

**DECEMBER**

**2015**

# **REGULAR MEETING**

**WORKSHOP**

**MEETING**

*"Social Justice Starts on the Ground, Bay"*

## AGENDA

WORKSHOP MEETING – NOVEMBER 30, 2015

9:00 AM

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS WORKSHOP MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL WORKSHOP MEETING NOTICE RESOLUTION 2013-127 ADOPTED ON DECEMBER 30, 2015. NOTICES OF THIS MEETING WERE SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

### ROLL CALL:

### DISCUSSION:

Annual appointments/professional contracts  
Setting annual meeting dates for regular and workshop meetings  
Shared services agreement updates  
Possible items for regular meeting on December 3, 2015

### Open to the Floor for Public Comments

### ADJOURNMENT

**Donna L. Frederick, RMC**  
Municipal Clerk

# **REGULAR MEETING**

**AGENDA**

**REGULAR MEETING – DECEMBER 3, 2015**

**6:00pm – ACTION MEETING**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

THIS REGULAR MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL MEETING NOTICE RESOLUTION NO. 2014-116 ADOPTED ON DECEMBER 4, 2014. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

**ROLL CALL:**

**APPROVAL OF MINUTES:**

November 6, 2015 - Regular Meeting

**ORDINANCES:**

**ORDINANCE 548(2015) First Reading/Introduction – AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION IN THE AMOUNT OF \$118,000 FOR THE PREPARATION OF TAX MAPS AND THE PREPARATION AND EXECUTION OF A COMPLETE REVALUATION OF REAL PROPERTY IN AND BY THE BOROUGH OF WEST WILDWOOD, IN THE COUNTY OF CAPE MAY, NEW JERSEY**

**RESOLUTIONS:**

**2015-117 - RESOLUTION AUTHORIZING THE ISSUANCE OF \$118,000 SPECIAL EMERGENCY NOTES FOR THE PREPARATION OF TAX MAPS AND REVALUATION PROGRAM OF THE BOROUGH OF WEST WILDWOOD, IN THE COUNTY OF CAPE MAY, NEW JERSEY**

**2015-118 - DESIGNATING ORDER OF BUSINESS AT MEETINGS**

**2015-119 - DESIGNATING OFFICIAL NEWSPAPERS FOR THE YEAR 2016**

**2015-120 - ESTABLISHING THE ANNUAL MEETING DATES OF THE BOROUGH OF WEST WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2016**

**2015-121 -ESTABLISHING THE WORKSHOP MEETING DATES OF THE BOROUGH OF WEST WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2016**

*Minutes of West Wildwood*

*"Small Town Charm on the Back Bay"*

2015-122 - CLARIFYING THE TERM OF APPOINTMENT OF THE RISK MANAGEMENT CONSULTANT

2015-123 - A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE COUNTY OF CAPE MAY

2015-124 - AUTHORIZING THE APPOINTMENT OF A MUNICIPAL AUDITOR

APPROVAL TO PAY BILLS

REPORTS FROM COMMISSIONERS

OPEN TO THE FLOOR FOR PUBLIC COMMENT

ADJOURNMENT

Donna L. Frederick, RMC  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
BOARD OF COMMISSIONERS  
**REGULAR MEETING**  
DECEMBER 3, 2015  
6:00PM – ACTION MEETING

**MINUTES:**

Mayor Fox called the meeting to order, led the Pledge of Allegiance and read the OPMA statement

**ROLL CALL: Present**

Comm. Golden  
Comm. Maxwell  
Mayor Fox  
Solicitor Cafiero  
Municipal Clerk Donna L. Frederick

**APPROVAL OF MINUTES:**

Clerk asked for a motion for the approval of the minutes of previous meetings as presented November 6, 2015 – Regular Meeting  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.  
Motion Adopted

**ORDINANCES:**

**ORDINANCE 548(2015) First Reading/Introduction – AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION IN THE AMOUNT OF \$118,000 FOR THE PREPARATION OF TAX MAPS AND THE PREPARATION AND EXECUTION OF A COMPLETE REVALUATION OF REAL PROPERTY IN AND BY THE BOROUGH OF WEST WILDWOOD, IN THE COUNTY OF CAPE MAY, NEW JERSEY**

Clerk asked for a motion to adopt Ordinance 548(2015) on the first reading.  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.  
Ordinance 548(2015) was adopted on the first reading by not less than 2/3rds of the full membership of the governing body.

**RESOLUTIONS: READ BY NUMBER & TITLE**



**2015-117 - RESOLUTION AUTHORIZING THE ISSUANCE OF \$118,000 SPECIAL EMERGENCY NOTES FOR THE PREPARATION OF TAX MAPS AND REVALUATION PROGRAM OF THE BOROUGH OF WEST WILDWOOD, IN THE COUNTY OF CAPE MAY, NEW JERSEY**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.  
Resolution adopted

**2015-118 - DESIGNATING ORDER OF BUSINESS AT MEETINGS**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.  
Resolution adopted

**2015-119 - DESIGNATING OFFICIAL NEWSPAPERS FOR THE YEAR 2016**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.  
Resolution adopted

**2015-120 - ESTABLISHING THE ANNUAL MEETING DATES OF THE BOROUGH OF WEST WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2016**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.  
Resolution adopted

**2015-121 - ESTABLISHING THE WORKSHOP MEETING DATES OF THE BOROUGH OF WEST WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2016**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.  
Resolution adopted

**2015-122 - CLARIFYING THE TERM OF APPOINTMENT OF THE RISK MANAGEMENT CONSULTANT**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.  
Resolution adopted

**2015-123 - A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE COUNTY OF CAPE MAY**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.  
Resolution adopted

**2015-124 - AUTHORIZING THE APPOINTMENT OF A MUNICIPAL AUDITOR**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution adopted

**Clerk asked for a motion for the APPROVAL TO PAY BILLS WHEN PROPERLY SIGNED AND**

**ENDORSED: (list attached)**

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Motion Carried

Reports from Commissioners:

Mayor waived the reading of the reports due to the scheduled tree lighting ceremony.

Mayor opened the meeting to floor for public comment.

MAUREEN SMITH, 30 Venice Avenue, thanked the Ladies Auxiliary for their work in making cookies and hot chocolate for the tree lighting ceremony.

The children's Christmas party is December 12, 2015 from 1:00 to 3:00pm, and all children must pre-register, there will be gifts, arts & crafts for the children.

Mayor thanked everyone for all their hard work.

Administrator Ridings informed the public about of the purchase of Open Space by the County of Cape May for \$1.2 million dollars, and had several drawings of the proposed playground and kayak storage area. With the County providing the funding for this open space project it shows that West Wildwood is worth investing in. He also stated that West Wildwood will receive points towards entering the Community Rating System (CRS) program, since the waterfront land acquisition will not permit construction of new homes, limiting the possibility of additional flood insurance exposure. Mayor Fox stated that this CRS program will help all of the residents save on their flood insurance rates.

Hearing no more public comment, the Mayor closed the public portion and asked for a motion to adjourn.

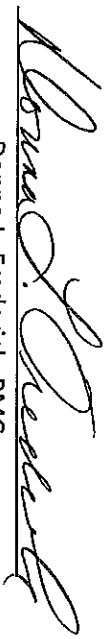
**Motion to Adjourn:**

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

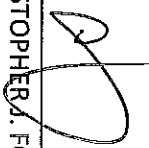
Motion carried.

Respectfully submitted



Donna L. Frederick, RMC  
Municipal Clerk

**THESE MINUTES WERE APPROVED AT THE JANUARY 8, 2016 REGULAR COMMISSION MEETING**

  
\_\_\_\_\_  
MAYOR CHRISTOPHER J. FOX  
\_\_\_\_\_  
COMMISSIONER SCOTT W. GOLDEN  
\_\_\_\_\_  
COMMISSIONER CORNELIUS J. MAXWELL

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY**

**RESOLUTION 2015-117**

**RESOLUTION AUTHORIZING THE ISSUANCE OF \$118,000 SPECIAL  
EMERGENCY NOTES FOR THE PREPARATION OF TAX MAPS AND  
REVALUATION PROGRAM OF THE BOROUGH OF WEST WILDWOOD, IN THE  
COUNTY OF CAPE MAY, NEW JERSEY**

BE IT RESOLVED BY THE BOROUGH BOARD OF COMMISSIONERS OF THE  
BOROUGH OF WEST WILDWOOD, IN THE COUNTY OF CAPE MAY, NEW JERSEY  
(not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

**Section 1.** An ordinance of the Borough of West Wildwood, in the County of Cape May, New Jersey (the "Borough"), authorizing a special emergency appropriation in the amount of \$118,000 for the preparation of tax maps and the preparation and execution of a complete program of revaluation of real property for the use of the local assessor has been finally adopted and a copy thereof has been filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey (the "Director").

**Section 2.** (a) In order to finance the special emergency appropriation described in Section 1 of this resolution, the Borough is hereby authorized to borrow the sum of \$118,000 and to issue special emergency notes therefor in accordance with the Local Budget Law of the State of New Jersey (N.J.S.A. 40A:4-55).

(b) The special emergency notes authorized by this resolution may be issued in amounts and denominations not exceeding in the aggregate the amount of special emergency notes authorized herein, as determined by the chief financial officer of the Borough pursuant to this resolution.

(c) The Borough may finance the special emergency appropriation from surplus funds available or may borrow money in the manner prescribed herein. Where an appropriation is financed from surplus funds available, at least one-fifth of the amount thereof shall be included in each annual budget until the appropriation has been fully provided for.

**Section 3.** The following matters in connection with the special emergency notes are hereby determined:

(a) All special emergency notes issued hereunder and any renewals thereof shall mature at such time as may be determined by the chief financial officer within the limitations of the Local Budget Law, provided however, that at least one-fifth of all such special emergency notes and the renewals thereof shall mature and be paid in each year so that all special emergency notes and renewals shall have matured and have been paid not later than the last day of the fifth year following the date of this resolution;

(b) All special emergency notes issued hereunder shall bear interest at such rate or rates as may be determined by the chief financial officer;

(c) The special emergency notes shall be in the form determined by the chief financial officer and the chief financial officer's signature upon the special emergency notes shall be conclusive as to such determination;

**Section 4.** The chief financial officer is hereby authorized and directed to determine all matters in connection with the special emergency notes not determined by this or a subsequent resolution and the chief financial officer's signature upon the special emergency notes shall be conclusive as to such determination.

**Section 5.** The chief financial officer is hereby authorized to sell the special emergency notes from time to time at public or private sale in such amounts as such officer may determine at not less than par and to deliver the same from time to time to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof and payment therefor.

**Section 6.** Any instrument issued pursuant to this resolution shall be a general obligation of the Borough. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations and, unless otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget and a tax sufficient to provide for the payment thereof shall be levied and collected.

**Section 7.** The chief financial officer is authorized and directed to report in writing to this governing body at the meeting next succeeding the date when any sale or delivery of the special emergency notes pursuant to this resolution is made, such report to include the amount, description, interest rate and maturity of the special emergency notes sold, the price obtained and the name of the purchaser.

**Section 8.** (a) Solely for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission (the "Rule"), and provided that an issue of special emergency notes authorized by this resolution is not exempt from the Rule, for so long as an issue of special emergency notes of the Borough remains outstanding (other than an issue of special emergency notes which has been wholly defeased), the Borough shall provide, in a timely manner not in excess of ten business days after the occurrence of the event, to the Municipal Securities Rulemaking Board, notice of any of

the following events with respect to the special emergency notes (herein "Material Events"):

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
- (7) Modifications to rights of security holders, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution, or sale of property securing repayment of the securities, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership or similar event of the obligated person;
- (13) The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

For the purposes of the event identified in subparagraph (12) above, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the

supervision and orders of a court or governmental authority ~~or the necessity of an order~~ confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

(b) The covenants and undertakings contained in this Section 8 are made for the benefit of the holders or beneficial owners of the special emergency notes issued under this resolution.

(c) The chief financial officer shall determine, in consultation with Bond Counsel, the application of the Rule or the exemption from the Rule for each issue of special emergency notes prior to their offering. Such chief financial officer shall hereby authorized to enter into written contracts or undertaking to implement this resolution and is further authorized to amend such contracts or undertakings as needed to comply with the Rule or upon the advice of Bond Counsel.

(d) In the event that the Borough fails to comply with this resolution or the written contract or undertaking, the Borough shall not be liable for monetary damages, remedy of the holders or beneficial owners of the special emergency notes being hereby specifically limited to specific performance of the covenants contained in this resolution or the written contract or undertaking.

**Section 9.** A copy of this resolution as adopted shall be filed with the Director.

**Section 10.** This resolution shall take effect immediately.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			



I, **Donna L. Frederick, RMC**, Municipal Clerk for the ~~borough of~~ ~~West~~ Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the ~~Borough of~~ ~~West~~ Wildwood, New Jersey at a **Regular Meeting** held on **December 3, 2015**.

