout the grants management process, NJOEM, as the state fiduciary of this federal funding, reserves the right to demand that the Subgrantee comply with all applicable state and federal laws, regulations and policies, terminate reimbursements and take any and all other actions it deems appropriate to protect those funds for which it is responsible.

Discrimination Clause

The Subgrantee agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and the Americans with Disabilities Act of 1990.

The Subgrantee agrees not to discriminate in its employment practices, and will render services under this Agreement without regard to race, color, religion, sex, national origin, veteran status, political affiliation, or disabilities.

Any act of discrimination committed by the Subgrantee or failure to comply with these statutory obligations when applicable shall be grounds for termination of this Agreement.

Memorandum Of Understanding (MOU)

Notices

All notices and other communications pertaining to this Agreement shall be in electronic format and/or writing and shall be transmitted either by e-mail, personal hand-delivery (and receipted for) or deposited in the United States Mail, as certified mail, return receipt requested and postage prepaid, to the other party, addressed as follows:

New Jersey State Police
Recovery Bureau
PO Box 7068
West Trenton, NJ 08628
ATTN: Captain Patrick Callahan

Or

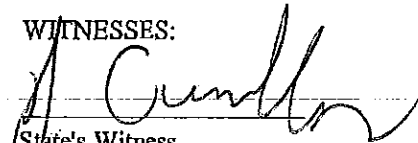
NJEMGrantsHelp@gw.njsp.org

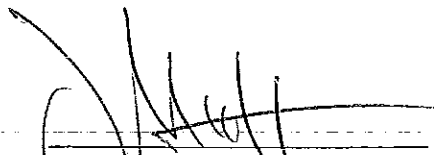
BOROUGH OF WEST WILDWOOD

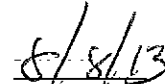
701 W. Glenwood Ave West Wildwood New jersey 08260

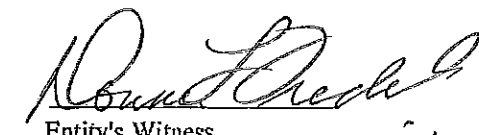
IN WITNESS WHEREOF, the parties have executed this Agreement on the day, month and year first written above.

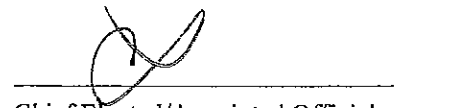
WITNESSES:


State's Witness
Name:


State Coordinating Officer
Name:
Title:
Telephone Number:


Date


Entity's Witness
Name: DONNA L. FREDERICK
ACTING MUNICIPAL CLERK


Chief Elected/Appointed Official
or Chief Executive Officer
Name: CHRISTOPHER J. FOX
Title: MAYOR
Telephone Number: 609-522-4845

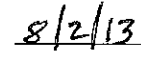

Date

Exhibit A

Designation of Applicant's Agent

Provide the information below for 1 primary and 2 alternate individuals that will be designated as agents.

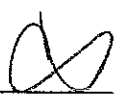
Primary Agent's Name: Christopher Ridings
Title: Borough Administrator
Telephone number: 609-522-4845
Email Address: cridings@westwildwood.org

Alternate Agent's Name: Francis Pellegrino
Title: OEM
Telephone number: 609-522-4845
Email Address: fpellegrino@westwildwood.org

Alternate Agent's Name: Donna Frederick
Title: Clerk
Telephone number: 609-522-4845
Email Address: dfrederick@westwildwood.org

I, Christopher Fox

as Chief Elected or Appointed Official of the Subgrantee am authorized to execute and file an Application for Public Assistance on behalf of the Subgrantee for the purpose of obtaining certain State and Federal financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended). The above named agents(s) is/are authorized to represent and act on behalf of the Subgrantee in all dealings with the State of New Jersey on all matters pertaining to the management of grants and disaster assistance received from FEMA as required by this MOU.



Chief Elected/Appointed Official or
Chief Executive Officer

Name: CHRISTOPHER J. FOX

Title: MAYOR

Telephone Number: 609-522-4845

8/2/13

Date

Exhibit B

POLICIES ELIGIBLE FOR CORRECTIVE ACTION

The policies below are examples of the policies eligible for corrective action by NJOEM. They are NOT inclusive of all actions which may be subject to corrective action.

Policy	Summary of Policy
Advances	Expenses related to Project Worksheets (PW) must be within the scope of the PW
Requests For Reimbursement (RFR)	RFRs must exceed \$2,500 per submission
Compliance	Subgrantees who receive grant funds greater than \$500,000 are required to comply with OMB Circular A-133 and proactively work with NJOEM to correct any deficiencies.
Federal Funding Accountability and Transparency Act (FFATA)	It is the responsibility of the Subgrantee to provide information as requested by NJOEM to comply with the Federal Funding Accountability and Transparency Act.
Document Retention	Subgrantee must maintain original documentation throughout the life of the PW and retain the documentation for a minimum period of three years after closeout (44 CFR 13.42)
Unused Funds	Subgrantee is responsible for identifying, in a timely manner, all funds not used after the completion of a project and upon identification to immediately return those funds to NJOEM (44 CFR 206.205 and NJOEM policy)
Return of De-Obligated Funds and Interest	Subgrantee is required to return all de-obligated funds to NJOEM within 60 calendar days of notice as well as remit any interest accrued on grant funds (44 CFR 13.21)
Fraud, Waste or Abuse	Initial findings by NJOEM indicating fraud, waste or abuse may have immediate impact on funding and be reported.
Quarterly Reporting	All completed and accurate quarterly reports are due within 15 days after the end of the quarter (44 CFR 206.204)
Procurement	All procurement must be in compliance with state and federal law and regulations to include taking affirmative steps to assure that minority firms, women's business enterprises and labor surplus area firms are used when possible (44 CFR 13.36)
Project Timelines	All projects are required to be completed within the milestones stated in the regulations. It is the responsibility of the Subgrantee to file a timely request for extension if so required (44 CFR 206.204)
Special Provisions	Subgrantees are required to comply with NEPA and NHPA
Insurance	Subgrantees shall comply with the obtain and maintain insurance requirements or obtain a waiver from the New Jersey Department of Banking and Insurance Commissioner (44 CFR 206.250-206.253)
Debarred and Suspended Contractors	Subgrantees shall not make any awards to debarred, suspended or otherwise ineligible contractors (44 CFR 13.36 (b) (8) and www.epls.gov)

Exhibit C

STATE OF NEW JERSEY W-9/QUESTIONNAIRE

THE STATE OF NEW JERSEY REQUIRES COMPLETION OF THE W-9/VENDOR QUESTIONNAIRE TO VERIFY/ESTABLISH YOUR NAME, ADDRESS, AND TAXPAYER ID ON STATE RECORDS. PLEASE REVIEW THE INFORMATION BELOW, CORRECT ERRORS, AND ANSWER THE QUESTIONS PER SPECIFIC INSTRUCTIONS. RETURN THE COMPLETED FORM TO THE STATE IN THE ENVELOPE PROVIDED AS SOON AS POSSIBLE.

IMPORTANT: YOU WILL NOT BE PAID BY THE STATE OF NEW JERSEY UNTIL THIS FORM IS COMPLETED, SIGNED, AND RETURNED TO THE STATE OF N.J. FOR ADDITIONAL INFORMATION CALL (609) 292-8124.

