

**SEPTEMBER**

**2016**

9/1/16  
9:00 AM

**MEETING**

**REGULAR**

BOROUGH OF WEST WILDWOOD  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
SEPTEMBER 1, 2016  
9:00AM – ACTION MEETING

**MINUTES:**

Mayor Fox called the meeting to order, led the Pledge of Allegiance and read the OPMA statement

**ROLL CALL: Present**

Comm. Golden  
Comm. Maxwell  
Mayor Fox

Solicitor Cafiero  
Municipal Clerk Donna L. Frederick

**ADDITIONS/DELETIONS OF LATE AGENDA ITEMS:**

Resolution 2016-090 – *AUTHORIZING THE REFUND OF DUMPSTER FEE*

**APPROVAL OF MINUTES:**

Clerk asked for a motion for the approval of the minutes of previous meetings as presented  
August 5, 2016 – Regular Meeting

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Motion Adopted

Clerk asked for a motion for the approval of the closed (executive) session minutes as presented  
August 5, 2016 per Resolution 2016-086

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, abstain.

Motion Adopted

**RESOLUTIONS: READ BY NUMBER & TITLE**

2016-088 – *AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE CITY OF WILDWOOD REGARDING LAW ENFORCEMENT EVENT SUPPORT*

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted

2016-089 – *AUTHORIZING A CLOSED (EXECUTIVE) SESSION OF THE BOARD OF COMMISSIONERS*

No vote taken at this time, resolution will be read out after the public comment portion.

**2016-090 – AUTHORIZING THE REFUND OF DUMPSTER FEE**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.  
Resolution Adopted

Clerk asked for a motion for the **APPROVAL TO PAY BILLS WHEN PROPERLY SIGNED AND**

**ENDORSED: (list attached)**

Motion by Comm. Golden; Second by Mayor Fox  
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.  
Motion Carried

Reports from Commissioners: No reports given.

Mayor opened the meeting to floor for public comment. Hearing no more public comment, Mayor Fox closed the public portion and the clerk read out the following resolution.

**2016-089 – AUTHORIZING A CLOSED (EXECUTIVE) SESSION OF THE BOARD OF COMMISSIONERS**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.  
Resolution Adopted

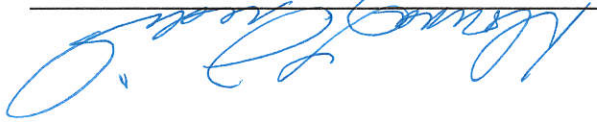
Clerk asked for a motion to reconvene from closed (executive) session meeting  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.  
Motion carried.

Clerk then read out resolution  
**2016-091 – Authorizing the Solicitor to represent a Municipal Employee in Municipal Court**  
Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.  
Resolution Adopted

**Motion to Adjourn:**

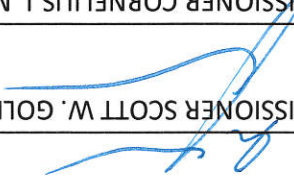
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.  
Motion carried.

Respectfully submitted

  
\_\_\_\_\_  
Donna L. Frederick, RMC  
Municipal Clerk

THESE MINUTES WERE APPROVED AT THE OCTOBER 7, 2016 REGULAR COMMISSION MEETING

\_\_\_\_\_  
MAYOR CHRISTOPHER J. FOX

  
\_\_\_\_\_  
COMMISSIONER SCOTT W. GOLDEN

\_\_\_\_\_  
COMMISSIONER CORNELIUS J. MAXWELL

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2016-088**

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH  
THE CITY OF WILDWOOD REGARDING LAW ENFORCEMENT  
EVENT SUPPORT**

**WHEREAS**, the City of Wildwood is hosting Roar to the Shore on September 8, 2016 to September 11, 2016 which will attract a number of attendees ("event"); and

**WHEREAS**, to ensure appropriate law enforcement services are provided for the event without a decrease in police services elsewhere in the City it is considered necessary and appropriate to engage the law enforcement services of the Borough of West Wildwood Police Department; and

**WHEREAS**, the Borough of West Wildwood, has requested a Shared Services Agreement to document the temporary assignment of law enforcement personnel and loaning of certain equipment to the City of Wildwood; and


**WHEREAS**, the terms and conditions of the attached Shared Services Agreement are appropriate and agreed to by the Board of Commissioners.

