

**JANUARY**

**2016**

# **WORKSHOP MEETING**

*Borough of West Wildwood*

---

*"Small town Charm on the Back Bay"*

**AGENDA**

**WORKSHOP MEETING – JANUARY 4, 2016**

**9:00 AM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

THIS WORKSHOP MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL WORKSHOP MEETING NOTICE RESOLUTION 2015-121 ADOPTED ON DECEMBER 3, 2015. NOTICES OF THIS MEETING WERE SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

**ROLL CALL:**

**DISCUSSION:**

Possible agenda items for regular meeting

**Open to the Floor for Public Comment:**

**ADJOURNMENT**

**OFFICAL ACTION MAY BE TAKEN**

**Donna L. Frederick, RMC  
Municipal Clerk**

# **REGULAR MEETING**

BOROUGH OF WEST WILDWOOD  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
JANUARY 8, 2016  
7:00PM – ACTION MEETING

**MINUTES:**

Mayor Fox called the meeting to order, led the Pledge of Allegiance and read the OPMA statement

**ROLL CALL: Present**

Comm. Golden

Comm. Maxwell

Mayor Fox

Solicitor Cafiero

Municipal Clerk Donna L. Frederick

**APPROVAL OF MINUTES:**

Clerk asked for a motion for the approval of the minutes of previous meetings as presented

December 3, 2015 - Regular Meeting

December 21, 2015 – Special Meeting

December 28, 2015 - Workshop Meeting

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Motion Adopted

**APPROVAL OF CLOSED (EXECUTIVE) SESSION MINUTES**

December 21, 2015

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, abstain.

Motion Adopted

**ORDINANCE 548(2015) Second Reading/Public Hearing – AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION IN THE AMOUNT OF \$118,000 FOR THE PREPARATION OF TAX MAPS AND THE PREPARATION AND EXECUTION OF A COMPLETE REVALUATION OF REAL PROPERTY IN AND BY THE BOROUGH OF WEST WILDWOOD, IN THE COUNTY OF CAPE MAY, NEW JERSEY**

**OPEN TO THE FLOOR FOR PUBLIC COMMENT:**

MAUREEN SMITH, 30 Venice Avenue, asked if this reveal was for all properties. Mayor Fox said yes and gave an explanation of the revaluation process, costs, and then stated the last reveal was in 2008. The cost of the Bond will be a five year payback.

Hearing no more public comment, the Mayor closed the public hearing and the Clerk asked for a motion to adopt Ordinance 548(2015)

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Ordinance 548(2015) adopted by not less than 2/3rds vote of the full membership of the governing body.

**RESOLUTIONS: READ BY NUMBER & TITLE**

**2016-001** – A RESOLUTION TO AFFIRM THE BOROUGH OF WEST WILDWOOD'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS AND MEMBERS OF THE PUBLIC THAT COME IN CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted

**2016-002** – A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO ENTER INTO A CONTRACT FOR ANIMAL CONTROL SERVICES WITH ANIMAL CONTROL OF SOUTH JERSEY

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted

**2016-003** – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES OF LABOR COUNSEL

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted

**2016-004** – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR THE PROFESSIONAL SERVICES OF BOND COUNSEL

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted

**2016-005** – APPOINTMENT OF DEPUTY TAX COLLECTOR

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted

**2016-006** – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES OF SPECIAL CONFLICT COUNSEL  
Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.  
Resolution Adopted

**2016-007** – AUTHORIZING PURCHASES WITH VENDORS WHO ARE UNDER CURRENT N.J. STATE CONTRACTS  
Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.  
Resolution Adopted

**2016-008** – A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE CITY OF WILDWOOD FOR POLICE DISPATCH  
Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, abstain.  
Resolution Adopted

**2016-009** - A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE CITY OF WILDWOOD FOR EMERGENCY MEDICAL SERVICES  
Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, abstain.  
Resolution Adopted

**2016-010** - A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE CITY OF WILDWOOD FOR MUNICIPAL COURT SERVICES  
Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, abstain.  
Resolution Adopted

**2016-011** – APPROVING CHANGE ORDER NUMBER 2 FOR 2015 ROAD PROGRAM POPLAR AVENUE, MAGNOLIA AVENUE AND I AVENUE PROJECT  
Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.  
Resolution Adopted

**2016-012 – APPROVING CHANGE ORDER NUMBER 1 FOR THE FEMA GRANT MITIGATION OF NEPTUNE AVENUE PROJECT**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.  
Resolution Adopted

**2016-013 – AUTHORIZING THE APPOINTMENT OF PHOENIX ADVISORS, LLC AS CONTINUING DISCLOSURE AGENT AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.  
Resolution Adopted

**2016-014 – AUTHORIZING THE APPOINTMENT OF A MUNICIPAL JUDGE**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, abstain.  
Resolution Adopted

**2016-015 – CLARIFYING THE COMMODITY RESALE AGREEMENT WITH THE CITY OF WILDWOOD FOR THE PURCHASE OF GASOLINE AND DIESEL FUEL**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, abstain.  
Resolution Adopted

**2016-016 – ACKNOWLEDGING THE AUTOMATIC RENEWAL OF THE COOPERATIVE AGREEMENT WITH HOUSTON-GALVESTON AREA COUNSEL PURCHASING PROGRAM**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.  
Resolution Adopted

**2016-017 – AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE COUNTY OF CAPE MAY ANIMAL SHELTER**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.  
Resolution Adopted

**2016-018 – AUTHORIZING A CLOSED (EXECUTIVE) SESSION OF THE BOARD OF COMMISSIONERS FOR PENDING LITIGATION**

Clerk asked if the Commissioner wanted to vote on this resolution after the public portion, Mayor confirmed. – no vote taken at this time.



**ADDITIONAL LATE AGENDA ITEMS:**

**2016-019** – AUTHORIZING THE APPOINTMENT OF A FIRE CODE OFFICIAL, ASSISTANT CONSTRUCTION OFFICIAL AND MERCANTILE LICENSE INSPECTOR FOR THE BOROUGH OF WEST WILDWOOD

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, abstain.

Resolution Adopted

**2016-020** – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES OF SPECIAL COUNSEL

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted

**2016-021** – APPOINTING DEPUTY EMERGENCY MANAGEMENT COORDINATORS

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted

**2016-022** – AUTHORIZING AN AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND EDMUNDS & ASSOCIATES FOR APPLICATION SOFTWARE AND SUPPORT UPGRADES

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted

Clerk asked for a motion for the **APPROVAL TO PAY BILLS WHEN PROPERLY SIGNED AND ENDORSED:** (list attached)

Motion by Comm. Golden; Second by Comm. Maxwell

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Motion Carried

Reports from Commissioners:

Mayor gave the Police Activity Report for the month of December 2015 total 646 calls. (copy attached). Comm. Maxwell reported the fire company responded to three activated fire alarms, in unoccupied homes and asked the public to call 911 if they hear alarms. He asked Maureen Smith to report on the Ladies Auxiliary, she thanked all the ladies of the auxiliary for their hard work; there were forty children at the Christmas party all were given gift cards and a stocking. They provided baked goods and coffee for the parents and did arts & crafts with the children. They are planning to hold a soup/chili take-out fundraiser for the Fire Company in February or March.

