

**SEPTEMBER**

**2015**

# **WORKSHOP MEETING**

BOROUGH OF WEST WILDWOOD  
BOARD OF COMMISSIONERS  
**WORKSHOP MEETING**  
MONDAY – AUGUST 31, 2015  
9:00 AM

**MINUTES:**

Comm. Maxwell called the meeting to order, led the Pledge of Allegiance, read the OPMA statement

**ROLL CALL: Present**

Comm. Golden  
Comm. Maxwell  
Solicitor Cafiero  
Deputy Clerk Carl O'Hala

**ABSENT:**

Mayor Fox  
Municipal Clerk Donna L. Frederick

**DISCUSSION:**

Deputy Clerk went over draft agenda for regular meeting.  
Discussion on the update of Shared Service with Wildwood for the Construction Office.  
2015 Roadway construction bids and award of same at the regular meeting.  
There was no public comment.

Deputy Clerk read out the following Resolution:

**2015-094 – AUTHORIZING A CLOSED (EXECUTIVE) SESSION OF THE BOARD OF COMMISSIONERS FOR MATTERS OF PENDING LITIGATION**

Deputy Clerk asked for a motion to adopt  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.  
Motion carried.


After the closed session ended, Deputy Clerk asked for a motion to reconvene from closed session  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.  
Motion carried.

Deputy Clerk asked for a motion to adjourn:

**Motion to Adjourn:**

Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.  
Motion carried.

Respectfully submitted

  
\_\_\_\_\_  
Carl O'Hala, Deputy Municipal Clerk

**THESE MINUTES WERE APPROVED AT THE SEPTEMBER 4, 2015, REGULAR COMMISSION MEETING**

  
\_\_\_\_\_  
MAYOR CHRISTOPHER J. FOX

  
\_\_\_\_\_  
COMMISSIONER SCOTT W. GOLDEN

  
\_\_\_\_\_  
COMMISSIONER CORNELIUS J. MAXWELL

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-094

AUTHORIZING A CLOSED (EXECUTIVE) SESSION OF  
THE BOARD OF COMMISSIONERS FOR MATTERS OF PENDING LITIGATION

WHEREAS, in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-12(b), it is permissible by resolution for the Governing Body to enter into a Closed (Executive) Session in order to discuss matters falling within one or more of the permitted nine exemptions; and

WHEREAS, the Borough anticipates discussion of litigation matters, which constitutes one of the permitted exemptions; and

WHEREAS, the minutes of this meeting shall remain confidential until after such time as Legal Counsel determines that the need of confidentiality no longer exists and provided that the matter(s) discussed can be legally disclosed.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of West Wildwood, Cape May County, New Jersey that a Closed (Executive) Session of the Governing Body shall be convened to discuss the aforementioned matters.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						
Commissioner Scott W. Golden		X	X			X
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **August 31, 2015**.

  
Donna L. Frederick, RMC  
Municipal Clerk

*Borough of West Wildwood*

*"Small town Charm on the Back Bay"*

**AGENDA**

**REGULAR MEETING – SEPTEMBER 4, 2015**

**7:00pm – ACTION MEETING**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

THIS REGULAR MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL MEETING NOTICE RESOLUTION NO. 2014-116 ADOPTED ON DECEMBER 4, 2014. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

**ROLL CALL:**

**APPROVAL OF MINUTES:**

August 7, 2015 Regular Meeting

August 31, 2015 Workshop Meeting

August 7, 2015 – Closed Session Meeting

August 31, 2015 – Closed Session Meeting

**ORDINANCES:**

**SECOND READING/PUBLIC HEARING - ORDINANCE 545(2015) – AMENDING ORDINANCE 540(2015) TITLED AN ORDINANCE AMENDING ORDINANCE 326 TO ESTABLISH GENERAL TRAFFIC REGULATIONS WITHIN THE BOROUGH OF WEST WILDWOOD IN CONFORMANCE WITH TITLE 39 OF THE REVISED STATUTES OF NEW JERSEY AND THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS**

**FIRST READING/INTRODUCTION – ORDINANCE 546(2015) – BOND ORDINANCE FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF WEST WILDWOOD, IN THE COUNTY OF CAPE MAY, NEW JERSEY, APPROPRIATING \$ 765,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$ 765,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

**FIRST READING/INTRODUCTION – ORDINANCE 547(2015) AMENDING ORDINANCE 326 TITLED AN ORDINANCE TO ESTABLISH GENERAL TRAFFIC REGULATIONS WITHIN THE BOROUGH OF WEST WILDWOOD IN CONFORMANCE WITH TITLE 39 OF THE REVISED STATUTES OF NEW JERSEY AND THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS**

# *Borough of West Wildwood*

*"Small town Charm on the Back Bay"*

## RESOLUTIONS:

2015-095 – AUTHORIZING THE ACCEPTANCE OF ONLINE PAYMENTS

2015-096 – AUTHORIZING THE NOTICE OF REQUESTS FOR QUALIFICATIONS AND PROPOSALS FOR BOROUGH ENGINEER

2015-097 - AUTHORIZING THE MAYOR OF THE BOROUGH OF WEST WILDWOOD TO PERFORM ALL ACTIONS NECESSARY TO COMPLY WITH THE CONDITIONS SET FORTH IN THE CAPE MAY COUNTY PLANNING BOARD'S LETTER DATED JUNE 16, 2015 FOR THE PURPOSE OF COMPLETING THE BOROUGH'S LAND ACQUISITION PROJECT OF BLOCK 103, LOTS 2.09, 2.12 AND BLOCK 103, LOT 2.08 WITH THE CAPE MAY COUNTY OPEN SPACE PROGRAM

2015-098 - AUTHORIZING THE APPROVAL FOR THE BOROUGH ENGINEER TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR "R" AVENUE, "S" AVENUE, "P" AVENUE AND MUELLER AVENUE ROADWAY RECONSTRUCTION PROJECT HEREBY IDENTIFIED AS M2015-294

2015-099 – COMMEMORATING THE FOURTEENTH ANNIVERSARY OF SEPTEMBER 11, 2001

2015-100 – A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO DESIGNATE HANDICAP PARKING

2015-101 – AUTHORIZING THE REAPPOINTMENT OF A ZONING OFFICER

2015-102 – A RESOLUTION OPPOSING THE RELOCATION OF THE OFFICE OF ATLANTIC CARE FROM NORTH WILDWOOD TO WILDWOOD CREST

2015-103 – AWARDING CONTRACT TO LANDBERG CONSTRUCTION, LLC, FOR THE ROAD CONSTRUCTION PROJECT TO BE PERFORMED ON POPLAR AVENUE, MAGNOLIA AVENUE, AND AVENUE I

2015-104 – AUTHORIZING THE LEASE OF A PITNEY BOWES DM 300 DIGITAL POSTAGE MACHINE

2015-105 – AUTHORIZING A CLOSED (EXECUTIVE) SESSION OF THE BOARD OF COMMISSIONERS FOR PENDING LITIGATION

APPROVAL TO PAY BILLS

REPORTS FROM COMMISSIONERS

OPEN TO THE FLOOR FOR PUBLIC COMMENT

ADJOURNMENT

*Donna L. Frederick, RMC*

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*"Donna L. Frederick, RMC"*

**Donna L. Frederick, RMC**  
**Municipal Clerk**

P.O. Box 644 \* 701 West Glenwood Avenue \* West Wildwood, NJ 08260  
Telephone: (609)522-4845 \* Fax (609)522-9055



BOROUGH OF WEST WILDWOOD  
BOARD OF COMMISSIONERS  
**REGULAR MEETING**  
SEPTEMBER 4, 2015  
7:00PM – ACTION MEETING

**MINUTES:**

Mayor Fox called the meeting to order, led the Pledge of Allegiance and read the OPMA statement

**ROLL CALL: Present**

Comm. Golden  
Comm. Maxwell  
Mayor Fox  
Solicitor Cafiero  
Municipal Clerk Donna L. Frederick

**APPROVAL OF MINUTES:**

Clerk asked for a motion for the approval of the minutes of previous meetings as presented  
August 7, 2015 Regular Meeting  
August 31, 2015 Workshop Meeting  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.  
Motion Adopted

**APPROVAL CLOSED (EXECUTIVE) SESSION MINUTES:**

Clerk asked for a motion for the approval of the minutes of the closed (executive) session meeting as presented  
August 7, 2015 Regular Meeting  
August 31, 2015 Workshop Meeting  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, abstain.  
Motion Adopted

**ORDINANCES:**

**SECOND READING/PUBLIC HEARING - ORDINANCE 545(2015) – AMENDING ORDINANCE 540(2015) TITLED AN ORDINANCE AMENDING ORDINANCE 326 TO ESTABLISH GENERAL TRAFFIC REGULATIONS WITHIN THE BOROUGH OF WEST WILDWOOD IN CONFORMANCE WITH TITLE 39 OF THE REVISED STATUTES OF NEW JERSEY AND THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS**

Mayor opened the meeting for comments on the public hearing on Ordinance 545(2015), hearing none; the Mayor closed the public hearing and the clerk asked for a motion to adopt Ordinance 545(2015).  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes  
Ordinance 545(2015) finally adopted.

**FIRST READING/INTRODUCTION – ORDINANCE 546(2015) – BOND ORDINANCE FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF WEST WILDWOOD, IN THE COUNTY OF CAPE MAY, NEW JERSEY, APPROPRIATING \$ 765,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$ 765,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

Clerk asked for a motion to adopt Ordinance 546(2015) on the first reading/introduction.

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Ordinance 546(2015) adopted on first reading/introduction by not less than 2/3rds vote of the governing body.