**NOW, THEREFORE BE IT RESOLVED AS FOLLOWS:** The Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby approves and adopts the attached Shared Services Agreement with the City of Wildwood regarding law enforcement event support and authorizes and directs the Deputy Mayor Maxwell to execute same.

**BE IT FURTHER RESOLVED**, this Resolution and copy attached Shared Services Agreement shall remain on file in the Clerk's Office and available for public inspection

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox					X	
Commissioner Scott W. Golden		X				
Commissioner Cornelius J. Maxwell	X					

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a Regular Meeting held on **September 1, 2016**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

SHARED SERVICES AGREEMENT

*September 10<sup>th</sup> 2016*  
THIS SHARED SERVICES AGREEMENT ("Agreement") is entered into this 10<sup>th</sup> day of August 2016, by and between the CITY OF WILDWOOD ("Wildwood"), a New Jersey municipality with municipal offices at 4400 New Jersey Avenue, Wildwood, New Jersey 08260 and the BOROUGH OF WEST WILDWOOD ("West Wildwood"), a New Jersey municipality with municipal offices at 701 West Glenwood Avenue West Wildwood, N.J. 08260;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J. S.A. 40A:65-1, et seq., authorizes governmental units to enter into agreements for the exchange and sharing of services;

WHEREAS, the City of Wildwood annually hosts a number of community events; WHEREAS, one such community event is the "Roar to the Shore" motorcycle rally being held in Wildwood from September 8 - 11, 2016 ("event");

WHEREAS, due to the number of attendees expected at the event, in order to provide appropriate law enforcement services within the area of the event without a concomitant decrease in law enforcement services elsewhere in the Wildwood, it is necessary for Wildwood to engage the services of additional law enforcement personnel;

WHEREAS, the temporary assignment of police officers from West Wildwood for the event can assist Wildwood in meeting its law enforcement needs created by the event; and, WHEREAS, due to the special needs posed by the event, in order to provide appropriate law enforcement services within the area of the special events, it is necessary to employ additional and/or special equipment not in the possession of Wildwood's Police Department.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS: For and in consideration of the exchange of mutual covenants and conditions and such other consideration as is set forth in this Agreement and as authorized by the provisions of N.J.S.A. 40A:65-1, et seq., Wildwood and West Wildwood agree as follows:

1. Incorporation of Preamble. All of the provisions of the preamble that are set forth above are repeated and incorporated herein by this reference thereto as if set forth at length.

2. Provision of Services and Equipment. Upon request made by Wildwood, West Wildwood agrees to provide to Wildwood law enforcement personnel from the West Wildwood Police Department during the event.



3. Remuneration. Wildwood shall pay West Wildwood for the use of such officers at a rate of \$60.00 per hour per officer provided for temporary assignment.

4. Insurance. Wildwood is a member of the Atlantic County Joint Insurance Fund and the Municipal Excess Liability Fund and agrees to remain insured by said entities for so long as this Agreement remains in effect. The parties hereto agree, however, that, as to worker's compensation insurance, West Wildwood employees shall be deemed to be only West Wildwood employees without regard to whether they are providing a service to Wildwood in furtherance of the purpose and intent of this Agreement and nothing in this Agreement shall be interpreted as forming an employer-employee relationship between Wildwood and West Wildwood employees that are temporarily assigned to duty in Wildwood pursuant to the terms of this Agreement.

5. Effective Date, Termination. This Agreement shall be approved by resolution for the governing bodies of Wildwood and West Wildwood duly adopted in accordance with law at public meetings held in accordance with the provisions of the Open Public Meetings Act and the provisions of the Uniform Shared Services and Consolidation Act. Upon execution of this Agreement on behalf of the parties hereto, the effective date of this Agreement shall be the date of adoption of the last resolution necessary to make this Agreement effective. This Agreement shall expire at the termination of the event.

6. Miscellaneous.

a. This agreement shall be governed by the laws of the State of New Jersey. In the event of a dispute arising out of this Agreement, the parties agree that they immediately will meet and make a good faith effort to resolve said dispute. In the event that the dispute cannot be resolved amicably then any litigation arising out of this Agreement shall be litigated in the Superior Court of New Jersey, West Wildwood County.

b. The parties have read this Agreement and it is a full statement of their understandings. This Agreement is not subject to oral modification and may only be changed by a writing approved, adopted and executed with the same formalities as were attendant to the approval, adoption and execution of this Agreement.

c. The headings contained in this Agreement are for reference purposes only and shall not affect the meaning or interpretation of the substantive provisions of this agreement.

