

NOVEMBER

2015

WORKSHOP MEETING

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
WORKSHOP MEETING
MONDAY – NOVEMBER 2, 2015
9:00 AM

MINUTES:

Comm. Maxwell called the meeting to order, led the Pledge of Allegiance, read the OPMA statement

ROLL CALL: Present

Comm. Golden
Comm. Maxwell
Solicitor Caffero
Municipal Clerk Donna L. Frederick

ABSENT:

Mayor Fox

DISCUSSION:

Clerk reviewed draft agenda items for the regular meeting, including a Chapter 159 insertion of a grant from the NJ Div. of Criminal Justice for body armor. The Clerk received a written request to remove the handicap parking designation from 39 Venice Avenue; he is a new owner and does not need it. There is a change order for the 2015 Road Project saving \$2,900.00 off the original contract amount. Elaine will be preparing budget transfers for CY2015. There is a need to appoint a custodian of records for the WWPDP for the fulfilling of OPRA requests. Commissioners agreed to move forward with these items for the Friday night meeting, clerk will prepare the Resolutions.

Clerk informed the Commissioners that Administrator Ridings sent a letter of intent to renew our Shared Services agreement with Cape May County OEM for the use of various vehicles, the Clerk will prepare a Resolution for the December meeting.

The Clerk informed the Commissioners of the receipt of a letter of engagement from Bowman & Company, Auditors for 2016, it increased by \$500.00 from last year, this will be addressed at the December meeting.

Other items discussed was the Neptune Avenue FEMA project change order that has been requested, Administrator Ridings said he will be scheduling a meeting with the Contractor and the Engineer to discuss this matter and will advise the Commissioners.

Bond Ordinance 546(2015) passed the 20 day estoppel period; the Clerk will provide all the necessary documentation to Elaine to send to Bond Counsel, to move it forward.

Administrator Ridings advised the Commissioners that the necessary Ordinance/Resolution for the Revaluation and the updating of the Borough Tax Map will be introduced at the December meeting.

Having no further items to be discussed, and no public comment, Clerk asked for a motion to adjourn.

Motion to Adjourn:


Motion by Comm. Golden; Second by Comm. Maxwell

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.
Motion carried.


Respectfully submitted


Donna L. Frederick, RMC, Municipal Clerk


THESE MINUTES WERE APPROVED AT THE NOVEMBER 6, 2015, REGULAR COMMISSION MEETING



MAYOR CHRISTOPHER J. FOX



COMMISSIONER SCOTT W. GOLDEN



COMMISSIONER CORNELIUS J. MAXWELL

REGULAR MEETING

Transcript of 11/25/15 of 11/25/15

"Well born Charm on the Back Bay"

AGENDA
REGULAR MEETING - NOVEMBER 6, 2015
7:00pm - ACTION MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS REGULAR MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL MEETING NOTICE RESOLUTION NO. 2014-116 ADOPTED ON DECEMBER 4, 2014. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

ROLL CALL:

APPROVAL OF MINUTES:

October 2, 2015 - Regular Meeting
November 2, 2015 - Workshop Meeting

ORDINANCES:

RESOLUTIONS:

2015-109 - CHAPTER 159 - INSERTION OF A GRANT FROM THE STATE OF NJ DIV. OF CRIMINAL JUSTICE FOR BODY ARMOR

2015-110 - AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO REMOVE THE HANDICAP PARKING DESIGNATION AT 39 VENICE AVENUE

2015-111 - APPROVING CHANGE ORDER NUMBER 1 FOR 2015 ROAD PROGRAM POPLAR AVENUE, MAGNOLIA AVENUE AND I AVENUE PROJECT

2015-112 - APPROVING BUDGET TRANSFERS FOR THE CY2015

2015-113 - AUTHORIZING THE APPOINTMENT OF THE CUSTODIAN OF RECORDS FOR THE WEST WILDWOOD POLICE DEPARTMENT

2015-114 - AUTHORIZING THE SUBMISSION OF A GRANT CONTRACT WITH THE NJDOP FOR THE RECONSTRUCTION OF R AVENUE-00202

2015-115 - ASSESSMENT OF GRASS CUTTING COSTS

[Faint, illegible text at the top of the page, possibly a header or title]

2015-116 - AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR THE PROFESSIONAL SERVICES OF GENERAL HEARING OFFICER

APPROVAL TO PAY BILLS

REPORTS FROM COMMISSIONERS

OPEN TO THE FLOOR FOR PUBLIC COMMENT

ADJOURNMENT

**Donna L. Frederick, RMC
Municipal Clerk**

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
REGULAR MEETING
NOVEMBER 6, 2015
7:00PM – ACTION MEETING

MINUTES:

Mayor Fox called the meeting to order, led the Pledge of Allegiance and read the OPMA statement

ROLL CALL: Present

Comm. Golden
Mayor Fox
Solicitor Cafiero
Municipal Clerk Donna L. Frederick

ABSENT:

Comm. Maxwell

APPROVAL OF MINUTES:

Clerk asked for a motion for the approval of the minutes of previous meetings as presented
October 2, 2015 – Regular Meeting
November 2, 2015 – Special Meeting
Motion by Comm. Golden; Second by Mayor Fox
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Motion Adopted

RESOLUTIONS: READ BY NUMBER & TITLE

2015-109 – CHAPTER 159 – INSERTION OF A GRANT FROM THE STATE OF NJ DIV. OF CRIMINAL JUSTICE FOR BODY ARMOR

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted

2015-110 – AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO REMOVE THE HANDICAP PARKING DESIGNATION AT 39 VENICE AVENUE

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted

2015-111 – APPROVING CHANGE ORDER NUMBER 1 FOR 2015 ROAD PROGRAM POPLAR AVENUE, MAGNOLIA AVENUE AND I AVENUE PROJECT

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted

2015-112 - APPROVING BUDGET TRANSFERS FOR THE CY2015

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted

2015-113 - AUTHORIZING THE APPOINTMENT OF THE CUSTODIAN OF RECORDS FOR THE WEST WILDWOOD POLICE DEPARTMENT

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted

2015-114 - AUTHORIZING THE SUBMISSION OF A GRANT CONTRACT WITH THE NJDOP FOR THE RECONSTRUCTION OF R AVENUE-00202

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted

2015-115 - ASSESSMENT OF GRASS CUTTING COSTS

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted

2015-116 - AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR THE PROFESSIONAL SERVICES OF GENERAL HEARING OFFICER

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted

Clerk asked for a motion for the APPROVAL TO PAY BILLS WHEN PROPERLY SIGNED AND ENDORSED: (list attached)

Motion by Comm. Golden; Second by Mayor Fox
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Motion Carried

Reports from Commissioners:

Mayor gave the Police Activity Report for the month of October 2015 total 446 calls. (Copy attached).
Comm. Golden reported 97 work orders for the DPW, and the activity list is available.

Mayor opened the meeting to floor for public comment.

MAUREEN SMITH, 30 Venice Avenue, reported the West Wildwood Fire Co. Ladies Auxiliary purchased four (4) pagers for the WWFC. They are having a soup/chili sale on Saturday, purchases must be pre-ordered and they sold approximately 83 quarts. She recognized Betty, Rita and Lori for their efforts making the soup/chili and thanked the Borough staff for their support for having it put on the bridge sign and printing flyers.

