

**JUNE**

**2016**

# **REGULAR MEETING**

**AGENDA**

**REGULAR MEETING – JUNE 30, 2016  
9:00am – ACTION MEETING**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

THIS REGULAR MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL MEETING NOTICE RESOLUTION NO. 2015-120 ADOPTED ON DECEMBER 3, 2015. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

**ROLL CALL:**

**ADDITIONS/DELETIONS OF LATE AGENDA ITEMS:**

**2016-076 – AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR THE PROFESSIONAL SERVICES OF A SPECIAL PROJECT ENGINEER**

**APPROVAL OF MINUTES:**

June 3, 2016 - Regular Meeting

**COMMUNICATIONS:**

Copy of water front development application filed with the DEP for 26<sup>th</sup> St. (Thomas)

PROCLAMATION to "The Crows Nest"

**RESOLUTIONS:**

**2016-069 – APPOINTMENT OF DEPUTY AND ALTERNATE REGISTRARS**

**2016-070 – APPROVING THE RENEWAL OF A LIQUOR LICENSE FOR WEST WILDWOOD LIQUOR STORE, INC.**

**2016-071 – APPROVING THE RENEWAL OF A LIQUOR LICENSE FOR WEST SIDE SALOON, LLC**

**2016-072 – APPROVING THE ISSUANCE OF A FIRE SAFETY PERMIT FOR A FIREWORKS DISPLAY ON JULY 23, 2016**

# *Borough of West Wildwood*

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*"Small town Charm on the Back Bay"*

**2016-073 -AUTHORIZING RENEWAL OF A DENTAL BENEFIT CONTRACT WITH DELTA DENTAL**

**2016-074 – AUTHORIZING THE AWARDING OF A PROFESSIONAL SERVICES CONTRACT TO VITAL COMMUNICATIONS TO PERFORM A FULL BOROUGH WIDE PROPERTY REVALUATION AS ORDERED BY THE CAPE MAY COUNTY BOARD OF TAXATION**

**2016-075 – A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO DESIGNATE HANDICAP PARKING**

**APPROVAL TO PAY BILLS**

**REPORTS FROM COMMISSIONERS**

**OPEN TO THE FLOOR FOR PUBLIC COMMENT**

**ADJOURNMENT**

**Donna L. Frederick, RMC  
Municipal Clerk**

BOROUGH OF WEST WILDWOOD  
BOARD OF COMMISSIONERS  
**REGULAR MEETING**  
JULY 30, 2016  
7:00PM – ACTION MEETING

**MINUTES:**

Mayor Fox called the meeting to order, led the Pledge of Allegiance and read the OPMA statement

**ROLL CALL: Present**

Comm. Golden  
Comm. Maxwell  
Mayor Fox  
Solicitor Cafiero  
Municipal Clerk Donna L. Frederick

**ADDITIONS/DELETIONS OF LATE AGENDA ITEMS:**

**2016-076** – AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR THE PROFESSIONAL SERVICES OF A SPECIAL PROJECT ENGINEER

**APPROVAL OF MINUTES:**

June 3, 2016 - Regular Meeting  
Clerk asked for a motion  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.

**COMMUNICATIONS:**

Copy of water front development application filed with the DEP for 26<sup>th</sup> St. (Thomas)

PROCLAMATION to “The Crows Nest”

**RESOLUTIONS: READ BY NUMBER & TITLE**

**2016-069** – APPOINTMENT OF DEPUTY AND ALTERNATE REGISTRARS

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.

**2016-070** – APPROVING THE RENEWAL OF A LIQUOR LICENSE FOR WEST WILDWOOD LIQUOR STORE, INC.

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.

**2016-071 – APPROVING THE RENEWAL OF A LIQUOR LICENSE FOR WEST SIDE SALOON, LLC**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.

**2016-072 – APPROVING THE ISSUANCE OF A FIRE SAFETY PERMIT FOR A FIREWORKS DISPLAY ON JULY 23, 2016**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.