PART I.	REQUEST FOR TAXPAYER IDENTIFICATION NUMBER AND CERTIFICATION	Return completed form to:
D NAME/ADDRESS (REMIT TO:)	Enter your taxpayer identification number and indicate whether it is a social security or employer identification number by marking the appropriate box.	OMB VENDOR CONTROL PO BOX 221 TRENTON, N.J. 08625

Borough of West Wildwood
701 W. Glenwood Ave
West Wildwood New Jersey 08260

Make any corrections to the pre-printed data in the space provided below. Please type or print clearly.

4. Taxpayer Identification Number (Enter your correct TIN below ONLY if it differs from the # printed in the box.) (TIN) 21-6001353	MARK THE APPROPRIATE BOX: <input type="checkbox"/> SOCIAL SECURITY NUMBER <input checked="" type="checkbox"/> EMPLOYER IDENTIFICATION NUMBER
---	---

5. For Payees Exempt From Backup Withholding (Contact the IRS for instructions)	Requester's name and address (optional)
---	---

6. Certification: Under penalties of perjury, I certify that:

(1) The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me) AND

(2) I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding.

Certification Instructions: You must cross out item (2) above if you have been notified by the IRS that you are currently subject to backup withholding because of interest paid, mortgage payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN.

Please Sign Here	Signature >	Date > 8/2/13
------------------	-------------	---------------

PART II. VENDOR DATA STATE OF NEW JERSEY VENDOR INFORMATION QUESTIONNAIRE

1. Enter the code from the list below that best describes your business function:

<u>VENDORS</u>	<u>GOVERNMENTAL ENTITIES</u>	
HC = HEALTH CARE SERVICE (NON-STATE AGENCIES) VG = VENDORS WHO SELL OR MANUFACTURE GOODS VS = VENDORS WHO RENDER A SERVICE OR VENDORS WHO RECEIVE RENT PAYMENTS OT = OTHER MISCELLANEOUS VENDORS (Please Specify)	AC = AUTHORITY/COMMISSION CF = CONFIDENTIAL FUND CM = COUNTY/MUNICIPAL GOVT. CU = STATE COLLEGE/UNIVERSITY NJ EP = STATE EMPLOYEE FEDERAL FA = AGENCY	FD = FIRE DISTRICT PC = PETTY CASH SA = STATE AGENCY SD = SCHOOL DISTRICT WB = WELFARE BOARD

2. Enter Primary Contact Information Below.

PHONE (609) 522-4845 NAME: Elaine Crowley TITLE: CFO

IF YOU ARE A NJ STATE EMPLOYEE, NJ MANAGER OF A CONFIDENTIAL FUND OR A PETTY CASH FUND, DO NOT ANSWER THE BALANCE OF THE QUESTIONNAIRE.

3. What is the principal activity of your organization?

M = MANUFACTURING H = HEALTH RELATED SERVICE
 S = SERVICE G = GOVERNMENT O = OTHER (Please Specify)

4. Enter the code from the list below that best describes your organization:

C = CORPORATION I = INDIVIDUAL P = PARTNERSHIP
 A = ASSOCIATION J = JOINT O = OTHER (Please Specify) Municipal Govt

5. Enter your 4 digit County/Municipality Code for NJ Addresses ONLY (See reverse side for appropriate code.)

0513

IMPORTANT: ANSWER ALL QUESTIONS (Please Print or Type Clearly)

Exhibit C

• The U.S. grantor or other owner of a grantor trust and not the trust, and

• The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

Limited liability company (LLC). Check the "Limited liability company" box only and enter the appropriate code for the tax classification ("D" for disregarded entity, "C" for corporation, "P" for partnership) in the space provided.

For a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line.

For an LLC classified as a partnership or a corporation, enter the LLC's name on the "Name" line and any business, trade, or DBA name on the "Business name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

Note. You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the business name, sign, and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
 2. The United States or any of its agencies or instrumentalities,
 3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
 4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
 5. An international organization or any of its agencies or instrumentalities.
- Other payees that may be exempt from backup withholding include:
6. A corporation,
 7. A foreign central bank of issue,
 8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
 9. A futures commission merchant registered with the Commodity Futures Trading Commission,
 10. A real estate investment trust,
 11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
 12. A common trust fund operated by a bank under section 584(a),
 13. A financial institution,
 14. A middleman known in the investment community as a nominee or custodian, or
 15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 7

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(j), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS Individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting www.irs.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt payees, see *Exempt Payee* on page 2.

Signature requirements. Complete the certification as indicated in 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

Exhibit C

3. Real estate transactions. You must sign the certification. You may cross out Item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ³
5. Sole proprietorship or disregarded entity owned by an individual	The owner ⁴
For this type of account:	Give name and EIN of:
6. Disregarded entity not owned by an individual	The owner
7. A valid trust, estate, or pension trust	Legal entity ⁵
8. Corporate or LLC electing corporate status on Form 8832	The corporation
9. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
10. Partnership or multi-member LLC	The partnership
11. A broker or registered nominee	The broker or nominee
12. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity

¹List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

²Circle the minor's name and furnish the minor's SSN.

³You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

Call the IRS at 1-800-829-1040 if you think your identity has been used inappropriately for tax purposes.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS personal property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@uce.gov or contact them at www.consumer.gov/idtheft or 1-877-IDTHEFT(438-4338).

Visit the IRS website at www.irs.gov to learn more about identity theft and how to reduce your risk.

Exhibit D

OMB Approval No. 0348-0042

ASSURANCES — CONSTRUCTION PROGRAMS

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibit discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-285), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Exhibit D

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. §§ 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333) regarding labor standards for federally assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. § 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and preservation of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
19. Will comply with all applicable requirements of all other Federal laws, Executive Orders, regulations and policies governing this program.



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.610—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a

public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check if the State has elected to complete OJP Form 4061/7.

**DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address: Borough of West Wildwood
701 W. Glenwood Ave
West Wildwood NJ 08260

Borough of West Wildwood Hazard Mitigation Grant

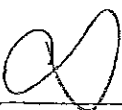
21-6001353

2. Application Number and/or Project Name

3. Grantee IRS/Vendor Number

Christopher Fox Mayor

4. Typed Name and Title of Authorized Representative



5. Signature

8/2/13

6. Date

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-082

**AUTHORIZING THE REFUND OF OVERPAYMENT OF PROPERTY TAX
AND UTILITY PAYMENTS**

WHEREAS, the property owners listed below tendered excess utility and real estate tax payments to the Borough of West Wildwood Utility and Tax Collector as indicated below; and


WHEREAS, the excess utility and tax payments need to be refunded.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Acting Chief Financial Officer is hereby authorized to make the following payments in the amount indicated; as follows:

OWNER	BLOCK	LOT	AMOUNT	TAX/SEWER
Kimmel, Michael J & Brank, Jennifer Refund to: Title Company of Jersey 1501 Tilton Rd Northfield, NJ 08225 Attn: Patricia Harris	117	5	\$77.21	Sewer

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regularly Scheduled Meeting** held on **August 2, 2013**.


Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-083

**AUTHORIZING THE APPOINTMENT OF FIRE-POLICE FOR THE BOROUGH
OF WEST WILDWOOD**

WHEREAS, pursuant to N.J.S.A. 15:8-4, any duly organized volunteer fire company may provide for the appointment of certain members to perform certain police duties at fire and fire drills, special events, or when requested by the Borough of West Wildwood, West Wildwood Vol. Fire Company, or the West Wildwood Police Department.

WHEREAS, the Borough of West Wildwood with the recommendation of the West Wildwood Vol. Fire Company have appointed the following individuals as Fire-Police.