The children's Christmas party is December 12, 2015 from 1:00 to 3:00pm, and all children must pre-register. Maureen asked if there was a way to get flyers to the elementary school children through the school, Mayor will check with Jim Perloff, who is a school board member. Mayor thanked the Ladies Auxiliary for their hard work.

Hearing no more public comment, the Mayor closed the public portion and asked for a motion to adjourn.

Motion to Adjourn:

Motion by Comm. Golden; Second by Mayor Fox

Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes

Motion carried.

Respectfully submitted



Donna L. Frederick, RMC
Municipal Clerk

THESE MINUTES WERE APPROVED AT THE DECEMBER 3, 2015 REGULAR COMMISSION MEETING



MAYOR CHRISTOPHER J. FOX



COMMISSIONER SCOTT M. GOLDEN



COMMISSIONER CORNELIUS J. MAXWELL

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-109

CHAPTER 159 - INSERTION OF A GRANT FROM THE STATE OF NEW JERSEY
DIVISION OF CRIMINAL JUSTICE - BODY ARMOR

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by any public or private funding source and the amount thereof shall not have been determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount; and

WHEREAS, the Borough of West Wildwood is in receipt of \$ 752.58 from the State of New Jersey, Division of Criminal Justice and wishes to amend its 2015 Municipal Budget to include this amount of revenue.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, does hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the municipal budget of the Borough of West Wildwood for the year 2015 in the sum of.....\$ 752.58 which is now available as a revenue from:

Miscellaneous Revenues	
Special Items of General Revenue Anticipated with	
Prior Written Consent of the Director of the Division	
of Local Government Services - Public and Private	
Revenues Offset with Appropriations:	
New Jersey Division of Criminal Justice -	
2015 Body Armor Grant\$ 752.58

BE IT FURTHER RESOLVED that a like sum of \$ 752.58
be and the same is hereby appropriated under the caption of:
GENERAL APPROPRIATIONS
 (a) Operations Excluded from 5% Caps
 Public and Private Programs Offset by Revenues:
 2015 Body Armor Grant

BE IT FURTHER RESOLVED that the CFO will file a copy of this resolution electronically to the Director of the Division of Local Government Services.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Cornelius J. Maxwell						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **November 6, 2015**.



Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-110

**A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD
TO REMOVE THE DESIGNATED HANDICAP PARKING DESIGNATION
LOCATED AT 39 VENICE AVENUE**

WHEREAS, on October 7, 2015, the Borough Clerk received a letter from William H. Wagner of -39 Venice Avenue requesting the removal of the handicap parking space located directly in front of his house; and

WHEREAS, Mr. Wagner purchased the aforementioned property in December of 2014 from the estate of Marshall Beck who originally applied for the handicap parking space; and

WHEREAS, Mr. Wagner does not require a handicap parking space at that location and has formally requested that it be removed; and

WHEREAS, the West Wildwood Police Department performed a sight inspection of the location and has determined that Mr. Wagner has no further need for a handicap parking space.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey do hereby authorize the removal of the handicap parking designation from the following location:

1. 39 Venice Avenue

AND BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the West Wildwood Police Department and The West Wildwood Public Works Department in order to facilitate the removal of the handicap parking designation at 39 Venice Avenue.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Cornelius J. Maxwell						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **November 6, 2015**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2015-111

**APPROVING CHANGE ORDER NUMBER 1 FOR 2015 ROAD PROGRAM
POPLAR AVENUE, MAGNOLIA AVENUE AND I AVENUE PROJECT**

WHEREAS, the Board of Commissioners of the Borough of West Wildwood awarded a Contract to Landberg Construction, LLC per Resolution 2015-103 in the amount of \$ 402,335.93; and

WHEREAS, the Municipal Engineer has prepared Change Order Number 1, attached hereto, which reflects the following:

1. The Wildwood Water utility granted the Contractor permission to install a dry tap rather than a wet tap, in turn reducing costs of the originally bid contract

WHEREAS, said Change Order will result in a reduction of the Contract by \$ 2,900.00, for an amended amount of \$ 399,435.93.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby accepts the recommendation of the Municipal Engineer and agrees to the approval of Change Order Number 1 for the Poplar Avenue, Magnolia Avenue and I Avenue Project, which approval will result in a reduction in the Original Contract Amount and establish a new Adjusted Contract Amount of \$ 399,435.93; and

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute Contract Order Number 1 all in accordance with the form of Change order prepared by the Municipal Engineer and dated October 27, 2015; and

BE IT FURTHER RESOLVED that three (3) original certified copies of this Resolution shall be presented to the Municipal Engineer for forwarding to the NJDOT to accompany the State's form of Change Order as above approved.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Cornelius J. Maxwell						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **November 6, 2015**.


Donna L. Frederick, RMC
Municipal Clerk



REMINGTON, VERNICK & WALBERG ENGINEERS
 2015 ROAD PROGRAM
 POPLAR AVENUE, MAGNOLIA AVENUE AND I AVENUE

CHANGE ORDER NO. 1
 FILE NO 05-13-U-012

CLIENT:
 BOROUGH OF WEST WILDWOOD

CONTRACTOR:
 Landberg Construction, LLC
 P.O. Box 280
 Mays Landing, NJ 08330

REASON FOR CHANGE:
 Water Utility granted Contractor approval to install a dry tap, rather than the wet tap that was originally bid.

THE TIME PROVIDED FOR COMPLETION OF THIS PROJECT IS:
 ___X___ UNCHANGED, ___ INCREASED, ___ DECREASED, BY ___ CALENDAR DAYS.

UPON EXECUTION THIS DOCUMENT SHALL BECOME AN AMENDMENT TO THE CONTRACT.

TYPE OF CHANGE	ITEM #	DESCRIPTION	QTY	UNITS	UNIT PRICE	AMOUNT
SUPPLEMENTAL	SW1	8" GATE VALVE	1	UNIT	\$6,000.00 TOTAL:	\$6,000.00 \$6,000.00
EXTRA					TOTAL:	\$0.00
REDUCTIONS	2W	8" MECHANICAL JOINT TAPPING SLEEVE AND VALVE AND	1	UNIT	\$8,900.00 TOTAL:	\$8,900.00 \$8,900.00



REMINGTON, VERNICK & WALBERG ENGINEERS
 2015 ROAD PROGRAM
 POPLAR AVENUE, MAGNOLIA AVENUE AND I AVENUE

CLIENT:
 BOROUGH OF WEST WILDWOOD

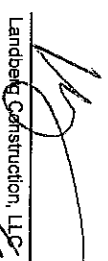
CHANGE ORDER NO. 1
 FILE # 15-11-012


CONTRACTOR:
 Landberg Construction, LLC
 P. O. Box 280
 Mays Landing, NJ 08330


CHANGE ORDER SUMMARY

PREVIOUS CHANGE ORDERS		CURRENT CHANGE ORDER		
NO.	AMOUNT	REASON FOR CHANGE	TYPE OF CHANGE	TOTAL
1		NO PREVIOUS CHANGE ORDERS	+ SUPPLEMENTALS	\$6,000.00
2			+ EXTRA	\$0.00
3			- REDUCTIONS	\$8,900.00
4				
5				
6				
7				
8				
			NET CONTRACT CHANGE THIS CHANGE ORDER	(\$2,900.00)