  
Donna L. Frederick, RMC  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-118

**DESIGNATING ORDER OF BUSINESS AT MEETINGS**

**BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey, that the following shall be the order of business at all meetings of said Borough:

1. Call to Order
2. Pledge of Allegiance to the Flag
3. Open Public Meeting Act Statement
4. Roll Call
5. Additions/Deletions of Late Agenda Items
6. Adoption of Minutes of Prior Meeting
7. Communications
8. Reading and Adopting of Ordinances
9. Reading and Adopting of Resolutions
10. Motion to Pay Bills
11. Reports of Mayor and Commissioners
12. Public Comments
13. Adjournment

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **December 3, 2015**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-119

DESIGNATING OFFICIAL NEWSPAPERS  
FOR THE YEAR 2016

WHEREAS, the Borough of West Wildwood is required to designate an official newspaper for the publication of the Borough meetings and other official business; and

WHEREAS, the Cape May County Herald and The Press of Atlantic City have been deemed qualified for use as the official newspapers of the Borough of West Wildwood.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, as follows, that the Cape May County Herald and the Press of Atlantic City be designated as the official newspapers of the Borough of West Wildwood, County of Cape May, New Jersey, and all ordinances or other public notices which the Borough of West Wildwood may be required by law to publish, where the manner of publication is not otherwise specifically provided, shall be published in either one of the said newspapers.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a Regular Meeting held on December 3, 2015.

  
Donna L. Frederick, RMC  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-120

**ESTABLISHING THE ANNUAL MEETING DATES OF THE BOROUGH OF WEST  
WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2016**

**WHEREAS**, the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, State of New Jersey hereby establish the **Annual Meeting Dates** for the Year 2016 in accordance the Open Public Meeting Act (N.J.S.A. 10:4-1, et seq.), commonly referred to as the Sunshine Law, which establishes the right of all citizens to have adequate notice of all Public Meetings; and

**WHEREAS**, it is the desire of the Board of Commissioners to establish the date and time for the Regular Meeting in order to encourage the General Public's attendance and involvement.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, that the **Regularly Scheduled Meetings** of the West Wildwood Board of Commissioners will be held at the Municipal Building, 701 West Glenwood Avenue, West Wildwood, New Jersey beginning at **7:00 P.M.**, prevailing time unless otherwise noted, at which time Official Action may be taken.

- Friday, January 8
- Friday, February 5
- Friday, March 4
- Friday, April 1
- Friday, May 6
- Friday, June 3
- Thursday, June 30 @ 9:00am
- Friday, August 5
- Thursday, September 1 @ 9:00am
- Friday, October 7
- Friday, November 4
- Thursday, December 1 @ 6:00pm

**BE IT FURTHER RESOLVED**, that this Resolution shall be posted on the West Wildwood Municipal Hall Bulletin Board, to remain there for the full Calendar Year 2016; published in both Official Municipal Newspapers; and shall remain available from the Municipal Clerk's Office upon request; all in accordance with State Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **December 3, 2015**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-121

**ESTABLISHING THE WORKSHOP MEETING DATES OF THE BOROUGH OF WEST  
WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2016**

**WHEREAS**, the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, State of New Jersey hereby establish the **Workshop Meeting Dates** for the Year 2016 in accordance the Open Public Meeting Act (N.J.S.A. 10:4-1, et seq.), commonly referred to as the Sunshine Law, which establishes the right of all citizens to have adequate notice of all Public Meetings.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, that the **Workshop Meetings** of the West Wildwood Board of Commissioners will be held at the Municipal Building, 701 West Glenwood Avenue, West Wildwood, New Jersey beginning at **9:00am, prevailing time unless otherwise noted. Official Action may be taken.**

- Monday, January 4
- Monday, February 1
- Monday, February 29
- Monday, March 28
- Monday, May 2
- Monday, May 31
- Monday, June 27
- Monday, August 1
- Monday, August 29
- Monday, October 3
- Monday, October 31
- Monday, November 28
- Tuesday, December 27.

**BE IT FURTHER RESOLVED**, that this Resolution shall be posted on the West Wildwood Municipal Hall Bulletin Board, to remain there for the full Calendar Year 2016; published in both Official Municipal Newspapers; and shall remain available from the Municipal Clerk's Office upon request; all in accordance with State Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **December 3, 2015.**

  
**Donna L. Frederick, RMC**  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-122

CLARIFYING THE TERM OF APPOINTMENT  
OF THE RISK MANAGEMENT CONSULTANT

WHEREAS, on December 4, 2014 the Board of Commissioners of the Borough of West Wildwood adopted Resolution 2014-121 appointing J. Byrne Agency as Risk Management Consultant required by the By Laws of the Atlantic County Municipal Joint Insurance Fund; and

WHEREAS, Resolution 2014-121 authorized the term of appointment for one year commencing January 01, 2015; the term of appointment should have reflected a three (3) year appointment from the first day of January 2015 through the first day of January 2018.


NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey, hereby adjusts the appointment of **J. Byrne Agency** of 5200 New Jersey Avenue, Wildwood, New Jersey as the Risk Management Consultant to the Atlantic County Joint Insurance Fund for the aforementioned term; and

BE IT FURTHER RESOLVED that the aforesaid Agreement is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized professional and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be published in the officially designated newspaper as required by law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **December 3, 2015**.

  
Donna L. Frederick, RMC  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-123

**A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE COUNTY OF CAPE MAY**

**WHEREAS**, the County has been the recipient of various grants from the Office of Homeland Security and the Federal Emergency Management Agency for the purchase of various vehicles, equipment, materials and control devices hereinafter referred to as equipment; and

**WHEREAS**, the equipment as identified in 'Schedule A' of the Shared Services Agreement, was purchased with the intent to be shared with the various municipalities in the County; and

**WHEREAS**, from time to time the Borough of West Wildwood has a need to use some of the Equipment for a short duration when the County is not in need for the use of the Equipment; and

**WHEREAS**, the Board of Commissioners of the Borough of West Wildwood desire to enter into an agreement with the County to use the Equipment identified in 'Schedule A' of the Shared Services Agreement; and

**WHEREAS**, N.J.S.A. 40A:65-1 et. seq. authorizes local government units, including municipalities and counties to enter into agreements for the exchange of services pursuant to the provisions of that statute known as the "Uniform Shared Services and Consolidation Act";

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, hereby authorizes the Mayor, on behalf of the Borough, to enter into a Shared Services Agreement with the County of Cape May; and

**BE IT FURTHER RESOLVED**, that upon the receipt of the Insurance Certificate for the year January 1 to December 31, 2016 it shall be forwarded to the County of Cape May and be subsequently attached to this Resolution along with the executed agreement.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, Acting Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a Regular Meeting held on **December 3, 2015**.

  
Donna L. Frederick, RMC  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-124

**AUTHORIZING THE APPOINTMENT OF A MUNICIPAL AUDITOR**

**WHEREAS**, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a Municipal Auditor; and

**WHEREAS**, the firm of Bowman and Company is qualified to serve as Municipal Auditor for the Borough of West Wildwood and has prepared a Proposal for said services as attached hereto; and

**WHEREAS**, Bowman and Company has completed and submitted a Business Entity Disclosure which certifies that they have not made any reportable contributions to a political or candidate committee in the name of West Wildwood Borough Commissioner within the previous year and that this Contract will prohibit Bowman and Company from making any reportable contributions for the term of this Contract.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby appoints Bowman and Company as Municipal Auditor for the Borough of West Wildwood for one (1) year commencing January 01, 2016; and

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to execute a Contract with Bowman and Company for the providing of said services, which Contract Amount shall be in accordance with the Standard Hourly Rates and Minimum Fees established in said Engagement Contract presented on October 14, 2015; and

**BE IT FURTHER RESOLVED** that the aforesaid Contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized professional and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be published in the officially designated newspaper as required by law; and

**BE IT FURTHER RESOLVED**, that a Certification of Available Funds from the CFO is attached herewith.



	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at their Regular Schedule Meeting held on **December 3, 2015**.

  
 Donna L. Frederick, RMC  
 Municipal Clerk

**CERTIFICATION OF AVAILABILITY OF FUNDS**

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Neil Young, Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

**TO: BOWMAN AND COMPANY**

**FOR: 2016 AUDIT SERVICES**

**IN THE AMOUNT OF: \$38,500.00**

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$38,500.00  
ACCOUNT(S) 6-01-20-135-000  
6-09-55-502-028

TOTAL AMOUNT OF CONTACT: \$38,500.00

Amount Certified by this Certification: \$38,500.00

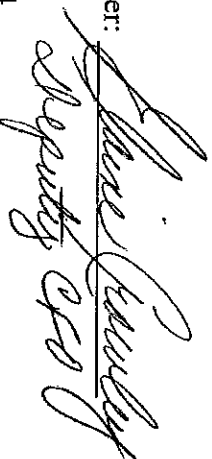
\_\_\_\_\_ TEMPORARY BUDGET CERTIFICATION @ 25%

\_\_\_\_\_ PERMANENT BUDGET CERTIFICATION @ 100%

  X   CONTINGENCY CERTIFICATION: UPON ADOPTION OF  
FINAL BUDGET.

Date: December 3, 2015

Chief Financial Officer:

  
Deputy CFO

Resolution # 2015-124

Range of Checking Accts: CURRENT to CURRENT      Range of Check Ids: 11708 to 11765  
Report Type: All Checks      Report Format: Detail      Check Type: Computer: Y Manual: Y Dir Deposit: Y

C < # Check date Vendor      PO #      Item Description      Amount Paid      Charge Account      Account Type      Reconciled/Void Ref Num      Contract      Ref Seq Acct

PO #	Item Description	Amount Paid	Charge Account	Account Type	Reconciled/Void Ref Num	Contract	Ref Seq Acct
11708	12/03/15 00202 ACTION SUPPLY INC.				1069		
15-00771	1 4.5 YARDS CONCRETE	516.75	5-01-26-310-030	Budget	24		1
			Materials and Supplies				
15-00815	1 2 YARDS CONCRETE FOR GENERATOR	302.00	5-01-26-310-030	Budget	73		1
			Materials and Supplies				
		<u>818.75</u>					

11709	12/03/15 00207 ACA COMPUTERS, INC.				1069		
15-00797	1 IT SERVICES FOR NOV 2015	2,750.00	5-01-20-140-026	Budget	46		1
			Data Processing Maintenance				
15-00797	2 IT SERVICES FOR NOV 2015	12.00	5-01-20-140-026	Budget	47		1
			Data Processing Maintenance				
		<u>2,762.00</u>					

11710	12/03/15 00308 ADP, INC.				1069		
15-00807	1 PAYROLL SERVICES FOR NOV 2015	111.45	5-01-20-130-028	Budget	58		1
			Payroll Services				
15-00807	2 PAYROLL SERVICES FOR NOV 2015	98.35	5-01-20-130-028	Budget	59		1
			Payroll Services				
		<u>209.80</u>					

11711	12/03/15 019011 ATLANTIC CITY ELECTRIC				1069		
15-00811	1 CHARGES NOV 2015	1,701.06	5-01-31-435-000	Budget	63		1
			Street Lighting				
15-00811	2 CHARGES NOV 2015	5.35	5-01-31-430-000	Budget	64		1
			Electricity				
15-00811	3 CHARGES NOV 2015	441.22	5-01-31-435-000	Budget	65		1
			Street Lighting				
15-00811	4 CHARGES NOV 2015	176.67	5-01-31-435-000	Budget	66		1
			Street Lighting				
15-00811	5 CHARGES NOV 2015	41.28	5-01-31-435-000	Budget	67		1
			Street Lighting				
15-00811	6 CHARGES NOV 2015	325.02	5-01-31-435-000	Budget	68		1
			Street Lighting				
15-00811	7 CHARGES NOV 2015	13.99	5-01-31-435-000	Budget	69		1
			Street Lighting				
		<u>2,704.59</u>					

11712	12/03/15 01903 AT & T				1069		
15-00804	1 LONG DISTANCE NOV 2015	67.23	5-01-31-440-000	Budget	56		1
			Telephone				

11713	12/03/15 01905 AT & T MOBILITY				1069		
15-00704	1 CALL CARDS OCT 2015	47.97	5-01-31-440-000	Budget	14		1
			Telephone				
1	0704	2 CALL CARDS OCT 2015	47.97	5-01-31-440-000	Budget	15	1
			Telephone				

Check #	Check Date	Vendor	Item Description	Amount Paid	Charge Account	Account Type	Reconciled/void	Ref Num	Ref Seq	Acct
				Continued						
13 AT & T MOBILITY										
15-00704	3	CALL CARDS OCT 2015		37.98	5-01-31-440-000	Budget		16	1	
				<u>133.92</u>	Telephone					
11714	12/03/15	03012	BEAVER SUPPLY							
15-00789	1	MASON SAND - 1 TON		15.90	5-01-26-310-030	Budget		29	1	1069
					Materials and Supplies					
15-00805	1	TON MASON SUPPLY		15.90	5-01-26-290-030	Budget		57	1	
				<u>31.80</u>	Materials and Supplies					
11715	12/03/15	03703	CORNELIUS MAXWELL							
15-00812	1	REIMBURSEMENT FOR LEAGUE OF		124.20	5-01-20-100-041	Budget		70	1	1069
					GEN. ADMIN. CONFERENCES & MEETINGS					
11716	12/03/15	04004	PETTY CASH							
15-00824	1	REIMBURSEMENT OF PETTY CASH		87.28	5-01-20-100-030	Budget		83	1	1069
					GEN. ADMIN. MATERIALS & SUPPLIES					
11717	12/03/15	05202	CAPE MAY CNTY TREASURERS OFF.							
15-00627	1	WINDOW ENVELOPES (PRINTED)		150.00	5-01-20-100-036	Budget		2	1	1069
					GEN. ADMIN. OFFICE SUPPLIES					
00697	1	500 COLOR CALENDARS 2016		750.00	5-01-41-747-000	Budget		13	1	
				<u>900.00</u>	Recycling Tonnage Grant					
11718	12/03/15	05203	C.M.C.M.U.A. WASTER WATER DIV.							
15-00809	1	DISPOSAL FEES FOR OCT 2015		835.10	5-01-32-465-000	Budget		61	1	1069
					SOLID WASTE DISPOSAL					
11719	12/03/15	05233	CAPE 47 LUMBER							
15-00839	1	100 FT EXTENSION CORD		79.99	5-01-26-310-030	Budget		99	1	1069
					Materials and Supplies					
11720	12/03/15	05235	THE CARLSEN GROUP INC							
15-00800	1	BASIC PKG SERVICE NOV 2015		95.00	5-01-20-120-030	Budget		52	1	1069
					Materials and Supplies					
11721	12/03/15	06001	CITY OF WILDWOOD							
15-00796	1	DIESEL/GAS OCTOBER 2015		31.68	5-01-31-460-000	Budget		44	1	1069
					Gasoline and Diesel					
15-00796	2	DIESEL/GAS OCTOBER 2015		1,341.10	5-01-31-460-000	Budget		45	1	
				<u>1,372.78</u>	Gasoline and Diesel					
11722	12/03/15	06003	CITY OF NORTH WILDWOOD							
15-00834	1	GWMA CITY CONT 2015		163.00	5-01-42-703-000	Budget		93	1	1069
					MUNICIPAL ALLIANCE PROGRAM					
1	0834	3	GWMA CITY CONT 2015	149.50	5-01-20-100-028	Budget		94	1	
				<u>312.50</u>	GEN. ADMIN. OTHER PROFESSIONAL SERVICES					