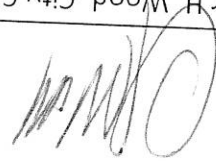


d. Wildwood and West Wildwood agree that no inference concerning the meaning or interpretation of this Agreement shall be drawn based upon the fact that it was drafted by Wildwood's legal counsel.

IN WITNESS WHEREOF, the parties have set their hands and seals the date and year first written above:

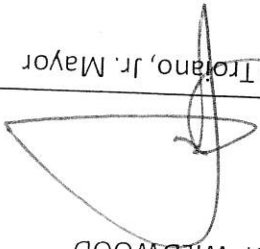
ATTEST:

Christopher H. Wood, City Clerk



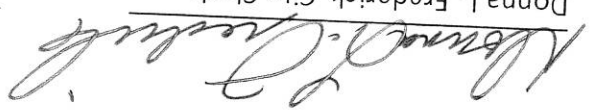
CITY OF WILDWOOD

Ernest Troiano, Jr. Mayor



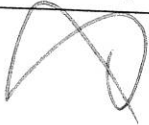
ATTEST:

Donna L. Frederick, City Clerk



CITY OF WEST WILDWOOD

Christopher Fox, Mayor



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY  
RESOLUTION 2015-089**

**AUTHORIZING A CLOSED (EXECUTIVE) SESSION OF  
THE BOARD OF COMMISSIONERS**

**WHEREAS**, in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-12(b), it is permissible by resolution for the Governing Body to enter into a Closed (Executive) Session in order to discuss matters falling within one or more of the permitted nine exemptions; and

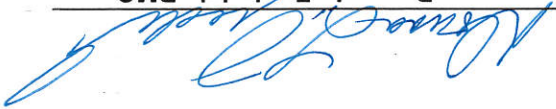
**WHEREAS**, the Borough anticipates discussion of litigation matters, which constitutes one of the permitted exemptions; and

**WHEREAS**, the minutes of this meeting shall remain confidential until after such time as Legal Counsel determines that the need of confidentiality no longer exists and provided that the matter(s) discussed can be legally disclosed.

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of West Wildwood, Cape May County, New Jersey that a Closed (Executive) Session of the Governing Body shall be convened to discuss the aforementioned matters.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a Regular Meeting held on September 1, 2016.

  
 Donna L. Frederick, RMC  
 Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY  
RESOLUTION 2016-090**

**AUTHORIZING THE REFUND OF DUMPSTER FEES**

**WHEREAS**, the contractor below paid for a dumpster permit; and

**WHEREAS**, the contractor located the dumpster on private property, not the public street, which would require the issuance of a dumpster permit.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Chief Financial Officer is hereby authorized to make the following payment in the amount indicated; as follows:

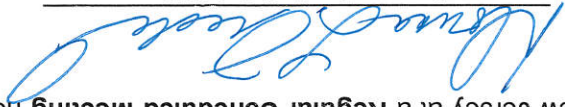
Total: \$50.00

Payable to:

19<sup>TH</sup> Hole Enterprises, Inc.  
P.O. Box 919, Wildwood, NJ 08260

Motion	Second	Yes	No	Abstain	Absent
		X			
		X			
	X				
		X			
		X			
		X			

I, **Donna Frederick, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Scheduled Meeting** held on **September 1, 2016**.