**FIRST READING/INTRODUCTION – ORDINANCE 547(2015) AMENDING ORDINANCE 326 TITLED AN ORDINANCE TO ESTABLISH GENERAL TRAFFIC REGULATIONS WITHIN THE BOROUGH OF WEST WILDWOOD IN CONFORMANCE WITH TITLE 39 OF THE REVISED STATUTES OF NEW JERSEY AND THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS**

Clerk asked for a motion to adopt Ordinance 547(2015) on the first reading/introduction.

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Ordinance 547(2015) adopted on first reading/introduction.

**RESOLUTIONS: READ BY NUMBER & TITLE**

**2015-095 – AUTHORIZING THE ACCEPTANCE OF ONLINE PAYMENTS**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

**2015-096 – AUTHORIZING THE NOTICE OF REQUESTS FOR QUALIFICATIONS AND PROPOSALS FOR BOROUGH ENGINEER**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

**2015-097 - AUTHORIZING THE MAYOR OF THE BOROUGH OF WEST WILDWOOD TO PERFORM ALL ACTIONS NECESSARY TO COMPLY WITH THE CONDITIONS SET FORTH IN THE CAPE MAY COUNTY PLANNING BOARD'S LETTER DATED JUNE 16, 2015 FOR THE PURPOSE OF COMPLETING THE BOROUGH'S LAND ACQUISITION PROJECT OF BLOCK 103, LOTS 2.09, 2.12 AND BLOCK 103, LOT 2.08 WITH THE CAPE MAY COUNTY OPEN SPACE PROGRAM**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

**2015-098 - AUTHORIZING THE APPROVAL FOR THE BOROUGH ENGINEER TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR "R" AVENUE, "S" AVENUE, "P" AVENUE AND MUELLER AVENUE ROADWAY RECONSTRUCTION PROJECT HEREBY IDENTIFIED AS**

**M2015-294**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

**2015-099 – COMMEMORATING THE FOURTEENTH ANNIVERSARY OF SEPTEMBER 11, 2001**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

**2015-100 – A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO DESIGNATE HANDICAP PARKING**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

**2015-101 – AUTHORIZING THE REAPPOINTMENT OF A ZONING OFFICER**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

**2015-102 – A RESOLUTION OPPOSING THE RELOCATION OF THE OFFICE OF ATLANTICARE FROM NORTH WILDWOOD TO WILDWOOD CREST**

**2015-103 – AWARDING CONTRACT TO LANDBERG CONSTRUCTION, LLC, FOR THE ROAD CONSTRUCTION PROJECT TO BE PERFORMED ON POPLAR AVENUE, MAGNOLIA AVENUE, AND AVENUE I**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

**2015-104 – AUTHORIZING THE LEASE OF A PITNEY BOWES DM 300 DIGITAL POSTAGE MACHINE**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted

**2015-105 – AUTHORIZING A CLOSED (EXECUTIVE) SESSION OF THE BOARD OF COMMISSIONERS FOR PENDING LITIGATION**

No vote taken at this time; Mayor will have public comment portion first, then address this resolution afterwards.

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes  
Resolution Adopted

**Clerk asked for a motion for the APPROVAL TO PAY BILLS WHEN PROPERLY SIGNED AND ENDORSED: (list attached)**

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Motion Carried

Reports from Commissioners:

Mayor gave the Police Activity Report for the month of August (copy attached). He thanked all of those who came out for the information seminar on August 29<sup>th</sup> with FEMA regarding flood insurance issues, and also thanked Administrator Ridings for setting it up; about 39 people attended. He expanded on two adopted resolutions; as part of the Open Space Project, the two existing parks at Poplar & Bay and Glenwood & Bay Avenues need deed restrictions; and the Borough is urging AtlanticCare from relocating to Wildwood Crest, many residents have complained about the office closing. He talked with Councilman David Del Conte from North Wildwood about possibly setting up a meeting with an AtlanticCare representative to express their concerns over the office relocation. He can't see folks going down there and waiting for hours, but ultimately the decision is AtlanticCare's.

Comm. Golden informed the public that the DPW activity list is available, 101 noted work orders performed. He reported that the bids were opened for the repaving of Poplar, Magnolia, & Avenue I. Also, that he will be meeting with Coastal Coalition regarding the possibility of building up 26<sup>th</sup> Street to help protect the Island.

Comm. Maxwell reported that the WWFC responded to one fire in the 600 block of Maple Avenue. The ladies auxiliary will meet on Sept. 23<sup>rd</sup> and they made \$225.00 profit from cake sales, and \$190.00 in ticket sales at the WWFC Open House.

Mayor opened the meeting to floor for public comment.

JASON BAILEY, 4 Avenue C, asked what the taxes are on the Open Space property, and who is going to pay for the lost taxes.

The Mayor stated about \$12,000.00. The cost will be spread among all the taxpayers.

RITA DURST, 534 W. Pine Avenue, commented on the closing of the doctor's office in North Wildwood,

She stated she worked there for twenty years, and a lot of seniors walk to that office. She also stated if that location closed no doctor's office would exist in North Wildwood. The Mayor commented that we are against this, they are looking at it only from a monetary angle and he urged residents to call the main office of AtlanticCare and directly express their concerns.

Hearing no more public comment, the Mayor closed the public portion and asked the clerk to present the closed session resolution.

Clerk read out Resolution 2015-105 and asked for a motion to adopt same

**2015-105 – AUTHORIZING A CLOSED (EXECUTIVE) SESSION OF THE BOARD OF COMMISSIONERS FOR PENDING LITIGATION**

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes  
Resolution Adopted

After the closed (executive) session ended, clerk asked for a motion to reconvene regular meeting

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, absent  
Resolution Adopted

Clerk asked for a motion to adjourn

**Motion to Adjourn:**

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, absent  
Motion carried.

Respectfully submitted



Donna L. Frederick, RMC  
Municipal Clerk

**THESE MINUTES WERE APPROVED AT THE OCTOBER 2, 2015 REGULAR COMMISSION MEETING**

\_\_\_\_\_  
MAYOR CHRISTOPHER J. FOX

\_\_\_\_\_  
COMMISSIONER SCOTT W. GOLDEN

\_\_\_\_\_  
COMMISSIONER CORNELIUS J. MAXWELL

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**ORDINANCE NO. 545(2015)**

**AMENDING ORDINANCE 540(2015) TITLED AN ORDINANCE AMENDING ORDINANCE  
326 TO ESTABLISH GENERAL TRAFFIC REGULATIONS WITHIN THE BOROUGH OF  
WEST WILDWOOD IN CONFORMANCE WITH TITLE 39 OF THE REVISED STATUTES OF  
NEW JERSEY AND THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES FOR  
STREETS AND HIGHWAYS**

**WHEREAS**, the Borough of West Wildwood maintains municipal roadways and traffic control devices; and

**WHEREAS**, the Borough desires to document the approved locations of those traffic control devices:

**WHEREAS**, Ordinance 540(2015) described in Schedule IX, Stop Intersections, included the intersection of Poplar and Venice Avenues; and


**WHEREAS**, Ordinance No. 545(2015) deletes the aforementioned intersection from Schedule IX stop intersection and amends Schedule X, Yield Intersections to include Poplar and Venice Avenues as a Yield Intersection.


**NOW THEREFOR BE IT ORDAINED** by the Governing Body of the Borough of West Wildwood that the stop sign at the intersection Poplar and Venice Avenues be changed to a yield sign.

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

**FIRST READING/INTRODUCTION: 2015 08-07  
PUBLICATION: 2015 08-12**

**COMMISSIONERS:**

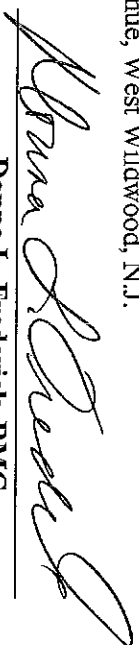
  
\_\_\_\_\_  
**MAYOR CHRISTOPHER J. FOX**

  
\_\_\_\_\_  
**COMMISSIONER SCOTT W. GOLDEN**

  
\_\_\_\_\_  
**COMMISSIONER CORNELIUS J. MAXWELL**

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden			X	X		
Commissioner Cornelius J. Maxwell	X		X			

I, Donna L. Frederick, RMC, Municipal Clerk of the Borough of West Wildwood, Cape May County, do hereby certify the forgoing to be a true and correct copy of an ordinance introduced and passed on the first reading at the August 7, 2015 Regular Meeting, and will be considered for final passage after a public hearing to be held on September 4, 2015, at 7:00pm prevailing time, at the West Wildwood Borough Hall, 701 W. Glenwood Avenue, West Wildwood, N.J.


  
 Donna L. Frederick, RMC  
 Municipal Clerk

SECOND READING/PUBLIC HEARING: 2015 09-04  
 PUBLICATION: 2015 09-10

COMMISSIONERS:



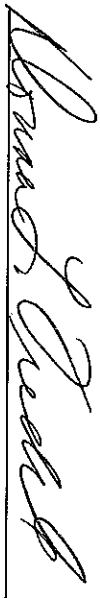
MAYOR CHRISTOPHER J. FOX

  
COMMISSIONER SCOTT W. GOLDEN

  
COMMISSIONER CORNELIUS J. MAXWELL

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, Donna L. Frederick, RMC, Municipal Clerk of the Borough of West Wildwood, Cape May County, do hereby certify the forgoing to be a true and correct copy of an ordinance introduced and passed on the first reading at the August 7, 2015 Regular Meeting, and was taken up as to final passage after a public hearing held on September 4, 2015, at 7:00pm prevailing time, at the West Wildwood Borough Hall, 701 W. Glenwood Avenue, West Wildwood, N.J. at which time Ordinance No. 545(2015) was finally adopted.