Check #	Check Date	Vendor	Item #	Description	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num	Ref Seq Acct
11723	12/03/15	06615 COMCAST							1069	
15-00795	1	CHARGES FOR NOV 2015		224.84	5-01-31-440-000	Budget			39	1
15-00795	2	CHARGES FOR NOV 2015		66.50	5-01-31-440-000	Budget			40	1
15-00795	3	CHARGES FOR NOV 2015		6.09	5-01-31-440-000	Budget			41	1
15-00795	4	CHARGES FOR NOV 2015		102.85	5-01-31-440-000	Budget			42	1
15-00795	5	CHARGES FOR NOV 2015		107.85	5-01-31-440-000	Budget			43	1
				<u>508.13</u>						
11724	12/03/15	08201 DELTA DENTAL PLAN OF N.J. INC.							1069	
15-00810	1	MONTHLY CHARGES FOR DEC 2015		848.06	5-01-23-220-000	Budget			62	1
					EMPLOYEE GROUP INSURANCE					
11725	12/03/15	09504 DRAGER SAFETY DIAGNOSTICS INC							1069	
15-00792	1	REPLACEMENT PART FOR		208.00	5-01-25-240-030	Budget			32	1
					Materials and supplies					
11726	12/03/15	11504 JACOBS & BARBONE, P.A.							1069	
15-00842	1	PROFESSIONAL SERVICES RENDERED		2,551.69	5-01-20-155-027	Budget			102	1
					Legal Services					
00843	1	PROFESSIONAL SERVICES RENDERED		649.26	5-01-20-155-027	Budget			103	1
				<u>3,200.95</u>	Legal Services					
11727	12/03/15	11802 DE LAGE LANDEN							1069	
15-00831	1	LEASE PAYMENT FOR COPIER		229.00	5-01-25-240-038	Budget			90	1
					New Equipment					
11728	12/03/15	13002 JOSEPH FAZZIO, INC.							1069	
15-00756	1	SUPPLIES FOR GENERATOR IN P/D		703.72	5-01-26-290-038	Budget			22	1
					Gen. Hardware-maint. supplies					
11729	12/03/15	13403 JOHN FEARHELLER, JR., P.E.							1069	
15-00813	1	BALANCE FOR CLOSE OUT AS PER		540.00	5-01-20-165-028	Budget			71	1
					Professional Services					
11730	12/03/15	15616 CAETERO & KAUFMANN							1069	
15-00833	1	PROFESSIONAL SERVICES RENDERED		2,916.66	5-01-20-155-027	Budget			92	1
					Legal Services					
11731	12/03/15	16009 WEX BANK							1069	
15-00801	1	PAPER DELIVERY FEE NOV 2015		6.00	5-01-31-460-000	Budget			53	1
					Gasoline and Diesel					
117	12/03/15	16902 BLANEY & DONOHUE, PA							1069	
1	0835	1 PROFESSIONAL SERVICES RENDERED		499.50	5-01-20-155-027	Budget			95	1
					Legal Services					

December 3, 2015  
03:40 PM

BOROUGH OF WEST WILDWOOD  
Check Register By Check Id

Page No: 4

Check #	Check Date	Vendor	Item Description	Amount Paid	Charge Account	Account Type	Reconciled/Void Ref Num
33	12/03/15	17502	EASTERN SURPLUS & EQUIPMENT CO				
15-00778	1	HEAD GASET SET FOR POLICE		290.00	5-01-26-290-034	Budget	1069
			Fleet Maintenance				27 1
11734	12/03/15	18305	HILLS SIGNS				
15-00682	1	FIRE DEPARTMENT 4" WINDOW		307.50	5-01-25-265-030	Budget	1069
			Materials and Supplies				10 1
15-00682	2	FIRE DEPARTMENT EQUIPMENT		68.00	5-01-25-265-056	Budget	11 1
			Fire & other safety equipment				
15-00682	3	SHIPPING		6.00	5-01-25-265-056	Budget	12 1
			Fire & other safety equipment				
				<u>381.50</u>			
11735	12/03/15	18609	ANIMAL CONTROL OF SOUTH JERSEY				
15-00838	1	ANIMAL CONTROL SERVICES FOR		600.00	5-01-27-340-029	Budget	1069
			Contractual Services				98 1
11736	12/03/15	18611	JOYCE MEDIA				
15-00832	1	WEB HOSTING FEE FOR NOV 2015		69.95	5-01-20-120-030	Budget	1069
			Materials and Supplies				91 1
11737	12/03/15	19602	THE HOME DEPOT #0943				
15-00830	1	RYOBI 7 PIECE DRILL BIT SET		37.97	5-01-26-310-030	Budget	1069
			Materials and Supplies				89 1
00841	1	SUPPLIES FOR GENERATOR BASE		294.54	5-01-26-310-030	Budget	101 1
			Materials and Supplies				
				<u>332.51</u>			
11738	12/03/15	26801	KINDLE FORD				
15-00790	1	PASS DOOR SEAL FOR DURANGO		65.56	5-01-26-290-034	Budget	1069
			Fleet Maintenance				30 1
11739	12/03/15	29008	LEADER PRINTERS				
15-00751	1	MED. SELF-INK CLERK STAMP		26.50	5-01-20-120-036	Budget	1069
			Office Supplies				17 1
11740	12/03/15	31215	DONALD MARTIN				
15-00826	1	REIMBURSEMENT FOR GRASS CUTTING		420.00	5-01-20-145-023	Budget	1069
			printing				86 1
15-00826	2	REIMBURSEMENT FOR RECORDING FEE		20.00	5-01-20-145-023	Budget	87 1
			printing				
				<u>440.00</u>			
11741	12/03/15	31220	MAX COMMUNICATIONS, INC.				
15-00837	1	RECURRING CHARGES FOR NOV		204.86	5-01-31-440-000	Budget	1069
			Telephone				97 1
11742	12/03/15	31402	MCMAJMON, SCOTLAND & BAUMANN				
15-00819	1	PROFESSIONAL SERVICES RENDERED		600.00	5-01-20-155-027	Budget	1069
			Legal Services				79 1

Check #	Check Date	Vendor	Item Description	Amount Paid	Charge Account	Account Type	Contract	Reconciled/Void	Ref Num
11744	12/03/15	33801	NAT ALEXANDER COMPANY						1069
15-00663	1	1	FLOW TESTING SCOTT SCBA PACKS	432.00	5-01-25-265-056	Budget			4
		2	SCBA FACE PIECE UPPER HEAD	107.50	5-01-25-265-056	Budget			5
		3	SCBA FACE PIECE LOWER HEAD	107.50	5-01-25-265-056	Budget			6
				<u>647.00</u>	Fire & other safety equipment				
11745	12/03/15	34220	NEXTEL COMMUNICATIONS						1069
15-00836	1	1	CELL PHONE CHARGES FOR NOV	275.27	5-01-31-440-000	Budget			96
					Telephone				1
11746	12/03/15	39801	PITNEY BOWES						1069
15-00803	1	1	POSTAGE MACHINE RENTAL NOV 201	429.00	5-01-20-100-026	Budget			55
					GEN. ADMIN. MAINTENANCE (MAIL)				1
11	12/03/15	44606	REMINGTON,VERNICK & WALBERG						1069
15-00844	1	1	PREPARE AND SUBMIT FY2016	1,760.00	5-01-20-165-028	Budget			104
					Professional Services				1
15-00846	1	1	PREPARE AND SUBMIT A CONCEPT	2,915.00	5-01-20-165-028	Budget			105
				<u>4,675.00</u>	Professional Services				1
11748	12/03/15	45678	AUTO ZONE						1069
15-00777	1	12	GALLONS OF ANTI-FREEZE	104.87	5-01-26-290-034	Budget			26
					Fleet Maintenance				1
15-00816	1	1	DURALAST GOLD BATTERY 65-DLG	103.46	5-01-26-290-034	Budget			74
				<u>208.33</u>	Fleet Maintenance				1
11749	12/03/15	47212	SECLUDED ACRES FARM GARDEN						1069
15-00808	1	1	CHRISTMAS TREE FOR PARK	250.00	5-01-28-375-030	Budget			60
					materials & supplies				1
11750	12/03/15	48201	SOUTH JERSEY GAS COMPANY						1069
15-00793	1	1	CHARGES FOR NOV. 2015	156.00	5-01-31-446-000	Budget			33
					Natural gas				1
15-00793	2	2	CHARGES FOR NOV. 2015	94.23	5-01-31-446-000	Budget			34
					Natural gas				1
15-00793	3	3	CHARGES FOR NOV. 2015	84.69	5-01-31-446-000	Budget			35
				<u>334.92</u>	Natural gas				1

Check # Check Date Vendor  
) # Item Description

Amount Paid Charge Account

Account Type

Reconcl/ed/Void Ref Num  
Contract Ref Seq Acct

11752	12/03/15	48207	SOUTH JERSEY WELDING SUPPLY CO	1069			
15-00798	1	CYLINDER RENTAL FOR NOV 2015	14.26	5-01-26-290-030	Budget	48	1
				Materials and Supplies			
15-00798	2	CYLINDER RENTAL FOR NOV 2015	14.26	5-01-26-290-030	Budget	49	1
				Materials and Supplies			
15-00798	3	CYLINDER RENTAL FOR NOV 2015	21.39	5-01-26-290-030	Budget	50	1
				Materials and Supplies			
			<u>49.91</u>				
11752	12/03/15	48731	STATE OF NEW JERSEY, TREASURER	1069			
15-00817	1	LOCAL ACTIVE HEALTH CARE	10,200.89	5-01-23-220-000	Budget	75	1
				EMPLOYEE GROUP INSURANCE			
15-00817	2	LOCAL RETIRED HEALTH CARE	1,547.22	5-01-23-220-000	Budget	76	1
				EMPLOYEE GROUP INSURANCE			
			<u>11,748.11</u>				
11753	12/03/15	50102	THE PRESS	1069			
15-00802	1	LEGAL ADVERTISING	125.95	5-01-20-120-021	Budget	54	1
				Legal Advertising			
11754	12/03/15	50103	THIS & THAT UNIFORMS	1069			
15-00027	1	UNIFORMS FOR CARA BRUSSELL	734.99	5-01-25-240-032	Budget	1	1
				Uniforms			
00652	1	UNIFORMS FOR B. GIBSON	561.00	5-01-25-240-032	Budget	3	1
				Uniforms			
15-00791	1	UNIFORMS FOR ADAM DOTTS	415.00	5-01-25-240-032	Budget	31	1
				Uniforms			
			<u>1,710.99</u>				
11755	12/03/15	58004	WILDWOOD GLASS CO., INC.	1069			
15-00823	1	PLEXI GLASS FOR POLICE DEPT	300.00	5-01-26-310-030	Budget	82	1
				Materials and Supplies			
11756	12/03/15	58005	CITY OF WILDWOOD WATER UTILITY	1069			
15-00822	1	2015 TAX SALE PAYMENT DUE	653.66	5-01-55-000-021	Budget	81	1
				DUE WILDWOOD TAX SALE COLLECTIONS			
11757	12/03/15	65405	W. B. MASON	1069			
15-00752	1	WHT DELUXE ROUND RING BINDERS	14.00	5-01-20-120-036	Budget	18	1
				Office Supplies			
15-00752	2	WHT DELUXE ROUND RING BINDERS	14.97	5-01-20-120-036	Budget	19	1
				Office Supplies			
15-00752	3	WHT DELUXE ROUND RING BINDERS	57.00	5-01-20-120-036	Budget	20	1
				Office Supplies			
15-00753	1	BLACK S&H CARTRIDGE FOR P/W	67.96	5-01-26-290-036	Budget	21	1
				Office Supplies			
			<u>153.93</u>				
117	12/03/15	65406	STANDARD OFFICE SYSTEMS	1069			
1	0821	1	COPIER USAGE	171.44	5-01-20-100-023	Budget	80
				GEN. ADMIN. PRINTING		1	



