

WORKSHOP MEETING

Borough of West Wildwood

"Small town Charm on the Back Bay"

AGENDA

WORKSHOP MEETING – FEBRUARY 3, 2014

9:00 AM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS WORKSHOP MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL WORKSHOP MEETING NOTICE RESOLUTION 2013-127 ADOPTED ON DECEMBER 30, 2013. NOTICES OF THIS MEETING WERE SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

ROLL CALL:

RESOLUTIONS:

2014-020 – A RESOLUTION APPROVING BUDGET TRANSFERS FOR THE BUDGET YEAR 2013

DISCUSSION:

Open to the Floor for Public Comment:

ADJOURNMENT

**Donna L. Frederick, RMC, CPWM, CMR
Municipal Clerk**

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
WORKSHOP MEETING
MONDAY – FEBRUARY 3, 2014
9:00 AM

MINUTES:

Mayor Fox called the meeting to order, led the Pledge of Allegiance, read the OPMA statement

ROLL CALL: Present

Comm. Golden

Comm. Maxwell

Mayor Fox

Solicitor Cafiero

Clerk Donna L. Frederick

2014-020 – A RESOLUTION APPROVING BUDGET TRANSFERS FOR THE BUDGET YEAR 2013

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

DISCUSSION:

Clerk briefed Commissioners on items she received:

Engineer wants authority to do study for road reconstruction, also discussion about the possibility for the engineer to do a study in reference to rehabilitation of homes under the local redevelopment and housing laws. Clerk will prepare a resolution for regular meeting to be voted upon for the road construction study.

Clerk received a letter from Solicitor Cafiero regarding some CAFRA issue about North Drive sewer extension. Administrator Ridings will look into this, former engineer Jim Verna was handling this issue. Volunteers in Medicine sent a letter requesting a Municipal Partners Program; clerk will check with other municipalities regarding this issue and inform the Commissioners.

Clerk has a quote from Coded Systems to codify the Borough's Ordinances \$12,500. and Land Use and Zoning Ordinances; \$5,000, Mayor said it should be done, if possible, pending other pressing financial issues.

Clerk informed Commissioners that a CAFRA application was filed for 600 W. 26th St. property.

Comm. Golden informed the other Commissioners that he is getting information on skid loaders.

No public comment.

Motion to Adjourn:

Motion by Comm. Golden; Second by Comm. Maxwell


Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Motion carried.

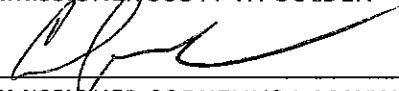
Respectfully submitted


Donna L. Frederick, RMC, Municipal Clerk

THESE MINUTES WERE APPROVED AT THE FEBRUARY 7, 2014, REGULAR COMMISSION MEETING


MAYOR CHRISTOPHER J. FOX


COMMISSIONER SCOTT W. GOLDEN


COMMISSIONER CORNELIUS J. MAXWELL

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2014-020

A RESOLUTION APPROVING BUDGET TRANSFERS FOR THE BUDGET YEAR 2013

WHEREAS, the following transfers are necessary to make certain year end transfers to the FY2013 Budget

NOW, THEREFORE, BE IT RESOLVED that the following FY2013 transfers be made:

<u>Budget Description</u>	<u>From</u>	<u>To</u>	<u>Budget Account</u>
Clerk O/E	2,000.00		3-01-20-120-028/3-01-036
Unemployment Compensation	5,000.00		3-01-23-225-000
Sewer Utility/OE	2.00		3-09-55-502-038
Auditor		7,000.00	3-01-20-135-000
Sewer Bond Principal		1.00	3-09-55-520-000
Sewer Bond Interest		1.00	3-09-55-522-000
	<u>7,002.00</u>	<u>7,002.00</u>	

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **February 3, 2014**.



Donna L. Frederick, RMC
Municipal Clerk

REMINGTON & VERNICK ENGINEERS AND AFFILIATES

EDWARD VERNICK, PE, CME, President
CRAIG F. REMINGTON, PLS, PP, Vice President

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Christopher J. Fazio, PE, CME
Kenneth C. Ressler, PE, CME
Gregory J. Sullivan, PE, PP, CME
Richard B. Czekanski, PE, CME, BCEE

Remington & Vernick Engineers
232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1382 (fax)

Remington, Vernick
& Vena Engineers
9 Allen Street
Toms River, NJ 08753
(732) 286-9220
(732) 505-3416 (fax)

3110 Boulevard, Suite 300-400
Lago, NJ 08857
(732) 555-8000
(732) 591-2815 (fax)

Remington, Vernick
& Walberg Engineers
845 North Main Street
Pleasantville, NJ 08232
(609) 545-7110
(609) 545-7076 (fax)

4907 New Jersey Avenue
Wildwood City, NJ 08260
(609) 522-5150
(609) 522-5313 (fax)

Remington, Vernick
& Beach Engineers
922 Fayette Street
Conshohocken, PA 19428
(610) 940-1050
(610) 940-1151 (fax)

73 West Main Street, Rear
Mechanicsburg, PA 17055
(717) 766-1775
(717) 756-0232 (fax)

1090 Church Hill Road, Suite 220
Pittsburgh, PA 15205
(412) 263-2200
(412) 263-2210 (fax)

Jmw Office Plaza, Bellevue Building
652 Chapman Road, Suite 105
Newark, DE 19702
(302) 266-0212
(302) 266-6208 (fax)

Remington, Vernick
& Beach Engineers
The Professional Center
1000 Building, Suite 600
101 Route 130
Marlinton, NJ 08077
(561) 303-1243
(561) 303-1249 (fax)

70 Penhorn Avenue, 3rd Floor
Laurens, NJ 07094
(910) 624-2137
(910) 624-2136 (fax)

January 22, 2014

VIA EMAIL & REGULAR MAIL

Mr. Christopher Ridings
Borough Administrator
Borough of West Wildwood
701 West Glenwood Avenue
West Wildwood, N.J., 08260

Subj: Professional Services Proposal:
Preliminary Investigation: Area In Need of Rehabilitation
Borough of West Wildwood, New Jersey

Dear Mr. Ridings:

As requested, REMINGTON, VERNICK & WALBERG is pleased to submit this Professional Services Proposal to undertake an analysis and prepare and formally present our findings as to whether or not the Borough of West Wildwood, or any part thereof, would qualify as an Area In Need of Rehabilitation under the New Jersey *Local Redevelopment & Housing Law* (N.J.S.A. 40A:12A-1 et seq. ~ "Redevelopment Law"). Such a determination would permit the Governing Body to adopt individual Redevelopment Plans for individual sections of the Borough, addressing the specific needs of each section.

In short, Rehabilitation Area designation confers on a municipality certain powers in regulating land use and certain flexibility in its relationship with developers which are not permitted under the New Jersey *Municipal Land Use Law* (N.J.S.A. 40:55D-1 et seq. ~ "MLUL"). Such powers / flexibility permit a municipality to:

- Modify zoning and building regulations and otherwise replan designated 'Areas In Need';
- Negotiate with and enter into Redevelopment Agreements with qualified Redevelopers for the clearance of lands, installation of streets and infrastructure and construction of Projects in designated 'Areas In Need';
- Acquire and sell or lease property to qualified Redevelopers without public bidding and at such prices and other (economic and noneconomic) terms as are deemed reasonable;
- Make plans for the enforcement of laws, codes and regulations relating to the use and occupancy of buildings and/or for the voluntary or compulsory repair, rehabilitation, demolition or removal of buildings; and
- Collect revenue from Redevelopers to defray the costs of the Rehabilitation process.

Rehabilitation Area designation also provides the Borough with possible access to certain grant funds not otherwise available.

Significantly, Rehabilitation Area designation DOES NOT provide the Borough with the power of eminent domain beyond the traditional Public-Use takings (i.e., for streets, parks, etc. ~ which are permitted today). Public-Purpose takings (i.e., the taking of land to transfer to a private entity for development) is only permitted under a Redevelopment Area designation.

The following Scope of Services has been designed to guide the Borough through the designation process, and includes our approach as well as details related to required tasks. We have used this approach in communities throughout New Jersey with tremendous success.

Our Fee Proposal for this assignment is: \$10,000.00

[We note that this Scope and Fee proposal are based on our understanding of the legal requirements for Preliminary Investigations to date. However, several court cases continue to wind their way through the legal process, and the Legislature is considering a multitude of bills designed to modify the Redevelopment Law. Since it is not possible to anticipate what, if any, future decisions or changes in the law might have on the proposed Scope, we reserve the right to revisit any of the tasks proposed and the fees associated therewith should the legal climate change.]

While not part of this Proposal, we have included what we envision as next-steps required to turn a Rehabilitation Area designation into action-oriented projects.

We thank the Borough and its officials for continuing to place your trust with our firm. As always, please feel free to contact me should you have any questions or require additional information.

Sincerely,
REMINGTON, VERNICK & WALBERG ENGINEERS
By



Marc DeBlasio, PE, PP, CME
Executive Vice President

MD:eb

Cc: Elaine Crowley, CFO (via email)
Stuart Wiser (via email)
Stacey Wright (via email)

RECEIVED
1/29/14
JSC

LAW OFFICES

Caffero and Balliette

3303 New Jersey Avenue
P.O. Box 789
Wildwood, New Jersey 08260
(609) 522-0511
FAX (609) 729-3441

Andrew J. Caffero
William J. Kaufmann

James Stephen Caffero
Andrea C. Balliette

January 27, 2014

Marc DeBlasio@rve.com

Re: Letter from Kristin Wildman, The Lomax Consulting Group

Dear Marc:

It is my understanding that Kristin Wildman from the Lomax Consulting Group forwarded a letter to your attention on Tuesday, January 21, 2014 regarding four outstanding NJDEP Notices of Violation issued to West Wildwood. One of the NOV's pertains to the North Drive roadway and sewer extension, which impacts upon a property owner named Albert Blanchard who is seeking NJDEP CAFRA Individual Permit approval for Lot 1.13 in Block 100.01. Mr. Blanchard is represented by Louis Dwyer, Esq.

Apparently the Borough received a sewer extension permit from NJDEP, Division of Water Quality but a Coastal Permit was never submitted to NJDEP, Division of Land Use to approve the road and sewer utility in the coastal zone within 150 feet of the mean high water line. The Borough must submit for and receive a CAFRA individual permit in order to resolve the violation. In addition to the installation of the new sewer line, the Notice of Violation indicates that the use of North Drive as well as the replacement of 300 square feet of stone revetment along North Drive also requires approval under a CAFRA permit.

Please let me know if you will be heading up the initiative referenced in Ms. Wildman's letter. In the event you are, please let me know if I can be of any assistance.

Should you have any questions or the need for additional information, do not hesitate to contact me.

Thanking you for your kind attention and awaiting your advices, I am

Sincerely,

Andrew J. Caffero

AJC/la

cc: Borough of West Wildwood



423 N. Route 9 • Cape May Court House, NJ 08210 • www.vimcmc.org • (609) 463-2846 • info@vimcmc.org

December 13, 2013

Ms. Donna L. Frederick
Borough of West Wildwood
701 W. Glenwood Avenue
West Wildwood, NJ 08260

Dear Ms. Frederick,

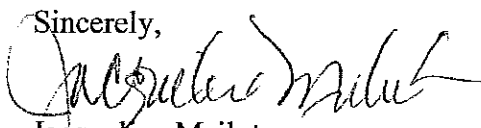
In the Clinic's early days, we initiated the **Municipal Partners Program**. This program was designed to create a permanent symbiotic relationship between the clinic and all sixteen county municipalities; we are asking the Borough of West Wildwood to become a valued partner in this program.

As VIM continues to provide health services to the needy residents of your community, we ask that your annual budget include a partnership donation to Volunteers in Medicine of Cape May County. VIM demographics are attached for your convenience.

