

*TASER*

**BOROUGH OF WEST WILDWOOD**

**COUNTY OF CAPE MAY**

**REPORT OF AUDIT**

**FOR THE YEAR ENDED DECEMBER 31, 2010**



June 24, 2011

The Honorable Mayor and  
Members of the Borough Board of Commissioners  
Borough of West Wildwood  
West Wildwood, New Jersey 08260

In planning and performing our audit of the financial statements of the Borough of West Wildwood for the year ended December 31, 2010, we considered the Borough's internal control to plan our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on internal control. However, during our audit, we noted the following that we present for your information and consideration. This letter does not affect our report dated June 24, 2011 on the financial statements of the Borough of West Wildwood.

**Management's Responsibility for Establishing and Maintaining a System of Internal Control**

The responsibility for establishing and maintaining an effective system of internal control in order to minimize the risks associated with the safeguarding of assets against unauthorized use and to also assist in the detection and prevention of fraud rests with the management of an organization. In his book entitled Evaluating Internal Controls, A Local Government Manager's Guide, Stephen J. Gauthier, the Director of Technical Services for the Government Finance Officers Association, states that "the key role in internal controls has always properly belonged to management". Whether the organization is a business, nonprofit organization or a government, this responsibility is present and is vital for the organization to achieve its goals. Mr. Gauthier, in accordance with the integrated framework for internal control established by the Committee of Sponsoring Organizations (COSO) states that management's fundamental responsibilities include an organization's effectiveness, efficiency, compliance and financial reporting. If these qualities are a responsibility of management, then internal controls must be viewed as the framework that management establishes to ensure that it meets its responsibilities.

There are five components to internal control:

- Control Environment- this component sets the tone of the organization relative to the internal control consciousness of the organization's people.
- Risk Assessment- this component is the process of identifying and responding to the organizations business risks.
- Information and Communication Systems- this component includes the information system, including hardware, software, human resources and procedures. It also includes communication which is the responsibility of management to provide an understanding of the individual roles and responsibilities pertaining to internal control over financial reporting.
- Control Activities- this component includes the policies and procedures that assist to ensure that management's directives are carried out.
- Monitoring- this last component requires management to consider whether controls are operating as intended, that they are effective, and that they are modified as needed on an ongoing basis.

For more information on the COSO Report and the work of the Treadway Commission please visit:  
[www.coso.org](http://www.coso.org).

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**BOROUGH OF WEST WILDWOOD**

**PART 1**

**REPORT OF AUDIT OF FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED DECEMBER 31, 2010**



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*Borough of West Wildwood*

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*"Small town Charm on the Back Bay"*

**MEMORANDUM**

June 24, 2011

**To:** Mayor and Commissioners

Chief Financial Officer  
Treasurer

**From:** Richard L. Carter, RMC  
Municipal Clerk

**Re:** **REPORT OF AUDIT FOR YEAR ENDING 12/31/2010**

In accordance with Statute, attached please find a full copy of the above referenced **Audit** as presented by the Municipal Auditor on this date.

RLC/rle  
Encl. Audit - YE 2010  
cc: Bowman and Co. - Datley  
Solicitor Paul J. Baldini, Esq.  
Municipal Clerk File w/ copy





The Honorable Mayor and  
Members of the Borough Board of Commissioners  
Borough of West Wildwood

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June 24, 2011

Internal Controls in the Borough of West Wildwood

The management of the Borough of West Wildwood maintains numerous effective internal control policies and procedures. However, it is our opinion that improvements could be made with respect to the documentation, communication and monitoring of these controls.

Documentation

Currently, the documentation of the internal control maintained by the Borough is somewhat fragmented. We believe that it would be beneficial to organize all procedures and policies as they exist in various ordinances, resolutions and other documents into a policy and procedures manual. In addition, supplemental policies and procedures should be added if necessary. This would be a valuable reference tool for use by the employees of the Borough who have the responsibility of playing a role in carrying out the internal control policies and procedures established by management. I would suggest that the areas of cash receipts, cash disbursements and payroll should be addressed first.

Communication

No matter how well an organization's internal control policies and procedures are designed, they are only effective when they are communicated and understood by those who are responsible for their implementation. We suggest that once internal control policies and procedures are documented, that they be communicated in a fashion that will contribute to the overall effectiveness of those controls.

Monitoring

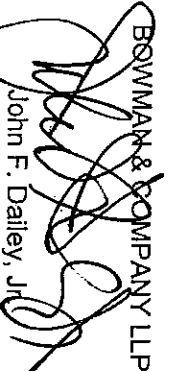
Again, monitoring of internal control is the process whereby management considers, on an ongoing basis, whether controls are operating as intended, if they are effective, and that they are modified as needed. Policies should be implemented to ensure adequate monitoring of documented internal control policies and procedures.

Appreciation

This management letter is intended solely for the information and use of the management of the Borough of West Wildwood and the Division of Local Government Services, Department of Community Affairs, State of New Jersey and is not intended to be and should not be used by anyone other than these specified parties.

We received the complete cooperation of all the personnel of the Borough during the conduct of our audit and we greatly appreciate the courtesies extended to us. We stand ready to discuss these recommendations in greater detail and/or assist in the implementation of the recommendations.

Respectfully submitted,

  
BOWMAN & COMPANY LLP  
John F. Dalley, Jr.  
Certified Public Accountant  
Registered Municipal Accountant



**INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and  
Members of the Borough Board of Commissioners  
Borough of West Wildwood  
West Wildwood, New Jersey 08260

We have audited the accompanying statements of assets, liabilities, reserves and fund balance-- regulatory basis of the various funds of the Borough of West Wildwood, in the County of Cape May, State of New Jersey as of December 31, 2010 and 2009, and the related statements of operations and changes in fund balance-- regulatory basis for the years then ended, and the related statement of revenues-- regulatory basis, statement of expenditures-- regulatory basis for the year ended December 31, 2010. These financial statements are the responsibility of the Borough's management. Our responsibility is to express an opinion on these financial statements based on our audit.

Except as discussed in the following paragraph, we conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control over financial reporting. Accordingly, we express no such opinion. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The financial statements referred to above do not include the general fixed assets account group, as required by N.J.A.C. 5:30-5.6, because a record of general fixed assets was not maintained by the Borough. The amount that should be recorded in the general fixed assets account group is not known.

As described in Note 1, the financial statements previously referred to have been prepared in conformity with accounting practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which differ from accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.



In our opinion, because of the effects on the financial statements of the requirement that the Borough prepare its financial statements in accordance with the accounting practices discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Borough of West Wildwood, in the County of Cape May, State of New Jersey, as of December 31, 2010 and 2009, or the results of its operations and changes in fund balance for the years then ended.

Furthermore, in our opinion, except for the effect on the financial statements of the omission described in the third paragraph, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, reserves and fund balance--regulatory basis of the various funds of the Borough of West Wildwood, in the County of Cape May, State of New Jersey, as of December 31, 2010 and 2009, and the results of its operations and changes in fund balance of such funds--regulatory basis for the years then ended, and the revenues--regulatory basis, expenditures--regulatory basis of the various funds, for the year ended December 31, 2010 in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

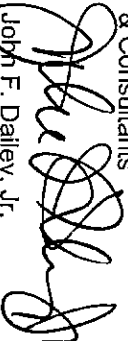
In accordance with Government Auditing Standards, we have also issued our report dated June 24, 2011 on our consideration of the Borough of West Wildwood, in the County of Cape May, State of New Jersey's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in conjunction with this report in assessing the results of our audit.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough of West Wildwood's basic financial statements. The supplementary financial statements presented for the various funds are presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements of each of the respective individual funds and account group taken as a whole.

Respectfully submitted,



**BOWMAN & COMPANY LLP**  
 Certified Public Accountants  
 & Consultants



John F. Dailey, Jr.  
 Certified Public Accountant  
 Registered Municipal Accountant

Voorhees, New Jersey  
 June 24, 2011



**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Mayor and  
Members of the Borough Board of Commissioners  
Borough of West Wildwood  
West Wildwood, New Jersey 08260

We have audited the financial statements (regulatory basis) of the Borough of West Wildwood, in the County of Cape May, State of New Jersey, as of and for the year ended December 31, 2010, and have issued our report thereon dated June 24, 2011, which indicated that the financial statements were not prepared in accordance with accounting principles generally accepted in the United States of America but were prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. In addition, records for general fixed assets were not maintained as required by N.J.A.C. 5-30-5.6. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Borough of West Wildwood's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Borough's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as described in the accompanying Schedule of Findings and Recommendations, we identified certain deficiencies in internal control over financial reporting that we consider to be material weaknesses and other deficiencies that we consider to be significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Borough's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the following deficiencies described in the accompanying Schedule of Findings and Recommendations to be a material weaknesses: 2010-2 and 2010-5.





A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiencies described in the accompanying Schedule of Findings and Recommendations to be significant deficiencies: 2010-1, 2010-3, 2010-4, 2010-6 and 2010-7.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Borough of West Wildwood's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under Government Auditing Standards and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs which are described in the accompanying Schedule of Findings and Recommendations as findings no.: 2010-2, 2010-3, 2010-4, 2010-5 and 2010-6.

We noted a matter that we have reported to management of the Borough in a separate letter dated June 24, 2011.


The Borough of West Wildwood's responses to the findings identified in our report are described in the accompanying Schedule of Findings and Recommendations. We did not audit the Borough of West Wildwood's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the management of the Borough, the Division of Local Government Services and Department of Community Affairs and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,



BOWMAN & COMPANY LLP  
Certified Public Accountants  
& Consultants



John F. Dailey, Jr.  
Certified Public Accountant  
Registered Municipal Accountant

Voorhees, New Jersey  
June 24, 2011



**BOROUGH OF WEST WILDWOOD  
CURRENT FUND**

Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis  
For the Years Ended December 31, 2010 and 2009

ASSETS:	Ref.	2010	2009
Regular Fund:			
Cash	SA-1	\$ 385,552.02	\$ 1,380,351.64
Change Fund	SA-3	200.00	200.00
		<u>385,752.02</u>	<u>1,380,551.64</u>
Receivables and Other Assets with Full Reserves:			
Delinquent Property Taxes Receivable	SA-4	214,409.26	164,695.95
Tax Title Liens Receivable	SA-5	32,150.46	27,887.37
Revenue Accounts Receivable	SA-6	1,070.07	587.85
Due from Dog License Fund	SB-2	2,269.16	62.88
Due from Trust Other Fund	SB-5	31,835.46	
Due from General Capital Fund	SC-5	290,746.95	
Due from Water/Sewer Utility Operating Fund	SD-4	105,769.84	1,443.26
Due from Water/Sewer Utility Capital Fund		65,000.00	65,000.00
		<u>743,251.20</u>	<u>259,677.31</u>
Deferred Charges:			
Emergency Appropriations (40A:4-47)	SA-7	119,130.00	67,500.00
Deficit in Operations	SA-7	49,233.59	
Overexpenditure of Appropriation Reserves	SA-7	1,110.58	
Overexpenditure of Appropriation	SA-7	83,320.23	9,712.14
Due Federal and State Grant Fund:			
Overexpenditure of Appropriated Reserve	SA-7	301.00	
		<u>253,095.40</u>	<u>77,212.14</u>
Total Current Fund		1,382,098.62	1,717,441.09
Federal and State Grant Fund:			
Federal and State Grants Receivable	SA-16	681,566.17	619,566.17
Due from Current Fund		23,685.93	48,474.18
Total Federal and State Grant Fund		<u>705,252.10</u>	<u>668,040.35</u>
Total Assets		<u>\$ 2,087,350.72</u>	<u>\$ 2,385,481.44</u>

(Continued)

**BOROUGH OF WEST WILDWOOD  
CURRENT FUND**

Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis  
For the Years Ended December 31, 2010 and 2009

	<u>Ref.</u>	<u>2010</u>	<u>2009</u>
<b>LIABILITIES, RESERVES AND FUND BALANCE:</b>			
Regular Fund:			
Liabilities:			
Appropriation Reserves	A-3, SA-8	\$ 67,026.39	\$ 164,118.22
Reserve for Encumbrances	A-3, SA-8	42,153.96	36,611.04
Accounts Payable	SA-8	5,788.56	
Due to State of New Jersey - DYFS	SA-10	150.00	75.00
Prepaid Taxes	SA-11	57,335.72	52,418.91
Tax Overpayments	SA-12	20,513.11	43,057.47
Due to County -- Added and Omitted Taxes	SA-14	23,685.93	2,049.25
Due to Federal and State Grant Fund		48,474.18	8,914.42
Due to Trust Fund	SB-5	8,914.42	104,851.54
Due to General Capital Fund	SC-5	104,851.54	
		<u>216,653.67</u>	<u>460,570.03</u>
Reserves for Receivables and Other Assets		743,251.20	259,677.31
Fund Balance	A-1	422,193.75	997,193.75
		<u>1,382,098.62</u>	<u>1,717,441.09</u>
Total Current Fund			
Federal and State Grant Fund:			
Reserve for Federal and State Grants -- Unappropriated	SA-17	1,920.17	3,224.00
Reserve for Federal and State Grants -- Appropriated	SA-18	702,831.93	664,316.35
Reserve for Encumbrances	SA-18	500.00	500.00
		<u>705,252.10</u>	<u>668,040.35</u>
Total Federal and State Grant Fund			
Total Liabilities, Reserves and Fund Balance		<u>\$ 2,087,350.72</u>	<u>\$ 2,385,481.44</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF WEST WILDWOOD  
CURRENT FUND**

Statements of Operations and Changes in Fund Balance -- Regulatory Basis  
For the Years Ended December 31, 2010 and 2009

	<u>2010</u>	<u>2009</u>
<u>Revenue and Other Income Realized</u>		
Fund Balance Utilized	\$ 575,000.00	\$ 275,000.00
Miscellaneous Revenues Anticipated	277,128.63	362,967.69
Receipts from Delinquent Taxes	150,784.47	193,529.04
Receipts from Current Taxes	2,983,422.01	2,971,901.29
Non-Budget Revenues	112,628.02	63,691.84
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	116,240.55	275,752.43
Statutory Excess in Dog License Fund -- Due from Dog License Fund	45.00	62.00
Refund of Prior Year Expenditures	77,224.96	
Adjustment to Prior Year Due County for Added and Omitted Taxes	1,632.75	
Liquidation of Reserve for:		
Due Water Sewer Utility Operating Fund		1,465.55
Total Income	<u>4,294,106.39</u>	<u>4,144,369.84</u>
<u>Expenditures</u>		
Budget and Emergency Appropriations:		
Operations Within "CAPS":		
Salaries and Wages	782,854.00	632,542.15
Other Expenses	812,729.02	667,656.99
Deferred Charges and Regulatory Expenditures Within "CAPS"	236,386.85	166,333.97
Operations Excluded from "CAPS":		
Other Expenses	160,803.00	221,191.74
Capital Improvements Excluded from "CAPS"	247,000.00	270,200.00
Deferred Charges excluded from "CAP"	33,000.00	
Municipal Debt Service Excluded from "CAPS"	19,498.41	114,495.62
County Taxes	552,445.77	648,148.97
County Added and Omitted Taxes	286.97	2,049.25
Local District School Tax	1,262,783.00	1,107,755.50
Refund Prior Revenue		11,962.77
Overexpenditure of Appropriation Reserves	1,110.58	
Federal and State Grant Fund --		
Overexpenditure of Appropriated Reserve	301.00	
Creation of Reserves for:		
Due Dog License Fund	2,206.28	32.41
Due Trust Other Fund	31,835.46	
Due General Capital Fund	293,946.69	
Due Water/Sewer Utility Operating Fund	110,014.76	
Total Expenditures	<u>4,547,201.79</u>	<u>3,842,369.37</u>

(Continued)

**BOROUGH OF WEST WILDWOOD**  
**CURRENT FUND**

Statements of Operations and Changes in Fund Balance -- Regulatory Basis  
 For the Years Ended December 31, 2010 and 2009

	<u>2010</u>	<u>2009</u>
Excess in Revenue		\$ 302,000.47
Deficit in Revenue	\$ (253,095.40)	
Adjustments to Income before Fund Balance: Expenditures included above which are by Statute Deferred Charges to the Budget of the Succeeding Year	203,861.81	77,212.14
Regulatory Excess to Fund Balance Deficit in Operations to be Raised in Budget of Succeeding Year	\$ (49,233.59)	379,212.61
<u>Fund Balance</u>		
Balance Jan. 1	\$ 997,193.75	892,981.14
Decreased by:	997,193.75	1,272,193.75
Utilization as Anticipated Revenue	575,000.00	275,000.00
Balance December 31	\$ 422,193.75	\$ 997,193.75

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF WEST WILDWOOD**  
**CURRENT FUND**  
 Statement of Revenues -- Regulatory Basis  
 For the Year Ended December 31, 2010

