

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

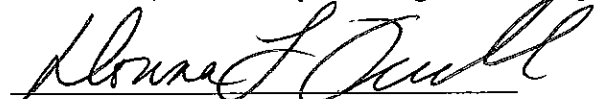
RESOLUTION 2013-102

DECLARING TRICK OR TREAT TO BE HELD ON THURSDAY, OCTOBER 31, 2013

BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Trick or Treat, be and the same shall be observed in the Borough of West Wildwood, on Thursday, October 31, 2012, between the hours of 5:00pm and 7:00pm.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott A. Golden	X		X			
Commissioner Cornelius J. Maxwell		X	X			

I, Donna L. Frederick, Acting Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **October 4, 2012**


Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-103

CHAPTER 159 – INSERTION OF 2013 CLEAN COMMUNITIES GRANT

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by any public or private funding source and the amount thereof shall not have been determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount; and

WHEREAS, the Borough of West Wildwood is in receipt of \$4,000.00 from the Solid Waste Administration FY 2013 Clean Communities Grant, and wishes to amend its 2013 Municipal Budget to include this amount of revenue.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, does hereby request the Director of the Division of Local Government services to approve the insertion of an item of revenue in the municipal budget of the Borough of West Wildwood for the year 2013 in the sum of.....\$4,000.00 which is now available as a revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with
Prior Written Consent of the Director of the Division
of Local Government Services - Public and Private
Revenues Offset with Appropriations:

Clean Communities Grant \$4,000.00

BE IT FURTHER RESOLVED that a like sum of \$4,000.00
be and the same is hereby appropriated under the caption of:

GENERAL APPROPRIATIONS

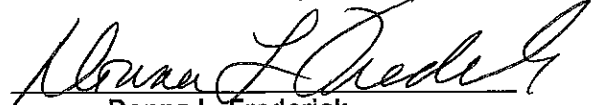
(a) Operations Excluded from 5% Caps

Public and Private Programs Offset by Revenues:
2013 Clean Communities Grant

BE IT FURTHER RESOLVED that the Borough Clerk be and she is hereby authorized and directed to forward two (2) copies of this Resolution to the Director of the Division of Local Government Services.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden	X		X			
Commissioner Cornelius J. Maxwell		X	X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **October 4, 2013**.



Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-104

A RESOLUTION ESTABLISHING A SURPLUS POLICY

WHEREAS, the Board of Commissioners of the Borough of West Wildwood are committed to attaining long-term fiscal stability for the Borough; and

WHEREAS, it is recognized that fiscal stability requires a monetary reserve that will enable the Borough to encounter unforeseen fiscal emergencies without having a major, negative impact on the taxpayers of the Borough; and

WHEREAS, it has been determined that a fund balance equal to no less than 5% of the current fund budget, after applying a portion of the fund balance to tax stabilization, is a realistic and attainable goal for the Borough.

NOW, THEREFORE, BE IT RESOLVED, that the City will formulate a plan to identify new revenue sources and retention of revenues, to accumulate the targeted fund balance over the next five years.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **October 4, 2013**.



Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-104A

APPROVING BUDGET TRANSFERS FOR THE YEAR 2013

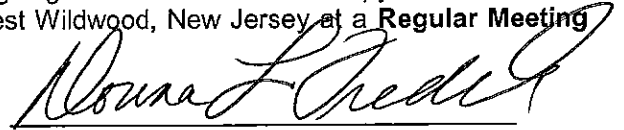
WHEREAS, the following transfers are necessary to make certain year end transfers to the CY 2013 budget.

NOW, THEREFORE, BE IT RESOLVED, that the following CY2013 Budget transfers be made:

Budget Description	From	To	Budget Account
Unemployment Compensation	22,940.00		3-01-23-225-000
Municipal Prosecutor S&W	1,000.00		3-01-25-275-000
Electricity	4,500.00		3-01-31-430-000
Public Defender S&W	1,000.00		3-01-43-495-012
Natural Gas		2,400.00	3-01-31-446-000
Street Lighting		9,000.00	3-01-31-435-000
Legal OE		6,000.00	3-01-20-155-027
Public Employee Retirement System		40.00	3-01-36-471-000
Wildwood Ambulance Fees		900.00	3-01-42-251-000
Municipal Court S&W		2,600.00	3-01-43-490-012
Wildwood Court OE - Interlocal		8,500.00	3-01-43-490-039
	<u>29,440.00</u>	<u>29,440.00</u>	

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **November 1, 2013**.



Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-105

AUTHORIZING THE CANCELLATION OF 2007, 2009, 2010, 2011 & 2012 TAX OVERPAYMENTS

WHEREAS, the following parcels have overpayment of taxes,

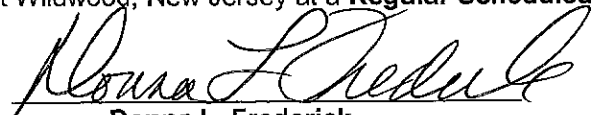
WHEREAS, the tax overpayments are erroneous and need to be canceled.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the below listed tax overpayment balances be canceled, in the amount of \$22,761.20 as listed below:

OWNER	BLOCK	LOT	AMOUNT	TAX YEAR
Carrasco, Louis & Louisa & Mccarthy	101	4	\$17.57	2009
Eriskin, Zafer & Jane	105	13	\$7,352.19	2011
Borough of West Wildwood	113	6	\$436.10	2007
Polychrome Lithography Co Inc	130	1	\$102.99	2011
Siravo, Domenico & Orietta	135	5.02	\$1,030.97	2012
Staley, John J	136	6	\$196.69	2007
Rare Properties, LLC	138	1.01	\$4,334.02	2007
Rare Properties, LLC	138	1.03	\$3,045.49	2007
Pensco, Inc	138	4	\$3.10	2010
Chazray Builders, Inc	138	5	\$2.38	2010
Goshert, Danielle	142	3	\$891.69	2007
Spray Dock, Inc	143	29	\$360.67	2010
Scottnick, J E & K, Lois & Louis	144	12.01	\$1,825.71	2007
Booy, Lawrence & Linda, Etals	145	1	\$1,668.00	2007
Beerly, Jos J & Linda A	147	5	\$730.71	2010
Beerly, Jos J & Linda A	147	6	\$740.66	2010
Spencer, Louis B & Mary	158	2	\$12.09	2011
Borough of West Wildwood	169	1	\$10.17	2009

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Scheduled Meeting** held on **November 1, 2013**.


Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-106

APPOINTING A MEMBER TO THE WEST WILDWOOD PLANNING BOARD

WHEREAS, the terms of appointment for certain members of the West Wildwood Planning Board have expired, or will soon expire; and

WHEREAS, there is a need to fill the vacancies created by the aforesaid and/or created by the resignation of members(s).

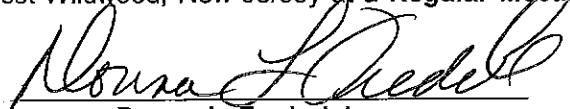
NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, as follows:

- 1.) That all allegations of the preamble are incorporated herein as if set forth in full.
- 2.) The following shall be, and are hereby appointed or re-appointed, or confirmed, as the case may be, as members of the Borough of West Wildwood Planning Board for the terms to expire as indicated:

<u>Alternate Members</u>	<u>Expiration of Term</u>
James Perloff	December 31, 2014

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **November 1, 2013**.



Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-107

A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE COUNTY OF CAPE MAY

WHEREAS, the County has been the recipient of various grants from the Office of Homeland Security and the Federal Emergency Management Agency for the purchase of various vehicles, equipment, materials and control devices hereinafter referred to as equipment; and

WHEREAS, the equipment as identified in 'Schedule A' of the Shared Services Agreement, was purchased with the intent to be shared with the various municipalities in the County; and

WHEREAS, from time to time the Borough of West Wildwood has a need to use some of the Equipment for a short duration when the County is not in need for the use of the Equipment; and

WHEREAS, the Board of Commissioners of the Borough of West Wildwood desire to enter into an agreement with the County to use the Equipment identified in 'Schedule A' of the Shared Services Agreement; and

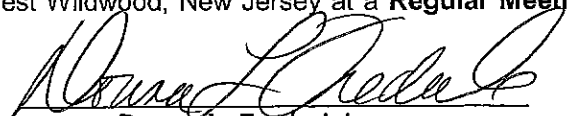
WHEREAS, N.J.S.A. 65-1 et. seq. authorizes local government units, including municipalities and counties to enter into agreements for the exchange of services pursuant to the provisions of that statute known as the "Uniform Shared Services and Consolidation Act";

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, hereby authorizes the Mayor, on behalf of the Borough, to enter into a Shared Services Agreement with the County of Cape May; and

BE IT FURTHER RESOLVED, that upon the receipt of the Insurance Certificate for the year January 1 to December 31, 2014 it shall be forwarded to the County of Cape May and be subsequently attached to this Resolution along with the executed agreement.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						
Commissioner Scott W. Golden						
Commissioner Cornelius J. Maxwell						

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **November 1, 2013**.


Donna L. Frederick
Acting Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2013-108

APPOINTMENT OF MUNICIPAL REGISTRAR

WHEREAS, the Board of Commissioners of the Borough of West Wildwood, with the approval of the Director of DLGS, has appointed Donna L. Frederick as Acting Municipal Clerk for another one (1) year term, commencing September 1, 2013; and

WHEREAS, under the statutes of the State of New Jersey a Municipality with a population of less than 5,000 the Municipal Clerk shall be designated as Registrar.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the following appointment be and is hereby made:

<u>NAME</u>	<u>TITLE</u>	<u>Certification Number</u>	<u>TERM- EXPIRES</u>
Donna L. Frederick	Municipal Registrar	#3680 (concurrent w/ clerk term)	Ending Sept. 1, 2014

	Motion	Second	Yes	No	Abstain
Mayor Christopher J. Fox			X		
Commissioner Scott W. Golden		X	X		
Commissioner Cornelius J. Maxwell	X		X		

I, **Donna L. Frederick**, Acting Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **November 1, 2013**.


Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-109
**APPROVAL OF CHANGE ORDER NUMBER 2 AND PAYMENT CERTIFICATE #5 - FINAL
FOR "O" AND PINE AVENUE PROJECT**

WHEREAS, the Board of Commissioners of the Borough of West Wildwood awarded a Contract to Bud Concrete per Resolution 2011-111 in the amount of \$269,252.25; and

WHEREAS, Resolution Number 2012-004 approved Change Order Number 1 to reduce the amount of the contract by \$32,800.00, resulting in a reduction in the Original Contract amount and established a new Adjusted Contract Amount of \$236,452.25; and

WHEREAS, Engineer James W. Verna, III of Van Note-Harvey Associates has prepared Change Order Number 2, attached hereto, which will reduce the contract amount by \$17,904.35, resulting in a reduction in Adjusted Contract Amount to \$218,547.90; and

WHEREAS, also prepared and submitted by Engineer James W. Verna, III of Van Note-Harvey Associates is Payment Certificate #5 – Final (Project #40115-400-21) for execution dated October 31, 2013, in the sum amount of \$9,089.66.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that it hereby accepts the recommendation of Engineer James W. Verna, III of Van Note-Harvey Associates and agrees to the approval of Change Order Number 2 for the "O" Avenue and Pine Avenue Project, which approval will result in a reduction in the Original Contract Amount and establish a new Adjusted contract Amount of \$218,547.90; and

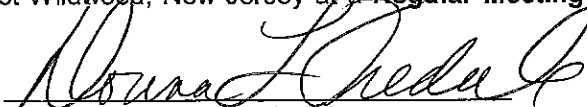
BE IT FURTHER RESOLVED that said Board of Commissioners agree to the aforementioned Payment Certificate #5 – Final, in the sum of \$9,089.66; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute Contract Order Number 2 for the "O" Avenue and Pine Avenue Project, all in accordance with the form of Change Order prepared by Engineer James W. Verna, III of Van Note- Harvey Associates dated October 31, 2013; and

BE IT FURTHER RESOLVED that two (2) certified copies of this Resolution shall be presented to James W. Verna, III of Van Note-Harvey Associates for forwarding to the New Jersey Department of Transportation to accompany the State's form of Change Order as above approved.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **November 1, 2013**.


Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-110

**AUTHORIZING A CLOSED (EXECUTIVE) SESSION OF
THE BOARD OF COMMISSIONERS**

WHEREAS, in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-12(b), it is permissible by resolution for the Governing Body to enter into a Closed (Executive) Session in order to discuss matters falling within one or more of the permitted nine exemptions; and

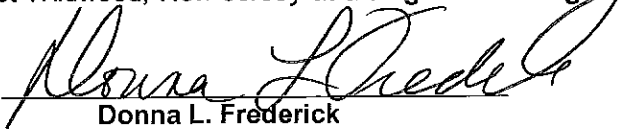
WHEREAS, the Borough anticipates discussion of litigation matters, which constitutes one of the permitted exemptions; and

WHEREAS, the minutes of this meeting shall remain confidential until after such time as Legal Counsel determines that the need of confidentiality no longer exists and provided that the matter(s) discussed can be legally disclosed.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of West Wildwood, Cape May County, New Jersey that a Closed (Executive) Session of the Governing Body shall be convened to discuss the aforementioned matters.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **November 1, 2013**.


Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-111

A RESOLUTION AUTHORIZING A PERSON TO PERSON TRANSFER

WHEREAS, an application has been filed for a Person-to-Person Transfer of Plenary Retail Distribution License Number 0513-44-003-003, which has been inactive, heretofore assigned to Linda J. Dunn, Executrix to the Estate of Francis Lord for premises located at 654 W. Glenwood Avenue, West Wildwood, New Jersey and trading as the West Wildwood Liquor Store;

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term;

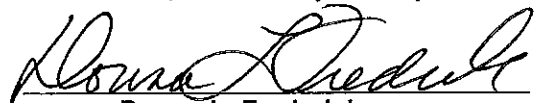
WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33;

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the license business;

NOW, THEREFORE, BE IT RESOLVED that the West Wildwood Governing Body does hereby approve, effective November 4, 2013, the transfer of the aforesaid Plenary Retail Distribution License to Michael Wuko, and does hereby direct the Municipal Clerk/A.B.C. Board Secretary to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions is hereby transferred to Michael Wuko, effective November 4, 2013."

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden	X		X			
Commissioner Cornelius J. Maxwell		X	X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Special Meeting** held on **November 4, 2013**.



Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-113

**RESCINDING RESOLUTION NUMBER 2013-111 AUTHORIZING A PERSON TO PERSON
TRANSFER**

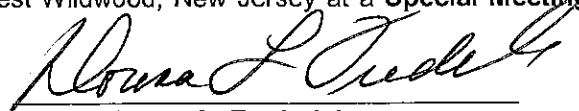
WHEREAS, an application has been filed for a Person-to-Person Transfer of Plenary Retail Distribution License Number 0513-44-003-003, which has been inactive, heretofore assigned to Linda J. Dunn, Executrix to the Estate of Francis Lord for premises located at 654 W. Glenwood Avenue, West Wildwood, New Jersey and trading as the West Wildwood Liquor Store Inc.;

WHEREAS, the submitted application form was complete, however the Tax Clearance Certificate (Transfer) issued did not match identically the applicant on said application.

NOW, THEREFORE, BE IT RESOLVED that the West Wildwood Governing Body does hereby repeal Resolution Number 2013-111.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Special Meeting** held on **November 27, 2013**.



Donna L. Frederick
Acting Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-114

A RESOLUTION AUTHORIZING A PERSON TO PERSON TRANSFER

WHEREAS, an application has been filed for a Person-to-Person Transfer of Plenary Retail Distribution License Number 0513-44-003-003, which has been inactive, heretofore assigned to Linda J. Dunn, Executrix to the Estate of Francis Lord for premises located at 654 W. Glenwood Avenue, West Wildwood, New Jersey and trading as the West Wildwood Liquor Store Inc.;

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term;

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33;

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the license business;

NOW, THEREFORE, BE IT RESOLVED that the West Wildwood Governing Body does hereby approve, effective November 27, 2013, the transfer of the aforesaid Plenary Retail Distribution License to the West Wildwood Liquor Store, Inc. and does hereby direct the Municipal Clerk/A.B.C. Board Secretary to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions is hereby transferred to the West Wildwood Liquor Store, Inc., effective November 27, 2013. The transfer Plenary Retail Distribution License Number shall be as follows: 0513-44-003-004

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick**, Acting Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Special Meeting** held on **November 27, 2013**.


Donna L. Frederick
Acting Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY**

**RESOLUTION 2013-115
APPOINTING DONNA L. FREDERICK
AS MUNICIPAL CLERK**

WHEREAS, in accordance with Resolution 2013-090, Donna L. Frederick, was appointed as Acting Municipal Clerk for the Borough of West Wildwood; and

WHEREAS, Donna L. Frederick has successfully completed the educational requirements to become qualified as a New Jersey Registered Municipal Clerk; and

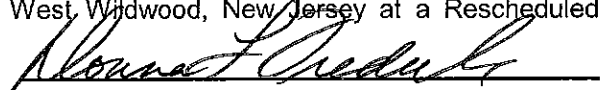
WHEREAS, on October 24, 2013, Donna L. Frederick successfully completed the State Administered examination to become certified as a New Jersey Registered Municipal Clerk; and

WHEREAS, Donna L. Frederick has met all of the Statutory Requirements as outlined in N.J.S.A. 40A:9-133 in order to be considered as a New Jersey Registered Municipal Clerk.

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of West Wildwood that Donna L. Frederick is hereby appointed as the West Wildwood Municipal Clerk for a term of three continuous years effective as of December 4, 2013.

	Motion	Second	Yes	No	Abstain
Mayor Christopher J. Fox			X		
Commissioner Scott W. Golden		X	X		
Commissioner Cornelius J. Maxwell	X		X		

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of the Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a Rescheduled Regular Meeting held on December 4, 2013.



**Donna L. Frederick, RMC
Municipal Clerk**

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-116

**RESOLUTION PROVIDING FOR THE COMBINATION OF
CERTAIN ISSUES OF GENERAL IMPROVEMENT BONDS
OF THE BOROUGH OF WEST WILDWOOD, IN THE
COUNTY OF CAPE MAY, NEW JERSEY INTO A SINGLE
ISSUE OF BONDS AGGREGATING \$1,765,000 IN
PRINCIPAL AMOUNT.**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF WEST WILDWOOD, IN THE COUNTY OF CAPE MAY, NEW JERSEY AS FOLLOWS:

Section 1. Pursuant to the provisions of N.J.S.A. 40A:2-26(f), the Bonds of the Borough of West Wildwood, in the County of Cape May, New Jersey (the "Borough") authorized pursuant to the bond ordinances of the Borough heretofore adopted and described in Section 2 hereof shall be combined into a single and combined issue of General Improvement Bonds in the principal amount of \$1,765,000 (the "Bonds").

Section 2. The principal amount of Bonds authorized by each bond ordinance to be combined into a single issue as above provided, the bond ordinances authorizing the Bonds described by reference to the number, the improvement description and the date of adoption, and the period or average period of usefulness determined in each of the bond ordinances are respectively as follows:

Principal Amount of Bonds	Number of Ordinance	Description of Improvement and Date of Adoption of Ordinance	Useful Life
\$234,000	#450	Providing for various capital improvements, finally adopted May 24, 2005.	10 years
\$295,000	#475	Various capital improvements, finally adopted February 1, 2008.	10.55 years
\$149,000	#482	Improvements to Bay Avenue and other streets, finally adopted April 2, 2008.	10 years
\$1,087,000	#497	Various improvements to the 26 th Street Bulkhead, finally adopted October 2, 2009.	10 years

Section 3. This resolution shall take effect immediately.