Donna L. Frederick, RMC  
Municipal Clerk



BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY

ORDINANCE NO. 546 (2015)

BOND ORDINANCE PROVIDING FOR THE  
RECONSTRUCTION AND REPAVING OF VARIOUS  
STREETS IN AND BY THE BOROUGH OF WEST  
WILDWOOD, IN THE COUNTY OF CAPE MAY, NEW  
JERSEY, APPROPRIATING \$765,000 THEREFOR AND  
AUTHORIZING THE ISSUANCE OF \$765,000 BONDS OR  
NOTES OF THE BOROUGH TO FINANCE PART OF THE  
COST THEREOF.

BE IT ORDAINED BY THE BOROUGH BOARD OF COMMISSIONS OF THE  
BOROUGH OF WEST WILDWOOD, IN THE COUNTY OF CAPE MAY, NEW JERSEY  
(not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance  
is hereby authorized to be undertaken by the Borough of West Wildwood, in the County  
of Cape May, New Jersey (the "Borough") as a general improvement. For the  
improvement or purpose described in Section 3(a), there is hereby appropriated the  
sum of \$765,000, including a \$175,000 grant expected to be received from the State of  
New Jersey Department of Transportation (the "State Grant"). Pursuant to N.J.S.A.  
40A:2-11(c), no down payment is provided for the costs of the improvements since the  
project described in Section 3(a) hereof is being partially funded by the State Grant.

Section 2. In order to finance the cost of the improvement or purpose and in anticipation of receipt of the State Grant, negotiable bonds are hereby authorized to be issued in the principal amount of \$765,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is the reconstruction and repaving of various streets, including, but not limited to, R Avenue, Q Avenue, P Avenue, S Avenue, Mueller Avenue and other streets within the Borough, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer, provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes

shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough

may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$765,000, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$150,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof, including a possible 2016 grant from the State of New Jersey Department


of Transportation, shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

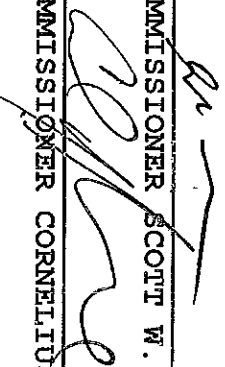
Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

COMMISSIONERS:



MAYOR CHRISTOPHER J. FOX

COMMISSIONER SCOTT W. GOLDEN



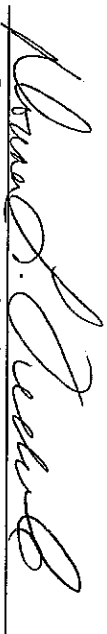
COMMISSIONER CORNELIUS J. MAXWELL

The foregoing Ordinance was introduced and passed at Regular Meeting of the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey on the 4th day of September, 2015 and will be considered for final passage after a public hearing at a Regular Meeting of said Board of Commissioners at the Municipal Hall, 701 W. Glenwood Avenue, West Wildwood, New Jersey on October 2, 2015 at 7:00 pm.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

FIRST READING:  
 PUBLICATION:  
 SECOND READING/FINAL ADOPTION:  
 PUBLICATION:

2015 09-04  
 2015 09-10



Donna L. Frederick, RMC  
 Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**ORDINANCE NO. 545(2015)**

**AMENDING ORDINANCE 540(2015) TITLED AN ORDINANCE AMENDING ORDINANCE 326 TO ESTABLISH GENERAL TRAFFIC REGULATIONS WITHIN THE BOROUGH OF WEST WILDWOOD IN CONFORMANCE WITH TITLE 39 OF THE REVISED STATUTES OF NEW JERSEY AND THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS**

**WHEREAS**, the Borough of West Wildwood maintains municipal roadways and traffic control devices; and

**WHEREAS**, the Borough desires to document the approved locations of those traffic control devices:

**WHEREAS**, Ordinance 540(2015) described in Schedule IX, Stop Intersections, included the intersection of Poplar and Venice Avenues; and


**WHEREAS**, Ordinance No. 545(2015) deletes the aforementioned intersection from Schedule IX stop intersection and amends Schedule X, Yield Intersections to include Poplar and Venice Avenues as a Yield Intersection.


**NOW THEREFOR BE IT ORDAINED** by the Governing Body of the Borough of West Wildwood that the stop sign at the intersection Poplar and Venice Avenues be changed to a yield sign.

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

**FIRST READING/INTRODUCTION: 2015 08-07  
PUBLICATION: 2015 08-12**

**COMMISSIONERS:**

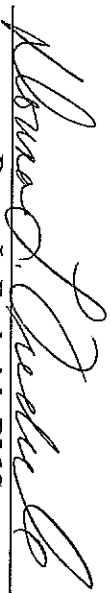
  
\_\_\_\_\_  
**MAYOR CHRISTOPHER J. FOX**

  
\_\_\_\_\_  
**COMMISSIONER SCOTT W. GOLDEN**

  
\_\_\_\_\_  
**COMMISSIONER CORNSLIUS J. MAXWELL**

	Motion	Second	Yes	No	Abstain	Absent
<b>Mayor Christopher J. Fox</b>			X			
<b>Commissioner Scott W. Golden</b>		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, Donna L. Frederick, RMC, Municipal Clerk of the Borough of West Wildwood, Cape May County, do hereby certify the forgoing to be a true and correct copy of an ordinance introduced and passed on the first reading at the August 7, 2015 Regular Meeting, and will be considered for final passage after a public hearing to be held on September 4, 2015, at 7:00pm prevailing time, at the West Wildwood Borough Hall, 701 W. Glenwood Avenue, West Wildwood, N.J.



Donna L. Frederick, RMC  
Municipal Clerk



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**ORDINANCE NO. 547(2015)**

**AMENDING ORDINANCE 326 TITLED TO ESTABLISH GENERAL TRAFFIC REGULATIONS WITHIN THE BOROUGH OF WEST WILDWOOD IN CONFORMANCE WITH TITLE 39 OF THE REVISED STATUTES OF NEW JERSEY AND THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS**

**WHEREAS**, the Borough of West Wildwood maintains municipal roadways and traffic control devices; and

**WHEREAS**, Article XII, Section 12.2 inadvertently references the Township of Middle, not the Borough of West Wildwood; and

**WHEREAS**, Article XII, Section 12.2 is here by amended to reflect the following:


All former traffic ordinance of the Borough of West Wildwood covered in this traffic regulation are hereby repealed except that this repeal shall not effect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the taking effect of this ordinance.


**NOW THEREFOR BE IT ORDAINED**, by the Governing Body of the Borough of West Wildwood that Article XII, Section 12.2 is hereby amended to reflect the aforementioned change.

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

**FIRST READING/INTRODUCTION: 2015 09-04  
PUBLICATION: 2015 09-10**

**COMMISSIONERS**

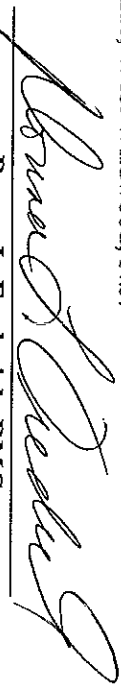
  
MAYOR CHRISTOPHER J. FOX

  
COMMISSIONER SCOTT W. GOLDEN

  
COMMISSIONER CORNELIUS J. MAXWELL

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, Donna L. Frederick, RMC, Municipal Clerk of the Borough of West Wildwood, Cape May County, do hereby certify the foregoing to be a true and correct copy of an ordinance introduced and passed on the first reading at the September 4, 2015 Regular Meeting, and will be considered for final passage after a public hearing to be held on October 2, 2015, at 7:00pm prevailing time, at the West Wildwood Borough Hall, 701 W. Glenwood Avenue, West Wildwood, N.J.



Donna L. Frederick, RMC  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY

RESOLUTION 2015-095

AUTHORIZING THE ACCEPTANCE OF ONLINE TAX PAYMENTS

WHEREAS, the Borough of West Wildwood wishes to accept online tax payments in the form of checks, debit cards and credit cards; and

WHEREAS, the Borough has received a proposal from Edmunds & Associates in the amount of \$1,000.00 to provide these services; and

WHEREAS, it has been determined by the Tax Collector and Chief Financial Officer that acceptance of these payments will be in compliance with N.J.A.C. 5:30-9.1 et seq.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, as follows:

- That the Governing Body hereby authorizes the Tax Collector to accept online tax payments
- That the service contract with Edmunds & Associates is hereby approved.
- That all Borough officials are hereby authorized to execute the service contract and take all advisable and necessary action to carry out the purpose and intent of this Resolution.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **September 4, 2015**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY

RESOLUTION 2015-096

***AUTHORIZING THE NOTICE OF REQUESTS FOR QUALIFICATIONS  
AND PROPOSALS FOR BOROUGH ENGINEER***

WHEREAS, the appointment of the Borough Engineer expires on September 7, 2015; and

WHEREAS, it is a requirement that the Borough have an appointed Borough Engineer; and

WHEREAS, the Board of Commissioner deem it in the best interest of the Borough to extend the current Engineer's appointment for thirty (30) days and authorize the advertisement of Notice of Request for Qualifications and Proposals for said professional services; and

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Clerk is hereby authorized to advertise the Request for Qualifications and Proposals for Borough Engineer.