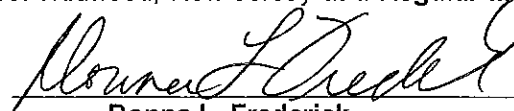
West Wildwood Vol. Fire Company
Robert Feltwell
Carl O' Hala
Ronald Mc Gowan Jr.

WHEREAS, the aforementioned persons have successfully completed the required training course and copies of the completion certificates are attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey that Robert Feltwell, Carl O'Hala and Ronald McGowan, Jr. are hereby appointed as Fire Police for the Borough of West Wildwood.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **August 2, 2013**.


Donna L. Frederick
Acting Municipal Clerk

*The County of Cape May, NJ
Fire Academy*

This certificate certifies that

Ronald G. McGowan

has successfully completed a specialized course of instruction in

NJ Fire/Police Training RIFP2 ~ 0307



Conrad Johnson

Conrad Johnson, Fire Marshal

3/23/13

Date

*The County of Cape May, NJ
Fire Academy*

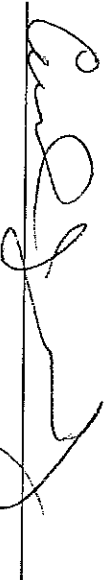
This certificate certifies that

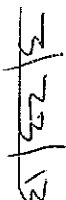
Robert W. Feltwell

has successfully completed a specialized course of instruction in

NJ Fire/Police Training R1FP2 ~ 0307




Conrad Johnson, Fire Marshal


Date

The County of Cape May, NJ Fire Academy

This certificate certifies that

CARL O'HALA

has successfully completed a specialized course of instruction in

NJ Fire/Police Training R1FP2 ~ 0307




Conrad Johnson, Fire Marshal

Date 3/23/13

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-084

**AUTHORIZING PURCHASES WITH VENDORS WHO ARE
UNDER CURRENT N.J. STATE CONTRACTS**

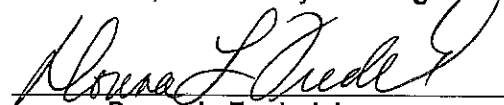
WHEREAS, the Borough of West Wildwood routinely purchase certain supplies and equipment; and

WHEREAS, certain vendors have been awarded State Contracts, through an open and competitive bidding process through the State of New Jersey and hold a valid State Contract which allows the Borough of West Wildwood to purchase from those vendors without going to bid, saving the taxpayers money.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Borough hereby authorizes purchases with vendors holding current State Contracts pursuant to the Laws of the State of New Jersey:

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **August 2, 2013**.



Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-085

AUTHORIZING THE APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE POPLAR AVENUE ROADWAY RECONSTRUCTION PROJECT HEREBY IDENTIFIED AS MA-2014-WEST WILDWOOD BOROUGH-00036

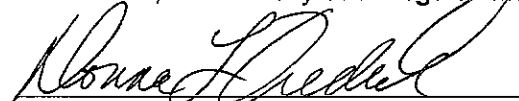
WHEREAS, the Board of Commissioners of the Borough of West Wildwood, formally approve the grant application for the New Jersey Department of Transportation Poplar Avenue Roadway Reconstruction Project.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2014-West Wildwood Borough-00036 to the New Jersey Department of Transportation on behalf of the Borough of West Wildwood.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of West Wildwood and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **August 2, 2013**.



Donna L. Frederick
Acting Municipal Clerk



Borough of West Wildwood
Police Department

701 W. Glenwood Ave., West Wildwood, NJ 08260
(609) 522-2396

ACTIVITY REPORT JULY 2013

1	911 Hang Up
3	Motor Vehicle Accidents
7	Reports of Animal Complaints
7	Arrests
3	Burglar Alarm Activations
5	Check the Well Beings
2	Reports of Criminal Mischief
1	Report of Disorderly Conduct
5	Fire Calls, (Turned Over to Fire Company)
9	Reports of General Complaints
4	Juvenile Problems
2	Landlord/Tenant Complaints
23	Local Ordinance Violations
1	Report of Lost/Found Property
6	Medical Assists
33	Motor Vehicle Stops (29 Warnings/4 Summonses)
5	Report of a Noise/Loud Party
2	Opened Doors/Secured
72	Parking Complaints
19	Police Assists to Residents
40	Property Checks
1	Report of Property Damage
3	Reports of Street Lights Out
3	Reports of Suspicious Activity
8	Reports of Suspicious Persons/Pedestrians
3	Reports of Suspicious Vehicles
5	Reports of Theft
1	Report of Trespassing
10	Reports of Unhitched Trailers
1	Reports of Unwanted Guests/Defiant Trespassing
4	Reports of Verbal Disputes

TOTAL CALLS FOR SERVICE 761

Note: This is an abridged documentation of each actual call for service.



West Wildwood Vol. Fire Company

PO Box 1160

West Wildwood, NJ 08260

(609) 729-4510



ACTIVITY REPORT

MAY 1, 2013 THROUGH JULY 31, 2013

Incidents

Structure Fire - 3

Fire Alarms/Smoke Detector - 6

EMS Assist - 1

Haz-Mat - 3

Marine - 2

Electrical Fire/Power lines - 6

TOTAL - 21

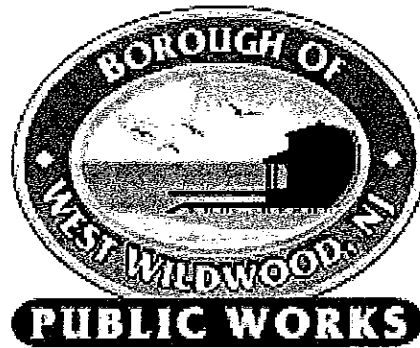
Training

App/Equip/PPE Checks - 3

Marine 21 - 3

Pump Operations - 3

TOTAL - 9



Activity Report JULY 2013

- 4 Work orders for maintenance of public works vehicles and equipment
- 1 Work orders for repairs to backhoe loader
- 2 Work orders for repairs public works vehicles
- 4 Work orders to clean Borough hall and remove trash and recycling
- 1 Work order to install a memorial bench Venice Ave park
- 4 Work orders for maintenance public safety vehicles
- 2 Work orders for beach cleaning
- 2 Work orders for maintenance of 26th ave. pumping station
- 4 Work orders for maintenance of flood pump south end of Neptune ave
- 4 Work orders to cut grass boro hall and boro parks
- 4 Work orders to clean up trash on borough streets
- 4 Work orders to empty doggi station containers at borough parks
- 1 Work order to scrape weeds along curb line and bulkhead 26th Ave

- 1 Work order to scrape weeds along curblin and sidewalks Glenwood Ave bridge
- 3 Work orders to pick up t.v.s with in boro
- 1 Work order to clean up weeds at the playground
- 6 Work orders for boro inspections of streets and parks
- 3 Work orders for maintenance of flood gates
- 4 Work orders to empty trash and recycling containers boro parks
- 1 Work order for repairs on Public Works building roof
- 4 Work orders to pick up yard waste through out the boro
- 2 Work orders for service public safety vehicles
- 2 Work orders to cut grass at public works yard
- 1 Work order to pick up shrink wrap at marinas
- 8 Work orders to patch pot holes with in the boro
- 1 Work order to install a new sprinkler head Neptune Ave park