**2016-073 -AUTHORIZING RENEWAL OF A DENTAL BENEFIT CONTRACT WITH DELTA DENTAL**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.

**2016-074 – AUTHORIZING THE AWARDING OF A PROFESSIONAL SERVICES CONTRACT TO VITAL COMMUNICATIONS TO PERFORM A FULL BOROUGH WIDE PROPERTY REVALUATION AS ORDERED BY THE CAPE MAY COUNTY BOARD OF TAXATION**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.

**2016-075 – A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO DESIGNATE HANDICAP PARKING**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.  
Resolution Adopted

**Clerk asked for a motion for the APPROVAL TO PAY BILLS WHEN PROPERLY SIGNED AND ENDORSED: (list attached)**

Clerk asked for a motion  
Motion by Comm. Maxwell; Second by Comm. Golden  
Motion Carried

Reports from Commissioners:

Mayor will have the Police Activity Report next month since the report is generated after the last day of the month.

Comm. Golden reported 91 work orders for the DPW, and the activity list is available.



Prior to opening up the meeting for public comment, the Mayor informed the residents about the 4<sup>th</sup> of July bike parade and the Family Festival for July 23 from 1pm to 9pm, with a "Christmas in July" theme and encouraged everyone to decorate.

Mayor opened the meeting to floor for public comment.

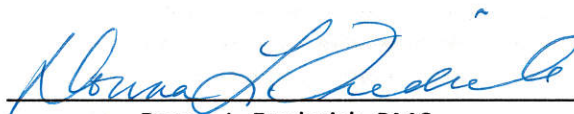
BILL MARTIN – 737 W. Poplar Avenue, asking the status on the condition of the property located at 735 W. Poplar Avenue. Administrator Ridings informed him that the Borough Solicitor reached out to the attorney of record handling the foreclosure, the construction official, zoning official and fire official have done inspections. Bill Martin then said that there have been at least three (3) contractors on the premises within the past two days. He also asked who is responsible for the bulkhead that needs repair. Mayor informed him that the property is the banks responsibility and it takes time, the Borough officials will keep on top of things. Bill then inquired about the 26<sup>th</sup> Street project. Comm. Golden stated that he had a meeting about two weeks ago, DEP seems on board with the idea of a living barrier and that we are looking into funding and grant monies.

CAROL DRUMOND – 650 W. Pine Avenue, wanted to know if the pump at Neptune Avenue is working since the intersection at Pine & Neptune floods. Comm. Golden will check. She also asked if anything can be done with the property that was on file in the 600 block of Maple Avenue, and feels it is a safety hazard, there is also a torn flag out front. Administrator Ridings stated that the bank is dealing with that issue, since it is in foreclosure. Hearing no more public comment, the Mayor closed the public portion and asked for a motion to adjourn.

**Motion to Adjourn:**

Motion by Comm. Maxwell; Second by Comm. Golden  
Roll Call Vote: Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes  
Motion carried.

Respectfully submitted



Donna L. Frederick, RMC  
Municipal Clerk

**THESE MINUTES WERE APPROVED AT THE AUGUST 5, 2016 REGULAR COMMISSION MEETING**

  
\_\_\_\_\_  
MAYOR CHRISTOPHER J. FOX  
\_\_\_\_\_  
COMMISSIONER SCOTT W. GOLDEN  
\_\_\_\_\_  
COMMISSIONER CORNELIUS J. MAXWELL

# *Borough of West Wildwood*

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*"Small town Charm on the Back Bay"*

## **AGENDA**

**REGULAR MEETING – JUNE 30, 2016**

**9:00am – ACTION MEETING**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

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### **ROLL CALL:**

### **ADDITIONS/DELETIONS OF LATE AGENDA ITEMS:**

**2016-076 – AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR THE PROFESSIONAL SERVICES OF A SPECIAL PROJECT ENGINEER**