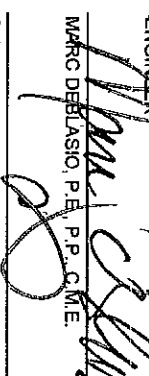
ORIGINAL CONTRACT AMOUNT \$402,385.93
 AMENDED CONTRACT AMOUNT \$399,485.93
 TOTAL CONTRACT CHANGE (AMOUNT) (\$2,900.00)
 TOTAL CONTRACT CHANGE (PERCENT) -0.72%

ACCEPTED BY:  10/23/15
 Landberg Construction, LLC DATE

INSPECTOR  10/26/15
 DATE

ENGINEER  10/26/15
 DATE

RECOMMENDED BY: MARC DEBLASIO, P.E., P.P., C.M.E. 10/27/15
 DATE

APPROVED BY:  10/27/15
 CLIENT: DATE

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2015-112

APPROVING BUDGET TRANSFERS FOR THE YEAR 2015

WHEREAS, the following transfers are necessary to make certain year end transfers to the CY 2015 budget.

NOW, THEREFORE, BE IT RESOLVED, that the following CY2015 budget transfers be made:

Budget Description	From	To	Budget Account
Worker Compensation Insurance	7,000.00		5-01-23-215-000
Natural Gas		1,000.00	5-01-31-446-000
Engineering Services		6,000.00	5-01-20-165-028
	<u>7,000.00</u>	<u>7,000.00</u>	

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Cornelius J. Maxwell						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **November 6, 2015**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2015-113

**AUTHORIZING THE APPOINTMENT OF THE CUSTODIAN OF RECORDS
FOR THE WEST WILDWOOD POLICE DEPARTMENT**

WHEREAS, it is required by New Jersey's law governing access to government records maintained by public agencies N.J.S.A. 47:1A-1 et. seq. to have a custodian of records; and


WHEREAS, it is necessary to appoint a custodian of records for the West Wildwood Police Department due to the nature and confidentiality of police records; and

WHEREAS, Sergeant James Dodd is hereby appointed as the Custodian of Records for the West Wildwood Police Department and Officer Jay Gerstl is hereby appointed as Custodian of Records in the absence of Sergeant Dodd.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Sergeant James Dodd and Officer Jay Gerstl be and are hereby appointed as the custodians of records for the West Wildwood Police Department.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Cornelius J. Maxwell						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **November 6, 2015**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2015-114

**AUTHORIZING THE SUBMISSION OF A GRANT CONTRACT
WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE
RECONSTRUCTION OF "R" AVENUE -00202**

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2016-The Reconstruction of R Avenue-00202 to the New Jersey Department of Transportation on behalf of the Borough of West Wildwood.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of West Wildwood and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Cornelius J. Maxwell						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **November 6, 2015**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2015-115

ASSESSMENT OF GRASS CUTTING COSTS

WHEREAS, Ordinance 434 of the Borough of West Wildwood authorizes the assessment of costs to properties associated with the elimination of certain growths, grass, materials and/or debris as determined by the Supervisor of the Public Works Department; and

WHEREAS, said Supervisor has certified to the Governing Body a property to be assessed with the associated costs.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey that the following assessment and lien is hereby assigned to the following property:

<u>BLOCK</u>	<u>LOT</u>	<u>PROPERTY ADDRESS</u>	<u>AMOUNT</u>
143	3	542 W. Maple Avenue	\$ 450.00

BE IT FURTHER RESOLVED that the Municipal Assessor and Tax Collector take the appropriate action in assigning such charges as a lien to be added to and become a part of the taxes next to be assessed and levied upon said lands; and

BE IT FURTHER RESOLVED that the associated assessment and lien shall bear the same interest at the same rate as taxes and shall be collected and enforced by the same Municipal Officers and in the same manner as taxes; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to both the Municipal Tax Assessor and Municipal Tax Collector upon its adoption.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Cornelius J. Maxwell						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **November 6, 2015**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY**

RESOLUTION NO. 2015-116

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT
FOR THE PROFESSIONAL SERVICES OF GENERAL HEARING OFFICER**

WHEREAS, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a General Hearing Officer; and

WHEREAS, Steven Secare, Esq., of the Law Firm Secare & Hensel having offices located at 16 Madison Avenue, Toms River, New Jersey, is qualified to serve as General Hearing Officer for the Borough of West Wildwood; and

WHEREAS, Steven Secare, has completed and submitted a Business Entity Disclosure Certification which certifies that Steven Secare, has not made any reportable contributions to a political or candidate committee in the name of West Wildwood Borough Commissioners within the previous year and that this Contract will prohibit Steven Secare, Esquire and the Law Firm of Secare & Hensel, from making any reportable contributions for the term of this Contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Mayor be and is hereby authorized to execute a Contract Agreement for Professional Services with Steven Secare, Esq., to serve as General Hearing Officer for the Borough of West Wildwood; and

BE IT FURTHER RESOLVED that the term of appointment shall commence on October 26, 2015 and expire on October 26, 2016; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized professional and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law; and

BE IT FURTHER RESOLVED that a Certificate of Availability of Funds from the Chief Financial Officer is attached hereto.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Cornelius J. Maxwell						X

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **November 6, 2015**.


Donna L. Frederick, RMC
Municipal Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Neil Young Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: SECARE & HENSEL LAW FIRM

FOR: GENERAL HEARING OFFICER

IN THE AMOUNT OF: \$2,200.00

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$2,200.00

ACCOUNT(S) 5-01-20-155-027

TOTAL AMOUNT OF CONTACT: \$2,200.00

Amount Certified by this Certification: \$2,200.00

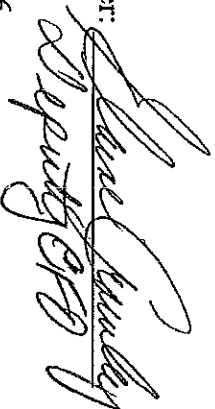
_____ TEMPORARY BUDGET CERTIFICATION @ 25%

 X PERMANENT BUDGET CERTIFICATION @ 100%

_____ CONTINGENCY CERTIFICATION: UPON ADOPTION OF
FINAL BUDGET.

Date: November 6, 2015

Chief Financial Officer:



Resolution # 2015-116

November 4, 2015
03:26 PM

BOROUGH OF WEST WILDWOOD
Check Register by Check Id

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Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 11646 to 11705
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Item Description	Amount Paid	Charge Account	Account Type	Contract	Reconciled/Void	Ref Num	Ref Seq	Acct
11646	11/04/15	00207	ACA COMPUTERS, INC.	2,750.00	5-01-20-140-026	Budget			1064	37	1
15-00708	1	IT SERVICES FOR OCTOBER 2015			Data Processing Maintenance	Budget					
				12.00	5-01-20-140-026	Budget				38	1
15-00708	2	MICROSOFT OFFICE LICENSE			Data Processing Maintenance	Budget					
				<u>2,762.00</u>							
11647	11/04/15	00308	ADP, INC.	93.43	5-01-20-130-028	Budget			1064	103	1
15-00740	1	PAYROLL SERVICES OCT 2015			Payroll Services	Budget					
15-00740	2	PAYROLL SERVICES OCT 2015			Payroll Services	Budget				104	1
15-00740	3	PAYROLL SERVICES OCT 2015			Payroll Services	Budget				105	1
				<u>304.87</u>							
11648	11/04/15	01501	VICTORIA APPEGATE	200.00	5-01-20-120-029	Budget			1064	133	1
15-00768	1	POLL WORKER 11/3/15 GEN ELEC			Election Workers	Budget					
11649	11/04/15	019011	ATLANTIC CITY ELECTRIC	1,632.80	5-01-31-435-000	Budget			1064	65	1
15-00724	1	CHARGES FOR OCT 2015			Street Lighting	Budget					
15-00724	2	CHARGES FOR OCT 2015			5-01-31-430-000	Budget				66	1
					Electricity	Budget					
15-00724	3	CHARGES FOR OCT 2015			5-01-31-430-000	Budget				67	1
					Electricity	Budget					
15-00724	4	CHARGES FOR OCT 2015			5-01-31-435-000	Budget				68	1
					Street Lighting	Budget					
15-00724	5	CHARGES FOR OCT 2015			5-01-31-430-000	Budget				69	1
					Electricity	Budget					
15-00724	6	CHARGES FOR OCT 2015			5-01-31-430-000	Budget				70	1
					Electricity	Budget					
15-00724	7	CHARGES FOR OCT 2015			5-01-31-435-000	Budget				71	1
					Street Lighting	Budget					
				<u>3,069.67</u>							
11650	11/04/15	01903	AT & T	66.65	5-01-31-440-000	Budget			1064	33	1
15-00705	1	LONG DISTANCE FOR OCT 2015			Telephone	Budget					
15-00705	2	LONG DISTANCE FOR OCT 2015			5-01-31-440-000	Budget				34	1
					Telephone	Budget					
				<u>120.15</u>							
---	551	11/04/15	01905	AT & T MOBILITY	133.92	5-01-31-440-000	Budget		1064	136	1
					Telephone	Budget					

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11652	11/04/15	01906 ATLANTIC COUNTY MUNICIPAL JIF					1064
15-00714	1	2015 4TH QTR ASSESSMENT	20,942.00	5-01-23-210-000	Budget		45 1
				LIABILITY INSURANCE			
11653	11/04/15	03401 BILL'S CORNER DELI					1064
15-00779	1	PIZZA FOR COMMUNITY CLEAN UP	112.00	G-02-40-730-000	Budget		138 1
				CLEAN COMMUNITIES			
11654	11/04/15	04005 BOY SCOUT TROOP 75					1064
15-00782	1	CLEAN COMMUNITY DAY	500.00	G-02-40-730-000	Budget		141 1
				CLEAN COMMUNITIES			
11655	11/04/15	05202 CAPE MAY CNTY TREASURERS OFF.					1064
15-00730	1	2015 4TH QTR COUNTY TAXES	127,546.17	5-01-55-000-000	Budget		77 1
15-00730	2	2015 4TH QTR OPEN SPACE	5,841.19	CAPE MAY COUNTY TAX	Budget		78 1
15-00730	3	2015 4TH QTR LIBRARY TAX	16,959.85	CAPE MAY COUNTY TAX	Budget		79 1
15-00731	1	2015 4TH QTR CMC ANIMAL	485.50	CAPE MAY COUNTY TAX	Budget		80 1
			<u>150,832.71</u>	5-01-27-340-029			
				Contractual Services			
11656	11/04/15	05203 C.M.C.M.U.A. MASTER WATER DIV.					1064
15-00744	1	DISPOSAL FEES FOR SEPT 2015	1,720.07	5-01-32-465-000	Budget		109 1
15-00759	1	4TH QTR 2015 MUA WASTEWATER	82,061.50	SOLID WASTE DISPOSAL	Budget		125 1
15-00764	1	DISPOSAL FEES FOR 2014	2,060.76	5-09-55-502-078	Budget		130 1
			<u>85,842.33</u>	Contract Services-MUA			
				4-01-32-465-000			
				SOLID WASTE DISPOSAL			
11657	11/04/15	05235 THE CARLSEN GROUP INC					1064
15-00707	1	BASIC SERVICE PKG OCT 2015	95.00	5-01-20-120-030	Budget		36 1
15-00709	1	DEFERRED BALANCE DUE	1,000.00	Materials and Supplies	Budget		39 1
15-00709	2	DEFERRED BALANCE DUE	495.00	5-01-20-120-021	Budget		40 1
			<u>1,590.00</u>	Legal Advertising			
				5-01-20-100-028			
				GEN. ADMIN. OTHER PROFESSIONAL SERVICES			
11658	11/04/15	06001 CITY OF WILDWOOD					1064
15-00710	1	DIESEL/GAS SEPTEMBER 2015	1,178.05	5-01-31-460-000	Budget		41 1
15-00725	1	SHARED SERVICE AGREEMENT FOR	3,750.00	Gasoline and Diesel	Budget		72 1
15-00726	1	SHARED SERVICE AGREEMENT FOR	3,750.00	5-01-42-251-000	Budget		73 1
15-00727	1	SHARED SERVICE AGREEMENT FOR	3,750.00	5-01-42-251-000	Budget		74 1
15-00728	1	POLICE DISPATCH SERVICES	8,750.00	5-01-42-251-000	Budget		75 1
				WILDWOOD AMBULANCE FEES			
				5-01-42-250-000			
				WILDWOOD AMBULANCE FEES			
				INTERLOCAL SERVICE 911			

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11658		CITY OF WILDWOOD	Continued					
15-00729	1	4TH QTR 2015 MUNICIPAL COURT		4,375.00	5-01-43-490-039	Budget		76 1
				<u>25,553.05</u>	WILDWOOD COURT O.E.			
11659	11/04/15	06615 COMCAST						
15-00732	1	CHARGES FOR OCTOBER 2015		224.84	5-01-31-440-000	Budget		1064 81 1
15-00732	2	CHARGES FOR OCTOBER 2015		6.09	5-01-31-440-000	Budget		82 1
15-00732	3	CHARGES FOR OCTOBER 2015		66.50	5-01-31-440-000	Budget		83 1
15-00732	4	CHARGES FOR OCTOBER 2015		102.85	5-01-31-440-000	Budget		84 1
15-00732	5	CHARGES FOR OCTOBER 2015		107.85	5-01-31-440-000	Budget		85 1
15-00732	6	CHARGES FOR OCTOBER 2015		234.90	5-01-31-440-000	Budget		86 1
				<u>743.03</u>	Telephone			
11660	11/04/15	06617 CONTINENTAL FIRE & SAFETY INC.						
15-00686	1	UTILITY ROPE		68.00	5-01-25-265-056	Budget		1064 17 1
15-00686	2	RED ROPE BAG WITH HANDLE		63.18	5-01-25-265-056	Budget		18 1
15-00686	3	SINGLE PULLEY		61.32	5-01-25-265-056	Budget		19 1
15-00686	4	RESCUE 8 WITH EARS		90.14	5-01-25-265-056	Budget		20 1
15-00686	5	SPOOL TUBULAR WEBBING		96.56	5-01-25-265-056	Budget		21 1
				<u>379.20</u>	Fire & other safety equipment			
11661	11/04/15	08201 DELTA DENTAL PLAN OF N.J. INC.						
15-00733	1	MONTHLY CHARGES FOR NOV 2015		534.92	5-01-23-220-000	Budget		1064 87 1
					EMPLOYEE GROUP INSURANCE			
11662	11/04/15	11204 TASER INTERNATIONAL						
15-00750	1	ULTIMATE EVIDENCE ANNUAL		2,352.00	5-01-25-240-026	Budget		1064 117 1
15-00750	2	PROFESSIONAL EVIDENCE LICENSE		468.00	5-01-25-240-026	Budget		118 1
15-00750	3	EVIDENCE STORAGE		600.00	5-01-25-240-026	Budget		119 1
15-00750	4	ASSURANCE PLAN - DOCK STATION		144.00	5-01-25-240-026	Budget		120 1
				<u>3,564.00</u>	Maintenance Contract			
11663	11/04/15	11504 JACOBS & BARBONE, P.A.						
15-00712	1	PROFESSIONAL SERVICES RENDERED		5,293.49	5-01-20-155-027	Budget		1064 43 1
					Legal Services			