July 2013

**TAX COLLECTOR'S REPORT
BOROUGH OF WEST WILDWOOD**

TO: Borough Commission

FROM: Terence Graff



DATE: July 2, 2013

The following represents the collection status of taxes as of

June 30, 2013

TAX ACCOUNTS	CURRENT MONTH	TO DATE
2012 Tax (Delinquent Taxes)	\$11,804.52	\$121,148.21
2013 Tax	\$241,054.41	\$1,795,352.10
Prepaid Tax Year 2014	\$15,346.57	\$15,346.57
Arrears/Bankruptcy		
Tax Title Liens (Mun)		\$72,485.38
Miscellaneous	\$3,239.75	\$39,233.68
Searches		
Cost & Interest	\$2,158.46	\$12,943.53
Tax Sale Premium		
Tax Sale - Water Due Wildwood		
Cost of Sale		
Sewer Rents (Delinquent)	\$2,104.85	\$25,022.91
Sewer Rents 2013	\$65,389.11	\$284,495.71
Prepaid Sewer Rents	\$819.61	\$1,638.46
Sewer Interest	\$627.47	\$4,314.98
Total	\$342,544.75	\$2,371,981.53

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 10221 to 10275
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/void	Ref Num
PO #	Item	Description				Contract	Ref Seq
10221	08/02/13	00103 ABS ELECTRIC, INC.					916
13-00375	1	SUPPLY AND INSTALL FOUR	1,750.00	3-09-55-502-038	Budget		14
				Gen. Hardware & Minor Tools			
13-00378	1	ANNUAL SERVICE CONTRACT TO	785.00	3-09-55-502-030	Budget		17
				Materials and Supplies			
			<u>2,535.00</u>				
10222	08/02/13	00207 ACA COMPUTERS, INC.					916
13-00442	1	AS PER RESOLUTION 2013-023	2,750.00	3-01-20-140-026	Budget		96
				Data Processing Maintenance			
10223	08/02/13	00308 ADP, INC.					916
13-00434	1	PAYROLL SERVICE FOR JULY 2013	193.20	2-01-20-130-028	Budget		88
				Payroll Services			
10224	08/02/13	019011 ATLANTIC CITY ELECTRIC					916
13-00397	1	MONTHLY ELECTRIC CHARGES FOR	380.72	3-01-31-430-000	Budget		45
				Electricity			
13-00397	2	MONTHLY ELECTRIC CHARGES FOR	12.90	3-01-31-430-000	Budget		46
				Electricity			
13-00397	3	MONTHLY ELECTRIC CHARGES FOR	515.56	3-01-31-430-000	Budget		47
				Electricity			
13-00397	4	MONTHLY ELECTRIC CHARGES FOR	26.12	3-01-31-430-000	Budget		48
				Electricity			
13-00397	5	MONTHLY ELECTRIC CHARGES FOR	423.99	3-01-31-430-000	Budget		49
				Electricity			
			<u>1,359.29</u>				
10225	08/02/13	01903 AT & T					916
13-00417	1	LONG DISTANCE FOR	53.02	3-01-31-440-000	Budget		70
				Telephone			
13-00417	2	LONG DISTANCE FOR	55.47	3-01-31-440-000	Budget		71
				Telephone			
			<u>108.49</u>				
10226	08/02/13	01906 ATLANTIC COUNTY MUNICIPAL JIF					916
13-00394	1	THIRD QUARTER ASSESSMENT 2013	17,301.00	3-01-23-210-000	Budget		43
				LIABILITY INSURANCE			
10227	08/02/13	03402 BILLOWS ELECTRICAL SUPPLY CO.					916
13-00439	1	4 LAMP 4' WRAP T8	145.00	3-01-26-310-082	Budget		92
				Building Repairs			
10228	08/02/13	04004 PETTY CASH					916
13-00393	1	VARIOUS SUPPLIES-SEE ATTACHED	93.89	3-01-20-100-030	Budget		42
				GEN. ADMIN. MATERIALS & SUPPLIES			
10229	08/02/13	05202 CAPE MAY CNTY TREASURERS OFF.					916
13-00406	1	3RD QTR. COUNTY PURPOSE TAX	123,277.80	3-01-55-000-000	Budget		52
				CAPE MAY COUNTY TAX			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq
10229		CAPE MAY CNTY TREASURERS OFF. Continued					
13-00406	2	3RD QTR. OPEN SPACE	5,639.36	3-01-55-000-002	Budget		53
				CAPE MAY COUNTY OPEN SPACE			
13-00406	3	LIBRARY TAX	16,365.92	3-01-55-000-001	Budget		54
				CAPE MAY COUNTY LIBRARY TAX			
13-00406	4	3RD QTR ANIMAL SHELTER FEE	451.00	3-01-27-340-029	Budget		55
				Contractual Services			
			<u>145,734.08</u>				
10230	08/02/13	05203 C.M.C.M.U.A. WASTER WATER DIV.					916
13-00383	1	DISPOSAL FEE FOR JUNE 2013	5,281.47	3-01-32-465-000	Budget		24
				SOLID WASTE DISPOSAL			
13-00399	1	USER CHARGES - REALLOCATION	11,600.00	2-09-55-502-078	Budget		50
				Contract Services-MUA			
13-00441	1	3rd QTR. 2013 USER CHARGE FEE	79,394.00	3-09-55-502-078	Budget		95
				Contract Services-MUA			
			<u>96,275.47</u>				
10231	08/02/13	05208 CAPE MAY CO. CLERK					916
13-00449	1	2013 PRIMARY ELECTION	108.23	3-01-20-120-023	Budget		104
				printing-election			
13-00449	2	IMPRINT SAMPLE BALLOTS	26.54	3-01-20-120-023	Budget		105
				printing-election			
13-00449	3	POSTAGE FOR MAILING SUPPLIES	40.56	3-01-20-120-023	Budget		106
				printing-election			
			<u>175.33</u>				
10232	08/02/13	05233 CAPE 47 LUMBER					916
13-00377	1	VARIOUS SUPPLIES	65.72	3-01-26-310-030	Budget		16
				Materials and Supplies			
10233	08/02/13	06615 COMCAST OF WILDWOOD					916
13-00416	1	MONTHLY BILLING	58.74	3-01-20-100-030	Budget		65
				GEN. ADMIN. MATERIALS & SUPPLIES			
13-00416	2	MONTHLY BILLING	89.85	3-01-20-100-030	Budget		66
				GEN. ADMIN. MATERIALS & SUPPLIES			
13-00416	3	MONTHLY BILLING	215.60	3-01-20-120-030	Budget		67
				Materials and Supplies			
13-00416	4	MONTHLY BILLING	59.98	3-01-25-240-030	Budget		68
				Materials and Supplies			
13-00416	5	MONTHLY BILLING	108.96	3-01-20-100-030	Budget		69
				GEN. ADMIN. MATERIALS & SUPPLIES			
			<u>533.13</u>				
10234	08/02/13	06617 CONTINENTAL FIRE & SAFETY INC.					916
13-00370	1	PORTECH 8 TITAN SHORT CUFF	293.75	3-01-25-265-056	Budget		6
				Fire & other safety equipment			
13-00370	2	PORTECH 8 TITAN LONG CUFF	302.50	3-01-25-265-056	Budget		7
				Fire & other safety equipment			
13-00370	3	QUEST NOTCHED SHOULDER NFPA	290.00	3-01-25-265-056	Budget		8
				Fire & other safety equipment			
13-00370	4	GEMTOR 541 NYC HARNES	596.70	3-01-25-265-056	Budget		9
				Fire & other safety equipment			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num Ref Seq
10234		CONTINENTAL FIRE & SAFETY INC. Continued					
13-00370	5	SHIPPING & HANDLING FOR HARNES	18.00	3-01-25-265-056	Budget		10
				Fire & other safety equipment			
13-00387	1	R&B #940-IM MASK BAGS	115.00	3-01-25-265-056	Budget		30
				Fire & other safety equipment			
			<u>1,615.95</u>				
10235	08/02/13	08201 DELTA DENTAL PLAN OF N.J. INC.					916
13-00388	1	MONTHLY BILL FOR AUG 2013	668.53	3-01-23-220-000	Budget		31
				EMPLOYEE GROUP INSURANCE			
10236	08/02/13	08222 NJ MOTOR VEHICLE COMMISSION					916
13-00401	1	LIEN SEARCH - HASLETT BOAT	15.00	3-01-20-100-030	Budget		51
				GEN. ADMIN. MATERIALS & SUPPLIES			
10237	08/02/13	10407 MCGUIRE DEBORAH					916
13-00389	1	PROFESSIONAL SERVICES RENDERED	120.00	3-01-20-100-028	Budget		32
				GEN. ADMIN. OTHER PROFESSIONAL SERVICES			
10238	08/02/13	11802 DE LAGE LANDEN					916
13-00448	1	LEASE PAYMENT FOR POLICE	229.00	3-01-25-240-038	Budget		103
				New Equipment			
10239	08/02/13	13805 CINTAS FIRST AID & SAFETY					916
13-00411	1	FIRST AID SUPPLIES FOR TAX	141.37	3-01-20-100-030	Budget		59
				GEN. ADMIN. MATERIALS & SUPPLIES			
10240	08/02/13	18607 TOWN COMMUNICATIONS					916
13-00423	1	EMERGENCY REPAIRS TO PORTABLE	342.66	3-01-25-265-056	Budget		82
				Fire & other safety equipment			
10241	08/02/13	19602 THE HOME DEPOT #0943					916
13-00371	1	VARIOUS SUPPLIES	39.06	3-01-26-290-030	Budget		11
				Materials and Supplies			
10242	08/02/13	23805 JERRY'S EXCAVATING					916
13-00351	1	30' DUMPSTER	175.00	3-01-26-310-030	Budget		3
				Materials and Supplies			
10243	08/02/13	26801 KINDLE FORD					916
13-00437	1	LEFT FRONT BRAKE HOSE	62.14	3-01-26-290-034	Budget		91
				Fleet Maintenance			
10244	08/02/13	31205 MARC PUBLISHING CO.					916
13-00440	1	CAPE MAY COUNTY CROSS	146.50	3-01-25-240-030	Budget		93
				Materials and Supplies			
13-00440	2	DELIVERY AND HANDLING	15.95	3-01-25-240-030	Budget		94
				Materials and Supplies			
			<u>162.45</u>				
10245	08/02/13	31220 MAX COMMUNICATIONS, INC.					916
13-00390	1	RECURRING CHARGES FOR JULY	225.13	3-01-31-440-000	Budget		33