### **APPROVAL OF MINUTES:**

June 3, 2016 - Regular Meeting

### **COMMUNICATIONS:**

Copy of water front development application filed with the DEP for 26<sup>th</sup> St. (Thomas)

PROCLAMATION to "The Crows Nest"

### **RESOLUTIONS:**

**2016-069 – APPOINTMENT OF DEPUTY AND ALTERNATE REGISTRARS**

**2016-070 – APPROVING THE RENEWAL OF A LIQUOR LICENSE FOR WEST WILDWOOD LIQUOR STORE, INC.**

**2016-071 – APPROVING THE RENEWAL OF A LIQUOR LICENSE FOR WEST SIDE SALOON, LLC**

**2016-072 – APPROVING THE ISSUANCE OF A FIRE SAFETY PERMIT FOR A FIREWORKS DISPLAY ON JULY 23, 2016**



# *Borough of West Wildwood*

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*"Small town Charm on the Back Bay"*

**2016-073 -AUTHORIZING RENEWAL OF A DENTAL BENEFIT CONTRACT WITH DELTA DENTAL**

**2016-074 – AUTHORIZING THE AWARDING OF A PROFESSIONAL SERVICES CONTRACT TO VITAL COMMUNICATIONS TO PERFORM A FULL BOROUGH WIDE PROPERTY REVALUATION AS ORDERED BY THE CAPE MAY COUNTY BOARD OF TAXATION**

**2016-075 – A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO DESIGNATE HANDICAP PARKING**

**APPROVAL TO PAY BILLS**

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**ADJOURNMENT**

**Donna L. Frederick, RMC  
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2016-069**

**APPOINTMENT OF DEPUTY AND ALTERNATE REGISTRARS**

**WHEREAS**, the Borough Registrar has the distinction of choosing the Deputy and Alternate Registrars per state regulations; and

**WHEREAS**, Ruth Sweeney, and Elaine Crowley are currently Alternate and Deputy Registrars respectively, and their terms are up for renewal; and

**WHEREAS**, Registrar Donna L. Frederick, CMR, deems it in the best interest of the Borough to assign the following appointments:

<u>NAME</u>	<u>TITLE</u>	<u>Certification Number</u>	<u>TERM- EXPIRES</u>
Ruth Sweeney	Deputy Registrar	#3683	3 Year – Ending April 5, 2019
Elaine Crowley	Alternate Registrar		3 Year – Ending April 5, 2019

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the following appointments be and are hereby authorized.

**BE IT FURTHER RESOLVED** that a certified copy of this appointing resolution be forward to the proper agencies as required by law.

	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
<b>Mayor Christopher J. Fox</b>			X		
<b>Commissioner Scott W. Golden</b>		X	X		
<b>Commissioner Cornelius J. Maxwell</b>	X		X		

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **June 30, 2016**.



**Donna L. Frederick, RMC  
Municipal Clerk**

BOROUGH OF WEST WILDWOOD  
 COUNTY OF CAPE MAY  
 STATE OF NEW JERSEY

**RESOLUTION 2016-070  
 APPROVING THE RENEWAL OF A LIQUOR LICENSE FOR  
 WEST WILDWOOD LIQUOR STORE, INC.**

**WHEREAS**, an application has been made by the person(s) and/or corporation(s) hereinafter set forth, for the renewal of Plenary Distribution Licenses heretofore granted by this issuing Authority; and

**WHEREAS**, all things required to be done by said Applicant have been done, including the payment of any and all required fees; and

**WHEREAS**, the Borough of West Wildwood, as the Issuing Authority, having found that:

- (a) The Applicant is qualified to be licensed according to all statutory, regulatory and local governmental ABC laws and regulations; and
- (b) The Applicant has disclosed, and the Issuing Authority has reviewed, any additional financing obtained in the previous license term for use in the licensed businesses.

