

Borough of West Wildwood

"Small town Charm on the Back Bay"

AGENDA
SPECIAL MEETING – JANUARY 2, 2013
9:00 AM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS WORKSHOP MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL WORKSHOP MEETING NOTICE RESOLUTION 2012-107 ADOPTED ON DECEMBER 7, 2012. NOTICE OF THIS MEETING WERE SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

ROLL CALL:

DISCUSSION:

FEMA CATAGORIES BOROUGH FUNDING
ELECTRICAL SUPPLIER – SAVINGS
APPOINTMENT OF SOLICITOR

Open to the Floor for Public Comment:

ADJOURNMENT

Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
WORKSHOP MEETING
JANUARY 2, 2013
9:00 AM

MINUTES:

Mayor Fox called the meeting to order, read OPMA, Lead the Pledge of Allegiance.

Roll Call – Present:

Mayor Fox
Commissioner Golden
Commissioner Maxwell
Acting Municipal Clerk Donna L. Frederick

Mayor Fox, acknowledged Andrew J. Cafiero, sitting in the audience, who gave a brief introduction of himself to the Board of Commissioners, for consideration of the Solicitor position. Stated he would be honored if he is considered to the position.

The Borough Engineer Marc DeBlasio gave a brief explanation as to the Borough possibly saving money, with electric usage charges and introduced John Fish of Commerical Utility Consultants, Inc., (CUC)

John Fish, gave a detailed explanation of what his company does for municipalities. Supplied a detailed booklet of there services. Explained that through the use of 3rd party supply companies, for natural gas and electric, he estimates a possible savings of five to seven thousand dollars annually. His company does not charge for their service. The first type they would look at the Municipalities usage and auction if off to the lowest licensed parties through sealed bids (RFP). The second type is under Title 14, done through Ordinance, can be community aggregated, with an opt out option and no penalty for opting out at any time. Informed that Camden County Co-Op Municipal Accounts program is approx. two years old. Middle and Stone Harbor are in process, with a possible date of April 1st, 2013, maybe we could join in with them to get a better rate.

For persons who already have a 3rd party supplier they can stay with them or it would be the home owners responsibility to do the work to switch over.

ACE can provide a list of eligible property owners to the Borough.

John suggests that if we do this program to sign up for 12 months, can sign up for 18 months but, feels that signing for 12 months would give the Borough a better idea of the service, an if not pleased can go out again for auction and change suppliers. Suggests to do an auction first to see what the price comes in at and then can decide to do the community aggregation if desired.

Under Title 14 there are three components of doing the community aggregation:

- 1.) Municipal
- 2.) Residential
- 3.) Commercial, can opt in, can't do auction first

The B.P.U. is also involved, they need to know winning bid.

Can join in with other municipalities to get the best pricing or not.

Mayor Fox asked the engineer what are the rates we pay currently. Engineer said that Atlantic City Electric (ACE) rate is 11.25.

Mayor Fox asked if you have three lowest bids, how do you chose does it have to be the lowest bidder, can background and previous service of a company let the Borough pass over someone if they are the lowest, but have had issues, like they bid too low and are instituting a service fee or something similar.

John (CUC) said that it is up to the Borough, yes you don't have to take the lowest.

Mayor Fox said he would like to work on the Borough end first, and inform the residents at several meeting about the program and give them information before doing any type of community aggregation.

Engineer asked if we were to move on this with a Resolution at this Friday's Borough meeting how soon could this be done

John (CUC) said a week or so, a couple of weeks for the auction.

Engineer, than it is possible for the Borough to approve at the February meeting.

John (CUC), I will run the numbers and get back to you.

Engineer asked if with the community aggregation can the Borough be billed.

John (CUC) under Title 14 the Borough can't make any money from it, however any costs like the Solicitor looking over the contracts, or the Engineer's time or mailings, can be paid.

Mayor Fox, than this could be a savings for the town and commercial, and asked the two Commissioners what they thought or if they had any questions.

Comm. Golden said that it is a good way for the Municipalities end.

Comm. Maxwell, it's good.

Mayor and Commissioners agreed and instructed Clerk to have resolution ready for regular meeting on Friday, to authorize CUC to review the current natural gas and electrical usage, and for CUC to prepare and conduct a reverse energy auction of both services.

Engineer informed Commissioners that there are two sources of funding available through FEMA.

First, the Public Assistance Program (Repair, Replace or Restore) grant for publicly owned facilities and infrastructure damaged as a result of Hurricane Sandy.

Second, Hazard Mitigation, which encourages protection of facilities and infrastructure from future events.

The due date for the Public Assistance Program is by Feb. 17, 2013. The application fee is \$2,800.00

A letter of intent for the Hazard Mitigation is by Feb. 1, 2013. This is a 75% grant with a 25% Borough portion. The application fee is \$1,400.00. This goes to the Cape May County Office of Emergency Management first, they review it and forward it.

Mayor Fox, asked the Engineer if two different resolutions are needed.
Engineer, yes.

Clerk will get together with Engineer and prepare two resolutions for the regular meeting on Friday.

Comm. Golden will get a list and photographs of property damaged during the storm (ie: equipment, building roof etc).

Mayor asked Engineer how the FEMA Mitigation Project at Neptune Ave was going, the Insurance Company is continually asking on the progress.

Engineer suggests a resolution authorizing them to go ahead with project, since it was started under the previous engineering company of VanNote Harvey. Engineer stated that they can scale back the project if necessary due to costs, but they can't go outside of the scope of the approved project area. We need to make sure that things coordinate with the Perloff issue, may have to gain access.

Mayor instructed the Clerk to prepare the resolution for the Engineer to go forward with this project for the regular meeting on Friday.

Engineer informed Commissioners of a letter he received from Freeholder Will Morey informing him that the Cape May County Economic Development Program has funding available to

municipalities to help with the impact to businesses from Hurricane Sandy. The Borough would be able to use the funds to offset the 25% match of possible FEMA Mitigation grant if awarded.

Mayor asked Engineer if there is any federal grant money available to build a new Borough Hall
Engineer said he will research it.

Mayor asked Engineer when will the Borough hear about the Poplar Ave project – Spring time.

Mayor and Comm. Golden asked about bulkheads that need repair, possible FEMA funds with property owners putting up the 25% portion. Engineer said that possible funding may be available through the Bureau of Coastal Shore Protection.

Mayor instructed Clerk to prepare a resolution authorizing the Engineer to file an application with the Bureau of Coastal Shore Protection for such projects, for the regular meeting on Friday.

Deputy Clerk O'Hala informed the Mayor and Commissioners that Middle Township is possibly privatizing animal control and that they are willing to extend our inter-local agreement from January through March 2013, with a 90 notice of cancellation if they privatize.

Lower Township has animal control in house and we would possibly be able to enter into an agreement with them for services.