Mayor Fox thanked the Ladies.

Comm. Golden reported 76 work orders for the DPW, and the activity list is available. He made the announcement not to put recyclables out in plastic bags as it is jamming up the MUA equipment.

The generator for the hall is in place, and will be in operation soon. Mayor informed the public that if you know of anyone or need to be added to the snow shoveling list, please call the tax office. He is glad that we are a small enough town to provide this service for our seniors and disabled residents.

Mayor opened the meeting to floor for public comment.

MAUREEN SMITH, 30 Venice Avenue, asked if a list of charitable organizations could be made, so if a resident needs assistance with bills, ie: electric, gas, the office could provide them with it. Clerk informed the Mayor that the Administrator already has established this list, and has assisted residents.

ELANE SZYMKOWIAK, 555 W. Magnolia Avenue, asked what they are building across from her house. Comm. Golden believes that they are finishing the project that was started. Mayor Fox stated that he called the contractor and told him he needs to move forward to complete the project, it has been sitting too long.

DAN GIFFEAR, 641 W. Glenwood Avenue, (referencing Elaine Szymkowiak's question) asked if the foundations sitting there since around 2005 are ok.

MAUREEN SMITH, 30 Venice Avenue, asked who is responsible for dredging the canal. Mayor informed her that the State at Venice Avenue, and the Borough along Poplar Avenue, and that there is no grant money available to do such a project. The other issue is where to put the dredge spoils.

JIM PERLOFF, 655 North Drive, corrected the Mayor's terminology of "dredged spoils" stating that it is dredge materials, not spoils.

LORI PERLOFF, 655 North Drive, asked how the gazebo project is going and will it be before summer. Mayor informed her that we are waiting on the appraisals to come in, it is in the hands of the County.

ELANE SZYMKOWIAK, 555 W. Magnolia Avenue, asked if the paving of Magnolia will be in the spring. Comm. Golden will get her the dates of the work schedule.

Hearing no more public comment, the Mayor closed the public portion.

Clerk read out the following resolution  
**2016-018**— AUTHORIZING A CLOSED (EXECUTIVE) SESSION OF THE BOARD OF  
COMMISSIONERS FOR PENDING LITIGATION

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted

Clerk asked for a motion to reconvene from closed session

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes. Mayor Fox was not present at this time.

Motion carried.

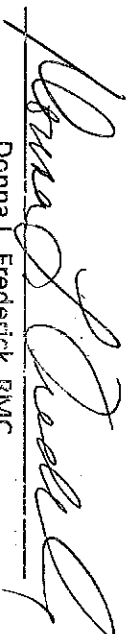
**Clerk asked for a Motion to Adjourn:**

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes. Mayor Fox was not present at this time.


Motion carried.

Respectfully submitted




Donna L. Frederick, RMC  
Municipal Clerk

**THESE MINUTES WERE APPROVED AT THE FEBRUARY 5, 2016 REGULAR COMMISSION  
MEETING**



\_\_\_\_\_  
MAYOR CHRISTOPHER J. FOX



\_\_\_\_\_  
COMMISSIONER SCOTT W. GOLDEN



\_\_\_\_\_  
COMMISSIONER CORNELIUS J. MAXWELL

**BOROUGH OF WEST WILDWOOD  
CAPE MAY COUNTY  
NEW JERSEY**

**RESOLUTION 2016-001**

**A RESOLUTION TO AFFIRM THE BOROUGH OF WEST WILDWOOD'S  
CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES,  
EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND  
MEMBERS OF THE PUBLIC THAT COME IN CONTACT WITH MUNICIPAL EMPLOYEES,  
OFFICIALS, AND VOLUNTEERS**

**WHEREAS**, it is the policy of the Borough of West Wildwood to treat the Public, employees, prospective employees, appointees, volunteers, and independent contractors in a manner consistent with all applicable civil rights, laws, and regulations including, but not limited to, the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act, and the Conscientious Employee Protection Act; and

**WHEREAS**, the Governing Body of the Borough of West Wildwood has determined that certain procedures need to be established to accompany this policy.

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that

**SECTION I** No official, employee, appointee, or volunteer of the Borough of West Wildwood, by whatever title known, or any entity that is in any way a part of the Borough of West Wildwood, shall engage, either directly or indirectly in any act, including the failure to act that constitutes discrimination, harassment, or a violation of any person's constitutional rights while such official, employee, appointee, volunteer, or entity is engaged in, or acting on behalf of, the Borough of West Wildwood's business or using facilities or property of the Borough of West Wildwood; and

**SECTION II** The prohibitions and requirements of this Resolution shall extend to any person or entity, including, but not limited to, any volunteer organization or inter-organization, whether structured as a government entity or a private entity, that receives authorization or support in any way from the Borough of Westwood to provide services that otherwise could be performed by the Borough of West Wildwood; and

**SECTION III** Discrimination, harassment, and civil rights shall be defined for purposes of this Resolution using the latest definitions contained in the applicable Federal and State Laws concerning discrimination, harassment, and civil rights; and

**SECTION IV** The Mayor and Commissioners shall establish written procedures for any person to report alleged discrimination, harassment, and violations of civil rights prohibited by this Resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints; and

**SECTION V** No person shall retaliate against any person who reports any alleged discrimination, harassment, or violation of civil rights, provided, however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline; and


**SECTION VI** The Mayor and Commissioners shall establish written procedures that require officials, employees, appointees, and volunteers of the Borough of West Wildwood as well as all other entities subject to this Resolution to periodically complete training concerning their duties, responsibilities, and rights pursuant to this Resolution; and

**SECTION VII** The Mayor and Commissioners shall establish a system to monitor compliance and shall report at least annually to the governing Body the results of the monitoring; and

**SECTION VIII** At least annually, the Mayor and Commissioners shall cause a summary of this Resolution and the procedures established pursuant to this resolution to be communicated within the Borough of West Wildwood. This communication shall include a statement from the Governing Body expressing its unequivocal commitment to enforce this Resolution. This summary shall also be posted on the Borough of West Wildwood's Web Site.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2016**.

  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2016-002

**A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO ENTER  
INTO A CONTRACT FOR ANIMAL CONTROL SERVICES  
WITH ANIMAL CONTROL OF SOUTH JERSEY**

**WHEREAS**, the Borough of West Wildwood has need to enter into an animal control services contract for the year 2016; and

**WHEREAS**, Steve Serwotka, owner of Animal Control of South Jersey with offices located at 2353 Deisea Drive, Delmont, NJ 08314, has submitted a contract proposal dated December 1, 2015 indicating he will provide animal control services for a yearly sum of \$2,400; and

**WHEREAS**, Steve Serwotka of Animal Control of South Jersey has the State of New Jersey licensing, certifications and experience necessary to perform the required services under the terms and conditions of the proposed contract, herewith attached; and

**WHEREAS**, all animal control services will be conducted in accordance with NUSA Title 4, 8, 19 and 26, Revisions and Borough Ordinances; and

**WHEREAS**, the award of this contract is contingent upon receipt and annexation hereto a Certification of Availability of Funds from the Chief Financial Officer of the Borough of West Wildwood.