	Anticipated Budget	Special N.J.S.A. 40A:4-87	Realized	Excess or (Deficit)
Surplus Anticipated	\$ 575,000.00	-	\$ 575,000.00	-
Miscellaneous Revenues:				
Local Revenues:				
Licenses:				
Alcoholic Beverages	1,020.00		840.00	\$ (180.00)
Other	20,000.00		23,179.00	3,179.00
Interest and Costs on Taxes	25,000.00		32,354.63	7,354.63
State Aid Without Offsetting Appropriations:				
Consolidated Municipal Property Tax				
Relief Aid (N.J.S.A. 52:27D-118.35)	263.00		263.00	
Energy Receipts Tax (P.L. 1997, Chapter 162 & 167)	40,268.00		40,268.00	
Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations:				
N.J. Transportation Trust Fund Authority Act	170,000.00		170,000.00	
Clean Communities Program	4,000.00		4,000.00	
Atlantic County Municipal Joint Insurance Fund	3,000.00		3,000.00	
Unappropriated Reserves:				
Arts Regrant Award	3,224.00		3,224.00	
Total Miscellaneous Revenues	266,775.00	-	277,128.63	10,353.63
Receipts from Delinquent Taxes	160,000.00	-	150,784.47	(9,215.53)

(Continued)

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**BOROUGH OF WEST WILDWOOD**  
**CURRENT FUND**  
 Statement of Revenues -- Regulatory Basis  
 For the Year Ended December 31, 2010

	Anticipated	Special	Realized	Excess or (Deficit)
	Budget	N.J.S.A. 40A:4-87	Realized	(Deficit)
Amount to be Raised by Taxes for Support of Municipal Budget: Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	\$ 1,388,225.00	-	\$ 1,390,495.48	\$ 2,270.48
Budget Totals	2,390,000.00	-	2,393,408.58	3,408.58
Non-Budget Revenues			112,628.02	112,628.02
	\$ 2,390,000.00	-	\$ 2,506,036.60	\$ 116,036.60



**BOROUGH OF WEST WILDWOOD**  
**CURRENT FUND**  
 Statement of Revenues -- Regulatory Basis  
 For the Year Ended December 31, 2010

<u>Analysis of Realized Revenues</u>		
Allocation of Current Tax Collections:		
Revenue from Collections		\$ 2,983,422.01
Allocated to:		
Schools and County Taxes		<u>1,815,515.74</u>
Balance for Support of Municipal Budget Appropriations		1,167,906.27
Add: Appropriation "Reserve for Uncollected Taxes"		<u>222,589.21</u>
Amount for Support of Municipal Budget Appropriations		<u>\$ 1,390,495.48</u>
Receipts from Delinquent Taxes:		
Delinquent Tax Collections		<u>\$ 150,784.47</u>
<u>Analysis of Non-Budget Revenues</u>		
Revenue Accounts Receivable:		
Cable Television Franchise Tax	\$ 5,981.28	
Interest Earned on Deposits		
Current Fund	\$ 6,986.52	
Dog License Fund	4.13	
Trust Other Fund	737.69	
General Capital Fund	<u>4,569.52</u>	
		12,297.86
Tax Sale Advertisements		
	1,676.74	
Clerk:		
Street Openings	1,485.00	
Bulk Trash	46.00	
Electronic File Fee Agreement	300.00	
Copies and Maps	361.39	
Reimbursements	47,767.27	
Planning and Zoning	1,122.00	
Yard Sale	20.00	
Marriage License	9.00	
Sale of Assets	7,050.00	
Restitution	31.00	
Dumpster Permits	<u>400.00</u>	
		58,591.66

(Continued)

**BOROUGH OF WEST WILDWOOD**  
**CURRENT FUND**  
 Statement of Revenues -- Regulatory Basis  
 For the Year Ended December 31, 2010

Analysis of Non-Budget Revenues (Cont'd)

Revenue Accounts Receivable (Cont'd):	
Municipal Court:	
Fines and Costs	\$ 18,422.01
Treasurer:	
Receipts:	
Due State of New Jersey -- Veterans	\$ 325.29
and Senior Citizens - Administrative Fee	
Other Miscellaneous	<u>15,333.18</u>
	<u>15,658.47</u>
	<u>\$ 112,628.02</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF WEST WILDWOOD**  
**CURRENT FUND**  
 Statement of Expenditures -- Regulatory Basis  
 For the Year Ended December 31, 2010

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>			<u>Unexpended Balance Canceled</u>	<u>Over- Expended</u>
			<u>Expended</u>	<u>Encumbered</u>	<u>Reserved</u>		
<b>OPERATIONS -- WITHIN "CAPS"</b>							
<b>General Government Functions:</b>							
<b>General Administration</b>							
Salaries and Wages	\$ 25,000.00	\$ 31,350.00	\$ 31,330.12		\$ 19.88		
Other Expenses	46,300.00	42,100.00	39,254.69	\$ 2,440.21	405.10		
<b>Mayor and Commissioners</b>							
Salaries and Wages	19,800.00	19,300.00	19,134.00		166.00		
Other Expenses			236.45				\$ 236.45
<b>Municipal Clerk</b>							
Salaries and Wages (Emergency 40:4-47 \$17,685.00)	70,541.00	88,226.00	88,225.14		0.86		
Other Expenses	22,000.00	9,700.00	5,850.61	62.11	3,787.28		
Election Expenses (Emergency 40:4-47 \$24,700.00)		24,700.00	24,700.00				
<b>Financial Department</b>							
Salaries and Wages	29,542.00	31,692.00	31,688.70		3.30		
Other Expenses	8,700.00	4,700.00	3,890.12		809.88		
<b>Audit Services</b>							
Computerized Data Processing	12,750.00	11,290.00	11,288.00		2.00		
<b>Collection of Taxes</b>							
Salaries and Wages	55,500.00	42,690.00	42,689.68		0.32		
Other Expenses	2,000.00	2,000.00	1,667.88		332.12		
<b>Assessment of Taxes</b>							
Other Expenses	20,000.00	32,510.00	32,506.70		3.30		
<b>Legal Services and Costs</b>							
Salaries and Wages (Emergency 40:4-47 \$75,245.00)		115,205.00	113,988.73	31.18	1,185.09		
Other Expenses	118,000.00	126,199.00	147,138.70	11,439.06			32,378.76
<b>Engineering Services</b>							
Other Expenses	5,000.00	5,000.00	5,000.00				
<b>Land Use Administration:</b>							
<b>Planning Board</b>							
Salaries and Wages	7,000.00	9,000.00	8,833.43		166.57		
Other Expenses	1,000.00	1,000.00	848.49		151.51		
<b>Insurance:</b>							
Liability Insurance	20,000.00	20,000.00	23,087.00				3,087.00
Worker's Compensation	41,000.00	41,000.00	41,000.00				
Group Employee Insurance	141,100.00	141,100.00	135,281.72	15,371.08			9,552.80
Unemployment Compensation Insurance	30,000.00	30,000.00	51,290.71	1,974.56			23,265.27

(Continued)

**BOROUGH OF WEST WILDWOOD  
CURRENT FUND  
Statement of Expenditures -- Regulatory Basis  
For the Year Ended December 31, 2010**

OPERATIONS -- WITHIN "CAPS" (CONT'D)	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved	Unexpended Balance Canceled	Over-Expended	Public Safety Functions:	
								Expend	Encumbered
Police Department								Salaries and Wages (Emergency 40:4-47 \$1,500.00)	301,370.00
Other Expenses	\$	\$	\$	\$	\$	\$	\$	Other Expenses	20,000.00
Office of Emergency Management								Salaries and Wages	291,870.00
Other Expenses								Other Expenses	265,355.04
Police Department								Salaries and Wages	23,617.18
Other Expenses								Other Expenses	170.04
Office of Emergency Management								Other Expenses	26,514.96
Aid to Volunteer Fire Companies								Other Expenses	44.10
Fire Department								Salaries and Wages	1,700.00
Other Expenses								Other Expenses	14.45
Municipal Prosecutor's Office								Salaries and Wages	13,500.00
Other Expenses								Other Expenses	3,500.00
Municipal Court								Salaries and Wages	2,500.00
Other Expenses								Other Expenses	1,500.00
Municipal Court								Salaries and Wages	1,000.00
Other Expenses								Other Expenses	237.28
Public Defender								Other Expenses	200.00
Other Expenses								Other Expenses	271.52
Public Work Functions:								Other Expenses	50.00
Public Works								Salaries and Wages	117,821.00
Other Expenses								Other Expenses	117,768.62
Buildings and Grounds								Other Expenses	29,500.83
Other Expenses								Other Expenses	7,980.20
Health and Human Services Functions:								Other Expenses	4,008.97
Animal Control Services								Other Expenses	44.22
Other Expenses								Other Expenses	105.00
Park and Recreation Functions:								Other Expenses	417.96
Parks and Recreation								Other Expenses	2,800.00
Other Expenses								Other Expenses	2,382.04
Maintenance of Parks								Other Expenses	3,000.00
Other Expenses								Other Expenses	1,423.21
Celebration of Public Events								Other Expenses	3,000.00
Other Expenses								Other Expenses	1,000.00
Other Expenses								Other Expenses	264.63
Other Expenses								Other Expenses	1,601.00
Other Expenses								Other Expenses	1,600.78
Other Expenses								Other Expenses	0.22

71.52

\$ 3,787.22

(Continued)

**BOROUGH OF WEST WILDWOOD**  
**CURRENT FUND**  
 Statement of Expenditures -- Regulatory Basis  
 For the Year Ended December 31, 2010

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>			<u>Unexpended Balance Canceled</u>	<u>Over- Expended</u>
			<u>Expended</u>	<u>Encumbered</u>	<u>Reserved</u>		
<b>OPERATIONS -- WITHIN "CAPS" (CONT'D)</b>							
Utility Expenses and Bulk Purchases:							
Electricity	\$ 21,000.00	\$ 21,000.00	\$ 20,463.98		\$ 536.02		
Street Lighting	22,000.00	22,000.00	21,945.81		54.19		
Telephone / Communications	27,000.00	27,000.00	26,740.69	\$ 259.31			
Natural Gas	12,000.00	9,000.00	8,088.69	754.43	156.88		
Gasoline / Diesel	15,000.00	17,690.00	17,690.00				
Landfill / Solid Waste Disposal Costs:							
Landfill Fees	48,000.00	33,020.00	26,429.22	1,566.78	5,024.00		
Unclassified:							
Accumulated Leave Compensation	20,000.00	18,200.00	18,200.00				
<b>Total Operations - within "CAPS"</b>	<b>1,404,074.00</b>	<b>1,523,204.00</b>	<b>1,503,828.06</b>	<b>42,153.96</b>	<b>49,601.00</b>	<b>-</b>	<b>\$ 72,379.02</b>
Detail:							
Salaries and Wages	656,474.00	782,854.00	753,476.18	31.18	29,346.64		
Other Expenses	747,600.00	740,350.00	750,351.88	42,122.78	20,254.36		72,379.02
<b>DEFERRED CHARGES AND STATUTORY EXPENDITURES MUNICIPAL -- WITHIN "CAPS"</b>							
Deferred Charges:							
Emergency Authorizations	34,500.00	34,500.00	34,500.00				
Overexpenditure of Appropriation	9,712.14	9,712.14	9,712.14				
2009 Prior Year Bills	65,977.91	65,977.91	65,977.91				
Regulatory Expenditures:							
Contribution to:							
Police and Firemen's Retirement System	43,403.00	43,403.00	43,608.23				205.23
Public Employees' Retirement System	34,351.00	34,351.00	34,588.57				237.57
Social Security System (O.A.S.I.)	48,000.00	48,000.00	48,000.00				
<b>Total Deferred Charges and Regulatory Expenditures Municipal -- Within "CAPS"</b>	<b>235,944.05</b>	<b>235,944.05</b>	<b>236,386.85</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>442.80</b>
<b>Total General Appropriations for Municipal Purposes within "CAPS"</b>	<b>1,640,018.05</b>	<b>1,759,148.05</b>	<b>1,740,214.91</b>	<b>42,153.96</b>	<b>49,601.00</b>	<b>-</b>	<b>72,821.82</b>

(Continued)

**BOROUGH OF WEST WILDWOOD  
CURRENT FUND  
Statement of Expenditures -- Regulatory Basis  
For the Year Ended December 31, 2010**

	Budget	Budget After Modification	Expended	Paid or Charged	Unexpended Balance	Over- Expended
				Encumbered	Reserved	Canceled
<b>OPERATIONS -- EXCLUDED FROM "CAPS"</b>						
Insurance (N.J.S.A. 40A:4-45.3(0))	\$ 18,900.00	\$ 18,900.00	\$ 18,900.00			
Employee Group Health						
Contributions to Public Employee Retirement System	90.00	90.00	90.00			
Contributions to Police and Fireman's Employee Retirement System	14,888.00	14,888.00	14,888.00			
Interlocal Municipal Service Agreements:						
Police Dispatcher	35,000.00	35,000.00	34,317.00		\$ 683.00	
Garbage and Trash Removal	51,000.00	51,000.00	50,757.75		242.25	
Wildwood - Construction Official	15,000.00	15,000.00	15,000.00		15,000.00	
Ambulance Fee	15,000.00	15,000.00	13,500.00		1,500.00	
Public and Private Programs Offset by Revenues:						
Atlantic County Joint Insurance Fund	3,000.00	3,000.00	3,000.00			
Clean Communities Program	4,000.00	4,000.00	4,000.00			
Municipal Alliance - Local Share	701.00	701.00	701.00			
Body Armor Replacement Fund	789.74	789.74				\$ 789.74
Unappropriated Reserves:						
Arts Regrant Award	3,224.00	3,224.00	3,224.00			
<b>Total Operations -- Excluded from "CAPS"</b>	<b>161,592.74</b>	<b>161,592.74</b>	<b>143,377.75</b>	<b>-</b>	<b>17,425.25</b>	<b>789.74</b>
Detail:						
Salaries and Wages	-	161,592.74	143,377.75	-	-	-
Other Expenses	161,592.74	161,592.74	143,377.75	-	17,425.25	\$789.74
<b>CAPITAL IMPROVEMENTS - EXCLUDED FROM "CAPS"</b>						
Purchase of Public Works Vehicle	30,000.00	30,000.00	30,000.00			
Improvements to Public Buildings and Grounds	25,000.00	25,000.00	24,999.86		0.14	
Public and Private Programs Offset by Revenues	170,000.00	170,000.00	170,000.00			
New Jersey Transportation Trust Fund Authority Act	170,000.00	170,000.00	170,000.00			
New Jersey Transportation Trust Fund Authority Act	22,000.00	22,000.00	22,000.00			
Local Share	247,000.00	247,000.00	246,999.86		0.14	
<b>Total Capital Improvements -- Excluded from "CAPS"</b>	<b>247,000.00</b>	<b>247,000.00</b>	<b>246,999.86</b>	<b>-</b>	<b>0.14</b>	<b>-</b>

(Continued)

**BOROUGH OF WEST WILDWOOD**  
**CURRENT FUND**  
 Statement of Expenditures -- Regulatory Basis  
 For the Year Ended December 31, 2010

	Budget	Budget After Modification	Paid or Charged			Unexpended Balance Canceled	Over- Expended
			Expended	Encumbered	Reserved		
MUNICIPAL DEBT SERVICE -- EXCLUDED FROM "CAPS"							
Payment of Bond Anticipation Notes and Capital Notes	\$ 76,800.00	\$ 76,800.00				\$ 76,800.00	
Interest on Notes	9,000.00	9,000.00	\$ 19,498.41		-		\$ 10,498.41
<b>Total Municipal Debt Service -- Excluded from "CAPS"</b>	<b>85,800.00</b>	<b>85,800.00</b>	<b>19,498.41</b>	<b>-</b>	<b>-</b>	<b>76,800.00</b>	<b>10,498.41</b>
DEFERRED CHARGES - EXCLUDED FROM "CAPS"							
Emergency Authorizations	33,000.00	33,000.00	33,000.00	-	-	-	-
<b>Total General Appropriations for Municipal Purposes Excluded from "CAPS"</b>	<b>527,392.74</b>	<b>527,392.74</b>	<b>442,876.02</b>	<b>-</b>	<b>\$ 17,425.39</b>	<b>77,589.74</b>	<b>10,498.41</b>
Subtotal General Appropriations	2,167,410.79	2,286,540.79	2,183,090.93	\$ 42,153.96	67,026.39	77,589.74	83,320.23
Reserve for Uncollected Taxes	222,589.21	222,589.21	222,589.21	-	-	-	-
<b>Total General Appropriations (Carried Forward)</b>	<b>\$ 2,390,000.00</b>	<b>\$ 2,509,130.00</b>	<b>\$ 2,405,680.14</b>	<b>\$ 42,153.96</b>	<b>\$ 67,026.39</b>	<b>\$ 77,589.74</b>	<b>\$ 83,320.23</b>
Appropriation by 40A:4-46 Budget		\$ 119,130.00 2,390,000.00					
		<u>\$ 2,509,130.00</u>					
Refunds			\$ (50,129.74)				
Deferred Charges			77,212.14				
Reserve for Federal and State Grants -- Appropriated			202,925.00				
Reserve for Uncollected Taxes			222,589.21				
Due Trust Other Fund			133,363.19				
Due General Capital Fund			19,498.41				
Disbursements			<u>1,800,221.93</u>				
			<u>\$ 2,405,680.14</u>				

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF WEST WILDWOOD**  
TRUST FUNDS

Statements of Assets, Liabilities and Reserves -- Regulatory Basis  
As of December 31, 2010 and 2009

ASSETS:	Ref.	2010	2009
Dog License Fund:			
Cash	SB-1	\$ 2,374.36	\$ 152.48
Other Funds:			
Cash	SB-1	186,442.12	143,418.01
Due from Current Fund	SB-5		8,914.42
Total Other Funds		<u>186,442.12</u>	<u>152,332.43</u>
Total Assets		<u>\$ 188,816.48</u>	<u>\$ 152,484.91</u>
<b>LIABILITIES AND RESERVES:</b>			
Dog License Fund:			
Due to Current Fund	SB-2	\$ 2,269.16	\$ 62.88
Reserve for Dog License Fund Expenditures	SB-3	74.00	83.00
Due to State of New Jersey -- Registration Fees	SB-4	31.20	6.60
Total Dog License Fund		<u>2,374.36</u>	<u>152.48</u>
Other Funds:			
Due to Current Fund	SB-5	31,835.46	
Reserve for Payroll Deductions Payable	SB-6	48,404.02	56,782.27
Miscellaneous Trust Reserves			
Unemployment Compensation Insurance	SB-7	9,224.72	1,244.39
Tax Title Lien Redemption	SB-7	19,839.19	18,731.77
Uniform Fire Safety Act Penalty Monies	SB-7	8,072.74	3,800.99
Planning and Zoning	SB-7	10,249.01	10,249.01
Small Cities Revolving Loan Fund	SB-7	3,842.00	3,842.00
Disposal of Forfeited Property	SB-7	2,084.00	2,084.00
Accumulated Absences	SB-7	40,250.00	40,250.00
Pavers, Park Benches & Park Equipment Donations	SB-7	12,640.98	15,348.00
Total Other Funds		<u>186,442.12</u>	<u>152,332.43</u>
Total Liabilities and Reserves		<u>\$ 188,816.48</u>	<u>\$ 152,484.91</u>

The accompanying Notes to Financial Statements are an integral part of this statement.