The foregoing resolution was adopted by the following vote:

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

Section 4. The following matters are hereby determined with respect to the combined issue of Bonds:

a. The average period of usefulness, computed on the basis of the respective amounts of Bonds presently authorized to be issued pursuant to each of the bond ordinances and the respective periods or average period of usefulness therein determined, is not less than 10.09 years.

b. The Bonds of the combined issue shall be designated "General Improvement Bonds" and shall mature within the average period of usefulness herein determined.


c. The Bonds of the combined issue shall be sold and issued in accordance with the provisions of the Local Bond Law applicable to the sale and the issuance of bonds authorized by a single bond ordinance and accordingly may be sold with other issues of bonds.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

a. None of the Bonds described in Section 2 hereof has been sold or issued heretofore, and the several bond ordinances described in Section 2 have not been rescinded and now remain in full force and effect as authorizations for the respective amounts of Bonds set opposite the descriptions of the bond ordinances in Section 2.

b. The several purposes or improvements authorized by the respective bond ordinances described in Section 2 hereof are purposes for which bonds may be issued lawfully pursuant to the Local Bond Law and are all purposes for which no deduction may be taken in any annual or supplemental debt statement.

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Regular Meeting** held on **December 4, 2013**.

A handwritten signature in cursive script, reading "Donna L. Frederick", written over a horizontal line.

Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-117

**RESOLUTION DETERMINING THE FORM AND OTHER
DETAILS OF \$1,765,000 GENERAL IMPROVEMENT
BONDS, SERIES 2014 OF THE BOROUGH OF WEST
WILDWOOD, IN THE COUNTY OF CAPE MAY, NEW
JERSEY AND PROVIDING FOR THEIR SALE.**

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WEST WILDWOOD, IN THE COUNTY OF CAPE MAY, NEW JERSEY AS FOLLOWS:

Section 1. (a) The \$1,765,000 General Improvement Bonds, Series 2014 of the Borough of West Wildwood, in the County of Cape May, New Jersey (the "Borough"), referred to and described in a resolution of the Borough adopted on December 4, 2013, and entitled, "Resolution Providing for the Combination of Certain Issues of General Improvement Bonds of the Borough of West Wildwood, in the County of Cape May, New Jersey Into a Single Issue of Bonds Aggregating \$1,765,000 in Principal Amount" and in the bond ordinances referred to therein, each in all respects duly approved and published as required by law, shall be issued as "General Improvement Bonds, Series 2014" (the "Bonds").

(b) The Bonds shall mature in the principal amounts on February 1 as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2015	\$100,000	2020	\$185,000
2016	150,000	2021	200,000
2017	175,000	2022	200,000
2018	175,000	2023	200,000
2019	180,000	2024	200,000

(c) The Bonds shall not be subject to redemption prior to their stated maturities.

(d) The Bonds shall be ten in number, with one certificate being issued for each year of maturity, and shall be numbered GI-1 to GI-10, inclusive.

(e) The Bonds shall be dated their date of issuance and shall bear interest payable semiannually on the first day of February and August in each year until maturity, commencing on August 1, 2014, at a rate or rates per annum, expressed in a multiple of 1/8 or 1/20 of 1% and proposed by the successful bidder in accordance with the Notice of Sale authorized herein.

(f) The Bonds shall be executed by the manual or facsimile signatures of the Mayor and the Acting Chief Financial Officer under the official seal (or facsimile thereof) affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Acting Borough Clerk.

Section 2. (a) The Bonds will be issued in fully registered form. One certificate shall be issued for the aggregate principal amount of Bonds maturing in each year. Both principal of and interest on the Bonds will be payable in lawful money of the United States of America. Each certificate will be registered in the name of CEDE & Co., as nominee of The Depository Trust Company, New York, New York, which will act as securities depository (the "Securities Depository"). The certificates will be on deposit with the Securities Depository. The Securities Depository will be responsible for maintaining a book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants will be responsible for maintaining records recording the beneficial ownership interests in the Bonds on behalf of individual purchasers. Individual purchases may be made in the principal amount of \$5,000, or any integral multiple thereof except, where necessary, also in

the amount of \$1,000, through book-entries made on the books and the records of the Securities Depository and its participants.

(b) The principal of and the interest on the Bonds will be paid to the Securities Depository by the Borough on the respective maturity dates and due dates and will be credited on the respective maturity dates and due dates to the participants of the Securities Depository as listed on the records of the Securities Depository as of each next preceding January 15 and July 15 (the "Record Dates" for the Bonds).

Section 3. The Bonds shall be substantially in the following form with such additions, deletions and omissions as may be necessary for the Borough to market the Bonds, including in accordance with the requirements of the Securities Depository:

REGISTERED
NUMBER GI- _____

REGISTERED
\$ _____

UNITED STATES OF AMERICA
STATE OF NEW JERSEY
COUNTY OF CAPE MAY

BOROUGH OF WEST WILDWOOD

GENERAL IMPROVEMENT BOND, SERIES 2014

PRINCIPAL AMOUNT:

DATED DATE:

MATURITY DATE:

INTEREST PAYMENT DATES:

INITIAL INTEREST PAYMENT
DATE:

RATE OF INTEREST PER ANNUM:

CUSIP NUMBER:

BOROUGH OF WEST WILDWOOD, in the County of Cape May, New Jersey (the "Borough") hereby acknowledges itself indebted and for value received promises to pay to CEDE & CO., as nominee of The Depository Trust Company, which will act as Securities Depository, on the MATURITY DATE specified above, the PRINCIPAL AMOUNT, and to pay interest on such sum from the DATED DATE of this bond until the MATURITY DATE at the RATE OF INTEREST PER ANNUM semiannually on the INTEREST PAYMENT DATES in each year until maturity, commencing on the INITIAL INTEREST PAYMENT DATE. Interest on this bond will be paid to the Securities Depository by the Borough and will be credited to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of January 15 and July 15 next preceding the date of such payments (the "Record Dates" for such payments). Principal of this bond, upon presentation and surrender to the Borough will be paid to the Securities Depository by the Borough and will be credited to the participants of The Depository Trust Company.