Check #	Check Date	Vendor	Item Description	Amount Paid	Charge Account	Account Type	Reconciled/Void Ref Num	Contract	Ref Seq Acct
59	12/03/15	654130	Municipal Emergency serv Inc.						
15-00664	1	ALPHA X HYBRID STRUCTURAL		354.00	5-01-25-265-056	Budget	1069	7	1
					Fire & other safety equipment				
15-00664	2	FREIGHT		10.00	5-01-25-265-056	Budget	8	1	1
					Fire & other safety equipment				
15-00675	1	SCOTT 30 MINUTE CYLINDERS		1,610.00	5-01-25-265-030	Budget	9	1	1
					Materials and Supplies				
				<u>1,974.00</u>					
11760	12/03/15	654131	NORTHERN TOOL & EQUIPMENT						
15-00840	1	27' 10,000 J HOOK		16.75	5-01-26-290-030	Budget	1069	100	1
					Materials and Supplies				
11761	12/03/15	654153	EARTHTECH CONTRACTING INC.						
15-00772	1	20 YD DUMPSTER		190.00	5-01-26-310-030	Budget	1069	25	1
					Materials and Supplies				
15-00799	1	TRASH COLLECTION NOV 2015		4,200.00	5-01-26-305-029	Budget	51	1	1
					Contractual-collection				
				<u>4,390.00</u>					
11762	12/03/15	654195	ZW USA INC.						
15-00758	1	DOG WASTE BAGS		117.00	6-02-40-730-000	Budget	1069	23	1
					CLEAN COMMUNITIES				
1	12/03/15	66666	VERIZON						
15-00794	1	CHARGES FOR NOV 2015		229.40	5-01-31-440-000	Budget	1069	36	1
					Telephone				
15-00794	2	CHARGES FOR NOV 2015		33.73	5-01-31-440-000	Budget	37	1	1
					Telephone				
15-00794	3	CHARGES FOR NOV 2015		285.87	5-01-31-440-000	Budget	38	1	1
					Telephone				
				<u>549.00</u>					
11764	12/03/15	679011	MARY D'ARCY BITTNER, ESQ.						
15-00825	1	PROFESSIONAL SERVICES RENDERED		1,890.00	5-01-20-155-027	Budget	1069	84	1
					Legal Services				
15-00825	2	POSTAGE		23.00	5-01-20-155-027	Budget	85	1	1
					Legal Services				
				<u>1,913.00</u>					
11765	12/03/15	03102	BANK OF AMERICA						
15-00788	1	SUPPLIES FOR GENERATOR BASE		234.46	5-01-26-310-030	Budget	1069	28	1
					Materials and Supplies				
15-00814	1	JIF WELLNESS LUNCHEON		215.50	5-01-20-100-041	Budget	72	1	1
					GEN. ADMIN. CONFERENCES & MEETINGS				
15-00829	1	RED CEDAR SHIM		10.78	5-01-26-310-030	Budget	88	1	1
					Materials and Supplies				
				<u>460.74</u>					

Check #	Check Date	Vendor	Item Description	Amount Paid	Change Account	Account Type	Reconciled/Void	Ref Num	
---/65 BANK OF AMERICA									
Report Totals									
				<u>Paid</u>	<u>Continued</u>				
				Checks: 58	Void 0	Amount Paid 54,828.24	Amount Void 0.00		
				Direct Deposit: 0	0	0.00	0.00		
				Total: 58	0	54,828.24	0.00		

Totals by Year-Fund		Fund	Budget Total	Revenue Total	G/L Total	Total
F	Description					
	CURRENT FUND	5-01	54,242.84	0.00	0.00	54,242.84
	UTILITY FUND	5-09	468.40	0.00	0.00	468.40
	Year Total:		54,711.24	0.00	0.00	54,711.24
	GRANT FUND	G-02	117.00	0.00	0.00	117.00
	Total of All Funds:		54,828.24	0.00	0.00	54,828.24

Batch Id: EAINEC Batch Type: C Batch Date: 12/03/15 Checking Account: CAPITAL g/l Credit: Budget g/l Credit  
 erate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
15-00820	12/03/15	10901 LANDBERG CONSTRUCTION, LLC	158,156.80	P.O. BOX 280	C-04-55-915-002	Budget	APRV	1	1
	11/25/15	1 2015 ROAD PROGRAM	158,156.80		ORD 539 RECONSTRUCTION OF 500 BL POPLAR				
			<u>158,156.80</u>						

Checks:	Count	Line Items	Amount
	1	1	158,156.80

There are NO errors or warnings in this listing.

Totals by Year-Fund					
Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CAPITAL FUND	C-04	158,156.80	0.00	0.00	158,156.80
Total of All Funds:		<u>158,156.80</u>	<u>0.00</u>	<u>0.00</u>	<u>158,156.80</u>

G/L Posting Summary

Account	Description	Debits	Credits
5-04-101-01-000-000	CAPITAL CASH	0.00	158,156.80
5-04-215-55-910-910	IMPROVEMENT AUTH. UNFUNDED	158,156.80	0.00
Grand Total:		<u>158,156.80</u>	<u>158,156.80</u>

Range of Checking Accts: TRUST OTHER to TRUST OTHER Range of Check Ids: 1099 to 1099  
 Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Ch #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Contract	Reconciled/Void	Ref Num
PO #	Item	Description						Ref Seq Acct
1099	12/03/15	44606 REMINGTON,VERNICK & WALBERG						1071
15-00845	1	REVIEW, PROCESS AND INSPECT	110.00	T-12-00-000-013	Budget			1
		RESERVE FOR STREET OPENINGS						1

Report Totals	Checks--	Paid	Void	Amount Paid	Amount Void
Direct Deposit:	0	0	0	0.00	0.00
Total:	1	1	0	110.00	0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	T-12	110.00	0.00	0.00	110.00
Total of All Funds:		<u>110.00</u>	<u>0.00</u>	<u>0.00</u>	<u>110.00</u>

Range of Checking Accts: TRUST OTHER to TRUST OTHER Range of Check Ids: 1099 to 1099  
 Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check # Check Date Vendor PO # Item Description Amount Paid Charge Account Account Type Reconciled/Void Ref Num  
 1099 12/03/15 44606 REMINGTON,VERNICK & WALBERG 110.00 T-12-00-000-013 Budget 1071  
 15-00845 1 REVIEW, PROCESS AND INSPECT 110.00 RESERVE FOR STREET OPENINGS 1 1

report totals	Checks:	Paid	Void	Amount Paid	Amount Void
Direct Deposit:	0	0	0	0.00	0.00
Total:	1	1	0	110.00	0.00



Totals by Year-Fund Fu Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	T-12	110.00	0.00	0.00	110.00
Total of All Funds:		<u>110.00</u>	<u>0.00</u>	<u>0.00</u>	<u>110.00</u>

Range of Checking Accts: ANIMAL CONTROL to ANIMAL CONTROL Range of Check Ids: 1109 to 1109  
 Report Type: A1] Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Depositor: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Contract	Ref Seq	Acct	Reconciled/Void	Ref Num
1109	12/03/15	31801 MGL PRINTING SOLUTIONS	125.00	T-14-00-000-001	Budget		1	1		1072
15-00351	1	BRASS DOG TAGS (2016)	139.00	T-14-00-000-001	RESERVE FOR ANIMAL CONTROL EXPENDITURES					
15-00351	2	DOG LICENSE FORMS	264.00	T-14-00-000-001	Budget		2	1		
			264.00		RESERVE FOR ANIMAL CONTROL EXPENDITURES					

Report Totals	Checks:	Paid	Void	Amount Paid	Amount Void
	Checks:	1	0	264.00	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	264.00	0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	T-14	264.00	0.00	0.00	264.00
Total of All Funds:		<u>264.00</u>	<u>0.00</u>	<u>0.00</u>	<u>264.00</u>

Range of Checking Accts: CURRENT to CURRENT      Range of Check Ids: 11766 to 11766  
 Report Type: All Checks      Report Format: Detail      Check Type: Computer: Y Manual: Y Dir Deposit: Y

Ch...	#	Check Date	Vendor	PO #	Item	Description	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num	Ref Acct
11766	12/03/15	17009	OGILTRIE LIMITED PARTNERSHIP									
15-00806	1		LEASE PAYMENT FOR			981.89	5-09-55-513-000	Budget			1	1
			EQUIPMENT PURCHASE									

Report Totals	Checks:	Paid	Void	Amount Paid	Amount Void
	1	1	0	981.89	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	981.89	0.00

December 3, 2015  
04:26 PM

FOROUGH OF WEST-KELMWOOD  
Check Register By Check Id

Totals by Year-Fund					
Fu Description	Fund	Budget Total	Revenue Total	G/L Total	Total
UTILITY FUND	5-09	981.89	0.00	0.00	981.89
Total of All Funds:		<u>981.89</u>	<u>0.00</u>	<u>0.00</u>	<u>981.89</u>

Range of Checking Accts: ANIMAL CONTROL to ANIMAL CONTROL Range of Check Ids: 1109 to 1109  
 Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Cl	#	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Contract	Reconciled/Void Ref Num
PO #	Item	Description						Ref Seq Acct
1109	12/03/15	31801	MGL PRINTING SOLUTIONS	125.00	T-14-00-000-001	Budget		1072
15-00351	1	BRASS DOG TAGS (2016)			RESERVE FOR ANIMAL CONTROL EXPENDITURES	Budget		1
15-00351	2	DOG LICENSE FORMS		139.00	T-14-00-000-001	Budget		2
				264.00	RESERVE FOR ANIMAL CONTROL EXPENDITURES			1

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	264.00	0.00
Direct Deposits:	0	0	0.00	0.00
Total:	1	0	264.00	0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	T-14	264.00	0.00	0.00	264.00
Total of A]] Funds:		<u>264.00</u>	<u>0.00</u>	<u>0.00</u>	<u>264.00</u>

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 11766 to 11766  
 Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Depositor: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Contract	Ref Seq	Acct	Reconciled/Void	Ref Num
11766	12/03/15	17009	981.89	5-09-55-513-000	Budget		1	1		1073
15-00806	1	LEASE PAYMENT FOR		EQUIPMENT PURCHASE						

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	981.89	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	981.89	0.00



Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
UTILITY FUND	5-09	981.89	0.00	0.00	981.89
Total of All Funds:		<u>981.89</u>	<u>0.00</u>	<u>0.00</u>	<u>981.89</u>

**SPECIAL**

**MEETING**

BOROUGH OF WEST WILDWOOD  
BOARD OF COMMISSIONERS  
SPECIAL MEETING  
MONDAY – DECEMBER 21, 2015  
12:00 PM

**MINUTES:**

Comm. Maxwell called the meeting to order, read the OPMA statement and led the Pledge of Allegiance

**ROLL CALL: Present**

Comm. Golden  
Comm. Maxwell  
Solicitor Cafiero  
Municipal Clerk Donna L. Frederick

**ABSENT:**

Mayor Fox

**RESOLUTIONS: READ BY NUMBER & TITLE:**

**2015-125 – AUTHORIZING A CLOSED (EXECUTIVE) SESSION OF THE BOARD OF COMMISSIONERS**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.  
Resolution Adopted

**Motion to Reconvene from Closed Session**


Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.  
Motion Carried

There was no public comment.

**Motion to Adjourn:**

Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes  
Motion carried.

Respectfully submitted



Donna L. Frederick, RMC  
Municipal Clerk

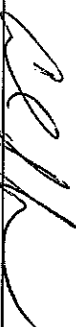
THESE MINUTES WERE APPROVED AT THE JANUARY 8, 2016 REGULAR COMMISSION MEETING



\_\_\_\_\_  
MAYOR CHRISTOPHER J. FOX



\_\_\_\_\_  
COMMISSIONER SCOTT W. GOLDEN



\_\_\_\_\_  
COMMISSIONER CORNELIUS J. MAXWELL

# *Borough of West Wildwood*

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*"Small town Charm on the Back Bay"*

## **AGENDA**

**SPECIAL MEETING – DECEMBER 21, 2015**

**12:00 pm**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

THIS SPECIAL MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED ON THE OFFICIAL CLERKS BULLETIN BOARD.

### **ROLL CALL:**

### **RESOLUTIONS:**

### **2015-125 – AUTHORIZING A CLOSED (EXECUTIVE) SESSION OF THE BOARD OF COMMISSIONERS**

### **OPEN TO THE FLOOR FOR PUBLIC COMMENT**

### **ADJOURNMENT**

### **OFFICIAL ACTION MAYBE TAKEN**

**Donna L. Frederick, RMC, CMR  
Municipal Clerk**

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-125

AUTHORIZING A CLOSED (EXECUTIVE) SESSION OF  
THE BOARD OF COMMISSIONERS

WHEREAS, in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-12(b), it is permissible by resolution for the Governing Body to enter into a Closed (Executive) Session in order to discuss matters falling within one or more of the permitted nine exemptions; and

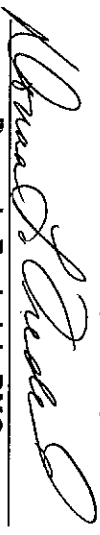
WHEREAS, the Borough anticipates discussion of litigation matters, which constitutes one of the permitted exemptions; and

WHEREAS, the minutes of this meeting shall remain confidential until after such time as Legal Counsel determines that the need of confidentiality no longer exists and provided that the matter(s) discussed can be legally disclosed.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of West Wildwood, Cape May County, New Jersey that a Closed (Executive) Session of the Governing Body shall be convened to discuss the aforementioned matters.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Special Meeting** held on **December 21, 2015**.