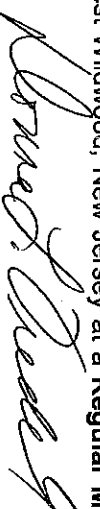
**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor be and is hereby authorized to enter into a contract with Steve Serwotka, owner of Animal Control of South Jersey effective January 1, 2016 through December 31, 2016.

**BE IT FURTHER RESOLVED** that a copy of this Resolution and the contract are on file and available for public inspection in the office of the Borough Clerk during normal business hours.

**BE IT FURTHER RESOLVED** that this contract be published as provided by law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2016**.



**Donna L. Frederick, RMC**  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2016-003

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT  
FOR PROFESSIONAL SERVICES OF LABOR COUNSEL**

**WHEREAS**, the Borough of West Wildwood is seeking Professional Services for labor relations; and

**WHEREAS**, Mr. William G. Blaney, Esq., of the Law Firm of Blaney & Karavan, P.C., having offices located at 2123 Dune Drive, Avalon, New Jersey, 08202 is qualified to serve as Labor Counsel for the Borough of West Wildwood and has submitted a Proposal which is attached hereto; and

**WHEREAS**, a Professional Services Contract Agreement for Legal Services along with the terms of the representation has been submitted with an estimate not to exceed of \$20,000.00, for the term commencing January 1, 2016 through December 31, 2016.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor is hereby authorized on behalf of the Borough to sign the Professional Services Contract Agreement; and

**BE IT FURTHER RESOLVED**, that a Certificate of Availability of Funds from the Chief Financial Officer is attached hereto in the amount of \$20,000.00.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2016**.

  
Donna L. Frederick, RMC  
Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY**

**RESOLUTION NO. 2016-004**

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT  
FOR THE PROFESSIONAL SERVICES OF BOND COUNSEL**

**WHEREAS**, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a Bond Counsel; and

**WHEREAS**, McManimon, Scotland & Baumann, LLC, Attorneys at Law with offices at 75 Livingston Avenue, Roseland, New Jersey, 07068, hereinafter referred to as "Counsel" has submitted a Proposal for said services, which is on file with the Municipal Clerk; and

**WHEREAS**, McManimon, Scotland & Baumann has completed and submitted a Business Entity Disclosure which certifies that no reportable contributions to a political or candidate committee in the name of West Wildwood Borough Commissioner within the previous year and that this Contract will prohibit McManimon, Scotland & Baumann from making any reportable contributions for the term of this Contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Mayor be and he is hereby authorized to execute a Contract with McManimon, Scotland & Baumann, to serve a Bond Counsel for the Borough of West Wildwood; and

**BE IT FURTHER RESOLVED** that the term of appointment shall commence on January 1, 2016 and expire on December 31, 2016.

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized professional and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a Regular Meeting held on **January 8, 2016**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY**

**RESOLUTION 2016-005**

**APPOINTMENT OF A DEPUTY TAX COLLECTOR**

**WHEREAS**, the Board of Commissioners deem it in the best interest of the Borough to appoint a Deputy Municipal Tax Collector; and

**WHEREAS**, Ruth M. Sweeney, who is currently serving as Deputy Tax Collector; and

**WHEREAS**, Ruth M. Sweeney has attended and successfully completed the appropriate certification classes offered by Rutgers University for this position.

**NOW, THEREFORE BE IT RESOLVED**, that the Governing Body of the Borough of West Wildwood, County of Cape May, State of New Jersey, hereby appoints Ruth M. Sweeney as the Deputy Municipal Tax Collector for a term expiring on December 31, 2016.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2016**.

  
Donna L. Frederick, RMC  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2016-006

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN  
CONTRACT FOR PROFESSIONAL SERVICES OF SPECIAL COUNSEL**

**WHEREAS**, the Borough of West Wildwood is seeking Professional Services for litigation matters; and

**WHEREAS**, Mary D'Arcy Bittner, Esq. an attorney of law of the State of New Jersey, having a practice at 15 Lake Vista Drive, P.O. Box 471, South Seaville, NJ 08246, has provided a proposal/agreement for said professional services; and

**WHEREAS**, the Board of Commissioners authorize Mary D'Arcy Bittner, Esq. to take appropriate actions she may deem necessary; and

**WHEREAS**, a General Retainer Agreement for Legal Services along with the terms of the representation shall not exceed \$7,500.00.

**WHEREAS**, the term of agreement expiring on December 31, 2016.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Deputy Mayor Cornelius J. Maxwell is hereby authorized on behalf of the Borough to sign the General Retainer Agreement; and

**BE IT FURTHER RESOLVED**, that a Certificate of Availability of Funds from the Chief Financial Officer be attached hereto in the amount of \$7,500.00.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						
Commissioner Scott W. Golden		X	X		X	
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a Regular Meeting held on **January 8, 2016**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2016-007

**AUTHORIZING PURCHASES WITH VENDORS WHO ARE  
UNDER CURRENT N.J. STATE CONTRACTS**

**WHEREAS**, the Borough of West Wildwood routinely purchase certain supplies and equipment; and

**WHEREAS**, certain vendors have been awarded State Contracts, through an open and competitive bidding process through the State of New Jersey and hold a valid State Contract which allows the Borough of West Wildwood to purchase from those vendors without going to bid, saving the taxpayers money.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Borough hereby authorizes purchases with vendors holding current State Contracts pursuant to the Laws of the State of New Jersey:

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2016**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2016-008

**A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT  
BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE  
CITY OF WILDWOOD FOR POLICE DISPATCH**

**WHEREAS**, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et. seq. any local government unit may enter into a contract with any other local government to provide and receive any service that each unit is empowered to provide or receive within its own jurisdiction; and

**WHEREAS**, the City of Wildwood and Borough of West Wildwood deem it appropriate and economically beneficial to enter into such an Agreement of services pertaining to Police Dispatch for the year 2016.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, hereby authorized the Deputy Mayor and Borough Clerk to execute a Shared Services Agreement with the City of Wildwood for said services in the annual amount of \$35,000.00.

**BE IT FURTHER RESOLVED**, that the term of this Agreement is for one (1) year, commencing January 1, 2016 and expiring December 31, 2016, and that all services to be provided by the City of Wildwood to the Borough of West Wildwood, along with the fees due to the City of Wildwood for providing these services, are outlined in the Agreement which is annexed hereto and made a part hereof.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox					X	
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2016**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

**SHARED SERVICES AGREEMENT  
BETWEEN THE BOROUGH OF WEST WILDWOOD AND  
THE CITY OF WILDWOOD PURSUANT TO THE PROVISIONS OF  
N.J.S.A. 40A:65-1, ET. SEQ. KNOWN AS THE UNIFORM SHARED  
SERVICES AND CONSOLIDATION ACT FOR POLICE DISPATCH  
SERVICES**

**THIS AGREEMENT** dated this 13<sup>th</sup> day of November, 2016 by and between Borough of West Wildwood, a Municipal Corporation of the State of New Jersey, hereinafter referred to as "Borough" and the City of Wildwood, a Municipal Corporation of the State of New Jersey, hereinafter referred to as "City".

