

JANUARY

2015

REGULAR MEETING

JANUARY 2, 2015

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AGENDA
REGULAR MEETING – JANUARY 2, 2015
7:00 PM ACTION MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS REGULAR MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL MEETING NOTICE RESOLUTION NO. 2014-116 ADOPTED ON DECEMBER 4, 2014. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

ROLL CALL:

DISCUSSION:

Certificate of determination of Award for sale of Bond Anticipation Notes

APPROVAL OF MINUTES:

December 4, 2014 Regular Meeting
December 29, 2014 Workshop Meeting

ORDINANCES:

ORDINANCE 536(2015): First Reading/Introduction: PRIVATE STORM DRAIN INLET RETROFITTING

ORDINANCE 537(2015) First Reading/Introduction : REFUSE CONTAINERS/DUMPSTER REGULATIONS RELATING TO STORMWATER MANAGEMENT

ORDINANCE 538(2015) First Reading/Introduction : AN ORDINANCE REPLACING ORDINANCE NO. 516 (2012) AND DETERMINING THE SALARIES AND COMPENSATION TO BE PAID TO THE ELECTIVE AND APPOINTED OFFICIALS AND EMPLOYEES OF THE BOROUGH OF WEST WILDWOOD IN THE COUNTY OF CAPE MAY, STATE OF NEW JERSEY, PROVIDING FOR THE RAISING OF THE AMOUNTS THEREOF BY TAXATION AND PROVIDING FOR THE TIME AND METHOD OF PAYMENT THEREOF

RESOLUTIONS:

NUMBER:

2015-001 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR THE PROFESSIONAL SERVICES OF A MUNICIPAL SOLICITOR

2015-002 – ADOPTION OF A TEMPORARY BUDGET FOR FISCAL YEAR 2015

2015-003 – APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

2015-004 – APPOINTMENT OF LPS INFORMATION OFFICER

2015-005 – APPOINTMENT OF MUNICIPAL ALLIANCE REPRESENTATIVE

2015-006 – APPOINTMENT OF A CLEAN COMMUNITIES COORDINATOR

2015-007 – A RESOLUTION APPOINTING A QUALIFIED PURCHASING AGENT

2015-008 – CANCELLATION OF 2014 TAX AND/OR SEWER BALANCES OF \$5.00 OR LESS

2015-009 - ESTABLISHING INTEREST RATE AND GRACE PERIOD FOR TAX AND SEWER COLLECTION FOR CY 2015

2015-010 – DESIGNATING SIGNATURES FOR OFFICIAL DEPOSITORY

2015-011 – A RESOLUTION APPOINTING CERTAIN MUNICIPAL REPRESENTATIVES TO THE ATLANTIC COUNTY JOINT INSURANCE FUND

2015-012 – APPROVING THE 2015 CASH MANAGEMENT PLAN FOR THE BOROUGH OF WEST WILDWOOD

2015-013 – APPOINTMENT OF A CODE ENFORCEMENT OFFICER

2015-014 – APPOINTING A MEMBER TO THE WEST WILDWOOD PLANNING BOARD

2015-015 – A RESOLUTION TO AFFIRM THE BOROUGH OF WEST WILDWOOD'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS AND MEMBERS OF THE PUBLIC THAT COME IN CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

2015-016 – A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO ENTER INTO A CONTRACT FOR ANIMAL CONTROL SERVICES WITH ANIMAL CONTROL OF SOUTH JERSEY

2015-017 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES OF LABOR COUNSEL

2015-018 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR THE PROFESSIONAL SERVICES OF BOND COUNSEL

2015-019 – APPOINTMENT OF DEPUTY TAX COLLECTOR

2015-020 – AUTHORIZING APPLICATION FOR FUNDING FROM GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FOR THE GREATER WILDWOOD MUNICIPAL ALLIANCE FOR FISCAL GRANT CYCLE 2014-2015

2015-021 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES OF SPECIAL CONFLICT COUNSEL

2015-022 – AUTHORIZING THE CONTRACT SERVICES OF PUBLIC INFORMATION AND PUBLIC RELATIONS SERVICES

2015-023 – AUTHORIZING PURCHASES WITH VENDORS WHO ARE UNDER CURRENT N.J. STATE CONTRACTS

2015-024 – A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE CITY OF WILDWOOD FOR POLICE DISPATCH

2015-025 – A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE CITY OF WILDWOOD FOR EMERGENCY MEDICAL SERVICES

2015-026 – A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE CITY OF WILDWOOD FOR MUNICIPAL COURT SERVICES

2015-027 – A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE CITY OF WILDWOOD FOR THE PURPOSE OF UTILIZING THEIR FUELING STATION

2015-028 – A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE COUNTY OF CAPE MAY FOR THE USE OF EQUIPMENT

2015-029 – AUTHORIZING THE BOROUGH TO ENTER INTO A COOPERATIVE AGREEMENT WITH A NATIONALLY RECOGNIZED COOPERATIVE ENTITY FOR THE PURPOSE OF PURCHASING EQUIPMENT AND VEHICLES PURSUANT TO N.J.S.A. 52:34-6.2(b)(3)

2015-030 – A RESOLUTION RESCINDING RESOLUTION 2014-115 ACKNOWLEDGING AN ADDITIONAL MEMBER IN THE WEST WILDWOOD VOL. FIRE COMPANY

2015-031 – APPROVING CHANGE ORDER NUMBER 1 FOR THE RECONSTRUCTION OF AVENUE “N”
AND PORTIONS OF PINE AVENUE

APPROVAL TO PAY BILLS

REPORTS FROM OFFICIALS

OPEN TO THE FLOOR FOR PUBLIC COMMENT

ADJOURNMENT

Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
REGULAR MEETING
JANUARY 2, 2015
7:00PM – ACTION MEETING

MINUTES:

Mayor Fox called the meeting to order, led the Pledge of Allegiance and read the OPMA statement

ROLL CALL: Present

Comm. Golden
Comm. Maxwell
Mayor Fox
Solicitor Cafiero
Municipal Clerk Donna L. Frederick

APPROVAL OF MINUTES:

Clerk asked for a motion for the approval of the minutes of previous meetings as presented
December 4, 2014 – Regular Meeting
December 29, 2014 – Workshop Meeting
Motion by Comm. Maxwell; Second by Comm. Golden
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes
Motion Adopted

Mayor and Commissioners discussed the Certificate of Determination of Award for the sale of Bond Anticipation Notes and confirmed the interest rates.

ORDINANCES:

ORDINANCE 536(2015): First Reading/Introduction: PRIVATE STORM DRAIN INLET RETROFITTING

Clerk asked for a motion to adopt Ordinance 536(2015) on the first reading.
Motion by Comm. Maxwell; Second by Comm. Golden
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes
Ordinance 536(2015) was adopted on the first reading.

ORDINANCE 537(2015) First Reading/Introduction: REFUSE CONTAINERS/DUMPSTER REGULATIONS RELATING TO STORMWATER MANAGEMENT

Clerk asked for a motion to adopt Ordinance 537(2015) on the first reading.
Motion by Comm. Maxwell; Second by Comm. Golden
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes
Ordinance 537(2015) was adopted on the first reading.

ORDINANCE 538(2015) First Reading/Introduction: AN ORDINANCE REPLACING ORDINANCE NO. 516 (2012) AND DETERMINING THE SALARIES AND COMPENSATION TO BE PAID TO THE ELECTIVE AND APPOINTED OFFICIALS AND EMPLOYEES OF THE BOROUGH OF WEST WILDWOOD IN THE COUNTY OF CAPE MAY, STATE OF NEW JERSEY, PROVIDING FOR THE RAISING OF THE AMOUNTS THEREOF BY TAXATION AND PROVIDING FOR THE TIME AND METHOD OF PAYMENT THEREOF

Clerk asked for a motion to adopt Ordinance 538(2015) on the first reading.

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Ordinance 538(2015) was adopted on the first reading by at least 2/3rd vote of the governing body

Clerk announced that these three Ordinances will have a second reading and public hearing at the Regular Meeting on February 6, 2015.