Mayor gave his approval for the Clerk to research options and go with what is best for the Borough at this time.

Commissioners discussed bills that need to be paid:

Computer person, Jerry's Excavating, Rodano, MUA

Comm. Maxwell will sit down with Elaine if reference to these bills.

Mayor asked if any other appointments need to be made. Clerk informed him that we need to appoint two persons - P.A.C.O. and COAH. Clerk will assume those responsibilities and prepare the necessary resolutions for the regular meeting on Friday.

Commissioners discussed the appointment of a new solicitor given Mary D'Arcy Bittner's resignation to become Municipal Judge for the City of Wildwood.

Mayor Fox made a motion to appoint Andrew J. Cafiero as the Borough Solicitor.

Clerk prepared Resolution No. 2013-001 – Appointment of Municipal Solicitor

Seconded By: Comm. Golden

Roll Call Vote: Mayor Fox, yes; Comm. Golden, yes; Comm. Maxwell, yes.

Resolution Adopted


**Mayor Fox opened up the meeting to the floor for public comment.
Hearing no comment, Mayor Fox closed that portion to the public.**

Motion to Adjourn:

Comm. Maxwell – Seconded By Comm. Golden

Roll Call Vote: Mayor Fox, yes; Comm. Golden, yes; Comm. Maxwell, yes.

Respectfully submitted
January 3, 2013

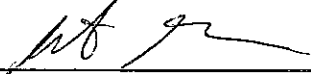


Donna L. Frederick, Acting Municipal Clerk

THESE MINUTES WERE APPROVED AT THE JANUARY 4, 2013 REGULAR
COMMISSION MEETING



MAYOR CHRISTOPHER J. FOX



COMMISSIONER SCOTT W. GOLDEN



COMMISSIONER CORNELIUS J. MAXWELL

BOROUGH OF WEST WILDWOOD

Cape May County, New Jersey

RESOLUTION 2013-001

APPOINTMENT OF BOROUGH SOLICITOR

WHEREAS, the Borough of West Wildwood has the need to engage the services of a Borough Solicitor for the year 2013; and

WHEREAS, the West Wildwood Purchasing Agent has determined that the value of the 2013 Borough Solicitor contract will exceed \$17,500.00 and, therefore, would be subject to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Borough Commission previously determined to utilize the "non-fair and open" process that is described in N.J.S.A. 19:44A-20.5, *et. seq.*, in connection with this contract; and

WHEREAS, Andrew Cafiero of the firm of Cafiero & Balliette has the professional credentials and abilities to perform the services required of the subject contract; and

WHEREAS, under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et. seq.*, the subject contract would be a contract for professional services because:

- (A) Professional services of the type herein sought are of such a nature as to require a high degree of trust or confidence in the individual providing the service and, in fact, may require the creation of a confidential or fiduciary relationship between that individual and the municipality;
- (B) The services required are highly specialized or technical in nature;
- (C) The services require peculiar ability or skill, and demand a high degree of specialized knowledge or expertise;
- (D) The services are such that their relative worth must be judged by subjective considerations that are not susceptible of valuation by competitive bidding;
- (E) The individual or entity who will provide these services has demonstrated competence and particular expertise in the services required;
- (F) The individual or entity who will perform these services is held to and fully adheres to, the strict ethical standards that govern the involved profession;
- (G) The services include advice to and consultation with the municipality that require both knowledge and judgment on the part of the individual or entity providing services, as well as the confidence of the municipal officials, such that competitive bidding is not feasible or practical;
- (H) The services to be provided are such that their nature, scope and duration are not capable of precise measurement, but rather require a flexibility and discretion that render competitive bidding impractical and inefficient; and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Commissioners of the Borough of West Wildwood, in the County of Cape May and State of New Jersey, as follows:

1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.

2) Andrew Cafiero, Esquire of the firm of Cafiero & Balliette is appointed Borough Solicitor for 2013 and the Mayor and Borough Clerk be and they hereby are authorized to execute on behalf of the Borough of West Wildwood the 2013 Borough Solicitor Contract, a copy of which is annexed as Exhibit "A."

3) The statutory language required by N.J.S.A. 10:2-1 and 10:5-33 hereby is incorporated into the contract by reference and the contractor is bound by said language together with the other provisions of the anti-discrimination laws of the State of New Jersey, Chapter 127 of the Laws of 1975.

4) This Resolution shall only be effective when a copy of the certification of availability of funds prepared by the Chief Financial Officer of the Borough is attached hereto.

5) A notice of the letting of this contract shall be published in the City's official newspaper within ten (10) days of the date of this resolution, which notice shall state that this Resolution and the contract are on file and available for public inspection in the Office of the Borough Clerk.

OFFERED BY: Mayor FOX

SECONDED BY: Comm. GOLDEN

Aye Naye Abstain Absent

X

Aye Naye Abstain Absent

X

ALL IN FAVOR - RESOLUTION ADOPTED

Donna L. FREDERICK ^{ACTING} Borough Clerk of the Borough of West Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Borough Commissioners of the Borough of West Wildwood at a meeting duly held on the 2nd day of January, 2013.

Dated: 1/2/13

Signed: [Signature] Borough Clerk

APPROVED: [Signature]
Christopher Fox, Mayor

Borough of West Wildwood

"Small town Charm on the Back Bay"

AGENDA **REGULAR MEETING – JANUARY 4, 2013** **7:00 PM ACTION MEETING**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS REGULAR MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL MEETING NOTICE RESOLUTION NO. 2012-106 ADOPTED ON DECEMBER 7, 2012. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

ROLL CALL:

APPROVAL OF MINUTES:

December 7, 2012 Regular Meeting
December 14, 2012 Special Meeting
December 27, 2012 Special Meeting
January 2, 2012 Workshop Meeting

RESOLUTIONS:

NUMBER:

2013-002 – DESIGNATING ORDER OF BUSINESS AT MEETINGS

2013-003 – ADOPTION OF A TEMPORARY BUDGET FOR FISCAL YEAR 2013

2013-004 – AUTHORIZING COMMERCIAL UTILITY CONSULTANTS, INC (CUC) TO REVIEW THE CURRENT MUNICIPALITIES ELECTRIC ENERGY COSTS

2013-005 – AUTHORIZING THE BOROUGH ENGINEER TO FILE AN APPLICATION FOR FEMA'S PUBLIC ASSISTANCE PROGRAM (Repair, Replace or Restore) AS A RESULT OF HURRICANE SANDY

2013-006 – AUTHORIZING THE BOROUGH ENGINEER TO FILE AN APPLICATION WITH FEMA FOR HAZARD MITIGATION PROGRAM FUNDS AS A RESULT OF HURRICAN SANDY

2013-007 - AUTHORIZING THE BOROUGH ENGINEER TO FILE AN APPLICATION WITH CAPE MAY COUNTY ECOMOMIC DEVELOPMENT FOR FUNDING

Borough of West Wildwood

"Small town Charm on the Back Bay"