**WITNESSETH:**

**WHEREAS**, N.J.S.A. 40A:65-1, et. seq., authorizes any local government to enter into a contract with any other local government unit to provide and receive any service that each unit is empowered to provide or receive within its own jurisdiction; and

**WHEREAS**, the City has equipment and personnel available to service the limited and specific needs of the Borough relating to year round Police Dispatch for the year 2016; and

**WHEREAS**, the Borough of West Wildwood needs these services for their respective residents and visitors; and

**WHEREAS**, each respective municipality has determined through its governing body that the exchange of money and services is fair and equitable, and shall serve to save each respective municipality substantial sums of money and serve the best interests and for the exchange of mutual covenants and conditions and such other considerations as set forth in this agreement and as authorized by the provisions of N.J.S.A. 40A:65-1, et seq. the parties agree as follows:

**WHEREAS**, the Borough of West Wildwood will pay to the City of "Wildwood \$35,000.00 for the services for the year 2016.

**THEREFORE, BE IT RESOLVED**, that the Mayor/Deputy Mayor of both municipalities be, and hereby, are authorized to sign this contract; and

**BE IT FURTHER RESOLVED**, that this Contract shall be deemed to have commenced on January 1, 2016 and shall terminate on December 31, 2016, unless early termination is agreed to by both parties with ninety (90) days' notice. The parties shall have the right to extend this Agreement by mutual consent, with the appropriate municipal approval acquired by law or, upon termination renegotiate terms for subsequent agreements, with the appropriate municipal approval as required by law; and


**BE IT FURTHER RESOLVED**, that it is recognized by both parties that the City of Wildwood and the Borough of West Wildwood are self-insured and, as such, both are participants in the Atlantic County Municipal Joint Insurance Fund (JIF) and that final

approval of this Contract is subject to acknowledgement by the JIF that the services are provided for in the contract are insurable by the Joint Insurance Fund as to both municipalities with any dispute involving this Agreement which cannot be amicably resolved between the parties shall be adjudicated through binding arbitration; and


**IN WITNESS WHEREOF**, the parties have hereunto caused their proper officers to sign their respective municipal seals to be affixed hereto on the dates indicated below.

**IN WITNESS WHEREOF**, the parties have set their hands and seals the day and year first above written.

**ATTEST:**

  
\_\_\_\_\_  
Christopher H. Wood, City Clerk

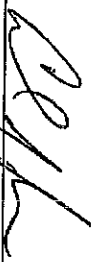
**CITY OF WILDWOOD**

  
\_\_\_\_\_  
Ernest Troiano, Jr., Mayor

**ATTEST:**

  
\_\_\_\_\_  
Donna L. Frederick, RMC, Municipal Clerk

**BOROUGH OF WEST WILDWOOD**

  
\_\_\_\_\_  
Cornelius Maxwell, Deputy Mayor

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2016-009

**A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT  
BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE  
CITY OF WILDWOOD FOR EMERGENCY MEDICAL SERVICES**

**WHEREAS**, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et. seq. any local government unit may enter into a contract with any other local government to provide and receive any service that each unit is empowered to provide or receive within its own jurisdiction; and

**WHEREAS**, the City of Wildwood and Borough of West Wildwood deem it appropriate and economically beneficial to enter into such an Agreement of services pertaining to Emergency Medical Services for the year 2016.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that they hereby authorize and direct the Deputy Mayor and Borough Clerk to execute a Shared Services Agreement with the City of Wildwood for Emergency Medical Services in the amount of \$15,000.00 attached herewith; and

**BE IT FURTHER RESOLVED** that the term of this Agreement is for one (1) year, commencing January 1, 2016 and expiring December 31, 2016, and that all services to be provided by the City of Wildwood to the Borough of West Wildwood, along with the fees due to the City of Wildwood for providing these services, are outlined in the Agreement which is annexed and made a part hereof.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						
Commissioner Scott W. Golden		X	X		X	
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2016**.

  
Donna L. Frederick, RMC  
Municipal Clerk

**SHARED SERVICES AGREEMENT  
BETWEEN THE BOROUGH OF WEST WILDWOOD AND  
THE CITY OF WILDWOOD PURSUANT TO THE PROVISIONS OF  
N.J.S.A. 40A:65-1, ET. SEQ. KNOWN AS THE UNIFORM SHARED  
SERVICES AND CONSOLIDATION ACT FOR EMERGENCY MEDICAL  
SERVICES**

**THIS AGREEMENT** dated this 13<sup>th</sup> day of January 2016 by and between Borough of West Wildwood, a Municipal Corporation of the State of New Jersey, hereinafter referred to as "Borough" and the City of Wildwood, a Municipal Corporation of the State of New Jersey, hereinafter referred to as "City".

**WITNESSETH:**

**WHEREAS**, N.J.S.A. 40A:65-1, et. seq. authorizes any local government to enter into a contract with any other local government unit to provide and receive any service that each unit is empowered to provide or receive within its own jurisdiction; and

**WHEREAS**, West Wildwood has indicated a willingness to enter into a Shared Services Agreement with Wildwood to permit Wildwood to provide all of the usual and ordinary services Emergency Medical Services for West Wildwood; and

**WHEREAS**, Wildwood has expressed a willingness to enter into a shared Services Agreement with West Wildwood to provide all of the usual and ordinary services Emergency Medical Services for West Wildwood.

**WHEREAS**, the Borough of West Wildwood needs these services for their respective residents and visitors; and

**WHEREAS**, each respective municipality has determined through its governing body that the exchange of money and services is fair and equitable, and shall serve to save each respective municipality substantial sums of money and serve the best interests and for the exchange of mutual covenants and conditions and such other considerations as set forth in this agreement and as authorized by the provisions of N.J.S.A. 40A:65-1, et seq. the parties agree as follows:

- A. Wildwood shall provide first response for Emergency Medical Services (EMS) throughout the entire Borough of West Wildwood.
- B. Responses shall be upon the same priority and with the same level of service as is provided in the City of Wildwood.
- C. Calls for emergency services shall be routed to the City of Wildwood, which Department provides dispatching services to the Borough of West Wildwood. Wildwood shall respond immediately upon dispatch.



D. In the event that Wildwood is committed to prior responses, in accordance with the Cape May County Mutual Aid Policy either the City of North Wildwood or the Borough of Wildwood Crest will respond through Mutual Aid to Wildwood; and

WHEREAS, the Borough of West Wildwood will pay to the City of "Wildwood \$16,000 for the services for the year 2016.