**WHEREAS**, no objections to the issuance thereof have been filed with the Municipal Clerk and this Governing Body is of the opinion that said Application should be granted and license issued.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey, that the Plenary Retail Distribution License as hereinafter set forth be, and the same are, hereby granted for the period of one (1) year from July 1, 2016 through June 30, 2017 unto each of the person and corporation and limited liability company recited, for the premises in West Wildwood, New Jersey, as listed below:

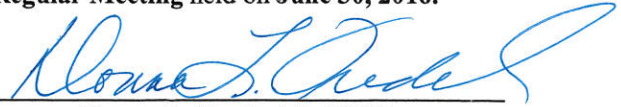
Name of Licensee and State assigned License No.	Premises Location	Type
West Wildwood Liquor Store, Inc.  #0513-44-003-004	654 W. Glenwood Avenue West Wildwood, NJ 08260	Plenary Retail Distribution License

**BE IT FURTHER RESOLVED**, that the Municipal Clerk be, and hereby is, authorized empowered and directed to sign such licenses by and on behalf of said Borough of West Wildwood, New Jersey and to complete same in accordance with directives received from the Division of Alcoholic Beverage Control of the State of New Jersey; and

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall forthwith forward a certified copy of this Resolution to the Director of the Division of Alcoholic Beverage Control pursuant to the Statutes and the rules and regulations of the Division in such cases made and provided and in accordance with the aforesaid directives issued by said Director.

	Motion	Second	Yes	No	Abstain	Absent
<b>Mayor Christopher J. Fox</b>			X			
<b>Commissioner Scott W. Golden</b>		X	X			
<b>Commissioner Cornelius J. Maxwell</b>	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **June 30, 2016**.

  
 \_\_\_\_\_  
**Donna L. Frederick, RMC**  
**Municipal Clerk**



BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

**RESOLUTION 2016-071  
APPROVING THE RENEWAL OF A LIQUOR LICENSE FOR  
WEST SIDE SALOON, LLC**

**WHEREAS**, an application has been made by the person(s) and/or corporation(s) hereinafter set forth, for the renewal of Plenary Distribution Licenses heretofore granted by this issuing Authority; and

**WHEREAS**, all things required to be done by said Applicant have been done, including the payment of any and all required fees; and

**WHEREAS**, the Borough of West Wildwood, as the Issuing Authority, having found that:

- (a) The Applicant is qualified to be licensed according to all statutory, regulatory and local governmental ABC laws and regulations; and
- (b) The Applicant has disclosed, and the Issuing Authority has reviewed, any additional financing obtained in the previous license term for use in the licensed businesses.

**WHEREAS**, no objections to the issuance thereof have been filed with the Municipal Clerk and this Governing Body is of the opinion that said Application should be granted and license issued.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey, that the Plenary Retail Distribution License as hereinafter set forth be, and the same are, hereby granted for the period of one (1) year from July 1, 2016 through June 30, 2017 unto each of the person and corporation and limited liability company recited, for the premises in West Wildwood, New Jersey, as listed below:


Name of Licensee and State assigned License No.	Premises Location	Type
West Side Saloon  #0513-33-001-005	770 W. Glenwood Avenue West Wildwood, NJ 08260	Plenary Retail Consumption License

**BE IT FURTHER RESOLVED**, that the Municipal Clerk be, and hereby is, authorized empowered and directed to sign such licenses by and on behalf of said Borough of West Wildwood, New Jersey and to complete same in accordance with directives received from the Division of Alcoholic Beverage Control of the State of New Jersey; and

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall forthwith forward a certified copy of this Resolution to the Director of the Division of Alcoholic Beverage Control pursuant to the Statutes and the rules and regulations of the Division in such cases made and provided and in accordance with the aforesaid directives issued by said Director.

	Motion	Second	Yes	No	Abstain	Absent
<b>Mayor Christopher J. Fox</b>			X			
<b>Commissioner Scott W. Golden</b>		X	X			
<b>Commissioner Cornelius J. Maxwell</b>	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **June 30, 2016**.