I know there is much continued debate about the Affordable Care Act. Unfortunately, it will not make much difference to demand at VIM. VIM's patients are the working poor¹ – they earn too much for Medicaid but barely enough to survive, let alone pay for health insurance, co-pays and medications.

VIM believes that a measure of any society or community is how its citizens care for those in need; Cape May County and Borough of West Wildwood in particular, is a shining example of neighbors caring for neighbors. Thank you for your continued support and leadership on this very important issue.

Sincerely,



Jacqueline Meiluta
Executive Director

Enc.

Board of Trustees: Douglas A. Burke, Esq., Lou Altobelli, Kathy Breuss, Joanne Carrocino, FACHE, Judith Coché, PhD, Lindsey Tyler DeLollis APN, Brenda Elliott, Cynthia Harrison, RN, BSN, MBA, CCM, Gillian Higman, Violet Rixey, Noreen Sisko, RN, MSN, PhD, Marilyn Sweeney, RN, CRRN, MHA, Mary Tighe, RN

¹ The average annual income for VIM patients is less than \$16,000/yr or \$1333/month.



423 N. Route 9 • Cape May Court House, NJ 08210 • www.vimcmc.org • (609) 463-2846 • info@vimcmc.org

Patient Demographics for period 10/1/12 - 9/30/13

PATIENTS BY CITY/TOWN	
ATLANTIC CITY	0.22%
AVALON	0.44%
CAPE MAY	7.64%
CAPE MAY COURT HOUSE	16.38%
CHELSEA	0.44%
DEL HAVEN	0.87%
DENNISVILLE	0.22%
ERMA	1.75%
GOSHEN	0.22%
GREEN CREEK	0.44%
HEISLERVILLE	0.44%
MARMORA	1.31%
NORTH CAPE MAY	8.52%
NORTH WILDWOOD	5.46%
NOT INDICATED	0.44%
OCEAN CITY	5.02%
OCEAN VIEW	1.31%
PETERSBERG	0.22%
RIO GRANDE	6.11%
SEA ISLE CITY	1.75%
SOUTH SEAVILLE	0.22%
SOMERS PONT	0.22%
STONE HARBOR	0.44%
TUCKAHOE	0.22%
VILLAS	13.32%
WEST CAPE MAY	2.18%
WEST WILDWOOD	1.31%
WHITESBORO	1.09%
WILDWOOD	13.10%
WILDWOOD CREST	3.06%
WOODBINE	5.68%
TOTAL	100.00%

Race/Ethnicity	
Asian	1.53%
African American	6.11%
Hispanic	12.45%
Other	1.31%
White	72.93%
Not Indicated	5.46%
Middle Eastern	0.22%

FEMALE	58.73%
MALE	41.27%

CODED SYSTEMS

Codification & Supplementation Services

608 Highway 71
Spring Lake Heights, NJ 07762
Tel: 732.775.2300 | Fax: 732.820.2000
info@codedsystems.com
www.codedsystems.com

January 7, 2014

To: Donna Frederick, Borough Clerk
Borough of West Wildwood

From: Michelle Wood

Re: Code Services—Budget Estimate

Thank you for contacting Coded Systems. We are providing an estimate for the codification of the ordinances, to be known as the Borough of West Wildwood Code, 2014.

On our visit to the Borough Offices in 2011 we met with Louise, a capable resident, who was organizing the many documents in the Borough Offices. We anticipate that the Borough will be able to provide the necessary documents and we have removed those costs for onsite research and copy services from our quotation.

Based on the following, we recommend review and adoption of a new Borough Code:

- A professionally prepared codification of the ordinances has not been completed
- There may exist conflicts and inconsistencies within the Borough ordinances and with the New Jersey State Statutes
- Significant editorial and legal review services are required
- Completed Code provided in print and electronic format on the Internet

The anticipated cost for the completion of a modern system of law for the Borough of West Wildwood with the ordinances interpolated for the period of January 1, 1970 through January 1, 2014 is \$17,500. We anticipate utilizing the Land Development Book, dated 2000, in the codification of the Land Use Ordinances. The breakdown of costs:

General and Permanent Ordinances	\$12,500.
Land Use and Zoning Ordinances	5,000.

Since 1970, Coded Systems has been providing codification services to New Jersey communities, including Avalon, Cape May, Cape May Point, Dennis, Ocean City, Sea Isle City, Upper Township, West Cape May, Wildwood City, Wildwood Crest and Woodbine.

Trusting the above provides the necessary budget information. Under separate cover we are sending our detailed codification proposal.

Thank you again for contacting Coded Systems. It would be our pleasure to work with your office and the Borough Officials to provide a new Code.

REGULAR MEETING

Borough of West Wildwood

"Small town Charm on the Back Bay"

AGENDA

REGULAR MEETING – FEBRUARY 7, 2014

7:00pm – ACTION MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS REGULAR MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL MEETING NOTICE RESOLUTION NO. 2013-126 ADOPTED ON DECEMBER 30, 2013. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

ROLL CALL:

APPROVAL OF MINUTES:

January 3, 2014 Regular Meeting
February 3, 2014 Workshop Meeting

ORDINANCES:

ORDINANCE NO. 529 (2014) – SECOND/FINAL READING/PUBLIC HEARING:

AN ORDINANCE ESTABLISHING REGULATIONS CONCERNING FALSE ALARMS WITHIN THE BOROUGH OF WEST WILDWOOD AN TO PROVIDE FOR PENALTIES FOR VIOLATIONS THEREOF

ORDINANCE NO. 530(2014) – FIRST READING/INTRODUCTION:

AN ORDINANCE AMENDING ORDINANCE NO. 513(2011) REGULATING DOG LICENSES IN THE BOROUGH OF WEST WILDWOOD.

RESOLUTIONS:

Borough of West Wildwood

"Small town Charm on the Coast Bay"

2014-021 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES OF LABOR COUNSEL

2014-022 – AUTHORIZING A MANAGED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND ACA COMPUTERS, INC.

2014-023– AUTHORIZING AN AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND EDMUNDS & ASSOCIATES FOR APPLICATION SOFTWARE AND SUPPORT UPGRADES

2014-024 – A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO REQUEST FOR PROPOSALS (RFP) FOR CURBSIDE PICKUP AND REMOVAL OF RECYCLABLE METALS AND FREON CONTAINING APPLIANCES

2014-025 – AUTHORIZING PURCHASES WITH VENDORS WHO ARE UNDER CURRENT N.J. STATE CONTRACTS

2014-26 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR THE PROFESSIONAL SERVICES OF BOND COUNSEL

2014-027 – A RESOLUTION APPROVING BUDGET TRANSFERS FOR THE BUDGET YEAR 2013

2014-028 – AUTHORIZING THE BOROUGH ENGINEER TO PREPARE DOCUMENTS, PROVIDE SURVEY, DRAFTING AND ENGINEERING DESIGNS FOR BOROUGH DRAINAGE AND ROADWAY PROJECTS

2014-029 – A RESOLUTION AMENDING THE POLICIES AND PROCEDURES MANUAL

APPROVAL TO PAY BILLS

REPORTS FROM COMMISSIONERS

OPEN TO THE FLOOR FOR PUBLIC COMMENT

ADJOURNMENT

**Donna L. Frederick, RMC
Municipal Clerk**

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
REGULAR MEETING
FEBRUARY 7, 2014
7:00PM – ACTION MEETING

MINUTES:

Mayor Fox called the meeting to order, led the Pledge of Allegiance and read the OPMA statement

ROLL CALL: Present

Comm. Golden
Comm. Maxwell
Mayor Fox
Solicitor Cafiero
Municipal Clerk Donna L. Frederick

Approval of minutes of previous meetings as presented:

January 3, 2014 Regular Meeting

February 3, 2014 Workshop Meeting

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Motion Adopted

ORDINANCES:

ORDINANCE NO. 529 (2014) – SECOND/FINAL READING/PUBLIC HEARING:

**AN ORDINANCE ESTABLISHING REGULATIONS CONCERNING FALSE ALARMS
WITHIN THE BOROUGH OF WEST WILDWOOD AND TO PROVIDE FOR PENALTIES FOR
VIOLATIONS THEREOF**

Mayor opened the meeting to the floor for public comment on Ordinance No. 529(2014).

ELAINE SCZYMKOWIAK, 555 W. Magnolia Avenue. What is the cost?

RITA DURST, 534 W. Pine Avenue; Does this pertain to summer people?

MR. MAXWELL, 541 W. Magnolia Avenue, asked if they were silent alarms.

ELAINE SCZYMKOWIAK, 555 W. Magnolia Avenue; Stated she had problems with her alarm going off during the storm, the officers were good handling it.

Mayor explained that when alarms are activated, the police respond quickly to them, and when alarms go off frequently, he doesn't want the police response to be less effective because of this situation. He has concern for the safety of the residents as well as the responding officers. Warnings will be issued first.

Hearing no more comment from the public, the Mayor closed the public hearing and asked for a motion to adopt Ordinance No. 529(2014) on the second reading and public hearing.

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Ordinance No. 529(2014) Adopted

ORDINANCE NO. 530(2014) – FIRST READING/INTRODUCTION:

AN ORDINANCE AMENDING ORDINANCE NO. 513(2011) REGULATING DOG LICENSES IN THE BOROUGH OF WEST WILDWOOD.

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Ordinance No. 530(2014) Adopted on the first reading/introduction by not less than 2/3 vote of the full membership of the governing body.

RESOLUTIONS: READ BY NUMBER & TITLE

2014-021 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES OF LABOR COUNSEL

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2014-022 – AUTHORIZING A MANAGED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND ACA COMPUTERS, INC.

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2014-023 – AUTHORIZING AN AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND EDMUNDS & ASSOCIATES FOR APPLICATION SOFTWARE AND SUPPORT UPGRADES

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2014-024 – A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO REQUEST FOR PROPOSALS (RFP) FOR CURBSIDE PICKUP AND REMOVAL OF RECYCLABLE METALS AND FREON CONTAINING APPLIANCES

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2014-025 – AUTHORIZING PURCHASES WITH VENDORS WHO ARE UNDER CURRENT N.J. STATE CONTRACTS

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2014-26 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR THE PROFESSIONAL SERVICES OF BOND COUNSEL

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2014-027 – A RESOLUTION APPROVING BUDGET TRANSFERS FOR THE BUDGET YEAR 2013

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2014-028 – AUTHORIZING THE BOROUGH ENGINEER TO PREPARE DOCUMENTS, PROVIDE SURVEY, DRAFTING AND ENGINEERING DESIGNS FOR BOROUGH DRAINAGE AND ROADWAY PROJECTS

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2014-029 – A RESOLUTION AMENDING THE POLICIES AND PROCEDURES MANUAL

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

APPROVAL TO PAY BILLS WHEN PROPERLY SIGNED AND ENDORSED: (list attached)

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Motion Adopted

REPORTS FROM COMMISSIONERS:

Mayor read out the Police Department activity report for the month of January 2014 (copy attached)

Comm. Maxwell reported two fire alarms answered and four fire drills were conducted by the WWVFC.

Comm. Golden had no Public Works report, computer is being repaired. DPW provided snow plowing and removal of snow.

Prior to opening the meeting up to the floor for public comment the Mayor commented on the spout offs in the Herald, and commended the personnel for doing such a good job clearing the snow. Comm. Golden informed the public if they need assistance, please call. Comm. Maxwell also stated that we will clear away driveways after plowing. Mayor thanked the City of

Wildwood for loaning us the Bobcat Equipment to aid in the removal, and noted that if these storms continue, we will probably purchase one. Comm. Golden then informed the residents that this type of equipment is a multi-use machine, very versatile, with the capability of different attachments.

Mayor opened up the meeting to the floor for public comment.

ELAINE SCZYMKOWIAK, 555 W. Magnolia Avenue, commented that on the day of the snow storm the driveway was plowed in and borough came out and unblocked her. Thank you.