2013-008 - AUTHORIZING THE BOROUGH ENGINEER TO FILE AN APPLICATION WITH THE BUREAU OF COASTAL SHORE PROTECTION FOR FUNDING

2013-009 – APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

2013-010 - AUTHORIZING THE BOROUGH ENGINEER TO PROCEED WITH THE NEPTUNE AVENUE FEMA MITIGATION PROJECT

2013-011 – AUTHORIZING THE EXTENSION OF INTER-LOCAL AGREEMENT FOR ANIMAL CONTROL SERVICES WITH THE TOWNSHIP OF MIDDLE

2013-012 – ESTABLISHING INTEREST RATE AND GRACE PERIOD FOR TAX AND SEWER COLLECTION FOR CY 2013

2013-013 – AUTHORIZING POLICE DISPATCH SERVICES

2013-014 – APPOINTMENT OF LPS INFORMATION OFFICER

2013-015 – CANCELLATION OF 2012 TAX AND/OR SEWER BALANCES OF \$5.00 OR LESS

APPROVAL TO PAY BILLS

REPORTS FROM OFFICIALS

OPEN TO THE FLOOR FOR PUBLIC COMMENT

ADJOURNMENT

**Donna L. Frederick
Acting Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
REGULAR MEETING
JANUARY 4, 2012
7:00PM - ACTION MEETING**

MINUTES:

Mayor Fox called the meeting to order, lead the Pledge of Allegiance, and read OPMA.

ROLL CALL – PRESENT

Mayor Fox
Commissioner Golden
Commissioner Maxwell
Solicitor Cafiero
Acting Municipal Clerk Donna L. Frederick

APPROVAL OF MINUTES OF PREVIOUS MEETING AS PRESENTED:

December 7, 2012 – Regular Meeting
December 14, 2012 – Special Meeting
December 27, 2012 – Special Meeting

Motion by: Comm. Maxwell – Seconded by: Comm. Golden
Roll Call: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes
Motion Carried

RESOLUTIONS:

RESOLUTION 2013-002 – DESIGNATING ORDER OF BUSINESS AT MEETINGS

Motion By: Comm. Maxwell – Seconded by: Comm. Golden
Roll Call: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes
Resolution Adopted

RESOLUTION 2013-003 – ADOPTION OF A TEMPORARY BUDGET FOR FISCAL YEAR 2013

Motion By: Comm. Golden – Seconded by: Comm. Maxwell
Roll Call: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes
Resolution Adopted

RESOLUTION 2013-004 – AUTHORIZING COMMERCIAL UTILITY CONSULTANTS, INC (CUC) TO REVIEW THE CURRENT MUNICIPALITIES ELECTRIC ENERGY COSTS

Motion By: Comm. Golden – Seconded by: Comm. Maxwell

Roll Call: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

Brief description by Mayor Fox about this resolution.

RESOLUTION 2013-005 – AUTHORIZING THE BOROUGH ENGINEER TO FILE AN APPLICATION FOR FEMA’S PUBLIC ASSISTANCE PROGRAM (Repair, Replace or Restore) AS A RESULT OF HURRICANE SANDY

Motion By: Comm. Maxwell – Seconded by: Comm. Golden

Roll Call: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

RESOLUTION 2013-006 – AUTHORIZING THE BOROUGH ENGINEER TO FILE AN APPLICATION WITH FEMA FOR HAZARD MITIGATION PROGRAM FUNDS AS A RESULT OF HURRICAN SANDY

Motion By: Comm. Maxwell – Seconded by: Comm. Golden

Roll Call: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

RESOLUTION 2013-007 - AUTHORIZING THE BOROUGH ENGINEER TO FILE AN APPLICATION WITH CAPE MAY COUNTY ECOMOMIC DEVELOPMENT FOR FUNDING

Motion By: Comm. Maxwell – Seconded by: Comm. Golden

Roll Call: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

RESOLUTION 2013-008 - AUTHORIZING THE BOROUGH ENGINEER TO FILE AN APPLICATION WITH THE BUREAU OF COASTAL SHORE PROTECTION FOR FUNDING

Motion By: Comm. Maxwell – Seconded by: Comm. Golden

Roll Call: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

RESOLUTION 2013-009 – APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

Motion By: Comm. Golden – Seconded by: Comm. Maxwell

Roll Call: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

RESOLUTION 2013-010 - AUTHORIZING THE BOROUGH ENGINEER TO PROCEDE WITH THE NEPTUNE AVENUE FEMA MITIGATION PROJECT

Motion By: Comm. Golden – Seconded by: Comm. Maxwell

Roll Call: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

RESOLUTION 2013-011 – AUTHORIZING THE EXTENSION OF INTER-LOCAL AGREEMENT FOR ANIMAL CONTROL SERVICES WITH THE TOWNSHIP OF MIDDLE

Motion By: Comm. Maxwell – Seconded by: Comm. Golden

Roll Call: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

RESOLUTION 2013-012 – ESTABLISHING INTEREST RATE AND GRACE PERIOD FOR TAX AND SEWER COLLECTION FOR CY 2013

Motion By: Comm. Maxwell – Seconded by: Comm. Golden

Roll Call: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

RESOLUTION 2013-013 – AUTHORIZING POLICE DISPATCH SERVICES

Motion By: Comm. Maxwell – Seconded by: Comm. Golden

Roll Call: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

RESOLUTION 2013-014 – APPOINTMENT OF LPS INFORMATION OFFICER

Motion By: Comm. Maxwell – Seconded by: Comm. Golden

Roll Call: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

RESOLUTION 2013-015 – CANCELLATION OF 2012 TAX AND/OR SEWER BALANCES OF \$5.00 OR LESS

Motion By: Comm. Maxwell – Seconded by: Comm. Golden

Roll Call: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

APPROVAL TO PAY BILLS (BILL LIST ATTACHED) WHEN PROPERLY SIGNED AND ENDORSED

Motion by: Comm. Golden – Seconded by: Comm. Maxwell

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Motion Carried

REPORTS FROM OFFICIALS

Mayor Fox gave Police Activity report for the month of December 2012 (attached)

Comm. Golden, reported seventy-one actions. Including holiday decorations & the continuation of storm clean up.

Comm. Maxwell, reported that the Fire Department participated in several holiday parades. Three members of the Fire Company went to Silverton on Christmas Eve, so they could spend time with their families, they are still recovering for Hurricane Sandy.

MEETING OPENED TO THE FLOOR FOR PUBLIC COMMENT

Before the meeting was opened up to the public Mayor Fox informed the public that the deadline for FEMA applications is coming up. He introduced Tina Staley, who has information booklets if anyone is interested.

Mayor stated that the Building Inspector is handling the raising of homes and he has compiled an application packet, which is available in the tax office, see Louise.