RESOLUTIONS: READ BY NUMBER & TITLE

2015-001 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR THE PROFESSIONAL SERVICES OF A MUNICIPAL SOLICITOR

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-002 – ADOPTION OF A TEMPORARY BUDGET FOR FISCAL YEAR 2015

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-003 – APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-004 – APPOINTMENT OF LPS INFORMATION OFFICER

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-005 – APPOINTMENT OF MUNICIPAL ALLIANCE REPRESENTATIVE

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-006 – APPOINTMENT OF A CLEAN COMMUNITIES COORDINATOR

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-007 – A RESOLUTION APPOINTING A QUALIFIED PURCHASING AGENT

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-008 – CANCELLATION OF 2014 TAX AND/OR SEWER BALANCES OF \$5.00 OR LESS

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-009 - ESTABLISHING INTEREST RATE AND GRACE PERIOD FOR TAX AND SEWER COLLECTION FOR CY 2015

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-010 – DESIGNATING SIGNATURES FOR OFFICIAL DEPOSITORY

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-011 – A RESOLUTION APPOINTING CERTAIN MUNICIPAL REPRESENTATIVES TO THE ATLANTIC COUNTY JOINT INSURANCE FUND

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-012 – APPROVING THE 2015 CASH MANAGEMENT PLAN FOR THE BOROUGH OF WEST WILDWOOD

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-013 – APPOINTMENT OF A CODE ENFORCEMENT OFFICER

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-014 – APPOINTING A MEMBER TO THE WEST WILDWOOD PLANNING BOARD

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-015 – A RESOLUTION TO AFFIRM THE BOROUGH OF WEST WILDWOOD'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS AND MEMBERS OF THE PUBLIC THAT COME IN CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-016 – A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO ENTER INTO A CONTRACT FOR ANIMAL CONTROL SERVICES WITH ANIMAL CONTROL OF SOUTH JERSEY

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-017 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES OF LABOR COUNSEL

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-018 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR THE PROFESSIONAL SERVICES OF BOND COUNSEL

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-019 – APPOINTMENT OF DEPUTY TAX COLLECTOR

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-020 – AUTHORIZING APPLICATION FOR FUNDING FROM GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FOR THE GREATER WILDWOOD MUNICIPAL ALLIANCE FOR FISCAL GRANT CYCLE 2014-2015

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-021– AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES OF SPECIAL CONFLICT COUNSEL

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, abstain

Resolution Adopted

2015-022 – AUTHORIZING THE CONTRACT SERVICES OF PUBLIC INFORMATION AND PUBLIC RELATIONS SERVICES

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-023 – AUTHORIZING PURCHASES WITH VENDORS WHO ARE UNDER CURRENT N.J. STATE CONTRACTS

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-024 – A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE CITY OF WILDWOOD FOR POLICE DISPATCH

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, abstain

Resolution Adopted

2015-025- A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE CITY OF WILDWOOD FOR EMERGENCY MEDICAL SERVICES

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, abstain

Resolution Adopted

2015-026- A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE CITY OF WILDWOOD FOR MUNICIPAL COURT SERVICES

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, abstain

Resolution Adopted

2015-027- A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE CITY OF WILDWOOD FOR THE PURPOSE OF UTILIZING THEIR FUELING STATION

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, abstain

Resolution Adopted

2015-028 – A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE COUNTY OF CAPE MAY FOR THE USE OF EQUIPMENT

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-029 – AUTHORIZING THE BOROUGH TO ENTER INTO A COOPERATIVE AGREEMENT WITH A NATIONALLY RECOGNIZED COOPERATIVE ENTITY FOR THE PURPOSE OF PURCHASING EQUIPMENT AND VEHICLES PURSUANT TO N.J.S.A. 52:34-6.2(b)(3)

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-030 – A RESOLUTION RESCINDING RESOLUTION 2014-115 ACKNOWLEDGING AN ADDITIONAL MEMBER IN THE WEST WILDWOOD VOL. FIRE COMPANY

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

2015-031 – APPROVING CHANGE ORDER NUMBER 1 FOR THE RECONSTRUCTION OF AVENUE “N” AND PORTIONS OF PINE AVENUE

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

Clerk asked for a motion for the **APPROVAL TO PAY BILLS WHEN PROPERLY SIGNED AND ENDORSED:** (list attached)

Motion by Comm. Maxwell; Second by Comm. Golden
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes
Motion Carried

Reports from Commissioners:

Mayor gave the Police Activity Report for the month of November and December 2014 (copy attached). He also informed the public that there was a prisoner escape and with the help of North Wildwood P.D., Wildwood PD and the CMC Sheriff's Department K-9 the prisoner was apprehended.

Comm. Maxwell reported that the Fire Company supported John Lynch's Secret Santa with two engines. The Ladies Auxiliary adopted a family on the island for Christmas, pulled it off with only one week notice. Ladies Auxiliary president Maureen Smith reported that they need a V.P. She reported that they have fifteen members and eight to ten regularly show up to work. The auxiliary reported the pumpkin painting and Christmas party were a success. They had a good dinner and are hoping for a good 2015.

Comm. Golden reported 65 work order for the DPW, and informed the public that the list is available. The Neptune Avenue Mitigation project will start tentatively in March. He also informed the public that a new REMM Program is open and money is available.

Administrator Ridings stated that it is essentially the same program, if you missed it before, you can apply now.

Administrator Ridings informed the Mayor and Commissioners that a bond may be necessary for the street work, for the grant that the Borough received.

Mayor informed the public that they will probably hold a special meeting to introduce a bond for streets. They may be reapplying for open space at Bay Avenue.

Mayor opened the meeting to floor for public comment.

ELAINE SZYMKOWIAK, 555 W. Magnolia Avenue, asked if Christmas trees will be picked up.

RITA DURST, 534 W. Pine Avenue, said there is a pothole in front of her house. Comm. Golden will have the DPW fix it.

MAUREEN SMITH, 30 Venice Avenue, commented on the new website, stating that it is easier to negotiate and asked if pictures could be posted on it, she thanked the Commissioners for a wonderful December. She also thanked the Police Department for using Facebook to keep the public informed, it is a great addition.

Mayor stated that the Borough had received complaints about the website so they changed webmasters.

BOB KILGORE, 3 Avenue D, stated that before we ask for another Bond, we need to fix the caps for the storm drains at the bulkheads. Mayor informed him that we asked the county for help and Comm. Golden will check them out, they replace two valves, one large valve around sixteen thousand and the smaller one cost between five and six thousand.

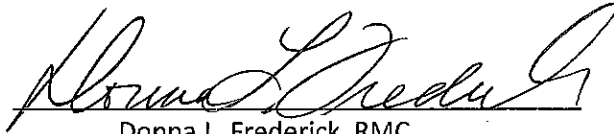
RITA DURST, 534 W. Pine Avenue, asked what was going on with the sign at the bridge. Administrator Ridings said it is in the process and should have it within the next two months. Comm. Golden stated that the holdup was the passing of the Bond (on the ballot).

Hearing no more public comment, the Mayor closed the public portion, and asked for a motion to adjourn.

Motion to Adjourn:

Motion by Comm. Maxwell; Second by Comm. Golden
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes
Motion Carried

Respectfully submitted

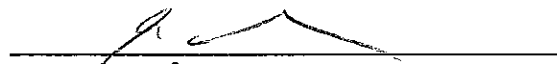


Donna L. Frederick, RMC
Municipal Clerk

THESE MINUTES WERE APPROVED AT THE FEBRUARY 6, 2015 REGULAR COMMISSION MEETING



MAYOR CHRISTOPHER J. FOX



COMMISSIONER SCOTT W. GOLDEN

COMMISSIONER CORNELIUS J. MAXWELL

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY**

RESOLUTION NO. 2015-001

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT
FOR THE PROFESSIONAL SERVICES OF A MUNICIPAL SOLICITOR**

WHEREAS, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a Borough Solicitor; and

WHEREAS, Andrew J. Cafiero, Esq., of the Law Firm Cafiero & Kaufmann, P.A. having offices located at 3303 New Jersey Avenue, Wildwood, New Jersey, is qualified to serve as Borough Solicitor for the Borough of West Wildwood and has submitted a Proposal which is attached hereto; and

WHEREAS, Andrew J. Cafiero, Esq., has completed and submitted a Business Entity Disclosure Certification which certifies that Andrew J. Cafiero, Esq., has not made any reportable contributions to a political or candidate committee in the name of West Wildwood Borough Commissioners within the previous year and that this Contract will prohibit Andrew J. Cafiero, Esquire and the Law Firm of Cafiero & Kaufmann, P.A., from making any reportable contributions for the term of this Contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Mayor be and he is hereby authorized to execute a Contract with Andrew J. Cafiero, Esq., to serve a Municipal Solicitor for the Borough of West Wildwood; and

BE IT FURTHER RESOLVED that the term of appointment shall expire on December 31, 2015; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized professional and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law; and

BE IT FURTHER RESOLVED, that a Certificate of Availability of Funds from the Chief Financial Officer is attached hereto.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.


Donna L. Frederick, RMC
Municipal Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Neil Young Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: ANDREW J. CAFIERO

FOR: SOLICITOR

IN THE AMOUNT OF: \$35,000.00

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$35,000.00

ACCOUNT(S) 5-01-20-155-027

TOTAL AMOUNT OF CONTACT: \$35,000.00

Amount Certified by this Certification: \$35,000.00

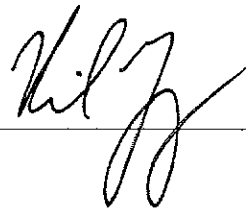
_____ TEMPORARY BUDGET CERTIFICATION @ 25%

_____ PERMANENT BUDGET CERTIFICATION @ 100%

✓
_____ CONTINGENCY CERTIFICATION: UPON ADOPTION OF FINAL BUDGET.

Date: January 2, 2015

Chief Financial Officer:



Resolution # 2015-001

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY

RESOLUTION 2015-002

ADOPTION OF A TEMPORARY BUDGET FOR FISCAL YEAR 2015

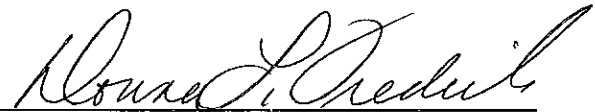
WHEREAS, the Borough of West Wildwood is authorized under N.J.S.A. 40A:4-19 to adopt a Temporary Budget prior to January 31 of the Fiscal Year in order to provide for any contracts, commitments, or payments which are required to be made during the period between the beginning of the Fiscal Year and the formal adoption of the Fiscal Year Budget; and

WHEREAS, the Borough of West Wildwood is authorized to appropriate a sum in said Temporary Budget which shall not exceed 26.25% of the Total Appropriations made for all purposes in the Budget for the preceding Fiscal Year, excluding however, appropriations made for interest and debt redemption charges, capital improvement fund, and public assistance.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey that the attached statement to this Resolution entitled **Temporary Appropriations – 2015** shall be and is hereby approved in order to meet obligations of any contract, commitment, or payment required to be made between January 01, 2015 and the formal adoption and approval of the Fiscal Year 2015 Budget in accordance with, and as permitted by, the New Jersey Statutes.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick**, Acting Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.



Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-003

APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

WHEREAS, New Jersey Statutes provide that no public work contracts can be awarded nor any moneys paid until the prospective contractor has agreed to contract performance which complies with the approved affirmative action program; and

WHEREAS, the law applies to each political subdivision and agency of the State and includes service and procurement contracts and construction contracts (N.J.A.C. 17:27-1.1); and

WHEREAS, each public agency shall annually designate an officer or employee to serve as its public agency compliance officer (P.A.C.O) (N.J.A.C. 17:27-3.5); and

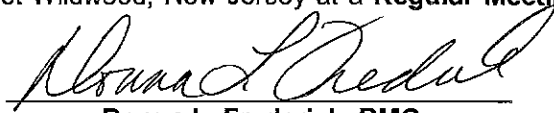
WHEREAS, the officer shall perform the duties prescribed in the Administrative Code, be responsible for ensuring the agencies' compliance with the rules and may perform any other liaison and assistance functions as may be requested by the Affirmative Action Office.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Municipal Clerk be and is hereby designated as the P.A.C.O.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be given to the Department of the Treasury, State Affirmative Action Office, Division of Purchase & Property, 33 W. State St., P.O. Box 206, Trenton, NJ, 08625, by January 10th, 2015.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.


Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-004

APPOINTMENT OF LPS INFORMATION COORDINATORS

WHEREAS, Governor Christie has reorganized the former Council on Affordable Housing (COAH) and transferred all of its functions to the Department of Community Affairs Local Planning Services (LPS); and

WHEREAS, it is necessary to provide the LPS with primary and secondary contacts on behalf of the Municipality in this regard


NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey, that the Municipal Clerk shall be the designated Primary Contact with the LPS with regard to the receipt and distribution of information with the LPS; and

BE IT FURTHER RESOLVED that the Deputy Clerk shall be designated as the Secondary Contact with regard to receipt and information with the LPS; and

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby directed to execute any and all forms and documents effectuating this contact information and transmit same to the Local Planning Services of the N.J. Division of Community Affairs.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.


Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-005

APPOINTMENT OF A MUNICIPAL ALLIANCE REPRESENTATIVE

WHEREAS, The Borough of West Wildwood is a member of the Greater Wildwood Alliance consisting of West Wildwood, North Wildwood, Wildwood and Wildwood Crest; and

WHEREAS, to improve the communications between the Alliance and the Borough, it is the desire of the Borough to appoint a formal Borough Representative to said Alliance; and

WHEREAS, Maureen Kelly-Smith, of the Borough of West Wildwood has agreed to serve as same.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Maureen Kelly-Smith shall herewith be appointed as the Municipal Representative to the Greater Wildwood Municipal Alliance for the term January 01, 2015 and ending December 31, 2015.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.



Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-006

APPOINTMENT OF A CLEAN COMMUNITIES COORDINATOR

WHEREAS, it is necessary and essential for the Borough of West Wildwood to appoint a Clean Communities Coordinator; and

WHEREAS, Judson Moore, Jr., CFO has agreed to serve in said position from January 1, 2015 to December 31, 2015; and

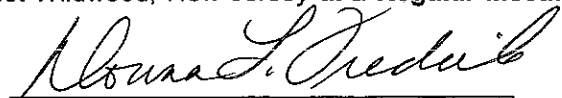
WHEREAS, Judson Moore, Jr., CFO has agreed to the sum of \$ 450.00 in the performance of said duties.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Judson Moore, Jr. is appointed as the Clean Communities Coordinator; and

BE IT FURTHER RESOLVED, that a Certificate of Availability of funds be attached to this resolution.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.



**Donna L. Frederick, RMC
Municipal Clerk**

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Neil Young Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: JUDSON MOORE

FOR: CLEAN COMMUNITIES COORDINATOR

IN THE AMOUNT OF: \$450.00

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$450.00

ACCOUNT(S) G-02-40-730-000

TOTAL AMOUNT OF CONTACT: \$450.00

Amount Certified by this Certification: \$450.00

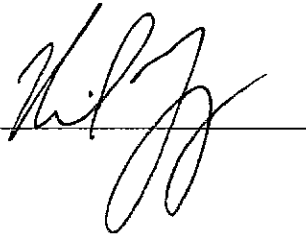
_____ TEMPORARY BUDGET CERTIFICATION @ 25%

_____ PERMANENT BUDGET CERTIFICATION @ 100%

✓
_____ CONTINGENCY CERTIFICATION: UPON ADOPTION OF FINAL BUDGET.

Date: January 2, 2015

Chief Financial Officer: _____



Resolution # 2015-006

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-007

A RESOLUTION APPOINTING A QUALIFIED PURCHASING AGENT

WHEREAS, it is the desire of the Borough to appoint a Qualified Purchasing Agent;

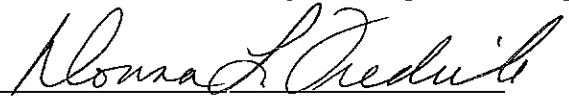
WHEREAS, Judson Moore, Jr. CFO is recognized as a Qualified Purchasing Agent in the State of New Jersey; and

WHEREAS, Judson Moore, Jr., CFO, QPA, has agreed to serve in said position without compensation for the year 2015.

NOW, THEREFORE BE IT RESOLVED that Judson Moore, Jr., CFO is appointed as the Qualified Purchasing Agent for the Borough of West Wildwood for a term from January 1, 2015 to December 31, 2015.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.


Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-008

**CANCELLATION OF 2014 TAX AND/OR SEWER
BALANCES OF \$5.00 OR LESS**

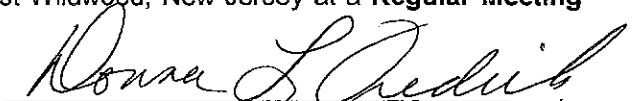
WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts of five (5) dollars or less; and

WHEREAS, there also exists a need to apply the same provision as promulgated in N.J.S.A. 40A:5-17 to the cancellation of municipal sewer overpayments and delinquencies of five (5) dollars or less.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized to cancel without any further action on the part of the Governing Body, any property tax and/or municipal sewer overpayments and/or delinquencies of \$5.00 or less.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY**

**RESOLUTION 2015-009
ESTABLISHING INTEREST RATE AND GRACE PERIOD
FOR TAX AND SEWER COLLECTION FOR CY2015**

WHEREAS, N.J.S.A 54:4-67 et seq. permits the Governing Body of a Municipality to fix the rate of interest to be charged for the nonpayment of taxes, assessments, and sewer bills.

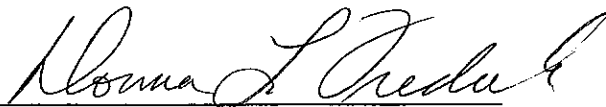
NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of West Wildwood, that for CY2015 the rate of interest on unpaid taxes and assessments shall be eight percent per annum on the first One Thousand Five Hundred (\$1,500.00) Dollars of delinquency and 18 percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) to be calculated from the date the tax was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable; and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year; and

BE IT FURTHER RESOLVED that the rate of interest for CY2015 on unpaid sewer bills shall be eight percent per annum up to One Thousand Five Hundred (\$1,500.00) Dollars of delinquency and 18 percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) Dollars to be calculated from the date the bill was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable. and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the Municipal Tax Collector upon adoption.

	Motion	Second	Yes	No	Abstain
Mayor Christopher J. Fox			X		
Commissioner Scott W. Golden		X	X		
Commissioner Cornelius J. Maxwell	X		X		

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.



**DONNA L. FREDERICK, RMC
MUNICIPAL CLERK**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2015-010

DESIGNATING SIGNATURES FOR OFFICIAL DEPOSITORY

WHEREAS, the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey deem it necessary and advisable to designate official signatures in connection with depositories of the Borough of West Wildwood for funds being designated general, trust account, bond and interest account, school funds account, public assistance one and two accounts, dedicated by rider accounts, and/or dog license account; and

WHEREAS, **Crest Savings Bank** is considered a reputable bank for such purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that **Crest Savings Bank** shall be designated as the official depository of the Borough of West Wildwood, Cape May County, New Jersey; and

BE IT FURTHER RESOLVED that **Crest Savings Bank** be and hereby is authorized to honor withdrawals on behalf of the Borough of West Wildwood upon utility funds, general funds, trust funds, bond and interest funds, and public assistance accounts when signed by two (2) of the following, at least one (1) of which must be either the Mayor or the Commissioner of Revenue and Finance:

Mayor of the Borough
Commissioner of Revenue and Finance
Commissioner of Public Works
Municipal Clerk of the Borough
Deputy Municipal Clerk
Administrator
CFO

BE IT FURTHER RESOLVED that **Crest Savings Bank** be and hereby is authorized to honor withdrawals from the school funds on deposit when such are countersigned by the custodian of the school funds; and

BE IT FURTHER RESOLVED that **Crest Savings Bank** be and hereby is authorized to honor withdrawals on behalf of the Borough of West Wildwood upon the dog license account when such withdrawals are signed by the Municipal Clerk of the Borough; and

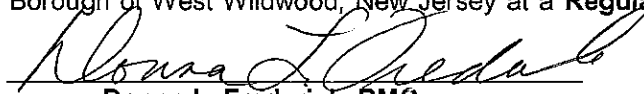
BE IT FURTHER RESOLVED that **Crest Savings Bank** be and hereby is authorized to honor withdrawals on behalf of the Borough of West Wildwood upon the tax lien redemption account with one (1) signature by either the Municipal Tax Collector or the Municipal Clerk of the Borough being authorized to sign checks; and

BE IT FURTHER RESOLVED that the Municipal Clerk be and hereby is authorized to secure bonding insurance to cover all of the above noted signees in each of the different categories and capacities as noted above; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be delivered to **Crest Savings Bank** located in the City of Wildwood, Cape May County, New Jersey.