  
\_\_\_\_\_  
**Donna Frederick, RMC**  
Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2016-091**

**A RESOLUTION AUTHORIZING THE SOLICITOR TO REPRESENT A MUNICIPAL  
EMPLOYEE IN MUNICIPAL COURT**

**WHEREAS**, on or about August 25, 2016, a Borough employee was served with a Summons in connection with a Borough Ordinance and the performance of duties performed on behalf of the Borough; and

**WHEREAS**, the matter will be heard in Municipal Court;

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey that the Borough Solicitor is hereby authorized to enter an appearance and represent the municipal Employee in Municipal Court.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

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**Donna L. Frederick, RMC**  
Municipal Clerk

Range of Checking Accts: CURRENT to CURRENT  
Report Type: All Checks  
Report Format: Detail  
Range of Check Ids: 12261 to 12300  
Check Type: Computer: Y Manual: Y Dir Deposit: Y  
Reconciled/Void Ref Num  
PO # Item Description  
K # Check Date Vendor

PO #	Item Description	K #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Contract Ref Seq Acct
12261 08/31/16	ACA COMPUTERS, INC.	00207	16-00647	1 IT SERVICES AUGUST 2016	2,780.00	6-01-20-140-026	Budget	1118 16 1
12262 08/31/16	ADVANCE AUTO PARTS	00307	16-00654	1 ALTERNATOR	151.79	6-01-26-290-034	Budget	1118 25 1
16-00654	2 CORE CHARGE				0.00	6-01-26-290-034	Budget	26 1
16-00676	1 AIR BLEND DOOR ACTIVATOR				241.84	6-01-26-290-034	Budget	61 1
16-00676	2 LOW BEAM HEADLIGHT BULD				17.98	6-01-26-290-034	Budget	62 1
12263 08/31/16	ADP, INC.	00308	16-00645	1 CHARGES FOR AUGUST 2016	114.25	6-01-20-130-028	Budget	1118 13 1
16-00645	2 CHARGES FOR AUGUST 19TH				100.51	6-01-20-130-028	Budget	14 1
12264 08/31/16	19TH HOLE ENTERPRISES INC	00315	16-00660	1 REIMBURSEMENT FOR DUMPSTER	50.00	6-01-55-000-020	Budget	1118 34 1
12265 08/31/16	PUBLIC AGENCY TRAINING COUNCIL	00316	16-00671	1 AR-15/M16 ARMORER COURSE	475.00	6-01-25-240-042	Budget	1118 55 1
12266 08/31/16	ATLANTIC CITY ELECTRIC	01901	16-00665	1 ELECTRIC CHARGES AUG 2016	837.84	6-01-31-430-000	Budget	1118 39 1
16-00665	2 ELECTRIC CHARGES AUG 2016				559.65	6-01-31-430-000	Budget	40 1
16-00665	3 ELECTRIC CHARGES AUG 2016				10.25	6-01-31-430-000	Budget	41 1
16-00665	4 ELECTRIC CHARGES AUG 2016				1,643.10	6-01-31-435-000	Budget	42 1
16-00665	5 ELECTRIC CHARGES AUG 2016				898.64	6-01-31-430-000	Budget	43 1
					<u>3,949.48</u>			
12267 08/31/16	AT & T	01903	16-00690	1 LONG DISTANCE AUG 2016	54.49	6-01-31-440-000	Budget	1118 73 1
12268 08/31/16	AT & T MOBILITY	01905	16-00642	1 CHARGES FOR AUG 2016	136.92	6-01-31-440-000	Budget	1118 9 1



Check # Check Date Vendor  
No # Item Description  
Amount Paid Charge Account  
Account Type Contract Ref Seq Acct  
Reconciled/Void Ref Num