THEREFORE, BE IT RESOLVED, that the Mayor/Deputy Mayor of both municipalities be, and hereby, are authorized to sign this contract; and

BE IT FURTHER RESOLVED, that should this Inter-Local Services Agreement be cancelled by either party, the Limited Automatic Fire Response shall also be cancelled; and

BE IT FURTHER RESOLVED, that this Contract shall be deemed to have commenced on January 1, 2016 and shall terminate on December 31, 2016, unless early termination is agreed to by both parties with ninety (90) days' notice. The parties shall have the right to extend this Agreement by mutual consent, with the appropriate municipal approval acquired by law or, upon termination renegotiate terms for subsequent agreements, with the appropriate municipal approval as required by law; and

BE IT FURTHER RESOLVED, that it is recognized by both parties that the City of Wildwood and the Borough of West Wildwood are self-insured and, as such, both are participants in the Atlantic County Municipal Joint Insurance Fund (JIF) and that final approval of this Contract is subject to acknowledgement by the JIF that the services are provided for in the contract are insurable by the Joint Insurance Fund as to both municipalities with any dispute involving this Agreement which cannot be amicably resolved between the parties shall be adjudicated through binding arbitration; and

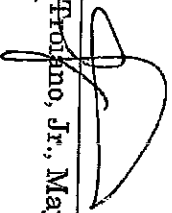
IN WITNESS WHEREOF, the parties have hereunto caused their proper officers to sign their respective municipal seals to be affixed hereto on the dates indicated below.

IN WITNESS WHEREOF, the parties have set their hands and seals the day and year first above written.

ATTEST:

  
Christopher H. Wood, City Clerk

CITY OF WILDWOOD

  
Ernest Profano, Jr., Mayor

ATTEST:

  
Donna L. Frederick, RMC, Municipal Clerk

BOROUGH OF WEST WILDWOOD

  
Cornelius Maxwell, Deputy Mayor

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2016-010

**A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT  
BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE  
CITY OF WILDWOOD FOR MUNICIPAL COURT SERVICES**

**WHEREAS**, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et. seq. any local government unit may enter into a contract with any other local government to provide and receive any service that each unit is empowered to provide or receive within its own jurisdiction; and

**WHEREAS**, the City of Wildwood and Borough of West Wildwood deem it appropriate and economically beneficial to enter into such an Agreement of services pertaining to Municipal Court Services for the year 2016.

**WHEREAS**, the Borough of West Wildwood hereby agrees to appoint the current and future Municipal Court Judge of the Municipal Court of Wildwood as Judge of the Municipal Court of West Wildwood. In addition the Borough of West Wildwood hereby appoints the same Court Administrator, Prosecutor, Public Defender and other court personnel as currently serving and who in the future shall serve for the City of Wildwood during the term of said agreement.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that they hereby authorize and direct the Deputy Mayor and Borough Clerk to execute a Shared Services Agreement with the City of Wildwood for Municipal Court Services in the amount not to exceed \$ 19,500.00; and

**BE IT FURTHER RESOLVED** that the term of this Agreement is for one (1) year, commencing January 1, 2016 and expiring December 31, 2016, and that all services to be provided by the City of Wildwood to the Borough of West Wildwood, along with the fees due to the City of Wildwood for providing these services, are outlined in the Agreement which is annexed and made a part hereof.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						
Commissioner Scott W. Golden		X	X		X	
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2016**.

  
Donna L. Frederick, RMC  
Municipal Clerk

**SHARED SERVICES AGREEMENT  
BETWEEN THE BOROUGH OF WEST WILDWOOD AND  
THE CITY OF WILDWOOD PURSUANT TO THE PROVISIONS OF  
N.J.S.A. 40A:65-1, ET. SEQ. KNOWN AS THE UNIFORM SHARED  
SERVICES AND CONSOLIDATION ACT FOR MUNICIPAL COURT  
SERVICES**

THIS AGREEMENT made this 13<sup>th</sup> day of November, 2016 by and between Borough of West Wildwood, a Municipal Corporation of the State of New Jersey, with principal offices at 701 W. Glenwood Avenue, West Wildwood, NJ 08260 hereinafter referred to as "West Wildwood" and the City of Wildwood, a Municipal Corporation of the State of New Jersey, with principal offices at 4400 New Jersey Avenue, Wildwood, NJ 08260, hereinafter referred to as "Wildwood".

**WITNESSETH:**

**WHEREAS**, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. any local government unit may enter into a contract with any other local government unit to provide and receive any service that each unit is empowered to provide or receive within its own jurisdiction; and

**WHEREAS**, West Wildwood has indicated a willingness to enter into a Shared Services Agreement with Wildwood to permit Wildwood to provide all of the usual and ordinary services of a Municipal Court for West Wildwood; and

**WHEREAS**, Wildwood has expressed a willingness to enter into a shared Services Agreement with West Wildwood to provide all of the usual and ordinary services of a Municipal Court for West Wildwood.

**NOW THEREFORE**, in consideration of the mutual covenants, agreements and considerations contained herein West Wildwood and Wildwood hereby agree as follows:

1. Wildwood hereby agrees to provide at its costs and expense all usual and ordinary judicial and administrative services to West Wildwood including the physical court facilities, the services of the Judge, Prosecutor, Public Defender, Court Administrator and other court staffing and equipment as required by statute and by the Supreme Court of New Jersey, for all matters arising within the jurisdiction of the Municipal Court of West Wildwood. This shall include security requirements of the administrative Office of the courts, Municipal Division, and Municipal Court Services.
2. For and in consideration of services aforesaid, West Wildwood shall pay to Wildwood the sum of \$17,500.00 ("the annual payment"). The payments shall be made in equal quarterly payments on the first day of the second month of each quarter.

3. West Wildwood shall retain all revenue West Wildwood receives from West Wildwood Municipal Court matters including but not limited to the assessment of fines, costs and other fees. The parties understand and agree that such revenue may be collected by Wildwood but must be disbursed in accordance with State law such that Wildwood may be required to forward same directly to West Wildwood.
4. West Wildwood hereby agrees to appoint the current and future Municipal Court Judge of Wildwood as the Judge of the Municipal Court of West Wildwood. In the event the Judge of the Municipal Court of West Wildwood must be reappointed during the term of this Agreement, West Wildwood agrees to appoint the then current Municipal Court Judge of Wildwood as the Municipal Court Judge of West Wildwood.
5. The parties agree that Wildwood shall have sole and exclusive authority over all matters with respect to the municipal court services provided under this Agreement, including but not limited to physical facilities, personnel, administrative services, and scheduling. All employees and personnel for the municipal court services provided herein shall be the employees and personnel of Wildwood exclusively. Wildwood shall make all appointments to said positions in its sole discretion. Wildwood shall save and hold harmless West Wildwood for any and all claims directly or indirectly related to the employment of any personnel providing services in accordance with this Agreement.
6. Wildwood shall keep and maintain Errors and Omissions insurance coverage on any and all staff providing services in accordance with this Agreement naming West Wildwood as an additional insured. Wildwood shall keep and maintain a policy of insurance on the facilities naming West Wildwood as an additional insured. Further, Wildwood shall keep and maintain any and all bonding requirements for revenue which may be collected by Wildwood on behalf of West Wildwood in an amount agreeable by and between the parties.
7. This Agreement is subject to the review and approval of the civil Service commission with respect to the employment reconciliation plan pursuant to N.J.S.A. 40A:65-11. If necessary, this employment reconciliation plan shall be provided by West Wildwood to the Civil Service Commission and shall outline the matters required pursuant to said statute with respect to West Wildwood employees. With respect to Wildwood employees, there are no anticipated changes after this Agreement which would impact Wildwood employees. Wildwood has not agreed to hire or receive any employees of West Wildwood. West Wildwood agrees it has the sole and exclusive responsibility for all employment and personnel obligations in any manner associated with current West Wildwood court employees, personnel and appointments. West Wildwood agrees to indemnify and hold Wildwood harmless from and against any and all claims, causes of action, suits, administrative proceedings, liability, damages, losses, costs, including reasonable attorney fees, and other obligations arising directly or indirectly from, or in any manner associated with, current West Wildwood employees, personnel and appointments.