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**Donna L. Frederick, RMC**  
**Municipal Clerk**

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2016-072

**APPROVING THE ISSUANCE OF A FIRE SAFETY PERMIT  
FOR A FIREWORKS DISPLAY ON JULY 23, 2016**

**WHEREAS**, an application has been made by Schaefer Pyrotechnics, Inc. to conduct a Fireworks Display on June 23, 2016; and

**WHEREAS**, Fire Safety Permit Number 16-0008 has been issued by the Borough of West Wildwood Fire Prevention Bureau, which permit includes a Liability and Transportation Insurance Policies in the amount of \$9,000,000.00; and

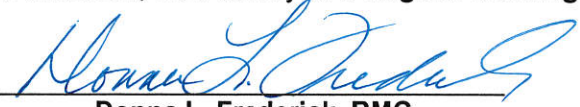
**WHEREAS**, it appears that the Applicant has met the required obligations for the performance of said display.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey, that it hereafter approves a Fireworks Display to be held on June 23, 2016 behind the Borough Fire House/Public Works Building off of North Drive; and

**BE IT FURTHER RESOLVED** that the applicant is solely responsible to comply with all other applicable health, police, building or construction requirements for this activity.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden			X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **June 30, 2016**.

  
\_\_\_\_\_  
**Donna L. Frederick, RMC**  
**Municipal Clerk**



BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2016-73

**AUTHORIZING RENEWAL OF A DENTAL BENEFIT CONTRACT  
WITH DELTA DENTAL**

**WHEREAS**, in accordance with the various employee contracts with the Borough, it is necessary to provide dental benefits; and

**WHEREAS**, the Borough has been under Contract with Delta Dental, which Contract is scheduled to end on July 31, 2016; and

**WHEREAS**, renewal premiums have been provided to the CFO; and

**WHEREAS**, it is the desire of the Borough to renew the Dental Benefit Contract with Delta Dental; and

**WHEREAS**, a copy of the executed contract agreement will be affixed to this resolution.

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Board of Commissioners that the Mayor is authorized to execute the contract agreement to commence August 1, 2016.

**BE IT FURTHER RESOLVED** that a copy of this contract be published as required by law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **June 30, 2016**.

  
\_\_\_\_\_  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2016-074**

**AUTHORIZING THE AWARDING OF A PROFESSIONAL SERVICES CONTRACT  
TO VITAL COMMUNICATIONS TO PERFORM A FULL BOROUGH WIDE PROPERTY  
REVALUTATION AS ORDERED BY THE CAPE MAY COUNTY BOARD OF TAXATION**

**WHEREAS**, the Cape May County Board of Taxation, pursuant to N.J.S.A. 54:4-2.27, adopted the percentage level of taxable value of real property for the County of Cape May of 100% of true value; and

**WHEREAS**, the Cape May County Board of Taxation, pursuant to its statutory duty to revise, Correct and equalize the assessed value of all property in the respective taxing districts (N.J.S.A. 54:4-47), has determined that the assessment of West Wildwood results in an unequal distribution of the tax Burden within said municipality; and

**WHEREAS**, the Cape May County Board of Taxation has ordered the Borough of West Wildwood to implement a municipal wide revaluation; and

**WHEREAS**, a Professional Service Contract Agreement for Revaluation Services with the terms to Perform the aforementioned service has been submitted by Vital Communications, with offices located at 900 South Broad St., Trenton, NJ 08611, with an estimate of \$ 65,000.00, a copy which is annexed to the Resolution.

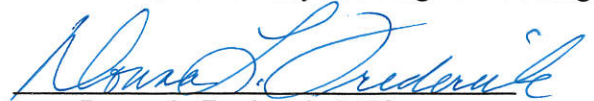
**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor is hereby authorized on behalf of the Borough to sign the Contract Agreement; and

**BE IT FURTHER RESOLVED**, that a Certificate of Availability of Funds from the Chief Financial Officer is attached hereto in the amount of \$ 65,000.00.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirement of Law.