**BOROUGH OF WEST WILDWOOD**  
**GENERAL CAPITAL FUND**  
 Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis  
 For the Years Ended December 31, 2010 and 2009

ASSETS:	Ref.	2010	2009
Cash			
Deferred Charges to Future Taxation:			
Unfunded	SC-1, SC-2	\$ 705,332.97	\$ 52,352.80
New Jersey Transportation Trust Fund Authority	SC-3	2,544,000.00	2,544,000.00
Act Receivable	SC-4	1,220,000.00	1,220,000.00
Due from Current Fund	SC-5		104,851.54
Total Assets		<u>\$ 4,469,332.97</u>	<u>\$ 3,921,204.34</u>
<b>LIABILITIES, RESERVES AND FUND BALANCE:</b>			
Due to Current Fund	SC-5	\$ 290,746.95	
Improvement Authorizations:			
Funded	SC-6	1,220,000.00	\$ 1,220,000.00
Unfunded	SC-6	938,013.13	2,190,831.45
Capital Improvement Fund		124,450.00	124,450.00
Bond Anticipation Notes	SC-7	1,894,200.00	384,000.00
Fund Balance	C	1,922.89	1,922.89
Total Liabilities and Reserves		<u>\$ 4,469,332.97</u>	<u>\$ 3,921,204.34</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF WEST WILDWOOD**  
**WATER / SEWER UTILITY FUND**  
 Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis  
 For the Years Ended December 31, 2010 and 2009

ASSETS:	<u>Ref.</u>	<u>2010</u>	<u>2009</u>
Operating Fund:			
Cash	SD-1	\$ 238,337.97	\$ 258,489.37
Receivables with Full Reserves:			
Sewer Consumer Accounts Receivable	SD-5	32,215.48	48,165.33
Water Consumer Accounts Receivable	SD-6	272.60	3,529.38
Sewer Liens Receivable	SD-7	717.51	
Water Liens Receivable	SD-8	464.34	
		<u>33,669.93</u>	<u>51,694.71</u>
Deferred Charges:			
Deficit in Operations	D-1	2,948.97	-
Total Operating Fund		<u>274,956.87</u>	<u>310,184.08</u>
Capital Fund:			
Cash	SD-1	23,183.06	16,822.09
Fixed Capital	SD-9	5,070,813.00	5,070,813.00
Fixed Capital Authorized and Uncompleted	SD-10	100,000.00	100,000.00
Due from Water Sewer Utility Operating Fund	SD-16	4,154.70	5,515.67
Total Capital Fund		<u>5,198,150.76</u>	<u>5,193,150.76</u>
Total Assets		<u>\$ 5,473,107.63</u>	<u>\$ 5,503,334.84</u>

(Continued)

**BOROUGH OF WEST WILDWOOD**  
**WATER / SEWER UTILITY FUND**  
 Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis  
 For the Years Ended December 31, 2010 and 2009

LIABILITIES, RESERVES AND FUND BALANCE:	Ref.	2010	2009
Operating Fund:			
Appropriation Reserves	D-3; SD-11	\$ 19,643.76	\$ 30,465.79
Reserve for Encumbrances	D-3	551.00	
Sewer Rent Overpayments	SD-12	4,501.39	12,309.81
Water Rent Overpayments	SD-13	333.52	350.21
Prepaid Sewer Rents	SD-14		717.73
Accrued Interest on Bonds and Notes	SD-15	41,465.60	42,319.77
Due to Current Fund	SD-4	105,769.84	1,443.26
Due to Water Sewer Utility Capital Fund	SD-16	4,154.70	5,515.67
		<u>176,419.81</u>	<u>93,122.24</u>
Reserve for Receivables		33,669.93	51,694.71
Fund Balance	D-1	64,867.13	165,367.13
		<u>274,956.87</u>	<u>310,184.08</u>
Total Operating Fund			
Capital Fund:			
Due Current Fund		65,000.00	65,000.00
Capital Improvement Fund	SD-17	16,000.00	11,000.00
Improvement Authorizations:			
Funded	SD-18	7,087.76	7,087.76
Unfunded	SD-18	15,250.00	15,250.00
Deferred Reserve for Amortization		24,000.00	24,000.00
Reserve for Amortization	SD-19	2,907,192.91	2,862,223.77
General Serial Bonds	SD-20	2,163,620.09	2,208,589.23
		<u>5,198,150.76</u>	<u>5,193,150.76</u>
Total Capital Fund			
Total Liabilities, Reserves and Fund Balance		<u>\$ 5,473,107.63</u>	<u>\$ 5,503,334.84</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF WEST WILDWOOD**  
**WATER / SEWER UTILITY OPERATING FUND**  
 Statements of Operations and Changes in Fund Balance -- Regulatory Basis  
 For the Years Ended December 31, 2010 and 2009

<u>Revenue and Other Income Realized</u>	<u>2010</u>	<u>2009</u>
Surplus Utilized	\$ 100,500.00	
Rents	353,076.72	\$ 479,177.09
Miscellaneous	79,543.62	56,455.95
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	<u>27,998.96</u>	<u>53,616.50</u>
Total Income	<u>561,119.30</u>	<u>589,249.54</u>
<u>Expenditures</u>		
Operating	400,976.44	402,865.64
Capital Improvements	15,000.00	15,000.00
Debt Service	148,081.83	148,122.06
Regulatory Expenditures	<u>10.00</u>	<u>4,000.00</u>
Total Expenditures	<u>564,068.27</u>	<u>569,987.70</u>
Regulatory Excess to Surplus	\$ <u>(2,948.97)</u>	19,261.84
Deficit in Operations to be Raised in Budget of Succeeding Year		
<u>Fund Balance</u>		
Balance January 1	\$ 165,367.13	146,105.29
Decreased by:	165,367.13	165,367.13
Utilized as Revenue in Sewer Utility Operating Budget	<u>100,500.00</u>	
Balance December 31	<u>\$ 64,867.13</u>	<u>\$ 165,367.13</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF WEST WILDWOOD**  
**WATER / SEWER UTILITY OPERATING FUND**  
 Statement of Revenues -- Regulatory Basis  
 For the Year Ended December 31, 2010

	Anticipated Budget	Realized	Excess or (Deficit)
Operating Surplus Anticipated with Prior Written Consent of Director Local Governmental Services	\$ 100,500.00	\$ 100,500.00	
Rents - Water		3,388.77	\$ 3,388.77
Rents - Sewer	387,000.00	349,687.95	(37,312.05)
Miscellaneous	12,000.00	11,556.47	(443.53)
Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services: City of Wildwood - Shared Services Agreement	65,000.00	67,987.15	2,987.15
	<u>\$ 564,500.00</u>	<u>\$ 533,120.34</u>	<u>\$ (31,379.66)</u>
<u>Analysis of Realized Revenues:</u>			
Miscellaneous:			
Collector:			
Interest and Costs on Delinquent Rents	<u>\$ 9,907.06</u>		\$ 9,907.06
Treasurer:			
Receipts -- Interest Earned on Deposits		1,555.42	
Interest Earned on Deposits		93.99	
Interest Earned In the Water Sewer Capital Fund		<u>1,649.41</u>	
		<u>\$ 11,556.47</u>	

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF WEST WILDWOOD**  
**WATER / SEWER UTILITY OPERATING FUND**  
 Statement of Expenditures -- Regulatory Basis  
 For the Year Ended December 31, 2010

	Appropriations				Paid or Charged		Unexpended
	Budget After Modification	Expended	Encumbered	Reserved	Balance Canceled		
Water / Sewer Operating:							
Salaries and Wages	\$ 34,900.00	\$ 34,369.95	\$	\$ 530.05			
Other Expenses	366,076.44	356,421.73	551.00	9,103.71			
Total Operating	400,976.44	390,791.68	551.00	9,633.76			
Capital Improvements:							
Capital Improvement Fund	5,000.00	5,000.00					
Capital Outlay	10,000.00	10,000.00					
Total Capital Improvements	15,000.00	15,000.00	5,000.00	-	10,000.00		
Debt Service:							
Payment of Bond Principal	44,969.14	44,969.14					
Interest on Bonds	103,544.42	103,544.42					
Total Debt Service	148,513.56	148,513.56	148,081.83	-	431.73		
Statutory Expenditures:							
Contribution to:							
Social Security System (O.A.S.I.)	10.00	10.00					
Total Appropriations	\$ 564,500.00	\$ 564,500.00	\$ 543,873.51	\$ 551.00	\$ 19,643.76	\$ 431.73	
Disbursements							
Due Water Sewer Utility Capital Fund	5,000.00	5,000.00					
Accrued Interest on Bonds and Notes	103,112.69	103,112.69					
Due Current Fund	113,481.48	113,481.48					
	\$ 322,279.34	\$ 322,279.34					

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF WEST WILDWOOD**  
**Notes to Financial Statements**  
**For the Year Ended December 31, 2010**

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Description of Financial Reporting Entity** - The Borough of West Wildwood was incorporated in April 21, 1920 and is located in the southeastern portion of Cape May County. The Borough is a small island that is connected to the City of Wildwood and bordered by The City of North Wildwood and Middle Borough. The population estimate by the U.S. Department of Census as of April 2010 is 603. The Borough provides the following services: public safety, recreation, public improvements, planning and zoning and general administrative services.

The Borough is governed by an elected, three member commission for of government, with the Mayor appointed annually by the commission members. The commission is comprised of three individuals serving concurrent four year terms.

**Component Units** - The Borough of West Wildwood had no component units as defined by Governmental Accounting Standards Board Statement No. 14.

**Basis of Accounting, Measurement Focus and Basis of Presentation** - The financial statements of the Borough of West Wildwood contain all funds and account groups in accordance with the "Requirements of Audit" as promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services. The principles and practices established by the Requirements of Audit are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Generally, the financial statements are presented using the flow of current financial resources measurement focus and modified accrual basis of accounting with minor exceptions as mandated by these "Requirements". In addition, the prescribed accounting principles previously referred to differ in certain respects from accounting principles generally accepted in the United States of America applicable to local government units. The more significant differences are explained in this Note.

In accordance with the "Requirements", the Borough of West Wildwood accounts for its financial transactions through the use of separate funds which are described as follows:

**Current Fund** - The Current Fund accounts for resources and expenditures for governmental operations of a general nature, including Federal and State grant funds.

**Trust Funds** - The various Trust Funds account for receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

**General Capital Fund** - The General Capital Fund accounts for receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund.

**Water / Sewer Utility Operating and Capital Funds** - The Sewer Utility Operating and Capital Funds account for the operations and acquisition of capital facilities of the municipally owned Sewer Utility.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**Budgets and Budgetary Accounting** - The Borough of West Wildwood must adopt an annual budget for its current and water / sewer utility funds in accordance with N.J.S.A. 40A:4 et seq. N.J.S.A. 40A:4-5 requires the governing body to introduce and approve the annual municipal budget no later than February 10 of each year. At introduction, the governing body shall fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper published and circulating in the municipality. The public hearing must not be held less than twenty-eight days after the date the budget was introduced. After the hearing has been held, the governing body may, by majority vote, adopt the budget or may amend the budget in accordance with N.J.S.A. 40A:4-9. Amendments to adopted budgets, if any, are detailed in the statements of revenues and expenditures.

An extension of the statutory dates for introduction, approval and adoption of the municipal budget may be granted by the Director of the Division of Local Government Services, with the permission of the Local Finance Board.

Budgets are adopted on the same basis of accounting utilized for the preparation of the Borough's financial statements.

**Cash, Cash Equivalents and Investments** - Cash and cash equivalents include petty cash, change funds and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost. Consequently, unrealized gain or loss on investments has not been recorded in accordance with Governmental Accounting Standards Board Statement No. 31.

New Jersey municipal units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local authorities and other state agencies.

N.J.S.A. 17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of Governmental Units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the Governmental Units.

The cash management plan adopted by the Borough of West Wildwood requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

**Interfunds** - Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed. Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.



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**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**Inventories of Supplies** - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various statements of assets, liabilities, reserves and fund balance.

**General Fixed Assets** - Accounting for Governmental Fixed Assets, as required by N.J.A.C. 5:30-5.6, differs in certain respects from accounting principles generally accepted in the United States of America. In accordance with the regulations, all local units, including municipalities, must maintain a general fixed assets reporting system that establishes and maintains a physical inventory of nonexpendable, tangible property as defined and limited by the U.S. Office of Management and Budget Circular A-87 (Attachment B, Section 19), except that the useful life of such property is at least five years. The Borough has adopted a capitalization threshold of \$5,000, the maximum amount allowed by the Circular. Generally, assets are valued at historical cost; however, assets acquired prior to December 31, 1985 are valued at actual historical cost or estimated historical cost. No depreciation of general fixed assets is recorded. Donated general fixed assets are recorded at their estimated fair market value on the acquisition date. Interest costs relative to the acquisition of general fixed assets are recorded as expenditures when paid. Public domain ("infrastructure") general fixed assets consisting of certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized. Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation. The Borough is required to maintain a subsidiary ledger detailing fixed assets records to control additions, retirements and transfers of fixed assets. In addition, a Statement of General Fixed Assets, reflecting the activity for the year, must be included in the Borough's basic financial statements.

The regulations require that general fixed assets, whether constructed or acquired through purchase, grant or gift be included in the aforementioned inventory. In addition, property management standards must be maintained that includes accurate records indicating asset description, source, ownership, acquisition cost and date, the percentage of Federal participation (if any), and the location, use, and condition of the asset. Periodically, physical inventories must be taken and reconciled with these records. Lastly, all fixed assets must be adequately controlled to safeguard against loss, damage or theft.

**Utility Fixed Assets** - Property and equipment purchased by a utility fund are recorded in the utility capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not represent replacement cost or current value. The Reserve for Amortization and Deferred Reserve for Amortization accounts in the utility capital fund represent charges to operations for the cost of acquisition of property and equipment and improvements and contributed capital.

**Foreclosed Property** - Foreclosed property is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved. Ordinarily it is the intention of the municipality to resell foreclosed property in order to recover all or a portion of the delinquent taxes or assessments and to return the property to a taxpaying basis. For this reason the value of foreclosed property has not been included in the General Fixed Assets Account Group. If such property is converted to a municipal use, it will be recorded in the General Fixed Assets Account Group.

**Deferred Charges** - The recognition of certain expenditures is deferred to future periods. These expenditures, or deferred charges, are generally overexpenditures of legally adopted budget appropriations or emergency appropriations made in accordance with N.J.S.A. 40A:4-46 et seq. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years.

**Liens Sold for Other Governmental Units** - Liens sold on behalf of other governmental units are not recorded on the records of the tax collector until such liens are collected. Upon their collection, such liens are recorded as a liability due to the governmental unit net of the costs of the initial sale. The related costs of sale are recognized as revenue when received.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTD)**

**Fund Balance** - Fund Balances included in the current fund and utility operating fund represent amounts available for anticipation as revenue in future years budgets, with certain restrictions.

**Revenues** - Revenues are recorded when received in cash except for certain amounts which are due from other governmental units. Revenue from Federal and State grants are realized when anticipated as such in the Borough's budget. Receivables for property taxes are recorded with offsetting reserves on the statement of assets, liabilities, reserves and fund balance of the Borough's Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Borough which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

**Property Tax Revenues** - Property tax revenues are collected in quarterly installments due February 1, May 1, August 1, and November 1. The amount of tax levied includes not only the amount required in support of the Borough's annual budget, but also the amounts required in support of the budgets of the County of Cape May and the Borough of West Wildwood School District. Unpaid property taxes are subject to tax sale in accordance with the statutes.

**School Taxes** - The municipality is responsible for levying, collecting and remitting school taxes for the Borough of West Wildwood School District. Operations are charged for the full amount required to be raised from taxation to operate the local school district for the period from January 1 to December 31.