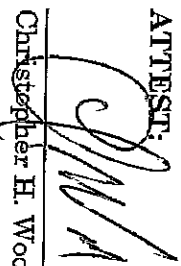
8. This Agreement is also contingent upon the Assignment Judge of the Superior court of New Jersey, Vicinage I, approving this arrangement.

9. This Agreement commences January 1, 2016 and shall continue for a period of one (1) year ending on December 31, 2016. On or before January 31, 2017, representatives from each municipality shall meet to discuss the possible renewal and modification of this agreement. In the event the commencement date of this Agreement is delayed due to a delay in obtaining the approvals set forth in paragraphs 6 and 7 above, the parties agree that the commencement date shall be the date the last such approval is obtained. Either party may cancel this Agreement upon sixty (60) days' notice for any reason. Notwithstanding anything herein to the contrary, the term of this Agreement shall remain in full force and effect for so long and until the Administrative Office of the courts for the State of New Jersey governing this vicinage approved the termination of this Shared Services Agreement.

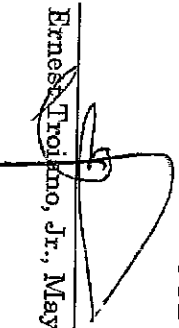
10. The identity of the individual courts of the Borough of West Wildwood and Wildwood shall continue to be expressed as may be required under New Jersey law. The courtroom and sessions of West Wildwood Municipal court shall be held in Wildwood City Hall. Sessions for West Wildwood Municipal Court may be combined with sessions of Wildwood Municipal Court and shall be held at such times as shall be fixed by Wildwood Municipal Court Judge.

IN WITNESS WHEREOF, the parties have set their hands and seals below.

ATTEST:

  
Christopher H. Wood, City Clerk


CITY OF WILDWOOD

  
Ernest Troiano, Jr., Mayor

ATTEST:

  
Donna L. Frederick, RMC, Municipal Clerk

BOROUGH OF WEST WILDWOOD

  
Cornelius Maxwell, Deputy Mayor

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2016-011**

**APPROVING CHANGE ORDER NUMBER 2 FOR 2015 ROAD PROGRAM  
POPLAR AVENUE, MAGNOLIA AVENUE AND I AVENUE PROJECT**

**WHEREAS**, the Board of Commissioners of the Borough of West Wildwood awarded a Contract to Landberg Construction, LLC per Resolution 2015-103 in the amount of \$ 402,335.93; and

**WHEREAS**, the Municipal Engineer has prepared Change Order Number 2, attached hereto, which reflects the following:

1. Time extension due to unforeseen South Jersey Gas Company improvements to Poplar Avenue and I Avenue, specifically 144 days added to the original contract length of 60 days for an amended contract length of 204 days.
2. Furnish and install sewer laterals due to unforeseen existing conditions
3. Extra milling and overlay at the intersection of I Avenue and Poplar Avenue, at the request of the Borough.
4. As-built quantity adjustments

**WHEREAS**, said Change Order will result in an increase of the Contract amount by \$10,385.50, for an amended amount of \$409,821.43.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby accepts the recommendation of the Municipal Engineer and agrees to the approval of Change Order Number 2 for the Poplar Avenue, Magnolia Avenue and I Avenue Project, which approval will result in an increase in the Original Contract Amount and establish a new Adjusted Contract Amount of \$409,821.43; and

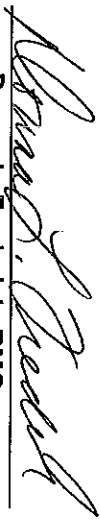
**BE IT FURTHER RESOLVED** that the Mayor is hereby authorized to execute Contract Order Number 2 all in accordance with the form of Change order prepared by the Municipal Engineer and dated December 1, 2015; and

**BE IT FURTHER RESOLVED** that three (3) original certified copies of this Resolution shall be presented to the Municipal Engineer for forwarding to the NJDOT to accompany the State's form of Change Order as above approved.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution

adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a Regular Meeting held on **January 8, 2016.**



**Donna L. Frederick, RMC**  
Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2016-012**

**APPROVING CHANGE ORDER NUMBER 1 (FINAL) FOR THE  
FEMA GRANT MITIGATION PROJECT OF NEPTUNE AVENUE**

**WHEREAS**, the Board of Commissioners of the Borough of West Wildwood awarded a Contract to South State, Inc. per Resolution 2014-113 in the amount of \$319,660.07; and

**WHEREAS**, the Municipal Engineer has prepared Change Order Number 1 (Final), attached hereto, which reflects the following:

1. Additional work to the Fire House at the request of the Borough
2. Unanticipated fees for disposal of trash material
3. As-built quantity adjustments due to field adjustments
4. This change order will result in an increase of 397 calendar days to the original contract length of 45 calendar days for an amended length of 442 calendar days ending March 1, 2016

**WHEREAS**, said Change Order will result in a decrease of the Contract amount by \$18,888, for an amended amount of \$319,641.19.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby accepts the recommendation of the Municipal Engineer and agrees to the approval of Change Order Number 1 (Final), Neptune Avenue FEMA Grant Project, which approval will result in a decrease in the Original Contract Amount and establish a new Adjusted Contract Amount of \$319,641.19; and

**BE IT FURTHER RESOLVED** that the Mayor is hereby authorized to execute Change Order Number 1 (Final) all in accordance with the form of Change order prepared by the Municipal Engineer and dated January 5, 2016; and

**BE IT FURTHER RESOLVED** that three (3) original certified copies of this Resolution shall be presented to the Municipal Engineer to be forwarded to any necessary agencies.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2016**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2016-013**

**AUTHORIZING THE APPOINTMENT OF PHOENIX ADVISORS, LLC  
AS CONTINUING DISCLOSURE AGENT AND INDEPENDENT  
REGISTERED MUNICIPAL ADVISOR**

**WHEREAS**, Phoenix Advisors, LLC, 4 West Park Street, Bordentown, NJ 08505, has served the Borough of West Wildwood as Continuing Disclosure Agent and Independent Registered Municipal Advisor ("IRMA"); and

**WHEREAS**, the Borough has recognized the vital nature of staying in compliance with Secondary Market Disclosure obligations and having the advisory expertise and resources of Phoenix Advisors; and

**WHEREAS**, Phoenix Advisors has submitted an agreement defining the terms and conditions of the services that will be provided to the Borough, which is attached hereto.