	Motion	Second	Yes	No	Abstain
Mayor Christopher J. Fox			X		
Commissioner Scott W. Golden		X	X		
Commissioner Cornelius J. Maxwell	X		X		

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on January 2, 2015.



Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-011

**A RESOLUTION APPOINTING CERTAIN MUNICIPAL REPRESENTATIVES
TO THE ATLANTIC COUNTY JOINT INSURANCE FUND**

WHEREAS, it has been formally requested by the Atlantic County Joint Insurance Fund for the Borough to provide an updated listing of the Municipal Representatives to the Atlantic County Joint Insurance Fund; and

WHEREAS, it will be necessary to formally appoint said Municipal Representatives to the various Atlantic County Joint Insurance Fund positions.

NOW, THEREFORE BE IT RESOLVED that the following Municipal Representatives are appointed to the respective positions:

Fund Safety Commissioner
Fund Commissioner
Alternate Fund Commissioner
Claims Coordinator
EPL Hotline

Lew Ostrander
Christopher Ridings
Elaine Crowley
Christopher Ridings
Carl O'Hala and Donna L. Frederick

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY**

RESOLUTION 2015-012

**APPROVING THE 2015 CASH MANAGEMENT PLAN
FOR THE BOROUGH OF WEST WILDWOOD**

WHEREAS, N.J.S.A. 40A:5-14 requires the Borough of West Wildwood to adopt a Cash Management Plan, authorized by Resolution and passed by a majority of the full membership of the governing body; and

WHEREAS, the attached Cash Management Plan will guide the investment of funds of the Borough of West Wildwood; and

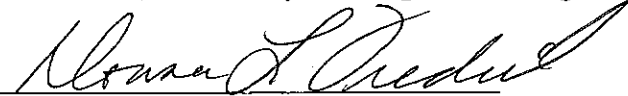
WHEREAS, the Chief Financial Officer will administer the Plan; and

WHEREAS, the Plan is subject to an annual audit.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood that the attached Cash Management Plan of the Borough of West Wildwood, County of Cape May, New Jersey is approved and adopted for the period beginning January 1, 2015 and ending December 31, 2015.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.


Donna L. Frederick, RMC
Municipal Clerk

**CASH MANAGEMENT PLAN OF THE BOROUGH OF WEST
WILDWOOD,
IN THE COUNTY OF CAPE MAY, NEW JERSEY**

I. STATEMENT OF PURPOSE:

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investments ("Permitted Investments") of certain public funds of the Borough of West Wildwood, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.

A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Borough of West Wildwood:

1. Current Fund
2. Water-Sewer Utility Operating Fund
3. General Capital Fund
4. Water-Sewer Utility Capital Fund
5. Payroll Account
6. Trust Other Fund
7. Park and Recreation Fund
8. Fire Safety Fund
9. Any fund or account maintained by the Borough of West Wildwood not specifically listed in Section "B" below.

B. It is understood that this Plan is not intended to cover certain funds and accounts of the Borough of West Wildwood, specifically:

1. Developer Escrow Accounts

- III. DESIGNATION OF OFFICIALS OF THE BOROUGH OF WEST WILDWOOD AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Chief Financial Officer of the Borough of West Wildwood (Treasurer) (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Borough of West Wildwood are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

- IV. DESIGNATION OF DEPOSITORIES.

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

1. Crest Savings Bank
2. New Jersey Cash Management
3. MBIA Municipal Investors Service Corp
4. Any other financial institution located in the State of New Jersey which meets the requirements of the Governmental Unit Deposit Protection Act.

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

- V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Borough of West Wildwood referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

1.

VI. AUTHORIZED INVESTMENTS.

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
2. Government money market mutual funds;
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
6. Local government investment pools;
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
8. Agreements for the repurchase of fully collateralized securities if:
 - a. the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - b. the custody of collateral is transferred to a third party;
 - c. the maturity of the agreement is not more than 30 days;
 - d. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and

- e. a master repurchase agreement providing for the custody and security of collateral is executed.

For the purpose of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- a. which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- b. the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270-2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- c. which has:
 - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- a. which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- b. which is rated in the highest category by a nationally recognized statistical rating organization;
- c. which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270-2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- d. which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, C410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall

provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity, and yield of the investments;

- e. which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- f. which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967, c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

- 1. Current Fund
- 2. Water-Sewer Utility Operating Fund
- 3. General Capital Fund
- 4. Water-Sewer Utility Capital Fund
- 5. Payroll Account
- 6. Trust Other Fund
- 7. Park and Recreation Trust Fund
- 8. Fire Safety Fund
- 9. Any fund or account maintained by the City of Cape May not specifically excluded.

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of West Wildwood, then such

instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of West Wildwood to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Borough of West Wildwood or by a third party custodian prior to or upon the release of the Borough of West Wildwood's funds. To assure that all parties with whom the Borough of West Wildwood deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

VIII. REPORTING REQUIREMENTS.

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Borough of West Wildwood a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough of West Wildwood as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough of West Wildwood.

IX. TERM OF PLAN.

This Plan shall be in effect from January 1, 2015, to December 31, 2015. Attached to this Plan is a resolution of the governing body of the Borough of West Wildwood approving this Plan for such period of time. The Plan may be adopted by the Commissioners, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-018

APPOINTMENT OF A CODE ENFORCEMENT OFFICER

WHEREAS, it is necessary and essential for the Municipality to appoint a Code Enforcement Officer; and

WHEREAS, Joseph Smith has agreed to serve as same.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey, that Joseph Smith shall hereby be appointed as Code Enforcement Officer for the term ending December 31, 2015.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.



Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-014

APPOINTING A MEMBER TO THE WEST WILDWOOD PLANNING BOARD

WHEREAS, the term of appointment for certain members of the West Wildwood Planning Board have expired, or will soon expire; and

WHEREAS, there is a need to fill the vacancies created by the aforesaid and/or created by the resignation of members(s).

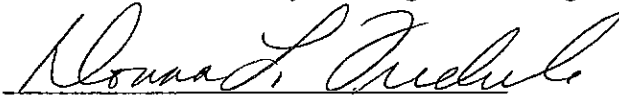
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, as follows:

- 1.) That all allegations of the preamble are incorporated herein as if set forth in full.
- 2.) The following shall be, and are hereby appointed or re-appointed, or confirmed, as the case may be, as members of the Borough of West Wildwood Planning Board for the terms to expire as indicated:

<u>Alternate Member</u>	<u>Expiration of Term</u>
James Perloff	December 31, 2016

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
CAPE MAY COUNTY
NEW JERSEY**

RESOLUTION NO. 2015-015

**A RESOLUTION TO AFFIRM THE BOROUGH OF WEST WILDWOOD'S
CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES,
EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND
MEMBERS OF THE PUBLIC THAT COME IN CONTACT WITH MUNICIPAL EMPLOYEES,
OFFICIALS, AND VOLUNTEERS**

WHEREAS, it is the policy of the Borough of West Wildwood to treat the Public, employees, prospective employees, appointees, volunteers, and independent contractors in a manner consistent with all applicable civil rights, laws, and regulations including, but not limited to, the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act, and the Conscientious Employee Protection Act; and

WHEREAS, the Governing Body of the Borough of West Wildwood has determined that certain procedures need to be established to accompany this policy.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that

SECTION I No official, employee, appointee, or volunteer of the Borough of West Wildwood, by whatever title known, or any entity that is in any way a part of the Borough of West Wildwood, shall engage, either directly or indirectly in any act, including the failure to act that constitutes discrimination, harassment, or a violation of any person's constitutional rights while such official, employee, appointee, volunteer, or entity is engaged in, or acting on behalf of, the Borough of West Wildwood's business or using facilities or property of the Borough of West Wildwood; and

SECTION II The prohibitions and requirements of this Resolution shall extend to any person or entity, including, but not limited to, any volunteer organization or inter-organization, whether structured as a government entity or a private entity, that receives authorization or support in any way from the Borough of Westwood to provide services that otherwise could be performed by the Borough of West Wildwood; and

SECTION III Discrimination, harassment, and civil rights shall be defined for purposes of this Resolution using the latest definitions contained in the applicable Federal and State Laws concerning discrimination, harassment, and civil rights; and

SECTION IV The Mayor and Commissioners shall establish written procedures for any person to report alleged discrimination, harassment, and violations of civil rights prohibited by this Resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints; and

SECTION V No person shall retaliate against any person who reports any alleged discrimination, harassment, or violation of civil rights, provided, however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline; and

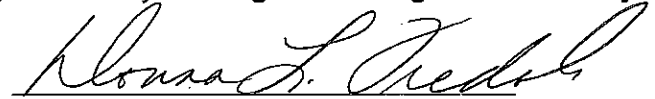
SECTION VI The Mayor and Commissioners shall establish written procedures that require officials, employees, appointees, and volunteers of the Borough of West Wildwood as well as all other entities subject to this Resolution to periodically complete training concerning their duties, responsibilities, and rights pursuant to this Resolution; and

SECTION VII The Mayor and Commissioners shall establish a system to monitor compliance and shall report at least annually to the governing Body the results of the monitoring; and

SECTION VIII At least annually, the Mayor and Commissioners shall cause a summary of this Resolution and the procedures established pursuant to this resolution to be communicated within the Borough of West Wildwood. This communication shall include a statement from the Governing Body expressing its unequivocal commitment to enforce this Resolution. This summary shall also be posted on the Borough of West Wildwood's Web Site.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.


Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-016

**A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO ENTER
INTO A CONTRACT FOR ANIMAL CONTROL SERVICES
WITH ANIMAL CONTROL OF SOUTH JERSEY**

WHEREAS, the Borough of West Wildwood has need to enter into an animal control services contract for the year 2015; and

WHEREAS, Steve Serwatka, owner of Animal Control of South Jersey with offices located at 2353 Delsea Drive, Delmont, NJ 08314, has submitted a contract proposal dated December 16, 2013 indicating he will provide animal control services for a yearly sum of \$2,400 for forty hours of service, and \$60.00 per hour thereafter; and

WHEREAS, Steve Serwatka of Animal Control of South Jersey has the State of New Jersey licensing, certifications and experience necessary to perform the required services under the terms and conditions of the proposed contract, herewith attached; and

WHEREAS, all animal control services will be conducted in accordance with NJSA Title 4, 8, 19 and 26, Revisions and Borough Ordinances; and

WHEREAS, the award of this contract is contingent upon receipt and annexation hereto a Certification of Availability of Funds from the Chief Financial Officer of the Borough of West Wildwood.

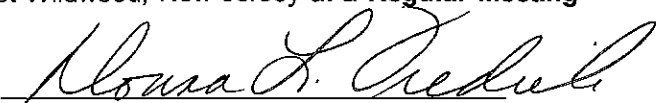
NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor be and is hereby authorized to enter into a contract with Steve Serwatka, owner of Animal Control of South Jersey effective January 1, 2015 through December 31, 2015.

BE IT FURTHER RESOLVED that a copy of this Resolution and the contract are on file and available for public inspection in the office of the Borough Clerk during normal business hours.

BE IT FURTHER RESOLVED that this contract be published as provided by law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.


Donna L. Frederick, RMC
Municipal Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Neil Young Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: ANIMAL CONTROL OF SOUTH JERSEY

FOR: ANIMAL CONTROL SERVICES

IN THE AMOUNT OF: \$2,400.00

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$2,400.00

ACCOUNT(S) 5-01-27-340-029

TOTAL AMOUNT OF CONTACT: \$2,400.00

Amount Certified by this Certification: \$2,400.00

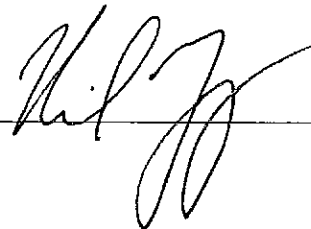
_____ TEMPORARY BUDGET CERTIFICATION @ 25%

_____ PERMANENT BUDGET CERTIFICATION @ 100%

✓
_____ CONTINGENCY CERTIFICATION: UPON ADOPTION OF FINAL BUDGET.

Date: January 2, 2015

Chief Financial Officer: _____



Resolution # 2015-016

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-017

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT
FOR PROFESSIONAL SERVICES OF LABOR COUNSEL**

WHEREAS, the Borough of West Wildwood is seeking Professional Services for labor relations; and

WHEREAS, Mr. William G. Blaney, Esq., of the Law Firm of Blaney & Donohue, P.A., a Professional Corporation, having offices located at 3200 Pacific Avenue, Wildwood, New Jersey, is qualified to serve as Labor Counsel for the Borough of West Wildwood and has submitted a Proposal which is attached hereto; and

WHEREAS, a Professional Services Contract Agreement for Legal Services along with the terms of the representation has been submitted with an estimate not to exceed of \$20,000.00, for the term commencing January 1, 2015 through December 31, 2015.


NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor is hereby authorized on behalf of the Borough to sign the Professional Services Contract Agreement; and

BE IT FURTHER RESOLVED, that a Certificate of Availability of Funds from the Chief Financial Officer is attached hereto in the amount of \$20,000.00.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.


Donna L. Frederick, RMC
Municipal Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Neil Young Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: WILLIAM G. BLANEY

FOR: LABOR COUNSEL

IN THE AMOUNT OF: \$20,000.00

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$20,000.00

ACCOUNT(S) 5-01-20-155-027

TOTAL AMOUNT OF CONTACT: \$20,000.00

Amount Certified by this Certification: \$20,000.00

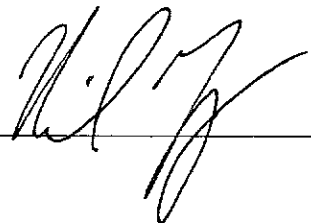
_____ TEMPORARY BUDGET CERTIFICATION @ 25%

_____ PERMANENT BUDGET CERTIFICATION @ 100%

✓
_____ CONTINGENCY CERTIFICATION: UPON ADOPTION OF FINAL BUDGET.

Date: January 2, 2015

Chief Financial Officer:



Resolution # 2015-017

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY**

RESOLUTION NO. 2015-018

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT
FOR THE PROFESSIONAL SERVICES OF BOND COUNSEL**

WHEREAS, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a Bond Counsel; and

WHEREAS, McManimon, Scotland & Baumann, LLC, Attorneys at Law with offices at 75 Livingston Avenue, Roseland, New Jersey, 07068, hereinafter referred to as "Counsel" has submitted a Proposal for said services, which is on file with the Municipal Clerk; and

WHEREAS, McManimon, Scotland & Baumann has completed and submitted a Business Entity Disclosure which certifies that no reportable contributions to a political or candidate committee in the name of West Wildwood Borough Commissioner within the previous year and that this Contract will prohibit McManimon, Scotland & Baumann from making any reportable contributions for the term of this Contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Mayor be and he is hereby authorized to execute a Contract with McManimon, Scotland & Baumann, to serve a Bond Counsel for the Borough of West Wildwood; and

BE IT FURTHER RESOLVED that the term of appointment shall commence on January 1, 2015 and expire on December 31, 2015.

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized professional and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY**

RESOLUTION 2015-019

APPOINTMENT OF A DEPUTY TAX COLLECTOR

WHEREAS, the Board of Commissioners deem it in the best interest of the Borough to appoint a Deputy Municipal Tax Collector; and

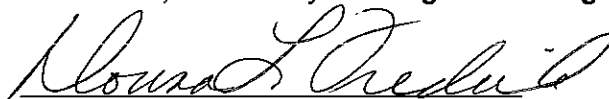
WHEREAS, Ruth M. Sweeney, who is currently an employee, has agreed to serve as Deputy Municipal Tax Collector; and

WHEREAS, Ruth M. Sweeney shall attend the appropriate certification classes offered by Rutgers University for this position.

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of West Wildwood, County of Cape May, State of New Jersey, hereby appoints Ruth M. Sweeney as the Deputy Municipal Tax Collector for a term expiring on December 31, 2015.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2014**.


Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-020

**AUTHORIZING APPLICATION FOR FUNDING FROM GOVERNOR'S COUNCIL ON
ALCOHOLISM AND DRUG ABUSE FOR THE GREATER WILDWOOD
MUNICIPAL ALLIANCE FOR FISCAL GRANT CYCLE 2015-2016**

WHEREAS, the Municipal Alliance Program has been made available through P.L. 1989, Ch. 51 to increase drug and alcohol prevention services; and

WHEREAS, the Borough of West Wildwood is a member of the Greater Wildwood Municipal Alliance Consortium along with the City of North Wildwood, the City of Wildwood, and the Borough of Wildwood Crest for the purpose of reducing alcoholism and drug abuse; and

WHEREAS, the Greater Wildwood Municipal Alliance Consortium will continue to work toward the development and implementation community-based education, awareness, alternative and prevention programs; and

WHEREAS, Greater Wildwood Municipal Alliance Consortium, will submit an application to the Governor's Council on Alcoholism and Drug Abuse through the County of Cape May for the continued development and implementation of prevention activities during the period covered by the current contract.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of West Wildwood that:

1. An application shall be submitted to the Governor's Council on Alcoholism and Drug Abuse for funding for the Greater Wildwood Municipal Alliance Consortium for the Fiscal Grant Cycle 2015-2016 in the amount of:
DEDR \$20,788
Cash Match \$ 5,197
In-Kind Grant\$15,591.
2. The Borough of West Wildwood's portion of the local cash match shall be \$ 625.
3. The Greater Wildwood Municipal Alliance Consortium acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.



Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-021

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN
CONTRACT FOR PROFESSIONAL SERVICES OF SPECIAL CONFLICT COUNSEL**

WHEREAS, the Borough of West Wildwood is seeking Professional Services for litigation matters; and

WHEREAS, Mary D'Arcy Bittner, Esq. an attorney of law of the State of New Jersey, having a practice at 15 Lake Vista Drive, P.O.Box 471, South Seaville, NJ 08246, is willing to provide such services; and

WHEREAS, the Board of Commissioners authorize Mary D'Arcy Bittner, Esq. to take appropriate actions she may deem necessary; and

WHEREAS, a General Retainer Agreement for Legal Services along with the terms of the representation shall not exceed \$7,500.00.

WHEREAS, the term of agreement expiring on December 31, 2015.

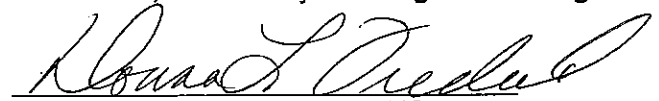
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Deputy Mayor Cornelius J. Maxwell is hereby authorized on behalf of the Borough to sign the General Retainer Agreement; and

BE IT FURTHER RESOLVED, that a Certificate of Availability of Funds from the Chief Financial Officer be attached hereto in the amount of \$7,500.00.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox					X	
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.


Donna L. Frederick, RMC
Municipal Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Neil Young Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: MARY D'ARCY BITTNER

FOR: SPECIAL CONFLICT COUNSEL

IN THE AMOUNT OF: \$7,500.00

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$7,500.00

ACCOUNT(S) 5-01-20-155-027

TOTAL AMOUNT OF CONTACT: \$7,500.00

Amount Certified by this Certification: \$7,500.00

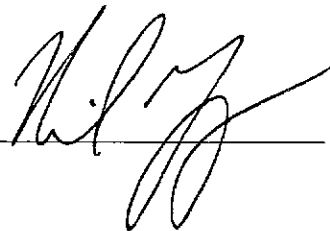
_____ TEMPORARY BUDGET CERTIFICATION @ 25%

_____ PERMANENT BUDGET CERTIFICATION @ 100%

✓
_____ CONTINGENCY CERTIFICATION: UPON ADOPTION OF FINAL BUDGET.

Date: January 2, 2015

Chief Financial Officer: _____



Resolution # 2015-021

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-022

**AUTHORIZING THE CONTRACT FOR THE SERVICES OF
PUBLIC INFORMATION AND PUBLIC RELATIONS SERVICES**

WHEREAS, the Borough of West Wildwood desires to contract for the services of public information and public relations services to assist the Commissioners and Borough Administrator in disseminating information to the public and the media; and

WHEREAS, Deborah K. McGuire, residing at 13 Lauradell Drive, Seaville, NJ 08230 has submitted a proposed agreement for said services; and

WHEREAS, the Board of Commissioners deem it in the best interest of the Borough to enter into said agreement for a term commencing from the date of execution of the agreement through December 31, 2015; and

WHEREAS, compensation for such services shall be \$120.00 per press release, on an as needed basis.

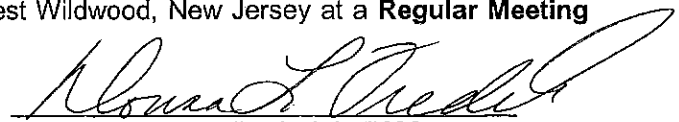
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor is hereby authorized on behalf of the Borough to sign said Agreement; and

BE IT FURTHER RESOLVED, that a copy of the executed agreement be attached to this Resolution.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.


Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-023

**AUTHORIZING PURCHASES WITH VENDORS WHO ARE
UNDER CURRENT N.J. STATE CONTRACTS**

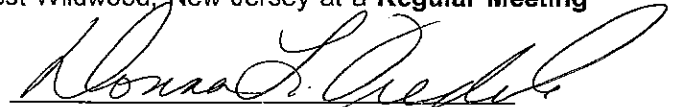
WHEREAS, the Borough of West Wildwood routinely purchase certain supplies and equipment; and

WHEREAS, certain vendors have been awarded State Contracts, through an open and competitive bidding process through the State of New Jersey and hold a valid State Contract which allows the Borough of West Wildwood to purchase from those vendors without going to bid, saving the taxpayers money.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Borough hereby authorizes purchases with vendors holding current State Contracts pursuant to the Laws of the State of New Jersey:

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2014**.



**Donna L. Frederick, RMC
Municipal Clerk**

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-024

**A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT
BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE
CITY OF WILDWOOD FOR POLICE DISPATCH**

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et. seq. any local government unit may enter into a contract with any other local government to provide and receive any service that each unit is empowered to provide or receive within its own jurisdiction; and

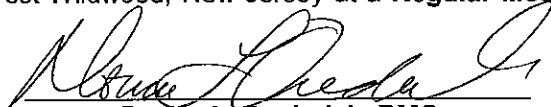
WHEREAS, the City of Wildwood and Borough of West Wildwood deem it appropriate and economically beneficial to enter into such an Agreement of services pertaining to Police Dispatch for the year 2015.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, hereby authorized the Deputy Mayor and Borough Clerk to execute a Shared Services Agreement with the City of Wildwood for said services in the annual amount of \$35,000.00.

BE IT FURTHER RESOLVED, that the term of this Agreement is for one (1) year, commencing January 1, 2015 and expiring December 31, 2015, and that all services to be provided by the City of Wildwood to the Borough of West Wildwood, along with the fees due to the City of Wildwood for providing these services, are outlined in the Agreement which is annexed hereto and made a part hereof.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox					X	
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.



Donna L. Frederick, RMC
Municipal Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Neil Young Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: CITY OF WILDWOOD

FOR: POLICE DISPATCH

IN THE AMOUNT OF: \$35,000.00

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$35,000.00

ACCOUNT(S) 5-01-42-250-000

TOTAL AMOUNT OF CONTACT: \$35,000.00

Amount Certified by this Certification: \$35,000.00

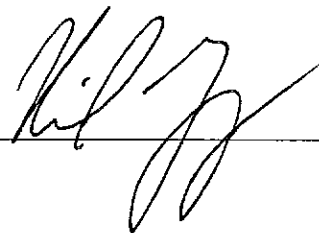
_____ TEMPORARY BUDGET CERTIFICATION @ 25%

_____ PERMANENT BUDGET CERTIFICATION @ 100%

✓
_____ CONTINGENCY CERTIFICATION: UPON ADOPTION OF FINAL BUDGET.

Date: January 2, 2015

Chief Financial Officer: _____



Resolution # 2015-024

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-025

**A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT
BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE
CITY OF WILDWOOD FOR EMERGENCY MEDICAL SERVICES**

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et. seq. any local government unit may enter into a contract with any other local government to provide and receive any service that each unit is empowered to provide or receive within its own jurisdiction; and

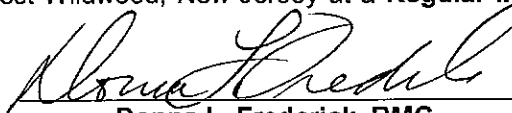
WHEREAS, the City of Wildwood and Borough of West Wildwood deem it appropriate and economically beneficial to enter into such an Agreement of services pertaining to Emergency Medical Services for the year 2015.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that they hereby authorize and direct the Deputy Mayor and Borough Clerk to execute a Shared Services Agreement with the City of Wildwood for Emergency Medical Services in the amount of \$15,000.00 attached herewith; and

BE IT FURTHER RESOLVED that the term of this Agreement is for one (1) year, commencing January 1, 2015 and expiring December 31, 2015, and that all services to be provided by the City of Wildwood to the Borough of West Wildwood, along with the fees due to the City of Wildwood for providing these services, are outlined in the Agreement which is annexed and made a part hereof.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox					X	
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.



Donna L. Frederick, RMC
Municipal Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Neil Young Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: CITY OF WILDWOOD

FOR: EMERGENCY MEDICAL SERVICES

IN THE AMOUNT OF: \$15,000.00

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$15,000.00

ACCOUNT(S) 5-01-42-251-000

TOTAL AMOUNT OF CONTACT: \$15,000.00

Amount Certified by this Certification: \$15,000.00

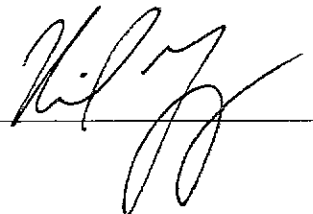
_____ TEMPORARY BUDGET CERTIFICATION @ 25%

_____ PERMANENT BUDGET CERTIFICATION @ 100%

✓
_____ CONTINGENCY CERTIFICATION: UPON ADOPTION OF FINAL BUDGET.

Date: January 2, 2015

Chief Financial Officer:



Resolution # 2015-025

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-026

**A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT
BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE
CITY OF WILDWOOD FOR MUNICIPAL COURT SERVICES**

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et. seq. any local government unit may enter into a contract with any other local government to provide and receive any service that each unit is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the City of Wildwood and Borough of West Wildwood deem it appropriate and economically beneficial to enter into such an Agreement of services pertaining to Municipal Court Services for the year 2015.