**Donna L. Frederick, RMC**  
Municipal Clerk

# **WORKSHOP MEETING**

BOROUGH OF WEST WILDWOOD  
BOARD OF COMMISSIONERS  
**WORKSHOP MEETING**  
MONDAY – DECEMBER 28, 2015  
9:00 AM

**MINUTES:**

Mayor Fox called the meeting to order, read the OPMA statement, led the Pledge of Allegiance,

**ROLL CALL: Present**

Comm. Golden  
Comm. Maxwell  
Mayor Fox  
Solicitor Cafiero  
Municipal Clerk Donna L. Frederick

**RESOLUTIONS:**

**2015-126 – APPROVING BUDGET TRANSFERS FOR THE CY 2015**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes  
Resolution Adopted

**2015-127 – AUTHORIZING THE CANCELLATION OF CHECKS ONE YEAR OR OLDER**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes  
Resolution Adopted

**2015-128 – AUTHORIZING THE CANCELLATION OF UNEXPENDED BALANCES FROM THE OPERATING BUDGET FOR THE CY2015**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes  
Resolution Adopted

**2015-129 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR THE PROFESSIONAL SERVICES OF A MUNICIPAL SOLICITOR**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes  
Resolution Adopted

**2015-130 – ADOPTION OF A TEMPORARY BUDGET FOR CY2016**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes  
Resolution Adopted



**2015-131 – APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes  
Resolution Adopted

**2015-132 – APPOINTING A QUALIFIED PURCHASING AGENT – JUDSON MOORE**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes  
Resolution Adopted

**2015-133 – CANCELLATION OF 2014 TAX AND OR SEWER BALANCES OF \$5.00 OR LESS**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes  
Resolution Adopted

**2015-134 – ESTABLISHING INTEREST RATE AND GRACE PERIOD FOR TAX AND SEWER COLLECTION FOR CY2016**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes  
Resolution Adopted

**2015-135 – DESIGNATING SIGNATURES FOR OFFICIAL DEPOSITORY**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes  
Resolution Adopted

**2015-136 – JIE APPOINTMENTS**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes  
Resolution Adopted

**2015-137 – APPOINTMENT OF A CODE ENFORCEMENT OFFICER**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes  
Resolution Adopted

**2015-138 – APPROVING THE 2016 CASH MANAGEMENT PLAN FOR THE BOROUGH OF WEST WILDWOOD**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes  
Resolution Adopted

**2015-139 – APPOINTING MEMBERS OF THE WEST WILDWOOD PLANNING BOARD**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

**2015-140 – APPOINTMENT OF IPS INFORMATION COORDINATORS**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

**2015-141 – APPOINTMENT OF MUNICIPAL ALLIANCE REPRESENTATIVE**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

**2015-142 – APPOINTMENT OF CLEAN COMMUNITIES COORDINATOR JUDSON MOORE, JR.**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

**2015-143 – A RESOLUTION ACKNOWLEDGING ADDITIONAL MEMBERS IN THE WEST WILDWOOD VOLUNTEER FIRE COMPANY**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

**2015-144 – APPOINTING DYLAN HANNUM FROM TEMPORARY POLICE OFFICER TO FULL TIME POLICE OFFICER ON THE WEST WILDWOOD POLICE DEPARTMENT**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

**2015-145 - APPOINTING DARREN MONTES FROM TEMPORARY POLICE OFFICER TO FULL TIME POLICE OFFICER ON THE WEST WILDWOOD POLICE DEPARTMENT**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

**2015-146 – AUTHORIZING APPLICATION FOR FUNDING FROM GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FOR THE GREATER WILDWOOD MUNICIPAL ALLIANCE FOR FISCAL GRANT CYCLE 2016-2017**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes  
Resolution Adopted

**2015-147 – AUTHORIZING THE CANCELLATION OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes  
Resolution Adopted

**2015-148 – AUTHORIZING THE CANCELLATION OF GRANT RECEIVABLE BALANCES**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes  
Resolution Adopted

**APPROVAL TO PAY BILLS:**

**Clerk asked for a motion to pay bills when properly signed and endorsed**  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes  
Motion Carried

Mayor opened meeting up for public comment. There was no public comment.

Clerk asked the Commissioners if they had any business to address at the scheduled workshop meeting to be held on Monday, January 4, 2016. Clerk will wait until Thursday, December 31<sup>st</sup> to confirm or cancel meeting, and notify the newspapers accordingly. Commissioners agreed.

**Motion to Adjourn:**

Clerk asked for a motion to adjourn  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes  
Motion carried.

Respectfully submitted

  
Donna L. Frederick, RMC, Municipal Clerk

**THESE MINUTES WERE APPROVED AT THE JANUARY 8, 2016, REGULAR COMMISSION MEETING**



\_\_\_\_\_  
MAYOR CHRISTOPHER J. FOX



\_\_\_\_\_  
COMMISSIONER SCOTT W. GOLDEN



\_\_\_\_\_  
COMMISSIONER CORNETTUS J. MAXWELL

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-126

APPROVING BUDGET TRANSFERS FOR THE YEAR 2015

WHEREAS, the following transfers are necessary to make certain year end transfers to the CY 2015 budget.

NOW, THEREFORE, BE IT RESOLVED, that the following CY2015 budget transfers be made:

<u>Budget Description</u>	<u>From</u>	<u>To</u>	<u>Budget Account</u>
Emergency Management S/W	1,500.00		5-01-25-252-011
Land Use O/E	500.00		5-01-21-180-028
Clerk O/E	3,000.00		5-01-20-120-020
Street & Roads S/W	1,500.00		5-01-26-290-010
Engineering Services		2,000.00	5-01-20-165-028
Clerk S/W		3,500.00	5-01-20-120-011
Tax Collector S/W		1,000.00	5-01-20-145-010
	6,500.00	6,500.00	

	<u>Motion</u>	<u>Second</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2015**.



**Donna L. Frederick, RMC**  
**Municipal Clerk**

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-127

**AUTHORIZING THE CANCELLATION OF CHECKS ONE YEAR OR OLDER**

**WHEREAS**, the Board of Commissioners of the Borough of West Wildwood deem it in the best interest of the Borough to void all outstanding checks.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Chief Financial Officer be and is hereby authorized to void the following checks issued against Borough of West Wildwood's various Accounts at Crest Savings Bank:

Check #	Account Number	Check Date	Payable To		Amount
10143	541004563	2/7/14	AFLAC		\$ 168.97
10147	541004563	2/21/14	AFLAC		\$ 168.97
10655	541004647	3/3/14	LABCORP		\$ 73.00

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2015**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-128

**AUTHORIZING THE CANCELLATION OF UNEXPENDED BALANCES FROM THE  
OPERATING BUDGET FOR THE CY2015**

**WHEREAS**, there exist unexpended balances in the CY2015 Operating Budget ; and

**WHEREAS**, there is no further need to retain said unexpended balances; and

**WHEREAS**, it is deemed to be in the best interest of the Borough of West Wildwood to cancel said unexpended balances and it is the desire of the Board of Commissioners to cancel these unexpended balances.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey that unexpended balances in the CY2015 Operating Budget be and are hereby cancelled.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2015**.

  
Donna L. Frederick, RMC  
Municipal Clerk



**UNEXPENDED BALANCES TO BE CANCELLED - 2015 BUDGET**

General Administration	13,500.00
Worker Compensation Insurance	10,000.00
Unemployment Compensation	20,000.00
Buildings & Grounds O/E	3,000.00
Animal Control O/E	5,000.00
Social Security System	3,000.00
Police O/E	16,500.00
Land Use O/E	1,500.00
Police S/W	1,620.00

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY**

**RESOLUTION NO. 2015-129**

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT  
FOR THE PROFESSIONAL SERVICES OF A MUNICIPAL SOLICITOR**

**WHEREAS**, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a Borough Solicitor; and

**WHEREAS**, Andrew J. Cafiero, Esq., of the Law Firm Cafiero & Kaufmann, P.A. having offices located at 3303 New Jersey Avenue, Wildwood, New Jersey, is qualified to serve as Borough Solicitor for the Borough of West Wildwood and has submitted a Proposal which is attached hereto; and

**WHEREAS**, Andrew J. Cafiero, Esq., has completed and submitted a Business Entry Disclosure Certification which certifies that Andrew J. Cafiero, Esq., has not made any reportable contributions to a political or candidate committee in the name of West Wildwood Borough Commissioners within the previous year and that this Contract will prohibit Andrew J. Cafiero, Esquire and the Law Firm of Cafiero & Kaufmann, P.A., from making any reportable contributions for the term of this Contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Mayor be and he is hereby authorized to execute a Contract with Andrew J. Cafiero, Esq., to serve a Municipal Solicitor for the Borough of West Wildwood; and

**BE IT FURTHER RESOLVED** that the term of appointment shall expire on December 31, 2016; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized professional and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law; and

**BE IT FURTHER RESOLVED**, that a Certificate of Availability of Funds from the Chief Financial Officer is attached hereto.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting held on December 28, 2015.**

  
Donna L. Frederick, RMC  
Municipal Clerk

**CERTIFICATION OF AVAILABILITY OF FUNDS**

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Neil Young, Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

**TO: ANDREW J. CAFIERO OF CAFIERO & KAUFMANN, P.A.**

**FOR: MUNICIPAL SOLICITOR**

**IN THE AMOUNT OF: \$35,000.00**

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$35,000.00

ACCOUNT(S) 6-01-20-155-027

TOTAL AMOUNT OF CONTACT: \$35,000.00

Amount Certified by this Certification: \$35,000.00

\_\_\_\_\_ TEMPORARY BUDGET CERTIFICATION @ 25%

\_\_\_\_\_ PERMANENT BUDGET CERTIFICATION @ 100%

  X   CONTINGENCY CERTIFICATION: UPON ADOPTION OF FINAL BUDGET.

Date: December 28, 2015

Chief Financial Officer:



Resolution # 2015-129

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY

RESOLUTION 2015-130

ADOPTION OF A TEMPORARY BUDGET FOR CY2016

WHEREAS, the Borough of West Wildwood is authorized under N.J.S.A. 40A:4-19 to adopt a Temporary Budget prior to January 31 of the Fiscal Year in order to provide for any contracts, commitments, or payments which are required to be made during the period between the beginning of the Fiscal Year and the formal adoption of the Fiscal Year Budget; and

WHEREAS, the Borough of West Wildwood is authorized to appropriate a sum in said Temporary Budget which shall not exceed 26.25% of the Total Appropriations made for all purposes in the Budget for the preceding Fiscal Year, excluding however, appropriations made for interest and debt redemption charges, capital improvement fund, and public assistance.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey that the attached statement to this Resolution entitled **Temporary Appropriations – 2016** shall be and is hereby approved in order to meet obligations of any contract, commitment, or payment required to be made between January 01, 2016 and the formal adoption and approval of the Fiscal Year 2016 Budget in accordance with, and as permitted by, the New Jersey Statutes.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick**, Acting Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2015**.

  
Donna L. Frederick, RMC  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-181

**APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)**

**WHEREAS**, New Jersey Statutes provide that no public work contracts can be awarded nor any moneys paid until the prospective contractor has agreed to contract performance which complies with the approved affirmative action program; and

**WHEREAS**, the law applies to each political subdivision and agency of the State and includes service and procurement contracts and construction contracts (N.J.A.C. 17:27-1.1); and

**WHEREAS**, each public agency shall annually designate an officer or employee to serve as its public agency compliance officer (P.A.C.O) (N.J.A.C. 17:27-3.5); and

**WHEREAS**, the officer shall perform the duties prescribed in the Administrative Code, be responsible for ensuring the agencies' compliance with the rules and may perform any other liaison and assistance functions as may be requested by the Affirmative Action Office.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Municipal Clerk be and is hereby designated as the P.A.C.O.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution shall be given to the Department of the Treasury, State Affirmative Action Office, Division of Purchase & Property, 33 W. State St., P.O. Box 206, Trenton, NJ, 08625, by January 10<sup>th</sup>, 2016.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2015**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-132

A RESOLUTION APPOINTING A QUALIFIED PURCHASING AGENT

**WHEREAS**, it is the desire of the Borough to appoint a Qualified Purchasing Agent;

**WHEREAS**, Judson Moore, Jr. CFO is recognized as a Qualified Purchasing Agent in the State of New Jersey; and

**WHEREAS**, Judson Moore, Jr., CFO, QPA, has agreed to serve in said position without compensation for the year 2016.

**NOW, THEREFORE BE IT RESOLVED** that Judson Moore, Jr., CFO is appointed as the Qualified Purchasing Agent for the Borough of West Wildwood for a term from January 1, 2016 to December 31, 2016.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood; New Jersey at a **Workshop Meeting** held on **December 28, 2015**.

  
Donna L. Frederick, RMC  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-133

**CANCELLATION OF 2015 TAX AND/OR SEWER  
BALANCES OF \$5.00 OR LESS**

**WHEREAS**, N.J.S.A. 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts of five (5) dollars or less; and

**WHEREAS**, there also exists a need to apply the same provision as promulgated in N.J.S.A. 40A:5-17 to the cancellation of municipal sewer overpayments and delinquencies of five (5) dollars or less.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized to cancel without any further action on the part of the Governing Body, any property tax and/or municipal sewer overpayments and/or delinquencies of \$5.00 or less.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2015**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY**

**RESOLUTION 2015-134**

**ESTABLISHING INTEREST RATE AND GRACE PERIOD  
FOR TAX AND SEWER COLLECTION FOR CY2016**

**WHEREAS**, N.J.S.A 54:4-67 et seq. permits the Governing Body of a Municipality to fix the rate of interest to be charged for the nonpayment of taxes, assessments, and sewer bills.