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11663	JACOBS & BARBONE, P.A.	Continued							
15-00713	1	PROFESSIONAL SERVICES RENDERED		4,875.50	5-01-20-155-027	Budget		44	1
				<u>10,168.99</u>	Legal Services				
11664	11/04/15	11802	DE LAGE LANDEN					1064	
15-00760	1	LEASE PAYMENT FOR COPIER		240.45	5-01-25-240-038	Budget		126	1
					New Equipment				
11665	11/04/15	13416	CONSTELLATION NEMENERGY INC					1064	
15-00761	1	STREET LIGHTING		5.95	5-01-31-435-000	Budget		127	1
					Street Lighting				
15-00761	2	STREET LIGHTING		563.64	5-01-31-435-000	Budget		128	1
				<u>569.59</u>	Street Lighting				
11666	11/04/15	13805	CINTAS FIRST AID & SAFETY					1064	
15-00722	1	FIRST AID SUPPLIES FOR		79.40	5-01-20-100-030	Budget		59	1
					GEN. ADMTN. MATERIALS & SUPPLIES				
15-00722	2	FIRST AID SUPPLIES FOR		37.68	5-01-20-100-030	Budget		60	1
					GEN. ADMTN. MATERIALS & SUPPLIES				
15-00722	3	FIRST AID SUPPLIES FOR		5.95	5-01-20-100-030	Budget		61	1
				<u>123.03</u>	GEN. ADMTN. MATERIALS & SUPPLIES				
11667	11/04/15	14408	FORD MOTOR CREDIT COMPANY					1064	
15-00742	1	POLICE VEHICLE LEASE		9,165.76	5-01-25-240-051	Budget		107	1
					Police Vehicles				
11668	11/04/15	15616	CAPIERO & KAUFMANN					1064	
15-00776	1	PROFESSIONAL SERVICES RENDERED		2,916.66	5-01-20-155-027	Budget		137	1
					Legal Services				
11669	11/04/15	16902	BLANEY & DONOHUE, PA					1064	
15-00717	1	MEETING WITH J. FERENTZ AND		243.00	5-01-20-155-027	Budget		47	1
					Legal Services				
11670	11/04/15	17009	OGLETRIE LIMITED PARTNERSHIP					1064	
15-00741	1	LEASE PAYMENT FOR		981.89	5-09-55-513-000	Budget		106	1
					EQUIPMENT PURCHASE				
11671	11/04/15	18608	CAROLYNN R. THOMPSON					1064	
15-00769	1	POLL WORKER 11/3/15 GEN ELEC		200.00	5-01-20-120-029	Budget		134	1
					Election workers				
672	11/04/15	18611	JOYCE MEDIA					1064	
15-00762	1	WEB HOSTING FEE FOR OCT 2015		69.95	5-01-20-120-028	Budget		129	1
					Other professional service				
11673	11/04/15	19604	HOLIDAY DESIGNS					1064	
15-00655	1	CLEAR BUILDS		170.00	5-01-26-310-030	Budget		1064	1
					Materials and Supplies				

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PO #	Item Description	Amount Paid	Charge Account	Account Type
				Contract
				Ref Seq
				Acct
Continued				
11673	HOLIDAY DESIGNS			
15-00655	2 GREEN BULBS	100.00	5-01-26-310-030	Budget
			Materials and Supplies	9 1
15-00655	3 RED BULBS	50.00	5-01-26-310-030	Budget
			Materials and Supplies	10 1
15-00655	4 SHIPPING	30.00	5-01-26-310-030	Budget
			Materials and Supplies	11 1
		<u>350.00</u>		
11674	11/04/15 19607 LYNN M. HOCKER			
15-00765	1 POLL WORKER 11/3/15 GEN ELEC	200.00	5-01-20-120-029	Budget
			Election Workers	131 1
11675	11/04/15 26801 KINDLE FORD			
15-00685	1 HOOD LATCH - POLICE CAR	42.28	5-01-26-290-034	Budget
			Fleet Maintenance	15 1
15-00685	2 HOOD STRIKER	33.74	5-01-26-290-034	Budget
			Fleet Maintenance	16 1
		<u>76.02</u>		
11676	11/04/15 30007 LOWE'S # 1861			
15-00636	1 WATER COOLER/WATER FOR	107.33	5-01-20-100-030	Budget
			GEN. ADMIN. MATERIALS & SUPPLIES	3 1
15-00656	1 VARIOUS SUPPLIES-SEE ATTACHED	81.24	5-01-26-290-030	Budget
			Materials and Supplies	12 1
		<u>188.57</u>		
11677	11/04/15 31220 MAX COMMUNICATIONS, INC.			
15-00743	1 RECURRING CHARGES FOR OCT	204.86	5-01-31-440-000	Budget
			Telephone	108 1
11678	11/04/15 32010 THOMAS MICELI			
15-00711	1 SETTLEMENT AGREEMENT WITH	10,416.67	5-01-25-240-011	Budget
			Full time-SW	42 1
11679	11/04/15 32606 JUD MOORE			
15-00785	1 CLEAN UP DAY COORDINATOR	450.00	6-02-40-730-000	Budget
			CLEAN COMMUNITIES	144 1
11680	11/04/15 34220 NEXTEL COMMUNICATIONS			
15-00747	1 CELL PHONE CHARGES FOR OCT	273.31	5-01-31-440-000	Budget
			Telephone	111 1
11681	11/04/15 37102 ELIZABETH J. O'HALA			
15-00767	1 POLL WORKER 11/3/15 GEN ELEC	200.00	5-01-20-120-029	Budget
			Election Workers	132 1
11682	11/04/15 39002 PARAMOUNT CHEMICAL & PAPER CO.			
15-00755	1 VARIOUS SUPPLIES	176.82	5-01-26-310-052	Budget
			Janitorial Equipment	124 1