**County Taxes** - The municipality is responsible for levying, collecting and remitting county taxes for the County of Cape May. Operations is charged for the amount due the County for the year, based upon the rates required to be certified to the County Board of Taxation by January 10 of the current year. In addition, operations is charged for the County share of Added and Omitted Taxes certified to the County Board of Taxation by October 10 of the current year and due to be paid to the County by February 15 of the following year.

**Reserve for Uncollected Taxes** - The inclusion of the "Reserve for Uncollected Taxes" appropriation in the Borough's annual budget protects the Borough from taxes not paid currently. The Reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediate preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

**Expenditures** - Expenditures are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when paid. However, for charges to amounts appropriated for "other expenses", an amount is encumbered through the issuance of a numerically controlled purchase order or when a contract is executed in accordance with N.J.A.C. 5:30-5.2. When encumbered charges are paid, the amount encumbered is simultaneously liquidated in its original amount. Encumbrances are offset by an account entitled reserve for encumbrances. The reserve is classified as a cash liability under New Jersey municipal accounting. At December 31, this reserve represents the portion of appropriation reserves that has been encumbered and is subject to the same statutory provisions as appropriation reserves.

Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis; whereas interest on utility indebtedness is on the accrual basis.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTD)**

**Appropriation Reserves** - Appropriation reserves covering unexpended appropriation balances are automatically created at year-end and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income.

**Long-Term Debt** - Long-Term Debt, relative to the acquisition of capital assets, is recorded as a liability in the General Capital and Utility Capital Funds. Where an improvement is a "local improvement", i.e. assessable upon completion, long-term debt associated with that portion of the cost of the improvement to be funded by assessments is transferred to the Trust Fund upon the confirmation of the assessments or when the improvement is fully and permanently funded.

**Compensated Absences and Postemployment Benefits** - Compensated absences for vacation, sick leave and other compensated absences are recorded and provided for in the annual budget in the year in which they are paid, on a pay-as-you-go basis. Likewise, no accrual is made for postemployment benefits, if any, which are also funded on a pay-as-you-go basis.

**Note 2: CASH AND CASH EQUIVALENTS**

**Custodial Credit Risk Related to Deposits** - Custodial credit risk is the risk that, in the event of a bank failure, the Borough's deposits might not be recovered. Although the Borough does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). Under the Act, the first \$250,000 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the municipality in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled trust funds such as salary withholdings, bail funds, or funds that may pass to the municipality relative to the happening of a future condition. Such funds are shown as Uninsured and Uncollateralized in the schedule below.

As of December 31, 2010, none of the Borough's bank balances of \$1,624,164.51 were exposed to custodial credit risk.

**Note 3: PROPERTY TAXES**

The following is a five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four years.

	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>
Tax Rate	\$ 1.22	\$ 1.17	\$ 1.45	\$ 1.44	\$ 1.44
Apportionment of Tax Rate:					
Municipal	0.528	0.405	0.695	0.684	0.682
County	0.211	0.238	0.271	0.259	0.236
Local School	0.480	0.528	0.487	0.497	0.522

Note 3: PROPERTY TAXES (CONT'D)Assessed Valuation

2010	\$ 263,300,975.00
2009	273,542,044.00
2008	219,431,624.00
2007	214,772,552.00
2006	206,431,507.00

Comparison of Tax Levies and Collections

<u>Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Percentage of Collections</u>
2010	\$ 3,211,296.64	\$ 2,983,422.01	92.90%
2009	3,205,226.59	2,971,901.29	92.72%
2008	3,207,173.17	3,002,910.36	93.63%
2007	3,142,521.00	2,962,289.00	94.26%
2006	3,041,411.00	2,880,452.00	94.71%

Delinquent Taxes and Tax Title Liens

<u>Year</u>	<u>Tax Title Liens</u>	<u>Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2010	\$ 32,150.46	\$ 214,409.26	\$ 246,559.72	7.68%
2009	27,887.37	164,695.95	192,583.32	6.01%
2008	18,344.61	188,772.06	207,116.67	6.46%
2007	16,160.00	176,064.00	192,224.00	6.12%
2006	16,201.00	165,814.00	182,015.00	5.98%

The following comparison is made of the number of tax title liens receivable on December 31 of the last five years:

<u>Year</u>	<u>Number</u>
2010	8
2009	7
2008	4
2007	4

**Note 4: WATER / SEWER UTILITY SERVICE CHARGES**

The following is a five-year comparison of water / sewer utility service charges (rents) for the current and previous four years.

**Sewer Utility Service Charges**

Year	Balance Beginning of Year			Levy	Total	Cash Collections
	Receivable	Liens				
2010	\$ 48,165.33	-		334,217.60	\$ 382,382.93	\$ 349,687.95
2009	38,864.33	-		395,404.22	434,268.55	393,633.88
2008	60,357.00	-		496,519.00	556,876.00	518,011.67
2007	47,873.00	-		475,327.00	523,200.00	463,575.00
2006	29,540.00	-		453,820.00	483,360.00	427,706.00

**Water Utility Service Charges**

Year	Balance Beginning of Year			Levy	Total	Cash Collections
	Receivable	Liens				
2010	\$ 3,529.38	-		404.59	\$ 3,933.97	\$ 3,388.77
2009	11,792.47	-		269,597.85	281,390.32	93,073.87
2008	44,890.00	-		243,015.60	287,905.60	276,113.13
2007	29,069.00	-		300,424.00	329,493.00	285,336.00
2006	15,591.00	-		208,867.00	224,458.00	196,110.00

**Note 5: FUND BALANCES APPROPRIATED**

The following schedule details the amount of fund balances available at the end of the current year and four previous years and the amounts utilized in the subsequent year's budgets.

Year	Balance Dec. 31	Utilized In Budget of Succeeding Year	Percentage of Fund Balance Used
<b>Current Fund</b>			
2010	\$ 422,193.75	\$ 156,572.00	37.09%
2009	929,693.75	575,000.00	61.85%
2008	892,981.14	275,000.00	30.80%
2007	960,525.00	343,000.00	35.71%
2006	895,150.00	350,000.00	39.10%
<b>Water/Sewer Operating Fund</b>			
2010	\$ 64,867.13	\$ 59,560.07	91.82%
2009	165,367.13	100,500.00	60.77%
2008	146,105.00		0.00%
2007	53,118.00	26,325.00	49.56%
2006	24,852.00		0.00%

**Note 6: INTERFUND RECEIVABLES AND PAYABLES**

The following interfund balances were recorded on the various statements of assets, liabilities, reserves and fund balance as of December 31, 2010:

	<u>Interfunds Receivable</u>	<u>Interfunds Payable</u>
Current Fund	\$ 495,621.41	\$ 23,685.93
Federal and State Grant Fund	23,685.93	
Dog License Fund		2,269.16
Trust-Other Funds		31,835.46
General Capital Fund		290,746.95
Water/Sewer Utility Operating Fund		109,924.54
Water/Sewer Utility Capital Fund	<u>4,154.70</u>	<u>65,000.00</u>
	<u>\$ 523,462.04</u>	<u>\$ 523,462.04</u>

**Note 7: PENSION PLANS**

The Borough of West Wildwood contributes to two cost-sharing multiple-employer defined benefit pension plans, the Public Employees' Retirement System (PERS) and the Police and Firemen's Retirement System (PFRS), which are administered by the New Jersey Division of Pensions and Benefits. In addition, certain employees can participate in the Defined Contribution Retirement Program (DCRP), which is a defined contribution pension plan and is also administered by the New Jersey Division of Pensions and Benefits. As of December 31, 2010, there are no employees participating in the DCRP. Each plan has a Board of Trustees that is primarily responsible for its administration. The Division issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to:

State of New Jersey  
Division of Pensions and Benefits  
P.O. Box 295  
Trenton, New Jersey 08625-0295

**Public Employees' Retirement System** - The PERS was established in 1955. The PERS provides retirement, death, and disability, and medical benefits to qualified members. Vesting and benefit provisions are established by N.J.S.A. 43:15A and 43:3B.

The contribution requirements of plan members are determined by State statute. In accordance with Chapter 62, P.L. 1994, plan members enrolled in the Public Employees' Retirement System were required to contribute 5% of their annual covered salary. Effective July 1, 2008, however, in accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, plan members are required to contribute 5.5% of their annual covered salary. For employees enrolled in the retirement system prior to July 1, 2008, the increase is effective with the payroll period that begins immediately after July 1, 2008. The State Treasurer has the right under the current law to make temporary reductions in member rates based on the existence of surplus pension assets in the retirement system; however, the statute also requires the return to the normal rate when such surplus pension assets no longer exist.

Note 7: PENSION PLANS (CONT'D)

The Borough is billed annually for its normal contribution plus any accrued liability. These contributions, equal to the required contributions, were as follows:

<u>Year</u>	<u>Normal Contribution</u>	<u>Accrued Liability</u>	<u>Total Liability</u>	<u>Funded by</u>		<u>Paid by Borough</u>
				<u>State</u>	<u>Borough</u>	
2010	\$17,432.00	\$ 17,009.00	\$34,441.00		\$34,441.00	
2009	25,463.00	16,472.00	41,935.00		41,935.00	
2008	14,148.00	10,903.00	25,051.00	\$ 5,010.20	20,040.80 (1)	

**Police and Firemen's Retirement System** - The PFRS was established in 1944. The PFRS provides retirement, death, and disability, and medical benefits to qualified members. Vesting and benefit provisions are established by N.J.S.A. 43:16A and 43:3B.

The contribution requirements of plan members are determined by State statute. In accordance with Chapter 204, P.L. 1989, plan members enrolled in the Police and Firemen's Retirement System are required to contribute 8.5% of their annual covered salary. The State Treasurer has the right under the current law to make temporary reductions in member rates based on the existence of surplus pension assets in the retirement system; however, statute also requires the return to the normal rate when such surplus pension assets no longer exist.

The Borough is billed annually for its normal contribution plus any accrued liability. These contributions, equal to the required contributions, were as follows:

<u>Year</u>	<u>Normal Contribution</u>	<u>Accrued Liability</u>	<u>Total Liability</u>	<u>Funded by</u>		<u>Paid by Borough</u>
				<u>State</u>	<u>Borough</u>	
2010	\$35,213.00	\$ 23,078.00	\$58,291.00		\$58,291.00	
2009	17,357.00	15,832.00	33,189.00		33,189.00	
2008	22,693.00	13,410.00	36,103.00		36,103.00	

**Defined Contribution Retirement Program** - The Defined Contribution Retirement Program (DCRP) is a cost-sharing multiple-employer defined contribution pension fund which was established in 2007, under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007 (N.J.S.A. 43:15C-1 et. seq.) and expanded under the provisions of Chapter 89, P.L. 2008 and Chapter 1, P.L. 2010. The DCRP provides eligible members, and their beneficiaries, with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting and benefit provisions are established by N.J.S.A. 43:15C-1 et. seq.

The contribution requirements of plan members are determined by State statute. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, plan members are required to contribute 5.5% of their annual covered salary. In addition to the employee contributions, the Borough's contribution amounts for each pay period are transmitted to Prudential Financial not later than the fifth business day after the date on which the employee is paid for that pay period.

As of December 31, 2010, no employees of the Borough participate in the DCRP plan.

**Related Party Investments** - The Division of Pensions and Benefits does not invest in securities issued by the Borough.

(1) Under the provisions of Chapter 108, P.L. 2003 the Borough's share of the total normal contribution and accrued liability will increase approximately 20% per year until the Borough is paying 100% of the total normal contribution and accrued liability.

**Note 8: OTHER POST EMPLOYMENT BENEFITS**

**Plan Description** - The Borough contributes to the State Health Benefits Program (SHBP), a cost-sharing, multiple-employer defined benefit post-employment healthcare plan administered by the State of New Jersey Division of Pensions and Benefits. SHBP was established in 1961 under N.J.S.A. 52:14-17.25 et seq., to provide health benefits to State employees, retirees, and their dependents. Rules governing the operation and administration of the program are found in Title 17, Chapter 9 of the New Jersey Administrative Code. SHBP provides medical, prescription drugs, mental health/substance abuse, and Medicare Part B reimbursement to retirees and their covered dependents.

The SHBP was extended to employees, retirees, and dependents of participating local public employers in 1964. Local employers must adopt a resolution to participate in the SHBP. Several years ago, the Borough authorized participation in the SHBP's post-retirement benefit program through a resolution adopted under Chapter 88. Under the plan, any employee eligible for enrollment in the SHBP as an employee is eligible for 100% employer paid coverage when retiring with 25 years or more of service to the Borough of Stratford or any other local unit. In each of these cases, the employee's spouse, civil union partner and dependents are also covered 100% and this coverage continues when the retiree is deceased.

The State Health Benefits Commission is the executive body established by statute to be responsible for the operation of the SHBP. The State of New Jersey Division of Pensions and Benefits issues a publicly available financial report that includes financial statements and required supplementary information for the SHBP. That report may be obtained by writing to: State of New Jersey Division of Pensions and Benefits, P.O. Box 295, Trenton, NJ 08625-0295 or by visiting their website at [www.state.nj.us/treasury/pensions/](http://www.state.nj.us/treasury/pensions/).

**Funding Policy** - Participating employers are contractually required to contribute based on the amount of premiums attributable to their retirees. Post-retirement medical benefits under the plan have been funded on a pay-as-you-go basis since 1994. Prior to 1994, medical benefits were funded on an actuarial basis.

Contributions to pay for the health premiums of participating retirees in the SHBP are billed to the Borough on a monthly basis. The Borough funds these benefits on a pay-as-you-go basis and therefore does not record accrued expenses related to these benefits.

The Borough's contributions to SHBP for the year ended December 31, 2010 were \$8,201.05, which equaled the required contributions for the year. The 2010 year was the first year the Borough made contributions for retired employees. For the year ended December 31, 2010, the Borough had 2 employees for which they were making contributions.



**Note 9: COMPENSATED ABSENCES**

Full-time employees are entitled to twelve paid sick leave days each year. Unused sick leave may be accumulated and carried forward to the subsequent year up to a maximum of 120 days. Vacation days not used during the year may be only carried over into the following year. These policies cover non-union and union employees to the extent that their collective bargaining agreements to do not cover these issues.

The Borough of West Wildwood compensates employees for unused sick leave upon termination or retirement. The current policy provides that upon separation of service in good standing from the Borough, employees may either utilize or sell back to the Borough, at the then current rate of pay of the employee, up to fifty percent (50%) of the employee's unused accumulated sick days up to a maximum of ten thousand (\$10,000) dollars.

The Borough does not record accrued expenses related to compensated absences. However, it is estimated that, at December 31, 2010, accrued benefits for compensated absences are valued at \$77,885.81.

**Note 10: DEFERRED COMPENSATION SALARY ACCOUNT**

The Borough offers its employees a Deferred Compensation Plan in accordance with Internal Revenue Code Section 457 which has been approved by the Director of the Division of Local Government Services. The Plan, available to all full time employees at their option, permits employees to defer a portion of their salary to future years. The deferred compensation is not available to participants until termination, retirement, death or unforeseeable emergency.

Amounts deferred under Section 457 plans must be held in trust for the exclusive benefit of participating employees and not be accessible by the Borough or its creditors. Since the Borough does not have a fiduciary relationship with the Plan, the balances and activities of the Plan are not reported in the Borough's financial statements.

Note 11: CAPITAL DEBTSummary of Debt

<u>Issued</u>	<u>Year 2010</u>	<u>Year 2009</u>	<u>Year 2008</u>
General:			
Bonds and Notes Water / Sewer Utility:	\$ 1,894,200.00	\$ 384,000.00	\$ 480,200.00
Bonds and Notes	<u>2,163,620.09</u>	<u>2,208,589.23</u>	<u>2,251,496.00</u>
Total Issued	<u>4,057,820.09</u>	<u>2,592,589.23</u>	<u>2,731,696.00</u>
<u>Authorized but not Issued</u>			
General:			
Bonds and Notes Water / Sewer Utility:	650,000.00	2,160,200.00	310,200.00
Bonds and Notes	<u>76,000.00</u>	<u>76,000.00</u>	<u>76,000.00</u>
Total Authorized but Not Issued	<u>650,000.00</u>	<u>2,236,200.00</u>	<u>386,200.00</u>
Total Issued and Authorized but Not Issued	<u>4,707,820.09</u>	<u>4,828,789.23</u>	<u>3,117,896.00</u>
Deductions:			
Self-liquidating Debt	1,844,661.49	2,013,432.03	2,327,496.00
Net Debt	<u>\$ 2,863,158.60</u>	<u>\$ 2,815,357.20</u>	<u>\$ 790,400.00</u>

Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicated a statutory net debt of 0.99%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Water / Sewer Utility	\$ 2,163,620.09	\$ 1,844,661.49	\$ 318,958.60
General	<u>2,544,200.00</u>		<u>2,544,200.00</u>
	<u>\$ 4,707,820.09</u>	<u>\$ 1,844,661.49</u>	<u>\$ 2,863,158.60</u>

Net Debt \$2,863,158.60 divided by the Equalized Valuation Basis per N.J.S.A.40A:2-2 as amended, \$290,232,981.67 equals 0.99%

Note 11: CAPITAL DEBT (CONT'D)

<u>Borrowing Power under N.J.S.A. 40A:2-6 as Amended</u>	
3% of Equalized Valuation Basis (Municipal)	\$ 8,706,989.45
Net Debt	<u>2,863,158.60</u>
Remaining Borrowing Power	<u>\$ 5,843,830.85</u>

**Calculation of "Self-Liquidating Purpose,"**  
 Cash Receipts from Fees, Rents, Fund Balance  
 Anticipated, Interest and Other Investment  
 Income, and Other Charges for Year \$ 533,120.34

Operating and Maintenance Cost	\$ 400,986.44	
Debt Service	<u>148,081.83</u>	
Total Deductions		<u>549,068.27</u>
Deficit in Revenue		<u>\$ (15,947.93)</u>

A revised Annual Debt Statement should be filed by the Chief Financial Officer.