**NOW THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of West Wildwood, that for CY2016 the rate of interest on unpaid taxes and assessments shall be eight percent per annum on the first One Thousand Five Hundred (\$1,500.00) Dollars of delinquency and 18 percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) to be calculated from the date the tax was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable; and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year; and

**BE IT FURTHER RESOLVED** that the rate of interest for CY2016 on unpaid sewer bills shall be eight percent per annum up to One Thousand Five Hundred (\$1,500.00) Dollars of delinquency and 18 percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) Dollars to be calculated from the date the bill was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable. and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be forwarded to the Municipal Tax Collector upon adoption.

	Motion	Second	Yes	No	Abstain
Mayor Christopher J. Fox			X		
Commissioner Scott W. Golden		X	X		
Commissioner Cornelius J. Maxwell	X		X		

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting held on December 28, 2015.**



Donna L. Frederick, RMC  
Municipal Clerk



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2015-135**

**DESIGNATING SIGNATURES FOR OFFICIAL DEPOSITORY**

**WHEREAS**, the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey deem it necessary and advisable to designate official signatures in connection with depositories of the Borough of West Wildwood for funds being designated general, trust account, bond and interest account, school funds account, public assistance one and two accounts, dedicated by rider accounts, and/or dog license account; and

**WHEREAS**, **Crest Savings Bank** is considered a reputable bank for such purpose.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that **Crest Savings Bank** shall be designated as the official depository of the Borough of West Wildwood, Cape May County, New Jersey; and

**BE IT FURTHER RESOLVED** that **Crest Savings Bank** be and hereby is authorized to honor withdrawals on behalf of the Borough of West Wildwood upon utility funds, general funds, trust funds, bond and interest funds, and public assistance accounts when signed by two (2) of the following, at least one (1) of which must be either the Mayor or the Commissioner of Revenue and Finance:

Mayor of the Borough  
Commissioner of Revenue and Finance  
Commissioner of Public Works  
Municipal Clerk of the Borough  
Deputy Municipal Clerk  
Administrator  
CFO

**BE IT FURTHER RESOLVED** that **Crest Savings Bank** be and hereby is authorized to honor withdrawals from the school funds on deposit when such are countersigned by the custodian of the school funds; and

**BE IT FURTHER RESOLVED** that **Crest Savings Bank** be and hereby is authorized to honor withdrawals on behalf of the Borough of West Wildwood upon the dog license account when such withdrawals are signed by the Municipal Clerk of the Borough; and

**BE IT FURTHER RESOLVED** that **Crest Savings Bank** be and hereby is authorized to honor withdrawals on behalf of the Borough of West Wildwood upon the tax lien redemption account with one (1) signature by either the Municipal Tax Collector or the Municipal Clerk of the Borough being authorized to sign checks; and

**BE IT FURTHER RESOLVED** that the Municipal Clerk be and hereby is authorized to secure bonding insurance to cover all of the above noted signees in each of the different categories and capacities as noted above; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be delivered to **Crest Savings Bank** located in the City of Wildwood, Cape May County, New Jersey.

	Motion	Second	Yes	No	Abstain
Mayor Christopher J. Fox			X		
Commissioner Scott W. Golden		X	X		
Commissioner Cornelius J. Maxwell	X		X		

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2015**.



**Donna L. Frederick, RMC**  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-136

**A RESOLUTION APPOINTING CERTAIN MUNICIPAL REPRESENTATIVES  
TO THE ATLANTIC COUNTY JOINT INSURANCE FUND**

**WHEREAS**, it has been formally requested by the Atlantic County Joint Insurance Fund for the Borough to provide an updated listing of the Municipal Representatives to the Atlantic County Joint Insurance Fund; and

**WHEREAS**, it will be necessary to formally appoint said Municipal Representatives to the various Atlantic County Joint Insurance Fund positions.

**NOW, THEREFORE BE IT RESOLVED** that the following Municipal Representatives are appointed to the respective positions:

Fund Safety Commissioner  
Fund Commissioner  
Alternate Fund Commissioner  
Claims Coordinator  
EPL Hotline

Lew Ostrander  
Christopher Ridings  
Elaine Crowley  
Christopher Ridings  
Carl O'Hala and Donna L. Frederick

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2015**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-137

**APPOINTMENT OF A CODE ENFORCEMENT OFFICER**

**WHEREAS**, it is necessary and essential for the Municipality to appoint a Code Enforcement Officer; and

**WHEREAS**, Joseph Smith is currently serving in that capacity and has agreed to continue to perform the duties of Code Enforcement Officer for the Borough of West Wildwood.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey, that Joseph Smith shall hereby be re-appointed as Code Enforcement Officer for the term ending December 31, 2016.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2015**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
RESOLUTION 2015-138**

**APPROVING THE 2016 CASH MANAGEMENT PLAN  
FOR THE BOROUGH OF WEST WILDWOOD**

**WHEREAS**, N.J.S.A. 40A:5-14 requires the Borough of West Wildwood to adopt a Cash Management Plan, authorized by Resolution and passed by a majority of the full membership of the governing body; and

**WHEREAS**, the attached Cash Management Plan will guide the investment of funds of the Borough of West Wildwood; and

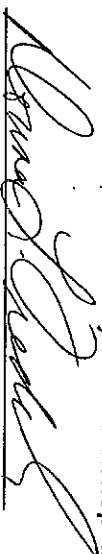
**WHEREAS**, the Chief Financial Officer will administer the Plan; and

**WHEREAS**, the Plan is subject to an annual audit.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood that the attached Cash Management Plan of the Borough of West Wildwood, County of Cape May, New Jersey is approved and adopted for the period beginning January 1, 2016 and ending December 31, 2016.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2015**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

**CASH MANAGEMENT PLAN OF THE BOROUGH OF WEST  
WILDWOOD,  
IN THE COUNTY OF CAPE MAY, NEW JERSEY**

I. STATEMENT OF PURPOSE:

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investments ("Permitted Investments") of certain public funds of the Borough of West Wildwood, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.

- A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Borough of West Wildwood:
1. Current Fund
  2. Water-Sewer Utility Operating Fund
  3. General Capital Fund
  4. Water-Sewer Utility Capital Fund
  5. Payroll Account
  6. Trust Other Fund
  7. Park and Recreation Fund
  8. Fire Safety Fund
  9. Any fund or account maintained by the Borough of West Wildwood not specifically listed in Section "B" below.

B. It is understood that this Plan is not intended to cover certain funds and accounts of the Borough of West Wildwood, specifically:

1. Developer Escrow Accounts

III. DESIGNATION OF OFFICIALS OF THE BOROUGH OF WEST WILDWOOD AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Chief Financial Officer of the Borough of West Wildwood (Treasurer) (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Borough of West Wildwood are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

IV. DESIGNATION OF DEPOSITORIES.

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

1. Crest Savings Bank
2. New Jersey Cash Management
3. MBIA Municipal Investors Service Corp
4. Any other financial institution located in the State of New Jersey which meets the requirements of the Governmental Unit Deposit Protection Act.

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Borough of West Wildwood referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

1.

#### VI. AUTHORIZED INVESTMENTS.

- A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:
1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
  2. Government money market funds;
  3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
  4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
  5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
  6. Local government investment pools;
  7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
  8. Agreements for the repurchase of fully collateralized securities if:
    - a. the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
    - b. the custody of collateral is transferred to a third party;
    - c. the maturity of the agreement is not more than 30 days;
    - d. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and



- e. a master repurchase agreement providing for the custody and security of collateral is executed.

For the purpose of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- a. which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- b. the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270-2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- c. which has:
  - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
  - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- a. which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- b. which is rated in the highest category by a nationally recognized statistical rating organization;
- c. which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270-2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- d. which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, C410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall

- provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity, and yield of the investments;
- e. which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
  - f. which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967, c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

1. Current Fund
2. Water-Sewer Utility Operating Fund
3. General Capital Fund
4. Water-Sewer Utility Capital Fund
5. Payroll Account
6. Trust Other Fund
7. Park and Recreation Trust Fund
8. Fire Safety Fund
9. Any fund or account maintained by the Borough of West Wildwood not specifically excluded.

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of West Wildwood, then such

instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of West Wildwood to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Borough of West Wildwood or by a third party custodian prior to or upon the release of the Borough of West Wildwood's funds. To assure that all parties with whom the Borough of West Wildwood deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

#### VIII. REPORTING REQUIREMENTS.

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Borough of West Wildwood a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough of West Wildwood as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough of West Wildwood.

#### IX. TERM OF PLAN.

This Plan shall be in effect from January 1, 2016, to December 31, 2016. Attached to this Plan is a resolution of the governing body of the Borough of West Wildwood approving this Plan for such period of time. The Plan may be adopted by the Commissioners, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-189

**APPOINTING MEMBERS TO THE WEST WILDWOOD PLANNING BOARD**

**WHEREAS**, the term of appointment for certain members of the West Wildwood Planning Board will be expiring and it is essential to maintain a full board; and

**WHEREAS**, the existing members have agreed to be re-appointed to another term.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, as follows:

- 1.) That all allegations of the preamble are incorporated herein as if set forth in full.
- 2.) The following shall be and are hereby re-appointed as members of the Borough of West Wildwood Planning Board for the terms to expire as indicated:

**Class II Member**

**Expiration of Term**

Lewis Ostrander

December 31, 2016

**Class IV Member**

**Expiration of Term**

Robert Kilgore

December 31, 2019

Robert Feltwell

December 31, 2019

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **Workshop 28, 2015**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-140

**APPOINTMENT OF LPS INFORMATION COORDINATORS**

**WHEREAS**, Governor Christie has reorganized the former Council on Affordable Housing (COAH) and transferred all of its functions to the Department of Community Affairs Local Planning Services (LPS); and

**WHEREAS**, it is necessary to provide the LPS with primary and secondary contacts on behalf of the Municipality in this regard

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey, that the Municipal Clerk shall be the designated Primary Contact with the LPS with regard to the receipt and distribution of information with the LPS; and

**BE IT FURTHER RESOLVED** that the Deputy Clerk shall be designated as the Secondary Contact with regard to receipt and information with the LPS; and

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk are hereby directed to execute any and all forms and documents effectuating this contact information and transmit same to the Local Planning Services of the N.J. Division of Community Affairs.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2015**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-141

**APPOINTMENT OF A MUNICIPAL ALLIANCE REPRESENTATIVE**

**WHEREAS**, The Borough of West Wildwood is a member of the Greater Wildwood Alliance consisting of West Wildwood, North Wildwood, Wildwood and Wildwood Crest; and

**WHEREAS**, to improve the communications between the Alliance and the Borough, it is the desire of the Borough to appoint a formal Borough Representative to said Alliance; and

**WHEREAS**, Maureen Kelly-Smith, of the Borough of West Wildwood is currently the representative and has agreed to serve as same.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Maureen Kelly-Smith shall herewith be appointed as the Municipal Representative to the Greater Wildwood Municipal Alliance for the term January 01, 2016 and ending December 31, 2016.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2015**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-142

**APPOINTMENT OF A CLEAN COMMUNITIES COORDINATOR**

**WHEREAS**, it is necessary and essential for the Borough of West Wildwood to appoint a Clean Communities Coordinator; and

**WHEREAS**, Judson Moore, Jr., CFO has agreed to serve in said position from January 1, 2016 to December 31, 2016; and

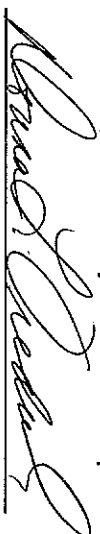
**WHEREAS**, Judson Moore, Jr., CFO has agreed to the sum of \$ 450.00 in the performance of said duties.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Judson Moore, Jr. is appointed as the Clean Communities Coordinator; and

**BE IT FURTHER RESOLVED**, that a Certificate of Availability of funds be attached to this resolution.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2015**.



**Donna L. Frederick, RMC**  
Municipal Clerk



**CERTIFICATION OF AVAILABILITY OF FUNDS**

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Neil Young, Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

**TO: JUDSON MOORE, JR.**

**FOR: CLEAN COMMUNITIES COORDINATOR**

**IN THE AMOUNT OF: \$450.00**

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$450.00

ACCOUNT(S) G-02-40-730-000

TOTAL AMOUNT OF CONTACT: \$450.00

Amount Certified by this Certification: \$450.00

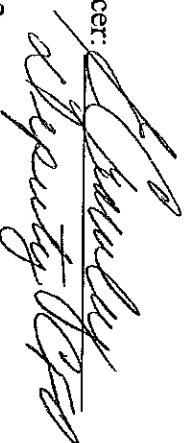
\_\_\_\_\_ TEMPORARY BUDGET CERTIFICATION @ 25%

\_\_\_\_\_ PERMANENT BUDGET CERTIFICATION @ 100%

  X   CONTINGENCY CERTIFICATION: UPON ADOPTION OF  
FINAL BUDGET.

Date: December 28, 2015

Chief Financial Officer:



Resolution # 2015-142

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-143

A RESOLUTION ACKNOWLEDGING ADDITIONAL MEMBERS IN THE  
WEST WILDWOOD VOLUNTEER FIRE COMPANY

**WHEREAS**, the Chief of the West Wildwood Vol. Fire Company has provided copies of additional applicants for the Borough to add to the roster; and

**WHEREAS**, the Board of Commissioners hereby acknowledges the following applicants for membership, contingent upon successful completion of a background check.