				Telephone			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num Ref Seq
10246	08/02/13	31402 McMANIMON & SCOTLAND, L.L.C.					916
13-00413	2	FOR PROFESSIONAL SERVICES	900.00	C-04-55-912-004	Budget		60
				ORD. 522D-2013-ACQUIRE VAR. EQUIPMENT			
10247	08/02/13	34204 N.J.STATE LEAGUE OF					916
13-00391	1	2013 SUBSCRIPTION RENEWAL	16.00	3-01-20-100-044	Budget		34
				GEN. ADMIN. DUES & MEMBERSHIPS			
10248	08/02/13	34220 NEXTEL COMMUNICATIONS					916
13-00418	1	POLICE CONNECT CARD	56.24	3-01-31-440-000	Budget		72
				Telephone			
13-00418	2	POLICE CONNECT CAD	56.24	3-01-31-440-000	Budget		73
				Telephone			
13-00436	1	CELL PHONE CHARGES FOR JULY	238.08	3-01-31-440-000	Budget		90
				Telephone			
			<u>350.56</u>				
10249	08/02/13	35208 BLUE TARP FINANCIAL					916
13-00443	1	BALANCE FORM PO #13-00177	74.48	3-01-26-290-038	Budget		97
				Gen. Hardware-maint. supplies			
10250	08/02/13	39002 PARAMOUNT CHEMICAL & PAPER CO.					916
13-00376	1	CASE OF HEAVY TRASH BAGS	70.12	3-01-26-310-030	Budget		15
				Materials and Supplies			
13-00421	1	16X12X35 SHREDDER/LEAF BAG	35.72	3-01-20-100-030	Budget		80
				GEN. ADMIN. MATERIALS & SUPPLIES			
			<u>105.84</u>				
10251	08/02/13	39302 SEASHORE ASPHALT CORP.					916
13-00373	1	1 TON OF COLD PATCH - ASPHALT	134.20	3-01-26-310-083	Budget		12
				Grounds Maintenance			
10252	08/02/13	39801 PITNEY BOWES					916
13-00384	1	POSTAGE MACHINE RENTAL FEE	429.00	3-01-20-100-026	Budget		25
				GEN. ADMIN. MAINTENANCE (MAIL)			
10253	08/02/13	44606 REMINGTON, VERNICK & WALBERG					916
13-00431	1	FILE AN APPLICATION WITH FEMA	1,243.50	3-01-20-165-028	Budget		85
				Professional Services			
13-00432	1	FILE AN APPLICATION WITH FEMA	931.50	3-01-20-165-028	Budget		86
				Professional Services			
13-00433	1	FY2013 NJDOT STATE AID	1,175.00	3-01-20-165-028	Budget		87
				Professional Services			
			<u>3,350.00</u>				
10254	08/02/13	45005 RIGGINS OIL COMPANY					916
13-00379	1	DIESEL FOR P/W	316.80	3-01-31-460-000	Budget		18
				Gasoline and Diesel			
13-00380	1	GASOLINE FOR VARIOUS VEHICLES	1,456.97	3-01-31-460-000	Budget		19
				Gasoline and Diesel			
			<u>1,773.77</u>				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq
10255	08/02/13	45608 RODANO EXCAVATING, INC.					916
13-00424	1	590 LOADER	2,160.00	3-01-26-290-061	Budget		83
				Road Repairs/Maintenance			
13-00424	2	TRI-AXLE DUMP TRUCK	2,040.00	3-01-26-290-061	Budget		84
				Road Repairs/Maintenance			
			<u>4,200.00</u>				
10256	08/02/13	45678 AUTO ZONE					916
13-00300	1	AUTO PARTS FOR F350/DUMP TRUCK	241.91	3-01-26-290-034	Budget		1
				Fleet Maintenance			
13-00374	1	VARIOUS ITEMS FOR THE MONTH	242.12	3-01-26-290-034	Budget		13
				Fleet Maintenance			
			<u>484.03</u>				
10257	08/02/13	48201 SOUTH JERSEY GAS COMPANY					916
13-00385	1	MONTHLY GASD CHARGES	63.38	3-01-31-446-000	Budget		26
				Natural Gas			
13-00385	2	MONTHLY GASD CHARGES	27.98	3-01-31-446-000	Budget		27
				Natural Gas			
13-00385	3	MONTHLY GASD CHARGES	23.01	3-01-31-446-000	Budget		28
				Natural Gas			
			<u>114.37</u>				
10258	08/02/13	48207 SOUTH JERSEY WELDING SUPPLY CO					916
13-00419	1	ACETYLENE CYL RENT	13.02	3-01-26-290-038	Budget		74
				Gen. Hardware-maint. supplies			
13-00419	2	ARGON/MIX CYL RENT	19.53	3-01-26-290-038	Budget		75
				Gen. Hardware-maint. supplies			
13-00419	3	OXYGEN CYL RENT	19.53	3-01-26-290-038	Budget		76
				Gen. Hardware-maint. supplies			
13-00420	1	ACETYLENE CYL RENT	13.45	3-01-26-290-038	Budget		77
				Gen. Hardware-maint. supplies			
13-00420	2	ARGON/MIX CYL RENT	20.18	3-01-26-290-038	Budget		78
				Gen. Hardware-maint. supplies			
13-00420	3	OXYGEN CYL RENT	20.18	3-01-26-290-038	Budget		79
				Gen. Hardware-maint. supplies			
			<u>105.89</u>				
10259	08/02/13	49806 JEFFREY B. TENER					916
13-00435	1	MEDIATION OFFICER FOR	2,312.50	2-01-20-155-027	Budget		89
				Legal Services			
10260	08/02/13	50102 THE PRESS					916
13-00445	1	VARIOUS LEGAL ADVERTISEMENTS	521.48	3-01-20-100-021	Budget		98
				GEN. ADMIN. LEGAL ADVERTISING			
13-00445	2	VARIOUS LEGAL ADVERTISEMENTS	366.64	3-01-20-100-021	Budget		99
				GEN. ADMIN. LEGAL ADVERTISING			
			<u>888.12</u>				
10261	08/02/13	50103 THIS & THAT UNIFORMS					916
13-00447	1	UNIFORM FOR C. LUNA	610.00	3-01-25-240-032	Budget		102
				Uniforms			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num Ref Seq
10262	08/02/13	54602 VALDELLE, INC. T/A VALDO'S HT.&C					916
13-00409	1	REPAIR OF A/C SYSTEM P/W	192.50	3-01-26-310-082 Building Repairs	Budget		57
10263	08/02/13	57602 WEST WILDWOOD BD. OF EDUCATION					916
13-00395	1	1ST QUARTER SCHOOL TAX LEVY	317,771.25	3-01-55-000-006 SCHOOL TAXES	Budget		44
10264	08/02/13	58005 CITY OF WILDWOOD WATER UTILITY					916
13-00392	1	WATER SERVICE FOR VARIOUS	34.93	3-01-31-455-000 WATER	Budget		35
13-00392	2	701 W GLENWOOD AVE -IRRIGATION	24.85	3-01-31-455-000 WATER	Budget		36
13-00392	3	701 W. GLENWOOD AVE	39.97	3-01-31-455-000 WATER	Budget		37
13-00392	4	701 W. GLENWOOD AVE	52.57	3-01-31-455-000 WATER	Budget		38
13-00392	5	651 W. GLENWOOD AVE	75.25	3-01-31-455-000 WATER	Budget		39
13-00392	6	VENICE AVE PARK	24.85	3-01-31-455-000 WATER	Budget		40
13-00392	7	FIRE HYDRANTS	2,440.00	3-01-25-265-057 FIRE HYDRANT SERVICE	Budget		41
			<u>2,692.42</u>				
10265	08/02/13	58604 Rodrigue, Joseph					916
13-00410	1	REIMBURSEMENT FOR PRESCRIPTION	62.32	3-01-23-220-000 EMPLOYEE GROUP INSURANCE	Budget		58
10266	08/02/13	65405 W. B. MASON					916
13-00381	1	AA BATTERIES	19.90	3-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		20
13-00381	2	COPY PAPER	55.98	3-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		21
13-00381	3	SCISSORS	21.25	3-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		22
			<u>97.13</u>				
10267	08/02/13	65411 STATE OF NJ DIV OF PENSIONS					916
13-00382	1	6% INTEREST ON DELINQUENT	52.19	3-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		23
10268	08/02/13	654114 vital Communications, Inc.					916
13-00324	1	RELEASE MOD IV TAPE TO EDMUNDS	100.00	3-01-20-145-023 printing	Budget		2
10269	08/02/13	654130 Municipal Emergency Serv Inc.					916
13-00369	1	BEN II FIRE HELMETS W/NFPA	1,100.00	3-01-25-265-056 Fire & other safety equipment	Budget		4
13-00369	2	SAM BROWN 6" LEATHER FRONTS	160.00	3-01-25-265-056 Fire & other safety equipment	Budget		5
			<u>1,260.00</u>				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq
10270	08/02/13	654153 EARTHTECH CONTRACTING INC.					916
13-00386	1	TRASH COLLECTION FOR JULY	4,200.00	3-01-26-305-029 Contractual-collection	Budget		29
10271	08/02/13	65430 FORD, SCOTT & ASSOCIATES INC.					916
13-00415	1	2012 ANNUAL AUDIT	5,000.00	3-01-20-135-000 AUDITOR	Budget		64
10272	08/02/13	65434 CAFIERO AND BALLIETTE					916
13-00446	1	PROFESSIONAL SERVICES RENDERED	2,916.66	3-01-20-155-027 Legal Services	Budget		100
13-00446	2	ADDITIONAL LEGAL SERVICES	540.00	3-01-20-155-027 Legal Services	Budget		101
			<u>3,456.66</u>				
10273	08/02/13	66666 VERIZON					916
13-00414	1	MONTHLY PHONE CHARGES	32.45	3-01-31-440-000 Telephone	Budget		61
13-00414	2	MONTHLY PHONE CHARGES	226.70	3-01-31-440-000 Telephone	Budget		62
13-00414	3	MONTHLY PHONE CHARGES	344.14	3-01-31-440-000 Telephone	Budget		63
			<u>603.29</u>				
10274	08/02/13	679006 SHOPPE					916
13-00408	1	ADVERTISEMENT FOR FAMILY	324.50	G-02-40-798-000 UEZ-ADMINISTRATION	Budget		56
10275	08/02/13	679012 NJCTBA					916
13-00422	1	REGISTRATION FOR TAX ASSESSOR	435.00	3-01-20-100-042 GEN. ADMIN. EDUCATIONAL TRAINING	Budget		81