**WHEREAS**, a contract is being awarded without competitive bidding in accordance with N.J.S.A. 40A:11(D)(a)(ii) because such services are considered extraordinary and unspecifiable in their nature; and

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Phoenix Advisors, LLC is hereby retained to provide specialized financial advisory services necessary in connection with the authorization and issuance of the Bonds by the Borough for a term commencing January 1, 2016 and expiring on December 31, 2016.

**BE IT FURTHER RESOLVED** that a copy of certification of availability of funds be attached to this resolution.

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2016**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2016-014

**AUTHORIZING THE APPOINTMENT  
OF A MUNICIPAL JUDGE**

**WHEREAS**, it is necessary for the Board of Commissioners of the Borough of West Wildwood to appoint a Municipal Court Judge as required by NJSA 2B 12-4; and

**WHEREAS**, it is the desire of the Board of Commissioners to appoint Dorothy Incarvito-Garrabrant as the Borough of West Wildwood Municipal Court Judge

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Dorothy Incarvito-Garrabrant is hereby appointed as Municipal Court Judge for the Borough of West Wildwood for a three year appointment commencing January 1, 2016 with the expiration date of December 31, 2018.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox					X	
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2016**.

  
Donna L. Frederick, RMC  
Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2016-015**

**CLARIFYING THE COMMODITY RESALE AGREEMENT BETWEEN  
THE CITY OF WILDWOOD AND THE BOROUGH OF  
WEST WILDWOOD FOR GASOLINE AND DIESEL FUEL**

**WHEREAS**, the Borough of West Wildwood entered into a Commodity Resale Agreement for gasoline and diesel fuel with the City of Wildwood on January 1, 2015; and

**WHEREAS**, the term of the agreement stated that it was for one (1) year commencing January 1, 2015; and

**WHEREAS**, the term of the agreement should have been for five (5) years.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Borough of West Wildwood hereby authorize the term of the agreement for the Commodity Resale of Gasoline and Diesel Fuel to be extended to expire on December 31, 2019.

**BE IT FURTHER RESOLVED** that the Deputy Mayor will cooperate with the City of Wildwood in preparing and forwarding to the Director of the Division of Local Government Services within the State Department of Community Affairs any required forms or other documentation.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox					X	
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2015**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
CAPE MAY COUNTY  
NEW JERSEY**

**RESOLUTION 2016-016**

**ACKNOWLEDGING THE AUTOMATIC RENEWAL OF THE COOPERATIVE AGREEMENT  
WITH HOUSTON-GALVESTON AREA COUNSEL**

**WHEREAS** the Borough has established through Resolution 2015-029, dated January 2, 2015, a Cooperative Agreement with Houston-Galveston Area Counsel pursuant to N.J.S.A. 52:34-6.2(b) (3) for the purchase of equipment and vehicles; and

**WHEREAS** the aforementioned initial agreement incorporated an automatic annual renewal for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which any payments are due under any contract entered into for the purchase of equipment and vehicles pursuant to this agreement; and

**WHEREAS** the Borough of West Wildwood acknowledges the automatic renewal of the Cooperative agreement with Houston-Galveston Area Counsel

**NOW THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey hereby acknowledge and consent to the automatic renewal of the Cooperative Agreement with Houston-Galveston Area Counsel Purchasing Program.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2016**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2016-017

**A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT  
BETWEEN THE BOROUGH OF WEST WILDWOOD AND  
CAPE MAY COUNTY FOR ANIMAL SHELTER SERVICES**

**WHEREAS**, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et. seq. any local government unit may enter into a contract with any other local government to provide and receive any service that each unit is empowered to provide or receive within its own jurisdiction; and

**WHEREAS**, the County of Cape May has operated the Cape May County Animal Shelter and Adoption Center with participating municipal partners since September 1, 2003; and

**WHEREAS**, the Borough of West Wildwood recognizes its requirements to provide animal control and shelter services in accordance with New Jersey State Law, and desires to continue to utilize such services through the County; and

**WHEREAS**, both the County and the Borough have determined through their governing bodies that the exchange for such services if fair and equitable, and is in the best interest for the health and welfare of their citizens; and

**WHEREAS**, Cape May County Counsel has prepared the terms and conditions of said Shared Services Agreement, attached hereto.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the Borough of West Wildwood hereby authorize the Mayor and Clerk to execute the aforementioned agreement on behalf of the Borough.

**BE IT FURTHER RESOLVED**, that the term of this Agreement is for five (5) years, commencing as of the effective date of the Resolutions adopted by the governing bodies of the County and the Borough.

**BE IT FURTHER RESOLVED**, that as part of this agreement, the Borough is required to designate a representative to be a member of the Cape May County Animal Shelter Advisory Board, and hereby appoints Administrator Christopher Ridings.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2016**.

  
Donna L. Frederick, RMC  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2016-018

AUTHORIZING A CLOSED (EXECUTIVE) SESSION OF  
THE BOARD OF COMMISSIONERS

WHEREAS, in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-12(b), it is permissible by resolution for the Governing Body to enter into a Closed (Executive) Session in order to discuss matters falling within one or more of the permitted nine exemptions; and

WHEREAS, the Borough anticipates discussion of litigation matters, which constitutes one of the permitted exemptions; and

WHEREAS, the minutes of this meeting shall remain confidential until after such time as Legal Counsel determines that the need of confidentiality no longer exists and provided that the matter(s) discussed can be legally disclosed.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of West Wildwood, Cape May County, New Jersey that a Closed (Executive) Session of the Governing Body shall be convened to discuss the aforementioned matters.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a Regular Meeting held on January 8, 2016.

  
Donna L. Frederick, RMC  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY

RESOLUTION 2016-019

**AUTHORIZING THE APPOINTMENT OF A FIRE CODE OFFICIAL,  
ASSISTANT CONSTRUCTION OFFICIAL AND MERCANTILE LICENSE INSPECTOR  
FOR THE BOROUGH OF WEST WILDWOOD**

**WHEREAS**, it is necessary and essential for the Borough to appoint a Fire Code Official, Assistant Construction Official and Mercantile License Inspector; and

**WHEREAS**, Daniel F. Speigel is currently serving in this capacity and has the required State of New Jersey DCA Licenses and experience to hold these positions.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey that Daniel F. Speigel is hereby appointed as Fire Code Official, Assistant Construction Official and Mercantile License Inspector for a term effective immediately and ending on December 31, 2016.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox					X	
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2016**.