169	08/31/16	05203	C.M.C.M.U.A. WASTER WATER DIV.	1	DISPOSAL FEE FOR JULY 2016	16-00672	1	1118	Budget	2,884.73	6-01-32-465-000	SOLID WASTE DISPOSAL	
12270	08/31/16	05235	THE CARLSEN GROUP INC	1	BASIC MONTHLY PKG AUG 2016	16-00648	1	1118	Budget	95.00	6-01-20-100-028	GEN. ADMIN. OTHER PROFESSIONAL SERVICES	
12271	08/31/16	06615	COMCAST	1	CHARGES FOR AUG 2016	16-00667	1	1118	Budget	8.13	6-01-31-440-000	Telephone	
16-00667	2	CHARGES FOR AUG 2016	238.90	6-01-31-440-000	Telephone		1	47	Budget				
16-00667	3	CHARGES FOR AUG 2016	140.95	6-01-31-440-000	Telephone		1	48	Budget				
16-00667	4	CHARGES FOR AUG 2016	227.42	6-01-31-440-000	Telephone		1	49	Budget				
16-00667	5	CHARGES FOR AUG 2016	209.70	6-01-31-440-000	Telephone		1	50	Budget				
16-00667	6	CHARGES FOR AUG 2016	219.70	6-01-31-440-000	Telephone		1	51	Budget				
			<u>1,044.80</u>										
1	08/31/16	08201	DELTA DENTAL PLAN OF N.J. INC.	1	MONTHLY CHARGES FOR SEPT 2016	16-00681	1	1118	Budget	864.92	6-01-23-220-000	EMPLOYEE GROUP INSURANCE	
12273	08/31/16	09205	JPMONZO MUNICIPAL CONSULTING	1	WEBINAR - PAYROLL FROM	16-00694	1	1118	Budget	40.00	6-01-20-100-042	GEN. ADMIN. EDUCATIONAL TRAINING	
12274	08/31/16	11504	JACOBS & BARBONE, P.A.	1	PROFESSIONAL SERVICES RENDERED	16-00673	1	1118	Budget	6,131.36	6-01-20-155-027	Legal Services	
16-00674	1	PROFESSIONAL SERVICES RENDERED	975.75	6-01-20-155-027	Legal Services		1	58	Budget				
16-00679	1	BALANCES DUE FROM INVOICE	72.16	6-01-20-155-027	Legal Services		1	64	Budget				
			<u>7,179.27</u>										
12275	08/31/16	11802	DE LAGE LANDEN	1	LEASE PAYMENT FOR COPIER	16-00691	1	1118	Budget	229.00	6-01-25-240-037	Communications	
12276	08/31/16	13416	CONSTELLATION NEMENERGY INC	1	CHARGES FOR AUGUST 2016	16-00646	1	1118	Budget	1.78	6-01-31-430-000	Electricity	
12277	08/31/16	15616	CAFFERO & KAUFMANN	1	PROFESSIONAL SERVICES RENDERED	16-00699	1	1118	Budget	2,916.66	6-01-20-155-027	Legal Services	

Check # Check Date Vendor PO # Item Description Amount Paid Charge Account Reconciled/Void Ref Num Account Type Contract Ref Seq Acct

12278	08/31/16	16701	16-00664	1	ENROLLMENT FEE FOR	120.00	6-01-25-240-042	Educational Training	1118	1	38	1
12279	08/31/16	17009	16-00685	1	LEASE PAYMENT FOR	981.89	6-09-55-513-000	EQUIPMENT PURCHASE	1118	1	69	1
12280	08/31/16	18611	16-00698	1	WEB HOSTING FOR SEPT 2016	69.95	6-01-20-120-030	Materials and Supplies	1118	1	78	1
12281	08/31/16	28602	16-00498	1	POINT BLANK AXIIA	753.00	6-02-40-760-000	BODY ARMOR	1118	1	1	1
16-00498	2	POINT BLANK AXIIA- VEST	1,165.00	6-01-25-240-032	Uniforms	1,918.00				1	2	1
16-00568	1	STICKERS FOR BIKE REGISTRATION	430.83	6-01-25-240-030	Materials and Supplies				1118	1	3	1
12283	08/31/16	31220	16-00692	1	RECURRING CHARGES/AUG 2016	220.62	6-01-31-440-000	Telephone	1118	1	75	1
12284	08/31/16	32613	16-00668	1	TRASH VIOLATION LABELS	295.00	6-02-40-730-000	CLEAN COMMUNITIES	1118	1	52	1
16-00668	2	SHIPPING	12.97	6-02-40-730-000	CLEAN COMMUNITIES					1	53	1
12285	08/31/16	34220	16-00643	1	CHARGES FOR AUGUST 2016	282.20	6-01-31-440-000	Telephone	1118	1	10	1
16-00643	2	CHARGES FOR AUGUST/ SEPT 2016	0.00	6-01-31-440-000	Telephone					1	11	1
16-00643	5	CHARGES FOR AUGUST 2016	241.38	6-01-31-440-000	Telephone					1	12	1
						523.58						
1222	08/31/16	39002	16-0641	1	PAPER TOWELS	22.33	6-01-26-310-052	Sanitorial Equipment	1118	1	7	1

777 CAFIERO & KAUFMANN continued

16-00699 2 ADDITIONAL CHARGES 2,316.00 6-01-20-155-027 Legal Services 5,232.66





Check # Check Date Vendor  
D # Item Description  
Amount Paid Charge Account  
Account Type Contract Ref Seq Acct  
Reconciled/Void Ref Num