TINA STALEY, 11 Venice Avenue, asked if workshop meetings are open to the public? Mayor Fox gave explanation, yes; they are advertised meetings open to the public. She question what Resolution 2013-005, if P.A.C.O. had anything to do with FEMA. AActing Municipal Clerk(AMC) explained that P.A.C.O. has nothing to do with FEMA, has to do with contracts with affirmative action. She then asked what was Resolution 2013-006, and the AMC gave an explanation, it was for the Engineer to apply to FEMA for Borough Mitigation Funding. Mayor explained that the Borough is filing for all available funding with FEMA. Tina then asked if the mitigation funds were for the 30K to raise homes, Mayor explained that it was for Borough infrastructure. She questioned Resolution 2013-007 & 2013-008, Comm. Golden explained that 007, funding from CMC Office of Economic Development would help aid business on the Island. Comm. Maxwell explained #2013-008, Bureau of Coastal Shore Protection Funding could be used for bulkhead work, file for any funding available to help the residents. Comm. Golden explained FEMA is not saying how much they will cover but it would be 75% reimbursement.

RITA DURST, 534 W. Pine Avenue, asked if she raised her house does she need to be in compliance of proper elevation. Mayor Fox informed her that FEMA would not let her do it unless she did. 10' plus 1'. She stated it would be too high for her husband to negotiate the steps.

ELAINE ZYMKOWIAKI, 555 W. Magnolia Avenue, to lower town's flood insurance, would all homes have to be raised to flood heights? Mayor Fox, no, but part of the program would be to install smart vents, to relieve pressure on foundations, cost about \$200.00 per vent.

TINA STALEY, 11 Venice Avenue, preferred flood insurance, do we need a height variance? Mayor explained that will be in discussion with the planning board in reference to this. At this time you would need a hardship variance. FEMA & County talking 11', not yet. Comm. Golden said he thought the roof height was 35' but not positive.

MRS. PETERS, 32 Lake Rd., we were lucky we didn't get any water in our house, but would like to have it raised. Can FEMA help us? Mayor Fox informed her that in order to get FEMA funding you must have at least 50% damage. Solicitor Cafiero, elevation requires at least 50%.

FRANK STONE, 504 W. Magnolia Avenue, is the land sales done, and how much money did you get? Mayor Fox stated that Borough received \$21,000.00 from 601 and \$10,000.00 from 605 with \$30k in escrow until 605 installs a new bulkhead.

HEARING NO MORE PUBLIC COMMENT, MAYOR FOX CLOSED THE MEETING TO THE FLOOR.

MOTION TO ADJOURN:

Motion by: Comm. Maxwell – Seconded by: Comm. Golden
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes
Motion Carried

Respectfully submitted,
Dated: January 15, 2013

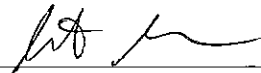


Donna L. Frederick, Acting Municipal Clerk

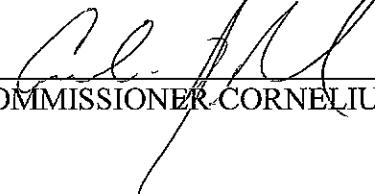
THESE MINUTES WERE APPROVED AT THE FEBRUARY 1, 2013 REGULAR
COMMISSION MEETING.



MAYOR CHRISTOPHER J. FOX



COMMISSIONER SCOTT W. GOLDEN



COMMISSIONER CORNELIUS J. MAXWELL

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2012-002

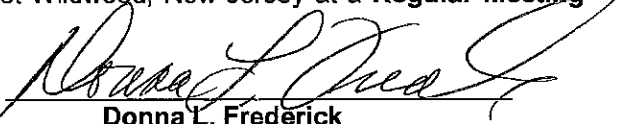
DESIGNATING ORDER OF BUSINESS AT MEETINGS

BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey, that the following shall be the order of business at all meetings of said Borough:

1. Call to Order
2. Pledge of Allegiance to the Flag.
3. Open Public Meeting Act Statement
4. Roll Call
5. Adoption of Minutes of Prior Meeting.
6. Reading and Adopting of Ordinances.
7. Reading and Adopting of Resolutions
8. Motion to Pay Bills
9. Reports of Mayor and Commissioners
10. Public Comments.
11. Adjournment.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 4, 2013**.


Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY

RESOLUTION 2013-003

ADOPTION OF A TEMPORARY BUDGET FOR FISCAL YEAR 2013

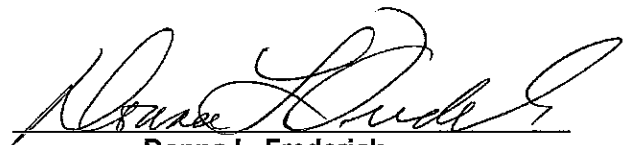
WHEREAS, the Borough of West Wildwood is authorized under N.J.S.A. 40A:4-19 to adopt a Temporary Budget prior to January 31 of the Fiscal Year in order to provide for any contracts, commitments, or payments which are required to be made during the period between the beginning of the Fiscal Year and the formal adoption of the Fiscal Year Budget; and

WHEREAS the Borough of West Wildwood is authorized to appropriate a sum in said Temporary Budget which shall not exceed 26.25% of the Total Appropriations made for all purposes in the Budget for the preceding Fiscal Year, excluding however, appropriations made for interest and debt redemption charges, capital improvement fund, and public assistance.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey that the attachment statement to this Resolution entitled **Temporary Appropriations – 2013** shall be and is hereby approved in order to meet obligations of any contract, commitment, or payment required to be made between January 01, 2013 and the formal adoption and approval of the Fiscal Year 2013 Budget in accordance with, and as permitted by, the New Jersey Statutes.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden	X		X			
Commissioner Cornelius J. Maxwell		X	X			

I, **Donna L. Frederick**, Acting Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 4, 2013**.



Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-004

**AUTHORIZING COMMERCIAL UTILITY CONSULTANTS, INC (CUC)
TO REVIEW THE CURRENT MUNICIPALITIES NATURAL GAS AND ELECTRIC COSTS
AND DO A REVERSE ENERGY AUCTION**

WHEREAS, it has come to the attention of the Board of Commissioners that the Borough may cut costs with both the natural gas and electric services provided to the Borough; and

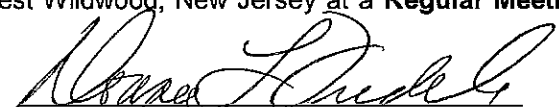
WHEREAS, Commercial Utility Consultants, Inc. representatives attended the Workshop Meeting held on January 2, 2013, and presented detailed information regarding this matter, and the Borough will not be charged any fees for this service by CUC; and

WHEREAS, the Board of Commissioners deem it in the best interest of the Borough for Commercial Utility Consultants, Inc., to conduct a Reverse Energy Auction for both natural gas and electric service.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Commercial Utility Consultants, Inc. is hereby authorized to conduct said auction on behalf of the Borough.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden	X		X			
Commissioner Cornelius J. Maxwell		X	X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 4, 2013**.


Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-005

**AUTHORIZING THE BOROUGH ENGINEER TO FILE AN APPLICATION WITH FEMA
FOR PUBLIC ASSISTANCE PROGRAM**

WHEREAS, on October 30, 2012, President Obama approved a Major Disaster Declaration (DR-4086) for the State of New Jersey in response to Hurricane Sandy; and

WHEREAS, the President's action makes Federal grant funding available to local governments in all 21 counties through the Federal Emergency Management Agency (FEMA) for infrastructure repairs, replacement or restoration; and

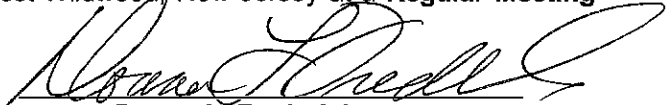
WHEREAS, the Board of Commissioners authorize the Borough Engineer Marc DeBlasio, P.E., of Remington, Vernick & Walberg, to prepare and submit grant applications and support documentation for disaster funding related to Hurricane Sandy through the FEMA Public Assistance (PA) Program; and

WHEREAS, the Borough Engineer shall be paid a sum not to exceed \$2,800.00 for the application process, contingent upon adoption of the final 2013 budget.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Borough Engineer be and is hereby authorized to file said applications with FEMA.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 4, 2013**.


Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-006

**AUTHORIZING THE BOROUGH ENGINEER TO FILE AN APPLICATION WITH FEMA
FOR HAZARD MITIGATION GRANT PROGRAM (HMGP)**

WHEREAS, on October 30, 2012, President Obama approved a Major Disaster Declaration (DR-4086) for the State of New Jersey in response to Hurricane Sandy; and

WHEREAS, the President's action makes Federal grant funding available to local governments in all 21 counties through the Federal Emergency Management Agency (FEMA) for Hazard Mitigation Grant Program (HMGP); and

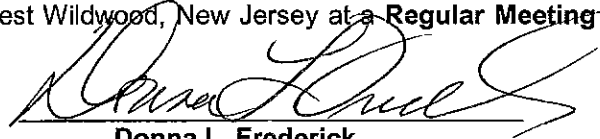
WHEREAS, the Board of Commissioners authorize the Borough Engineer Marc DeBlasio, P.E., of Remington, Vernick & Walberg, to prepare and submit grant applications and support documentation for disaster funding related to Hurricane Sandy through the FEMA ; and

WHEREAS, the Borough Engineer shall be paid a sum not to exceed \$1,200.00 for the application process, contingent upon adoption of the final 2013 budget.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Borough Engineer be and is hereby authorized to file said applications with FEMA.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 4, 2013**.


Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-007

**AUTHORIZING THE BOROUGH ENGINEER TO FILE AN APPLICATION WITH
THE COUNTY OF CAPE MAY OFFICE OF ECONOMIC DEVELOPMENT**

WHEREAS, Cape May County Freeholder Will Morey issued correspondence regarding funding through the Cape May County Office of Economic Development. Available to municipalities due to the economic impact to businesses and towns caused by Hurricane Sandy; and

WHEREAS, the Borough Engineer has made the Board of Commissioners aware of this funding at the workshop meeting held on January 2, 2013; and

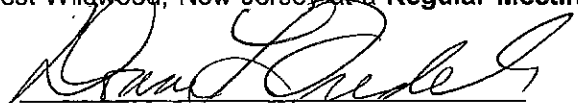
WHEREAS, the Board of Commissioners authorize the Borough Engineer Marc DeBlasio, P.E., of Remington, Vernick & Walberg, to prepare and submit applications and support documentation for funding related to Hurricane Sandy through the Cape May County Office of Economic Development ; and

WHEREAS, the Borough Engineer shall not charge the Borough for preparing this application.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Borough Engineer be and is hereby authorized to prepare and submit said application.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 4, 2013**.



**Donna L. Frederick
Acting Municipal Clerk**

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-008

**AUTHORIZING THE BOROUGH ENGINEER TO FILE AN APPLICATION WITH
THE BUREAU OF COASTAL SHORE PROTECTION FOR FUNDING**

WHEREAS, the Board of Commissioners of the Borough of West Wildwood are seeking funding to do necessary repair and or replacement work on bulkheads throughout the Borough; and

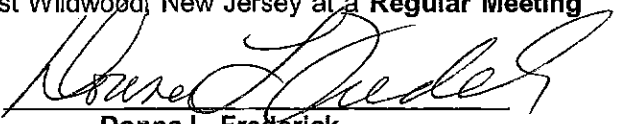
WHEREAS, securing funding for such purposes will be beneficial to all of the residents of the Borough by reducing tidal flooding; and

WHEREAS, the Board of Commissioners authorize the Borough Engineer Marc DeBlasio, P.E., of Remington, Vernick & Walberg, to prepare and submit applications and support documentation for any available funding.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Borough Engineer be and is hereby authorized to prepare and submit said application.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 4, 2013**.


Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-009

APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

WHEREAS, New Jersey Statutes provide that no public work contracts can be awarded nor any moneys paid until the prospective contractor has agreed to contract performance which complies with the approved affirmative action program; and

WHEREAS, the law applies to each political subdivision and agency of the State and includes service and procurement contracts and construction contracts (N.J.A.C. 17:27-1.1); and

WHEREAS, each public agency shall annually designate an officer or employee to serve as its public agency compliance officer (P.A.C.O) (N.J.A.C. 17:27-3.5); and

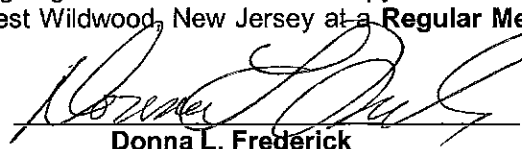
WHEREAS, the officer shall perform the duties prescribed in the Administrative Code, be responsible for ensuring the agencies' compliance with the rules and may perform any other liaison and assistance functions as may be requested by the Affirmative Action Office.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Municipal Clerk be and is hereby designated as the P.A.C.O.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be given to the Department of the Treasury, State Affirmative Action Office, Division of Purchase & Property, 33 W. State St., P.O. Box 206, Trenton, NJ, 08625, by January 10th, 2013.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden	X		X			
Commissioner Cornelius J. Maxwell		X	X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 4, 2013**.


Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-010

**AUTHORIZING THE BOROUGH ENGINEER TO PROCEED WITH THE NEPTUNE
AVENUE FEMA MITIGATION PROJECT**

WHEREAS, the Board of Commissioners of the Borough of West Wildwood hired Marc DeBlasio, P.E. of Remington, Vernick & Walberg Engineers to replace VanNote Harvey Engineers; and

WHEREAS, VanNote Harvey Engineers applied for the FEMA Mitigation Grant, and are no longer employed by the Borough; and

WHEREAS, it is in the best interest of the Borough to authorize the current Borough Engineer to oversee this project.