	Motion	Second	Yes	No	Abstain	Absent
Mayer Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **September 4, 2015**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY

RESOLUTION 2015-097

AUTHORIZING THE MAYOR OF THE BOROUGH OF WEST WILDWOOD TO PERFORM ALL ACTIONS NECESSARY TO COMPLY WITH THE CONDITIONS SET FORTH IN THE CAPE MAY COUNTY PLANNING BOARD'S LETTER DATED JUNE 16, 2015 FOR THE PURPOSE OF COMPLETING THE BOROUGH'S LAND ACQUISITION PROJECT OF BLOCK 103, LOTS 2.09, 2.12 AND BLOCK 103, LOT 2.08 WITH THE CAPE MAY COUNTY OPEN SPACE PROGRAM

WHEREAS, Borough of West Wildwood is desirous of completing a Land Acquisition Project with the Cape May County Open Space Program; and

WHEREAS, the Cape May County Open Space Review Board has recommended the Land Acquisition Project to the Cape May County Board of Chosen Freeholders; and

WHEREAS, prior to completion of the aforementioned Land Acquisition Project, the Open Space Board placed several conditions on the recommendation of approval of the Board's application to the Cape May County Board of Chosen Freeholders, which are included in a letter from the Cape May County Planning Department addressed to the Borough dated June 16, 2015 attached hereto as Exhibit "A"; and

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that they hereby authorize the Mayor to perform all actions necessary to comply with the conditions set forth in the Cape May County Planning Department's letter dated June 16, 2015;

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **September 4, 2015**.

  
Donna L. Frederick, RMC  
Municipal Clerk

CAPE MAY COUNTY  
PLANNING DEPARTMENT



Established 1953

Will Morey  
Freeholder

4 Moore Road  
Cape May Court House, N.J. 08210-1601  
(609) 465-1080 x Fax: 465-1418  
planningbd@co.cape-may.nj.us

Planning Director

Leslie L. Gimeno, PP, AICP

Mayor Christopher Fox  
Borough of West Wildwood  
701 W. Glenwood Avenue  
West Wildwood, NJ 08260

June 16, 2015

Dear Mayor Fox,

The Open Space Board is in receipt of the Borough's Land Acquisition application to the Cape May County Open Space Program for the Stagliano (Block 103, Lots 2.09, 2.12) / Sayco (Block 103, Lot 2.08) properties.

Upon submission, each application is reviewed by the Board for consistency with the goals and objectives of the Program, as described in the Program Guide. In order to maximize the benefit of the use of limited funds, the Board makes positive recommendations to the Board of Chosen Freeholders for those projects that have a regional appeal, and that would contribute to the diversity of our County's open space and recreation resources.

After careful consideration, the Cape May County Open Space Review Board has decided to recommend the City's Land Acquisition project to the Board of Chosen Freeholders for funding in the amount of up to \$ 1,200,000, pending the Borough meeting several conditions that are outlined below. As per your application, the Borough would become the owner of the property, with the Borough making a variety of recreational and access improvements to the site to ensure public waterfront access in perpetuity. Further, it is understood that the Borough will be responsible for the long-term maintenance of the property and the improvements.

The Open Space Board places several conditions on the recommendation of approval of the Borough's application to the Board of Chosen Freeholders:

- 1) The Borough must agree, in writing, to place a deed restriction on the Borough-owned property known as Block 103, Lot 1 to permanently preserve the property for public recreation and waterfront access; the Borough must commit to providing and maintaining a launching area for paddlecraft and other similar non-motorized craft in perpetuity on the site. The filing of the deed restriction must occur prior to the County obtaining ownership of the property. Written confirmation of the Borough's intent to meet this condition is required.

Exhibit "A"

2) The Borough must agree, in writing, to place a deed restriction on the Borough-owned property currently maintained as a small neighborhood park, located at the northern terminus of Bay Avenue, along Poplar Avenue, to permanently preserve the property for public recreation and waterfront access. The filing of the deed restriction must occur prior to the County obtaining ownership of the property. Written confirmation of the Borough's intent to meet this condition is required.

3) The Borough must submit concept plans that provide substantial design and location of proposed improvements on the lots to potentially be acquired by the County (Block 103, Lots 2.08, 2.09, and 2.12), as well as on the existing Borough-owned lot (Block 103, Lot 1). The concept plans must be accompanied by cost estimates, sources of funding, and project schedule.

Once the Borough has met the 3 conditions outlined above, and the Open Space Board approves the items to be submitted under item #3, the Board of Chosen Freeholders can proceed with commissioning two (2) appraisals of the property. Upon receipt of these appraisals, a third review appraisal will be produced, which will designate the certified value of the property. Communication with the Borough and the property owner(s) will continue throughout this process. Please note that the Board of Chosen Freeholders cannot provide funding at level that exceeds the certified value.

The meeting of the conditions will also trigger County Counsel to prepare a draft Leasing and Management Agreement that will detail the responsibilities of the Borough in the operation and maintenance of the property and improvements made thereon.

Thank you in advance for your cooperation as we move through the necessary steps to bring the project into fruition. I look forward to working with you over the next several months, and to enjoying the wonderful recreation opportunities that the Borough's project will bring to our area residents and visitors for many years to come. If you have any questions or concerns throughout the process, please feel free to contact Leslie Gimeno, County Planning Director, at (609) 465-6875.

Sincerely,



Peter Lomax, Chairperson  
Open Space Review Board

Cc: Chris Ridings, Borough Administrator  
Robert & Christine Stagliano  
Sayco Corporation

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY

RESOLUTION 2015-098

AUTHORIZING THE APPROVAL FOR THE BOROUGH ENGINEER TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR "R" AVENUE, "S" AVENUE, "P" AVENUE AND MUELLER AVENUE ROADWAY RECONSTRUCTION PROJECT HEREBY IDENTIFIED AS M2015-294

WHEREAS, the Board of Commissioners of the Borough of West Wildwood, formally approve the Borough Engineer to submit the grant application to the FY2016 New Jersey Department of Transportation Trust Fund Municipal Aid Program for the following Roadway Reconstruction Projects:

- Avenue R
- Avenue S
- Avenue P
- Mueller Avenue

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners hereby authorize the Borough Engineer to prepare and submit an electronic grant application identified as M2015-294 to the New Jersey Department of Transportation on behalf of the Borough of West Wildwood.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of West Wildwood and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a Regular Meeting held on September 4, 2015.

  
Donna L. Frederick, RMC  
Municipal Clerk



BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY

RESOLUTION 2015-099

COMMEMORATING THE FOURTEENTH ANNIVERSARY OF  
SEPTEMBER 11, 2001

WHEREAS, fourteen years ago, more than 3,000 innocent people lost their lives when a calm September morning was shattered by terrorists driven by hatred and destruction; and

WHEREAS, on that day – and since, we saw the greatness of America in the bravery of victims; in the heroism of first responders who laid down their lives to save others; in the compassion of people who unhesitatingly stepped forward to help those they had never met; and in the generosity of millions of Americans who enriched our country with acts of service and kindness; and

WHEREAS, today, we continue to see the greatness of America further demonstrated in the courage of our brave men and women serving in uniform and those who have lost their lives and made the ultimate sacrifice to advance freedom and prevent terrorist attacks on America; and

WHEREAS, by a joint Resolution approved December 18, 2001, Congress has designated September 11<sup>th</sup> of each year as “Patriot Day”; and

WHEREAS, at 8:46 a.m. on September 11, 2015 the lowering of the American flag to half-staff will take place at Borough Hall; and

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that this Board expresses its support of all First Responders and our military personnel as we stand united in the fight against terrorism.

BE IT FURTHER RESOLVED, that the Board of Commissioners encourage our citizens to observe a moment of silence beginning at 8:46 a.m. to honor the innocent victims who lost their lives as a result of the terrorist attacks on that devastating day.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **April 27, 2015**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-100

**A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD  
TO DESIGNATE HANDICAP PARKING**

**WHEREAS**, the Borough of West Wildwood Police Department has received a handicapped parking application; and

**WHEREAS**, the West Wildwood Police Department has reviewed the documentation provided by said applicant and has determined that the applicant have met the requirements necessary to qualify for the handicap parking designation; and

**WHEREAS**, the West Wildwood Police Department performed a sight inspection of the location provided by the applicant and have approved the application of said applicant;


**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey do hereby authorize handicap parking designation at the following location:

1. Gerard P. McNamara, 527 W. Pine Avenue

**AND BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the West Wildwood Police Department and The West Wildwood Public Works Department in order to facilitate the enforcement and installation of proper signage.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **September 4, 2015**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-101

**AUTHORIZING THE REAPPOINTMENT OF A ZONING OFFICER**

WHEREAS, Lewis M. Ostrander is the current Zoning Officer for the Borough of West Wildwood; and

WHEREAS, Lewis M. Ostrander has the qualifications necessary to hold the aforementioned position; and

WHEREAS, it is in the best interest of the Borough that Lewis M. Ostrander continue in this capacity.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Lewis M. Ostrander be and is hereby appointed as Zoning Officer for the Borough of West Wildwood with a term expiring December 31, 2015.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **September 4, 2015**.