This bond is not transferable as to principal or interest except to an authorized nominee of The Depository Trust Company. The Depository Trust Company shall be responsible for maintaining the book-entry system for recording the interests of its participants or the transfers of

the interests among its participants. The participants are responsible for maintaining records regarding the beneficial ownership interests in the bonds on behalf of individual purchasers.

This bond is not subject to redemption prior to its stated maturity.

This bond is one of an authorized issue of bonds issued pursuant to the Local Bond Law of the State of New Jersey, a resolution of the Borough adopted on December 4, 2013, and entitled, "Resolution Providing for the Combination of Certain Issues of General Improvement Bonds of the Borough of West Wildwood, in the County of Cape May, New Jersey Into a Single Issue of Bonds Aggregating \$1,765,000 in Principal Amount" and the bond ordinances referred to therein, each in all respects duly approved and published as required by law.


The full faith and credit of the Borough are hereby irrevocably pledged for the punctual payment of the principal of and the interest on this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the constitution or the statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed and that the issue of bonds of which this is one, together with all other indebtedness of the Borough, is within every debt and other limit prescribed by such constitution or statutes.

IN WITNESS WHEREOF, the BOROUGH OF WEST WILDWOOD has caused this bond to be executed in its name by the manual or facsimile signatures of its Mayor and its Acting Chief Financial Officer, its corporate seal to be hereunto imprinted or affixed, this bond and the seal to be attested by the manual signature of its Acting Borough Clerk, and this bond to be dated the DATED DATE as specified above.

BOROUGH OF WEST WILDWOOD

[SEAL]

By  Mayor

ATTEST:

By 
Municipal Clerk

By 
Acting Chief Financial Officer

Section 4. (a) The Bonds shall be sold on January 15, 2014, or such other date as may be determined by the Acting Chief Financial Officer, via the "PARITY Electronic Bid System" ("PARITY") upon the terms and the conditions set forth and described in the Full Notice of Sale for the Bonds set forth in Exhibit A attached hereto and authorized below. The Full Notice of Sale shall be posted on PARITY.

(b) Pursuant to N.J.S.A. 40A:2-34, the Borough hereby designates the Acting Chief Financial Officer to sell and to award the Bonds in accordance with the Full Notice of Sale authorized herein, and such financial officer shall report in writing the results of the sale to this Board of Commissioners as required by law. The Acting Chief Financial Officer is hereby authorized and directed, consistent with the terms of the Full Notice of Sale, to retain the good faith deposit of the successful bidder and to immediately return such good faith deposits, whether by wire or check, to the unsuccessful bidders.

Section 5. The Full Notice of Sale shall be substantially in the form attached hereto as Exhibit A with additions, deletions and omissions as may be necessary for the Borough to market the Bonds, including in accordance with the requirements of The Depository Trust Company and PARITY. The Short Notice of Sale shall be substantially in the form attached hereto as Exhibit B with such additions, deletions and omissions as may be necessary for the Borough to market the Bonds, including in accordance with the requirements of The Depository Trust Company and PARITY. The Summary Notice of Sale shall be substantially in the form attached hereto as Exhibit C with such additions, deletions and omissions as may be necessary for the Borough to market the Bonds, including in accordance with the requirements of The Depository Trust Company and PARITY. The Borough Clerk is hereby directed to arrange for the publication of the Short Notice of Sale authorized in Exhibit B in the form provided herein in

The Atlantic City Press or such other authorized newspaper of the Borough and any actions taken by the Acting Clerk prior to the date of adoption of this resolution in connection with the publication of the Short Notice of Sale are hereby ratified, confirmed and approved. McManimon, Scotland & Baumann, LLC, is hereby directed to arrange for the publication of the Summary Notice of Sale authorized in Exhibit C in the form provided herein in The Bond Buyer, a financial newspaper published and circulating in the Borough of New York, New York, such publications to be not less than seven days prior to the date of sale.

Section 6. The Bonds shall have printed thereon a copy of the written opinion with respect to the Bonds that is to be rendered by the law firm of McManimon, Scotland & Baumann, LLC, complete except for omission of its date.

Section 7. The law firm of McManimon, Scotland & Baumann, LLC is authorized to arrange for the printing of the Bonds and is authorized to arrange for the printing of the Official Statement to be prepared by McManimon, Scotland & Baumann, LLC and Borough officials. The Mayor and the Acting Chief Financial Officer are authorized to execute any certificates necessary in connection with the distribution of the Official Statement. Such Official Statement may be distributed in preliminary form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission on behalf of the Borough by the Acting Chief Financial Officer or by the Mayor. Final Official Statements shall be delivered to the purchaser of the Bonds within the earlier of seven business days following the sale of the Bonds or to accompany the purchaser's confirmations that request payment for the Bonds.

Section 8. The Borough hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Bonds, including the requirement to

rebate all net investment earnings on the gross proceeds above the yield on the Bonds, if necessary.

Section 9. (a) The Acting Chief Financial Officer is hereby authorized to make representations and warranties, to enter into agreements and to make all arrangements with The Depository Trust Company, New York, New York, as may be necessary in order to provide that the Bonds will be eligible for deposit with The Depository Trust Company and to satisfy any obligation undertaken in connection therewith.

(b) In the event that The Depository Trust Company may determine to discontinue providing its service with respect to the Bonds or is removed by the Borough and if no successor Securities Depository is appointed, the Bonds which were previously issued in book-entry form shall be converted to Registered Bonds in denominations of \$5,000, or any integral multiple thereof except, if necessary, also in the amount of \$1,000. The beneficial owner under the book-entry system, upon registration of the Bonds held in the beneficial owner's name, will become the registered owner of the Registered Bonds. The Borough shall be obligated to provide for the execution and delivery of the Registered Bonds in certified form.