96 W. B. MASON continued

16-00653	2	DRY ERASE WHITE BOARD	4.49	6-01-20-100-036	Budget	23	1
16-00653	3	POST IT FILE TABS	22.45	6-01-20-100-036	Budget	24	1
16-00658	1	COPY PAPER	86.97	6-01-20-120-036	Budget	30	1
16-00658	2	AA BATTERIES	39.98	6-01-20-120-036	Budget	31	1
16-00658	3	HP INKJET BLACK	35.98	6-01-20-120-036	Budget	32	1
16-00658	4	HP INKJET TRI-COLOR	45.98	6-01-20-120-036	Budget	33	1
<u>249.83</u>							
16-00651	1	COPIER USAGE	628.72	6-01-20-100-036	Budget	19	1
16-00651	2	COPIER USAGE	187.76	6-01-25-240-036	Budget	20	1
<u>816.48</u>							
127298	08/31/16	654153 EARTHTECH CONTRACTING INC.	4,200.00	6-01-26-305-029	Budget	18	1
12299	08/31/16	66666 VERIZON	376.51	6-01-31-440-000	Budget	72	1
12300	08/31/16	03102 BANK OF AMERICA	79.47	6-02-41-812-000	Budget	4	1
16-00620	1	HAIER 3.2 CU FT REFRIGERATOR	129.00	6-01-26-290-038	Budget	5	1
16-00661	1	30" SHOP FAN FOR P/W	119.99	6-01-26-290-038	Budget	35	1
16-00662	1	BATTERY TESTER	48.49	6-01-26-310-038	Budget	36	1
16-00663	1	BATTERY	113.75	6-01-26-290-034	Budget	37	1
16-00670	1	SAFETY ALERT STAND	39.99	6-01-25-240-030	Budget	54	1
16-00675	1	OUTLET SURGE STRIP	23.79	6-01-26-310-029	Budget	59	1
16-00675	2	12" SPACKLE KNIFE	10.99	6-01-26-310-029	Budget	60	1
16-00683	1	SHOP VAC FILTER #9704	14.99	6-01-26-310-030	Budget	67	1
16-00683	2	SHOP VAC FILTER #118692	11.48	6-01-26-310-030	Budget	68	1
<u>591.94</u>							
2011 UEZ ADMINISTRATIVE BUDGET							

Check #	Check Date	Vendor	Item Description	Charge Account	Amount Paid	Reconciled/Void Ref Num
		00 BANK OF AMERICA				
Report Totals						
		Checks:	40	51,023.45	Amount Paid	Amount Void
		Direct Deposit:	0	0.00		
		Total:	40	51,023.45		

Continued

Totals by Year-Fund		Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	6-01	47,851.12	0.00	0.00	0.00	47,851.12
UTILITY FUND	6-09	2,031.89	0.00	0.00	0.00	2,031.89
Year Total:		49,883.01	0.00	0.00	0.00	49,883.01
GRANT FUND	6-02	1,140.44	0.00	0.00	0.00	1,140.44
Total of All Funds:		51,023.45	0.00	0.00	0.00	51,023.45

Range of Checking Accts: CURRENT to CURRENT  
 Report Type: All Checks  
 Report Format: Detail  
 Range of check Ids: 12259 to 12259  
 Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check # Check Date Vendor  
 PO # Item Description  
 Reconciled/Void Ref Num

12259	08/17/16	00314 SPECTROTEL	16-00659	1	PHONE CHARGES	1,689.42	6-01-31-440-000	Telephone	Budget	1	1116
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Report Totals	Paid	Void	Amount Paid	Amount Void
Checks: 1	0	0	1,689.42	0.00
Direct Deposit: 0	0	0	0.00	0.00
Total: 1	0	0	1,689.42	0.00

Totals by Year-Fund	Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND		6-01	1,689.42	0.00	0.00	1,689.42
Total of All Funds:			<u>1,689.42</u>	<u>0.00</u>	<u>0.00</u>	<u>1,689.42</u>

Range of Checking Accts: CAPITAL to CAPITAL  
 Report Type: All checks  
 Report Format: Detail  
 Range of check ids: 1310 to 1310  
 Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check # Check Date Vendor  
 PO # Item Description  
 Amount Paid Charge Account  
 Reconciled/Void Ref Num