  
Donna L. Frederick, RMC  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY

RESOLUTION 2015-102

**A RESOLUTION OPPOSING THE RELOCATION OF  
THE OFFICE OF ATLANTIC CARE  
FROM NORTH WILDWOOD TO WILDWOOD CREST**

WHEREAS, Atlantic Care located at 12<sup>th</sup> and New Jersey Avenues, in North Wildwood is closing and consolidating with Dr. Renza's office in Wildwood Crest; and

WHEREAS, the office in North Wildwood has served this community at that location for 50 years; and

WHEREAS, many of the patients are seniors and have difficulty traveling, and are on a fixed income and cannot afford any additional costs; and

WHEREAS, the relocation of this facility seriously impacts the residents of West Wildwood who have been utilizing this office for many years.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby oppose the relocation of the Atlantic Care Office.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to President & CEO David Tilton, at Atlantic Care, 1925 Pacific Avenue, Atlantic City, NJ 08401.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **September 4, 2015**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2015-103**

**AWARDING CONTRACT TO LANDBERG CONSTRUCTION, L.L.C. FOR THE ROAD  
CONSTRUCTION PROJECT TO BE PERFORMED ON POPLAR AVENUE, MAGNOLIA  
AVENUE, AND AVENUE I**

WHEREAS, bids were received by the Borough of West Wildwood on August 27, 2015 in connection with a contract for road construction services for Poplar Avenue, Magnolia Avenue, and Avenue I; and

WHEREAS, Landberg Construction, L.L.C. was the lowest bidder; and

WHEREAS, the Borough Engineer and Borough Solicitor have reviewed the bid of Landberg Construction, L.L.C. and are satisfied that the bidder complied with the Instructions to Bidders and the conditions of the award; and

WHEREAS, the Borough Engineer is satisfied that Landberg Construction, L.L.C. is a qualified bidder and contractor; and

WHEREAS, the Borough Engineer has recommended award of the subject contract to Landberg Construction, L.L.C.; and

WHEREAS, of the total bid price of \$402,335.93, the City of Wildwood Water Utility is to pay the sum of \$22,265.00 and the New Jersey Department of Transportation (N.J.D.O.T.) will fund the sum of \$173,000.00.

**NOW, THEREFORE BE IT RESOLVED** by the Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey as follows:

- 1) All of the statements of the preamble are incorporated herein by reference thereto as though the same were set forth at length.
- 2) A contract for the road construction project to be performed on Poplar Avenue, Magnolia Avenue, and Avenue I hereby is awarded to Landberg Construction, L.L.C. of Mays Landing, New Jersey for a cost not to exceed \$402,335.93 with the Borough of West Wildwood's portion being \$207,070.93, the Wildwood Water Utility's portion being \$22,265.00, and the New Jersey Department of Transportation's portion being \$173,000.00.
- 3) On behalf of the Borough of West Wildwood, the Mayor and Borough Clerk be and they hereby are authorized to sign the contract that was included with the contract bidding materials and to deliver same to Landberg Construction, L.L.C. for execution and return.
- 4) This award of contract is contingent upon the award of contract by the City of Wildwood for the Wildwood Water Utility's portion of the construction project in the amount of \$22,265.00.

- 5) This award of contract is contingent upon approval by N.J.D.O.T.
- 6) This award of contract is contingent upon receipt of a certification of funds from the Borough's Chief Financial Officer.
- 7) The Borough Clerk shall return to all bidders whose bids have been rejected the bids and bid security that was posted.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a Regular Meeting held on **September 4, 2015**.

  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

**CERTIFICATION OF AVAILABILITY OF FUNDS**

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Neil Young, Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

**TO: LANDBERG CONSTRUCTION, LLC**

**FOR: 2015 ROAD PROJECT - INCLUDING BUT NOT LIMITED TO  
500 BLOCK OF MAGNOLIA AVE, I AVE, POPLAR AVE**

**IN THE AMOUNT OF: \$380,450.93**

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$380,450.93

ACCOUNT(S) C-04-55-915-002  
C-04-55-915-001

TOTAL AMOUNT OF CONTACT: \$380,450.93

Amount Certified by this Certification: \$380,450.93

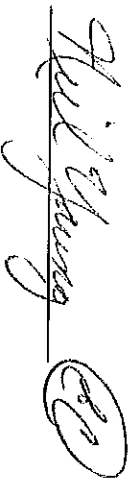
\_\_\_\_\_ TEMPORARY BUDGET CERTIFICATION @ 25%

  X   PERMANENT BUDGET CERTIFICATION @ 100%

\_\_\_\_\_ CONTINGENCY CERTIFICATION: UPON ADOPTION OF  
FINAL BUDGET.

Date: September 3, 2015

Chief Financial Officer:



Resolution # 2015-103

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2015-104**

**AUTHORIZING THE LEASE OF A PITNEY BOWES DM 300  
DIGITAL POSTAGE MACHINE WITH SMART POSTAGE**

**WHEREAS**, on October 1, 2015 the current Pitney Bowes postage machine lease will expire;  
and

**WHEREAS**, it is necessary to maintain a postage machine for the efficient operation of the  
Borough; and

**WHEREAS**, Pitney Bowes has submitted a proposal for a Postage Machine to meet the current  
2015 USPS requirements, installation, and lease for a term of 63 months at a monthly rate of \$129.00 to  
include the following:

- One (1) DM 300 Digital Postage Machine with a 5 lb. scale
- Meter Rental
- Rate Updates
- Equipment
- Commercial Base Pricing
- Smart Postage
- E-Certified Program
- USPS Compliant

**NOW, THEREFORE BE IT RESOLVED** that Board of Commissioners of the Borough of  
West Wildwood, County of Cape May, New Jersey, hereby authorize the lease agreement with Pitney  
Bowes for the aforementioned equipment commencing October 1, 2015.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape  
May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution  
adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting**  
held on **September 4, 2015**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk



BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2015-105

**AUTHORIZING A CLOSED (EXECUTIVE) SESSION OF  
THE BOARD OF COMMISSIONERS FOR MATTERS OF PENDING LITIGATION**

**WHEREAS**, in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-12(b), it is permissible by resolution for the Governing Body to enter into a Closed (Executive) Session in order to discuss matters falling within one or more of the permitted nine exemptions; and

**WHEREAS**, the Borough anticipates discussion of litigation matters, which constitutes one of the permitted exemptions; and

**WHEREAS**, the minutes of this meeting shall remain confidential until after such time as Legal Counsel determines that the need of confidentiality no longer exists and provided that the matter(s) discussed can be legally disclosed.

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of West Wildwood, Cape May County, New Jersey that a Closed (Executive) Session of the Governing Body shall be convene to discuss the aforementioned matters.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a Regular Meeting held on **September 4, 2015**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

September 3, 2015  
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BOROUGH OF WEST WILDWOOD  
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Range of Checking Accts: CURRENT to CURRENT      Range of Check IDs: 11554 to 11601  
Report Type: All Checks      Report Format: Detail      Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Item Description	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
11554	09/03/15	00207	ACA COMPUTERS, INC.			Budget		1053
15-00586	1		IT SERVICES FOR AUGUST 2015	2,750.00	5-01-20-140-026	Budget		57 1
15-00586	2		MICROSOFT OFFICE LICENSE	12.00	5-01-20-140-026	Budget		58 1
				<u>2,762.00</u>	Data Processing Maintenance			
11555	09/03/15	00308	ADP, INC.			Budget		1053
15-00598	1		PAYROLL SERVICES AUGUST 2015	108.63	5-01-20-130-028	Budget		82 1
15-00598	2		PAYROLL SERVICES AUGUST 2015	94.46	5-01-20-130-028	Budget		83 1
				<u>203.09</u>	Payroll Services			
11556	09/03/15	019011	ATLANTIC CITY ELECTRIC			Budget		1053
15-00578	1		VARIOUS CHARGES AUG 2015	1,644.25	5-01-31-435-000	Budget		43 1
15-00578	2		VARIOUS CHARGES AUG 2015	461.31	5-01-31-430-000	Budget		44 1
15-00578	3		VARIOUS CHARGES AUG 2015	427.91	5-01-31-430-000	Budget		45 1
15-00578	4		VARIOUS CHARGES AUG 2015	15.28	5-01-31-430-000	Budget		46 1
15-00578	5		VARIOUS CHARGES AUG 2015	6.34	5-01-31-430-000	Budget		47 1
15-00578	6		VARIOUS CHARGES AUG 2015	20.58	5-01-31-430-000	Budget		48 1
				<u>2,575.67</u>	Electricity			
11557	09/03/15	01903	AT & T			Budget		1053
15-00596	1		CALL CARDS AUGUST 2015	47.97	5-01-31-440-000	Budget		77 1
15-00596	2		CALL CARDS AUGUST 2015	47.97	5-01-31-440-000	Budget		78 1
15-00596	3		CALL CARDS AUGUST 2015	37.98	5-01-31-440-000	Budget		79 1
15-00597	1		LONG DISTANCE AUGUST 2015	66.77	5-01-31-440-000	Budget		80 1
15-00597	2		LONG DISTANCE AUGUST 2015	56.53	5-01-31-440-000	Budget		81 1
				<u>257.22</u>	Telephone			
11558	09/03/15	04004	PETTY CASH			Budget		1053
15-00623	1		REIMBURSEMENT OF PETTY CASH	81.72	5-01-20-100-030	Budget		116 1
11559	09/03/15	04602	BURKE MOTORS			Budget		1053
15-00590	1		5/30 OIL FOR POLICE CARS	144.36	5-01-26-290-034	Budget		60 1
					Fleet Maintenance			