WHEREAS, the Borough Engineer has submitted a budget to perform the engineering and construction observation services for this project as follows:

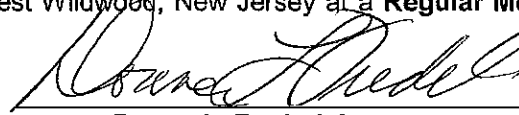
<u>Engineering Services to Include:</u>	\$ 26,600.00
Survey, Drafting and Engineering Design	
Preparation of Contract Documents	
Contract and Engineering Administration	

<u>Construction Observation Services:</u>	\$ 29,400.00
--	---------------------

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Borough Engineer be and is hereby authorized to proceed with the Neptune Avenue FEMA Mitigation Project.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick**, Acting Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 4, 2013**.



Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-011

**AUTHORIZING AN EXTENSION OF INTER-LOCAL SERVICE AGREEMENT WITH
THE MIDDLE TOWNSHIP FOR ANIMAL CONTROL SERVICES**

WHEREAS, an inter-local agreement between the Borough of West Wildwood and the Township of Middle for Animal Control Services expired as of December 31, 2012; and

WHEREAS, the State of New Jersey requires that the Borough maintain an Animal Control Officer; and

WHEREAS, the Township of Middle has agreed to extend the inter-local service agreement until March 30, 2013 at the same rate, with a 90 day notice of cancellation; and

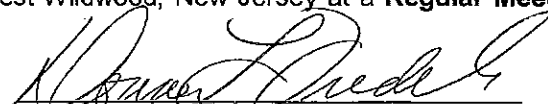
WHEREAS, the Board of Commissioners deem it is in the best interest of the Residents to continue with the professional service the Township of Middle has provided in the past.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Township of Middle be and is hereby designated as the provider of Animal Control Services for the Borough of West Wildwood.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be provided to the Township of Middle Municipal Clerk.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick**, Acting Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 4, 2013**.


Donna L. Frederick
Acting Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY**

**RESOLUTION 2013-012
ESTABLISHING INTEREST RATE AND GRACE PERIOD
FOR TAX AND SEWER COLLECTION FOR CY2013**

WHEREAS, N.J.S.A 54:4-67 et seq. permits the Governing Body of a Municipality to fix the rate of interest to be charged for the nonpayment of taxes, assessments, and sewer bills.

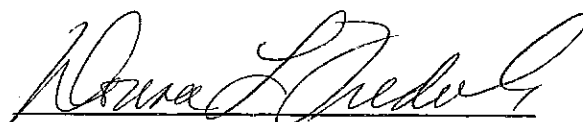
NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of West Wildwood, that for CY2013 the rate of interest on unpaid taxes and assessments shall be eight percent per annum on the first One Thousand Five Hundred (\$1,500.00) Dollars of delinquency and 18 percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) to be calculated from the date the tax was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable; and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year; and

BE IT FURTHER RESOLVED that the rate of interest for CY2013 on unpaid sewer bills shall be eight percent per annum up to One Thousand Five Hundred (\$1,500.00) Dollars of delinquency and 18 percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) Dollars to be calculated from the date the bill was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable. and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the Municipal Tax Collector upon adoption.

	Motion	Second	Yes	No	Abstain
Mayor Christopher J. Fox			X		
Commissioner Scott W. Golden		X	X		
Commissioner Cornelius J. Maxwell	X		X		

I, Donna L. Frederick, Acting Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a Regular Meeting held on January 4, 2013.



**DONNA L. FRÉDERICK
ACTING MUNICIPAL CLERK**

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013 - 013

AUTHORIZING 911 DISPATCH SERVICES

WHEREAS, the current inter-local agreement for 911 Dispatch Services with the Borough of Wildwood Crest expires on December 31, 2012 effective midnight; and

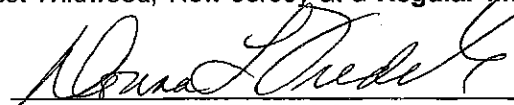
WHEREAS, a letter of intent between the Borough of West Wildwood and the City of Wildwood for said services was executed on December 18, 2012 confirming that on midnight of January 1, 2013 the City of Wildwood Police Department will be taking over all 911 and dispatching services for the Borough of West Wildwood; and

WHEREAS, both Municipalities will enter into an inter-local agreement with the following terms. Commencing January 1, 2013 at midnight and expires on December 31, 2017, the Borough of West Wildwood will pay the City of Wildwood the sum of \$35,000.00 per year payable in two installments, on or before April 15, and \$17,500.00 on or before September 15 of each year.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, that the Mayor is hereby authorized to enter into an inter-local agreement with the City of Wildwood for said services and that a copy of the signed agreement will be affixed hereto.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 4, 2013**.



Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-014

APPOINTMENT OF LPS INFORMATION COORDINATORS

WHEREAS, Governor Christie has reorganized the former Council on Affordable Housing (COAH) and transferred all of its functions to the Department of Community Affairs Local Planning Services (LPS); and

WHEREAS, it is necessary to provide the LPS with primary and secondary contacts on behalf of the Municipality in this regard

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey, that the Municipal Clerk shall be the designated Primary Contact with the LPS with regard to the receipt and distribution of information with the LPS; and

BE IT FURTHER RESOLVED that the Deputy Clerk shall be designated as the Secondary Contact with regard to receipt and information with the LPS; and

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby directed to execute any and all forms and documents effectuating this contact information and transmit same to the Local Planning Services of the N.J. Division of Community Affairs.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden	X		X			
Commissioner Cornelius J. Maxwell		X	X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 4, 2013**.



Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013 - 015

**CANCELLATION OF 2012 TAX AND/OR SEWER
BALANCES OF \$5.00 OR LESS**

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts of five (5) dollars or less; and

WHEREAS, there also exists a need to apply the same provision as promulgated in N.J.S.A. 40A:5-17 to the cancellation of municipal sewer overpayments and delinquencies of five (5) dollars or less.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized to cancel without any further action on the part of the Governing Body, any property tax and/or municipal sewer overpayments and/or delinquencies of \$5.00 or less.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 4, 2013**.