	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<b>Mayor Christopher J. Fox</b>						
<b>Commissioner Scott W. Golden</b>						
<b>Commissioner Cornelius J. Maxwell</b>						

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**Donna L. Frederick, RMC**  
**Municipal Clerk**

**CERTIFICATION OF AVAILABILITY OF FUNDS**

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Neil Young, Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

**TO: VITAL COMMUNICATIONS**

**FOR: FULL BOROUGH WIDE PROPERTY REVALUATION**

**IN THE AMOUNT OF: \$65,000.00**

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$65,000.00

ACCOUNT(S) 6-01-46-894-000

TOTAL AMOUNT OF CONTACT: \$65,000.00

Amount Certified by this Certification: \$65,000.00

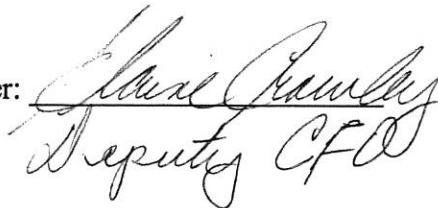
\_\_\_\_\_ TEMPORARY BUDGET CERTIFICATION @ 25%

  X   PERMANENT BUDGET CERTIFICATION @ 100%

\_\_\_\_\_ CONTINGENCY CERTIFICATION: UPON ADOPTION OF FINAL BUDGET.

Date: June 3, 2016

Chief Financial Officer:



Resolution # 2016-074



BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2016-075

**A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD  
TO DESIGNATE HANDICAP PARKING**

**WHEREAS**, the Borough of West Wildwood Police Department has received a handicapped parking application; and

**WHEREAS**, the West Wildwood Police Department has reviewed the documentation provided by said applicant and has determined that the applicant have met the requirements necessary to qualify for the handicap parking designation; and

**WHEREAS**, the West Wildwood Police Department performed a sight inspection of the location provided by the applicant and have approved the application of said applicant.


**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey do hereby authorize handicap parking designation at the following location:

Theresa Reeves-Lee, 20 Bay Avenue

**AND BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the West Wildwood Police Department and The West Wildwood Public Works Department in order to facilitate the enforcement and installation of proper signage.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

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**Donna L. Frederick, RMC**  
**Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2016-076**

**AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR THE PROFESSIONAL  
SERVICES OF A SPECIAL PROJECT ENGINEER**

**WHEREAS**, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a Special Project Engineer; and

**WHEREAS**, John A. Feariheller, Jr. P.E., has previously served as Engineer for the Borough of West Wildwood and is duly qualified under the laws of the State of New Jersey to serve as Special Project Engineer and has submitted a Proposal for such services; and

**WHEREAS**, the Board of Commissioners deem it advisable and necessary to engage the professional services of John A. Feariheller, Jr., P.E. with offices located at 435 Wesley Avenue, Ocean City, N.J. 08226.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor and the Borough Clerk are hereby authorized and directed to execute appropriate contracts with John A. Feariheller, Jr. P.E., to serve as Special Project Engineer commencing June 1, 2016 and expiring on December 31, 2016; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<b>Mayor Christopher J. Fox</b>			X			
<b>Commissioner Scott W. Golden</b>		X	X			
<b>Commissioner Cornelius J. Maxwell</b>	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **June 30, 2016**.

  
**Donna L. Frederick, RMC**  
**Municipal Clerk**



## CONTRACT

THIS AGREEMENT, made and executed, in the Borough of West Wildwood, in the County of Cape May, State of New Jersey, on this 30<sup>th</sup> day of June, 2016 by and between **John A. Feairheller, Jr., P.E.**, a Professional Engineer, hereinafter referred to as Special Project Engineer or (SPE), and the **Borough of West Wildwood**, in the County of Cape May, New Jersey, a Municipal corporation of the State of New Jersey, hereinafter referred to as Borough for a term of one (1) year, commencing June 1, 2016.