Schedule of Annual Debt Service for Principal and Interest for Bonded Debt Issued and Outstanding

<u>Year</u>	<u>Water/Sewer Utility</u>	<u>Interest</u>
	<u>Principal</u>	<u>Interest</u>
2011	\$ 47,131.63	\$ 101,804.37
2012	49,399.15	99,536.85
2013	51,776.86	97,159.15
2014	54,270.16	94,665.85
2015	56,884.73	92,051.26
2016-2020	328,322.03	416,357.96
2021-2025	415,684.28	328,995.69
2026-2030	526,589.48	218,090.52
2031-2035	496,064.23	85,798.27
2036-2038	137,497.54	9,335.81
	<u>\$ 2,163,620.09</u>	<u>\$ 1,543,795.73</u>

Note 12: DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2010, the following deferred charges are shown on the statement of assets, liabilities, reserves and fund balance of the following fund(s):

	<u>Balance Dec. 31, 2010</u>	<u>2011 Budget Appropriation</u>
Current Fund:		
Emergency Authorizations (40A:4-47)	\$ 119,130.00	\$ 119,130.00
Deficit in Operations	49,233.59	49,233.59
Overexpenditure of Appropriation Reserves	1,110.58	1,110.58
Overexpenditure of Appropriations Federal and State Grant Fund:	83,320.23	83,320.23
Overexpenditure of Appropriated Reserve	<u>301.00</u>	<u>301.00</u>
	<u>253,095.40</u>	<u>253,095.40</u>
Utility Fund:		
Deficit in Operations	<u>2,948.97</u>	<u>2,125.46</u>
Total Deferred Charges	<u>\$ 256,044.37</u>	<u>\$ 255,220.86</u>

The appropriations in the 2011 Budget as adopted were less than required by statutes for the Utility Fund. For the Current Fund, the 2011 budget appropriations are not less than that required by statutes.

Note 13: JOINT INSURANCE POOL

The Borough of West Wildwood is a member of the Atlantic County Municipal Joint Insurance Fund. The Fund provides its members with the following coverage:

Workers' Compensation and Employer's Liability
Liability other than Motor Vehicles
Property Damage other than Motor Vehicles
Motor Vehicles
Public Employee and Public Official Dishonesty Bonds
Boiler and Machinery
Environmental Liability

Contributions to the Fund, including a reserve for contingencies, are payable in two installments and are based on actuarial assumptions determined by the Fund's actuary. The Commissioner of Insurance may order additional assessments to supplement the Fund's claim, loss retention or administrative accounts to assure the payment of the Fund's obligations.

**Note 13: JOINT INSURANCE POOL (CONT'D)**

Contributions to the Fund, are payable in an annual premium and is based on actuarial assumptions determined by the Fund's actuary. The Borough's agreement with the pool provides that the pool will be self-sustaining through member premiums and will reinsure through the Municipal Excess Liability Joint Insurance Fund for claims in excess of \$50,000 to \$200,000 based on the line of coverage for each insured event.

The Fund publishes its own financial report for the year ended December 31, 2010, which can be obtained from:

Atlantic County Municipal Joint Insurance Fund  
Greentree Centre/525 Lincoln Drive West  
P.O. Box 489  
Marlton, New Jersey 08053

**Note 14: NEW JERSEY UNEMPLOYMENT COMPENSATION INSURANCE**

The Borough has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Borough is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Borough is billed quarterly for amounts due to the State. The following is a summary of Borough contributions, reimbursements to the State for benefits paid and the ending balance of the Borough's trust fund for the current and previous two years:

<u>Year</u>	<u>Borough Contributions</u>	<u>Amounts Reimbursed</u>	<u>Ending Balance</u>
2010	\$ 33,992.85	\$ 26,012.58	\$ 9,224.66
2009	30,711.43 (1)	32,427.34 (1)	1,244.39
2008	10,043.57	36,318.27	2,960.30

It is estimated that there are no unreimbursed payments on behalf of the Borough at December 31, 2010.

(1) The Current Fund paid and was reimbursed the amounts from unemployment, thus the transactions did not go through the Borough's Unemployment Trust Fund.

**Note 15: LITIGATION**

The Borough is a defendant in several legal proceedings that are in various stages of litigation. It is believed that the outcome, or exposure to the Borough, from such litigation is either unknown or potential losses, if any, would not be material to the financial statements.



**SUPPLEMENTAL EXHIBITS**





**SUPPLEMENTAL EXHIBITS**

**CURRENT FUND**



**BOROUGH OF WEST WILDWOOD**  
**CURRENT FUND**  
 Statement of Current Cash  
 Per N.J.S. 40A:5-5 -- Treasurer  
 For the Year Ended December 31, 2010

	<u>Current Fund</u>	<u>Federal and State Grant Fund</u>
Balance December 31, 2009	\$ 1,380,351.64	
Increased by Receipts:		
Refund of Prior Year Expenditures	\$ 77,224.96	
Miscellaneous Revenue not Anticipated	15,658.47	
2010 Budget Appropriation Refunds Collector	50,129.74	
Revenue Accounts Receivable	3,133,641.21	
Due State of New Jersey -- Veterans' and Senior Citizens' Deductions	154,531.47	
Due State of New Jersey -- DYFS	16,264.34	
Due Federal and State Grant Fund	75.00	
Due Current Fund		\$ 47,790.25
Due Sewer Utility Operating Fund	42,296.09	
Federal and State Grants Receivable		116,920.17
Reserve for Federal and State Grants -- Appropriated		3,400.00
	<u>3,489,821.28</u>	<u>\$ 168,110.42</u>
Decreased by Disbursements:		
2010 Appropriations	1,800,221.93	
2009 Appropriation Reserves	79,810.73	
Refunds - Tax Overpayments	12,899.76	
County Taxes Payable	552,445.77	
Due County for Added and Omitted Taxes	703.47	
Local School District Taxes Payable	1,262,783.00	
Due Federal and State Grant Fund	47,790.25	
Due Dog License Fund	2,157.15	
Due Trust -- Other Fund	173,080.38	
Due General Capital Fund	410,527.38	
Due Sewer Utility Operating Fund	142,201.08	
Reserve for Federal and State Grants -- Appropriated		168,110.42
	<u>4,484,620.90</u>	<u>168,110.42</u>
Balance December 31, 2010	<u>\$ 385,552.02</u>	<u>-</u>

**BOROUGH OF WEST WILDWOOD**  
**CURRENT FUND**  
 Statement of Current Cash  
 Per N.J.S. 40A:5-5 - Collector  
 For the Year Ended December 31, 2010

<b>Increased by:</b>	
Taxes Receivable	\$ 3,030,350.98
Prepaid Taxes	57,335.72
Tax Overpayments	11,923.14
Revenue Accounts Receivable:	
Miscellaneous Revenue Not Anticipated	\$ 1,676.74
Interest and Costs on Taxes	<u>32,354.63</u>
	<u>34,031.37</u>
<b>Decreased by:</b>	
Payments to Treasurer	3,133,641.21
	<u>\$ 3,133,641.21</u>

14600

Exhibit SA-3

**BOROUGH OF WEST WILDWOOD**  
**CURRENT FUND**  
Schedule of Change Funds  
For the Year Ended December 31, 2010

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<u>Office</u>	<u>Amount</u>
Treasurer	<u><u>\$ 200.00</u></u>

**BOROUGH OF WEST WILDWOOD  
CURRENT FUND  
Statement of Taxes Receivable  
For the Year Ended December 31, 2010**

Year	Balance December 31, 2009	2010 Levy	Added Taxes	2009 Collections	2010	Due from State of New Jersey	Transferred to Tax Title Liens	Over- Payments Applied	Canceled	Balance December 31, 2010
2007	\$ 106,11			\$ 106,11						\$ 13,911.48
2009	164,589.84			150,678.36						13,911.48
2010	\$ 164,695.95	\$ 3,211,296.64	\$ 52,418.91	2,893,171.02	\$ 16,264.34	\$ 14,252.55	\$ 21,567.74	\$ 13,124.30	\$ 214,409.26	
	\$ 164,695.95	\$ 3,211,296.64	\$ 52,418.91	\$ 3,043,955.49	\$ 16,264.34	\$ 14,252.55	\$ 21,567.74	\$ 13,124.30	\$ 214,409.26	

Receipts  
Due from Water Sewer Operating Fund

\$ 3,030,350.98  
13,604.51  
\$ 3,043,955.49

Analysis of 2010 Property Taxes

Tax Yield:

General Purpose Tax  
Added Taxes (54:4-63.1 et seq.)

\$ 3,209,638.89  
1,657.75  
\$ 3,211,296.64

Local District School Tax

County Taxes:

Net County Taxes

County Library Tax  
County Open Space Tax

Due County for Added and Omitted Taxes

Total County Taxes

Local Tax for Municipal Purposes  
Add: Additional Tax Levied

1,388,225.00  
7,555.90  
1,395,780.90

Local Tax for Municipal Purposes Levied

\$ 3,211,296.64

**BOROUGH OF WEST WILDWOOD**  
**CURRENT FUND**  
Statement of Tax Title Liens  
For the Year Ended December 31, 2010

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Balance December 31, 2009		\$ 27,887.37
Increased by:		
Interest and Costs Accrued by Sale of December 16, 2010	\$ 648.00	
Transfers from Taxes Receivable	<u>14,252.55</u>	
		<u>14,900.55</u>
Decreased by:		
Canceled		42,787.92
		<u>10,637.46</u>
Balance December 31, 2010		<u><u>\$ 32,150.46</u></u>

**BOROUGH OF WEST WILDWOOD**  
**CURRENT FUND**  
**Statement of Revenue Accounts Receivable**  
**For the Year Ended December 31, 2010**

	Balance	Accrued in	Collections	Treasurer	Due from	Due from	Due from	Due from	Balance
	December 31, 2009	2010	Collector		Dog License	Trust -	Other	Capital	December 31, 2010
					Fund	Fund	Fund	Fund	
Clerk:									
Licenses:									
Alcohol Beverages	\$ 840.00	\$ 840.00		\$	840.00				
Other	23,179.00	23,179.00			23,179.00				
Fees and Permits									
Interest Earned on Deposits									
Municipal Court:									
Fines and Costs									
Tax Collector:									
Interest and Costs on Taxes									
Miscellaneous Revenue Not Anticipated	32,354.63	1,676.74	\$ 32,354.63	1,676.74					
Treasurer:									
Consolidated Municipal Property Tax Relief Aid	263.00	263.00			263.00				
Energy Receipts Tax	40,268.00	40,268.00			40,268.00				
Interest Earned on Deposits	-	-							
Non Budgeted Revenue:									
Cable Television Franchise Tax	5,981.28	5,981.28			5,981.28				
Interest Earned on Deposits	12,297.86	12,297.86			6,986.52				
Clerk:									
Other	58,591.66	58,591.66			58,591.66				
Municipal Court:									
Fines and Costs									
Balance December 31, 2009	\$ 587.85	\$ 194,366.40	\$ 34,031.37	\$ 154,531.47	\$ 4.13	\$ 737.69	\$ 4,569.52	\$ 1,070.07	\$ 1,070.07



**BOROUGH OF WEST WILDWOOD**  
**CURRENT FUND**  
Statement of Deferred Charges  
For the Year Ended December 31, 2010

	<u>Balance</u> <u>December 31, 2009</u>	<u>Added in</u> <u>2010</u>	<u>Raised</u> <u>in 2010 Budget</u>	<u>Balance</u> <u>December 31, 2010</u>
Emergency Authorizations (40A:4-47)	\$ 67,500.00	\$ 119,130.00	\$ 67,500.00	\$ 119,130.00
Deficit in Operations		49,233.59		49,233.59
Overexpenditure of Appropriation				
Reserves		1,110.58		1,110.58
Overexpenditure of Appropriations	9,712.14	83,320.23	9,712.14	83,320.23
Federal and State Grant Fund:				
Overexpenditure of Appropriated Reserve		301.00		301.00
	<u>\$ 77,212.14</u>	<u>\$ 253,095.40</u>	<u>\$ 77,212.14</u>	<u>\$ 253,095.40</u>

**BOROUGH OF WEST WILDWOOD**  
**CURRENT FUND**  
**Statement of 2009 Appropriation Reserves**  
**For the Year Ended December 31, 2010**

OPERATIONS -- WITHIN "CAPS" General Government Functions: Mayor and Commissioners Other Expenses	Balance		Balance After Modification	Expended	Balanced Lapsed	Over- Expended
	December 31, 2009	Reserved				
Municipal Clerk	\$ 111.35	\$ 138.40	\$ 249.75	\$ 41.70	\$ 208.05	
Other Expenses	1,809.94	10,166.78	10,899.72	852.85	10,046.87	
Financial Department	732.94	10,166.78	10,899.72	852.85	10,046.87	
Salaries and Wages	331.10	17.70	1,489.05	1,446.80	42.25	
Other Expenses	1,847.94					
Collection of Taxes		196.33				
Salaries and Wages	717.91	31.46	449.37	582.91		\$ 133.54
Assessment of Taxes						
Other Expenses	266.56		266.56	266.56		
Legal Services and Costs						
Salaries and Wages	16,802.03	15,044.41	1,166.69	1,166.67	0.02	
Other Expenses						
Engineering Services	3,500.00	300.00	4,572.50	4,572.50		
Land Use Board						
Salaries and Wages	33.56	643.42	443.42	400.00	43.42	
Other Expenses						
Other Code Enforcement	400.00					
Salaries and Wages	520.90					
Other Expenses	20.00					

(Continued)

**BOROUGH OF WEST WILDWOOD**  
**CURRENT FUND**  
Statement of 2009 Appropriation Reserves  
For the Year Ended December 31, 2010

	Balance December 31, 2009		Balance After Modification	Expended	Balanced Lapsed	Over- Expended
	<u>Encumbered</u>	<u>Reserved</u>				
OPERATIONS -- WITHIN "CAPS" (CONT'D)						
Insurance						
Group Employee Insurance		\$ 3,084.77	\$ 3,084.77		\$ 3,084.77	
Police Department						
Salaries and Wages			3,024.00	\$ 3,024.00		
Other Expenses	\$ 2,849.59	2,501.85	3,351.44	2,318.30	1,033.14	
Fire Department						
Other Expenses	153.00	761.39	153.00	153.00		
Municipal Court						
Salaries and Wages		100.00	100.00		100.00	
Other Expenses		176.04	176.04		176.04	
Public Defender						
Other Expenses		500.00	500.00		500.00	
Public Works						
Salaries and Wages		38.52	5,214.59	5,176.07	38.52	
Other Expenses	3,230.07	60.40	6,790.47	5,622.31	1,168.16	
Buildings and Grounds						
Other Expenses	1,047.83	4,496.43	3,544.26	1,479.83	2,064.43	
Animal Control Services						
Other Expenses	122.00	467.69	122.00	122.00		
Parks and Recreation Functions:						
Other Expenses		34.95				
Maintenance of Parks						
Other Expenses		31.43				
Landfill/Solid Waste Disposal Costs						
Other Expenses		77.70	77.70		77.70	

(Continued)

**BOROUGH OF WEST WILDWOOD**  
**CURRENT FUND**  
**Statement of 2009 Appropriation Reserves**  
**For the Year Ended December 31, 2010**

	Balance December 31, 2009	Balance After Modification	Expended	Expended	Over- Expended
<b>OPERATIONS -- WITHIN "CAPS" (CONT'D)</b>					
Utility Expenses and Bulk Purchases:					
Electricity	\$ 3,253.95	\$ 1,753.95	\$ 1,355.89	\$ 398.06	
Street Lighting	2,330.72	2,330.72	1,862.93	467.79	
Telephone		1,279.82	1,064.22	215.60	
Gas (Natural and Propane)	\$ 279.82				
Gasoline/Diesel	213.90	3,082.45	2,523.85		\$ 977.04
<b>Total Operations -- Within "CAPS"</b>	<b>30,427.00</b>	<b>54,884.07</b>	<b>82,999.32</b>	<b>56,247.42</b>	<b>1,110.58</b>
<b>DEFERRED CHARGES AND REGULATORY EXPENDITURES MUNICIPAL -- WITHIN "CAPS"</b>					
Contributions to:					
Unemployment Comp Ins (NJSA 43:21-3 et seq)	4,326.60	4,326.60	4,326.60		
Social Security System (O.A.S.I.)	225.48	2,537.23	2,311.75		
Regulatory Expenditures:					
Total Deferred Charges and Regulatory Expenditures Municipal -- Within "CAPS"	-	4,552.08	6,863.83	2,311.75	
Total General Appropriations for Municipal Purposes -- Within "CAPS"	30,427.00	59,436.15	89,863.15	58,559.17	
<b>Total</b>	<b>30,427.00</b>	<b>59,436.15</b>	<b>89,863.15</b>	<b>58,559.17</b>	<b>1,110.58</b>