Donna L. Frederick
Acting Municipal Clerk



Borough of West Wildwood

Police Department

701 W. Glenwood Ave., West Wildwood, NJ 08260
(609) 522-2396

ACTIVITY REPORT DECEMBER 2012

- 4 Reports of 911 Hang-Ups
- 2 Reports of Animal Complaints
- 2 Arrests
- 3 Reports of Burglaries (Suspect Arrested)
- 1 Report of Criminal Mischief
- 1 Report of Harassment
- 1 Report of Juvenile Problem
- 1 Landlord-Tenant Complaint
- 8 Local Ordinance Violation
- 1 Medical Assist
- 25 Motor Vehicle Stops
- 9 Opened Doors/Secured
- 2 Parking Complaints
- 156 Property Checks
- 11 Reports of Suspicious Activity/Persons
- 3 Report of a Suspicious Vehicle
- 1 Theft

TOTAL CALLS FOR SERVICE 730

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 9864 to 9877
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num Ref Seq
9864	12/31/12	00308 ADP, INC.					893
12-00612	1	For pay period 12/14/12	177.88	2-01-20-130-028 Payroll Services	Budget		3
9865	12/31/12	019011 ATLANTIC CITY ELECTRIC					893
12-00623	1	STREET LIGHTING	1,805.56	2-01-31-435-000 Street Lighting	Budget		16
9866	12/31/12	028611 Its Called Solutions, LLC.					893
12-00621	1	WEBSITE HOSTING AND EMAILS FOR	130.00	2-01-31-440-000 Telephone	Budget		15
9867	12/31/12	05203 C.M.C.M.U.A. WASTER WATER DIV.					893
12-00617	1	DISPOSAL FEES FOR NOV 2012	14,509.79	2-01-32-465-000 SCLID WASTE DISPOSAL	Budget		9
9868	12/31/12	29008 LEADER PRINTERS					893
12-00613	1	POLICE ID BADGES & COMPOSITION	37.92	2-01-25-240-030 Materials and Supplies	Budget		4
9869	12/31/12	30007 LOWE'S # 1861					893
12-00610	1	LIGHTS, PAINT	143.72	2-01-26-310-030 Materials and Supplies	Budget		2
9870	12/31/12	34220 NEXTEL COMMUNICATIONS					893
12-00620	1	POLICE DATA CONNECT CARDS	89.98	2-01-31-440-000 Telephone	Budget		14
9871	12/31/12	48201 SOUTH JERSEY GAS COMPANY					893
12-00616	1	MONTHLY CHARGES FOR DECEMBER	58.35	2-01-31-446-000 Natural Gas	Budget		6
12-00616	2	MONTHLY CHARGES FOR DECEMBER	546.51	2-01-31-446-000 Natural Gas	Budget		7
12-00616	3	MONTHLY CHARGES FOR DECEMBER	477.88	2-01-31-446-000 Natural Gas	Budget		8
			<u>1,082.74</u>				
9872	12/31/12	48207 SOUTH JERSEY WELDING SUPPLY CO					893
12-00619	1	ACETYLENE CYL RENT	11.52	2-01-26-290-038 Gen. Hardware-maint. supplies	Budget		11
12-00619	2	ARAGON/MIX CYL RLENT	17.28	2-01-26-290-038 Gen. Hardware-maint. supplies	Budget		12
12-00619	3	OXYGEN CYLINDER RENT	17.28	2-01-26-290-038 Gen. Hardware-maint. supplies	Budget		13
			<u>46.08</u>				
9873	12/31/12	50103 THIS & THAT UNIFORMS					893
12-00387	1	UNIFORMS FOR J. FERENTZ	740.00	2-01-25-240-032 Uniforms	Budget		1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
NO #	Item	Description					Ref Seq
9674	12/31/12	57206 WASTE MANAGEMENT OF NEW JERSEY					893
12-00614	1	DUMPSTER CHARGES	319.50	2-01-26-290-038	Budget		5
				Gen. Hardware-maint. supplies			
9875	12/31/12	654114 Vital Communications, Inc.					893
12-00618	1	POSTAGE & HANDLING FOR 2013	133.88	2-01-20-145-026	Budget		10
				Maintenance Contracts			
9876	12/31/12	679011 MARY D'ARCY BITTNER, ESQ.					893
12-00634	1	PROFESSIONAL SERVICES FOR	2,620.00	2-01-20-155-012	Budget	12-00001	18
				Professional Services			
9877	12/31/12	679019 UEZ DEVELOPMENT CORPORATION					893
12-00633	1	FEEES DUE FOR THE TIME FRAME	839.98	G-02-40-798-000	Budget		17
				UEZ-ADMINISTRATION			

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	14	0	22,682.03	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	14	0	22,682.03	0.00

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 9878 to 9887
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq
9878	12/31/12	019011 ATLANTIC CITY ELECTRIC					894
12-00615	1	MONTHLY ELECTRIC CHARGES	410.64	2-01-31-430-000 Electricity	Budget		10
12-00615	2	MONTHLY ELECTRIC CHARGES	275.18	2-01-31-430-000 Electricity	Budget		11
12-00615	3	MONTHLY ELECTRIC CHARGES	5.56	2-01-31-430-000 Electricity	Budget		12
12-00615	4	MONTHLY ELECTRIC CHARGES	24.26	2-01-31-430-000 Electricity	Budget		13
12-00615	5	MONTHLY ELECTRIC CHARGES	332.08	2-01-31-430-000 Electricity	Budget		14
12-00615	6	MONTHLY ELECTRIC CHARGES	19.04	2-01-31-430-000 Electricity	Budget		15
			<u>1,066.76</u>				
9879	12/31/12	03401 BILL'S CORNER DELI					894
12-00628	1	LUNCH-CLEAN UP DAY 12/15/12	176.00	G-02-40-730-000 CLEAN COMMUNITIES	Budget		22
9880	12/31/12	03402 BILLOWS ELECTRICAL SUPPLY CO.					894
12-00625	1	RAB QUARTZ BULLET FLOOD 120V	14.89	2-01-26-290-038 Gen. Hardware-maint. supplies	Budget		16
9881	12/31/12	07203 CUSTOM GRAPHICS					894
12-00627	1	SHIRTS FOR COMMUNITY CLEAN UP	1,158.85	G-02-40-730-000 CLEAN COMMUNITIES	Budget		18
12-00627	2	SHIRTS FOR COMMUNITY CLEAN UP	18.84	G-02-40-730-000 CLEAN COMMUNITIES	Budget		19
12-00627	3	SHIRTS FOR COMMUNITY CLEAN UP	119.40	G-02-40-730-000 CLEAN COMMUNITIES	Budget		20
12-00627	4	SHIRTS FOR COMMUNITY CLEAN UP	3.88	G-02-40-730-000 CLEAN COMMUNITIES	Budget		21
			<u>1,305.97</u>				
9882	12/31/12	18201 H.B. CHRISTMAN & SON, INC.					894
12-00606	1	BATTERY FOR POLICE DURANGO	121.38	2-01-25-240-034 Fleet Maintenance	Budget		1
12-00607	1	GAS DIFFUSION TIP HOLDER	17.03	2-01-26-290-030 Materials and Supplies	Budget		2
12-00607	2	MIG WIRE	32.63	2-01-26-290-030 Materials and Supplies	Budget		3
12-00607	3	CONTACT TIPS MIG	11.93	2-01-26-290-030 Materials and Supplies	Budget		4
12-00607	4	CONTACT TIPS MIG	3.15	2-01-26-290-030 Materials and Supplies	Budget		5
12-00607	5	MIG GUN NOZZLE	19.88	2-01-26-290-030 Materials and Supplies	Budget		6
12-00608	1	BRAKE CALIPER	85.16	2-01-26-290-034 Fleet Maintenance	Budget		7