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	55	0	623,161.91	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	55	0	623,161.91	0.00

August 2, 2013
02:12 PM

BOROUGH OF WEST WILDWOOD
Check Register By Check Id

Page No: 1

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 10276 to 10276
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq
10276	08/02/13	08222 NJ MOTOR VEHICLE COMMISSION					917
13-00402	1	NJMVC REGISTRATION APPLICATION	15.00	3-01-20-100-030	Budget		1
				GEN. ADMIN. MATERIALS & SUPPLIES			

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	15.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	15.00	0.00

Range of Checking Accts: CAPITAL to CAPITAL Range of Check Ids: 1228 to 1230
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq
1228	08/02/13	10703 SEASHORE CONSTRUCTION CORP					918
13-00412	1	BOROUGH HALL ROOF REPAIR	750.00	C-04-55-911-103	Budget		1
				ORD 512-2011- BORO HALL ROOF			
1229	08/02/13	31402 MCMANIMON & SCOTLAND, L.L.C.					918
13-00413	1	FOR PROFESSIONAL SERVICES	900.00	C-04-55-911-101	Budget		2
				ORD 512-2011- RECONSTRUCTION AVENUE O			
1230	08/02/13	44606 REMINGTON, VERNICK & WALBERG					918
13-00426	1	ENGINEERING SERVICES FOR	2,985.00	C-04-55-911-102	Budget		3
				ORD. 512-2011-RECONSTRUCTION AVE NEPTUNE			
13-00427	1	ENGINEERING SERVICES FOR	5,852.92	C-04-55-911-102	Budget		4
				ORD. 512-2011-RECONSTRUCTION AVE NEPTUNE			
13-00428	1	ENGINEERING SERVICES FOR	6,547.50	C-04-55-911-102	Budget		5
				ORD. 512-2011-RECONSTRUCTION AVE NEPTUNE			
13-00429	1	ENGINEERING SERVICES FOR	5,223.00	C-04-55-911-102	Budget		6
				ORD. 512-2011-RECONSTRUCTION AVE NEPTUNE			
13-00430	1	ENGINEERING SERVICES FOR	68.75	C-04-55-911-102	Budget		7
				ORD. 512-2011-RECONSTRUCTION AVE NEPTUNE			
			<u>20,677.17</u>				