**BOROUGH OF WEST WILDWOOD**  
**CURRENT FUND**  
Statement of 2009 Appropriation Reserves  
For the Year Ended December 31, 2010

	Balance December 31, 2009		Balance After Modification	Expended	Balanced Lapsed	Over- Expended
	<u>Encumbered</u>	<u>Reserved</u>				
<b>OPERATIONS -- EXCLUDED FROM "CAPS"</b>						
Interlocal Municipal Service Agreements						
Police Dispatcher		\$ 1,000.00	\$ 1,000.00		\$ 1,000.00	
Garbage & Trash Removal	\$ 6,184.04	11,536.08	17,720.12	\$ 12,220.12	5,500.00	
Wildwood - Construction Official		2,127.04	2,127.04		2,127.04	
Ambluance Fee		2,000.00	2,000.00		2,000.00	
	<u>6,184.04</u>	<u>16,663.12</u>	<u>22,847.16</u>	<u>12,220.12</u>	<u>10,627.04</u>	<u>-</u>
<b>CAPITAL IMPROVEMENTS -- EXCLUDED FROM "CAPS"</b>						
Improvements to Public Buildings and Grounds		88,018.95	88,018.95	14,820.00	73,198.95	-
	<u>\$ 36,611.04</u>	<u>\$ 164,118.22</u>	<u>\$ 200,729.26</u>	<u>\$ 85,599.29</u>	<u>\$ 116,240.55</u>	<u>\$ 1,110.58</u>
Accounts Payable				\$ 5,788.56		
Disbursed				<u>79,810.73</u>		
				<u>\$ 85,599.29</u>		

**BOROUGH OF WEST WILDWOOD**  
CURRENT FUND  
Statement of Due to State of New Jersey  
Veterans' and Senior Citizens' Deductions  
For the Year Ended December 31, 2010

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Increased by:	
Receipts	\$ 16,264.34
Decreased by:	
Accrued in 2010	
Deductions per Tax Billing	\$ 16,500.00
Less:	
Deductions Disallowed by Tax Collector	<u>235.66</u>
	<u>\$ 16,264.34</u>

**BOROUGH OF WEST WILDWOOD**  
**TRUST - OTHER FUND**  
Statement of Due to State of New Jersey -- Division of Youth and Family Services  
For the Year Ended December 31, 2010

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Balance December 31, 2009	\$ 75.00
Increased by:	
Receipts	<u>75.00</u>
Balance December 31, 2010	<u>\$ 150.00</u>
<u>Analysis of Balance December 31, 2010</u>	
Fourth Quarter 2010	<u>\$ 150.00</u>

**BOROUGH OF WEST WILDWOOD**  
**CURRENT FUND**  
 Statement of Prepaid Taxes  
 For the Year Ended December 31, 2010

Balance December 31, 2009 (2010 Taxes)	\$ 52,418.91
Increased by:	
Receipts -- Collector	57,335.72
Decreased by:	
Application to Taxes Receivable	109,754.63
Balance December 31, 2010 (2011 Taxes)	\$ 57,335.72

## Exhibit SA-12

**BOROUGH OF WEST WILDWOOD**  
**CURRENT FUND**  
 Statement of Tax Overpayments  
 For the Year Ended December 31, 2010

Balance December 31, 2009	\$ 43,057.47
Increased by:	
Receipts -- Collector	11,923.14
Decreased by:	
Disbursements -- Refunded	\$ 12,899.76
Application to Taxes Receivable:	
2010 Taxes Receivable	21,567.74
Balance December 31, 2010	34,467.50
	\$ 20,513.11



**BOROUGH OF WEST WILDWOOD**  
**CURRENT FUND**  
Statement of County Taxes Payable  
For the Year Ended December 31, 2010

2010 Levy:		\$
Net County Taxes	450,743.97	
County Library Tax	75,629.15	
Open Space Tax	26,072.65	
	\$	
Decreased by:		\$ 552,445.77
Disbursements		\$ 552,445.77

Exhibit SA-14

**BOROUGH OF WEST WILDWOOD**  
**CURRENT FUND**  
Statement of Due County for Added and Omitted Taxes  
For the Year Ended December 31, 2010

Balance December 31, 2009		\$
Increased by:		\$ 2,049.25
County Share of 2010 Levy:		
Added Assessments (R.S. 54:4-63.1 et seq.)	286.97	
Decreased by:		2,336.22
Cancelled	\$ 1,632.75	
Disbursements	703.47	
		\$ 2,336.22

**BOROUGH OF WEST WILDWOOD**  
CURRENT FUND  
Statement of Local School District Taxes  
For the Year Ended December 31, 2010

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Increased by:  
2010 Levy -- Calendar Year

\$ 1,262,783.00

Decreased by:  
Disbursements

\$ 1,262,783.00

**BOROUGH OF WEST WILWOOD**  
**CURRENT FUND**  
 Federal, State and Other Grant Fund  
 Statement of Federal, State and Other Grants Receivable  
 For the Year Ended December 31, 2010

	Balance December 31, 2009	Accrued	Received	Balance December 31, 2010
Federal Grants:				
Small Cities ADA	\$ 303,610.00			\$ 303,610.00
New Jersey Transportation --	184,801.00	\$ 170,000.00	\$ 111,000.00	243,801.00
Trust Fund Authority Act -	488,411.00	170,000.00	111,000.00	547,411.00
State Grants:				
Urban Enterprise Zone - Administration	14.04			14.04
Urban Enterprise Zone - Projects:				
Family Festival	6,509.00			6,509.00
Family Festival Year 3	32,250.00			32,250.00
Police Year 1	2,776.00			2,776.00
26th Street Bulkhead	32,328.24			32,328.24
Railroad Bridge	50,000.00			50,000.00
Clean Communities Program		4,000.00	4,000.00	
Recycling Tonnage Grant				
Body Armor Replacement Fund	288.89	1,565.17	1,565.17	288.89
Total State Programs	124,166.17	5,565.17	5,565.17	124,166.17
Total Federal & State Programs	612,577.17	175,565.17	116,565.17	671,577.17
Other Grants:				
Joint Insurance Fund	6,902.00	3,000.00		9,902.00
CMCMUA Public Area Recycling Grant	87.00	355.00	355.00	87.00
Cape May County Art Regrant	6,989.00	3,355.00	355.00	9,989.00
Total All Grants	\$ 619,566.17	\$ 178,920.17	\$ 116,920.17	\$ 681,566.17

**BOROUGH OF WEST WILDWOOD**  
**CURRENT FUND**  
 Federal, State and Other Grant Fund  
 Statement of Reserves for Federal, State and Other Grants - Unappropriated  
 For the Year Ended December 31, 2010

<u>Grant</u>	<u>Balance December 31, 2009</u>	<u>Federal, State and Other Grants Receivable</u>	<u>Realized as Revenue in 2010</u>	<u>Balance December 31, 2010</u>
Federal Grants:				
New Jersey Transportation -- Trust Fund Authority Act -	-	\$ 170,000.00	\$ 170,000.00	-
State Grants:				
Body Armor Replacement Fund		1,565.17		\$ 1,565.17
Clean Communities Program		4,000.00	4,000.00	
		5,565.17	4,000.00	1,565.17
Other Grants:				
Joint Insurance Fund	\$ 3,224.00	3,000.00	3,000.00	
Arts Regrant Award		355.00	3,224.00	355.00
	3,224.00	3,355.00	6,224.00	355.00
Total All Grants	<u>\$ 3,224.00</u>	<u>\$ 178,920.17</u>	<u>\$ 180,224.00</u>	<u>\$ 1,920.17</u>

BOROUGH OF WEST WILDWOOD  
CURRENT FUND  
Federal, State and Other Grant Fund  
Statement of Reserves for Federal, State and Other Grants - Appropriated  
For the Year Ended December 31, 2010

Grant	Balance December 31, 2009		Transferred - 2010 Budget Appropriations	Expenditures	Encumbered	Balance December 31, 2010
	Appropriated	Reserve for Encumbrances				
<b>Federal Grants:</b>						
NJ Transportation Fund Authority Act	\$ 231,617.39		\$ 192,000.00	\$ 161,112.24		\$ 262,505.15
Small Cities ADA	303,610.00					303,610.00
Seatbelt Enforcement	2,000.00					2,000.00
DARE Police Grant	315.00					315.00
Municipal Stormwater Regulation Program	5,321.00					5,321.00
<b>Total Federal Grants</b>	<b>542,863.39</b>	<b>-</b>	<b>192,000.00</b>	<b>161,112.24</b>	<b>-</b>	<b>573,751.15</b>
<b>State Grants:</b>						
Urban Enterprise Zone - Administration	2,971.59					2,971.59
Urban Enterprise Zone - Projects:						
Family Festival	6,599.00					6,599.00
Family Festival Year 3	924.00					924.00
Police Year 1	31,089.00					31,089.00
26th Street Bulkhead	32,328.00					32,328.00
Railroad Bridge	12,560.00					12,560.00
SLA HEOP	2,406.00					2,406.00
Clean Communities Program	6,881.68		4,000.00	49.79		10,831.89
Stormwater Grant	4,531.00					4,531.00
Recycling Tonnage Grant	777.00					777.00
Body Armour Fund	789.74			789.74		
Drunk Driving Enforcement Fund	2,730.00					2,730.00
<b>Total State Grants</b>	<b>104,587.01</b>	<b>-</b>	<b>4,000.00</b>	<b>839.53</b>	<b>-</b>	<b>107,747.48</b>
<b>Other Grants:</b>						
Joint Insurance Fund	4,913.77		3,000.00	1,356.65		6,557.12
Municipal Alliance Grant	300.00			300.00		
Municipal Alliance Grant - Local Share	100.00		701.00	801.00		
CMCMUA Recycling Rebate Grant	5,889.61					5,889.61
CMCMUA Public Area Recycling Grant	1,097.00					1,097.00
Defibrillator Grant	500.00					500.00
Cape May County Art Regrant	(3,103.00)	\$ 500.00	3,224.00		\$ 500.00	121.00
CMC Recreation Grant	2,659.00					2,659.00
Cape May County - Fishing Pier & Park	4,509.57					4,509.57
	<b>16,865.95</b>	<b>500.00</b>	<b>6,925.00</b>	<b>2,457.65</b>	<b>500.00</b>	<b>21,333.30</b>
<b>Total All Grants</b>	<b>\$ 664,316.35</b>	<b>\$ 500.00</b>	<b>\$ 202,925.00</b>	<b>\$ 164,409.42</b>	<b>\$ 500.00</b>	<b>\$ 702,831.93</b>
Deferred Charge -- Overexpenditure of Grant Appropriation - Due Current Fund				\$ (301.00)		
Refunds -- Receipts				(3,400.00)		
Disbursements				168,110.42		
				<b>\$ 164,409.42</b>		

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**SUPPLEMENTAL EXHIBITS**

**TRUST FUND**





**BOROUGH OF WEST WILDWOOD**  
**TRUST FUNDS**  
 Statement of Trust Fund Cash  
 Per N.J.S. 40A:5-5 -- Treasurer  
 For the Year Ended December 31, 2010

	<u>Dog License</u>	<u>Other</u>
Balance December 31, 2009	\$ 152.48	\$ 143,418.01
Increased by Receipts:		
Reserve for Dog License Fund Expenditures	36.00	
State Registration Fees	24.60	
Due Current Fund	2,161.28	
Reserve for Payroll Deductions Payable		\$ 174,113.07
Miscellaneous Trust Reserves		756,496.27
Unemployment Compensation Insurance		3,992.85
Tax Title Lien Redemption		1,107.42
Uniform Fire Safety Act Penalty Monies		7,774.75
Pavers, Park Benches & Park Equipment Donations		4,273.00
	<u>2,221.88</u>	<u>947,754.36</u>
	2,374.36	1,091,172.37
Decreased by Disbursements:		
Reserve for Payroll Deductions Payable		868,237.71
Miscellaneous Trust Reserves		26,012.52
Unemployment Compensation Insurance		3,500.00
Uniform Fire Safety Act Penalty Monies		6,980.02
Pavers, Park Benches & Park Equipment Donations		<u>-</u>
		<u>904,730.25</u>
Balance (Deficit) December 31, 2010	<u>\$ 2,374.36</u>	<u>\$ 186,442.12</u>

**BOROUGH OF WEST WILDWOOD**  
**DOG LICENSE FUND**  
 Statement of Due to Current Fund  
 For the Year Ended December 31, 2010

Balance December 31, 2009	\$	62.88
Increased by:		
Statutory Excess in Reserve for Dog License Expenditures	\$	45.00
Receipts--Interest Earned on Deposits	\$	4.13
Interest Earned on Deposits		<u>2,157.15</u>
Interfund Loans Received		<u>2,161.28</u>
		<u>2,206.28</u>
Balance December 31, 2010	\$	<u><u>2,269.16</u></u>

**BOROUGH OF WEST WILDWOOD**  
**DOG LICENSE FUND**  
 Statement of Reserve for Dog License Fund Expenditures  
 For the Year Ended December 31, 2010

Balance December 31, 2009	\$ 83.00
Increased by:	
Receipts:	
Dog License Fees Collected	36.00
Decreased by:	
Due Current:	
Statutory Excess in Reserve for Dog License Expenditures	45.00
Balance December 31, 2010	\$ 74.00
Dog License Fees Collected:	
Year	
2008	\$ 40.00
2009	34.00
	\$ 74.00

**BOROUGH OF WEST WILDWOOD**  
**DOG LICENSE FUND**  
Statement of Due to State of New Jersey -- Registration Fees  
For the Year Ended December 31, 2010

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Balance December 31, 2009	\$	6.60
Increased by:		
Receipts		<u>24.60</u>
Balance December 31, 2010	\$	<u><u>31.20</u></u>

**BOROUGH OF WEST WILDWOOD**  
**TRUST - OTHER FUND**  
 Statement of Due from / Due to Current Fund  
 For the Year Ended December 31, 2010

	<u>Total</u>	<u>Tax Title Lien Redemption</u>	<u>Unemployment Compensation Insurance</u>	<u>Payroll</u>	<u>Parks and Grounds</u>	<u>Uniform Fire</u>	<u>Law Enforcement</u>	<u>Trust Other</u>
Balance December 31, 2009 Due from	\$ 8,914.42	\$ (157.71)	\$ (15,000.00)	\$ 24,338.22	\$ (3.02)	\$ (24.95)	\$ (10.47)	\$ (227.65)
Increased by:								
Receipts :								
Interest Earned on Deposits	737.69	154.56		133.59	5.86	37.00	10.47	396.21
Collections made on behalf of Current Fund:								
Tax Deposits	295.00			295.00				
Interfund Loans Received	173,080.38		30,000.00	103,363.19				39,717.19
	<u>174,113.07</u>	<u>154.56</u>	<u>30,000.00</u>	<u>103,791.78</u>	<u>5.86</u>	<u>37.00</u>	<u>10.47</u>	<u>40,113.40</u>
	<u>(165,198.65)</u>	<u>(312.27)</u>	<u>(45,000.00)</u>	<u>(79,453.56)</u>	<u>(8.88)</u>	<u>(61.95)</u>	<u>(20.94)</u>	<u>(40,341.05)</u>
Decreased by:								
2010 Budget Appropriations	<u>133,363.19</u>		<u>30,000.00</u>	<u>103,363.19</u>				
	<u>133,363.19</u>	<u>-</u>	<u>30,000.00</u>	<u>103,363.19</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Balance December 31, 2010 Due to	<u>\$ (31,835.46)</u>	<u>\$ (312.27)</u>	<u>\$ (15,000.00)</u>	<u>\$ 23,909.63</u>	<u>\$ (8.88)</u>	<u>\$ (61.95)</u>	<u>\$ (20.94)</u>	<u>\$ (40,341.05)</u>

**BOROUGH OF WEST WILDWOOD**  
**TRUST - OTHER FUND**  
 Statement of Reserve for Payroll Deductions Payable  
 For the Year Ended December 31, 2010

Balance December 31, 2009	\$ 56,782.27
Increased by:	
Receipts	\$ 756,496.27
Due Current Fund:	<u>103,363.19</u>
	<u>859,859.46</u>
Decreased by:	
Disbursements	916,641.73
	<u>868,237.71</u>
Balance December 31, 2010	<u><u>\$ 48,404.02</u></u>

**BOROUGH OF WEST WILDWOOD**  
**TRUST - OTHER FUND**  
 Statement of Miscellaneous Trust Reserves  
 For the Year Ended December 31, 2010

	<u>Increased by</u>		<u>Decreased by</u>		
	<u>Balance</u> <u>Dec. 31, 2009</u>	<u>Receipts</u>	<u>Interfund</u>	<u>Disbursements</u>	
Unemployment Compensation Insurance	\$ 1,244.39	\$ 3,992.85	\$ 30,000.00	\$ 26,012.52	\$ 9,224.72
Tax Title Lien Redemption	18,731.77	1,107.42			19,839.19
Uniform Fire Safety Act Penalty Monies	3,800.99	7,771.75		3,500.00	8,072.74
Escrow Deposits	10,249.01				10,249.01
Small Cities Revolving Loan Fund	3,842.00				3,842.00
Disposal of Forfeited Property	2,084.00				2,084.00
Accumulated Absences	40,250.00				40,250.00
Pavers, Park Benches & Park Equipment Donations	15,348.00	4,273.00		6,980.02	12,640.98
	<u>\$ 95,550.16</u>	<u>\$ 17,145.02</u>	<u>\$ 30,000.00</u>	<u>\$ 36,492.54</u>	<u>\$ 106,202.64</u>
Due Current Fund			<u>\$ 30,000.00</u>		