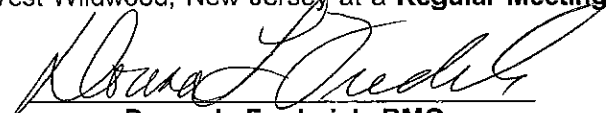
WHEREAS, the Borough of West Wildwood hereby agrees to appoint the current and future Municipal Court Judge of the Municipal Court of Wildwood as Judge of the Municipal Court of West Wildwood. In addition the Borough of West Wildwood hereby appoints the same Court Administrator, Prosecutor, Public Defender and other court personnel as currently serving and who in the future shall serve for the City of Wildwood during the term of said agreement.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that they hereby authorize and direct the Deputy Mayor and Borough Clerk to execute a Shared Services Agreement with the City of Wildwood for Municipal Court Services in the amount not to exceed \$ 17,500.00; and

BE IT FURTHER RESOLVED that the term of this Agreement is for one (1) year, commencing January 1, 2015 and expiring December 31, 2015, and that all services to be provided by the City of Wildwood to the Borough of West Wildwood, along with the fees due to the City of Wildwood for providing these services, are outlined in the Agreement which is annexed and made a part hereof.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox					X	
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.


Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-027

**A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE
BOROUGH OF WEST WILDWOOD AND THE CITY OF WILDWOOD
FOR THE PURPOSE OF UTILIZING THEIR FUELING STATION**

WHEREAS, N.J.S.A. 40:8A:1 et seq. the Inter-local Services Act, authorized municipalities to enter into Agreements with other municipalities for the joint provisions within their jurisdictions of services which any of the parties on whose behalf such services are to be performed may legally perform for itself; and

WHEREAS, it is the desire of the Board of Commissioners of the Borough of West Wildwood to enter into a Shared Services Agreement with the City of Wildwood for the utilization of their fueling station, noting that during an emergency it will be more beneficial to have 24 hour access to fuel; and

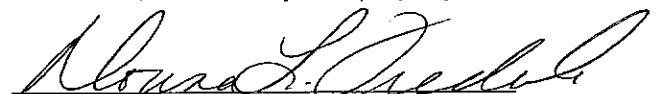
WHEREAS, this agreement is for the term of one (1) year commencing January 1, 2015, costs are for the metered gallons of fuel consumption utilized by the Borough of West Wildwood vehicles.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that they hereby authorize and direct the Deputy Mayor and the Borough Clerk to execute a Shared Services Agreement with the City of Wildwood for said services; and

BE IT FURTHER RESOLUTED, that the fully executed copy of the shared services agreement be attached to this resolution.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox					X	
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a properly advertised rescheduled **Regular Meeting** held on **January 2, 2015**.


Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-028

A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE COUNTY OF CAPE MAY

WHEREAS, the County has been the recipient of various grants from the Office of Homeland Security and the Federal Emergency Management Agency for the purchase of various vehicles, equipment, materials and control devices hereinafter referred to as equipment; and

WHEREAS, the equipment as identified in 'Schedule A' of the Shared Services Agreement, was purchased with the intent to be shared with the various municipalities in the County; and

WHEREAS, from time to time the Borough of West Wildwood has a need to use some of the Equipment for a short duration when the County is not in need for the use of the Equipment; and

WHEREAS, the Board of Commissioners of the Borough of West Wildwood desire to enter into an agreement with the County to use the Equipment identified in 'Schedule A' of the Shared Services Agreement; and


WHEREAS, N.J.S.A. 65-1 et. seq. authorizes local government units, including municipalities and counties to enter into agreements for the exchange of services pursuant to the provisions of that statute known as the "Uniform Shared Services and Consolidation Act";

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, hereby authorizes the Mayor, on behalf of the Borough, to enter into a Shared Services Agreement with the County of Cape May; and

BE IT FURTHER RESOLVED, that upon the receipt of the Insurance Certificate for the year January 1 to December 31, 2015 it shall be forwarded to the County of Cape May and be subsequently attached to this Resolution along with the executed agreement.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
CAPE MAY COUNTY
NEW JERSEY**

RESOLUTION 2015-029

**AUTHORIZING THE BOROUGH TO ENTER INTO A COOPERATIVE AGREEMENT WITH
A NATIONALLY RECOGNIZED COOPERATIVE ENTITY FOR THE PURPOSE OF
PURCHASING EQUIPMENT AND VEHICLES PURSUANT
TO N.J.S.A. 52:34-6.2(b) (3)**

WHEREAS the Borough of West Wildwood is established and operating pursuant to N.J.S.A. 40A:14-70 to -105.1; and,

WHEREAS the Borough of West Wildwood is authorized pursuant to N.J.S.A. 52:34-62(b) (3) to use alternative procurement methods by entering into nationally recognized cooperative agreement; and,

WHEREAS Houston-Galveston Area Council is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and,

WHEREAS Houston-Galveston Area Council is authorized to contract with eligible entities for the purchase of goods and services; and,

WHEREAS Houston-Galveston Area Council has instituted a cooperative purchasing program under which it contracts with eligible entities; and,

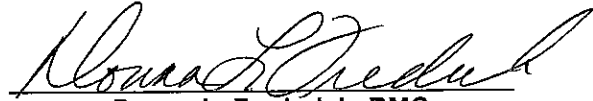
WHEREAS the Borough of West Wildwood desires to contract with Houston-Galveston Area Council; and,

NOW THEREFORE, BE IT RESOLVED that:

1. The Mayor of the Borough of West Wildwood is hereby authorized to execute and complete any necessary paperwork required to enter into an cooperative agreement with the Houston-Galveston Area Council;
2. All activities under this agreement will be in accordance with all applicable rules, regulations, ordinances and laws in effect or promulgated during the term of the agreement;
3. The initial period of the agreement shall be for the Calendar year 2015;
4. The agreement shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which any payments are due under any contract entered into for the purchase of equipment and vehicles pursuant to this agreement;
5. The purchase of any product will be in accordance with procedures established by the Houston-Galveston Area Council and in accordance with the Laws of the State of New Jersey;
6. Any payments made pursuant to the agreement will be in accordance with procedures established by the Houston-Galveston Area Council;
7. The agreement may be amended only by a written amendment executed in accordance with procedures established by the Houston-Galveston Area Council;
8. The agreement may be terminated by either party at any time upon thirty (30) days written notice by certified mail to the other party of this agreement.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.



**Donna L. Frederick, RMC
Municipal Clerk**

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-030

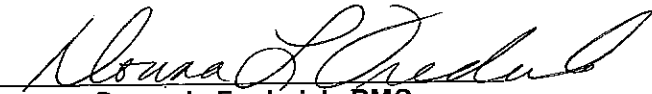
**A RESOLUTION RESCINDING RESOLUTION 2014-115 WHICH ACKNOWLEDGED
AN ADDITIONAL MEMBER IN THE WEST WILDWOOD VOL. FIRE COMPANY**

WHEREAS, Resolution 2014-115 acknowledged the application of Joel Hatch of 501 Dock Street, Wildwood, NJ 08260, for membership in the West Wildwood Volunteer Fire Company.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey hereby rescinds Resolution 2014-115.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.


Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-031

**APPROVAL OF CHANGE ORDER NUMBER 1 FOR THE RECONSTRUCTION OF AVENUE
"N" AND PORTIONS OF PINE AVENUE**

WHEREAS, the Board of Commissioners of the Borough of West Wildwood awarded a Contract to S. Batata Construction in the amount of \$171,322.00; and

WHEREAS, Former Engineer John A. Fearheller, Jr., P.E. has prepared Change Order Number 1, attached hereto as form SA-1, which will result in the reduction of the contract amount to \$159,024.90.


NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that it hereby accepts the recommendation of former Engineer John A. Fearheller, Jr., P.E., and agrees to the approval of Change Order Number 1 for the "N" Avenue and Pine Avenue Project.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute Change Order Number 1 for the "N" Avenue and Pine Avenue Project, all in accordance Change Order Number 1, form SA-1, prepared by former Engineer John A. Fearheller, Jr., P.E.

BE IT FURTHER RESOLVED that four (4) certified copies of this Resolution shall be presented to former Engineer John A. Fearheller, Jr., P.E., for forwarding to the New Jersey Department of Transportation to accompany the State's form of Change Order as approved.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 2, 2015**.