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num Ref Seq
9882		H.B. CHRISTMAN & SON, INC.					
		Continued					
12-00608		2 CORE CHARGE	0.00	2-01-26-290-034	Budget		8
				Fleet Maintenance			
12-00608		3 SET BRAKE PADS	57.59	2-01-26-290-034	Budget		9
				Fleet Maintenance			
			<u>353.75</u>				
9883	12/31/12	32606 JUD MOORE					894
12-00625		1 CLEAN UP DAY SUPERVISOR	450.00	G-02-40-730-000	Budget		17
				CLEAN COMMUNITIES			
9884	12/31/12	57604 WEST WILDWOOD VOL. FIRE CO.					894
12-00629		1 2012 CLEAN COMMUNITIES DAY	500.00	G-02-40-730-000	Budget		23
				CLEAN COMMUNITIES			
9885	12/31/12	57609 WEST WILDWOOD LADIES AUX.					894
12-00630		1 2012 CLEAN COMMUNITIES DAY	500.00	G-02-40-730-000	Budget		24
				CLEAN COMMUNITIES			
9886	12/31/12	57621 WEST WILDWOOD BIBLE CHURCH					894
12-00631		1 2012 CLEAN COMMUNITIES DAY	500.00	G-02-40-730-000	Budget		25
				CLEAN COMMUNITIES			
37	12/31/12	679018 KAY LETTON					894
12-00632		1 2012 CLEAN COMMUNITIES DAY	400.00	G-02-40-730-000	Budget		26
				CLEAN COMMUNITIES			

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	10	0	5,267.37	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>10</u>	<u>0</u>	<u>5,267.37</u>	<u>0.00</u>

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	2-01	1,435.40	0.00
GRANT FUND	G-02	3,831.97	0.00
Total of All Funds:		<u>5,267.37</u>	<u>0.00</u>

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 9863 to 9863
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description				Ref Seq	
9863	12/31/12	00207 ACA COMPUTERS					892
12-00636	1	OVERHAUL OF WWPD ENFORSYS	5,974.00	G-02-41-820-000	Budget		1
				2011 UEZ ASSISTANCE FUNDS			

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	5,974.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	5,974.00	0.00

Find Description	Fund	Budget Total	Revenue Total
CURRENT FUND	2-01	198.00	0.00
UTILITY FUND	2-09	850.00	0.00
Year Total:		1,048.00	0.00
GRANT FUND	G-02	9,160.00	0.00
Total of All Funds:		10,208.00	0.00

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
WORKSHOP MEETING
JANUARY 28, 2013
9:00 AM

MINUTES:

Mayor Fox called the meeting to order, lead the Pledge of Allegiance, and read OPMA.

ROLL CALL:

Commissioner Golden
Commissioner Maxwell
Mayor Fox
Solicitor Cafiero
Acting Municipal Clerk Donna L. Frederick

MATTERS OF DISCUSSION:

Discussion on the possibility of creating a Repetitive Loss Ordinance, for future events, it makes it easier for the residents with regards to FEMA issues. Acting Municipal Clerk(AMC herein) will get a copy of an ordinance which Chris Ridings has researched and provide it to Solicitor Cafiero so he can start to work on the ordinance.

Discussion about the proposal provided by Green Earth Metal Recycling to provide free curbside pick up of recyclable metals and CFC containing appliances. AMC has all the information from the Borough of Wildwood Crest who is currently in contract with Green Earth Metal Recycling. Comm. Golden directed AMC to prepare a Resolution to enter into a contract with Green Earth Metal Recycling for Friday's meeting.

Comm. Golden directed the AMC to prepare the necessary Inter-local Resolution with the City of Wildwood with regards to a loaned Government Surplus vehicle in the possession of the Borough of West Wildwood. AMC will be in contact with the Clerk of North Wildwood, since they have done this before and get a copy of their Resolution to use as a model. AMC will be in contact with the City of Wildwood's Clerk so we both have executed the same Resolution.

Comm. Golden addressed issues regarding Purchasing. He would like to be able to do an open purchase order for the month with vendors. AMC informed Comm. Golden, that Elaine can do an open P.O. because she needs to encumber the funds, however you can give a not to exceed dollar amount and keep tract of the expenditures.

Mayor Fox said that each department head should be able to handle their own budgets with regards to purchases.

Comm. Golden addressed concerns that if parts are needed, the DPW has to wait for Elaine to get in before they can order or pick up what they need. Also, parts/supplies can be purchased much cheaper online, but you need a credit card to do so.

AMC, Frederick stated that the County of Cape May have P-Cards.
Solicitor Cafiero will research this issue further and inform Commissioners of his findings.

Comm. Golden inquired about E-Z Pass for the DPW.
Mayor informed him that the Current Borough E-Z Passes were for Emergency Vehicles only (Police OEM, Fire) and if he wanted one for DPW he needs to apply for a paid account.

Comm. Golden said that the Dump Truck will be ordered this week. And that the City of Wildwood through Government Surplus is trying to get us a backhoe and other equipment. The salt spreader is fixed.

Mayor Fox discussed a refund to be given to Tom Harley, since charges were dropped the Borough needs to reimburse him his money. Mayor instructed the AMC to get the dollar amount from Elaine, and prepare a Resolution for the same for Friday's Regular Meeting.

Mayor asked the AMC to prepare a Resolution appointing Ken Howell to full time police officer for Friday's Meeting.

Comm. Golden informed Mayor & Commissioner that the DPW will be blocking off the valve at Avenue "J" taking measurement for the installation of a new insert/slide in valve.

Roofer will be in to patch/repair roof.

Comm. Golden discussed the possible need to appoint special council to investigate previous issues. Mayor asked the Solicitor to draw up Resolution.

NO COMMENT FROM FLOOR:


MOTION TO ADJOURN:

Motion by: Comm. Golden – Seconded by: Comm. Maxwell

Roll Call Vote: Comm Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Meeting Adjourned

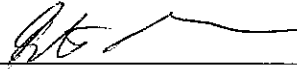
Respectfully submitted,
Dated: January 30, 2013


Donna L. Frederick, Acting Municipal Clerk

THESE MINUTES WERE APPROVED AT THE FEBRUARY 1, 2013 REGULAR COMMISSION MEETING.



MAYOR CHRISTOPHER J. FOX



COMMISSIONER SCOTT W. GOLDEN



COMMISSIONER CORNELIUS J. MAXWELL