LORI PERLOFF, 655 N. Drive, Commended the Commissioners for the snow removal and plowing, and asked if the DPW will be clearing off the stones from the sidewalks. What is going on with the Bonds? Mayor informed her that we have not put another bond together, probably will put another one together; it may just have to go on a referendum in November. Lori asked if you do a referendum will you have a town meeting about it.

RITA DURST, 534 W. Pine Avenue, Commented to set people down and let them know what it is for and what it is about. People just see dollar signs and they need to know exactly. Comm. Golden stated that it also costs money to do the bonds.

LORI PERLOFF, 655 N. Drive, suggested information during the weekend of the festival.

MAUREEN SMITH, 30 Venice Avenue, People who do not show up to meetings are the ones signing and they don't know. If you want things to change come to a meeting. Why would we want to rent a front end loader? Thanks for scooping out our driveway. Administrator Chris Ridings informed the public that he contacted one of the largest equipment rentals in the state and not one loader was available and they informed him that during such times, no equipment would be available to rent, it is already taken.

LORI PERLOFF, 655 N. Drive, The article in the Leader was good about the Police shoveling.

Hearing no more public comment Mayor closed the meeting to the floor and asked for a motion to adjourn.

Motion to Adjourn:

Motion by Comm. Maxwell; Second by Comm. Golden

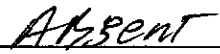
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Motion carried.

Respectfully submitted


Donna L. Frederick, RMC, Municipal Clerk

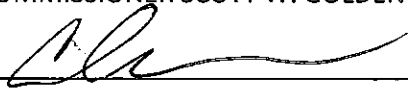
THESE MINUTES WERE APPROVED AT THE MARCH 7, 2014 REGULAR COMMISSION MEETING



MAYOR CHRISTOPHER J. FOX



COMMISSIONER SCOTT W. GOLDEN



COMMISSIONER CORNELIUS J. MAXWELL

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

ORDINANCE NO. 529 (2014)

**AN ORDINANCE ESTABLISHING REGULATIONS CONCERNING FALSE ALARMS
WITHIN THE BOROUGH OF WEST WILDWOOD AND TO PROVIDE FOR PENALTIES FOR
VIOLATIONS THEREOF**

Preamble:

This Ordinance is to establish regulations to govern false alarms and to provide for penalties for violations of same.

BE IT ORDAINED by the Governing Body of the Borough of West Wildwood, County of Cape May, State of New Jersey; as follows:

ARTICLE I – DEFINITIONS

For the purpose of this section, certain words and phrases are defined as follows:

ALARM SYSTEM

Any mechanical, electrical or electronic device which is designed or used for the detection of an unauthorized entry into a building, structure or facility or for alerting others about the commission of an unlawful act within a building, structure or facility or for alerting others about the existence of any other condition requiring response of police, fire and EMS personnel and which emits and/or transmits an audible and/or visual signal or message when actuated. Alarm systems include, but are not limited to, direct-dial telephone devices, audible alarms, central station alarms, visual alarms and subscriber alarms.

AUDIBLE ALARM

A device that emits an audible signal from the premises that it is designed to protect.

CENTRAL STATION

A service that monitors the operation of an alarm system and relays information to the West Wildwood Police Department and/or other emergency number when the system is activated.

FALSE ALARM

An alarm signal requiring response by the West Wildwood Police, fire or emergency medical services where an emergency situation does not in fact exist. An alarm that has been activated by an external source that is beyond the reasonable control of the subscriber shall not be considered false.

POLICE

West Wildwood Police Department

VISUAL ALARM

A rotating or flashing light that, when activated, is intended to alert the observer that the premise on which it is affixed has been illegally entered.

ARTICLE II – GENERAL PROVISIONS

- A. Audible alarms must be silenced within 30 minutes after a designated responsible person is notified to do so by the police, or the alarm may be equipped with a timing device that will automatically silence the audible alarm within 30 minutes after it is actuated.
- B. Upon the activation of an alarms system, there shall be a mandatory delay of at least 15 seconds before the transmission of a signal to the central station to enable the user to abort the signal in the event that it was triggered inadvertently. This delay shall not be applicable to a robbery (holdup) or medical emergency alarm.
- C. False Alarms:
 - 1.) It shall be the responsibility of all persons, entities, firms, corporations or anyone maintaining an alarm system within the Borough of West Wildwood to prevent the transmission of false alarms through a program of training and periodic inspection and maintenance of the system.
 - 2.) The maximum permissible number of false alarms for any one location shall be three (3) false alarms in any one (1) calendar year. Each and any false alarm in excess of this number shall be considered a violation of this Ordinance and subject to the penalties in Article IV below.

ARTICLE III – EXCEPTIONS

- A.) The provisions of this chapter shall not apply to the general alerting alarms used by fire companies, ambulance squads or emergency management agencies to summon response of their members.
- B.) The provisions of this Ordinance shall not apply to alarm systems that are affixed to motor vehicles.

ARTICLE IV – VIOLATIONS AND PENALTIES

Any person, entity, firm, corporation or other group that is found guilty of violating any of the provisions of this Ordinance shall be subject to a fine as follows. Each incident shall be considered as a separate violation.

- A.) Any person or entity whose alarm system generates a fourth false alarm in any calendar year shall, upon issuance of a special complaint (summons) by the West Wildwood Police Department pay a fine of \$50, upon a guilty plea, may be paid through the Violations Bureau of the Municipal Court.
- B.) Any person or entity whose alarm system generates a fifth false alarm in any calendar year shall, upon issuance of a special complaint (summons) by the West Wildwood Police Department pay a fine of \$150 which, upon a guilty plea, may be paid through the Violations Bureau of the Municipal Court.
- C.) Any person or entity whose alarm system generates a sixth false alarm in any calendar year shall, upon issuance of a special complaint (summons) by the West Wildwood Police Department pay a fine of \$250 which, upon a guilty plea, may be paid through the Violations Bureau of the Municipal Court.
- D.) Any person or entity whose alarm system generates a seventh or more false alarms in a calendar year shall, upon issuance of a special complaint (summons) by the West Wildwood Police Department, be required to appear in Municipal Court and be subject to a fine of up to \$1,000 for each violation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that:

- 1.) All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.
- 2.) Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of the Ordinance shall not be affected thereby and shall remain in full force and effect.
- 3.) This Ordinance shall take effect after a public hearing and final adoption and publication as provided by law.

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

ORDINANCE NO. 530(2014)

**AN ORDINANCE AMENDING ORDINANCE NO. 513(2011) KNOWN AS "AN ORDINANCE
REGULATING THE REGISTRATION AND LICENSING OF DOGS AND PROVIDING THE
PENALTIES FOR VIOLATION THEREOF."**

WHEREAS, the Board of Commissioners of the Borough of West Wildwood has reviewed the existing Ordinance of the Borough pertaining to and governing the licensing of dogs and the penalties related thereto;

WHEREAS, the review of Ordinance No. 513(2011) under Section III, Regulations for the Registration and Licensing of Dogs, and Penalties for Violations Thereof, revealed that a state mandated charge of \$.20 for the N.J. Clinic fee was inadvertently omitted;

NOW, THEREFORE, BE IT ORDAINED, by the Board of Commissioners of the Borough of West Wildwood in the County of Cape May and State of New Jersey the following amendment to Ordinance No. 513(2011), Section III is as follows:

Initial Fee: In addition to the existing fees as per Ordinance 513(2011) pertaining to N.J.S.A. 4-19-15, regulating dog license fees, an additional charge of \$.20 will be collected and forwarded to the State of New Jersey for the N.J. Clinic Fund.

SECTION I. Severability. If for any reason any section of this Ordinance shall be declared illegal by any Court of competent jurisdiction, the remaining section of the Ordinance shall remain in full force and effect, notwithstanding.

SECTION II. Repealer. Any Ordinance or provision thereof inconsistent with this Ordinance is hereby repealed to the extent of such inconsistency.

SECTION III. Publication. This Ordinance shall take effect immediately upon the adoption and publication in accordance with the law.

FIRST READING:

February 7, 2014

PUBLICATION:

SECOND READING:

FINAL PUBLICATION:

ABSENT

MAYOR CHRISTOPHER J. FOX

[Signature]

COMMISSIONER SCOTT W. GOLDEN

[Signature]

COMMISSIONER CORNELIUS J. MAXWELL

I, Donna L. Frederick, RMC, Municipal Clerk of the Borough of West Wildwood, Cape May County, do hereby certify the forgoing to be a true and correct copy of an ordinance introduced at the February 7, 2014 Regular Meeting, and will be considered for final passage after a public hearing to be held on March 7, 2014, at 7:00 pm prevailing time, at the West Wildwood Borough Hall, 701 W. Glenwood Avenue, West Wildwood, N.J.

A handwritten signature in cursive script, reading "Donna L. Frederick", written in black ink.

Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2014-021

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT
FOR PROFESSIONAL SERVICES OF LABOR COUNSEL**

WHEREAS, the Borough of West Wildwood is seeking Professional Services for labor relations; and

WHEREAS, Mr. William G. Blaney, Esq., of the Law Firm of Blaney & Donohue, P.A., a Professional Corporation, having offices located at 3200 Pacific Avenue, Wildwood, New Jersey, is qualified to serve as Labor Counsel for the Borough of West Wildwood and has submitted a Proposal which is attached hereto; and

WHEREAS, a Professional Services Contract Agreement for Legal Services along with the terms of the representation has been submitted with an estimate not to exceed of \$20,000.00, for the term commencing January 1, 2014 through December 31, 2014.

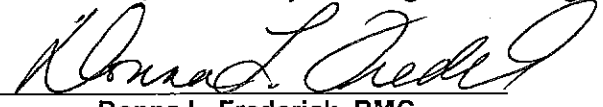
NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor is hereby authorized on behalf of the Borough to sign the Professional Services Contract Agreement; and

BE IT FURTHER RESOLVED, that a Certificate of Availability of Funds from the Chief Financial Officer is attached hereto in the amount of \$20,000.00.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, Donna L. Frederick, Acting Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **February 7, 2014**.


Donna L. Frederick, RMC
Municipal Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Neil Young, Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: WILLIAM BLANEY OF THE LAW FIRM OF BLANEY & DONOHUE, P.A.

FOR: PROFESSIONAL SERVICES – LABOR COUNSEL

IN THE AMOUNT OF: \$20,000.00

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$20,000.00

ACCOUNT(S) 4-01-20-155-027

TOTAL AMOUNT OF CONTACT: \$20,000.00

Amount Certified by this Certification: \$20,000.00

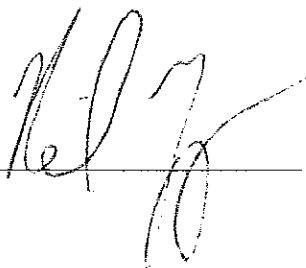
_____ TEMPORARY BUDGET CERTIFICATION @ 25%

_____ PERMANENT BUDGET CERTIFICATION @ 100%

✓
_____ CONTINGENCY CERTIFICATION: UPON ADOPTION OF
FINAL BUDGET.

Date: February 7, 2014

Chief Financial Officer: _____



Resolution # 2014-021

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2014-022

**AUTHORIZING A MANAGED SERVICES AGREEMENT BETWEEN
THE BOROUGH OF WEST WILDWOOD AND ACA COMPUTERS, INC.**

WHEREAS, ACA Computers, Inc. is in the business of developing, marketing and selling information technology services including consulting, managed and data center services offerings, and ACA Computers is willing to provide certain maintenance and support ("Service") to the Borough of West Wildwood for the hardware and software at the Borough of West Wildwood's physical address, 701 W. Glenwood Avenue, West Wildwood, NJ; and

WHEREAS, ACA Computers, Inc., is a New Jersey Corporation with its principal place of business located at 210 West Front Street, Suite 103, Red Bank, NJ 07701 ("ACA Computers") and with an electronic mail address of acahq@acacomputers.com; and

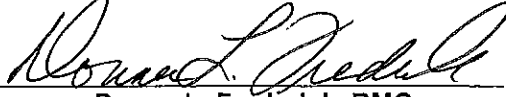
WHEREAS, the Board of Commissioners of the Borough of West Wildwood desire to enter into a Managed Service Agreement with ACA Computers, Inc., commencing February 1, 2014, upon the properly executed Acceptance of Managed Service Agreement, for a term of 12 months, in the amount of \$2750.00 per month.