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PO #	Item	Description	Contract	Ref Seq Acct
			Account Type	
			Amount Paid	Charge Account
11683	11/04/15	39801 PITNEY BOWES		
15-00721	1	POSTAGE MACHINE RENTAL FEE	429.00	5-01-20-100-026
				GEN. ADMIN. MAINTENANCE (MAIL.)
				Budget
				1064
				58 1
11684	11/04/15	45005 RIGGINS OIL COMPANY		
15-00689	1	DIESEL FUEL	358.78	5-01-31-460-000
				Gasoline and diesel
				Budget
				1064
				27 1
11685	11/04/15	45678 AUTO ZONE		
15-00679	1	VARIOUS ITEMS - SEE ATTACHED	139.71	5-01-26-290-034
				Fleet Maintenance
				Budget
				1064
				14 1
15-00745	1	VARIOUS SUPPLIES-SEE ATTACHED	63.78	5-01-26-290-034
				Fleet Maintenance
				Budget
				110 1
15-00749	1	BATTERY FOR TAHOE POLICE VEH.	150.19	5-01-26-290-034
				Fleet Maintenance
				Budget
				115 1
15-00749	2	LIGHT SWITCH FOR TAHOE - P/D	7.78	5-01-26-290-034
				Fleet Maintenance
				Budget
				116 1
15-00754	1	LIGHT SWITCH FOR TAHOE P/D	3.99	5-01-26-290-034
				Fleet Maintenance
				Budget
				121 1
15-00754	2	SET OF FILE TOOL FOR P/W	7.99	5-01-26-290-034
				Fleet Maintenance
				Budget
				122 1
15-00754	3	LIGHTS FOR TAHOE P/D	10.99	5-01-26-290-034
				Fleet Maintenance
				Budget
				123 1
				384.43
11686	11/04/15	47203 SEA GEAR MARINE SUPPLY INC		
15-00703	1	CHEST WADERS	299.00	5-01-26-290-030
				Materials and Supplies
				Budget
				1064
				32 1
11687	11/04/15	48201 SOUTH JERSEY GAS COMPANY		
15-00723	1	CHARGES FOR OCT 2015	4.07	5-01-31-446-000
				Natural Gas
				Budget
				1064
				62 1
15-00723	2	CHARGES FOR OCT 2015	80.85	5-01-31-446-000
				Natural Gas
				Budget
				63 1
15-00723	3	CHARGES FOR OCT 2015	63.88	5-01-31-446-000
				Natural Gas
				Budget
				64 1
				148.80
11688	11/04/15	48207 SOUTH JERSEY WELDING SUPPLY CO		
15-00641	1	CYLINDER RENTAL SEPT	49.91	5-01-26-290-030
				Materials and Supplies
				Budget
				1064
				5 1
15-00641	2	CYLINDER RENTAL FOR OCT 2015	45.30	5-01-26-290-030
				Materials and Supplies
				Budget
				6 1
				95.21
689	11/04/15	48705 TREASURER/STATE OF NEW JERSEY		
15-00736	1	TIDELAND LICENSE & LEASE FEE	100.00	5-01-20-100-044
				GEN. ADMIN. DUES & MEMBERSHIPS
				Budget
				1064
				96 1
11690	11/04/15	48731 STATE OF NEW JERSEY, TREASURER		
15-00719	1	LOCAL ACTIVE EMPLOYER BILL	10,200.89	5-01-23-220-000
				EMPLOYEE GROUP INSURANCE
				Budget
				1064
				53 1

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11690	STATE OF NEW JERSEY, TREASURER CONTINUED								
15-00719	2	LOCAL RETIRED EMPLOYER BILL			1,547.22	5-01-23-220-000	Budget	54	1
					<u>11,748.11</u>	EMPLOYEE GROUP INSURANCE			
11691	11/04/15	50102 THE PRESS							
15-00718	1	LEGAL ADVERTISING SEPT 2015			35.70	5-01-20-120-021	Budget	1064	48 1
15-00718	2	LEGAL ADVERTISING SEPT 2015			23.46	5-01-20-120-021	Budget	49	1
15-00718	3	LEGAL ADVERTISING SEPT 2015			21.42	5-01-20-120-021	Budget	50	1
15-00718	4	LEGAL ADVERTISING SEPT 2015			90.27	5-01-20-120-021	Budget	51	1
15-00718	5	LEGAL ADVERTISING SEPT 2015			8.67	5-01-20-120-021	Budget	52	1
					<u>179.52</u>	Legal Advertising			
11692	11/04/15	50103 THIS & THAT UNIFORMS							
15-00473	1	WEST WILDMOOD POLICE PATACHES			750.00	5-01-25-240-032	Budget	1064	1 1
15-00651	1	NAME PLATE AND NAME CHANGE			39.00	5-01-25-240-032	Budget	7	1
					<u>789.00</u>	Uniforms			
						Uniforms			
11693	11/04/15	53804 US POSTAL SERVICE							
15-00773	1	RENEWAL FOR PO BOX 644			130.00	5-01-20-100-022	Budget	1064	135 1
						GEN. ADMIN. POSTAGE			
11694	11/04/15	57602 WEST WILDMOOD BD. OF EDUCATION							
15-00715	1	2ND QTR SCHOOL TAX LEVY			308,085.75	5-01-55-000-006	Budget	46	1
						SCHOOL TAXES			
11695	11/04/15	57604 WEST WILDMOOD VOL. FIRE CO.							
15-00781	1	CLEAN COMMUNITY DAY			500.00	5-01-20-120-021	Budget	1064	140 1
						CLEAN COMMUNITIES			
11696	11/04/15	57609 WEST WILDMOOD LADIES AUX.							
15-00783	1	CLEAN COMMUNITY DAY			500.00	5-01-20-120-021	Budget	1064	142 1
						CLEAN COMMUNITIES			
11697	11/04/15	57621 WEST WILDMOOD BIBLE CHURCH							
15-00780	1	CLEAN COMMUNITY DAY			500.00	5-01-20-120-021	Budget	1064	139 1
						CLEAN COMMUNITIES			
11698	11/04/15	58005 CITY OF WILDMOOD WATER UTILITY							
15-00735	1	CHARGES FOR NOVEMBER 2015			2,400.00	5-01-25-265-057	Budget	1064	89 1
						FIRE HYDRANT SERVICE			
15-00735	2	CHARGES FOR NOVEMBER 2015			393.75	5-01-31-455-000	Budget	90	1
						WATER			
15-00735	3	CHARGES FOR NOVEMBER 2015			24.85	5-01-31-455-000	Budget	91	1
						WATER			