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Check #	Check Date	Vendor	Item Description	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #							Contract	Ref Seq Acct
11559		BURKE MOTORS	Continued					
15-00590		2 OIL FILTERS		9.00	5-01-26-290-034	Budget		61 1
				<u>153.36</u>	Fleet Maintenance			
11560	09/03/15	05235 THE CARLSEN GROUP INC						
15-00585	1	BASIC SERVICES PACKAGE FOR		95.00	5-01-20-120-030	Budget		1053 56 1
					Materials and Supplies			
11561	09/03/15	05913 NJ DIVISION OF ALCOHOLIC						
15-00616	1	LIQUOR LICENSE RENEWAL		6.00	5-01-20-120-023	Budget		1053 109 1
					printing-election			
11562	09/03/15	06001 CITY OF WILDWOOD						
15-00580	1	GASOLINE CHARGES JULY 2015		1,580.89	5-01-31-460-000	Budget		1053 50 1
					Gasoline and Diesel			
15-00580	2	GASOLINE CHARGES JULY 2015		40.47	5-01-31-460-000	Budget		51 1
					Gasoline and Diesel			
				<u>1,621.36</u>				
11563	09/03/15	06003 CITY OF NORTH WILDWOOD						
15-00576	1	GWMA CITY CNT 2014		280.00	4-01-42-703-000	Budget		1053 39 1
					MUNICIPAL ALLIANCE PROGRAM			
15-00576	2	BALANCE DUE		91.00	5-01-42-703-000	Budget		40 1
					MUNICIPAL ALLIANCE PROGRAM			
				<u>371.00</u>				
11564	09/03/15	06615 COMCAST						
15-00593	1	CHARGES FOR AUGUST 2015		66.45	5-01-31-440-000	Budget		1053 65 1
					Telephone			
15-00593	2	CHARGES FOR AUGUST 2015		117.45	5-01-31-440-000	Budget		66 1
					Telephone			
15-00593	3	CHARGES FOR AUGUST 2015		6.09	5-01-31-440-000	Budget		67 1
					Telephone			
15-00593	4	CHARGES FOR AUGUST 2015		102.85	5-01-31-440-000	Budget		68 1
					Telephone			
15-00593	5	CHARGES FOR AUGUST 2015		107.85	5-01-31-440-000	Budget		69 1
					Telephone			
15-00593	6	CHARGES FOR AUGUST 2015		224.87	5-01-31-440-000	Budget		70 1
					Telephone			
				<u>625.56</u>				
11565	09/03/15	07807 DAS MANUFACTURING INC						
15-00563	1	STARTER KIT STORM DRAIN		329.00	G-02-40-730-000	Budget		1053 23 1
					CLEAN COMMUNITIES			
15-00563	2	SHIPPING		16.35	G-02-40-730-000	Budget		24 1
					CLEAN COMMUNITIES			
				<u>345.35</u>				
11566	09/03/15	08201 DELTA DENTAL PLAN OF N. J. INC.						
15-00575	1	MONTHLY CHARGES FOR SEPT 2015		534.92	5-01-23-220-000	Budget		1053 38 1
					EMPLOYEE GROUP INSURANCE			

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Amount Paid	Charge Account
			Account Type	Contract
				Ref Seq Acct
11567	09/03/15	10410 OCEAN VIEW VETERINARY HOSPITAL		
15-00582	1	BANDAGE-ROUTINE	50.00	5-01-27-340-029
		Contractual Services		Budget
				1053
				54 1
11568	09/03/15	10807 GARAGE EQUIPMENT SALES & SERV		
15-00572	1	ATR PUMP BLAST VALVE FOR	214.00	5-01-26-290-038
		Gen. Hardware-maint. supplies		Budget
				1053
				35 1
15-00572	2	SHIPPING	10.85	5-01-26-290-038
		Gen. Hardware-maint. supplies		Budget
				36 1
				224.85
11569	09/03/15	11802 DE LAGE LANDEN		
15-00610	1	LEASE FOR COPTER	229.00	5-01-25-240-038
		New Equipment		Budget
				1053
				103 1
11570	09/03/15	11806 NORRIS SALES COMPANY INC.		
15-00570	1	FILTER AND OIL FOR SKID STEER	68.42	5-01-26-290-034
		Fleet Maintenance		Budget
				1053
				32 1
15-00570	2	SHIPPING	12.95	5-01-26-290-034
		Fleet Maintenance		Budget
				33 1
				81.37
11571	09/03/15	13805 CNTAS FIRST AID & SAFETY		
15-00600	1	FIRST AID SUPPLIES AUGUST 2015	77.49	5-01-20-100-030
		GEN. ADMIN. MATERIALS & SUPPLIES		Budget
				1053
				85 1
15-00600	2	FIRST AID SUPPLIES AUGUST 2015	17.58	5-01-20-100-030
		GEN. ADMIN. MATERIALS & SUPPLIES		Budget
				86 1
				95.07
11572	09/03/15	15605 GALL'S INC.		
15-00517	1	VARIOUS SUPPLIES PD JULY 2015	51.00	5-01-25-240-030
		Materials and Supplies		Budget
				1053
				15 1
15-00517	2	VARIOUS SUPPLIES PD JULY 2015	45.75	5-01-25-240-030
		Materials and Supplies		Budget
				16 1
15-00517	3	VARIOUS SUPPLIES PD JULY 2015	0.63	5-01-25-240-030
		Materials and Supplies		Budget
				17 1
				98.38
11573	09/03/15	15616 CATERO & KAUFMANN		
15-00609	1	PROFESSIONAL SERVICES RENDERED	2,916.66	5-01-20-155-027
		Legal Services		Budget
				1053
				102 1
11574	09/03/15	165158 STATE OF NJ DEPT OF LABOR		
15-00604	1	ANNUAL PLAN ASSESSMENT	48.00	5-01-23-225-000
		UNEMPLOYMENT COMPENSATION INS.		Budget
				1053
				95 1
11575	09/03/15	18609 ANIMAL CONTROL OF SOUTH JERSEY		
15-00603	1	ANIMAL CONTROL SERVICES FOR	600.00	5-01-27-340-029
		Contractual Services		Budget
				1053
				94 1
11576	09/03/15	18611 JOYCE MEDIA		
15-00615	1	WEB HOSTING FEE FOR AUG 2015	69.95	5-01-20-120-028
		Other professional service		Budget
				1053
				108 1

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Contract	Ref Seq Acct
		Amount Paid	Charge Account	Account Type
11577	09/03/15	22106 INSTITUTE FOR FORENSIC	5-01-23-220-000	Budget 1053
15-00568	1	PSYCHOLOGICAL EVALUATION FOR	EMPLOYEE GROUP INSURANCE	30 1
11578	09/03/15	29008 LEADER PRINTERS		Budget 1053
15-00620	1	POLICE ID BADGE		110 1
15-00620	2	COMPOSITION		Budget 111 1
		<u>18.92</u>		
11579	09/03/15	31220 MAX COMMUNICATIONS, INC.		Budget 1053
15-00608	1	RECURRING CHARGES FOR AUG		204.86 101 1
			5-01-31-440-000 Telephone	
11580	09/03/15	31402 MCMANIMON & SCOTLAND, L.L.C.		Budget 1053
15-00612	1	PROFESSIONAL SERVICES RENDERED		86.00 104 1
			5-01-20-155-027 Legal Services	
11581	09/03/15	34220 NEXTEL COMMUNICATIONS		Budget 1053
15-00614	1	CELL PHONE CHARGES FOR AUG		306.15 107 1
			5-01-31-440-000 Telephone	
11582	09/03/15	39002 PARAMOUNT CHEMICAL & PAPER CO.		Budget 1053
15-00545	1	PAPER TOWELS		36.58 22 1
			5-01-26-310-030 Materials and Supplies	
11583	09/03/15	39302 SEASHORE ASPHALT CORP.		Budget 1053
15-00393	1	TON OF COLD PATCH ASPHALT		125.00 5 1
			5-01-26-290-061 Road Repairs/Maintenance	
11584	09/03/15	39401 PEACH COUNTRY FORD TRACTOR		Budget 1053
15-00524	1	DECK SPINDLES FOR CUB CADET		280.44 18 1
			5-01-26-310-030 Materials and Supplies	
15-00569	1	FILTER AND OIL FOR		859.57 31 1
			5-09-55-502-034 Fleet Maintenance	
15-00602	1	REPAIR MANUAL DISC FOR		249.00 93 1
			5-01-26-290-030 Materials and Supplies	
15-00607	1	SERVICE ON FRONT END LOADER		3,077.10 100 1
			5-01-26-290-034 Fleet Maintenance	
		<u>4,466.11</u>		
11585	09/03/15	45005 RIGGINS OIL COMPANY		Budget 1053
15-00567	1	DIESEL FUEL		372.20 29 1
			5-01-31-460-000 Gasoline and Diesel	
1586	09/03/15	45678 AUTO ZONE		Budget 1053
15-00591	1	5/20 OIL FOR DPW		8.38 62 1
			5-01-26-290-034 Fleet Maintenance	
15-00591	3	MOTOR OIL		107.64 63 1
			5-01-26-290-034 Fleet Maintenance	
		<u>116.02</u>		