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**SUPPLEMENTAL EXHIBITS**  
**GENERAL CAPITAL FUND**



**BOROUGH OF WEST WILDWOOD**  
**GENERAL CAPITAL FUND**  
 Statement of General Capital Cash  
 Per N.J.S. 40A:5-5 -- Treasurer  
 For the Year Ended December 31, 2010

Balance December 31, 2009		\$ 52,352.80
Increased by Receipts:		
Due Current Fund	\$ 415,096.90	
Bond Anticipation Notes	<u>3,404,400.00</u>	
	<u>3,819,496.90</u>	
Decreased by Disbursements:		
Improvement Authorizations	1,252,818.32	
Bond Anticipation Notes	1,894,200.00	
Payments made on behalf of the Current Fund	<u>19,498.41</u>	
	<u>3,166,516.73</u>	
Balance December 31, 2010		<u><u>\$ 705,332.97</u></u>



**BOROUGH OF WEST WILDWOOD**  
**GENERAL CAPITAL FUND**  
 Statement of Deferred Charges to Future Taxation -- Unfunded  
 For the Year Ended December 31, 2010

Ordinance Number	Improvement Description	Balance December 31, 2009	Balance December 31, 2010	Analysis of Balance December 31, 2010		Unexpended Improvement Authorizations
				Bond Anticipation Notes	Expenditures	
General Improvements:						
450	Various Road Improvements	\$ 233,800.00	\$ 233,800.00	\$ 234,000.00	\$ (200.00)	
475, 499	Various Capital Improvements	300,200.00	300,200.00	300,200.00		
482	Improvements to Bayonne Avenue and Other Streets	160,000.00	160,000.00	160,000.00		
497	Various Improvements to the 26th Street Bulkhead	1,850,000.00	1,850,000.00	1,200,000.00		\$ 650,000.00
		<u>\$ 2,544,000.00</u>	<u>\$ 2,544,000.00</u>	<u>\$ 1,894,200.00</u>	<u>\$ (200.00)</u>	<u>\$ 650,000.00</u>
Improvement Authorizations - Unfunded						\$ 938,013.13
Less:						
Unexpended proceeds of Bond Anticipation Note:						
	Ordinance - 450				\$ 191.00	
	Ordinance - 475, 499				129,413.69	
	Ordinance - 482				78,113.46	
	Ordinance - 497				80,294.98	
						<u>288,013.13</u>
						<u>\$ 650,000.00</u>

**BOROUGH OF WEST WILDWOOD**  
GENERAL CAPITAL FUND  
Schedule of New Jersey Transportation Trust Fund Authority Act Receivable  
For the Year Ended December 31, 2010

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Balance December 31, 2010	<u>\$ 1,220,000.00</u>
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**BOROUGH OF WEST WILDWOOD**  
**GENERAL CAPITAL FUND**  
Statement of Due from / Due to Current Fund  
For the Year Ended December 31, 2010

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Balance December 31, 2009 Due from		\$ 104,851.54
Increased by:		
Payments made on Behalf of the Current Fund	\$ 19,498.41	
		<u>19,498.41</u>
		124,349.95
Decreased by:		
Payments made by Current Fund on Behalf		
of the General Capital Fund -- Improvements Authorizations		
Receipts:		
Interest Earned on Deposits	\$ 4,569.52	
Interfund Loans Received	<u>410,527.38</u>	
		<u>415,096.90</u>
		<u>415,096.90</u>
Balance December 31, 2010 Due to		<u><u>\$ 290,746.95</u></u>

**BOROUGH OF WEST WILDWOOD**  
**GENERAL CAPITAL FUND**  
**Statement of Improvement Authorizations**  
**For the Year Ended December 31, 2010**

Ordinance Number	Improvement Descriptions	Date	Ordinance Amount	Balance December 31, 2009		Paid or Charged	Balance December 31, 2010	
				Funded	Unfunded		Funded	Unfunded
450	Various Road Improvements	5/24/05	\$ 560,000.00	\$	281.00	\$	90.00	191.00
475, 499	Various Capital Improvements	2/1/08 6/11/10	316,000.00	262,436.99	133,023.30			129,413.69
482	Improvements to Bay Avenue and Other Streets	4/2/08	300,000.00	78,113.46				78,113.46
497	Various Improvements to the 26th Street Bulkhead	10/2/09	1,850,000.00	1,850,000.00	1,119,705.02			730,294.98
				\$ 1,220,000.00	\$ 2,190,831.45		\$ 1,252,818.32	\$ 938,013.13
							\$ 1,220,000.00	\$ 938,013.13



**BOROUGH OF WEST WILDWOOD**  
**GENERAL CAPITAL FUND**  
 Statement of Bonds Anticipation Notes  
 For the Year Ended December 31, 2010

Ordinance Number	Improvement Description	Original Amount of Issue	Date of Issue of Original Note	Date of Issue	Date of Maturity	Interest Rate	Balance December 31, 2009	Increased	Decreased	Balance December 31, 2010
General Improvements:										
450	Various Road Improvements	\$ 532,000.00	10/20/2005	10/16/2009	10/15/2010	2.34%	\$ 234,000.00		\$ 234,000.00	
			10/20/2005	10/15/2010	10/14/2011	1.50%		\$ 234,000.00		\$ 234,000.00
475, 499	Various Capital Improvement	50,000.00	10/16/2008	10/16/2009	10/15/2010	2.34%	50,000.00		50,000.00	
			10/16/2008	06/07/2010	10/15/2010	2.00%		250,200.00	250,200.00	
			10/16/2008	10/15/2010	10/14/2011	1.50%		300,200.00		300,200.00
482	Improvement to Bayonne Avenue and Other Streets	100,000.00	10/16/2008	10/16/2009	10/15/2010	2.34%	100,000.00		100,000.00	
			10/16/2008	06/07/2010	10/15/2010	2.00%		60,000.00	60,000.00	
			10/16/2008	10/15/2010	10/14/2011	1.50%		160,000.00		160,000.00
497	Various Improvements to the 26th Street Bulkhead	1,200,000.00	06/07/2010	06/07/2010	10/15/2010	2.00%		1,200,000.00	1,200,000.00	
			06/07/2010	10/15/2010	10/14/2011	1.50%		1,200,000.00		1,200,000.00
							<u>\$ 384,000.00</u>	<u>\$ 3,404,400.00</u>	<u>\$ 1,894,200.00</u>	<u>\$ 1,894,200.00</u>

**BOROUGH OF WEST WILDWOOD**  
**GENERAL CAPITAL FUND**  
 Statement of Bonds and Notes Authorized but not Issued  
 For the Year Ended December 31, 2010

Ordinance Number	Improvement Description	Balance December 31, 2009	Bond Anticipation Notes Issued	Notes Paid From Issued	Balance December 31, 2010
450	Various Capital Improvements	\$ 234,000.00	\$ 234,000.00	\$ 234,000.00	
475, 499	Various Capital Improvements	\$ 250,200.00	550,400.00	300,200.00	
482	Improvements to Bay Avenue and Other Streets	60,000.00	220,000.00	160,000.00	
497	Various Improvements to the 26th Street Bulkhead	1,850,000.00	2,400,000.00	1,200,000.00	\$ 650,000.00
		\$ 2,160,200.00	\$ 3,404,400.00	\$ 1,894,200.00	\$ 650,000.00
General Improvements:					

**SUPPLEMENTAL EXHIBITS**

**WATER / SEWER UTILITY FUND**



**BOROUGH OF WEST WILDWOOD**  
**WATER / SEWER UTILITY FUND**  
 Statement of Water / Sewer Utility Cash  
 Per N.J.S. 40A:5-5 -- Treasurer  
 For the Year Ended December 31, 2010

	<u>Operating</u>	<u>Capital</u>
Balance December 31, 2009	\$ 258,489.37	\$ 16,822.09
Increased by Receipts:		
Due Current Fund	\$ 33,141.19	
Due Water Sewer Utility Operating Fund Collector	398,958.52	\$ 6,360.97
Interest Earned on Deposits and Investments	<u>1,555.42</u>	
	433,655.13	<u>6,360.97</u>
	692,144.50	23,183.06
Decreased by Disbursements:		
Due Current Fund	25,093.50	
2010 Appropriations	322,279.34	
2009 Appropriation Reserves	2,466.83	
Accrued Interest on Bonds and Notes	<u>103,966.86</u>	
	<u>453,806.53</u>	
Balance December 31, 2010	<u>\$ 238,337.97</u>	<u>\$ 23,183.06</u>

**BOROUGH OF WEST WILDWOOD**  
**WATER / SEWER UTILITY OPERATING FUND**  
 Statement of Water / Sewer Utility Cash  
 Per N.J.S.A. 40A:5-5 Collector  
 For the Year Ended December 31, 2010

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Receipts:	
Water Consumer Accounts Receivable	\$ 3,372.08
Sewer Consumer Accounts Receivable	323,152.39
Miscellaneous Revenue:	
Shared Servies Agreement - Wildwood	62,526.99
Interest and Costs on Delinquent Rents	<u>9,907.06</u>
	\$ 398,958.52
Decreased by:	
Payments to Treasurer	<u><u>\$ 398,958.52</u></u>

**BOROUGH OF WEST WILDWOOD**  
**WATER / SEWER UTILITY CAPITAL FUND**  
 Analysis of Water / Sewer Utility Capital Cash  
 For the Year Ended December 31, 2010

	Balance (Overdraft) <u>December 31, 2009</u>	Receipts Miscellaneous	Balance (Overdraft) <u>December 31, 2010</u>
Due Water / Sewer Utility Operating Fund	\$ (599,55)	\$ 6,360.97	\$ 5,761.42
Due Current Fund	65,000.00		65,000.00
Capital Improvement Fund	6,083.88		6,083.88
Improvement Authorizations:			
Ordinance Number			
97-04;	15,250.00		15,250.00
03-04	<u>(68,912.24)</u>		<u>(68,912.24)</u>
Various Capital Improvements	\$ 16,822.09	\$ 6,360.97	\$ 23,183.06

**BOROUGH OF WEST WILDWOOD**  
**WATER / SEWER UTILITY OPERATING FUND**  
 Statement of Due to Current Fund  
 For the Year Ended December 31, 2010

<u>Balance December 31, 2009</u>	\$	<u>1,443.26</u>
Increased by:		
Appropriations Paid by the Current Fund		
Receipts: Interfund Loans Received	\$	113,481.48
Interfund Loans Received	\$	28,719.60
Collections made on behalf of the Current Fund -		
Tax Deposits	<u>4,421.59</u>	
		<u>33,141.19</u>
		<u>146,622.67</u>
Decreased by:		
Collections made by the Current Fund -		
Sewer Consumer Accounts Receivable		11,742.43
City of Wildwood - Shared Services Agreement		5,460.16
Disbursements - Interfund Loans Returned		<u>25,093.50</u>
		<u>42,296.09</u>
<u>Balance December 31, 2010</u>	\$	<u><u>105,769.84</u></u>



**BOROUGH OF WEST WILDWOOD**  
**WATER / SEWER UTILITY OPERATING FUND**  
 Statement of Sewer Consumer Accounts Receivable  
 For the Year Ended December 31, 2010

Balance December 31, 2009		\$ 48,165.33
Increased by:		
Sewer Rents Levied		<u>334,217.60</u>
Decreased by:		
Receipts -- Collector	\$ 323,152.39	
Collections made by Current Fund	11,742.43	
Collections made by Sewer Capital Fund	6,266.98	
Transfer to Sewer Liens Receivable	479.50	
Prepayments Applied	717.73	
Overpayments Applied	<u>7,808.42</u>	
		<u>350,167.45</u>
Balance December 31, 2010		<u><u>\$ 32,215.48</u></u>

Exhibit SD-6

**BOROUGH OF WEST WILDWOOD**  
**WATER / SEWER UTILITY OPERATING FUND**  
 Statement of Water Consumer Accounts Receivable  
 For the Year Ended December 31, 2010

Balance December 31, 2009		\$ 3,529.38
Increased by:		
Water Rents Levied		<u>404.59</u>
Decreased by:		
Receipts -- Collector	\$ 3,372.08	
Transfer to Water Liens Receivable	272.60	
Overpayments Applied	<u>16.69</u>	
		<u>3,661.37</u>
Balance December 31, 2010		<u><u>\$ 272.60</u></u>

**BOROUGH OF WEST WILDWOOD**  
**WATER / SEWER UTILITY OPERATING FUND**  
 Statement of Sewer Liens Receivable  
 For the Year Ended December 31, 2010

---

Increased by:	
Transfers from Sewer Consumer Accounts Receivable	\$ 479.50
Costs & Interest	<u>238.01</u>
Balance December 31, 2010	<u><u>\$ 717.51</u></u>

**BOROUGH OF WEST WILDWOOD**  
**WATER / SEWER UTILITY OPERATING FUND**  
 Statement of Water Liens Receivable  
 For the Year Ended December 31, 2010

---

Increased by:	
Transfers from Water Consumer Accounts Receivable	\$ 272.60
Costs & Interest	<u>191.74</u>
Balance December 31, 2010	<u><u>\$ 464.34</u></u>

**BOROUGH OF WEST WILDWOOD**  
**WATER / SEWER UTILITY CAPITAL FUND**  
 Schedule of Fixed Capital  
 As of December 31, 2010

<u>Description</u>	<u>Balance</u> <u>Dec. 31, 2010</u>
Distribution Main and Accessories	\$ 106,148.00
Fire Hydrants	315.00
Water Main and Accessories	215,000.00
General Improvements	<u>4,749,350.00</u>
	<u>\$ 5,070,813.00</u>

Exhibit SD-10

**BOROUGH OF WEST WILDWOOD**  
**WATER / SEWER UTILITY CAPITAL FUND**  
 Schedule of Fixed Capital Authorized and Uncompleted  
 As of December 31, 2010

<u>Ordinance</u> <u>Number</u>	<u>Improvement Description</u>	<u>Ordinance</u> <u>Date</u>	<u>Amount</u>	<u>Balance</u> <u>Dec. 31, 2010</u>
General Improvements:				
426	Improvements to Water / Sewer System	4/17/2003	\$ 20,000.00	\$ 20,000.00
467	Repairs to Glenwood Avenue Water Main	4/4/2007	80,000.00	<u>80,000.00</u>
			<u>\$ 100,000.00</u>	<u>\$ 100,000.00</u>

**BOROUGH OF WEST WILDWOOD**  
**WATER / SEWER UTILITY OPERATING FUND**  
 Statement of Appropriation Reserves  
 For the Year Ended December 31, 2010

	Balance December 31, 2009	Encumbered After December 31, 2009	Reserved	Balance After Modification	Disbursed	Lapsed
Operating: Salary and Wages	\$ 575.01	\$ 575.01	\$ 575.01	\$ 575.01	\$ 575.01	\$ 575.01
Other Expenses	19,688.86	19,688.86	19,688.86	19,688.86	2,466.83	17,222.03
Total Operating	-	20,263.87	20,263.87	20,263.87	2,466.83	17,797.04
Capital Improvements: Capital Outlay	10,000.00	10,000.00	10,000.00	10,000.00	-	10,000.00
Total Operating	-	10,000.00	10,000.00	10,000.00	-	10,000.00
Deferred Charges and Regulatory Expenditures: Regulatory Expenditures: Contribution to: Social Security System (O.A.S.I.)	201.92	201.92	201.92	201.92	-	201.92
	-	30,465.79	\$ 30,465.79	\$ 30,465.79	\$ 2,466.83	\$ 27,998.96

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Exhibit SD-12

**BOROUGH OF WEST WILDWOOD**  
**WATER / SEWER UTILITY OPERATING FUND**  
Statement of Sewer Rent Overpayments  
For the Year Ended December 31, 2010

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Balance December 31, 2009	\$ 12,309.81
Decreased by:	
Overpayments Applied	<u>7,808.42</u>
Balance December 31, 2010	<u><u>\$ 4,501.39</u></u>

Exhibit SD-13

**BOROUGH OF WEST WILDWOOD**  
**WATER / SEWER UTILITY OPERATING FUND**  
Statement of Water Rent Overpayments  
For the Year Ended December 31, 2010

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Balance December 31, 2009	\$ 350.21
Decreased by:	
Overpayments Applied	<u>16.69</u>
Balance December 31, 2010	<u><u>\$ 333.52</u></u>

**BOROUGH OF WEST WILDWOOD**  
WATER / SEWER UTILITY OPERATING FUND  
Statement of Prepaid Sewer Rents  
For the Year Ended December 31, 2010

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Balance December 31, 2009	\$ 717.73
Decreased by:	
Prepayments Applied	<u>\$ 717.73</u>

**BOROUGH OF WEST WILDWOOD**  
**WATER / SEWER UTILITY OPERATING FUND**  
 Statement of Accrued Interest on Bonds and Notes  
 For the Year Ended December 31, 2010

<hr/>					
Balance December 31, 2009					\$ 42,319.77
Increased by:					
Budget Appropriation					<u>103,112.69</u>
Decreased by:					
Interest Paid:					145,432.46
Disbursed					<u>103,966.86</u>
Balance December 31, 2010					<u><u>\$ 41,465.60</u></u>
Principal Outstanding December 31, 2010					
Serial Bonds:	Interest Rate	From	To	Period (Days)	Amount
1992 Issue:					
\$ 445,989.05	5.625%	9/8/2010	12/31/2010	114	\$ 7,944.18
1994 Issue:					
789,580.44	4.500%	8/12/2010	12/31/2010	141	13,916.36
1998 Issue:					
928,050.60	4.500%	7/15/10	12/31/2010	169	<u>19,605.07</u>
					<u><u>\$ 41,465.60</u></u>