  
Donna L. Frederick, RMC  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2016-020

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT  
FOR PROFESSIONAL SERVICES OF SPECIAL COUNSEL**

**WHEREAS**, the Borough of West Wildwood is seeking Professional Services for Special Counsel; and

**WHEREAS**, Mr. Louis M. Barbone, of the Law Firm of Jacobs & Barbone, P.A., a Professional Corporation, Attorneys at Law, has submitted a proposal and fee schedule to act as special counsel, with a General Retainer Agreement of \$5,000.00

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor is hereby authorized on behalf of the Borough to sign the General Retainer Agreement; and

**BE IT FURTHER RESOLVED**, that a Certificate of Availability of Funds from the Chief Financial Officer is attached hereto in the amount of \$5,000.00.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2016**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk



BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2016-021

**APPOINTING DEPUTY EMERGENCY MANAGEMENT COORDINATORS**

**WHEREAS**, it is deemed to be in the best interest of the Borough to appoint two Deputy Emergency Management Coordinators; and

**WHEREAS**, Chris Ridings and Thomas Miceli have been selected to fill these volunteer positions.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Chris Ridings and Thomas Miceli be and are hereby appointed as Emergency Management Deputy Coordinators with terms expiring December 31, 2016.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2016**.



Donna L. Frederick, RMC  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2016-022

**AUTHORIZING AN AGREEMENT BETWEEN THE BOROUGH OF  
WEST WILDWOOD AND EDMUNDS & ASSOCIATES FOR  
APPLICATION SOFTWARE AND SUPPORT UPGRADES**

**WHEREAS**, there exists the need for the "Professional Services" of a firm to be retained by the Borough for the performance of computer technology support services and related duties associated therewith as directed by the authorized representatives of the Borough of West Wildwood, all as more specifically set forth in the attached Agreement which is made a part hereof by reference as if fully set forth; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:1-11 et, seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised; and

**WHEREAS**, Edmunds & Associates, with offices located at 301A Tilton Road, Northfield, NJ 08225 has submitted a proposal to the Borough of West Wildwood for Application Software and Support System upgrades, the terms of the agreement are hereby attached; and

**WHEREAS**, the Board of Commissioners of the Borough of West Wildwood deem it in the best interest of the Borough to continue using the software provided by Edmunds & Associates.

**NOW, THEREFORE BE IT RESOLVED** that the Mayor is hereby authorized to execute the aforementioned Agreement for "Professional Services" under the provisions of the Local Public Contracts Law because N.J.S.A. 40:A:11-5 states that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonable permit the drawing of specifications or the receipt of competitive bids, all of which classification the aforesaid contract falls within.

**BE IT FURTHER RESOLVED** that a full copy of the executed Agreement be attached to this Resolution and be published as required by law.

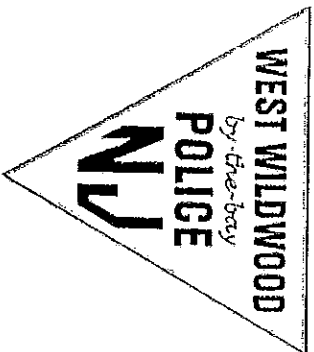
	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2016**.

  
Donna L. Frederick, RMC  
Municipal Clerk

BILL LIST FOR JANUARY 8, 2016

Remington, Vernick & Walberg	\$2,360.00
Remington, Vernick & Walberg	\$8,162.20
Remington, Vernick & Walberg	\$3,027.70
South State Inc.	\$30,134.29
Cape 47 Lumber	\$28.75
Cape 47 Lumber	\$13.99
Auto Zone	\$107.99
Joyce Media	\$78.70
Firehouse Software	\$1,890.00
M.A.S.E. Concepts	\$980.00
Municipal Emergency Service	\$275.00
Municipal Emergency Service	\$275.00
ADP Inc.	\$98.35
Thomas Miceli	\$1,863.82
City of Wildwood	\$772.87
Cafiero & Kaufmann	\$2,916.66
Treasurer State of New Jersey	\$50.00
ACA Computers Inc.	\$539.70



## West Wildwood Police Department

701 West Glenwood Avenue  
West Wildwood, New Jersey 08260  
Phone: (609) 522-4060 • Fax: (609) 522-7350

Jacquelyn Ferentz  
Chief of Police

Christopher J. Fox  
Director of Public Safety

### ACTIVITY REPORT DECEMBER 2015

1	911 Hang Up
4	Reported Abandoned Vehicles
5	Animal Complaints
7	Arrests
5	Assisting Other Agencies
1	Report of Found CDS
2	Check the Well-Being Calls
1	Reported Criminal Mischief Complaint (Arrest Made)
1	Driving Under the Influence Arrest
5	Reported Downed Wires
1	Reported Disorderly Person Complaint
3	Fire Alarm Activations (Turned over to Fire)
3	General Complaints
1	Harassment Complaint (Subject Arrested)
6	Medical Assists
28	Motor Vehicle Stops (24 Warnings/4 Summonses)
1	Noise Complaint
5	Opened Doors/Secured
5	Other Public Service Duties
6	Parking Complaints
124	Property Checks
1	Simple Assault
12	Reports of Suspicious Activity/Person
2	Suspicious Vehicle Reports
1	Reported Unattached Trailer
1	Unwanted Guest
1	Utility Complaint-Water
1	Verbal Argument

**TOTAL CALLS FOR SERVICE 646**

This is an abridged version of actual calls for service.

# WEST WILDWOOD PUBLIC WORKS

## ACTIVITY REPORT DECEMBER 2015

- 4 Work orders for maintenance of public works vehicles and equipment
- 4 Work orders for maintenance of public safety vehicles
- 4 Work orders to empty trash and recycling containers at boro parks
- 8 Work orders for inspections of boro parks and streets
- 4 Work orders to clean up trash on boro streets
- 4 Work orders to clean boro hall and remove trash and recycling
- 4 Work orders for maintenance of 26th ave sewer pumping station
- 4 Work orders for maintenance of flood pump south end of Neptune ave
- 4 Work orders to empty doggi station containers at boro parks
- 2 Work orders for maintenance and inspection of flood gates
- 1 Work order to hang lights on Christmas tree Neptune ave park
- 10 Work orders to patch pot holes
- 4 Work orders to pick up yard waste

- 2 Work order to clear off catch basin tops of debris
- 2 Work orders for repairs to public works equipment
- 1 Work order to hang Christmas wreaths in boro hall windows
- 1 Work order for oil change public works truck
- 1 Work order for maintenance of vehicle lift public works garage
- 1 Work order to paint vehicle impact poles yellow around diesel fuel tank public works yard
- 1 Work order to take public safety vehicle for state inspection
- 2 Work orders to pick up paid bulk trash
- 1 Work order for repairs to public works truck
- 2 Work orders to stucco block work for new generator
- 1 Work order to open and close flood gates from heavy rainfall
- 3 Work orders to pick up T.V.'S within the boro
- 1 Work order for a oil change public safety vehicle

76 Total work orders for the month of DECEMBER 2015