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11698 CITY OF WILDWOOD WATER UTILITY Continued										
15-00735	4		CHARGES FOR NOVEMBER 2015	390.28	5-01-25-265-057	Budget		92	1	
15-00735	5		CHARGES FOR NOVEMBER 2015	24.85	5-01-25-265-057	Budget		93	1	
15-00735	6		CHARGES FOR NOVEMBER 2015	32.41	5-01-25-265-057	Budget		94	1	
15-00735	7	701 W. GLENWOOD		293.12	5-01-25-265-057	Budget		95	1	
				<u>3,559.26</u>	FIRE HYDRANT SERVICE					
11699 11/04/15 65405 W. B. MASON										
15-00700	1		VARIOUS SUPPLIES-SEE ATTACHED	220.43	5-01-20-100-036	Budget		1064	28	1
15-00701	1		CD/DVD STORAGE DRAWER	30.50	5-01-20-120-036	Budget		29	1	
15-00702	1		8 1/2 X 11 PAPER	57.98	5-01-20-100-036	Budget		30	1	
15-00702	2		BLUE PENS	7.34	5-01-20-100-036	Budget		31	1	
				<u>316.25</u>	GEN. ADMIN. OFFICE SUPPLIES					
11700 11/04/15 65406 STANDARD OFFICE SYSTEMS										
15-00706	1		COPIER USAGE	79.13	5-01-20-100-023	Budget		1064	35	1
11701 11/04/15 654153 EARTHTECH CONTRACTING INC.										
15-00637	1		20 YD DUMPSTER FOR P/W	190.00	5-01-26-310-030	Budget		1064	4	1
15-00734	1		TRASH COL. OCTOBER 2015	4,200.00	5-01-26-305-029	Budget		88	1	
15-00737	1		30 YD DUMPSTER FOR STORM	175.00	5-01-26-310-030	Budget		97	1	
				<u>4,565.00</u>	Contractual-collection					
					Materials and Supplies					
11702 11/04/15 66666 VERIZON										
15-00739	1		OCTOBER 2015 CHARGES	285.87	5-01-31-440-000	Budget		1064	99	1
15-00739	2		OCTOBER 2015 CHARGES	33.84	5-01-31-440-000	Budget		100	1	
15-00739	3		OCTOBER 2015 CHARGES	230.85	5-01-31-440-000	Budget		101	1	
15-00739	4		701 W. GLENWOOD	395.64	5-01-31-440-000	Budget		102	1	
				<u>946.20</u>	Telephone					
					Telephone					
703 11/04/15 679018 KAY LETTON										
15-00784	1		CLEAN UP DAY SUPERVISOR	400.00	6-02-40-730-000	Budget		1064	143	1
					CLEAN COMMUNITIES					
11704 11/04/15 694198 CONNELL CONSULTING LLC										
15-00657	1		OPRA CLASS FOR	238.00	5-01-20-120-042	Budget		1064	13	1
					Educational Training					

Check #	Date	Vendor	Item	Description	Amount Paid	Charge Account	Account Type	Reconciled/Void	Contract	Ref Seq	Ref Num
11705	11/04/15	03102		BANK OF AMERICA							1064
15-00626	1		1	CLOTHING SUPPLIES	570.00	5-01-25-240-032	Budget			2	1
						Uniforms					
15-00687	1		1	VARIOUS SUPPLIES FOR P/W	133.93	5-01-26-290-030	Budget			22	1
						Materials and Supplies					
15-00688	1		1	CHRISTMAS LIGHTS	19.98	5-01-26-310-030	Budget			23	1
						Materials and Supplies					
15-00688	2		2	LED REPLACEMENT BULBS	3.96	5-01-26-310-030	Budget			24	1
						Materials and Supplies					
15-00688	3		3	ROPE CLAMPS	2.25	5-01-26-310-030	Budget			25	1
						Materials and Supplies					
15-00688	4		4	FUSES	5.12	5-01-26-310-030	Budget			26	1
						Materials and Supplies					
15-00720	1		1	TACTICAL WOMEN'S PANTS	69.99	5-01-25-240-032	Budget			55	1
						Uniforms					
15-00720	2		2	UNDER ARMOR WOMEN'S TACTICAL	79.99	5-01-25-240-032	Budget			56	1
						Uniforms					
15-00720	3		3	TACTICAL MEN'S PANTS	149.97	5-01-25-240-032	Budget			57	1
						Uniforms					
15-00738	1		1	6X6 FLEX COUPLING	19.99	5-01-26-290-030	Budget			98	1
						Materials and Supplies					
15-00748	1		1	410 WATT POWER INVERTER	39.94	5-01-25-240-030	Budget			112	1
						Materials and Supplies					
15-00748	2		2	HALLOWEEN CANDY	13.48	5-01-25-240-030	Budget			113	1
						Materials and Supplies					
15-00748	3		3	TAX	4.02	5-01-25-240-030	Budget			114	1
						Materials and Supplies					
						<u>1,112.62</u>					

Report Totals		Paid	Void	Amount Paid	Amount Void
Checks:	60	0	669,863.48	0.00	
Direct Deposit:	0	0	0.00	0.00	
Total:	60	0	669,863.48	0.00	

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	4-01	2,060.76	0.00	0.00	2,060.76
CURRENT FUND	5-01	581,797.33	0.00	0.00	581,797.33
UTILITY FUND	5-09	<u>83,043.39</u>	<u>0.00</u>	<u>0.00</u>	<u>83,043.39</u>
	Year Total:	664,840.72	0.00	0.00	664,840.72
GRANT FUND	G-02	2,962.00	0.00	0.00	2,962.00
Total of All Funds:		<u>669,863.48</u>	<u>0.00</u>	<u>0.00</u>	<u>669,863.48</u>

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BOROUGH OF WEST WILDMOOD
Check Register By Check Id

Page No: 1

Range of Checking Accts: TRUST OTHER to TRUST OTHER Range of Check Ids: 1098 to 1098
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Depositor: Y

Check #	Check Date	Vendor	Amount paid	Charge Account	Account Type	Reconciled/Void	Ref	Seq Num
PO #	Item	Description				Contract	Ref	Seq Acct
1098	11/04/15	44606 REMINGTON, VERNICK & WALBERG						
15-00746	1	REVIEW, PROCESS AND INSPECT	105.00	T-12-00-000-013	Budget			1065 1
				RESERVE FOR STREET OPENINGS				
15-00746	2	REIMBURSEMENT	2.04	T-12-00-000-013	Budget			2 1
				RESERVE FOR STREET OPENINGS				
15-00774	1	REVIEW MINOR SUBDIVISION FOR	187.50	T-12-00-000-013	Budget			3 1
				RESERVE FOR STREET OPENINGS				
			294.54					

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	294.54	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	294.54	0.00

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BOROUGH OF WEST WILDWOOD
Check Register By Check Id

Totals by Year-Fund	Fund	Budget Total	Revenue Total	G/L Total	Total
Fund Description					
	T-12	294.54	0.00	0.00	294.54
Total of All Funds:		<u>294.54</u>	<u>0.00</u>	<u>0.00</u>	<u>294.54</u>

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BOROUGH OF WEST WILMWOOD
Check Register By Check Id

Page No: 1

Range of Checking Accts: CAPITAL to CAPITAL Range of Check Ids: 1283 to 1283
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Contract	Void Ref	Seq Num
1283	11/04/15	10901 LANDBERG CONSTRUCTION, LLC	84,670.04	C-04-55-915-002	Budget			1066
15-00763	1	FY 2015 ROAD PROGRAM		ORD 539 RECONSTRUCTION OF 500 BL POPLAR				1

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	84,670.04	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	84,670.04	0.00

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BOROUGH OF WEST WILDMOOD
Check Register By Check Id

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CAPITAL FUND	C-04	84,670.04	0.00	0.00	84,670.04
Total of All Funds:		<u>84,670.04</u>	<u>0.00</u>	<u>0.00</u>	<u>84,670.04</u>

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BOROUGH OF WEST WILDMOOD
Check Register By Check Id

Page No: 1

Range of Checking Accts: ANIMAL CONTROL to ANIMAL CONTROL Range of Check Ids: 1108 to 1108
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Contract	Reconciled/Void	Ref Seq	Ref Num
1108	11/04/15	654170 STATE OF NJ DEPT OF HEALTH	4.20	T-14-00-000-001	Budget			1	1067
15-00770	1	OCTOBER 2015 DOG LICENSE FEES		RESERVE FOR ANIMAL CONTROL EXPENDITURES				1	1