**BOROUGH OF WEST WILDWOOD**  
**WATER / SEWER UTILITY CAPITAL FUND**  
 Statement of Due from Water / Sewer Utility Operating Fund  
 For the Year Ended December 31, 2010

<hr/>	
Balance December 31, 2009	\$ 5,515.67
Increased by:	
Capital Improvement Fund	<u>5,000.00</u>
	10,515.67
Decreased by:	
Collections made on behalf of the Utility Operating Fund	\$ 6,266.98
Interest Earned on Deposits	<u>93.99</u>
	<u>6,360.97</u>
Balance December 31, 2010	<u><u>\$ 4,154.70</u></u>

Exhibit SD-17

**BOROUGH OF WEST WILDWOOD**  
**WATER / SEWER UTILITY CAPITAL FUND**  
 Statement of Capital Improvement Fund  
 For the Year Ended December 31, 2010

<hr/>	
Balance December 31, 2009	\$ 11,000.00
Increased by:	
2010 Budget Appropriations --	
Due Water / Sewer Utility Operating Fund	<u>5,000.00</u>
Balance December 31, 2010	<u><u>\$ 16,000.00</u></u>



**BOROUGH OF WEST WILDWOOD**  
**WATER / SEWER UTILITY CAPITAL FUND**  
 Schedule of Improvement Authorizations  
 For the Year Ended December 31, 2010

<u>Improvement Description</u>	<u>Ordinance</u>			<u>Balance</u>	
	<u>Number</u>	<u>Date</u>	<u>Amount</u>	<u>Dec. 31, 2010</u>	<u>Unfunded</u>
General Improvements: Improvement to Water / Sewer System	426	4/17/2003	\$ 20,000.00		\$ 15,250.00
Repairs to Glenwood Avenue Water Main	467	4/4/2007	80,000.00	\$ 7,087.76	
				<u>\$ 7,087.76</u>	<u>\$ 15,250.00</u>

**BOROUGH OF WEST WILDWOOD**  
**WATER / SEWER UTILITY CAPITAL FUND**  
Statement of Reserve for Amortization  
For the Year Ended December 31, 2010

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Balance December 31, 2009	\$ 2,862,223.77
Increased by:	
Serial Bonds Paid by:	
Budget Appropriation	<u>44,969.14</u>
Balance December 31, 2010	<u>\$ 2,907,192.91</u>

**BOROUGH OF WEST WILDWOOD**  
**WATER / SEWER UTILITY CAPITAL FUND**  
 Statement of Waste and Water Disposal Systems for Rural Communities Serial Bonds  
 For the Year Ended December 31, 2010

Purpose	Date of Issue	Original Issue	Maturities of Bonds Outstanding December 31, 2010		Interest Rate	Balance December 31, 2009	Decreased	Balance December 31, 2010
			Date	Amount				
General Obligation Bond	9/17/1992	\$ 562,600.00	3/8/2011	\$ 5,246.35	5.625%	\$ 456,055.12	\$ 10,066.07	\$ 445,989.05
			9/8/2011	5,393.90				
			3/8/2012	5,545.60				
			9/8/2012	5,701.57				
			3/8/2013	5,861.93				
			9/8/2013	6,026.80				
			2014 to 2032	412,212.90				
General Obligation Bond	8/12/1994	1,000,000.00	2/12/2011	9,314.13	4.500%	807,598.34	18,017.90	789,580.44
			8/12/2011	9,523.70				
			2/12/2012	9,737.98				
			8/12/2012	9,957.09				
			2/12/2013	10,181.12				
			8/12/2013	10,410.20				
			2014 to 2034	730,456.22				
General Obligation Bond	1/15/1998	1,095,000.00	1/5/2011	8,728.58	4.500%	944,935.77	16,885.17	928,050.60
			7/15/2011	8,924.97				
			1/5/2012	9,125.79				
			7/15/2012	9,331.12				
			1/5/2013	9,541.07				
			7/15/2013	9,755.74				
			2014 to 2038	872,643.33				
						<u>\$ 2,208,589.23</u>	<u>\$ 44,969.14</u>	<u>\$ 2,163,620.09</u>

2,657,600



**BOROUGH OF WEST WILDWOOD**

**PART 2**

**SCHEDULE OF FINDINGS AND RECOMMENDATIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2010**



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**BOROUGH OF WEST WILDWOOD**  
**Schedule of Findings and Recommendations**  
**For the Year Ended December 31, 2010**

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***Schedule of Financial Statement Findings***

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with Government Auditing Standards and with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

**Finding No. 2010-1**

**Criteria or Specific Requirement**

Good internal control practices require that bank reconciliations have all of its outstanding items addressed and accounted for in a timely manner. As such, bank reconciliations should not have items reconciling to the balance per the bank sans deposits in transit and outstanding checks. Also, good internal control practices dictate that a complete and accurate general ledger should be maintained for each fund to ensure adequate control over the preparation of financial statements including the related footnotes.

**Condition**

The Borough's bank reconciliations are not complete and accurate. Also, the Borough's maintenance of the general ledger was not on a current basis.

**Context**

The auditor's review of monthly bank reconciliations revealed that differences between the book balance and bank balance were not being properly addressed on a monthly basis. Also, the auditor's review of the general ledger revealed that revenues and expenditures were not being posted on a timely basis.

**Effect**

Without proper internal controls over the preparation of bank reconciliations, adjustments that have no bearing on the financial position of the Borough could be added or deducted to reconcile the bank balance to the general ledger balance. Also, without a properly maintained general ledger system, the immediate and current identification of assets, liabilities, revenues, expenditures and fund balance cannot be achieved.

**Cause**

Without the timely recording of transactions in the general ledger, the carrying of and creation of adjustments are needed to reconcile to the bank balance each month. The general ledger was not being reviewed monthly for accuracy.

**Recommendation**

The Borough should establish proper internal controls over the preparation of complete and accurate bank reconciliations. Also, the Borough should maintain the general ledger accurately and completely on a timely basis.

**View of Responsible Officials and Planned Corrective Action**

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

**BOROUGH OF WEST WILDWOOD**  
**Schedule of Findings and Recommendations**  
**For the Year Ended December 31, 2010**

---

***Schedule of Financial Statement Findings (Cont'd)***

**Finding No. 2010-2**

**Criteria or Specific Requirement**

All local units shall have and maintain a fixed assets accounting and reporting system that establishes and maintains a physical inventory of fixed assets, places values on those assets and be maintained in detail to record additions, retirements and transfers in accordance with N.J.A.C. 5:30-5.6.

**Condition**

The Borough does not have a complete and accurate fixed asset listing.

**Context**

A review of the client's fixed assets records revealed that the listing was incomplete and had not been updated recently.

**Effect**

Without proper internal controls established concerning fixed assets or a complete and accurate fixed asset listing a misappropriation of assets could be more easily perpetrated and concealed.

**Cause**

The fixed asset listing of the Borough over the years has not been maintained and thus does not reflect the correct property and historical costs of the Borough's assets.

**Recommendation**

The Borough should establish a complete and accurate schedule of fixed assets and then establish adequate internal controls over maintaining the schedule concerning their addition, retirement and transfer.

**View of Responsible Officials and Planned Corrective Action**

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.



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**BOROUGH OF WEST WILDWOOD**  
**Schedule of Findings and Recommendations**  
**For the Year Ended December 31, 2010**

---

***Schedule of Financial Statement Findings (Cont'd)***

**Finding No. 2010-3**

**Criteria or Specific Requirement**

New Jersey Laws and regulations require a legal appropriation prior to commitment of expenditure of the Borough's funds.

**Condition**

The Borough had overexpenditures in various budget line-items, appropriation reserves and the federal and state grant fund.

**Context**

A review of the Borough's budget to expenditures revealed overexpenditures in various budget line-items from the 2010 budget by \$83,320.23, 2009 Appropriation Reserve budget line-item by \$1,110,58 and a federal and state grant by \$301.00.

**Effect**

The Borough is not in compliance with the New Jersey laws and regulations covering budgeting and expending of Borough funds.

**Cause**

There was a failure to have effective controls in place over budgeting for appropriations and expending funds from the Borough's appropriations.

**Recommendation**

That the Borough establish effective controls over budgeting and over expenditures to assure that a legal appropriation is sufficient to cover expenditure prior to the commitment and or disbursement of funds.

**View of Responsible Officials and Planned Corrective Action**

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

**BOROUGH OF WEST WILDWOOD**  
**Schedule of Findings and Recommendations**  
**For the Year Ended December 31, 2010**

---

***Schedule of Financial Statement Findings (Cont'd)***

**Finding No. 2010-4**

**Criteria or Specific Requirement**

In accordance with N.J.S.A. 4:19-15.11, monthly dog license reports and state fees should be turned over to the State Department of Health within 30 days of collection.

**Condition**

The Borough did not file dog license reports with the State of New Jersey or remit amounts due to the State of New Jersey for dog licenses issued during the 2010 year.

**Context**

The auditor's review of dog license reports and remittances to the State Department of Health revealed that the Borough had not filed or remitted dog license reports or fees during 2010.

**Effect**

The Borough is not in compliance with state dog license requirements.

**Cause**

There was a failure to have effective controls in place over the preparation and filing of monthly dog license reports and remittance of fees to the State Department of Health.

**Recommendation**

The Borough should establish proper internal controls over the filing of dog license reports and the remittance of dog license fees to the State Department of Health.

**View of Responsible Officials and Planned Corrective Action**

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

**BOROUGH OF WEST WILDWOOD**  
**Schedule of Findings and Recommendations**  
**For the Year Ended December 31, 2010**

---

***Schedule of Financial Statement Findings (Cont'd)***

**Finding No. 2010-5**

**Criteria or Specific Requirement**

The Borough's purchases should have proper supporting documentation, required signatures and approval at the monthly meetings.

**Condition**

Throughout testing of disbursements, the following conditions were revealed:

- 1) There were several vouchers in which supporting documentation could not be provided.
- 2) There were several vouchers that did not have all required signatures.
- 3) All the monthly meeting minutes were not properly approved and all approvals for the payment of claims were not recorded in the minutes.

**Context**

Of 68 samples selected by the auditor, it was noted that 7 purchases did not have proper supporting documentation and 3 purchases were missing required signatures. Also, the auditor's review of the Borough's minutes revealed that three months minutes were not properly approved and the payment of claims properly addressed.

**Effect**

Without proper internal controls over the aspects of the purchasing cycle, fraudulent and unknown purchases could occur without the Borough's knowledge.

**Cause**

The lack of adequate internal controls over the proper procedures over the retention of supporting documentation for purchases, obtaining required signatures on purchase vouchers and the approval of the Borough's monthly minutes and payment of claims.

**Recommendation**

That the Borough establish adequate internal controls over the retention of supporting documentation for purchases and over obtaining the proper required authorization of each purchase voucher. The Borough should also establish internal controls over the approval of monthly minutes along with the approval and recording of the payment of claims.

**View of Responsible Officials and Planned Corrective Action**

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

**BOROUGH OF WEST WILDWOOD**  
**Schedule of Findings and Recommendations**  
**For the Year Ended December 31, 2010**

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*Schedule of Financial Statement Findings (Cont'd)*

**Finding No. 2010-6**

**Criteria or Specific Requirement**

In accordance with the State Ethics Commission, the Borough should have all members of the governing body complete a financial disclosure form.

**Condition**

The Borough did not have all required financial disclosure forms on file for 2010.

**Context**

The auditor's review of financial disclosure forms for 2010 revealed that various members of the Borough did not complete financial disclosure forms.

**Effect**

The Borough is not in compliance with the State Ethics Commission.

**Cause**

The Borough's lack of internal controls over the filing and retention of financial disclosure forms.

**Recommendation**

The Borough should establish proper internal controls over the preparation and retention of financial disclosure forms.

**View of Responsible Officials and Planned Corrective Action**

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

**BOROUGH OF WEST WILDWOOD**  
**Schedule of Findings and Recommendations**  
**For the Year Ended December 31, 2010**

---

***Schedule of Financial Statement Findings (Cont'd)***

**Finding No. 2010-7**

**Criteria or Specific Requirement**

Good internal control practices require that interfunds be liquidated prior to the end of the year and there be no deficits in operations.

**Condition**

During the year, there were large interfunds created with the current fund that led to a deficit in operations. In addition, in the water / sewer operating fund, there was also a deficit in operations.

**Context**

The auditor noted that a large amount of interfunds existed between the current fund and various other funds that led to the creation of interfund reserves in the amount of \$438,103.19. Also, it was noted that a deficit in operations existed in the water / sewer fund in the amount of \$2,948.97.

**Effect**

Without the proper internal controls over the liquidating of interfunds at year-end and the review of the results of operations, the Borough will be required to raise the deficit in operations for both the current and utility fund in the subsequent year's budget.

**Cause**

The lack of internal controls over the liquidation of interfunds throughout the year and at year-end led to the creation of large interfund reserves in the current fund.

**Recommendation**

That the Borough establish effective controls over the liquidation of interfunds throughout the year and at year-end. Also, that the Borough review the results of operations on a regular basis, so as to address any deficits that might be created from interfunds.

**View of Responsible Officials and Planned Corrective Action**

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

**BOROUGH OF WEST WILDWOOD**  
**Summary Schedule of Prior Year Audit Findings**  
**And Recommendations as Prepared by Management**

---

This section identifies the status of prior year findings related to the financial statements that are required to be reported in accordance with Government Auditing Standards.

**FINANCIAL STATEMENT FINDINGS**

**Finding No. 2009-1**

**Condition**

The Borough's bank reconciliations are not complete and accurate.

**Current Status**

This condition still exists as reported in Finding No. 2010-1.

**Planned Corrective Action**

All bank reconciliations are complete and accurate.

**Finding No. 2009-2**

**Condition**

The Borough does not have a complete and accurate fixed asset listing.

**Current Status**

This condition still exists as reported in Finding No. 2010-2.

**Planned Corrective Action**

Fixed assets will be updated for building values.

**Finding No. 2009-3**

**Condition**

Through our testing of expenditures, the following conditions were revealed:

- 1) There were several instances in which purchase orders were missing proper authorization.
- 2) The open purchase orders of the Borough were not being reviewed on a timely basis.
- 3) The Borough did not adopt an ordinance for the approval of the payment of claims per N.J.S.A. 40A:5-17a.

**Current Status**

This condition has been resolved.

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**BOROUGH OF WEST WILDWOOD  
Summary Schedule of Prior Year Audit Findings  
And Recommendations as Prepared by Management**

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**FINANCIAL STATEMENT FINDINGS (CONT'D)**

**Finding No. 2009-4**

**Condition**

The Borough overexpended a budget line-item from the 2009 budget by \$9,712.14.

**Current Status**

This condition still exists as reported in Finding No. 2010-3.

**Planned Corrective Action**

All expenditures have sufficient budgeted legal appropriations.

**BOROUGH OF WEST WILDWOOD**  
**Officials in Office and Surety Bonds**

The following officials were in office during the period under audit:

<u>Name</u>	<u>Title</u>	<u>Dates</u>	<u>Amount of Surety Bonds</u>
Dr. Herbert Frederick	Mayor		
Scott Golden	Commissioner		
Gerard McNamara	Commissioner		
Judson Moore	Administrator/ Chief Financial Officer	Jan. - June 2010	(A)
Regina Burke	Chief Financial Officer	July - Dec. 2010	(A)
Dorothy A. Tomlin	Municipal Clerk, Tax Collector	Jan. - Mar. 2010	(A)
	Treasurer, Registrar of Vital Statistics		
Elizabeth J. O'Hala	Deputy Municipal Clerk, Assitant Tax Collector, Payroll Clerk	Jan. - June 2010	(A)
Maria Brewster	Computer Clerk, Registrar of Vital Statistics		(A)
Lori Rosensteel	Tax / Utility Collector	June - Dec. 2010	(A)
James Nanos	Municipal Clerk / Administrator	June - Dec. 2010	(A)
Walter Trettin	Treasurer	June - Dec. 2010	(A)
Elaine Crowley	Office Clerk	Sept. - Dec. 2010	(A)
Louise Pellegrino	Secretary	Sept. - Dec. 2010	(A)
Laura J. Kassinger	Court Administrator, Violations Clerk		(A)
Tammy Lomonica	Deputy Court Administrator		(A)
Joseph M. Gallagher	Tax Assessor		(A)
Louis J. Belasco Jr.	Judge of the Municipal Court		(A)
Paul Baldini	Solicitor		(A)

(A) These officials were covered by the Atlantic County Joint Insurance Fund for \$50,000.00. Amounts in excess of the \$50,000.00 are covered under the Municipal Excess Liability Joint Insurance Fund to \$950,000.00 less the amount of individual bond coverage where applicable.



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**APPRECIATION**

I express my appreciation for the assistance and courtesies rendered by the Borough officials during the course of the audit.

Respectfully submitted,

**BOWMAN & COMPANY LLP**  
Certified Public Accountants  
& Consultants



John F. Dailey, Jr.  
Certified Public Accountant  
Registered Municipal Accountant