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	3	0	22,327.17	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>3</u>	<u>0</u>	<u>22,327.17</u>	<u>0.00</u>

Fund Description	Fund	Budget Total	Revenue Total
CAPITAL FUND	C-04	22,327.17	0.00
Total of All Funds:		<u>22,327.17</u>	<u>0.00</u>

August 2, 2013
02:18 PM

BOROUGH OF WEST WILDWOOD
Check Register By Check Id

Page No: 1

Range of Checking Accts: TRUST OTHER to TRUST OTHER Range of Check Ids: 1050 to 1051
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num Ref Seq
1050	08/02/13	00101 THE HERALD					919
13-00333	1	3X4 AD FOR FAMILY FESTIVAL	151.00	T-12-00-000-011	Budget		1
				RESERVE FOR FESTIVAL DONATIONS			
1051	08/02/13	05236 CAPRIONI PORTABLE TOILETS, INC.					919
13-00407	1	PORTABLE TOILETS FOR FAMILY	186.00	T-12-00-000-011	Budget		2
				RESERVE FOR FESTIVAL DONATIONS			
13-00407	2	HANDICAP PORTABLE TOILETS	50.00	T-12-00-000-011	Budget		3
				RESERVE FOR FESTIVAL DONATIONS			
			236.00				

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	387.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	387.00	0.00

Fund Description	Fund	Budget Total	Revenue Total
	T-12	387.00	0.00
Total of All Funds:		<u>387.00</u>	<u>0.00</u>

**WORKSHOP
MEETING
MINUTES**

Borough of West Wildwood

"Small town Charm on the Back Bay"

AGENDA

**RESCHEDULED WORKSHOP MEETING – WEDNESDAY AUGUST 28, 2013
9:00 AM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS WORKSHOP MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL WORKSHOP MEETING NOTICE RESOLUTION 2012-107 ADOPTED ON DECEMBER 7, 2012. NOTICE OF THIS MEETING WERE SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

ROLL CALL:

DISCUSSION:

RESOLUTIONS:

2013-086 - APPOINTING DAVID J. DANIELS FROM CLASS II OFFICER TO FULL TIME PATROLMAN ON THE WEST WILDWOOD POLICE DEPARTMENT

2013-087 – AUTHORIZING TO ENTER INTO AN SHARED SERVICES AGREEMENT WITH THE CITY OF WILDWOOD FOR FUELING STATIONS SERVICES

AUTHORIZATION TO PAY BILLS

Open to the Floor for Public Comment:

ADJOURNMENT

**Donna L. Frederick
Acting Municipal Clerk**

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
RESCHEDULED WORKSHOP MEETING (copy of publication attached)
WEDNESDAY – AUGUST 28, 2013
9:00 AM

MINUTES:

Mayor Fox called the meeting to order, read the OPMA statement and led the Pledge of Allegiance

ROLL CALL: Present

Comm. Golden

Comm. Maxwell

Mayor Fox

Solicitor Cafiero

Acting Municipal Clerk Donna L. Frederick

DISCUSSION:

Acting Municipal Clerk asked the Commissioners about the consolidation of the old bonds. Discussion ensued with Commissioners. It was agreed not to move forward at this time with the sale of the bonds, and try to pay down the debt. Mayor Fox instructed the clerk to have the CFO inform Bond Council.

Discussion on entering into a shared services agreement with the City of Wildwood to use their fueling station. Commissioners agreed that it would be advantageous for us to do this, it would allow 24 hour access to fueling, resolving issues that were experienced with past storm emergencies

Discussion on RFP for street sweeper.

RESOLUTIONS: READ BY NUMBER & TITLE

2013-086 – APPOINTING DAVID J. DANIELS FROM CLASS II OFFICER TO FULL TIME PATROLMAN ON THE WEST WILDWOOD POLICE DEPARTMENT

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Approved

2013-087 – AUTHORIZING TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE CITY OF WILDWOOD FOR FUELING STATION SERVICES

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, abstain

Resolution Approved

APPROVAL TO PAY BILLS WHEN PROPERLY SIGNED AND ENDORSED: (list attached)

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, abstain

Resolution Adopted

Mayor opened the meeting to floor for public comment, hearing none, Mayor closed the public portion.

Motion to Adjourn:

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Motion carried.


Respectfully submitted


Donna L. Frederick, Acting Municipal Clerk


THESE MINUTES WERE APPROVED AT THE SEPTEMBER 6, 2013, REGULAR COMMISSION MEETING



MAYOR CHRISTOPHER J. FOX



COMMISSIONER SCOTT W. GOLDEN



COMMISSIONER CORNELIUS J. MAXWELL

Donna L. Frederick

From: classad@pressofac.com
Sent: Monday, August 12, 2013 2:04 PM
To: Donna L. Frederick
Subject: Ad proof 0090793756



1000 W. Washington Ave.
PO Box 3100
Pleasantville, NJ 08232-3100

Order:	0090793756	Pubs:	1	Charges:	\$0.00
Phone:	609-522-4845	Class:	200	List Price:	\$13.77
Account:	L38796	Start Date:	08/15/2013	Payments:	\$0.00
Name:		Stop Date:	08/15/2013	Total Price:	\$13.77
Firm:	West Wildwood Borough	Insertions:	1	Print By:	TMR
		Lines:	27	Ad Rep:	TMR

**BOROUGH OF
WEST WILDWOOD
NOTICE
RE-SCHEDULED WORKSHOP
MEETING**

Take notice that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey have re-scheduled a previously advertised annual workshop meeting notice from Tuesday, September 3, 2013 to Wednesday, August 28, 2013 at 9:00am. Meeting to be held at the Borough Hall, 701 W. Glenwood Avenue, West Wildwood, N.J.

No agenda has been provided.

Action may be taken.

Donna L. Frederick
Acting Municipal Clerk
Printer Fee: \$13.77
#0090793756
Pub Date: August 15, 2013

**BOROUGH OF
WEST WILDWOOD
NOTICE
RE-SCHEDULED WORKSHOP
MEETING**

Take notice that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey have re-scheduled a previously advertised annual workshop meeting notice from Tuesday, September 3, 2013 to Wednesday, August 28, 2013 at 9:00am. Meeting to be held at the Borough Hall, 701 W. Glenwood Avenue, West Wildwood, N.J.

No agenda has been provided.

Action may be taken.

Donna L. Frederick
Acting Municipal Clerk
Printer Fee: \$13.77
#0090793756
Pub. Date: August 15, 2013

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-086

**APPOINTING DAVID J. DANIELS FROM CLASS II OFFICER
TO FULL TIME PATROLMAN ON THE
WEST WILDWOOD POLICE DEPARTMENT**

WHEREAS, it has been determined by the Director of Public Safety, in consultation with the Chief of Police, that there is a need to hire a full time patrolman; and

WHEREAS, the Ordinances of the Borough of West Wildwood establish the full time position of patrolman; and

WHEREAS, David J. Daniels is currently employed by the West Wildwood Police Department as a Class II Officer and has demonstrated his skills and abilities while employed with the Department; and

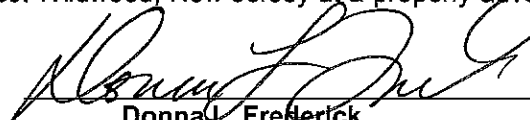
WHEREAS, it is deemed in the best interest of the Borough to appoint David J. Daniels to full time patrolman.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, New Jersey, that David J. Daniels be and is hereby appointed as a full time patrolman for the West Wildwood Police Department.