1310 08/31/16 44606 REMINGTON, VERNICK & WALBERG  
 16-00677 1 SURVEYING, ENGINEERING,  
 9,370.00 C-04-55-915-100  
 Budget  
 ORDINANCE 546-5765,000-VARIOUS ROADS  
 1119 1 1

Report Totals

Checks:	1	0	9,370.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	9,370.00	0.00
			Amount Paid	Amount Void



Totals by Year-Fund	Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
-	CAPITAL FUND	C-04	9,370.00	0.00	0.00	9,370.00
	Total of All Funds:		<u>9,370.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,370.00</u>

**TAX COLLECTOR'S REPORT  
BOROUGH OF WEST WILDWOOD**



Borough Commission

Terence Graff

August 8, 2016

TO:

FROM:

DATE:

The following represents the collection status of taxes as of

July 31, 2016

TAX ACCOUNTS	CURRENT MONTH	TO DATE
2016 Tax	\$220,970.38	\$1,795,499.30
2015 Tax	\$3,322.84	\$74,589.39
Prepaid Tax 2017	\$12,143.54	\$12,143.54
Arrears/Bankruptcy		
Tax Title Liens (municipal)		
Miscellaneous	\$1,784.44	\$51,078.71
6% Year End Penalty		
Cost & Interest	\$890.37	\$9,474.42
Tax Sale - Premium		
Tax Sale - Water Due		
Wildwood		
Cost of Sale		
Sewer Rents (Delinquent)	\$1,056.59	\$16,639.17
Sewer Rents	\$71,481.12	\$322,556.23
Prepaid Sewer Rents	\$70.52	\$406.17
Sewer Interest	\$180.98	\$2,776.73
Total	\$311,900.78	\$2,285,163.66



9:00 AM  
9/12/16

**MEETING**

**SPECIAL**



**AGENDA**

**SPECIAL MEETING – SEPTEMBER 12, 2016**

**9:00am**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

THIS SPECIAL MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED ON THE OFFICIAL CLERKS BULLETIN BOARD.

**ROLL CALL:**

**RESOLUTIONS:**

**2016-092 - AUTHORIZING THE BOROUGH ENGINEER TO PROCEED WITH THE SURVEY, DRAFTING AND ENGINEERING DESIGN WORK FOR THE RECONSTRUCTION OF VARIOUS ROADWAYS PROJECTS**

**2016-093 - AUTHORIZING THE BOROUGH ENGINEER TO PROCEED WITH THE LEGAL ADVERTISEMENT FOR PUBLIC BID OF THE RECONSTRUCTION OF AVENUE R (Pine Avenue to bay) – AVENUE Q (Pine Avenue to end) – AVENUE S (Avenue R to Avenue Q) – Mueller Avenue (Avenue Q to Avenue R)**

**OPEN TO THE FLOOR FOR PUBLIC COMMENT**

**ADJOURNMENT**

**OFFICIAL ACTION MAY BE TAKEN**

**Donna L. Frederick, RMC, CPWM, CMR  
Municipal Clerk**

BOROUGH OF WEST WILDWOOD  
BOARD OF COMMISSIONERS

SPECIAL MEETING

MONDAY – SEPTEMBER 12, 2016

9:00 AM

MINUTES:

Mayor Fox called the meeting to order, read the OPMA statement and led the Pledge of Allegiance

ROLL CALL: Present

Comm. Golden

Comm. Maxwell

Mayor Fox

Municipal Clerk Donna L. Frederick

RESOLUTIONS: READ BY NUMBER & TITLE

2016-092 - AUTHORIZING THE BOROUGH ENGINEER TO PROCEED WITH THE SURVEY, DRAFTING AND ENGINEERING DESIGN WORK FOR THE RECONSTRUCTION OF VARIOUS ROADWAYS PROJECTS  
Clerk asked for a motion to adopt  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.  
Resolution Adopted

2016-093 - AUTHORIZING THE BOROUGH ENGINEER TO PROCEED WITH THE LEGAL ADVERTISEMENT FOR PUBLIC BID OF THE RECONSTRUCTION OF AVENUE R (Pine Avenue to bay) – AVENUE Q (Pine Avenue to bay) – AVENUE P (Pine Avenue to end) – AVENUE S (Avenue R to Avenue Q) – Mueller Avenue (Avenue Q to Avenue R)  
Clerk asked for a motion to adopt  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.  
Resolution Adopted

Mayor opened up the meeting for public comment, hearing none, the Mayor closed the public portion and asked the clerk asked for a motion to adjourn.