Donna L. Frederick, RMC
Municipal Clerk

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 11171 to 11177
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num Ref Seq
11171	12/31/14	00308 ADP, INC.					1006
14-00809	1	PAYROLL SERVICES DEC, 2014	94.45	4-01-20-130-028 Payroll Services	Budget		12
11172	12/31/14	10410 OCEAN VIEW VETERINARY HOSPITAL					1006
14-00810	1	230 WEST MAPLE/7 DOGS	4,806.00	4-01-27-340-029 Contractual Services	Budget		13
14-00810	2	230 WEST MAPLE/7 DOGS	150.00	4-01-27-340-029 Contractual Services	Budget		14
			<u>4,956.00</u>				
11173	12/31/14	11504 JACOBS & BARBONE, P.A.					1006
14-00813	1	PROFESSIONAL SERVICES RENDERED	584.50	4-01-20-155-027 Legal Services	Budget		15
11174	12/31/14	41004 PUBLIC SAFETY OUTFITTERS					1006
14-00728	1	GEMTOR CLASS II HARNESS	444.00	4-01-25-265-056 Fire & other safety equipment	Budget		9
14-00728	2	GEMTOR CLASS II HARNESS	222.00	4-01-25-265-056 Fire & other safety equipment	Budget		10
			<u>666.00</u>				
11175	12/31/14	45678 AUTO ZONE					1006
14-00779	1	HEADLIGHT FOR CHEV TAHOE	14.99	4-01-26-290-034 Fleet Maintenance	Budget		11
11176	12/31/14	65405 W. B. MASON					1006
14-00522	1	COLOR PRINTER CARTRIDGE	26.99	4-01-20-100-036 GEN. ADMIN. OFFICE SUPPLIES	Budget		1
14-00522	2	BLACK PRINTER CARTRIDGE	35.98	4-01-20-100-036 GEN. ADMIN. OFFICE SUPPLIES	Budget		2
14-00704	1	SHREDDER BAGS	39.99	4-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		3
14-00704	2	LUBRICANT SHEETS FOR SHREDDER	21.99	4-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		4
14-00704	3	BLUE PENS	14.68	4-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		5
14-00704	4	MONTHLY DESK CALENDARS	19.90	4-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		6
14-00704	5	COLOROX WIPES	10.93	4-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		7
14-00704	6	LEXMARK BLK TONER	163.55	4-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		8
			<u>334.01</u>				
11177	12/31/14	679011 MARY D'ARCY BITTNER, ESQ.					1006
00814	1	PROFESSIONAL SERVICES RENDERED	3,987.00	4-01-20-155-027 Legal Services	Budget		16

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq
		L177 MARY D'ARCY BITTNER, ESQ.	Continued				
Report Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>	
	Checks:		7	0	10,636.95	0.00	
	Direct Deposit:		0	0	0.00	0.00	
	Total:		<u>7</u>	<u>0</u>	<u>10,636.95</u>	<u>0.00</u>	

Fund Description	Fund	Budget Total	Revenue Total
RENT FUND	4-01	10,636.95	0.00
Total of All Funds:		<u>10,636.95</u>	<u>0.00</u>

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 11178 to 11178
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

ck #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq
11178	12/31/14	654170 STATE OF NJ DEPT OF HEALTH					1007
14-00815	1	MARRAIGE LICENSE FEES FOR	50.00	4-01-55-000-004	Budget		1
				MARRIAGE LICENSES-DUE TO NJ			

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	50.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>50.00</u>	<u>0.00</u>

Fund Description	Fund	Budget Total	Revenue Total
RENT FUND	4-01	50.00	0.00
Total of All Funds:		<u>50.00</u>	<u>0.00</u>



West Wildwood Police Department

701 West Glenwood Avenue
West Wildwood, New Jersey 08260
Phone: (609) 522-4060 • Fax: (609) 522-7350

Jacquelyn Ferentz
Chief of Police

Christopher J. Fox
Director of Public Safety

ACTIVITY REPORT NOVEMBER 2014

- 1 Accident
- 5 Arrests
- 4 Animal Complaints
- 4 Assisting Other Agencies Calls
- 1 Reports of Accidental Burglar Alarm Activation
- 5 Check the Well Beings
- 2 Reports of Fire/Fire Alarm (Turned over to Fire)
- 2 Juvenile Complaint
- 38 Local Ordinance Violations
- 6 Medical Assists
- 33 Motor Vehicle Stops (23 Warnings/10 Summonses)
- 1 Motor Vehicle Theft (Recovered)
- 2 Opened Doors/Secured
- 15 Other Public Service Calls
- 15 Parking Complaints
- 210 Property Checks
- 6 Resident/Police Assists
- 17 Reports of Suspicious Activity/Persons/ Vehicles
- 4 Theft Reports
- 1 Trespassing Report
- 1 Verbal Argument

TOTAL CALLS FOR SERVICE 823

Note: This is an abridged documentation of actual calls for service.



West Wildwood Police Department

701 West Glenwood Avenue
West Wildwood, New Jersey 08260
Phone: (609) 522-4060 • Fax: (609) 522-7350

Jacquelyn Ferentz
Chief of Police

Christopher J. Fox
Director of Public Safety

ACTIVITY REPORT DECEMBER 2014

- 1 911 Hang-up
- 2 Aggravated Assaults
- 11 Arrests
- 5 Animal Complaints
- 9 Assisting Other Agencies Calls
- 4 Check the Well Beings
- 1 Civil Matter
- 2 Possession of CDS Complaints
- 1 Report of Disorderly Conduct
- 2 Reports of Fire/Fire Alarm (Turned over to Fire)
- 3 General Complaints
- 2 Complaints of Harassment
- 23 Local Ordinance Violations
- 7 Medical Assists
- 24 Motor Vehicle Stops (15 Warnings/9 Summonses)
- 1 Motor Vehicle Theft (Recovered)
- 1 Obstruction of Justice Charge
- 4 Opened Doors/Secured
- 7 Other Public Service Calls
- 10 Parking Complaints
- 126 Property Checks
- 11 Resident/Police Assists
- 16 Reports of Suspicious Activity/Persons/ Vehicles
- 2 Theft Reports
- 6 Unhitched Trailer Complaints
- 2 Unwanted Guests/Trespassing Complaints
- 3 Verbal Argument

TOTAL CALLS FOR SERVICE 747

Note: This is an abridged documentation of actual calls for service.



West Wildwood Vol. Fire Company

STATION 21

"Pride of the West Side"



YEAR END REPORT

West Wildwood Fire Department had their annual elections at our December meeting. I would like to introduce our Leaders for 2015.

ADMINISTRATIVE OFFICERS

President - Christopher Davis
Vice President - Robert "Bob" Feltwell
Treasurer - Leon Woodruff
Secretary - Anthony Lopizzo

FIRE OFFICERS

Chief - Bill Cripps
Asst. Chief - Leon Woodruff
Captain - Andrew McNeill
Lieutenant - Carmen Mazzuca
Safety Officer - Ronald McGowan Jr.

The fire department brought into their membership, Michael Morelli.

MEMBERSHIP

- Fire Officers - 5
- Administration Officers - 4
- Trustees - 5
- Structural Firefighters - 15
- Fire Police - 4
- Ladies Auxiliary - 12
- Active Life Members - 8
- Life Members - 17

DETAILS

- Storm Preparation
- Boro Family Festival & Fireworks
- Welcome Home Troops
- Annual Open House
- LODD Funeral - Chief Arthur Treon
- Boro Tree Lighting
- Ladies Auxiliary Kid's Christmas Party
- Wildwoods Christmas Parade

- 👉 West Cape May Parade
- 👉 Secret Santa (Adopt a Family) - WWFD and Ladies Auxiliary purchased, wrapped, & delivered to a local family
- 👉 "The LYNCH who Stole X-Mas from the GrYnch" - Toy, Coat, and Food Drive - Assist John Lynch with purchase, collection, distribute to families from around the area.
- 👉 Clean Community

TRAINING

- 👉 Apparatus checks & familiarization
- 👉 Driver/Operator
- 👉 Pump Operations
- 👉 Haz-mat Right To Know - Mandatory annually PEOSHA
- 👉 Blood Borne Pathogens - Mandatory annually PEOSHA
- 👉 SCBA Annual FIT Test & Competency Course - Mandatory annually PEOSHA
- 👉 Fire Academy - Live fire
- 👉 Training Seminars - "Step up and Lead"
- 👉 Personal Safety System - Harnesses used by members
- 👉 Roof Operations
- 👉 Ventilation Techniques
- 👉 Search and Rescue
- 👉 Large Area Search - LAS Kit utilized by WWFD

INCIDENTS - 32 RESPONSES

- 👉 Structure fires
- 👉 Carbon Monoxide
- 👉 Smoke alarm
- 👉 Electrical fires/Hazard
- 👉 Gas Leaks
- 👉 Motor Vehicle Crash (MVC)
- 👉 Smoke scare
- 👉 Public Assist
- 👉 Haz-mat
- 👉 Mutual aid responses
- 👉 Fire Police
- 👉 Cover assignment - Cover another FD

Respectfully Submitted,

William J. Cripps, Fire Chief

WEST WILDWOOD PUBLIC WORKS

ACTIVITY REPORT DECEMBER 2014

- 4 Work orders for maintenance of public works vehicles and equipment
- 4 Work orders for maintenance of public safety vehicles
- 4 Work orders to empty trash and recycling containers at boro parks
- 8 Work orders for inspections of boro parks and streets
- 4 Work orders to clean up trash on boro streets
- 4 Work orders to clean boro hall and remove trash and recycling
- 4 Work orders for maintenance of 26th ave pumping station
- 4 Work orders for maintenance of flood pump south end of Neptune ave
- 4 Work orders to empty doggi station containers at boro parks
- 2 Work orders for maintenance and inspection of flood gates
- 3 Work orders to pick up yard waste within the boro
- 1 Work order to set up Christmas Tree Neptune Ave. park
- 1 Work order to hang Christmas lights on tree,gazebo and set up

other decorations Neptune Ave. park

1 Work order to install new batteries in smoke detectors in the Police Department

4 Work orders to patch pot holes

1 Work order to install new air filters for air handlers in boro hall

2 Work orders to open and close flodd gates due to flooding from storm

1 Work order to clean up debris on streets from flooding

2 Work orders for repairs to public works equipment

1 Work order for oil change to public works truck

1 Work order for oil change public safety vehicle

1 Work orders to repair flats on public safety vehicles

1 Work order to install a Memorial Brick at Neptune Ave. walkway

1 Work order to pick up paid bulk trash

1 Work order to hang Christmas wreaths in boro hall windows

1 Work order to finish installation of new sinks and wall base in boro hall bathrooms

65 Total work orders for the month of December 2014