NOW, THEREFORE BE IT RESOLVED that the Mayor is hereby authorized to execute the Managed Services Agreement with ACA Computers.

BE IT FURTHER RESOLVED that a full copy of the executed Managed Services Agreement and Certification of Availability of Funds (contingent upon the final passage of the 2014 budget) be attached to this Resolution.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **February 7, 2014**.


Donna L. Frederick, RMC
Municipal Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Neil Young Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: ACA COMPUTERS INC.

FOR: MANAGE SERVICE AGREEMENT – COMPUTER TECHNOLOGY SERVICE

IN THE AMOUNT OF: \$33,000.00

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$33,000.00

ACCOUNT(S) 4-01-20-140-026

TOTAL AMOUNT OF CONTACT: \$33,000.00

Amount Certified by this Certification: \$33,000.00

_____ TEMPORARY BUDGET CERTIFICATION @ 25%

_____ PERMANENT BUDGET CERTIFICATION @ 100%

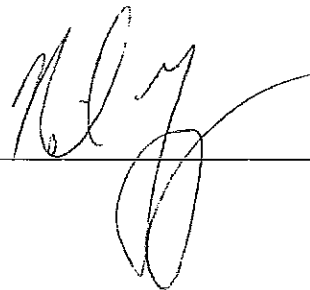
✓

_____ CONTINGENCY CERTIFICATION: UPON ADOPTION OF FINAL BUDGET.

Date: February 7, 2014

Chief Financial Officer: _____

Resolution # 2014-022



BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2014-023

**AUTHORIZING AN AGREEMENT BETWEEN THE BOROUGH OF
WEST WILDWOOD AND EDMUNDS & ASSOCIATES FOR
APPLICATION SOFTWARE AND SUPPORT UPGRADES**

WHEREAS, Edmunds & Associates, with offices located at 301A Tilton Road, Northfield, NJ 08225 has submitted a proposal to the Borough of West Wildwood for Application Software and Support System upgrades, the terms of the agreement are hereby attached; and

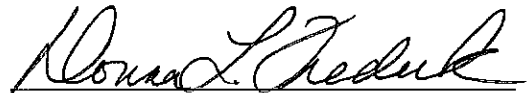
WHEREAS, the Board of Commissioners of the Borough of West Wildwood deem it in the best interest of the Borough to continue using the software provided by Edmunds & Associates.

NOW, THEREFORE, BE IT RESOLVED that the Mayor is hereby authorized on behalf of the Borough to sign the Application Software and Support Services Upgrades Agreement.

BE IT FURTHER RESOLVED that a full copy of the executed Agreement and Certification of Availability of Funds (contingent upon the final passage of the 2014 budget) be attached to this Resolution.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **February 7, 2014**.



**Donna L. Frederick, RMC
Municipal Clerk**

October 2, 2013

Dear Client:

Thank you for selecting Edmunds & Associates, the industry leader in commitment to innovation, support services, R&D investment and client/staff education.

Regardless of whether you are a calendar or fiscal year entity, all support agreements are due January 6, 2014, and cover the period of January 1, 2014 through December 31, 2014.

- All attached agreements must be signed and returned prior to December 31, 2013 to avoid delays in providing support.
- If you purchased your system sometime in calendar year 2013, your support agreements have been pro-rated to the date of purchase to account for your one year of free support. If your system was purchased in 2012, and this year there is an increase, it's because your 2013 support agreement was pro-rated.
- The software support agreement is mandatory and must be entered into for you to receive software support and updates.

Please forward a purchase order in the amount of the enclosed invoice(s) with a signed copy of the enclosed agreements. Edmunds & Associates greatly appreciates the opportunity to serve your organization.

Best regards,

Edmunds & Associates, Inc.

2014 Annual Support Maintenance Services

Client Support Services

- Staffed with Certified Finance Officers & Tax Collectors
- All staff complete Rutgers University Governmental Courses
- Phone support with priority resolution escalation
- Remote desktop access for support inquiries & resolution
- E-mail & chat for support inquiries
- Technical issue resolution for MCS software operation
- MCS report printing resolution

Software Updates & New Products

- Client voting for Software Enhancements in "The Voice" community forum
- Software system enhancements at no additional cost
- State mandated changes at no additional cost
- Federal mandated changes at no additional cost
- Code Enforcement & Permitting Module is now available
- Employee HR/Payroll Self-service web portal is now available

Client Support Website Access

- Knowledge base & FAQ's
- Helpful hints
- Video tutorials
- User forums
- Software system & technical documentation

Client Services

- More than 200 webinars/video tutorials every year
- E-mail alerts & notification of statutory changes
- End of year documentation and procedures
- FAQ automated responses
- Periodic notifications of quarterly and/or yearly tasks
- Newsletter subscription
- User group virtual webinar meetings at no cost
- 24/7 access to downloadable system patches and updates

100213



301A Tilton Road
Northfield, NJ 08225
P: 1.609.645.7333
support@edmundsassoc.com
www.edmundsassoc.com


2014 Annual Software Support Agreement

To receive continued Application Software Support and MCSJ/SBx/UAx System upgrades from Edmunds & Associates, Inc. (E&A), you must enter into this agreement. The terms of this agreement are listed below:

1. Any defects in the E&A Application Software as determined by E&A will be corrected at no cost to the user provided the said defect is not the result of misuse, operator error, or is beyond the original requirements of the system specifications.
2. E&A is responsible for providing software support under this agreement only for its proprietary application software. This includes all MCSJ/SBx/UAx licensed products. Support for third party products, i.e.; Microsoft Office, UCAARS, etc. are not covered under this agreement and all phone or on-site support is a billable service. Our minimum hourly rate is \$150 with at least one-half hour billable.
3. E&A end user documentation, faq's, helpful hints, video tutorials and chat is available via our website at www.edmundsassoc.com
4. Standard telephone support will be available from 8:00am to 5:00 pm EST, Monday through Friday excluding holidays.
5. Each user of E&A proprietary software is required to have a high-speed connection. E&A will provide support, enhancements and instruction for our application software via the Internet. ~~Lack of compliance that requires an on site visit from either our support or hardware staff is billable at the rate of \$150 per hour for each support person or technician.~~
6. E&A's liability on any claim shall not exceed the original cost of the E&A proprietary software system. In no event shall E&A be held liable for consequential, incidental, special or exemplary damages, for loss, damage or expense directly or indirectly arising from the client's inability to use our products.
7. E&A reserves the right to withdraw without penalty any E&A application software package from coverage at our sole discretion upon thirty (30) days notice.
8. This agreement must be signed and returned by December 31, 2013 for continued support. The effective date of this agreement is January 1, 2014 through December 31, 2014.

Client: BOROUGH OF WEST WILDWOOD

Authorized Representative: _____


Signature

2/7/14
Date

Printed Name: MAYOR CHRISTOPHER J. FOX

100213

2014 Minimum Recommended Back-up Procedures

Edmunds & Associates strongly recommends the installation of a tape back up in the fileserver, utilizing third party back up software. The fileserver should have a high speed Internet connection. If this is not possible, a pc on the network with a high-speed connection will suffice.

If you do not install as recommended we will not be able to view the tape status or restore files remotely. There would result in an unnecessary delay restoring files if we do not have remote access. All on site visits and phone consultations will be billable at our current hourly rate of \$ 150 per hour regardless of hardware maintenance coverage.

As a reminder we would like to review the minimum suggested back up procedures.

- ✓ Daily back up of data files. Five different tapes should be used, one for each day of the week.
- ✓ Tapes should be rotated and stored off site on a daily basis.
- ✓ Complete MCSJ/SBx/UAX system back up should be done at least weekly.
- ✓ Monthly back up tapes should be archived for at least 3 months.

The MCSJ applications verify that Edmunds data files have been successfully backed up every 3 days. It is the responsibility of each client to insure other files, such as pdf's and word processing are being properly backed up.

Client name: BOROUGH OF WEST WILDWOOD Date: 2/7/14

Employee signature: 

Printed name: MAYOR CHRISTOPHER J. FOX

Please make a copy for your records and distribute as necessary

Please sign and fax back to 609-645-3111.

100213

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2014-024

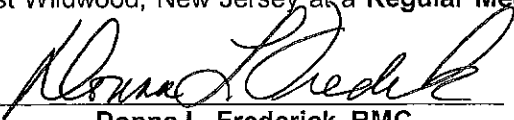
**A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD
TO REQUEST FOR PROPOSALS (RFP)
FOR CURBSIDE PICKUP AND REMOVAL OF RECYCLABLE
METALS AND FREON CONTAINING APPLIANCES**

WHEREAS, the Board of Commissioners deem it in the best interest of the Borough to solicit proposals for the curbside pickup and removal of recyclable metals and Freon (CFC) containing appliances; and

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioner of the Borough of West Wildwood, County of Cape May, State of New Jersey, that the Municipal Clerk is hereby authorized to advertise for said proposals.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **February 7, 2014**.


Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2014-025

**AUTHORIZING PURCHASES WITH VENDORS WHO ARE
UNDER CURRENT N.J. STATE CONTRACTS**

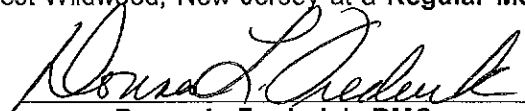
WHEREAS, the Borough of West Wildwood routinely purchase certain supplies and equipment; and

WHEREAS, certain vendors have been awarded State Contracts, through an open and competitive bidding process through the State of New Jersey and hold a valid State Contract which allows the Borough of West Wildwood to purchase from those vendors without going to bid, saving the taxpayers money.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Borough hereby authorizes purchases with vendors holding current State Contracts pursuant to the Laws of the State of New Jersey:

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **February 7, 2014**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY**

RESOLUTION NO. 2014-026

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT
FOR THE PROFESSIONAL SERVICES OF BOND COUNSEL**

WHEREAS, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a Bond Counsel; and

WHEREAS, McManimon, Scotland & Baumann, LLC, Attorneys at Law with offices at 75 Livingston Avenue, Roseland, New Jersey, 07068, hereinafter referred to as "Counsel" has submitted a Proposal for said services, which is on file with the Municipal Clerk; and

WHEREAS, McManimon, Scotland & Baumann has completed and submitted a Business Entity Disclosure which certifies that no reportable contributions to a political or candidate committee in the name of West Wildwood Borough Commissioner within the previous year and that this Contract will prohibit McManimon, Scotland & Baumann from making any reportable contributions for the term of this Contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Mayor be and he is hereby authorized to execute a Contract with McManimon, Scotland & Baumann, to serve a Bond Counsel for the Borough of West Wildwood; and

BE IT FURTHER RESOLVED that the term of appointment shall commence on January 1, 2014 and expire on December 31, 2014.

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized professional and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **February 7, 2014**.