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
11587	09/03/15	LABCORP					
15-00571	1	BLOOD WORK FOR J. GERSTL	175.00	5-01-23-220-000	Budget		1053 34 1
		EMPLOYEE GROUP INSURANCE					
11588	09/03/15	48201 SOUTH JERSEY GAS COMPANY					
15-00577	1	CHARGES FOR AUGUST 2015	68.99	5-01-31-446-000	Budget		1053 41 1
		Natural Gas					
15-00577	2	CHARGES FOR AUGUST 2015	10.25	5-01-31-446-000	Budget		42 1
		Natural Gas					
			<u>79.24</u>				
11589	09/03/15	48207 SOUTH JERSEY WELDING SUPPLY CO					
15-00579	1	CYLINDER RENTAL JULY 2015	49.91	5-01-26-290-030	Budget		1053 49 1
		Materials and supplies					
11590	09/03/15	48731 STATE OF NEW JERSEY, TREASURER					
15-00613	1	LOCAL ACTIVE EMPLOYER BILL	10,200.89	5-01-23-220-000	Budget		1053 105 1
		EMPLOYEE GROUP INSURANCE					
15-00613	2	LOCAL RETIRED EMPLOYER BILL	1,547.22	5-01-23-220-000	Budget		106 1
		EMPLOYEE GROUP INSURANCE					
			<u>11,748.11</u>				
11591	09/03/15	50103 THIS & THAT UNIFORMS					
15-00299	2	BREAST BADGE	232.00	5-01-25-240-032	Budget		1053 1 1
		Uniforms					
15-00299	3	HAT BADGE	269.00	5-01-25-240-032	Budget		2 1
		Uniforms					
15-00564	1	ACADEMY UNIFORMS FOR	777.00	5-01-25-240-032	Budget		25 1
		Uniforms					
15-00621	1	MAGAZINE HOLDER (BASKET WEAVE)	25.00	5-01-25-240-032	Budget		112 1
		Uniforms					
15-00621	2	BLACK BDU PANTS	41.24	5-01-25-240-032	Budget		113 1
		Uniforms					
15-00621	3	COLLAR PINS (SERGEANT)	10.00	5-01-25-240-032	Budget		114 1
		Uniforms					
15-00621	4	LEATHER GARRISON BELT	17.00	5-01-25-240-032	Budget		115 1
		Uniforms					
			<u>1,371.24</u>				
11592	09/03/15	58015 WIRELESS COMMUNICATIONS &					
15-00471	1	MOTOROLA XPR7550 VHF 1000CH	780.00	5-01-25-240-038	Budget		1053 10 1
		New Equipment					
15-00471	2	REMOTE SPK MIC 3.5 AUDIO JACK	65.00	5-01-25-240-038	Budget		11 1
		New Equipment					
15-00471	3	RX ONLY EAR-PIECE	30.00	5-01-25-240-038	Budget		12 1
		New Equipment					
15-00471	4	PMW4007 BATTERIES	544.00	5-01-25-240-038	Budget		13 1
		New Equipment					
15-00471	5	SHIPPING	15.90	5-01-25-240-038	Budget		14 1
		New Equipment					
			<u>1,434.90</u>				

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Check #	Check Date	Vendor	Amount Paid	Charge Account =	Account Type	Reconciled/VOID	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
11593	09/03/15	65405 W. B. MASON	199.95	5-01-20-100-030	Budget		1053
15-00386	1	HIGH BACK LEATHER CHAIR FOR		GEN. ADMIN. MATERIALS & SUPPLIES	Budget		3 1
15-00386	2	INDEXED FILE A-2	14.40	5-01-20-100-030	Budget		4 1
15-00401	1	STANDARD SHEET PROTECTORS	7.78	5-01-20-100-036	Budget		6 1
15-00401	2	MANILA FILE FOLDERS	39.62	5-01-20-100-036	Budget		7 1
15-00401	3	XEROX COPY PAPER	28.99	5-01-20-100-036	Budget		8 1
15-00401	4	BLACK BALLPOINT PENS	6.49	5-01-20-100-036	Budget		9 1
15-00566	1	SUPPLIES FOR PD AUG 2015	73.90	5-01-20-120-036	Budget		27 1
15-00566	2	SUPPLIES FOR PD AUG 2015	15.38	5-01-20-120-036	Budget		28 1
			<u>386.51</u>				
11594	09/03/15	65406 STANDARD OFFICE SYSTEMS	447.95	5-01-20-100-023	Budget		1053
15-00581	1	COPIER USAGE		GEN. ADMIN. PRINTING	Budget		52 1
15-00581	2	COPIER USAGE	217.00	5-01-20-100-023	Budget		53 1
			<u>664.95</u>				
11595	09/03/15	654153 EARTHTECH CONTRACTING INC.	4,200.00	5-01-26-305-029	Budget		1053
15-00583	1	TRASH COL. AUGUST 2015		Contractual-collection	Budget		55 1
11596	09/03/15	654165 CAPE URGENT CARE	100.00	5-01-23-220-000	Budget		1053
15-00565	1	PHYSICAL FOR J. GERSTL		EMPLOYEE GROUP INSURANCE	Budget		26 1
11597	09/03/15	66666 VERIZON	34.05	5-01-31-440-000	Budget		1053
15-00595	1	CHARGES FOR AUGUST 2015		Telephone	Budget		73 1
15-00595	2	CHARGES FOR AUGUST 2015	230.19	5-01-31-440-000	Budget		74 1
15-00595	3	CHARGES FOR AUGUST 2015	285.87	5-01-31-440-000	Budget		75 1
15-00595	4	BOROUGH HALL	397.10	5-01-31-440-000	Budget		76 1
			<u>947.21</u>				
11598	09/03/15	679002 NEW JERSEY E-2PASS	1.50	5-01-20-100-030	Budget		1053
15-00601	1	VARIOUS TOLLS FOR AUGUST 2015		GEN. ADMIN. MATERIALS & SUPPLIES	Budget		87 1
15-00601	2	VARIOUS TOLLS FOR AUGUST 2015	1.50	5-01-20-100-030	Budget		88 1
15-00601	3	VARIOUS TOLLS FOR AUGUST 2015	1.50	5-01-20-100-030	Budget		89 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/	Void Ref Num
PO #	Item Description					Contract	Ref Seq Acct
11598	NEW JERSEY E-PASS	Continued					
15-00601	4 VARIOUS TOLLS FOR AUGUST 2015		1.50	5-01-20-100-030	Budget		90 1
15-00601	5 VARIOUS TOLLS FOR AUGUST 2015		1.50	5-01-20-100-030	Budget		91 1
15-00601	6 VARIOUS TOLLS FOR AUGUST 2015		1.50	5-01-20-100-030	Budget		92 1
			<u>9.00</u>				
11599	09/03/15 679006 SHOPPE						
15-00599	1 AD FOR FAMILY FESTIVAL		40.00	5-01-20-100-021	Budget		1053 84 1
				GEN. ADMIN. LEGAL ADVERTISING			
11600	09/03/15 679011 MARY D'ARCY BITTNER, ESQ.						
15-00588	1 PROFESSIONAL SERVICES RENDERED		495.00	5-01-20-155-027	Budget		1053 59 1
				Legal Services			
11601	09/03/15 03102 BANK OF AMERICA						
15-00526	1 PAINTING SUPPLIES		40.26	5-01-26-310-030	Budget		1053 19 1
15-00527	1 6 STATION ORBIT SPRINKLER		49.97	5-01-28-370-065	Budget		20 1
15-00544	1 1/2 NAP ROLLERS		24.94	5-01-26-310-030	Budget		21 1
15-00573	1 TOOL SUPPLIES FOR P/W		78.49	5-01-26-290-038	Budget		37 1
15-00592	1 SPRING WATER		7.94	5-01-26-290-030	Budget		64 1
15-00594	1 5 GAL SPRING WATER FOR P/W		11.98	5-01-26-290-030	Budget		71 1
15-00594	2 9 X 2 1/2 - EDGE BLADES		29.82	5-01-26-290-030	Budget		72 1
15-00605	1 PAINT FOR CURBS		24.94	5-01-26-310-030	Budget		96 1
15-00606	1 LAMP HOLDERS		4.78	5-01-26-290-030	Budget		97 1
15-00606	2 72 W. FOLLDO LIGHT		10.54	5-01-26-290-030	Budget		98 1
15-00606	3 CREED MARK OUT PAIN		10.72	5-01-26-290-030	Budget		99 1
			<u>294.38</u>				

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	48	0	43,122.82	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>48</u>	<u>0</u>	<u>43,122.82</u>	<u>0.00</u>



September 3, 2015  
04:02 PM

BOROUGH OF WEST WILMINGTON  
Check Register By Check #

Totals by Year-Fund	Fund	Budget Total	Revenue Total	G/L Total	Total
Fund Description					
CURRENT FUND	4-01	280.00	0.00	0.00	280.00
CURRENT FUND	5-01	41,637.90	0.00	0.00	41,637.90
UTILITY FUND	5-09	<u>859.57</u>	<u>0.00</u>	<u>0.00</u>	<u>859.57</u>
	Year Total:	42,497.47	0.00	0.00	42,497.47
GRANT FUND	G-02	345.35	0.00	0.00	345.35
Total of All Funds:		<u>43,122.82</u>	<u>0.00</u>	<u>0.00</u>	<u>43,122.82</u>

Range of Checking Accts: CAPITAL to CAPITAL  
Report Type: All Checks  
Report Format: Detail  
Range of Check Ids: 1281 to 1282  
Check Type: Computers: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Contract	Ref Seq	Acct
1281	09/03/15	31402 MCMANIMON & SCOTLAND, L.L.C.						
15-00611	1	PROFESSIONAL SERVICES RENDERED	1,580.27	C-04-55-911-103	Budget		4	1054
				ORD 512-2011- BORO HALL ROOF				1
1282	09/03/15	03102 BANK OF AMERICA						
15-00389	1	AUTEL MAXIDAS AUTOMOTIVE	1,099.99	C-04-55-912-008	Budget		1	1054
				ORD 522H-2013-ACQUIRE COMPUTERS/TECH EQU				1
15-00389	2	SHIPPING	6.99	C-04-55-912-008	Budget		2	1
				ORD 522H-2013-ACQUIRE COMPUTERS/TECH EQU				1
15-00389	3	2 YEAR EXTENDED WARRANTY	169.98	C-04-55-912-008	Budget		3	1
				ORD 522H-2013-ACQUIRE COMPUTERS/TECH EQU				1
			<u>1,276.96</u>					

Report Totals

	Checks:	Paid	Void	Amount Paid	Amount Void
Direct Deposit:	0	0	0	2,857.23	0.00
Total:	2	2	0	<u>2,857.23</u>	<u>0.00</u>