Section 10. Solely for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "Rule"), and provided that the Bonds are not exempt from the Rule and provided that the Bonds are not exempt from the following requirements in accordance with paragraph (d) of the Rule, for so long as the Bonds remain outstanding (unless the Bonds have been wholly defeased), the Borough shall provide for the benefit of the holders of the Bonds and the beneficial owners thereof:

(a) On or prior to 270 days from the end of each fiscal year, beginning with the fiscal year ending December 31 of the year in which such the Bonds are issued, to the Municipal

Securities Rulemaking Board through the Electronic Municipal Market Access Data Port (the "MSRB") and to the appropriate State information depository ("State Repository"), if any, annual financial information with respect to the Borough consisting of the audited financial statements (or unaudited financial statements if audited financial statements are not then available, which audited financial statements will be delivered when and if available) of the Borough and certain financial information and operating data consisting of (i) the Borough and overlapping indebtedness including a schedule of outstanding debt issued by the Borough, (ii) the Borough's most current adopted budget, (iii) property valuation information, and (iv) tax rate, levy and collection data. The audited financial information will be prepared in accordance with modified cash accounting as mandated by State of New Jersey statutory principles in effect from time to time or with generally accepted accounting principles as modified by governmental accounting standards as may be required by New Jersey law and shall be filed electronically and accompanied by identifying information with the MSRB;

(b) in a timely manner not in excess of ten business days after the occurrence of the event, to the MSRB and to the State Repository, if any, notice of any of the following events with respect to the Bonds (herein "Material Events"):

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
- (7) Modifications to rights of security holders, if material;
- (8) Bond calls, if material, and tender offers;

- (9) Defeasances;
- (10) Release, substitution, or sale of property securing repayment of the securities, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership or similar event of the obligated person;
- (13) The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

For the purposes of the event identified in subparagraph (12) above, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

(c) In a timely manner to the MSRB, and to the State Repository if any, notice of failure of the Borough to provide required annual financial information on or before the date specified in this resolution.

(d) If all or any part of the Rule ceases to be in effect for any reason, then the information required to be provided under this resolution, insofar as the provisions of the Rule no

longer in effect required the provision of such information, shall no longer be required to be provided.

(e) The Acting Chief Financial Officer shall determine, in consultation with Bond Counsel, the application of the Rule or the exemption from the Rule for each issue of obligations of the Borough prior to their offering. Such officer is hereby authorized to enter into additional written contracts or undertakings to implement the Rule and is further authorized to amend such contracts or undertakings or the undertakings set forth in this resolution, provided such amendment is, in the opinion of nationally recognized bond counsel, in compliance with the Rule.

(f) In the event that the Borough fails to comply with the Rule requirements or the written contracts or undertakings specified in this certificate, the Borough shall not be liable for monetary damages. The sole remedy is hereby specifically limited to specific performance of the Rule requirements or the written contracts or undertakings therefor.

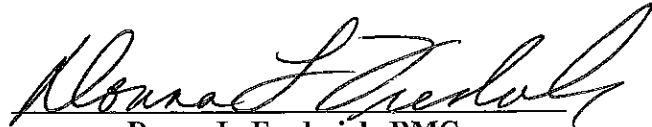
Section 11. The firm of Phoenix Advisors, LLC, Bordentown, New Jersey is hereby retained to provide specialized financial advisory services necessary in connection with the authorization and the issuance of the Bonds by the Borough. A contract is being awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) because such services are considered extraordinary and unspecifiable in their nature. A copy of this resolution shall be placed on file with the Clerk of the Borough.

Section 12. This resolution shall take effect immediately.

The foregoing resolution was adopted by the following vote:

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Regular Meeting** held on **December 4, 2013**.


Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-118
Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Extension January 1, 2014 to June 30, 2014

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough was approved for a Municipal Alliance grant for the January 1, 2013 through December 31, 2013 grant term; and

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse has extended the 2013 grant term until June 30, 2014, in order to transition the grant to a fiscal year rather than calendar year cycle; and

WHEREAS, funding has been made available to West Wildwood Municipal Alliance in the amount of 50% of its approved 2013 grant total for the six-month extension period of January 1, 2014 to June 30, 2014, contingent upon meeting the 25% Cash Match and 75% In-Kind Match grant requirement for the extension funding.

NOW, THEREFORE, BE IT RESOLVED that the Borough Commissioners does hereby authorize the submission of the grant extension for the Borough of West Wildwood Municipal Alliance grant in the amount of:

DEDR	\$ 10,768
Cash Match	\$ 2,692
In-Kind	\$ 8,076

The Borough Commissioners acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
Christopher J. Fox, Mayor

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Regular Meeting** held on **December 4, 2013**.



Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2012-119

APPOINTMENT OF A RISK MANAGEMENT CONSULTANT

WHEREAS, the Board of Commissioners of the Borough of West Wildwood is required by the By Laws of the Atlantic County Municipal Joint Insurance Fund to acquire Professional Services of a Risk Management Consultant; and

WHEREAS, J. Byrne Agency of 5200 New Jersey Avenue, Wildwood, New Jersey has served as, and is qualified to serve as, Risk Management Consultant for the Borough of West Wildwood in accordance with the Agreement attached hereto; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey, hereby appoints **J. Byrne Agency** of 5200 New Jersey Avenue, Wildwood, New Jersey as Risk Management Consultant to the Atlantic County Joint Insurance Fund for the period of one (1) year commencing January 01, 2014; and

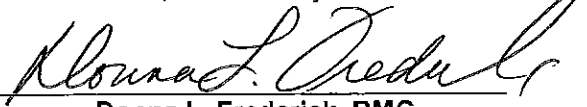
BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute an Agreement with J. Byrne Agency for the providing of said services, which Agreement Amount shall be six percent (6%) of the Municipality's annual assessment as promulgated by the Atlantic County Joint Insurance Fund to be paid for through the Fund Assessment; and

BE IT FURTHER RESOLVED that the aforesaid Agreement is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized professional and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be published in the officially designated newspaper as required by law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Regular Meeting** held on **December 4, 2013**.


Donna L. Frederick, RMC
Municipal Clerk

RISK MANAGEMENT CONSULTANT AGREEMENT
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

This Agreement, entered into this 4th day of DECEMBER, 2013, between the BOROUGH OF WEST WILDWOOD (hereinafter referred to as the "Municipality") and ATLANTIC CO. MUN. JOINT INS. FUND JIF, a Corporation of the State of New Jersey, and J. BYRNE AGENCY, the responsible agent, having their principal office located at 5200 N.J. AVE, WILDWOOD NJ 08260 (hereinafter referred to as the "Consultant").