**Donna L. Frederick, RMC
Municipal Clerk**

A G R E E M E N T

THIS AGREEMENT ("Agreement"), made as of this 1st day of January, 2014 by and between the BOROUGH OF WEST WILDWOOD, in the County of Cape May, a body politic of the State of New Jersey, herein designated as the "Client" and McMANIMON, SCOTLAND & BAUMANN, LLC, Attorneys at Law with offices at 75 Livingston Avenue, Roseland, New Jersey, 07068 hereinafter designated as "Counsel":

WITNESSETH:

The Client desires to engage the services of Counsel for one or more of the services described herein which may consist of (i) services related to public finance and (ii) services related to redevelopment, environmental, litigation or other non-public finance services. To the extent that the Client requests such services of Counsel for any of such services, they shall be billed as follows:

I. Public Finance

1. Counsel, in consideration of the making and the signing of this Agreement, agrees to render the following services:

A. Counsel will prepare or review all bond ordinances adopted or to be adopted by the governing body.

B. Counsel will assemble a certified record of proceedings to evidence the proper adoption of each bond ordinance in accordance with the provisions of the Local Bond Law and other applicable New Jersey statutes.

C. When the Client determines to issue bonds or notes, Counsel will prepare the necessary resolutions or other operative documents to set up the bond or note sale and will submit them to the Client's general counsel for review. Counsel will seek the advice of the Client's financial advisor and/or auditor in connection with the appropriate maturity schedule for the bonds or notes to be sold and will review legal issues relating to the structure of the bond or note issue. Counsel will assist the Client in seeking from other governmental authorities such approvals, permissions and exemptions as Counsel determines are necessary or appropriate in connection with the authorization, issuance and delivery of bonds or notes. Counsel will review those sections of the official statement, private placement memorandum or other form of offering or disclosure document to be disseminated in connection with the sale of the bonds or notes and will arrange for the printing and the distribution of such offering or disclosure document. Counsel will prepare and review the notice of sale pertaining to the competitive sale of the bonds or notes and will arrange for the printing of such notice of sale in The Bond Buyer, as applicable, and will answer inquiries made by the investment community concerning the bond or note sale. Counsel will assist the Client in presenting information to bond rating organizations and providers of credit enhancement relating to legal issues affecting the issuance of bonds or notes. Counsel will render legal advice as necessary

concerning the submission of bids for the bonds or notes in accordance with the notice of sale and the requirements of law. After the bond or note sale, Counsel will prepare the bonds or notes for execution, will prepare and see to the execution of the necessary closing certificates, including the continuing disclosure undertaking of the Client, and will establish the time and the place for the delivery of the bonds or notes to the successful bidder. Counsel will coordinate the closing, at which time the bonds or notes will be delivered, payment will be made for the bonds or notes, and Counsel will issue a final approving legal opinion with respect to the validity and binding effect of the bonds or notes, the source of payment and security for the bonds or notes and the excludability of interest on the bonds or notes from gross income for federal and New Jersey income tax purposes, if applicable.

D. Counsel will provide basic advice in regard to the effect of the federal arbitrage regulations on the issuance of bonds or notes and the investment of the proceeds thereof.

E. Counsel will provide such other services as may be requested from time to time by the Client including any referendum, validation proceedings or other action relating to the Client or the authorization and issuance of a financing instrument by the Client.

2. The Client will make payment to Counsel for services rendered in accordance with the following schedule:

A. For services rendered in connection with each bond sale, a fee of \$3,500, plus \$1.00 per thousand dollars of bonds issued for the first \$15,000,000 of bonds issued and \$.75 per thousand dollars of bonds issued in excess of \$15,000,000. If there is more than 1 series of bonds issued, there will be an additional charge of \$1,000 for each such additional series.

B. For services rendered in connection with (i) the preparation or review of each bond ordinance and (ii) the compiling and review of a certified record of proceedings in connection therewith, an aggregate fee of \$600.

C. For services rendered in connection with each note sale, a fee equal to the hourly rates reflected in paragraph I(2)(G), with a minimum fee of \$.50 per thousand dollars of notes issued up to \$15,000,000 of notes issued and \$.40 per \$1,000 of notes in excess of \$15,000,000 but not less than \$800. If more than one series of notes are issued, there will be an additional charge of \$500 for each such additional series.

D. For services rendered in connection with arbitrage compliance and related tax analysis, a fee of \$250.

E. In the event that a letter of credit, bond insurance, or similar credit enhancement facility is used in connection with either a bond or note issue, an additional fee of \$1,000 will be charged.

F. In the event of a refunding bond issue consistent with the provisions of the Internal Revenue Code to provide for the payment of a prior issue of bonds, there will be an additional fee of \$5,000 for each refunded issue.

G. Services rendered on an hourly basis, including preparation of an application to and an appearance before the Local Finance Board, attendance at meetings, litigation, continuing disclosure undertakings and preliminary and final official statement or other offering or disclosure document work, will be billed at the blended hourly rate of \$215 per hour for attorneys and \$135 per hour for legal assistants. Counsel shall not charge the Client for administrative work and services performed by secretarial staff.

H. Counsel's fee is usually paid at the closing of the bonds or notes, and Counsel customarily does not submit any statement until the closing unless there is a substantial delay in completing the financing. In the event that legal services described herein are provided in connection with a bond or note sale and the bond or note sale is not consummated or is completed without the delivery of Counsel's bond opinion as bond counsel, or this Agreement is terminated prior to the sale of bonds or notes, the fee for services to be charged shall be based on the hourly rates as set forth in paragraph I(2)(G).

I. Reasonable and customary out of pocket expenses and other charges, including but not limited to, photocopying, express delivery charges, travel expenses, telecommunications, telecopy, filing fees, computer-assisted research, book binding, messenger service or other costs advanced on behalf of the Client, shall be added to the fees referred to in this Agreement and shall be itemized in each invoice presented to the Client.

II. Redevelopment, Environmental, Litigation and Non-Public Finance Services

1. To the extent that the Client desires to engage Counsel for general legal services in connection with (i) redevelopment projects (the "Redevelopment Projects"), (ii) environmental issues including the giving of advice or preparation of work product at the direction of the Client related to or concerning the identification, investigation, remediation or preparing of grant applications to assist the Client in responding to potential or actual environmental conditions ("Environmental Services"), (iii) litigation, including representation in any and all action authorized by the Client and relating to a threatened, pending or actual legal proceeding or any condemnation or alternate dispute resolution matters ("Litigation Services") or (iv) any other legal services, such services shall be billed as follows:

2. The Client will make payment to Counsel for such general legal services at the blended hourly rates set forth in paragraph I(2)(G). Services rendered to the Client the cost of which is reimbursed by a developer through a developer-funded escrow account pursuant to an escrow agreement between the developer and the Client shall be billed at the blended hourly rate of \$325 for attorneys and \$180 for legal assistants. In addition to the hourly time charges described above, Counsel will be reimbursed for out-of-pocket expenses as set forth in paragraph I(2)(I).

3. Services rendered in connection with the issuance of bonds pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq., the Redevelopment Area Bond Financing Law, N.J.S.A. 40A:12A-64 et seq., or the Revenue Allocation District Financing Act, N.J.S.A. 52:27D-459 et seq., will be billed in accordance with the fee schedule set forth in paragraph I(2)(D) through (G).

III. General Provisions

1. Upon execution of this Agreement, the Client will be Counsel's client and an attorney-client relationship will exist between Client and Counsel. Counsel assumes that all other parties will retain such counsel, as they deem necessary and appropriate to represent their interests in the transactions contemplated hereby. Counsel's services are limited to those contracted for in this Agreement; the Client's execution of this Agreement will constitute an acknowledgment of those limitations. Counsel's representation of the Client will not affect, however, our responsibility to render an objective bond opinion. Counsel's representation of the Client and the attorney-client relationship created by this Agreement will be concluded upon termination of this Agreement.

2. At the request of the Client, papers and property furnished by the Client will be returned promptly upon receipt of payment for outstanding fees and Client charges. Counsel's own files, including lawyer work product, pertaining to the transactions contemplated hereby will be retained by Counsel. For various reasons, including the minimization of unnecessary storage expenses, Counsel reserves the right to dispose of any documents or other materials retained by Counsel after the termination of this Agreement.

3. Counsel and the Client hereby incorporate into this contract the mandatory language of N.J.A.C. 17:27-3.4(a) and the mandatory language of N.J.A.C. 17:27-3.6(a) promulgated pursuant to N.J.S.A. 10:5-31 to 38 (P.L. 1975, c. 127, as amended and supplemented from time to time), and Counsel agrees to comply fully with the terms, the provisions and the conditions of N.J.A.C. 17:27-3.4(a) and N.J.A.C. 17:27-3.6(a), provided that N.J.A.C. 17:27-3.4(a) shall be applied.

4. Counsel and the Client hereby incorporate into this contract the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "Act") (42 USC §121 01 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs and activities provided or made available by public entities, and the rules and regulations promulgated thereunder.

5. The primary contact attorney for services performed pursuant to this Agreement shall be Matthew D. Jessup.

6. Counsel hereby represents that it has filed with the Client proof of professional liability insurance with coverage amounts acceptable to the Client.

7. This Agreement shall be in full force and effect until such time as either party gives written notice to the other of termination.

POLITICAL CONTRIBUTION DISCLOSURE

This contract has been awarded to McManimon, Scotland & Baumann, LLC based on the merits and abilities of McManimon, Scotland & Baumann, LLC to provide the goods or services as described herein. This contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq. As such, the undersigned does hereby attest that the principals of McManimon, Scotland & Baumann, LLC controlling in excess of 10% of the company have neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in the municipality if a member of that political party is serving in an elective public office of that municipality when the contract is awarded, or to any candidate committee of any person serving in an elective public office of that municipality when the contract is awarded.

IN WITNESS WHEREOF, the BOROUGH OF WEST WILDWOOD has caused this Agreement to be duly executed by its proper officers and has caused its corporate seal to be hereto affixed, and Counsel has caused this agreement to be duly executed by the proper party as of the day and year first above written.

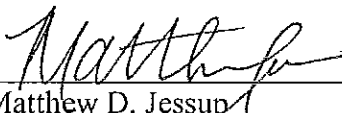
BOROUGH OF WEST WILDWOOD

ATTEST:



By:  _____

McMANIMON, SCOTLAND & BAUMANN, LLC

By:  _____
Matthew D. Jessup

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2014-027

A RESOLUTION APPROVING BUDGET TRANSFERS FOR THE BUDGET YEAR 2013

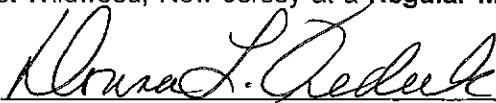
WHEREAS, the following transfers are necessary to make certain year end transfers to the FY2013 Budget

NOW, THEREFORE, BE IT RESOLVED that the following FY2013 transfers be made:

<u>Budget Description</u>	<u>From</u>	<u>To</u>	<u>Budget Account</u>
Unemployment Compensation	2,920.00		3-01-23-225-000
Legal Services O/E		2,920.00	3-01-20-155-027
	<u>2,920.00</u>	<u>2,920.00</u>	

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **February 7, 2014**.


Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2014-028

**AUTHORIZING THE BOROUGH ENGINEER TO PREPARE DOCUMENTS
PROVIDE SURVEY, DRAFTING AND ENGINEERING DESIGNS FOR BOROUGH
DRAINAGE AND ROADWAY PROJECTS**

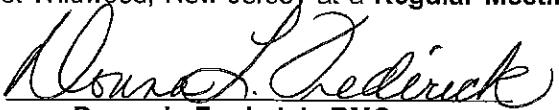
WHEREAS, the Board of Commissioners have requested the Borough Engineer to provide construction cost estimates for improvements to Borough roadways including drainage projects; and

WHEREAS, the Board of Commissioners authorize the cost of said services estimated at \$70,000.00 to be paid from Bond Ordinance 512(2011).

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey hereby authorize the Borough Engineer to proceed with the preparation of construction designs.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **February 7, 2014**.