WITNESSETH that the Special Project Engineer in consideration of the promises and covenants contained herein, hereby agree, covenant and promise as follows:

1. **Services and Compensation in General.** SPE shall hold available to Borough all officers, employees and facilities of SPE to perform with SPE's best efforts, all engineering services requested by the Borough or the majority vote of Borough Commission and shall compensate SPE for services requested by Borough and Performed by SPE in accordance with the terms of this Agreement.
2. **Costs and Expenses.** Costs and expenses incurred by SPE shall be borne by SPE unless specifically reimbursable under another provision of this Agreement or specifically authorized in writing by the Borough.
3. **Scope of Service.**
  - A. The SPE shall at the request of the Borough Officials perform engineering services for the benefit of the Borough upon authorization by the Borough Commissioners.
4. **The Borough's Responsibilities.**
  - A. The Borough shall provide full information as to its requirements for the project.
  - B. Assist the SPE with information pertinent to the project.

C. Guarantee access to and make all provisions for the SPE to enter upon public and private lands as required for the SPE to perform his work.

D. Give prompt written notice to the SPE whenever the Borough observes or otherwise becomes aware of any defect in the project.

5. Compensation to the Special Project Engineer.

A. Hourly Rates

All services rendered by SPE will be compensated on the basis of the hourly rates as set forth in the attached proposal, herein referred to as Schedule A, unless some other method of payment is required under this contract or agreed to as provided herein.

6. Payment to the Special Project Engineer.

A. Vouchers shall be submitted to the Borough by the first day of the month in which payment is desired.

B. The SPE shall append to each voucher for payment a breakdown of services and charges in accordance with this agreement.

NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, AT COMMON LAW OR CREATED BY STATUTE, IS EXTENDED, MADE OR INTENDED BY THE PROVISION OF PROFESSIONAL SERVICES AND ADVICE OR BY THE FURNISHING OF THE PROFESSIONAL WORK PRODUCTS PURSUANT TO THIS AGREEMENT.

IN WITNESS WHEREOF, SPE and Borough have caused this agreement to be executed the day and year first above written.

ATTEST:

**JOHN A. FEAIRHELLER, JR. P.E., P.P ENGINEER**



A handwritten signature in cursive script, appearing to read "John A. Feairheller, Jr.", written over a horizontal line.

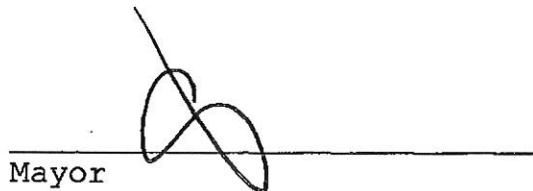
ATTEST:

**BOROUGH OF WEST WILDWOOD**



Borough Clerk

A handwritten signature in cursive script, written over a horizontal line. Below the line, the text "Borough Clerk" is printed.



Mayor

A handwritten signature in cursive script, written over a horizontal line. Below the line, the text "Mayor" is printed.

SEAL

Schedule A

**John A. Fearheller, Jr., PE**  
435 Wesley Avenue  
Ocean City, NJ 08226  
609 – 335 – 8782.  
FAX 609-398-4818  
EngrFearheller@verizon.net

II. Projects

A. Meetings, general correspondence, reports & file research is to be performed at hourly rates.

B. Preparation of project plans, specifications & project estimates is to be performed at hourly or at a negotiated lump sum fee.

C. Preparation of Permit Applications for projects to be performed hourly rates or at a negotiated lump sum fee. The reviewing agency's application fee is to be paid by the Borough.

D. Inspection of Construction to be performed hourly for Construction Field Inspection independent of the qualifications of the inspector.

E. Court appearances for the Special Projects Engineer will be billed at the hourly rate for the number of hours at the site of the hearing as directed by the Attorney for the Borough independent of actual hours of testimony given during the hearing.

Professional Engineer	\$125.00/hour
Construction Field Inspection	\$90.00/hour
Drafting Technician	\$90.00/hour