WHEREAS, the Consultant has offered the services to the Municipality as the Professional Risk Management Consultant as required in the Bylaws of the Atlantic County Municipal Joint Insurance Fund; and

WHEREAS, the Municipality desires to contract for these professional services pursuant to the resolution adopted by the Mayor and Council of the Municipality at a meeting held on 12/4/13;

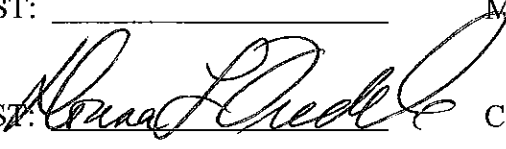
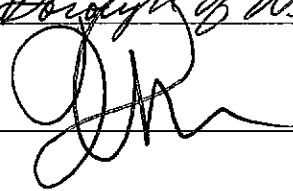
NOW THEREFORE, the parties in consideration of the mutual promises and covenants set forth in this Agreement, agree as follows:

1. For and in consideration of the compensation set forth in Paragraph 3 of this Agreement, the Consultant hereby agrees to provide Professional Risk Management services to the Municipality as follows:
 - A) The Consultant shall assist the Municipality in identifying its insurable exposures and shall recommend professional methods to reduce, assume or transfer the risk of loss.
 - B) The Consultant shall assist the Municipality in understanding and selecting the various types of coverage available from the Atlantic County Municipal Joint Insurance Fund.
 - C) The Consultant shall review with the Municipality any additional types of coverage that the Consultant believes the Municipality should purchase that are not available from the Fund. The Consultant shall purchase and bind any additional types of coverage authorized by the Municipality.
 - D) The Consultant shall assist the Municipality in the preparation of applications, statements of values and other documents requested by the Fund. However, this Agreement does not include any appraisal work by the Consultant.
 - E) The Consultant shall review the Municipality's annual assessment as prepared by the Fund, and shall assist the Municipality in the preparation of its annual insurance budget.
 - F) The Consultant shall review the loss and engineering reports for the Municipality, and shall assist the Safety Committee in its loss containment objectives within the Municipality.

- G) The Consultant shall attend and actively participate in the Municipality's Safety Committee activities and meetings, and shall present information to the Safety Committee on Safety related topics.
- H) The Consultant shall attend the Municipality's Member Accident Review Panel meetings and assist the Municipality in determining the cause of accidents. The Consultant shall suggest any remedial actions necessary to avoid future accidents.
- I) The Consultant shall assist the Municipality in determining the necessary training for each employee in each Municipal Department based upon the employee's job description and in accordance with OSHA and other governmental regulations.
- J) The Consultant shall assist the Municipality in scheduling employee training, both internal and external, including the tracking of course attendance and completion of course requirements.
- K) The Consultant shall assist the Municipality with the timely and accurate reporting of all claims, which shall include the establishment and implementation of claims reporting procedures.
- L) The Consultant shall assist, when requested by the Municipality and/or the Claims TPA, with the investigation of claims filed against the Municipality.
- M) The Consultant shall review the Municipality's loss data on a regular basis and prepare reports to the Municipality on recent losses, open claims, and loss trends.
- N) The Consultant shall review the performance of the Municipality's Claims TPA on a quarterly basis including reserving practices, adjuster claim counts, and supervisor file review.
- O) The Consultant shall assist the Municipality by reporting to the Fund changes in exposures including the deletion and addition of vehicles, equipment, and properties and the contracting of Municipal services to third parties.
- P) The Consultant shall assist the Municipality and Fund professionals in the annual renewal process including the gathering and verification of exposure data.
- Q) The Consultant shall order Certificates of Insurance from the Fund.
- R) The Consultant shall review Certificates of Insurance received by the Municipality.
- S) The Consultant shall review proposed contracts between the Municipality and organizations and contractor's to verify that the appropriate indemnification and hold harmless language is contained in the Contract and that the Certificate of Insurance Guidelines are being followed.
- T) The Consultant shall evaluate and advise the Municipality on the risk management aspects of public events being staged or sponsored by the Municipality.
- U) The Consultant shall review the annual coverage documents to verify the accuracy of the policies.
- V) The Consultant shall respond to questions regarding coverage from the Municipality's officials.

- W) The Consultant shall actively attend and participate on the Fund Subcommittees as authorized by the Fund Bylaws.
 - X) The Consultant shall regularly attend the Monthly Executive Committee meetings of the Fund.
 - Y) The Consultant shall execute and file with the Municipality, as part of this agreement, and the Executive Director's office a copy of the Atlantic County Municipal Joint Insurance Fund Confidentiality Agreement.
 - Z) The Consultant shall at least twice annually, prepare and present a written report to the Governing Body of the Municipality outlining the Municipality's Insurance and Safety Program.
 - AA) The Consultant shall assist the Municipality with the settlement of claims, with the understanding that the scope of the Consultant's involvement does not include the work normally performed by a public adjuster.
 - AB) The Consultant shall perform any other services required by the Fund's Bylaws.
2. The term of this Agreement shall be for a period of one (1) year commencing the first day of **January, 2014**, or from the effective date of coverage, unless this Agreement is terminated as set forth in Paragraph 5 of this Agreement.
 3. The Municipality authorizes the Fund to pay its Consultant, as compensation for services rendered, an amount equal to a dollar amount of N/A (\$ N/A) or SIX percent (6 %) of the Municipality's annual assessment as promulgated by the Fund. Said fee shall be paid to the Consultant within thirty (30) days of the payment of the Municipality's assessment to the Fund. The Consultant shall receive no other compensation or commission for the placement or servicing of any municipal coverage with the Fund.
 4. For any type of coverage that is authorized by the Municipality, to be purchased outside of the coverage offered by the Fund, the Consultant shall receive as his full compensation, the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the Fund's assessment in computing the fee outlined in Paragraph 3 of this Agreement.
 5. Either party may cancel this Agreement at any time by notifying the other party, in writing, of their intention to terminate this Agreement. The termination shall be effective on the ninetieth day after service of the notice. The compensation provided for in Paragraph 3 shall be pro-rated to the date of termination.

ATTEST:  MUNICIPALITY: *Borough of West Wildwood*

ATTEST:  CONSULTANT: 

DATE: 12/4/13

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-120

AUTHORIZING THE APPOINTMENT OF A MUNICIPAL AUDITOR

WHEREAS, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a Municipal Auditor; and

WHEREAS, John F. Dailey of the firm of Bowman and Company is qualified to serve as Municipal Auditor for the Borough of West Wildwood and has prepared a Proposal for said services as attached hereto; and

WHEREAS, Bowman and Company has completed and submitted a Business Entity Disclosure which certifies that they have not made any reportable contributions to a political or candidate committee in the name of West Wildwood Borough Commissioner within the previous year and that this Contract will prohibit Bowman and Company from making any reportable contributions for the term of this Contract.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby appoints John F. Dailey of Bowman and Company as Municipal Auditor for the Borough of West Wildwood for one (1) year commencing January 01, 2014; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute a Contract with Bowman and Company for the providing of said services, which Contract Amount shall be in accordance with the Standard Hourly Rates and Minimum Fees established in said Engagement Contract presented on December 10, 2013; and

BE IT FURTHER RESOLVED that the aforesaid Contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized professional and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be published in the officially designated newspaper as required by law; and

BE IT FURTHER RESOLVED, that a Certification of Available Funds from the CFO is attached herewith.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden	X		X			
Commissioner Cornelius J. Maxwell		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at their **Special Meeting** held on **December 16, 2013**.