Donna L. Frederick, RMC
Municipal Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Neil Young, Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: REMINGTON, VERNICK ENGINEERS

FOR: PROFESSIONAL SERVICES – ENGINEERING SERVICES

IN THE AMOUNT OF: \$70,000.00

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$70,000.00

ACCOUNT(S) C-04-55-911-102

TOTAL AMOUNT OF CONTACT: \$70,000.00

Amount Certified by this Certification: \$70,000.00

_____ TEMPORARY BUDGET CERTIFICATION @ 25%

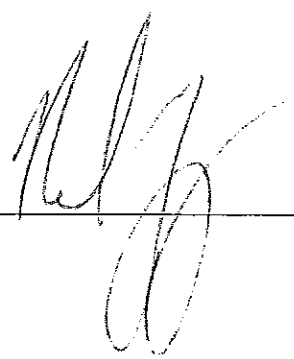
_____ PERMANENT BUDGET CERTIFICATION @ 100%

_____ CONTINGENCY CERTIFICATION: UPON ADOPTION OF
FINAL BUDGET.

Date: February 7, 2014

Chief Financial Officer: _____

Resolution # 2014-028



REMINGTON & VERNICK ENGINEERS

AND AFFILIATES

*AUTORIZATION
ENGINEERING
STUDY*

EDWARD VERNICK, PE, CME, President
CRAIG F. REMINGTON, PLS, PP, Vice President

EXECUTIVE VICE PRESIDENTS
Michael D. Vena, PE, PP, CME (deceased 2006)
Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

DIRECTOR OF OPERATIONS
CORPORATE SECRETARY
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES

John J. Cantwell, PE, PP, CME
Alan Dittenhofer, PE, PP, CME
Frank J. Seney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME, LEED
Charles E. Adamson, PLS, AET
Kim Wendell Bibbs, PE, CME
Marc DeBlasio, PE, PP, CME
Leonard A. Faiola, PE, CME
Christopher J. Fazio, PE, CME
Kenneth C. Ressler, PE, CME
Gregory J. Sullivan, PE, PP, CME
Richard B. Czekanski, PE, CME, BCEE

Remington & Vernick Engineers
232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1882 (fax)

Remington, Vernick & Vena Engineers

9 Allen Street
Toms River, NJ 08753
(732) 236-9220
(732) 505-8416 (fax)

3 Locama Boulevard, Suite 300-100
Old Bridge, NJ 08857
(732) 955-8000
(732) 591-2815 (fax)

Remington, Vernick & Walberg Engineers

845 North Main Street
Pleasantville, NJ 08232
(609) 645-7110
(609) 645-7076 (fax)

4907 New Jersey Avenue
Wildwood City, NJ 08260
(609) 322-5150
(609) 522-5313 (fax)

Remington, Vernick & Beach Engineers

922 Fayette Street
Conshohocken, PA 19428
(610) 940-1050
(610) 940-1161 (fax)

73 West Main Street, Rear
Mechanicsburg, PA 17055
(717) 766-1775
(717) 766-0232 (fax)

1000 Church Hill Road, Suite 220
Pittsburgh, PA 15205
(412) 263-2200
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building
262 Chapman Road, Suite 105
Newark, DE 19702
(302) 266-0212
(302) 266-6208 (fax)

Remington, Vernick & Arango Engineers

The Presidential Center
1 Building, Suite 500
Suite 130
Lincoln, NJ 08077
(609) 303-1245
(609) 303-1249 (fax)

300 Panham Avenue, 3rd Floor
Secaucus, NJ 07094
(201) 524-2137
(201) 524-2136 (fax)

January 3, 2014

VIA EMAIL & REGULAR MAIL

Christopher Ridings, Administrator
Borough of West Wildwood
701 West Glenwood Avenue
West Wildwood, NJ 08260

Subj: Borough of West Wildwood
2014 Road Program
M2014-469

Dear Chris:

We have completed updated construction cost estimates for improvements to the following Borough roadways:

1. Avenue R – Pine Avenue to Bay
2. Avenue Q – Pine Avenue to Bay
3. Pine Avenue – Avenue E to end
4. Avenue S – Avenue R to Avenue Q
5. Mueller Avenue – Avenue Q to Avenue R
- * 6. Poplar Avenue – Arion Avenue to Venice Avenue

* *The Borough has requested \$200,000.00 in grant funding from NJDOT for 2014.*

Enclosed please find one (1) copy of the engineer's estimate of construction cost and project location map for your reference.

As such, REMINGTON, VERNICK & WALBERG ENGINEERS is pleased to submit this scope of work and budget to perform the engineering and construction observation services for the Borough of West Wildwood 2014 Road Program for the above-referenced project.

Estimated Construction Cost

\$716,964.00

Engineering Services

- Survey, Drafting and Engineering Design
- Preparation of Contract Documents
- Contract and Engineering Administration
- NJDEP Permitting

\$70,000.00

Construction Observation Services

\$33,000.00

TOTAL ESTIMATED COST

\$819,964.00

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www.rve.com

Upon authorization from the Borough, we are prepared to begin work immediately. Should you have any questions or require additional information, please do not hesitate to contact me in our Wildwood office at (609) 522-5150.

Sincerely,
REMINGTON, VERNICK & WALBERG ENGINEERS

By



Marc DeBlasio, P.E., P.P., C.M.E.
Senior Associate

cc: Mayor Christopher Fox (w/encl.)
Elaine Crowley, Acting CFO (w/encl.)
Stacey Wright, Assistant Controller (via email)

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2014-029

A RESOLUTION AMENDING THE POLICIES AND PROCEDURES MANUAL

WHEREAS, in accordance with Resolution 2012-007, the Borough of West Wildwood adopted a Policies and Procedures Manual (Manual) effective date January 1, 2012; and

WHEREAS, MEL/JIF has informed the Borough of changes in the law which need to be adopted as amendments to the current Manual; and

WHEREAS, it is deemed to be in the best interest of the Borough to make amendments to the Manual as follows:

1.) Pages 20-21, to be included in the Family and Medical Leave Act Policy:

- a.) As per “NJ SAFE Act” P.L. 2013, c82, provides that certain employees are eligible to receive an unpaid leave of absence, for a period not to exceed 20 days in a 12 month period, to address circumstances resulting from domestic violence or a sexually violent offense. To be eligible, the employee must have worked at least 1,000 hours during the immediately preceding 12 month period. Leave under the NJ SAFE Act may be taken by an employee who is a victim of domestic violence, as that term is defined in N.J.S.A. 2C:25-19, or a victim of a sexually violent offense, as that term is defined in N.J.S.A. 30:4-27.6 Leave may also be taken by an employee whose child, parent, spouse, domestic partner or civil union partner is a victim of domestic violence or a sexually violent offense.

The unpaid leave shall run concurrently with any paid vacation leave, personal leave, or medical or sick leave that the employee elects to use or which the employer requires the employee to use during any part of the 20 day period of unpaid leave. If the employee requests leave for a reason covered by both the NJSAFE Act and the Family Leave Act, N.J.S.A. 34:11B-1 et seq., or the federal Family and Medical Leave Act, 20 U.S.C. 2601 et seq., the leave shall count simultaneously against the employee’s entitlement under each respective law.

The employee must provide the employer with written notice as far in advance as reasonable and practicable under the circumstances. The employer has the right to require the employee to provide the employer with documentation of the domestic violence or sexually violent offense that is the basis for the leave. The employer must retain any documentation provided to it in this manner in the strictest confidentiality, unless the disclosure is voluntarily authorized in writing by the employee or is authorized by a federal or State law, rule or regulation.

Additional information concerning the New Jersey SAFE Act and eligibility requirements is available from the Municipal Clerk.

- b.) **Military Caregiver Leave:** entitles eligible employee who is the spouse, son, daughter, parent or “next of kin” of a covered veteran who works for a covered employer to take up to a total of 26 workweeks during a single 12-month period, of unpaid, job-protected leave to care for a family member who is a covered veteran with a “serious injury or illness.”

Next of Kin: the nearest blood relative, other than the veteran’s spouse, parent, son or daughter in the following order of priority:

1. a blood relative who has been designated *in writing* by the service member as the next of kin for FMLA purposes
2. blood relative who has been granted legal custody of the service member
3. brothers and sisters
4. grandparents
5. aunts and uncles
6. first cousins

The single 12-month period for military caregiver leave begins on the first day the employee takes leave for the reason and ends 12 months later, regardless of the 12-month period established by the employer for other FMLA leave reasons.

An employer may require that leave to care for a veteran be supported by a certification completed by an authorized health care provider.

2.) Page 21 - Military Leave Policy:

Paragraph three (3) to be deleted in its entirety and replaced with the following:

- a.) As per **State Law as contained in N.J.S.A. 38 and 38A and N.J.A.C. 4A** which provides that members of the NJ National Guard are entitled to paid military leave for up to 90 workdays each year. Members of the Reserves are entitled to paid military leave for up to 30 workdays each year. Employees must be permanent, at-will, or Full-Time Temporary. Drill weekends are not considered active duty for purposes of paid military leave. Employees must be excused for any period of military service including drills, annual training, and other active duty.
- b.) During the period of active military duty, the employee shall be paid the difference between military salary and the employee's regular salary for a period not to exceed ninety (90) days. Employees on active service will also continue to receive paid health insurance coverage during the ninety (90) days, plus an additional thirty days. After this period has expired, employees may continue coverage for themselves or their dependents under the Borough group plan by taking advantage of the COBRA provision. Members of the State administered retirement systems (PERS and PFRS) will continue accruing service and salary credit in the system during the ninety (90) day period.

3.) Page 18 – Addition to SECTION THREE: Paid and Unpaid Time Off Policies:

ACCUMULATED ABSENCE MANAGEMENT AND FINANCING:

To provide for the process to pay for accumulated absences in accordance with the provisions of N.J.A.C. 5:30-15.

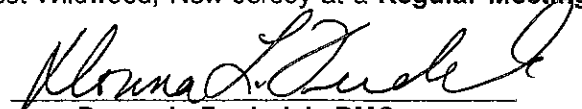
NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby approves and adopts the amendments to the Policy and Procedures Manual.

BE IT FURTHER RESOLVED, that the conditions and applicability of these amendments shall extend to the same resolved conditions and applicability as established in Resolution 2012-007, as set forth in their entirety herein.

BE IT FURTHER RESOLVED, that the Municipal Clerk is directed to provide a copy of this resolution to all employees, obtaining the executed confirmation of receipt of same, and to do so forthwith, and append a copy of this Resolution to the inside cover of all Manuals in the possession of the Borough.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **February 7, 2013**.



Donna L. Frederick, RMC
Municipal Clerk



West Wildwood Police Department

701 West Glendwood Avenue

West Wildwood, New Jersey 08260

Phone: (609) 522-4060 • Fax: (609) 522-7350

Jacquelyn Ferentz
Chief of Police

ACTIVITY REPORT JANUARY 2014

1	Accident
3	Reports of Animal Complaint/Problems
5	Arrests
5	Check the Well Beings
2	Complaint of Disorderly Conduct
1	Complaint of Criminal Mischief
1	Report of a Domestic Offense
2	Reports of Fire Alarm Activations (Turned over to Fire)
1	Report of a General Complaint
1	Juvenile Complaint
47	Local Ordinance Violations
10	Medical Assists
30	Motor Vehicle Stops (26 Warnings/4 Summonses)
1	Obstruction of Justice Charge
4	Opened Doors/Secured
85	Other Public Service Duties (Shoveling for Storm)
3	Parking Complaints
2	Police Assists to Residents
234	Property Checks
1	Report of Suspicious Activity
14	Reports of Suspicious Persons/Pedestrians
5	Reports of Suspicious Vehicle
1	Theft Report
3	Reports of Unhitched Trailer
2	Verbal Dispute

TOTAL CALLS FOR SERVICE 991

Note: This is an abridged documentation of actual call for service.

**TAX COLLECTOR'S REPORT
BOROUGH OF WEST WILDWOOD**

TO: Borough Commission

FROM: Terence Graff



DATE: February 6, 2014

The following represents the collection status of taxes as of

January 31, 2014

TAX ACCOUNTS	CURRENT MONTH	TO DATE
2013 Tax (Delinquent)	\$14,743.00	\$14,743.00
2014 Tax	\$305,437.33	\$305,437.33
Prepaid Tax Year 2015		
Arrears/Bankruptcy		
Tax Title Liens (mun)		
Miscellaneous	\$470.35	\$470.35
6% Year End Penalty		
Cost & Interest	\$715.84	\$715.84
Tax Sale Premium		
Tax Sale - Water Due Wildwood		
Cost of Sale		
Sewer Rents (Delinquent)	\$5,374.34	\$5,374.34
Sewer Rents	\$118,116.90	\$118,116.90
Prepaid Sewer Rents	\$172.61	\$172.61
Sewer Interest	\$431.13	\$431.13
Total	\$445,461.50	\$445,461.50

February 7, 2014
12:27 PM

BOROUGH OF WEST WILDWOOD
Check Register By Check Id

Page No: 1

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 10619 to 10619
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

ck #	Check Date	Vendor				Reconciled/Void	Ref Num
PO #	Item	Description	Amount Paid	Charge Account	Account Type	Contract	Ref Seq
10619	02/07/14	32010 THOMAS MICELI					947
14-00028	1	SETTLEMENT AGREEMENT WITH	10,416.67	4-01-25-240-011 full time-SW	Budget		1

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	10,416.67	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	10,416.67	0.00

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Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 10564 to 10618
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor		Amount Paid	Charge Account	Account Type	Reconciled/Void Ref Num
PO #	Item	Description				Contract	Ref Seq
10564	02/07/14	00101 THE HERALD					946
14-00057	1	LEGAL ADVERTISING FOR JAN 2014	230.93	4-01-20-120-021	Budget		84
				Legal Advertising			
10565	02/07/14	00207 ACA COMPUTERS, INC.					946
14-00053	1	ITS SERVICES/MONTHLY STIPEND	2,750.00	4-01-20-140-026	Budget		77
				Data Processing Maintenance			
14-00053	2	ADDITIONAL SERVICES FOR P/W	139.99	4-01-20-140-026	Budget		78
				Data Processing Maintenance			
14-00053	3	ADDITIONAL SERVICES FOR	159.99	4-01-20-140-026	Budget		79
				Data Processing Maintenance			
			3,049.98				
10566	02/07/14	00308 ADP, INC.					946
14-00029	1	PAYROLL SERVICES FOR JAN 2014	129.38	4-01-20-130-028	Budget		38
				Payroll Services			
14-00029	2	TAX FILING, POSTER COMPLIANCE	57.88	4-01-20-130-028	Budget		39
				Payroll Services			
14-00029	3	Y/E INFORMATION, W-2	197.50	4-01-20-130-028	Budget		40
				Payroll Services			
14-00029	4	PAYROLL SERVICES FOR 1/8	100.04	4-01-20-130-028	Budget		41
				Payroll Services			
			484.80				
10567	02/07/14	019011 ATLANTIC CITY ELECTRIC					946
14-00035	1	MONTHLY ELECTRIC CHARGES FOR	376.86	4-01-31-430-000	Budget		49
				Electricity			
14-00035	2	MONTHLY ELECTRIC CHARGES FOR	14.42	4-01-31-430-000	Budget		50
				Electricity			
14-00035	3	MONTHLY ELECTRIC CHARGES FOR	17.95	4-01-31-430-000	Budget		51
				Electricity			
14-00035	4	MONTHLY ELECTRIC CHARGES FOR	173.29	4-01-31-430-000	Budget		52
				Electricity			
14-00035	5	MONTHLY ELECTRIC CHARGES FOR	385.66	4-01-31-430-000	Budget		53
				Electricity			
14-00035	6	MONTHLY ELECTRIC CHARGES FOR	260.37	4-01-31-430-000	Budget		54
				Electricity			
14-00035	7	MONTHLY ELECTRIC CHARGES FOR	1,521.88	4-01-31-435-000	Budget		55
				Street Lighting			
			2,750.43				
10568	02/07/14	01903 AT & T					946
14-00054	1	LONG DISTANCE	52.50	3-01-31-440-000	Budget		80
				Telephone			
14-00054	2	LONG DISTANCE	61.88	3-01-31-440-000	Budget		81
				Telephone			
			114.38				

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PO #	Item	Description	Contract	Ref Seq
Amount Paid	Charge Account	Account Type		
3569	02/07/14	01906 ATLANTIC COUNTY MUNICIPAL JIF		946
14-00062	1	2014 1ST QTR ASSESSMENT	4-01-23-210-000	90
			LIABILITY INSURANCE	
10570	02/07/14	02611 BAYCOMM, INC.		946
14-00037	1	CHECK SIREN FOR PROPER	4-01-26-310-029	58
			maintenance contract	
10571	02/07/14	028611 Its Called Solutions, LLC.		946
14-00066	1	DECEMBER 2013 HOSTING FEES	3-01-20-140-026	93
			Data Processing Maintenance	
14-00066	2	JANUARY 2014 HOSTING FEES	4-01-20-140-026	94
			Data Processing Maintenance	
		130.00		
10572	02/07/14	04004 PETTY CASH		946
14-00067	1	REPLENISH PETTY CASH FOR 2014	4-01-20-100-030	95
			GEN. ADMIN. MATERIALS & SUPPLIES	
10573	02/07/14	05202 CAPE MAY CNTY TREASURERS OFF.		946
14-00069	1	2013 ADDED & OMITTED TAXES	4-01-55-000-003	97
			DUE COUNTY ADDED/OMITTED	
14-00069	2	2013 ADDED & OMITTED TAXES	4-01-55-000-003	98
			DUE COUNTY ADDED/OMITTED	
14-00074	1	2014 1ST QTR COUNTY TAX	4-01-55-000-000	101
			CAPE MAY COUNTY TAX	
14-00074	2	2014 1ST QTR OPEN SPACE TAX	4-01-55-000-002	102
			CAPE MAY COUNTY OPEN SPACE	
14-00074	3	2014 1ST QTR LIBRARY TAX	4-01-55-000-001	103
			CAPE MAY COUNTY LIBRARY TAX	
14-00075	1	2014 CMC ANIMAL SHELTER FEE	4-01-27-340-029	104
			Contractual Services	
14-00075	2	ANNUAL SPRAY/NEUTER FEE	4-01-27-340-029	105
			Contractual Services	
		147,146.43		
10574	02/07/14	05203 C.M.C.M.U.A. WASTER WATER DIV.		946
14-00060	1	DISPOSAL FEES FOR DEC 2013	3-01-32-465-000	88
			SOLID WASTE DISPOSAL	
10575	02/07/14	05220 CAPE MAY COUNTY CONFERENCE		946
14-00034	1	2014 DUES	4-01-20-100-044	48
			GEN. ADMIN. DUES & MEMBERSHIPS	
10576	02/07/14	05227 CAPE MAY CO MUN. CLERK'S ASSOC.		946
14-00081	1	2014 MEMBERSHIP DUES	4-01-20-100-044	111
			GEN. ADMIN. DUES & MEMBERSHIPS	
77	02/07/14	05244 CAPE MAY CO. LEAGUE OF MUN.		946
14-00073	1	2014 DUES	4-01-20-100-044	100
			GEN. ADMIN. DUES & MEMBERSHIPS	

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Contract	Ref Seq
Amount Paid	Charge Account	Account Type		
3578	02/07/14	05245 CAMDEN COUNTY COLLEGE POLICE		946
14-00015	1	ANIMAL CRUELTY INVEST.	4-01-25-240-042	25
			Educational Training	
699.00		Budget		
10579	02/07/14	06001 CITY OF WILDWOOD		946
14-00050	1	GASOLINE FOR DEC 2013	3-01-31-460-000	69
			Gasoline and Diesel	
37.44		Budget		
14-00079	1	GASOLINE FOR JANUARY 2014	4-01-31-460-000	107
			Gasoline and Diesel	
2,380.85		Budget		
2,418.29				
10580	02/07/14	06615 COMCAST OF WILDWOOD		946
14-00039	1	MONTHLY BILLING FOR JAN	4-01-31-440-000	62
			Telephone	
94.88		Budget		
14-00039	2	MONTHLY BILLING FOR JAN	4-01-31-440-000	63
			Telephone	
61.96		Budget		
14-00039	3	MONTHLY BILLING FOR JAN	4-01-31-440-000	64
			Telephone	
109.78		Budget		
14-00039	4	MONTHLY BILLING FOR JAN	4-01-31-440-000	65
			Telephone	
216.29		Budget		
14-00039	5	MONTHLY BILLING FOR JAN	4-01-31-440-000	66
			Telephone	
108.99		Budget		
591.90				
581	02/07/14	06617 CONTINENTAL FIRE & SAFETY INC.		946
13-00728	1	HYDRANT TOOL BAG	3-01-25-265-030	1
			Materials and Supplies	
59.80		Budget		
13-00728	2	SHIPPING	3-01-25-265-030	2
			Materials and Supplies	
18.00		Budget		
77.80				
10582	02/07/14	06908 ATLANTIC COUNTY TREASURER'S		946
14-00023	1	FOR POLICE FOR G. DECECCO	4-01-25-240-042	30
			Educational Training	
500.00		Budget		
10583	02/07/14	08201 DELTA DENTAL PLAN OF N.J. INC.		946
14-00024	1	MONTHLY BILLING FOR	4-01-23-220-000	31
			EMPLOYEE GROUP INSURANCE	
1,337.06		Budget		
10584	02/07/14	10407 MCGUIRE DEBORAH		946
14-00027	1	PRESS RELEASE - SNOW SHOVELING	4-01-20-100-021	37
			GEN. ADMIN. LEGAL ADVERTISING	
120.00		Budget		
14-00056	1	PRESS RELEASE - 1/30/14	4-01-20-100-021	83
			GEN. ADMIN. LEGAL ADVERTISING	
120.00		Budget		
14-00076	1	PRESS RELEASE FOR BOND ORD	4-01-20-100-021	106
			GEN. ADMIN. LEGAL ADVERTISING	
120.00		Budget		
360.00				
85	02/07/14	11504 JACOBS & BARBONE, P.A.		946
4-00032	1	LEGAL FEES	3-01-20-155-027	44
			Legal Services	
375.00		Budget		

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num Ref Seq
10585	JACOBS & BARBONE, P.A.	Continued					
14-00032	2	POSTAGE, PHOTOCOPIES, ETC	191.11	3-01-20-155-027 Legal Services	Budget		45
			<u>566.11</u>				
10586	02/07/14	11506 DANY-NY/NJ HIDTA					946
14-00021	1	DRUG RECOGNITION	40.00	4-01-25-240-042 Educational Training	Budget		29
10587	02/07/14	11802 DE LAGE LANDEN					946
14-00036	1	LEASE PAYMENT FOR POLICE DEPT	229.00	4-01-25-240-038 New Equipment	Budget		56
14-00036	2	LEASE PAYMENT FOR POLICE DEPT	229.00	4-01-25-240-038 New Equipment	Budget		57
			<u>458.00</u>				
10588	02/07/14	14710 FRANKLIN TRAILERS, INC.					946
14-00003	1	VIBRATOR KIT 8 LBS	357.34	4-01-26-310-083 Grounds Maintenance	Budget		16
10589	02/07/14	15605 GALL'S INC.					946
13-00751	1	TURTLE SKIN BRAVO GLOVES	324.95	3-01-25-240-032 Uniforms	Budget		3
3-00751	2	TURTLE SKIN BRAVO GLOVES - XL	129.98	3-01-25-240-032 Uniforms	Budget		4
			<u>454.93</u>				
10590	02/07/14	17009 OGLETREE LIMITED PARTNERSHIP					946
14-00068	1	LEASE PAYMENT FOR	981.89	4-09-55-513-000 EQUIPMENT PURCHASE	Budget		96
10591	02/07/14	23805 JERRY'S EXCAVATING					946
14-00004	1	DUMPSTER	175.00	4-01-26-310-082 Building Repairs	Budget		17
10592	02/07/14	30007 LOWE'S # 1861					946
14-00001	1	GAS RANGE	483.62	4-01-26-310-038 new equipment	Budget		14
14-00002	1	SNOW BLOWER	1,099.00	4-01-26-310-038 new equipment	Budget		15
14-00007	1	SUPPLIES FOR JAN	236.69	4-01-26-290-030 Materials and Supplies	Budget		19
			<u>1,819.31</u>				
10593	02/07/14	31205 MARC PUBLISHING CO.					946
14-00059	1	CAPE MAY COUNTY CROSS	151.50	3-01-25-240-030 Materials and Supplies	Budget		86
14-00059	2	DELIVERY AND HANDLING	15.95	3-01-25-240-030 Materials and Supplies	Budget		87
			<u>167.45</u>				

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Contract	Ref Seq
Amount Paid	Charge Account	Account Type		
10594	02/07/14	31220 MAX COMMUNICATIONS, INC.		946
14-00061	1	SERVICE AGREEMENT		89
		660.00 4-01-31-440-000 Telephone	Budget	
14-00064	1	RECURRING CHARGES FOR DEC 2013		92
		225.35 3-01-31-440-000 Telephone	Budget	
		885.35		
10595	02/07/14	31801 MGL PRINTING SOLUTIONS		946
14-00012	1	MINUTE BOOK PAPER		23
		148.50 4-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget	
14-00012	2	SHIPPING		24
		15.00 4-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget	
		163.50		
10596	02/07/14	34204 N.J.STATE LEAGUE OF		946
14-00083	1	2014 MEMBERSHIP DUES		113
		237.00 4-01-20-100-044 GEN. ADMIN. DUES & MEMBERSHIPS	Budget	
10597	02/07/14	34220 NEXTEL COMMUNICATIONS		946
14-00047	1	CELL PHONE CHARGES JAN 2014		67
		550.31 4-01-31-440-000 Telephone	Budget	
14-00055	1	POLICE CALL CARDS		82
		112.48 3-01-31-440-000 Telephone	Budget	
		662.79		
10598	02/07/14	39002 PARAMOUNT CHEMICAL & PAPER CO.		946
14-00020	1	VARIOUS SUPPLIES		28
		90.33 4-01-26-310-052 Janitorial Equipment	Budget	
10599	02/07/14	39801 PITNEY BOWES		946
14-00082	1	POSTAGE MACHINE RENTAL FEE		112
		429.00 4-01-20-100-026 GEN. ADMIN. MAINTENANCE (MAIL)	Budget	
10600	02/07/14	44606 REMINGTON,VERNICK & WALBERG		946
14-00085	1	ENGINEERING SERVICES FOR		114
		137.50 3-01-20-165-028 Professional Services	Budget	
10601	02/07/14	45005 RIGGINS OIL COMPANY		946
14-00071	1	GASOLINE FOR VARIOUS VEHICLES		99
		2,094.82 3-01-31-460-000 Gasoline and Diesel	Budget	
10602	02/07/14	45678 AUTO ZONE		946
14-00005	1	SUPPLIES FOR JANUARY		18
		442.36 4-01-26-290-034 Fleet Maintenance	Budget	
10603	02/07/14	47601 SIRCHIE FINGERPRINT LAB		946
14-00016	1	EVIDENCE SUPPLIES		26
		357.11 4-01-25-240-030 Materials and Supplies	Budget	
10604	02/07/14	48201 SOUTH JERSEY GAS COMPANY		946
14-00038	1	MONTHLY GAS CHARES FOR JAN		59
		55.03 4-01-31-446-000 Natural Gas	Budget	

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Contract	Ref Seq
Amount Paid	Charge Account	Account Type		
10604	02/07/14	48207 SOUTH JERSEY GAS COMPANY Continued		946
14-00038	2	MONTHLY GAS CHARES FOR JAN		
		371.34 4-01-31-446-000	Budget	60
		Natural Gas		
14-00038	3	MONTHLY GAS CHARES FOR JAN		
		240.84 4-01-31-446-000	Budget	61
		Natural Gas		
		667.21		
10605	02/07/14	48207 SOUTH JERSEY WELDING SUPPLY CO		946
14-00086	1	ACETYLEN CYL RENT		
		13.45 3-01-26-290-030	Budget	115
		Materials and Supplies		
14-00086	2	ARGON/MIX CYL RENT		
		20.18 3-01-26-290-030	Budget	116
		Materials and Supplies		
14-00086	3	OXYGEN CYL RENT		
		20.18 3-01-26-290-030	Budget	117
		Materials and Supplies		
		53.81		
10606	02/07/14	48804 SUPERFRESH		946
14-00017	1	VARIOUS SUPPLIES/STORM		
		178.36 4-01-20-100-030	Budget	27
		GEN. ADMIN. MATERIALS & SUPPLIES		
10607	02/07/14	50103 THIS & THAT UNIFORMS		946
13-00752	1	BDU FRENCH BLUE LONG SLEEVE		
		357.00 3-01-25-240-032	Budget	5
		Uniforms		
13-00753	1	BDU FRENCH BLUE LONG SLEEVE		
		225.00 3-01-25-240-032	Budget	6
		Uniforms		
13-00754	1	BDU FRENCH BLUE LONG SLEEVE		
		413.00 3-01-25-240-032	Budget	7
		Uniforms		
13-00756	1	BOOTS AND SHORT SLEEVE SHORT		
		245.00 3-01-25-240-032	Budget	8
		Uniforms		
13-00757	1	BDU FRENCH BLUE LONG SLEEVE		
		237.00 3-01-25-240-032	Budget	9
		Uniforms		
		1,477.00		
10608	02/07/14	57601 WESTERN PEST CONTROL		946
14-00058	1	ANNUAL EXTERMINATING FEE 2014		
		380.16 4-01-20-100-030	Budget	85
		GEN. ADMIN. MATERIALS & SUPPLIES		
10609	02/07/14	58005 CITY OF WILDWOOD WATER UTILITY		946
14-00051	1	WATER CHARGES FOR		
		24.85 4-01-31-455-000	Budget	70
		WATER		
14-00051	2	WATER CHARGES FOR		
		24.85 4-01-31-455-000	Budget	71
		WATER		
14-00051	3	WATER CHARGES FOR		
		45.01 4-01-31-455-000	Budget	72
		WATER		
14-00051	4	WATER CHARGES FOR		
		72.73 4-01-31-455-000	Budget	73
		WATER		
14-00051	5	WATER CHARGES FOR		
		65.17 4-01-31-455-000	Budget	74
		WATER		
-00051	6	WATER CHARGES FOR		
		24.85 4-01-31-455-000	Budget	75
		WATER		

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num Ref Seq
PO #	Item	Description					
10609	02/07/14	58015 CITY OF WILDWOOD WATER UTILITY Continued					
14-00051	7	FIRE HYDRANTS	2,440.00	4-01-25-265-057	Budget		76
				FIRE HYDRANT SERVICE			
			2,697.46				
10610	02/07/14	58015 WIRELESS COMMUNICATIONS &					946
13-00759	1	MOTOROLA CAR RADIO AND EQUIP	1,342.00	3-01-25-240-038	Budget		10
				New Equipment			
13-00759	2	MOTOROLA DESK MIC AND EQUIP	461.00	G-02-40-728-000	Budget		11
				WALMART POLICE GRANT			
13-00759	3	MOTOROLA DESK MIC AND EQUIP	444.00	3-01-25-240-038	Budget		12
				New Equipment			
13-00759	4	SHIPPING	75.00	3-01-25-240-038	Budget		13
				New Equipment			
			2,322.00				
10611	02/07/14	654145 Yuckos Inc.					946
14-00009	2	TRASH CAN LINERS	87.50	G-02-40-730-000	Budget		20
				CLEAN COMMUNITIES			
14-00009	3	LITTER BAGS	189.00	G-02-40-730-000	Budget		21
				CLEAN COMMUNITIES			
14-00009	4	SHIPPING	45.00	G-02-40-730-000	Budget		22
				CLEAN COMMUNITIES			
			321.50				
10612	02/07/14	654153 EARTHTECH CONTRACTING INC.					946
14-00026	1	TRASH COLLECTION FOR JAN 2014	4,200.00	4-01-26-305-029	Budget		36
				Contractual-collection			
10613	02/07/14	654173 NEW JERSY CONFERENCE OF MAYORS					946
14-00030	1	2014 MEMBERSHIP DUES FOR	295.00	4-01-20-100-044	Budget		42
				GEN. ADMIN. DUES & MEMBERSHIPS			
10614	02/07/14	65430 FORD, SCOTT & ASSOCIATES INC.					946
14-00049	1	ADDITIONAL SERVICES	7,000.00	3-01-20-135-000	Budget		68
				AUDITOR			
10615	02/07/14	65434 CAFIERO AND BALLIETTE					946
14-00031	1	PROFESSIONAL SERVICES RENDERED	8,484.00	3-01-20-155-027	Budget		43
				Legal Services			
14-00033	1	PROFESSIONAL SERVICES RENDERED	2,916.66	4-01-20-155-027	Budget		46
				Legal Services			
14-00033	2	ADDITIONAL LEGAL SERVICES	432.00	4-01-20-155-027	Budget		47
				Legal Services			
			11,832.66				
10616	02/07/14	65436 MUNICIPAL CLERKS ASSOC OF NJ					946
14-00063	1	2014 MEMBERSHIP DUES FOR	100.00	3-01-20-100-044	Budget		91
				GEN. ADMIN. DUES & MEMBERSHIPS			
10617	02/07/14	66666 VERIZON					946
14-00025	1	MONTHLY CHARGES FOR JAN 2014	264.54	4-01-31-440-000	Budget		32
				Telephone			

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10617		VERIZON					
		Continued					
14-00025	2	MONTHLY CHARGES FOR JAN 2014	197.98	4-01-31-440-000 Telephone	Budget		33
14-00025	3	MONTHLY CHARGES FOR JAN 2014	33.00	4-01-31-440-000 Telephone	Budget		34
14-00025	4	MONTHLY CHARGES FOR JAN 2014	378.85	4-01-31-440-000 Telephone	Budget		35
			874.37				

10618	02/07/14	679002 E-ZPASS					946
14-00080	1	TAG CHARGE FOR	9.00	3-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		108
14-00080	2	TAG CHARGE FOR	3.00	4-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		109
14-00080	3	TAG CHARGE FOR	3.00	4-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		110
			15.00				

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	55	0	224,869.99	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	55	0	224,869.99	0.00

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Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	3-01	24,496.74	0.00
CURRENT FUND	4-01	198,608.86	0.00
UTILITY FUND	4-09	981.89	0.00
Year Total:		199,590.75	0.00
GRANT FUND	G-02	782.50	0.00
Total of All Funds:		224,869.99	0.00

February 7, 2014
10:14 AM

BOROUGH OF WEST-WILDWOOD
Check Register By Check Id

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Range of Checking Accts: TRUST OTHER to TRUST OTHER Range of Check Ids: 1058 to 1058
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Contract	Ref Seq
1058	02/07/14	44606 REMINGTON,VERNICK & WALBERG		945
14-00084	1	REVIEW, PROCESS AND INSPECT		1
		165.00 T-12-00-000-013	Budget	
		RESERVE FOR STREET OPENINGS		

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	165.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	165.00	0.00

February 7, 2014
10:14 AM

BOROUGH OF WEST WILDWOOD
Check Register By Check Id

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Fund Description	Fund	Budget Total	Revenue Total
	T-12	165.00	0.00
Total of All Funds:		<u>165.00</u>	<u>0.00</u>