Daniel McDonald – 109 W. 2<sup>nd</sup> Ave., North Wildwood  
Gary Aydelotte – 208 “O” Avenue, West Wildwood

**NOW, THEREFORE BE IT RESOLVED** that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey that the Borough acknowledges these members and thank them for their selfless volunteer service on behalf of all of the residents; and

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2015**

  
Donna L. Frederick, RMC  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-144

**APPOINTING DYLAN HANNUM FROM TEMPORARY POLICE OFFICER  
TO FULL TIME POLICE OFFICER ON THE  
WEST WILDWOOD POLICE DEPARTMENT**

**WHEREAS**, it has been determined by the Director of Public Safety, in consultation with the Chief of Police, that there is a need to hire a full time police officer; and

**WHEREAS**, the Ordinances of the Borough of West Wildwood establish the full time position of police officer; and

**WHEREAS**, Dylan Hannum is currently employed by the West Wildwood Police Department as a Temporary Police Officer and has demonstrated his skills and abilities while employed with the Department; and

**WHEREAS**, it is deemed in the best interest of the Borough to appoint Dylan Hannum to full time police officer.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, New Jersey, that Dylan Hannum be and is hereby appointed as a full time police officer for the West Wildwood Police Department.

**BE IT FURTHER RESOLVED** that Officer Dylan Hannum be and is hereby authorized to carry out all of the duties, functions and responsibilities of police officer as allowed by New Jersey Statutes, Titles and Ordinances and Resolutions of the Borough of West Wildwood, New Jersey.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at **Workshop Meeting** held on **December 28, 2015**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-145

**APPOINTING DARREN MONTES FROM TEMPORARY POLICE OFFICER  
TO FULL TIME POLICE OFFICER ON THE  
WEST WILDWOOD POLICE DEPARTMENT**

**WHEREAS**, it has been determined by the Director of Public Safety, in consultation with the Chief of Police, that there is a need to hire a full time police officer; and

**WHEREAS**, the Ordinances of the Borough of West Wildwood establish the full time position of police officer; and

**WHEREAS**, Darren Montes is currently employed by the West Wildwood Police Department as a Temporary Police Officer and has demonstrated his skills and abilities while employed with the Department; and

**WHEREAS**, it is deemed in the best interest of the Borough to appoint Darren Montes to full time police officer.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, New Jersey, that Darren Montes be and is hereby appointed as a full time police officer for the West Wildwood Police Department.

**BE IT FURTHER RESOLVED** that Officer Darren Montes be and is hereby authorized to carry out all of the duties, functions and responsibilities of police officer as allowed by New Jersey Statutes, Titles and Ordinances and Resolutions of the Borough of West Wildwood, New Jersey.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at **Workshop Meeting** held on **December 28, 2015**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-146

AUTHORIZING APPLICATION FOR FUNDING FROM GOVERNOR'S COUNCIL ON  
ALCOHOLISM AND DRUG ABUSE FOR THE GREATER WILDWOOD  
MUNICIPAL ALLIANCE FOR FISCAL GRANT CYCLE 2016-2017

WHEREAS, the Municipal Alliance Program has been made available through P.L. 1989, Ch. 51 to increase drug and alcohol prevention services; and

WHEREAS, the Borough of West Wildwood is a member of the Greater Wildwood Municipal Alliance Consortium along with the City of North Wildwood, the City of Wildwood, and the Borough of Wildwood Crest for the purpose of reducing alcoholism and drug abuse; and

WHEREAS, the Greater Wildwood Municipal Alliance Consortium will continue to work toward the development and implementation community-based education, awareness, alternative and prevention programs; and

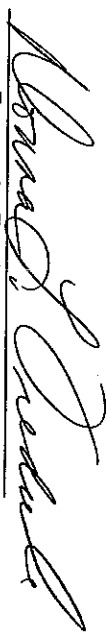
WHEREAS, Greater Wildwood Municipal Alliance Consortium will submit an application to the Governor's Council on Alcoholism and Drug Abuse through the County of Cape May for the continued development and implementation of prevention activities during the period covered by the current contract.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of West Wildwood that:

1. An application shall be submitted to the Governor's Council on Alcoholism and Drug Abuse for funding for the Greater Wildwood Municipal Alliance Consortium for the Fiscal Grant Cycle 2016-2017 in the amount of: DEDR \$21,188  
Cash Match \$ 5,297  
In-Kind Grant\$15,891.
2. The Borough of West Wildwood's portion of the local cash match shall be \$ 638.00
3. The Greater Wildwood Municipal Alliance Consortium acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2015**.



**Donna L. Frederick, RMC**  
Municipal Clerk

**CERTIFICATION OF AVAILABILITY OF FUNDS**

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Neil Young, Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

**TO: GREATER WILDWOOD MUNICIPAL ALLIANCE**

**FOR: PORTION OF LOCAL CASH MATCH**

**IN THE AMOUNT OF: \$638.00**

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$638.00

ACCOUNT(S) 5-01-42-703-000

TOTAL AMOUNT OF CONTACT: \$638.00

Amount Certified by this Certification: \$638.00

\_\_\_\_\_ TEMPORARY BUDGET CERTIFICATION @ 25%

\_\_\_\_\_ PERMANENT BUDGET CERTIFICATION @ 100%

  X   CONTINGENCY CERTIFICATION: UPON ADOPTION OF  
FINAL BUDGET.

Date: December 28, 2015

Chief Financial Officer:



Resolution # 2015-146

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2015-147**

**AUTHORIZING THE CANCELLATION OF APPROPRIATED RESERVES  
FOR FEDERAL AND STATE GRANTS**

**WHEREAS**, the 2014 Audit Report had stated that the Chief Financial Officer should review the appropriated reserve balances for Federal and State grants as seen on Exhibit A-20 of the 2014 Audit Report and determine their proper disposition as there are many grant reserve balances that have remained unchanged for several years; and

**WHEREAS**, the Chief Financial Officer has performed the aforementioned review and has determined that the grant reserve balance listed on the attached Schedule A to be authorized to be cancelled;

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the appropriated reserve balances for Federal and State grants listed on Schedule A, totaling \$ 616,480.21 be cancelled upon adoption of this Resolution.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2015**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk



## SCHEDULE - A

### Cancellation of Appropriated

#### Reserves

#### Via Resolution 2015-147

UEZ-Police Yr 2	115,401.42
26th Street Bulkhead	32,328.00
Police - Yr 1	31,089.00
NJ Trans Trust Fund - 2010	127,500.00
Small Cities	303,610.00
Seatbelt Enforcement	2,000.00
DARE	10.55
Family Festival	7.00
SLA HEOP	2,406.00
Walmart	0.81
Municipal Alliance	12.00
CMC Art Regrant	976.00
Recreation Grant	9.00
CMC Fishing Pier & Park	<u>1,130.43</u>
	<u><u>616,480.21</u></u>

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY

RESOLUTION 2015-148

**AUTHORIZING THE CANCELLATION OF GRANT RECEIVABLE BALANCES**

**WHEREAS**, the 2014 Audit Report had stated that the Chief Financial Officer should review the grant receivable balances on Exhibit A-18 of the 2014 Audit Report and determine their proper disposition as there are many grant receivable balances that have remained unchanged for several years; and

**WHEREAS**, the Chief Financial Officer has performed the aforementioned review and has determined that the grant receivable balances listed on the attached Schedule A to be authorized to be cancelled;

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the grant receivable balances listed on Schedule A, totaling \$ 590,593.68 be cancelled upon adoption of this Resolution.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2015**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

## SCHEDULE - A

### GRANTS TO BE CANCELLED VIA RESOLUTION 2015-148

#### Grant Receivables

UEZ-Admin	16,365.14
UEZ-Projects	132,849.65
NJ Trans Trust Fund - 2010	127,500.00
Small Cities ADA	303,601.00
CMCMUA Public Area	
Recycling	87.00
JIF	9,902.00
Recycling Tonnage Grant	288.89
Total	<u>590,593.68</u>

December 23, 2015  
02:30 PM

BOROUGH OF WEST WILDMOOD  
Check Payment Batch Verification Listing

Page No: 1

Batch Id: ELAINEC Batch Type: C Batch date: 12/23/15 Checking Account: CURRENT G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Account Type	Status	Seq	Acct
-----------	------------	---------------	-------------	--	--------------	--------	-----	------

15-00877	12/17/15	00101 THE HERALD	209.54	1508 RT. 47 SOUTH	Budget	Aprv	50	1
				5-01-20-100-021	GEN. ADMIN. LEGAL ADVERTISING			
15-00878	12/18/15	1 LEGAL ADVERTISEMENTS	182.25	5-01-20-100-021	Budget	Aprv	51	1
				GEN. ADMIN. LEGAL ADVERTISING				
			<u>391.79</u>					

15-00848	12/07/15	00207 ACA COMPUTERS, INC.	2,750.00	210 WEST FRONT STREET	Budget	Aprv	4	1
				5-01-20-140-026	Data Processing Maintenance			
15-00848	12/07/15	2 MICROSOFT OFFICE LICENSE	12.00	5-01-20-140-026	Budget	Aprv	5	1
				Data Processing Maintenance				
			<u>2,762.00</u>					

15-00886	12/23/15	00308 ADP, INC.	113.09	P.O. BOX 1244-0372	Budget	Aprv	57	1
				5-01-20-130-028	Payroll Services			
			<u>113.09</u>					

15-00862	12/14/15	01901 ATLANTIC CITY ELECTRIC	1,666.56	P.O. BOX 13610	Budget	Aprv	29	1
				5-01-31-435-000	Street Lighting			
15-00862	12/14/15	2 CHARGES DEC 2015	11.66	5-01-31-435-000	Budget	Aprv	30	1
				Street Lighting				
15-00862	12/14/15	3 CHARGES DEC 2015	383.88	5-01-31-435-000	Budget	Aprv	31	1
				Street Lighting				
15-00862	12/16/15	5 CHARGES DEC 2015	438.54	5-01-31-435-000	Budget	Aprv	32	1
				Street Lighting				
15-00862	12/18/15	6 CHARGES DEC 2015	206.46	5-01-31-435-000	Budget	Aprv	33	1
				Street Lighting				
15-00862	12/18/15	7 CHARGES DEC 2015	47.04	5-01-31-435-000	Budget	Aprv	34	1
				Street Lighting				
			<u>2,754.14</u>					

15-00858	12/10/15	01903 AT&T	66.53	P.O. BOX 105068	Budget	Aprv	19	1
				5-01-31-440-000	Telephone			
15-00858	12/10/15	2 LONG DISTANCE FOR DEC	53.36	5-01-31-440-000	Budget	Aprv	20	1
				Telephone				
			<u>119.89</u>					

15-00864	12/14/15	01905 AT & T MOBILITY	134.32	P.O. BOX 6463	Budget	Aprv	38	1
				5-01-31-440-000	Telephone			
			<u>134.32</u>					

15-00867	12/14/15	05202 CABE MAY GNTY TREASURERS OFF	1,342.27	DN 103 CENTRAL MAIL ROOM	Budget	Aprv	42	1
				5-01-55-000-003	DUE COUNTY ADDED/OMITTED			

December 23, 2015  
02:30 PM

BOROUGH OF WEST WILPOOD  
Check Payment Batch Verification Listing

Check No.    Check Date    Vendor #    Name  
PO #    Enc Date    Item Description    Payment Amt    Street 1 of Address to be printed on Check  
Charge Account    Description    Account Type    Status    Seq    Acct

15-00867 12/14/15    2    2015 ADDED & OMITTED - OPEN    58.11    5-01-55-000-003  
1,400.38    DUE COUNTY ADDED/OMITTED

15-00854 12/10/15    1    DISPOSAL FEES FOR NOV 2015    1,289.68    5-01-32-465-000  
1,289.68    SOLID WASTE DISPOSAL

15-00852 12/09/15    1    CANCELLATION OF TAX SALE    20.00    5-01-20-145-023  
20.00    printing

15-00866 12/14/15    1    BASIC PKG SERVICE DEC 2015    95.00    5-01-20-120-030  
95.00    Materials and Supplies

15-00860 12/14/15    1    CHARGES FOR DEC 2015    6.09    5-01-31-440-000  
224.84    Telephone  
66.50    Telephone  
107.95    Telephone  
405.38    Telephone

15-00865 12/14/15    1    STREET LIGHTING DEC 2015    4.99    5-01-31-435-000  
512.06    Street Lighting  
517.05    Street Lighting

15-00855 12/10/15    1    PAPER DELIVERY FEE    9.00    5-01-31-460-000  
9.00    Gasoline and Diesel

15-00875 12/17/15    1    PROFESSIONAL SERVICES RENDERED    364.50    5-01-20-155-027  
364.50    Legal Services

15-00884 12/23/15    1    LEASE PAYMENT FOR    981.89    5-09-55-513-000  
981.89    EQUIPMENT PURCHASE

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BOROUGH OF WEST WILWOOD  
Check Payment Batch Verification Listing