 Donna L. Frederick, RMC
 Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-121

A RESOLUTION APPROVING BUDGET TRANSFERS FOR THE BUDGET YEAR 2013

WHEREAS, the following transfers are necessary to make certain year end transfers to the FY2013 Budget

NOW, THEREFORE, BE IT RESOLVED that the following FY2013 transfers be made:

<u>Budget Description</u>	<u>From</u>	<u>To</u>	<u>Budget Account</u>
Public Works S&W	1,500.00		3-01-26-290-011
Solid Waste Disposal	2,500.00		3-01-32-465-000
Unemployment Compensation	3,000.00		3-01-23-225-000
Gasoline and Diesel		2,500.00	3-01-31-460-000
General Administration S&W		1,500.00	3-01-31-435-000
Legal O/E		3,000.00	3-01-20-155-027
	<u>7,000.00</u>	<u>7,000.00</u>	

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden	X		X			
Commissioner Cornelius J. Maxwell		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Special Meeting** held on **December 16, 2013**.


 Donna L. Frederick, RMC, CPWM, CMR
 Municipal Clerk

BOROUGH OF WEST WILDWOOD
 COUNTY OF CAPE MAY
 STATE OF NEW JERSEY

RESOLUTION 2013-122

AUTHORIZING THE CANCELLATION OF CHECKS ONE YEAR OR OLDER

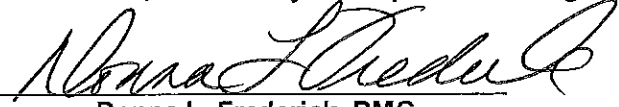
WHEREAS, the Board of Commissioners of the Borough of West Wildwood deem it in the best interest of the Borough to void all outstanding checks.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Acting Chief Financial Officer be and is hereby authorized to void the following checks issued against Borough of West Wildwood's various Accounts at Crest Savings Bank:

<u>Check #</u>	<u>Account Number</u>	<u>Check Date</u>	<u>Payable To</u>	<u>Amount</u>
9447	541004647	03/08/12	Artic Air Conditioning & Heating	\$ 118.00
9718	541004647	09/06/12	Edmunds & Assoc.	\$ 34.00
				\$ 152.00

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden	X		X			
Commissioner Cornelius J. Maxwell		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Special Meeting** held on **December 16, 2013**.


 Donna L. Frederick, RMC
 Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-123

CHAPTER 159 - INSERTION OF A GRANT FROM THE STATE OF NEW JERSEY
DIVISION OF CRIMINAL JUSTICE - BODY ARMOR

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by any public or private funding source and the amount thereof shall not have been determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount; and

WHEREAS, the Borough of West Wildwood is in receipt of \$1,184.99 from the State of New Jersey, Division of Criminal Justice and wishes to amend its 2013 Municipal Budget to include this amount of revenue.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, does hereby request the Director of the Division of Local Government services to approve the insertion of an item of revenue in the municipal budget of the Borough of West Wildwood for the year 2013 in the sum of.....\$1,184.99 which is now available as a revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of the Division of Local Government Services - Public and Private Revenues Offset with Appropriations: New Jersey Division of Criminal Justice - 2013 Body Armor Grant	\$1,184.99
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BE IT FURTHER RESOLVED that a like sum of \$1,184.99
be and the same is hereby appropriated under the caption of:

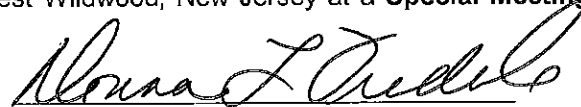
GENERAL APPROPRIATIONS

(a) Operations Excluded from 5% Caps
Public and Private Programs Offset by Revenues:
2013 Body Armor Grant

BE IT FURTHER RESOLVED that the Borough Clerk be and she is hereby authorized and directed to forward two (2) copies of this Resolution to the Director of the Division of Local Government Services.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden	X		X			
Commissioner Cornelius J. Maxwell		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Special Meeting** held on **December 16, 2013**.



**Donna L. Frederick, RMC
Municipal Clerk**

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-124

CHAPTER 159 - INSERTION OF FY 2011 RECYCLING TONNAGE GRANT

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by any public or private funding source and the amount thereof shall not have been determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount; and

WHEREAS, the Borough of West Wildwood is in receipt of \$2,235.84 from the Solid Waste Administration FY 2011 Recycling Tonnage Grant, and wishes to amend its 2013 Municipal Budget to include this amount of revenue.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, does hereby request the Director of the Division of Local Government services to approve the insertion of an item of revenue in the municipal budget of the Borough of West Wildwood for the year 2013 in the sum of.....\$2,235.84 which is now available as a revenue from:

Miscellaneous Revenues
Special Items of General Revenue Anticipated with
Prior Written Consent of the Director of the Division
of Local Government Services - Public and Private
Revenues Offset with Appropriations:
Recycling Tonnage Grant \$2,235.84

BE IT FURTHER RESOLVED that a like sum of \$2,235.84
be and the same is hereby appropriated under the caption of:

GENERAL APPROPRIATIONS
(a) Operations Excluded from 5% Caps
Public and Private Programs Offset by Revenues:
Recycling Tonnage Grant

BE IT FURTHER RESOLVED that the Borough Clerk be and she is hereby authorized and directed to forward two (2) copies of this Resolution to the Director of the Division of Local Government Services.

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2013-125

**A RESOLUTION AUTHORIZING THE BOROUGH ENGINEER TO PREPARE AND
SUBMIT A CAPE MAY COUNTY OPEN SPACE APPLICATION FOR
LAND ACQUISITION**

WHEREAS, the County of Cape May provides funds for the acquisition of Open Space; and

WHEREAS, the Board of Commissioners deem it in the best interest of the Borough to authorize the Engineer to prepare and submit an application for Open Space; and

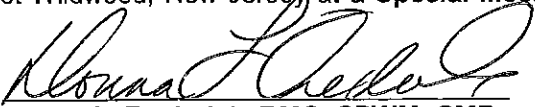
WHEREAS, the Board of Commissioners authorize the cost of \$1,500.00 for preparing said application.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey hereby endorse the Cape May County Open Space Application for Land Acquisition and authorize the Borough Engineer to proceed.

BE IT FURTHER RESOLVED that the CFO prepare a Certification of Availability of Funds which shall be attached to this Resolution.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden	X		X			
Commissioner Cornelius J. Maxwell		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Special Meeting** held on **December 16, 2013**.


Donna L. Frederick, RMC, CPWM, CMR
Municipal Clerk