September 3, 2015  
04:05 PM

BOROUGH OF WEST WILMCOB  
Check Register by Check Id

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CAPITAL FUND	C-04	2,857.23	0.00	0.00	2,857.23
Total of All Funds:		<u>2,857.23</u>	<u>0.00</u>	<u>-0.00</u>	<u>2,857.23</u>

August 21, 2015  
12:18 PM

BOROUGH OF WEST WINDSOR  
Check Register by Check #

Page No: 1

Range of Checking Accts: CURRENT to CURRENT  
Report Type: All Checks  
Range of Check IDs: 11553 to 11553  
Report Format: Detail  
Check Type: Computer: Y Manual: Y Dir Depositor: Y

Check # Check Date Vendor  
PO # Item Description  
Amount Paid Charge Account  
Account Type Contract Ref Seq Acct  
Reconciled/Void Ref Num

11553 08/21/15 05239 CAPE HARMONAIRES  
15-00587 1 BARBERSHOP CHORUS SHOW 400.00 5-01-30-420-000  
CELEBRATION OF PUBLIC EVENTS Budget  
1052  
1 1

Report Totals

	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	400.00	0.00
Direct deposits:	0	0	0.00	0.00
Total:	1	0	400.00	0.00

AUGUST 21, 2015  
12:18 PM

BOROUGH OF WEST WILMINGTON  
Check Register By Check Id

Page No: 2

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	5-01	400.00	0.00	0.00	400.00
Total of All Funds:		<u>400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>400.00</u>

**TAX COLLECTOR'S REPORT  
BOROUGH OF WEST WILDWOOD**

TO:

Borough Commission

FROM:

Terence Graff



DATE:

September 3, 2015

The following represents the collection status of taxes as of

August 31, 2015

TAX ACCOUNTS	CURRENT MONTH	TO DATE
2014 Tax (Delinquent)	\$3,111.29	\$86,600.02
2015 Tax	\$629,043.84	\$2,361,360.25
PrePaid Tax 2016	\$14,584.50	\$42,593.65
Arrears/Bankruptcy		
Tax Title Liens (Municipal)		\$71,969.96
Miscellaneous	\$3,205.10	\$45,101.21
6% YEP		\$643.33
Cost & Interest	\$925.51	\$55,821.00
Tax Sale Premium		
Tax Sale - Water Due Wildwood		
Cost of Sale		
Sewer Rents (Delinquent)	\$707.23	\$20,500.67
Sewer Rents	\$26,975.33	\$362,589.17
Prepaid Sewer Rents	(\$38.88)	\$331.91
Sewer Interest	\$653.97	\$4,174.88
Total	\$679,167.89	\$3,051,686.05

Range of Checking Accts: CURRENT to CURRENT      Range of Check Ids: 11602 to 11602  
 Report Type: All Checks      Report Format: Detail      Check Type: Computer: Y Manual: Y Dir Deposits: Y

PO #	Item Description	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
11602 09/04/15	06001 CITY OF WILDMOOD					1055
15-00628	1 POLICE DISPATCH SERVICES	8,750.00	5-01-42-250-000	Budget		1
			INTERLOCAL SERVICE 911			
15-00629	1 POLICE DISPATCH SERVICES	8,750.00	5-01-42-250-000	Budget		2
			INTERLOCAL SERVICE 911			
15-00630	1 2ND QTR 2015 MUNICIPAL COURT	4,375.00	5-01-43-490-039	Budget		3
			WILDMOOD COURT O.E.			
15-00631	1 3RD QTR 2015 MUNICIPAL COURT	4,375.00	5-01-43-490-039	Budget		4
			WILDMOOD COURT O.E.			
		26,250.00				

Report Totals

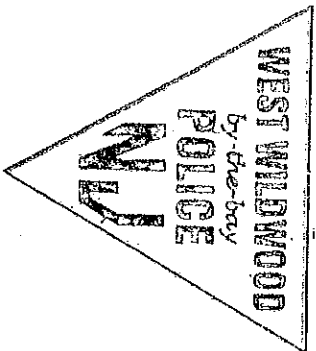
	Checks:	Paid	Void	Amount Paid	Amount Void
Direct Deposits:	1	0	0	26,250.00	0.00
Total:	1	0	0	26,250.00	0.00

September 4, 2015  
12:27 PM

BOROUGH OF WEST WILMINGTON  
Check Register By Check Id

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L-Total	Total
CURRENT FUND	5-01	26,250.00	0.00	0.00	26,250.00
Total Of All Funds:		<u>26,250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>26,250.00</u>





## West Wildwood Police Department

701 West Glenwood Avenue  
West Wildwood, New Jersey 08260  
Phone: (609) 522-4060 • Fax: (609) 522-7350

Jacquelyn Ferentz  
Chief of Police

Christopher J. Fox  
Director of Public Safety

### ACTIVITY REPORT AUGUST 2015

5	Reported Abandoned Vehicles
10	Animal Complaints
9	Arrests
1	Reported Burglary (Suspect Caught)
1	Burglary/Resisting Arrest Complaint
1	Accidental Burglar Alarm Activation
10	Assisting Other Agencies
5	Check the Well Beings
2	CDS Possession/Distribution Arrests
1	Driving Under the Influence Arrest
1	Reported Working Fire
2	Reported Gas Leaks
8	General Complaints
1	Juvenile Complaint
1	Landlord/Tenant Problem
4	Local Ordinance Violations/Enforcement
6	Medical Assists
2	Missing Persons Reports (Returned)
66	Motor Vehicle Stops (49 Warnings/17 Summonses)
3	Motorist Assists
4	Noise Complaints
1	Opened Door/Secured
6	Other Public Service Duties
19	Parking Complaints
2	Police Assists to Residents
52	Property Checks
1	Reported Simple Assault
11	Reports of Suspicious Activity/Person
7	Reports of Suspicious Vehicle
4	Theft Reports
3	Reports of Unhitched Trailer
2	Reports of Utility Complaints
1	Verbal Argument

**TOTAL CALLS FOR SERVICE 597**

This is an abridged version of actual calls for service.

# WEST WILDWOOD PUBLIC WORKS

## ACTIVITY REPORT AUGUST 2015

- 4 Work orders for maintenance of public works vehicles and equipment
- 4 Work orders for maintenance of public safety vehicles
- 4 Work orders to empty trash and recycling containers at boro parks
- 8 Work orders for inspections of boro parks and streets
- 4 Work orders to clean up trash on boro streets
- 4 Work orders to clean boro hall and remove trash and recycling
- 4 Work orders for maintenance of 26th ave pumping station
- 4 Work orders for maintenance of flood pump south end of Neptune ave
- 4 Work orders to empty doggi station containers at boro parks
- 2 Work orders for maintenance and inspection of flood gates
- 1 Work order for repairs to lawn tractor
- 6 Work orders to patch pot holes
- 4 Work orders to pick up yard waste

- 1 Work order to clear off catch basin tops of debris
- 2 Work orders for repairs to public works equipment
- 1 Work order to install a new street sign at K and Magnolia Aves.
- 1 Work order for service of public safety vehicle
- 1 Work order to repair a broken sprinkler head at Neptune Ave park
- 1 Work order to repair the tire machine D.P.W. garage
- 2 Work order to cut grass around public works yard and fire dept.
- 4 Work orders to cut lawns at boro hall and boro parks
- 2 Work order to pick up paid bulk trash
- 1 Work order to install 1 memorial brick in walkway at Neptune Ave park
- 4 Work orders to paint yellow zones on various corners within boro
- 1 Work order to install new batteries in flood truck
- 6 Work orders to sweep streets within the boro
- 1 Work order to install new ceiling tiles in hall where needed
- 1 Work order to weed eat weeds growing along curblines, sidewalk and bulkhead on 26<sup>th</sup> Ave.
- 1 Work order for repairs public safety vehicle
- 4 Work orders to clean beach
- 4 Work orders to pick up T.V.'S within the boro

- 1 Work order for repairs to front end loader
- 5 Work orders for street sweeping of boro roads
- 4 Work orders to install " NO DUMPING DRAINS-TO BAY " labels on storm drain basins within the boro

101 Total work orders for the month of AUGUST 2015

# **WORKSHOP MEETING**

BOROUGH OF WEST WILDWOOD  
BOARD OF COMMISSIONERS  
**WORKSHOP MEETING**  
MONDAY – SEPTEMBER 28, 2015  
9:00 AM

**MINUTES:**

Comm. Maxwell called the meeting to order, led the Pledge of Allegiance, read the OPMA statement

**ROLL CALL: Present**

Comm. Golden  
Comm. Maxwell  
Solicitor Caffero  
Municipal Clerk Donna L. Frederick

**ABSENT**

Mayor Fox

**DISCUSSION:**

Clerk review draft agenda with Commissioners, there are two Ordinances, and possibly three Resolutions. Second reading on Ordinance 546(2015) Bond; and second reading on Ordinance 547(2015) Amending traffic ordinance. Resolutions are declaring Halloween Trick or Treat; Authorizing the Borough's participation with the County to update the Hazard Mitigation Plan; and the possible appointment of engineer.

Having no further items to be discussed, and no public comment, Comm. Maxwell asked for a motion to adjourn.

**Motion to Adjourn:**

Motion by Comm. Golden; Second by Comm. Maxwell.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.

Motion carried.

Respectfully submitted



Donna L. Frederick, RMC, Municipal Clerk

**THESE MINUTES WERE APPROVED AT THE OCTOBER 2, 2015, REGULAR COMMISSION MEETING**



\_\_\_\_\_  
MAYOR CHRISTOPHER J. FOX

\_\_\_\_\_  
COMMISSIONER SCOTT W. GOLDEN



\_\_\_\_\_  
COMMISSIONER CORNELIUS J. MAXWELL