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check
PO #	Enc Date	Item Description	Charge Account	Description
			Account Type	Status Seq
				Acct
15-00853	12/10/15	23401 J & B LOCKSMITHS	30.00	102 LINDEN AVE
		1 RE-KEY 3 LOCK CYLINDERS	5-01-25-240-030	Budget
			Materials and Supplies	Aprv 8 1
15-00853	12/10/15	2 MORTISE LOCK	18.50	5-01-25-240-030
			Materials and Supplies	Budget
			Materials and Supplies	Aprv 9 1
15-00853	12/10/15	3 EXTRA KEYS	12.00	5-01-25-240-030
			Materials and Supplies	Budget
			Materials and Supplies	Aprv 10 1
15-00853	12/10/15	4 SERVICE CALL & LABOR	60.00	5-01-25-240-030
			Materials and Supplies	Budget
			Materials and Supplies	Aprv 11 1
			120.50	
15-00849	12/08/15	26001 K MART 9133	49.45	RTE 9 & RTE 47
		1 PEDOMETER FOR WELLNESS SESSION	5-01-20-100-030	Budget
			GEN. ADMIN. MATERIALS & SUPPLIES	Aprv 6 1
			49.45	
15-00649	09/09/15	29008 LEADER PRINTERS	53.00	5912 NEW JERSEY AVENUE
		1 P-CARD STAMP	5-01-20-100-036	Budget
			GEN. ADMIN. OFFICE SUPPLIES	Aprv 1 1
			53.00	
15-00885	12/23/15	31220 MAX COMMUNICATIONS INC	204.86	411 N HIGH STREET
		1 RECURRING CHARGES FOR DEC	5-01-31-440-000	Budget
			Telephone	Aprv 56 1
			204.86	
15-00873	12/16/15	46006 REMINGTON VERRICK & WALBERG	110.00	ENGINEERS INC
		1 PREPARE AND SUBMIT FY2016	5-01-20-165-028	Budget
			Professional Services	Aprv 47 1
			110.00	
15-00786	11/09/15	45678 AUTO ZONE	106.99	PO BOX 116067
		1 POWER STEERING FOR POLICE	5-01-26-290-034	Budget
			Fleet Maintenance	Aprv 2 1
15-00787	11/10/15	1 RVM REPAIR KIT	8.99	5-01-26-290-034
			Fleet Maintenance	Budget
			Fleet Maintenance	Aprv 3 1
			115.98	
15-00861	12/14/15	48201 SOUTH JERSEY GAS COMPANY	215.42	PO BOX 6091
		1 CHARGES FOR DEC 2015	5-01-31-446-000	Budget
			Natural Gas	Aprv 26 1
15-00861	12/14/15	2 CHARGES FOR DEC 2015	59.51	5-01-31-446-000
			Natural Gas	Budget
			Natural Gas	Aprv 27 1
15-00861	12/14/15	3 CHARGES FOR DEC 2015	258.76	5-01-31-446-000
			Natural Gas	Budget
			Natural Gas	Aprv 28 1
			533.69	
15-00863	12/14/15	48207 SOUTH JERSEY WELDING SUPPLY CO	13.80	496 EAST ROUTE 38
		1 CYLINDER RENTAL DEC 2015	5-01-26-290-030	Budget
			Materials and Supplies	Aprv 35 1
15-00863	12/14/15	2 CYLINDER RENTAL DEC 2015	13.80	5-01-26-290-030
			Materials and Supplies	Budget
			Materials and Supplies	Aprv 36 1

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BOROUGH OF WEST WILDWOOD

Check Payment Batch Verification Listing

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item Description		Description					
15-00863	12/14/15	3 CYLINDER RENTAL DEC 2015	20.70	5-01-26-290-030		Budget	Aprv	37	1
			48.30	Materials and Supplies					
-----									
15-00856	12/10/15	50102 THE PRESS	15.81	P.O. BOX 3100		Budget	Aprv	14	1
		1 LEGAL ADVERTISING	15.81	5-01-20-120-021		Budget	Aprv	14	1
			15.81	Legal Advertising					
-----									
15-00870	12/15/15	50103 THEIS & THAT UNIFORMS	1,009.00	1500 S. NEW ROAD		Budget	Aprv	44	1
		1 CLASS A UNIFORM FOR J. GERSTL		4-01-25-240-032		Budget	Aprv	44	1
			490.00	Uniforms					
		1 SHIRT, SHOULDER CORD		4-01-25-240-032		Budget	Aprv	45	1
			254.00	Uniforms					
		1 SHOES AND L/S SHIRT FOR		4-01-25-240-032		Budget	Aprv	46	1
			1,753.00	Uniforms					
-----									
15-00881	12/21/15	57604 WEST WILDWOOD VOL FIRE CO	2,500.00	701 N. GREENWOOD AVENUE		Budget	Aprv	53	1
		1 AID TO FIRE COMPANY		5-01-25-255-116		Budget	Aprv	53	1
			2,500.00	AID TO FIRE COMPANY					
-----									
15-00859	12/14/15	58004 WILDWOOD GLASS CO, INC	206.00	2503-05 NEW JERSEY AVENUE		Budget	Aprv	21	1
		1 PLEXI GLASS FOR POLICE DEPT		5-01-26-310-030		Budget	Aprv	21	1
			206.00	Materials and Supplies					
-----									
15-00876	12/17/15	65453 EARTECH CONTRACTING, INC	4,200.00	155 RT. 50		Budget	Aprv	49	1
		1 TRASH COLLECTION FOR DEC 2015		5-01-26-305-029		Budget	Aprv	49	1
			1,136.22	Contractual-collection					
		1 ROLLOFF/HAULING FEES		5-01-26-305-029		Budget	Aprv	52	1
			5,336.22	Contractual-collection					
-----									
15-00883	12/22/15	654165 CAPE URGENT CARE	185.00	900 RT. 109		Budget	Aprv	54	1
		1 PHYSICAL, EKG AND LAB REVIEW		5-01-23-220-000		Budget	Aprv	54	1
			185.00	EMPLOYEE GROUP INSURANCE					
-----									
15-00857	12/10/15	66666 VERIZON	395.57	P.O. BOX 4833		Budget	Aprv	15	1
		1 CHARGES FOR DEC 2015		5-01-31-440-000		Budget	Aprv	15	1
			228.40	Telephone					
		2 POLICE DEPT		5-01-31-440-000		Budget	Aprv	16	1
			34.88	Telephone		Budget	Aprv	17	1
		3 CLERK/POLICE		5-01-31-440-000		Budget	Aprv	17	1
			285.87	Telephone		Budget	Aprv	18	1
		4 CHARGES FOR DEC 2015		5-01-31-440-000		Budget	Aprv	18	1
			944.72	Telephone					

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BOROUGH OF WEST WILDWOOD  
Check Payment Batch Verification Listing

Page No: 5

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check
PO #	Enc Date	Item Description		Charge Account Description
				Account Type
				Status
				Seq
				Acct
Checks:	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>	
	30	57	23,534.64	

There are NO errors or warnings in this listing.



BOROUGH OF WEST WILMWOOD  
Check Payment Batch Verification Listing

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	4-01	1,753.00	0.00	0.00	1,753.00
CURRENT FUND	5-01	20,799.75	0.00	0.00	20,799.75
UTILITY FUND	5-09	981.89	0.00	0.00	981.89
Year Total:		21,781.64	0.00	0.00	21,781.64
Total of All Funds:		<u>23,534.64</u>	<u>0.00</u>	<u>0.00</u>	<u>23,534.64</u>

G/L Posting Summary

Account	Description	Debits	Credits
5-01-101-01-000-001	CASH-OPERATING	0.00	22,552.75
5-01-201-20-100-000	CURRENT YEAR APPROPRIATIONS	19,399.37	0.00
5-01-203-20-100-00	Reserve Account	1,753.00	0.00
5-01-209-55-000-000	DUE TO COUNTY-ADDED/OMITTED TA	1,400.38	0.00
	Totals for Fund 5-01 :	22,552.75	22,552.75
5-09-101-01-000-001	CASH-UTILITY	0.00	981.89
5-09-201-20-100-000	CURRENT YEAR APPRO.-UTILITY	981.89	0.00
	Totals for Fund 5-09 :	981.89	981.89
	Grand Total:	<u>23,534.64</u>	<u>23,534.64</u>

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BOROUGH OF WEST WILDWOOD  
Check Payment Batch Verification Listing

Page NO: 1

Batch Id: ELAINEC Batch Type: C Batch Date: 12/07/15 Checking Account: CURRENT G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
15-00847	12/07/15	09505 DUFFINETTI'S RESTAURANT	1,604.80	4600 PACIFIC AVENUE	5-01-20-100-041	Budget	APRV	1	1
			1,604.80	GEN. ADMIN. CONFERENCES & MEETINGS					

Checks:	Count	Line Items	Amount
	1	1	1,604.80

There are NO errors or warnings in this listing.

BOROUGH OF WEST WILMCOOD  
Check Payment Batch Verification Listing

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	g/l Total	Total
CURRENT FUND	5-01	1,604.80	0.00	0.00	1,604.80
Total of All Funds:		<u>1,604.80</u>	<u>0.00</u>	<u>0.00</u>	<u>1,604.80</u>

G/L Posting Summary

Account	Description	Debits	Credits
5-01-101-01-000-001	CASH-OPERATING	0.00	1,604.80
5-01-201-20-100-000	CURRENT YEAR APPROPRIATIONS	<u>1,604.80</u>	<u>0.00</u>
	Grand Total:	1,604.80	1,604.80

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BOROUGH OF WEST WILDMOOD  
Check Payment Batch Verification Listing

Page No: 1

Batch Id: ELAINEC Batch Type: C Batch Date: 12/23/15 Checking Account: CURRENT G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check
PO #	Enc Date	Item Description		Charge Account
				Description

Account Type	Status	Seq	Acct
15-00828	12/02/15	1	BLOOD WORK FOR D. HANNUM
			LABCORP
			120 N MAIN STREET
			5-01-23-220-000
			EMPLOYEE GROUP INSURANCE
			175.00

Checks:	Count	Line Items	Amount
	1	1	175.00

There are NO errors or warnings in this listing.

BOROUGH OF WEST WILDMOOD  
Check Payment Batch Verification Listing

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	g/L Total	Total
CURRENT FUND	5-01	175.00	0.00	0.00	175.00
Total of All Funds:		<u>175.00</u>	<u>0.00</u>	<u>0.00</u>	<u>175.00</u>

g/L Posting Summary

Account	Description	Debits	Credits
5-01-101-01-000-001	CASH-OPERATING	0.00	175.00
5-01-201-20-100-000	CURRENT YEAR APPROPRIATIONS	<u>175.00</u>	<u>0.00</u>
	Grand Total:	175.00	175.00

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BOROUGH OF WEST WILDWOOD  
Check Payment Batch Verification Listing

Page No: 1

Batch Id: ELAINEC Batch Type: C Batch Date: 12/23/15 Checking Account: CAPITAL G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
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15-00879	12/18/15	1 SURVEYING, ENGINEERING, AND	7,381.32	RENTINGTON, VERNICK & WALBERG	ENGINEERS, INC.	C-04-55-915-001	ORD	539	REPAVING OF VARIOUS STREETS
			7,381.32						

checks:	Count	Line Items	Amount
	1	1	7,381.32

There are NO errors or warnings in this listing.

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BOROUGH OF WEST WILDMOOD  
Check Payment Batch Verification Listing

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CAPITAL FUND	C-04	7,381.32	0.00	0.00	7,381.32
Total of All Funds:		<u>7,381.32</u>	<u>0.00</u>	<u>0.00</u>	<u>7,381.32</u>

G/L Posting Summary

Account	Description	Debits	Credits
5-04-101-01-000-000	CAPITAL CASH	0.00	7,381.32
5-04-215-55-910-910	IMPROVEMENT AUTH. UNFUNDED	<u>7,381.32</u>	<u>0.00</u>
Grand Total:		<u>7,381.32</u>	<u>7,381.32</u>

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BOROUGH OF WEST WILWOOD  
Check Payment Batch Verification Listing

Batch Id: ELAINEC Batch Type: C Batch date: 12/23/15 Checking Account: TRUST OTHER G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Account Type	Status	Seq	Acct
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15-00874	12/17/15	1 541 W. PINE	55.00	ENGINEERS INC	Charge Account	Aprv	1	1
				T-12-00-000-013	Budget	Aprv	1	1
				RESERVE FOR STREET OPENINGS	Budget	Aprv	2	1
15-00874	12/17/15	2 210 O AVE	160.00	T-12-00-000-013	Budget	Aprv	2	1
				RESERVE FOR STREET OPENINGS	Budget	Aprv	3	1
15-00874	12/17/15	3 201 NEPTUNE AVE	55.00	T-12-00-000-013	Budget	Aprv	3	1
				RESERVE FOR STREET OPENINGS	Budget	Aprv	4	1
15-00874	12/17/15	4 224 Q AVE	165.00	T-12-00-000-013	Budget	Aprv	4	1
				RESERVE FOR STREET OPENINGS	Budget	Aprv	5	1
15-00874	12/17/15	5 203 NEPTUNE AVE	110.00	T-12-00-000-013	Budget	Aprv	5	1
				RESERVE FOR STREET OPENINGS	Budget	Aprv	6	1
15-00874	12/17/15	6 633 W. MAPLE	165.00	T-12-00-000-013	Budget	Aprv	6	1
				RESERVE FOR STREET OPENINGS	Budget	Aprv	7	1
15-00874	12/17/15	7 WILLAGO REIMBURSEMENT	3.06	T-12-00-000-013	Budget	Aprv	7	1
				RESERVE FOR STREET OPENINGS	Budget	Aprv	7	1
			<u>713.06</u>					

Checks:	Count	Line Items	Amount
	1	7	713.06

There are NO errors or warnings in this listing.



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BOROUGH OF WEST WILDMOOD  
Check Payment Batch Verification Listing

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	T-12	713.06	0.00	0.00	713.06
Total of All Funds:		<u>713.06</u>	<u>0.00</u>	<u>0.00</u>	<u>713.06</u>

G/L Posting Summary

Account	Description	Debits	Credits
5-12-101-01-000-001	CASH-TRUST OTHER	0.00	713.06
5-12-180-00-000-014	RESERVE FOR STREET OPENINGS	713.06	0.00
	Grand Total:	713.06	713.06