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	4.20	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	4.20	0.00

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BOROUGH OF WEST WILDMOOD
Check Register by Check Id

Totals by Year-Fund	Fund	Budget Total	Revenue Total	G/L Total	Total
Fund Description					
	T-14	4.20	0.00	0.00	4.20
Total of All Funds:		<u>4.20</u>	<u>0.00</u>	<u>0.00</u>	<u>4.20</u>

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BOROUGH OF WEST WILDWOOD
Check Register By Check Id

Page No: 1

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 11645 to 11645
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	PO #	Item Description	Amount Paid	Charge Account	Account Type	Contract	Reconciled/Void	Ref Num
11645	10/09/15	03102 BANK OF AMERICA								1063
15-00665	1	8" ZIPPER BOOTS			69.99	5-01-25-240-032	Budget			1
						Unit forms				1
15-00665	2	BLACKHAWK COC HOLSTER			50.95	5-01-25-240-032	Budget			2
						Unit forms				1
15-00665	4	SHIPPING			12.78	5-01-25-240-032	Budget			3
						Unit forms				1
					<u>133.72</u>					

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	<u>1</u>	<u>0</u>	<u>133.72</u>	<u>0.00</u>
Direct Deposits:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	<u>1</u>	<u>0</u>	<u>133.72</u>	<u>0.00</u>

October 9, 2015
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BOROUGH OF WEST WILDMOOD
Check Register By Check Id

Page NO: 2

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	5-01	133.72	0.00	0.00	133.72
Total of All Funds:		<u>133.72</u>	<u>0.00</u>	<u>0.00</u>	<u>133.72</u>

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BOROUGH OF WEST WILDWOOD
Check Register By Check Date

Page No: 1

Range of Checking Accts: CURRENT to CURRENT Range of Check Dates: 10/09/15 to 10/09/15
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dfr Deposit: Y

Check #	Check Date	Vendor	Item Description	Amount Paid	Charge Account	Account Type	Contract	Reconciled/Void	Ref Num	Seq Acct
CURRENT										
11642	10/09/15	03102	BANK OF AMERICA						1062	
15-00716	1	REMAINING	BALANCE DUE	456.20	5-01-20-100-030	GEN. ADMIN. MATERIALS & SUPPLIES			4	1
Budget										
11645	10/09/15	03102	BANK OF AMERICA						1063	
15-00665	1	8"	ZIPPER BOOTS	69.99	5-01-25-240-032	Uniforms			1	1
Budget										
15-00665	2	BLACKHAWK	COC HOLSTER	50.95	5-01-25-240-032	Uniforms			2	1
Budget										
15-00665	4	SHIPPING		12.78	5-01-25-240-032	Uniforms			3	1
Budget										
				133.72						
Checking Account Totals										
		Checks:	Paid	2	Void	0	Amount Paid	589.92	Amount Void	0.00
		Direct Deposit:	0	0	0	0	0.00	0.00	0.00	0.00
		Total:	2	0	0	0	589.92	0.00	0.00	0.00
Report Totals										
		Checks:	Paid	2	Void	0	Amount Paid	589.92	Amount Void	0.00
		Direct Deposit:	0	0	0	0	0.00	0.00	0.00	0.00
		Total:	2	0	0	0	589.92	0.00	0.00	0.00

October 9, 2015
10:39 AM

BOROUGH OF WEST WILDWOOD
Check Register By Check Date

Totals by Year-Fund	Fund	Budget Total	Revenue Total	G/L Total	Total
Fund Description					
CURRENT FUND	5-01	589.92	0.00	0.00	589.92
Total of All Funds:		<u>589.92</u>	<u>0.00</u>	<u>0.00</u>	<u>589.92</u>

**TAX COLLECTOR'S REPORT
BOROUGH OF WEST WILDWOOD**

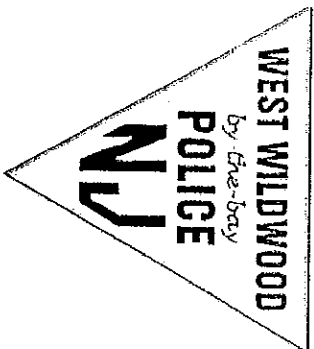
TO: Borough Commission

FROM: Terence Graff 

DATE: October 5, 2015

The following represents the collection status of taxes as of September 30, 2015

TAX ACCOUNTS	CURRENT MONTH	TO DATE
2014 Tax (Delinquent)	\$2,824.34	\$89,424.36
2015 Tax	\$53,727.54	\$2,415,087.79
PrePaid Tax 2016	\$7,411.45	\$50,005.10
Arrears/Bankruptcy		
Tax Title Liens (Municipal)		\$71,969.96
Miscellaneous	\$4,123.04	\$49,224.25
6% YEP		\$643.33
Cost & Interest	\$2,045.72	\$57,866.72
Tax Sale Premium		
Tax Sale - Water Due Wildwood		
Cost of Sale		
Sewer Rents (Delinquent)	\$579.50	\$21,080.17
Sewer Rents	\$15,640.87	\$378,230.04
Prepaid Sewer Rents	\$305.42	\$637.33
Sewer Interest	\$322.00	\$4,496.88
Total	\$86,979.88	\$3,138,665.93



West Wildwood Police Department

701 West Glenwood Avenue
West Wildwood, New Jersey 08260
Phone: (609) 522-4060 • Fax: (609) 522-7350

Jacquelyn Ferentz
Chief of Police

Christopher J. Fox
Director of Public Safety

ACTIVITY REPORT OCTOBER 2015

1	911 Hang Up
4	Reported Abandoned Vehicles
5	Animal Complaints
3	Arrests
5	Assisting Other Agencies
1	Burglar Alarm (Accidental)
1	CDS Possession/Distribution Arrests
1	Reported Criminal Mischief Complaint (Arrest Made)
1	Driving Under the Influence Arrest
5	Reported Downed Wires
7	General Complaints
1	Landlord/Tenant Complaint
6	Medical Assists
33	Motor Vehicle Stops (27 Warnings/6 Summonses)
4	Opened Doors/Secured
7	Other Public Service Duties
1	Parking Complaint
4	Police Assists to Residents
30	Property Checks
3	Reports of Suspicious Activity/Person
1	Theft Report
1	Unwanted Guest
1	Verbal Argument

TOTAL CALLS FOR SERVICE 446

This is an abridged version of actual calls for service.

WORKSHOP

MEETING

West Wildwood

"Small town Charm on the Buck Bay"

AGENDA
WORKSHOP MEETING – NOVEMBER 30, 2015
9:00 AM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS WORKSHOP MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL WORKSHOP MEETING NOTICE RESOLUTION 2013-127 ADOPTED ON DECEMBER 30, 2013. NOTICES OF THIS MEETING WERE SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

ROLL CALL:

DISCUSSION:

Annual appointments/professional contracts
Setting annual meeting dates for regular and workshop meetings
Shared services agreement updates
Possible items for regular meeting on December 3, 2015

Open to the Floor for Public Comments

ADJOURNMENT

Donna L. Frederick, RMC
Municipal Clerk

CAUTION