BE IT FURTHER RESOLVED that a Patrolman David J. Daniels be and is hereby authorized to carryout all of the duties, functions and responsibilities of patrolman as allowed by New Jersey Statutes, Titles and Ordinances and Resolutions of the Borough of West Wildwood, New Jersey.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a properly advertised **Re-Scheduled Workshop Meeting** held on **August 28, 2013**.



Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-087

**A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE
BOROUGH OF WEST WILDWOOD AND THE CITY OF WILDWOOD
FOR THE PURPOSE OF UTILIZING THEIR FUELING STATION**

WHEREAS, N.J.S.A. 40:8A:1 et seq. the Inter-local Services Act, authorized municipalities to enter into Agreements with other municipalities for the joint provisions within their jurisdictions of services which any of the parties on whose behalf such services are to be performed may legally perform for itself; and

WHEREAS, it is the desire of the Board of Commissioners of the Borough of West Wildwood to enter into a Shared Services Agreement with the City of Wildwood for the utilization of their fueling station, noting that during an emergency it will be more beneficial to have 24 hour access to fuel; and

WHEREAS, the Commissioners have agreed to pay the City of Wildwood the sum of \$6,500.00 to enter into this agreement, for the term of one (1) year commencing on the day when the fueling station is fully operational.


NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that they hereby authorize and direct the Deputy Mayor and the Borough Clerk to execute a Shared Services Agreement with the City of Wildwood for said services; and

BE IT FURTHER RESOLVED the Acting CFO has prepared a certification of availability of funds, herein attached; and

BE IT FURTHER RESOLUTED, that the fully executed copy of the shared services agreement be attached to this resolution.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox					X	
Commissioner Scott W. Golden	X		X			
Commissioner Cornelius J. Maxwell		X	X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a properly advertised rescheduled **Workshop Meeting** held on **August 28, 2013**.


Donna L. Frederick
Acting Municipal Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Elaine Crowley, Acting Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: CITY OF WILDWOOD

FOR: SHARED SERVICES AGREEMENT FOR THE PURPOSE OF UTILIZING THEIR FUELING STATION

IN THE AMOUNT OF: \$6,500.00

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$6,500.00

ACCOUNT(S) 3-09-55-513-000

TOTAL AMOUNT OF CONTACT: \$6,500.00

Amount Certified by this Certification: \$6,500.00

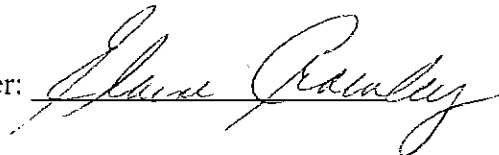
_____ TEMPORARY BUDGET CERTIFICATION @ 25%

 X PERMANENT BUDGET CERTIFICATION @ 100%

_____ CONTINGENCY CERTIFICATION: UPON ADOPTION OF FINAL BUDGET.

Date: August 28, 2013

Acting Chief Financial Officer:



Resolution # 2013-087

**INTER-LOCAL SERVICES AGREEMENT
BETWEEN THE BOROUGH OF WEST WILDWOOD
AND THE CITY OF WILDWOOD PURSUANT TO THE PROVISIONS OF
N.J.S.A. 40:8A-1 ET. SEQ. KNOWN AS THE INTERLOCAL SERVICES ACT**

THIS AGREEMENT dated this 28th day of August, 2013 by and between the Borough of West Wildwood, a Municipal Corporation of the State Of New Jersey, hereinafter referred to as "Borough" and the City of Wildwood, a Municipal Corporation of the State of New Jersey, hereinafter referred to as "City".

WITNESSETH:

WHEREAS, N.J.S.A. 40:8A-3 authorized municipalities to enter into an agreement for the exchange of inter-local services pursuant to the provisions of the statute known as the "Inter-local Services Act"; and

WHEREAS, the governing body has determined that it would be beneficial for the Borough to enter into a shared services agreement with the City to have access to their fueling station, especially during an emergency event, which will allow 24 hour access to fuel; and

WHEREAS, each respective municipality agree as follows:

- A.) The City of Wildwood shall provide 24 hour access to their fueling station for Borough vehicles, including Police, Public Works, and Fire Emergency Vehicles.
- B.) The City of Wildwood will set in place an identification card system for the purpose of properly distinguishing municipal vehicles.
- C.) The City of Wildwood shall maintain an accurate log of fuel consumption and bill the Borough of West Wildwood for same.

WHEREAS, said services will commence for a term of one (1) year, on the day when the fueling station is fully operational; and

WHEREAS, the Borough of West Wildwood agrees to pay the sum of \$6,500.00 to EM Grant, Fleet Automation Specialists, 863 Red Wing Lane, Huntingdon Valley, Pa. 19006, for partial costs incurred with the installation of a card/tag reader system.

THEREFORE, BE IT RESOLVED, that the Mayor and/or Deputy Mayor of both municipalities be, and hereby, are authorized to sign this contract; and

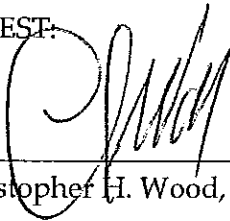
BE IT FURTHER RESOLVED that this Inter-local Services Agreement may be cancelled by either party upon written notification or a 90 day time notification.

BE IT FURTHER RESOLVED, that it is recognized by both parties that the Borough of West Wildwood and the City of Wildwood are self-insured and, as such, both are participants in the Atlantic County Municipal Joint Insurance Fund (JIF) and that final approval of this Contract is subject to acknowledgement by the JIF that the services are provided for in this Contract are insurable by the JIF as to both municipalities with any dispute involving this Agreement which cannot be amicably resolved between the parties shall be adjudicated through binding arbitration; and

IN WITNESS WHEREOF, the parties have hereunto caused their proper officers to sign their respective municipal seals to be affixed hereto on the dates indicated below.

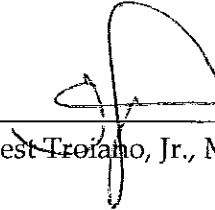
IN WITNESS WEREOF, the parties have set their hands and seals the day and year first above written.

ATTEST:



Christopher H. Wood, City Clerk

CITY OF WILDWOOD



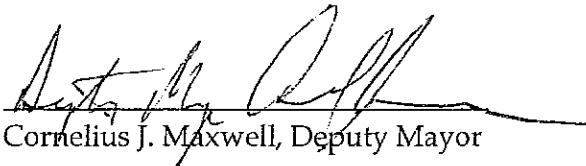
Ernest Troiano, Jr., Mayor

ATTEST:



Donna L. Frederick, Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD



Cornelius J. Maxwell, Deputy Mayor

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 10277 to 10277
 Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq
10277	08/28/13	06001 CITY OF WILDWOOD					921
13-00501	1	SHARED SERVICES AGREEMENT FOR	6,500.00	3-09-55-513-000	Budget		1
				EQUIPMENT PURCHASE			

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	6,500.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>6,500.00</u>	<u>0.00</u>

Fund Description	Fund	Budget Total	Revenue Total
UTILITY FUND	3-09	6,500.00	0.00
Total of All Funds:		<u>6,500.00</u>	<u>0.00</u>