Motion to Adjourn:

Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes  
Motion carried.

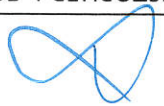
Respectfully submitted




Donna L. Frederick, RMC  
Municipal Clerk

THESE MINUTES WERE APPROVED AT THE OCTOBER 7, 2016 REGULAR COMMISSION MEETING

\_\_\_\_\_  
MAYOR CHRISTOPHER J. FOX



\_\_\_\_\_  
COMMISSIONER SCOTT W. GOLDEN



\_\_\_\_\_  
COMMISSIONER CORNELIUS J. MAXWELL

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY  
RESOLUTION 2016-092**

**AUTHORIZING THE BOROUGH ENGINEER TO PROCEED WITH THE  
SURVEY, DRAFTING AND ENGINEERING DESIGN WORK FOR THE RECONSTRUCTION OF  
VARIOUS ROADWAYS PROJECTS**

**WHEREAS**, the Board of Commissioners have authorized the Borough Engineer to provide construction cost estimates for improvements to the following Borough roadways:

- 1.) Avenue R, Pine Avenue to bay
- 2.) Avenue Q – Pine Avenue to bay
- 3.) Avenue P – Pine Avenue to end
- 4.) Avenue S – Avenue R to Avenue Q
- 5.) Mueller Avenue – Avenue Q to Avenue R

**WHEREAS**, the Borough has been selected to receive funding from the New Jersey Department of Transportation (NJDOT) Fiscal Year 2015 Municipal Aid Grant Program for Q Avenue in the amount of \$175,000.00.


**WHEREAS**, the Borough has been selected to receive funding from the New Jersey Department of Transportation (NJDOT) Fiscal Year 2016 Municipal Aid Grant Program for R Avenue in the amount of \$179,000.00.

**WHEREAS**, the Borough Engineer has submitted a construction cost estimate for the aforementioned projects totaling \$765,000.00 which will be funded by Bond Ordinance No. 546(2015).

**NOW, THEREFORE, BE IT RESOLVED, BE IT RESOLVED** that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey hereby authorize the Borough Engineer to proceed with the survey, drafting and engineering design work for the aforementioned roadway projects.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Special Meeting** held on **September 12, 2016**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY  
RESOLUTION 2016-093**

**AUTHORIZING THE BOROUGH ENGINEER TO PROCEED WITH THE LEGAL  
ADVERTISEMENT FOR PUBLIC BID OF THE RECONSTRUCTION OF  
AVENUE R (Pine Avenue to bay) – AVENUE Q (Pine Avenue to bay) – AVENUE P (Pine Avenue  
to end) – AVENUE S (Avenue R to Avenue Q) – Mueller Avenue (Avenue Q to Avenue R)**

**WHEREAS**, the Borough has been selected to receive funding from the New Jersey Department of Transportation (NJDOT) Fiscal Year 2015 Municipal Aid Grant Program for Q Avenue in the amount of \$175,000.00.

**WHEREAS**, the Borough has been selected to receive funding from the New Jersey Department of Transportation (NJDOT) Fiscal Year 2016 Municipal Aid Grant Program for R Avenue in the amount of \$179,000.00.

**WHEREAS**, the Borough Road Program includes improvements the following roadways:

- 1.) Avenue R - Pine Avenue to bay
- 2.) Avenue Q - Pine Avenue to bay
- 3.) Avenue P - Pine Avenue to end
- 4.) Avenue S - Avenue R to Avenue Q
- 5.) Mueller Avenue - Avenue Q to Avenue R

**WHEREAS**, plans and specifications for the above referenced project are completed and it is necessary for the Borough Engineer to advertise this project for public bid.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Borough Engineer be and is hereby authorized to proceed with the legal advertisement for the Reconstruction of the aforementioned roadway projects.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X				
Commissioner Cornelius J. Maxwell	X					

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Special Meeting** held on **September 12, 2016**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk