

# REGULAR MEETING

7/17/17

# *Borough of West Wildwood*

---

*"Small town Charm on the Back Bay"*

## **AGENDA**

**REGULAR MEETING – JULY 7, 2017**

**7:00pm – ACTION MEETING**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

THIS REGULAR MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL MEETING NOTICE RESOLUTION NO. 2016-129 ADOPTED ON DECEMBER 27, 2016. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

### **ROLL CALL:**

### **ADDITIONS/DELETIONS OF LATE AGENDA ITEMS:**

### **APPROVAL OF MINUTES:**

June 2, 2017 - Regular Meeting

### **COMMUNICATIONS:**

Borough received notification from the State of New Jersey Dept. of Transportation informing us that the Borough did not receive any Municipal Aid for 2017.

### **ORDINANCES:**

**ORDINANCE 561(2017) Second Reading/Public Hearing: FLOOD DAMAGE PREVENTION ORDINANCE WHICH ORDINANCE REPEALS ORDINANCE 209 AND ORDINANCE 518(2012) OF THE BOROUGH OF WEST WILDWOOD**

### **RESOLUTIONS:**

**2017-059 – RESOLUTION AUTHORIZING AGREEMENT FOR MEMBER PARTICIPATION IN COOPERATIVE PRICING SYSTEM 25CMaCP BETWEEN COUNTY OF CAPE MAY AS LEAD AGENCY AND THE BOROUGH OF WEST WILDWOOD AS PARTICIPATING AGENCY**

**2017-060 – AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO PARTICIPATE IN THE STATE LOCAL COOPERATIVE HOUSING INSPECTION PROGRAM**

**2017-061 – CHAPTER 159 – INSERTION OF CLEAN COMMUNITIES GRANT FOR 2017**

# *Borough of West Wildwood*

---

*"Small town Charm on the Back Bay"*

**2017-062 – ASSESSMENT OF GRASS CUTTING COSTS**

**2017-063 – AUTHORIZING WESTERN PEST SERVICES TO CONDUCT PEST SERVICES FOR 735 W. POPLAR AVENUE**

**2017-064 – A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO DESIGNATE HANDICAP PARKING**

**2017-065 - APPROVING THE RENEWAL OF A LIQUOR LICENSE FOR WEST SIDE SALOON, LLC**

**2017-066 – ASSESSMENT OF PROPERTY MAINTENANCE COSTS (735 W. Poplar)**

**2017-067 – AUTHORIZING TRIAD ASSOCIATES TO PREPARE AND PROCESS SFY2018 NJDCA SMALL CITIES PUBLIC FACILITIES PROGRAM GRANT APPLICATION FOR ADA RAMP IMPROVEMENTS TO THE POLICE BUILDING, MUNICIPAL BUILDING AND BULKHEAD**

**2017-068 – AUTHORIZING THE REMOVAL OF HANDICAP PARKING SPACES THAT ARE NO LONGER NEEDED AT CERTAIN LOCATIONS**

**2017-069 – APPOINTING A LOCAL HOUSING INSPECTOR**

**2017-070 – ADOPTION OF CY2016 AUDIT**

**APPROVAL TO PAY BILLS**

**REPORTS FROM COMMISSIONERS**

**OPEN TO THE FLOOR FOR PUBLIC COMMENT**

**ADJOURNMENT**

**Donna L. Frederick, RMC  
Municipal Clerk**

BOROUGH OF WEST WILDWOOD  
BOARD OF COMMISSIONERS  
**REGULAR MEETING**  
JULY 7, 2017  
7:00PM – ACTION MEETING

**MINUTES:**

Comm. Maxwell called the meeting to order, led the Pledge of Allegiance and read the OPMA statement

**ROLL CALL: Present**

Comm. Golden  
Comm. Maxwell  
Solicitor Karavan  
Municipal Clerk Donna L. Frederick

**ABSENT:**

Mayor Fox

**APPROVAL OF MINUTES:**

Clerk asked for a motion for the approval of the minutes of previous meetings as presented June 2, 2017 – Regular Meeting  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.  
Motion Carried

**ORDINANCES:**

**ORDINANCE 561(2017) Second Reading/Public Hearing: FLOOD DAMAGE PREVENTION ORDINANCE WHICH ORDINANCE REPEALS ORDINANCE 209 AND ORDINANCE 518(2012) OF THE BOROUGH OF WEST WILDWOOD**

Commissioner Maxwell opened up the meeting for the public hearing on Ordinance 561(2017).  
Hearing no public comment, Comm. Maxwell closed the public hearing and the clerk asked for a motion to adopt Ordinance 561(2017)  
Clerk asked for a motion to adopt ordinance 561(2017)  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.  
Ordinance Adopted

**RESOLUTIONS: CLERK READ BY NUMBER & TITLE**

**2017-059 – RESOLUTION AUTHORIZING AGREEMENT FOR MEMBER PARTICIPATION IN COOPERATIVE PRICING SYSTEM 25CMaCP BETWEEN COUNTY OF CAPE MAY AS**



**LEAD AGENCY AND THE BOROUGH OF WEST WILDWOOD AS PARTICIPATING AGENCY**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.  
Resolution Adopted

**2017-060 – AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO PARTICIPATE IN THE STATE LOCAL COOPERATIVE HOUSING INSPECTION PROGRAM**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.  
Resolution Adopted

**2017-061 – CHAPTER 159 – INSERTION OF CLEAN COMMUNITIES GRANT FOR 2017**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.  
Resolution Adopted

**2017-062 – ASSESSMENT OF GRASS CUTTING COSTS**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.  
Resolution Adopted

**2017-063 – AUTHORIZING WESTERN PEST SERVICES TO CONDUCT PEST SERVICES FOR 735 W. POPLAR AVENUE**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.  
Resolution Adopted

**2017-064 – A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO DESIGNATE HANDICAP PARKING**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.  
Resolution Adopted

**2017-065 - APPROVING THE RENEWAL OF A LIQUOR LICENSE FOR WEST SIDE SALOON, LLC**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.  
Resolution Adopted

**2017-066 – ASSESSMENT OF PROPERTY MAINTENANCE COSTS (735 W. Poplar)**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.  
Resolution Adopted

**2017-067 – AUTHORIZING TRIAD ASSOCIATES TO PREPARE AND PROCESS SFY2018 NJDCA SMALL CITIES PUBLIC FACILITIES PROGRAM GRANT APPLICATION FOR ADA RAMP IMPROVEMENTS TO THE POLICE BUILDING, MUNICIPAL BUILDING AND BULKHEAD**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.  
Resolution Adopted

**2017-068 – AUTHORIZING THE REMOVAL OF HANDICAP PARKING SPACES THAT ARE NO LONGER NEEDED AT CERTAIN LOCATIONS**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.  
Resolution Adopted

**2017-069 – APPOINTING A LOCAL HOUSING INSPECTOR**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.  
Resolution Adopted

**2017-070 – ADOPTION OF CY2016 AUDIT**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.  
Resolution Adopted

**Clerk asked for a motion for the APPROVAL TO PAY BILLS WHEN PROPERLY SIGNED AND ENDORSED: (list attached)**

Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.  
Motion Carried

Reports from Commissioners:

In the absence of Mayor Fox, there was no police activity report given.  
Comm. Maxwell reported that there were no findings with the audit report. He praised the police and fire company for doing a great job, and asked Maureen Smith if she had anything to report for the Ladies Auxiliary. She reported that the 4<sup>th</sup> of July celebration was wonderful, hotdogs and pretzels were served and WAWA donated juice boxes. The auxiliary will be having pretzels and water for sale at the Family Festival celebration and baskets, she also commented that the Farmers Market in Wildwood is held on every Saturday.

Comm. Golden reported 95 work orders for the DPW and the list is available, and reminded all that the family festival is on July 22.

Comm. Maxwell opened up the meeting for public comment.

*BILL MARTIN*, 737 W. Poplar Avenue, asked what the cost was for the pest control at 735 W. Poplar, and what the status was regarding this property. Administrator Ridings informed him that the cost will be assessed to the property and that Mr. Smith, our code enforcement officer was working with the bank to clean out the first floor.

*DENNIS FIFE*, 726 W. Poplar Avenue, questioned what resolution 60 was about, the clerk explained that it was for doing our own in-house multi-housing inspections.

*ELAINE SZYMKOWIAK*, 555 W. Magnolia Avenue, asked Comm. Golden about her damaged curb, he informed her that it would be addressed the next time there is a concrete project.

*DAN DRUMM*, 9 Mueller Avenue, thanked everyone from the Borough for their help with the construction project.

Hearing no more public comment, Comm. Maxwell closed the public portion and thanked everyone for coming out.

Clerk asked for a motion to adjourn.

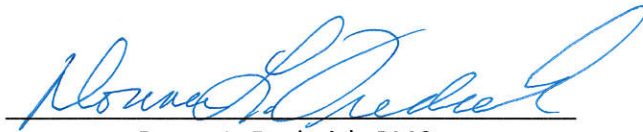
**Motion to Adjourn:**

Motion by Comm. Golden; Second by Comm. Maxwell.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.

Motion carried.

Respectfully submitted



Donna L. Frederick, RMC  
Municipal Clerk

**THESE MINUTES WERE APPROVED AT THE AUGUST 4, 2017 REGULAR COMMISSION MEETING**

  
\_\_\_\_\_  
MAYOR CHRISTOPHER J. FOX  
\_\_\_\_\_  
COMMISSIONER SCOTT W. GOLDEN  
\_\_\_\_\_  
COMMISSIONER CORNELIUS J. MAXWELL

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**ORDINANCE 561(2017)**

**FLOOD DAMAGE PREVENTION ORDINANCE WHICH  
ORDINANCE REPEALS ORDINANCE 209 AND ORDINANCE 518(2012)  
OF THE BOROUGH OF WEST WILDWOOD**

**SECTION 1.0  
STATUTORY AUTHORIZATION, FINDINGS OF FACT, PURPOSE AND  
OBJECTIVES**

**1.1 STATUTORY AUTHORIZATION**

The Legislature of the State of New Jersey has in N.J.S.A. 40:48-1, et seq., delegated the responsibility to local governmental units to adopt regulations designed to promote public health, safety, and general welfare of its citizenry. Therefore, the Board of Commissioners of the Borough of West Wildwood of Cape May County, New Jersey does ordain as follows:

**1.2 FINDINGS OF FACT**

- a) The flood hazard areas of the Borough of West Wildwood are subject to periodic inundation which results in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety, and general welfare.
- b) These flood losses are caused by the cumulative effect of obstructions in areas of special flood hazard which increase flood heights and velocities, and when inadequately anchored, causes damage in other areas. Uses that are inadequately flood proofed, elevated or otherwise protected from flood damage also contribute to the flood loss.

**1.3 STATEMENT OF PURPOSE**

It is the purpose of this ordinance to promote the public health, safety, and general welfare, and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

- a) Protect human life and health;
- b) Minimize expenditure of public money for costly flood control projects;
- c) Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- d) Minimize prolonged business interruptions;
- e) Minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets, bridges located in areas of special flood hazard;
- f) Help maintain a stable tax base by providing for the sound use and development of areas of special flood hazard so as to minimize future flood blight areas;
- g) Ensure that potential buyers are notified that property is in an area of special flood hazard; and

- h) Ensure that those who occupy the areas of special flood hazard assume responsibility for their actions.

#### 1.4 METHODS OF REDUCING FLOOD LOSSES

In order to accomplish its purposes, this ordinance includes methods and provisions for:

- a) Restricting or prohibiting uses which are dangerous to health, safety, and property due to water or erosion hazards, or which result in damaging increases in erosion or in flood heights or velocities;
- b) Requiring that uses vulnerable to floods including facilities which serve such uses, be protected against flood damage at the time of initial construction;
- c) Controlling the alteration of natural floodplains, stream channels, and natural protective barriers, which help accommodate or channel flood waters;
- d) Controlling filling, grading, dredging, and other development which may increase flood damage; and,
- e) Preventing or regulating the construction of flood barriers which will unnaturally divert flood waters or which may increase flood hazards in other areas.

### SECTION 2.0 DEFINITIONS

Unless specifically defined below, words or phrases used in this ordinance shall be interpreted so as to give them the meaning they have in common usage and to give this ordinance it's most reasonable application.

**AO Zone-** Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually sheet flow on sloping terrain) where average depths are between one and three feet.

**AH Zone-** Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually areas of ponding) where average depths are between one and three feet. Base Flood Elevations (BFEs) derived from detailed hydraulic analyses are shown in this zone

**Appeal** — A request for a review of the Construction Official's interpretation of any provision of this ordinance or a request for a variance.

**Area of Shallow Flooding** — A designated AO or AH zone on a community's Digital Flood Insurance Rate Map (DFIRM) with a one percent annual or greater chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

**Area of Special Flood Hazard** — Land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. It is shown on the FIRM as Zone V, VE, V1-30, A, AO, A1-A30, AE, A99, or AH.

**Base Flood** — A flood having a one percent chance of being equaled or exceeded in any given year.

**Base Flood Elevation (BFE)** – The flood elevation shown on a published Flood Insurance Study (FIS) including the Flood Insurance Rate Map (FIRM). For zones AE, AH, AO, and A1-30



the elevation represents the water surface elevation resulting from a flood that has a 1-percent or greater chance of being equaled or exceeded in any given year. For zones VE and V1-30 the elevation represents the stillwater elevation (SWEL) plus wave effect (BFE = SWEL + wave effect) resulting from a flood that has a 1-percent or greater chance of being equaled or exceeded in any given year.

**Basement** — Any area of the building having its floor subgrade (below ground level) on all sides.

**Breakaway Wall** — A wall that is not part of the structural support of the building and is intended through its design and construction to collapse under specific lateral loading forces without causing damage to the elevated portion of the building or supporting foundation system.

**Coastal A Zone** — The portion of the Special Flood Hazard Area (SFHA) starting from a Velocity (V) Zone and extending up to the landward Limit of the Moderate Wave Action delineation. Where no V Zone is mapped the Coastal A Zone is the portion between the open coast and the landward Limit of the Moderate Wave Action delineation. Coastal A Zones may be subject to wave effects, velocity flows, erosion, scour, or a combination of these forces. Construction and development in Coastal A Zones is to be regulated the same as V Zones/Coastal High Hazard Areas.

**Coastal High Hazard Area** — An area of special flood hazard extending from offshore to the inland limit of a primary frontal dune along an open coast and any other area subject to high velocity wave action from storms or seismic sources.

**Cumulative Substantial Improvement** — Any reconstruction, rehabilitation, addition, or other improvement of a structure that equals or exceeds 50 percent of the market value of the structure at the time of the improvement or repair when counted cumulatively for 10 years.

**Development** — Any man made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations, or storage of equipment or materials located within the area of special flood hazard.

**Digital Flood Insurance Rate Map (DFIRM)** — The official map on which the Federal Insurance Administration has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

**Elevated Building** — A non-basement building (i) built, in the case of a building in an Area of Special Flood Hazard, to have the top of the elevated floor or, in the case of a building in a Coastal High-Hazard Area or Coastal A Zone, to have the bottom of the lowest horizontal structural member of the elevated floor, elevated above the base flood elevation plus freeboard by means of piling, columns (posts and piers), or shear walls parallel to the flow of the water, and (ii) adequately anchored so as not to impair the structural integrity of the building during a flood up to the magnitude of the base flood. In an Area of Special Flood Hazard "elevated building" also includes a building elevated by means of fill or solid

foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of flood waters. In Areas of Coastal High Hazard and Coastal A Zones "elevated buildings" also includes a building otherwise meeting the definition of "elevated building" even though the lower area is enclosed by means of breakaway walls.

**Erosion** — The process of gradual wearing away of land masses.

**Existing Manufactured Home Park or Subdivision** — A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a community.

**Flood or Flooding** — A general and temporary condition of partial or complete inundation of normally dry land areas from:

- a) The overflow of inland or tidal waters and/or
- b) The unusual and rapid accumulation or runoff of surface waters from any source.

**Flood Insurance Rate Map (FIRM)** — The official map on which the Federal Insurance Administration has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

**Flood Insurance Study (FIS)** — The official report in which the Federal Insurance Administration has provided flood profiles, as well as the Flood Insurance Rate Map(s) and the water surface elevation of the base flood.

**Floodplain Management Regulations** — Zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance and erosion control ordinance) and other applications of police power. The term describes such State or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

**Flood proofing** — Any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

**Freeboard** — A factor of safety usually expressed in feet above a flood level for purposes of flood plain management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood conditions, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed.

**Highest Adjacent Grade** — The highest natural elevation of the ground surface prior to construction next to the proposed or existing walls of a structure.

**Historic Structure** — Any structure that is:

- a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- c) Individually listed on a State inventory of historic places in States with historic preservation programs which have been approved by the Secretary of the Interior; or
- d) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
  - (1) By an approved State program as determined by the Secretary of the Interior; or
  - (2) Directly by the Secretary of the Interior in States without approved programs.

**Limit of Moderate Wave Action (LiMWA)** – Inland limit of the area affected by waves greater than 1.5 feet during the Base Flood. Base Flood conditions between the V Zone and the LiMWA will be similar to, but less severe than those in the V Zone.

**Lowest Floor** — The lowest floor of the lowest enclosed area [including basement]. An unfinished or flood resistant enclosure, useable solely for the parking of vehicles, building access or storage in an area other than a basement is not considered a building's lowest floor provided that such enclosure is not built so to render the structure in violation of other applicable non-elevation design requirements of 44 CFR Section 60.3.

**Manufactured Home** — A structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include a "recreational vehicle".

**Manufactured Home Park or Manufactured Home Subdivision** — A parcel (or contiguous parcels) of land divided into two (2) or more manufactured home lots for rent or sale.

**New Construction** — Structures for which the start of construction commenced on or after the effective date of a floodplain regulation adopted by a community and includes any subsequent improvements to such structures.

**New Manufactured Home Park or Subdivision** — A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of the floodplain management regulations adopted by the municipality.

**Primary Frontal Dune** — A continuous or nearly continuous mound or ridge of sand with relatively steep seaward and landward slopes immediately landward and adjacent to the beach and subject to erosion and overtopping from high tides and waves from coastal storms. The inland limit of the primary frontal dune occurs at the point where there is a distinct change from the relatively steep slope to a relatively mild slope.

**Recreational Vehicle** — A vehicle which is [i] built on a single chassis; [ii] 400 square feet or less when measured at the longest horizontal projections; [iii] designed to be self-propelled or permanently towable by a light duty truck; and [iv] designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

**Sand Dunes** — Naturally occurring or man-made accumulations of sand in ridges or mounds landward of the beach.

**Start of Construction** — (For other than new construction or substantial improvements under the Coastal Barrier Resources Act (P.L. No. 97-348) includes substantial improvements and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site such as the pouring of a slab or footings, the installation of pilings, the construction of columns, or any work beyond the stage of excavation, or the placement of a manufactured home on a foundation.

Permanent construction does not include land preparation, such as clearing, grading and filling nor does it include the installation of streets and/or walkways, nor does it include excavation for a basement, footings or piers, or foundations or the erection of temporary forms, nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

**Structure** — A walled and roofed building, a manufactured home, or a gas or liquid storage tank that is principally above ground.

**Substantial Damage** — Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed fifty (50) percent of the market value of the structure before the damage occurred. Substantial Damage also means flood-related damages sustained by a structure on two or more separate occasions during a 10-year period for which the cost of repairs at the time of each such flood event, on the average, equals or exceeds twenty-five (25) percent of the market value of the structure before the damages occurred.

**Substantial Improvement** — Any reconstruction, rehabilitation, addition, or other improvement of a structure, during a 10-year period; the cost of which equals or exceeds fifty (50) percent of the market value of the structure before the "start of construction" of the improvement. Substantial improvement also means "cumulative substantial improvement." This term includes structures which have incurred "substantial damage", regardless of the actual repair work performed. The term does not, however, include either:

- a) Any project for improvement of a structure to correct existing violations of State or local health, sanitary or safety code specifications which have been identified by the local code

enforcement officer and which are the minimum necessary to assure safe living conditions; or

- b) Any alteration of a "historic structure" provided that the alteration will not preclude the structure's continued designation as a "historic structure".

**Variance** — A grant of relief from the requirements of this ordinance that permits construction in a manner that would otherwise be prohibited by this ordinance.

**Violation** — The failure of a structure or other development to be fully compliant with this ordinance. A new or substantially improved structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in 44 CFR §60.3(b)(5), (c)(4), (c)(10), (e)(2), (e)(4), or (e)(5) is presumed to be in violation until such time as that documentation is provided.

## **SECTION 3.0 GENERAL PROVISIONS**

### **3.1 LANDS TO WHICH THIS ORDINANCE APPLIES**

This ordinance shall apply to all areas of special flood hazards within the jurisdiction of the Borough of West Wildwood, Cape May County, New Jersey.

### **3.2 BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD**

The areas of special flood hazard for the Borough of West Wildwood, Community ID #. 345328, are identified and defined on the following documents prepared by the Federal Emergency Management Agency:

- a) A scientific and engineering report "Flood Insurance Study, Cape May County, New Jersey (All Jurisdictions)" dated October 5, 2017.
- b) "Flood Insurance Rate Map for Cape May County, New Jersey (All Jurisdictions)" as shown on Index and panel(s) 34009C0239F, 34009C0302F, whose effective date is October 5, 2017.

The above documents are hereby adopted and declared to be a part of this ordinance. The Flood Insurance Study, maps and advisory documents are on file at 701 W. Glenwood Avenue, West Wildwood, New Jersey.

### **3.3 PENALTIES FOR NONCOMPLIANCE**

No structure or land shall hereafter be constructed, re-located to, extended, converted, or altered without full compliance with the terms of this ordinance and other applicable regulations. Violation of the provisions of this ordinance by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a misdemeanor. Any person who violates this ordinance or fails to comply with any of its requirements shall upon conviction thereof be fined not more than \$1,000.00 or imprisoned for not more than 90 days, or both, for each violation, and in addition shall pay all costs and expenses involved in the case. Nothing herein contained shall prevent the Borough of West Wildwood, from taking such other lawful action as is necessary to prevent or remedy any violation.



### **3.4 ABROGATION AND GREATER RESTRICTIONS**

This ordinance is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance and other ordinance, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

### **3.5 INTERPRETATION**

In the interpretation and application of this ordinance, all provisions shall be:

- a) Considered as minimum requirements;
- b) Liberally construed in favor of the governing body; and,
- c) Deemed neither to limit nor repeal any other powers granted under State statutes.

### **3.6 WARNING AND DISCLAIMER OF LIABILITY**

The degree of flood protection required by this ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This ordinance does not imply that land outside the area of special flood hazards or uses permitted within such areas will be free from flooding or flood damages.

This ordinance shall not create liability on the part of the Borough of West Wildwood, any officer or employee thereof or the Federal Insurance Administration, for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made thereunder.

## **SECTION 4.0 ADMINISTRATION**

### **4.1 ESTABLISHMENT OF DEVELOPMENT PERMIT**

A Development Permit shall be obtained before construction or development begins, including placement of manufactured homes, within any area of special flood hazard established in section 3.2. Application for a Development Permit shall be made on forms furnished by the Construction Official and may include, but not be limited to; plans in duplicate drawn to scale showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, fill, storage of materials, drainage facilities; and the location of the foregoing. Specifically, the following information is required:

- a) Elevation in relation to mean sea level, of the lowest floor (including basement) of all structures;
- b) Elevation in relation to mean sea level to which any structure has been flood proofed.
- c) Certification by a registered professional engineer or architect that the flood proofing methods for any nonresidential structure meet the flood proofing criteria in section 5.2-2; and,
- d) Description of the extent to which any watercourse will be altered or relocated as a result of proposed development.

### **4.2 DESIGNATION OF THE LOCAL ADMINISTRATOR**

The Construction Official is hereby appointed to administer and implement this ordinance by granting or denying development permit applications in accordance with its provisions.

### **4.3 DUTIES AND RESPONSIBILITIES OF THE ADMINISTRATOR**

Duties of the Construction Official shall include, but not be limited to:

#### **4.3-1 PERMIT REVIEW**

- a) Review all development permits to determine that the permit requirements of this ordinance have been satisfied.
- b) Review all development permits to determine that all necessary permits have been obtained from those Federal, State or local governmental agencies from which prior approval is required.
- c) Review all development permits in the coastal high hazard and Coastal A Zone area of the area of special flood hazard to determine if the proposed development alters sand dunes or other natural coastal protections so as to increase potential flood damage.
- d) Review plans for walls to be used to enclose space below the base flood level in accordance with section 5.3-2 d).

#### **4.3-2 USE OF OTHER BASE FLOOD DATA**

When base flood elevation data has not been provided in accordance with section 3.2, BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD, the Construction Official shall obtain, review, and reasonably utilize any base flood elevation data available from a Federal, State or other source, in order to administer sections 5.2-1, SPECIFIC STANDARDS, RESIDENTIAL CONSTRUCTION, and 5.2-2, SPECIFIC STANDARDS, NONRESIDENTIAL CONSTRUCTION.

#### **4.3-3 INFORMATION TO BE OBTAINED AND MAINTAINED**

- a) Obtain and record the actual elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures, and whether or not the structure contains a basement.
- b) For all new or substantially improved flood proofed structures:
  - i. verify and record the actual elevation (in relation to mean sea level); and
  - ii. maintain the flood proofing certifications required in section 4.1 c).
- c) In coastal high hazard and Coastal A Zone areas, certification shall be obtained from a registered professional engineer or architect that the provisions of 5.3-2 a) and 5.3-2 b) i. and ii. are met.
- d) Maintain for public inspection all records pertaining to the provisions of this ordinance.

#### **4.3-4 ALTERATION OF WATERCOURSES**

- a) Notify adjacent communities and the New Jersey Department of Environmental Protection, Dam Safety and Flood Control Section and the Land Use Regulation Program prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Insurance Administration.
- b) Require that maintenance is provided within the altered or relocated portion of said watercourse so the flood carrying capacity is not diminished.

#### **4.3-5 SUBSTANTIAL DAMAGE REVIEW**

- a) After an event resulting in building damages, assess the damage to structures due to flood and non-flood causes.
- b) Record and maintain the flood and non-flood damage of substantial damage structures and provide a letter of Substantial Damage Determination to the owner and

the New Jersey Department of Environmental Protection, Dam Safety and Flood Control Section.

- c) Ensure substantial improvements meet the requirements of sections 5.2-1, SPECIFIC STANDARDS, RESIDENTIAL CONSTRUCTION, 5.2-2, SPECIFIC STANDARDS, NONRESIDENTIAL CONSTRUCTION , and 5.2-3, SPECIFIC STANDARDS, MANUFACTURED HOMES.
- d)

#### **4.3-6 INTERPRETATION OF FIRM BOUNDARIES**

Make interpretations where needed, as to the exact location of the boundaries of the areas of special flood hazards (for example, where there appears to be a conflict between a mapped boundary and actual field conditions). The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in section 4.4.

#### **4.4 VARIANCE PROCEDURE**

##### **4.4-1 APPEAL BOARD**

- a) The Planning Board as established by the Board of Commissioners shall hear and decide appeals and requests for variances from the requirements of this ordinance.
- b) The Planning Board shall hear and decide appeals when it is alleged there is an error in any requirement, decision, or determination made by the Construction Official in the enforcement or administration of this ordinance.
- c) Those aggrieved by the decision of the Planning Board, or any taxpayer, may appeal such decision to the New Jersey Superior Court Administrative Law Judge, as provided by the laws of the State of New Jersey.
- d) In passing upon such applications, the Planning Board, shall consider all technical evaluations, all relevant factors, standards specified in other sections of this ordinance, and:
  - i. the danger that materials may be swept onto other lands to the injury of others;
  - ii. the danger to life and property due to flooding or erosion damage;
  - iii. the susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
  - iv. the importance of the services provided by the proposed facility to the community;
  - v. the necessity to the facility of a waterfront location, where applicable;
  - vi. the availability of alternative locations for the proposed use which are not subject to flooding or erosion damage;
  - vii. the compatibility of the proposed use with existing and anticipated development;
  - viii. the relationship of the proposed use to the comprehensive plan and floodplain management program of that area;
  - ix. the safety of access to the property in times of flood for ordinary and emergency vehicles;
  - x. the expected heights, velocity, duration, rate of rise, and sediment transport of the flood waters and the effects of wave action, if applicable, expected at the site; and,
  - xi. the costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, and streets and bridges.

- e) Upon consideration of the factors of section 4.4-1 d) and the purposes of this ordinance, the Planning Board may attach such conditions to the granting of variances as it deems necessary to further the purposes of this ordinance.
- f) The Construction Official shall maintain the records of all appeal actions, including technical information, and report any variances to the Federal Insurance Administration upon request.

#### **4.4-2 CONDITIONS FOR VARIANCES**

- a) Generally, variances may be issued for new construction and substantial improvements to be erected on a lot of one-half acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, providing items i.-xi. in section 4.4-1 d) have been fully considered. As the lot size increases beyond the one-half acre, the technical justification required for issuing the variance increases.
- b) Variances may be issued for the repair or rehabilitation of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure.
- c) Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
- d) Variances shall only be issued upon:
  - i. A showing of good and sufficient cause;
  - ii. A determination that failure to grant the variance would result in exceptional hardship to the applicant; and,
  - iii. A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public as identified in section 4.4- 1 d), or conflict with existing local laws or ordinances.
- e) Any applicant to whom a variance is granted shall be given written notice that the structure will be permitted to be built with a lowest floor elevation below the base flood elevation and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.

### **SECTION 5.0 PROVISIONS FOR FLOOD HAZARD REDUCTION**

#### **5.1 GENERAL STANDARDS**

In all areas of special flood hazards, compliance with the applicable requirements of the Uniform Construction Code (N.J.A.C. 5:23) and the following standards, whichever is more restrictive, are required:

##### **5.1-1 ANCHORING**

- a) All new construction and substantial improvements shall be anchored to prevent flotation, collapse, or lateral movement of the structure.
- b) All manufactured homes to be placed or substantially improved shall be anchored to resist flotation, collapse or lateral movement. Methods of anchoring may include, but are not to be limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state and local anchoring requirements for resisting wind forces.

### **5.1-2 CONSTRUCTION MATERIALS AND METHODS**

- a) All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.
- b) All new construction and substantial improvements shall be constructed using methods and practices that minimize flood damage.

### **5.1-3 UTILITIES**

- a) All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system;
- b) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharge from the systems into flood waters;
- c) On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding; and
- d) For all new construction and substantial improvements the electrical, heating, ventilation, plumbing and air-conditioning equipment and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.

### **5.1-4 SUBDIVISION PROPOSALS**

- a) All subdivision proposals and other proposed new development shall be consistent with the need to minimize flood damage;
- b) All subdivision proposals and other proposed new development shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage;
- c) All subdivision proposals and other proposed new development shall have adequate drainage provided to reduce exposure to flood damage; and,
- d) Base flood elevation data shall be provided for subdivision proposals and other proposed new development which contain at least fifty (50) lots or five (5) acres (whichever is less).

### **5.1-5 ENCLOSURE OPENINGS**

All new construction and substantial improvements having fully enclosed areas below the lowest floor that are usable solely for parking of vehicles, building access or storage in an area other than a basement and which are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria: A minimum of two (2) openings in at least two (2) exterior walls of each enclosed area, having a total net area of not less than one (1) square inch for every square foot of enclosed area subject to flooding shall be provided. The bottom of all openings shall be no higher than one (1) foot above grade. Openings may be equipped with screens, louvers, or other covering or devices provided that they permit the automatic entry and exit of floodwaters.

### **5.2 SPECIFIC STANDARDS**

In all areas of special flood hazards where base flood elevation data have been provided as set forth in section 3.2, BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD



HAZARD or in section 4.3-2, USE OF OTHER BASE FLOOD DATA, the following standards are required:

#### **5.2-1 RESIDENTIAL CONSTRUCTION**

- a) For Coastal A Zone construction see section 5.3 COASTAL HIGH HAZARD AREA AND COASTAL A ZONE.
- b) New construction and substantial improvement of any residential structure located in an A or AE zone shall have the lowest floor, including basement together with the attendant utilities (including all electrical, heating, ventilating, air-conditioning and other service equipment) and sanitary facilities, elevated at or above the base flood elevation plus one (1) foot or as required by ASCE/SEI 24-14, Table 2-1, whichever is more restrictive;
- c) Require within any AO or AH zone on the municipality's FIRM that all new construction and substantial improvement of any residential structure shall have the lowest floor, including basement together with the attendant utilities and sanitary facilities, elevated above the depth number specified in feet plus one (1) foot, above the highest adjacent grade (at least three (3) feet if no depth number is specified). And, require adequate drainage paths around structures on slopes to guide floodwaters around and away from proposed structures.

#### **5.2-2 NONRESIDENTIAL CONSTRUCTION**

- a) In an Area of Special Flood Hazard, all new construction and substantial improvement of any commercial, industrial or other nonresidential structure located in an A or AE zone (for Coastal A Zone construction see section 5.3 COASTAL HIGH HAZARD AREA AND COASTAL A ZONE). - shall have the lowest floor, including basement together with the attendant utilities and sanitary facilities as well as all electrical, heating, ventilating, air-conditioning and other service equipment:
  - b) either
    - a) Elevated to or above the base flood elevation plus one (1) foot or as required by ASCE/SEI 24-14, Table 2-1, whichever is more restrictive; and
    - b) Require within any AO or AH zone on the municipality's DFIRM to elevate above the depth number specified in feet plus one (1) foot, above the highest adjacent grade (at least three (3) feet if no depth number is specified). And, require adequate drainage paths around structures on slopes to guide floodwaters around and away from proposed structures;
- or
- c) Be flood proofed so that below the base flood level plus one (1) foot or as required by ASCE/SEI 24-14, Table 6-1, whichever is more restrictive the structure is watertight with walls substantially impermeable to the passage of water;
  - d) Have structural components capable of resisting hydrostatic and hydrodynamic loads and effects of buoyancy; and,
  - e) Be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting the applicable provisions of this subsection. Such certification shall be provided to the official as set forth in section 4.3-3 b) ii.

#### **5.2-3 MANUFACTURED HOMES**

- a) Manufactured homes shall be anchored in accordance with section 5.1-1 b).

- b) All manufactured homes to be placed or substantially improved within an area of special flood hazard shall:
  - i. Be consistent with the need to minimize flood damage,
  - ii. Be constructed to minimize flood damage,
  - iii. Have adequate drainage provided to reduce exposure to flood damage;
  - iv. Be elevated on a permanent foundation such that the top of the lowest floor is at or above the base flood elevation plus one (1) foot or as required by ASCE/SEI 24-14, Table 2-1, whichever is more restrictive.
  - v. The manufactured home chassis is supported by reinforced piers or other foundation elements of at least equivalent strength that are no less than 36 inches in height above grade and be securely anchored to an adequately anchored foundation system to resist floatation, collapse, and lateral movement.

### **5.3 COASTAL HIGH HAZARD AREA AND COASTAL A ZONE**

Coastal high hazard areas (V or VE Zones) and coastal A Zones are located within the areas of special flood hazard established in section 3.2. These areas have special flood hazards associated with high velocity waters from tidal surges and hurricane wave wash; therefore, the following provisions shall apply:

#### **5.3-1 LOCATION OF STRUCTURES**

- a) All buildings or structures shall be located landward of the reach of the mean high tide.
- b) The placement of manufactured homes shall be prohibited, except in an existing manufactured home park or subdivision.

#### **5.3-2 CONSTRUCTION METHODS**

##### **a) ELEVATION**

All new construction and substantial improvements shall be elevated on piling or columns so that:

- i. The bottom of the lowest horizontal structural member of the lowest floor (excluding the piling or columns) is elevated to or above the base flood elevation plus one (1) foot. or as required by ASCE/SEI 24-14, Table 4-1, whichever is more restrictive.
- ii. All electrical, heating, ventilating, air-conditioning, mechanical equipment and other equipment servicing the building is elevated one (1) foot above the base flood elevation, and,
- iii. With all space below the lowest floor's supporting member open so as not to impede the flow of water, except for breakaway walls as provided or in section 5.3-2 d).

##### **b) STRUCTURAL SUPPORT**

- i. All new construction and substantial improvements shall be securely anchored on piling or columns.
- ii. The pile or column foundation and structure attached thereto shall be anchored to resist flotation, collapse or lateral movement due to the effects of wind and water

loading values each of which shall have a one percent chance of being equaled or exceeded in any given year (100-year mean recurrence interval).

- iii. Prohibit the use of fill for structural support of buildings within Zones V1-30, VE, V, and Coastal A on the community's FIRM.

**c) CERTIFICATION**

A registered professional engineer or architect shall develop or review the structural design specifications and plans for the construction and shall certify that the design and methods of construction to be used are in accordance with accepted standards of practice for compliance with the provisions of section 5.3-2 a) and 5.3-2 b) i. and ii.

**d) SPACE BELOW THE LOWEST FLOOR**

- i. Any alteration, repair, reconstruction or improvement to a structure started after the enactment of this ordinance shall not enclose the space below the lowest floor unless breakaway walls, open wood lattice-work or insect screening are used as provided for in this section.
- ii. Breakaway walls, open wood lattice-work or insect screening shall be allowed below the base flood elevation provided that they are intended to collapse under wind and water loads without causing collapse, displacement or other structural damage to the elevated portion of the building or supporting foundation system. Breakaway walls shall be designed for a safe loading resistance of not less than 10 and no more than 20 pounds per square foot. Use of breakaway walls which exceed a design safe loading of 20 pounds per square foot (either by design or when so required by local or State codes) may be permitted only if a registered professional engineer or architect certifies that the designs proposed meet the following conditions.
  - (i) breakaway wall collapse shall result from a water load less than that which would occur during the base flood and,
  - (ii) the elevated portion of the building and supporting foundation system shall not be subject to collapse, displacement or other structural damage due to the effects of wind and water load acting simultaneously on all building components (structural and non-structural). Water loading values used shall be those associated with the base flood. Wind loading values used shall be those required by applicable State or local building standards.
- iii. If breakaway walls are utilized, such enclosed space shall be used solely for parking of vehicles, building access, or storage and not for human habitation.
- iv. Prior to construction, plans for any breakaway wall must be submitted to the Construction Code Official or Building Sub-Code Official for approval.

**5.3-3 SAND DUNES**

Prohibit man-made alteration of sand dunes within Coastal A Zones, VE and V Zones on the community's DFIRM which would increase potential flood damage.

**SECTION 6.0  
SEVERABILITY**

If any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance shall be declared invalid for any reason whatsoever, such a decision shall not affect the remaining portions of the

Ordinance, which shall remain in full force and effect, and for this purpose the provisions of this Ordinance are hereby declared to be severable.

**SECTION 7.0  
ENACTMENT**

**7.01 ADOPTION**

**NOW BE IT ORDAINED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey that this Ordinance shall become effective immediately upon final passage and publication, according to law.

**FIRST READING:  
PUBLICATION:**

COMMISSIONERS:

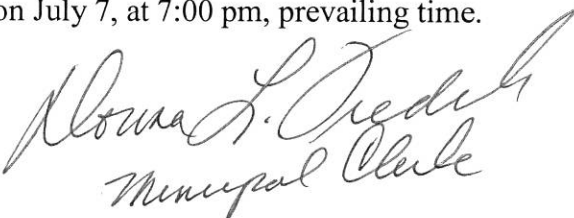
  
\_\_\_\_\_  
**MAYOR CHRISTOPHER J. FOX**

  
\_\_\_\_\_  
**COMMISSIONER SCOTT W. GOLDEN**

  
\_\_\_\_\_  
**COMMISSIONER CORNELIUS J. MAXWELL**

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, Donna L. Frederick, certify that the foregoing Ordinance was introduced and passed at a Regular Meeting of the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey on the 2<sup>nd</sup> day of June, 2017, and will be considered for final passage after a public hearing at a Regular Meeting of said Board of Commissioners at the Municipal Hall, 701 W. Glenwood Avenue, West Wildwood, New Jersey on July 7, at 7:00 pm, prevailing time.

  
Municipal Clerk


SECOND READING:  
PUBLICATION:

2017 07-07  
2017 07-13

COMMISSIONERS:

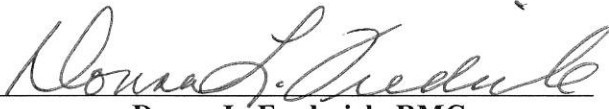
ABSENT  
MAYOR CHRISTOPHER J. FOX

  
COMMISSIONER SCOTT W. GOLDEN

  
COMMISSIONER CORNELIUS J. MAXWELL

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, Donna L. Frederick, RMC, Municipal Clerk certify that the foregoing Ordinance was finally adopted after a public hearing at a Regular Meeting of the Board of Commissioners at the Municipal Hall, 701 W. Glenwood Avenue, West Wildwood, New Jersey on July 7, 2017 at 7:00 pm, prevailing time.

  
Donna L. Frederick, RMC  
Municipal Clerk



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2017-059**

**RESOLUTION AUTHORIZING AGREEMENT FOR MEMBER PARTICIPATION IN  
COOPERATIVE PRICING SYSTEM  
25CMaCP BETWEEN COUNTY OF CAPE MAY AS  
LEAD AGENCY AND THE BOROUGH OF WEST WILDWOOD  
AS PARTICIPATING AGENCY**

**WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes Contracting Units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

**WHEREAS**, the County of Cape May, herein referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System, **25CMaCP**, for the purchase of various goods and services.

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Commissioners hereby authorize the Mayor and or Deputy Mayor to execute an Agreement for Member participation, attached as Schedule A, in the Cooperative Pricing System, **25CMaCP**, between Cape May County serving as the “Lead Agency” and the Borough of West Wildwood, as a participating agency; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners hereby acknowledges the following:

1. The Lead Agency shall enter into Contracts with the winning suppliers on behalf of all participating agencies, including the Borough of West Wildwood.
2. Cape May County will not sign any Contract directly with the winning firms unless expressly permitted by law, but will adhere to the terms and conditions of the Master Contract.

**BE IT FURTHER RESOLVED**, pursuant to the provisions of N.J.S.A. 40:A11-11(5), the Director of the board of Chosen Freeholders is hereby authorized to enter into a Cooperative Pricing Agreement with the “Lead Agency”. Said “Lead Agency” shall be responsible for complying with the provisions of the revised statues of the State of New Jersey.

**BE IT FURTHER RESOLVED**, this Resolution authorizes the execution of Cooperative Pricing Agreement between the County of Cape May and the Borough of West Wildwood for the purchase of various goods and services at the best possible price for a term commencing August 1, 2017 through July 31, 2022.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **July 7, 2017**.

**Donna L. Frederick, RMC**  
**Municipal Clerk**

This Agreement made and entered into this 22<sup>nd</sup> day of JULY 2017, by and between the County of Cape May as the Lead Agency and the Borough of West Wildwood, who desire to participate in the Cape May County 25CMACP Co-operative Pricing System.

WITNESSETH

WHEREAS, N.J.S.A. 40A:11-11(5), specifically authorizes two or more contracting units to establish a Cooperative Pricing system for the provision and performance of goods and services and enter into a Cooperative Pricing Agreement for its administration; and

WHEREAS, the County of Cape May is conducting a voluntary Cooperative Pricing System with other contracting units; and

WHEREAS, this Cooperative Pricing System is to effect substantial economies in the provision and performance of goods and services; and

WHEREAS, all parties hereto have approved this Agreement by Resolution in accordance with the aforesaid statute; and

WHEREAS, it is the desire of all parties to enter into such Agreement for said purposes;

NOW, THEREFORE, IN CONSIDERATION OF the promises and of the covenants, terms, and conditions hereinafter set forth, it is mutually agreed as follows:

1. The goods or services to be priced cooperatively may include grant writing, professional services, rock salt and other goods and services as needed and approved by the State of New Jersey (complete list of commodities attached).
2. The items and classes of items which may be designated by the participating contracting units hereto may be purchased cooperatively for the period commencing with the execution of the Agreement and continuing until terminated as hereinafter provided.
3. The Lead Agency, on behalf of all participating contracting units, shall upon approval of the registration of the System and annually thereafter publish a legal ad in such format as required by N.J.A.C. 5:34-7.9(a) in its official newspaper normally used for such purposes by it to include such information as:
  - (A) The name of Lead Agency soliciting competitive bids or informal quotations;
  - (B) The address and telephone number of Lead Agency;

- (C) The names of the participating contracting units;
  - (D) The State Identification Code assigned to the Cooperative Pricing System;
  - (E) The expiration date of the Cooperative Pricing System.
3. Upon request, each of the participating contracting units shall designate, in writing, to the Lead Agency, the items to be purchased and indicate therein the approximate quantities desired, the location for delivery and other requirements, to permit the preparation of specifications as provided by law.
  4. The specifications shall be prepared and approved by the Lead Agency and no changes shall be made hereafter except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.
  5. A single advertisement for bids or the solicitation of informal quotation for the goods or services to be purchased shall be prepared by the Lead Agency on behalf of all of the participating contracting units desiring to purchase any item.
  6. The Lead Agency when advertising for bids or soliciting informal quotations shall receive bids or quotations on behalf of all participating contracting units. Following the receipt of bids and on behalf of all participating contracting units, either reject all or certain of the bids or make one award to the lowest responsible bidder or bidders for each separate item. This award shall result in the Lead Agency entering into a Master Contract with the successful bidder(s) for two categories of purchases:
    - (A) the quantities ordered for the Lead Agency's own needs, and
    - (B) the estimated aggregate quantities to be ordered by other participating contracting units by separate contracts, subject to the specifications and prices set forth in the Lead Agency's Contract.
  7. The Lead Agency shall enter into a formal written contract(s) directly with the successful bidder(s) only after it has certified the funds available for its own needs.
  8. Each participating unit shall also certify the funds available only for its own needs ordered; enter into a formal written contract, when required by law, directly with the successful bidder(s); issue purchase orders in its own name directly to successful vendors(s) against said contract; accept

its own deliveries; be invoices by and receive statements from the successful vendors(s); make payment directly to the successful vendor(s) and be responsible for any tax liability.

9. No participating contracting unit in the Cooperative Pricing System shall be responsible for payment for any items ordered or for performance generally, by any other participating contracting unit. Each participating contracting unit shall accordingly be liable only for its own performance and for items ordered and received by it and none assumes any additional responsibility or liability.
10. The provisions of Paragraph 7, 8, 9 and 10 above shall be quoted or referred to and sufficiently described in all specifications so that each bidder shall be on notice as to the respective responsibilities and liabilities of the participating contract units.
11. No participating contracting unit in the Cooperative Pricing system shall issue a purchase order or contract for a price which exceeds any other price available to it from any other such system in which it is authorized to participate or from bids or quotations which it has itself received.
12. The Lead Agency reserves the right to exclude from consideration any good or service if, in its opinion, the pooling of purchasing requirements or needs of the participating contracting units is either not beneficial or not workable.
13. The Lead Agency shall appropriate sufficient funds to enable it to perform the administrative responsibilities assumed pursuant to this Agreement.
14. For the first year of the term of this Agreement, the County of Cape May shall serve as the Lead Agency, and thereafter, for each succeeding year. The Director of the Division of Local Government Services shall be notified within thirty (30) days of any change.
15. This Agreement shall become effective on **1 AUGUST 2017** subject to the review and approval of the Director of Local Government Services and shall continue in effect for a period of five (5) years from said date unless any party to this Agreement shall give written notice of its intention to terminate its participation.
16. Additional local contracting units may from time to time, execute this Agreement by means of a Rider annexed hereto, which addition shall not invalidate this Agreement with respect to other signatories. The Lead

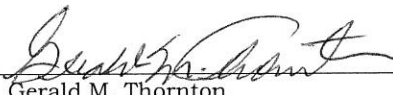
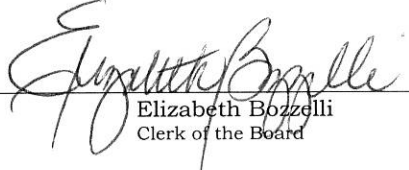


Agency is authorized to execute the Rider on behalf of the members of the system.

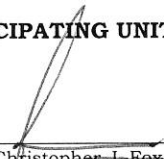

- 17. All records and documents maintained or utilized pursuant to terms of this Agreement shall be identified by the System Identifier assigned by the Director, Division of Local Government Services, and such other numbers as are assigned by the Lead Agency for purposes of identifying each contract and item awarded.
- 18. This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and executed by their authorized corporate officers and their respective seals to be hereto affixed the day and year above written.

**COUNTY OF CAPE MAY**

BY:    
 Gerald M. Thornton Elizabeth Bozzelli  
 Freeholder Director Clerk of the Board

**PARTICIPATING UNIT**

BY:    
 Christopher J. Fox CORNELIUS J. MAXWELL  
 Mayor DEPUTY MAYOR Donna L. Frederick  
 Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2017-060**

**AUTHORIZING THE BOROUGH OF WEST WILDWOOD  
TO PARTICIPATE IN THE STATE LOCAL COOPERATIVE  
HOUSING INSPECTION PROGRAM**

**WHEREAS**, the Borough of West Wildwood has requested and received authorization to conduct the State mandated inspections of hotels and multiple dwellings within its jurisdiction on behalf of the Bureau of Housing Inspection; and

**WHEREAS**, this authorization is based upon the requirement that these inspections and their related activities be conducted in strict accordance with the Conditions of Authorization provided by the State of New Jersey, Department of Community Affairs and is annexed to this resolution; and

**WHEREAS**, the State of New Jersey, Bureau of Housing has allocated the sum of \$500.00 to be paid to the Borough of West Wildwood during Fiscal Year 2018; and

**WHEREAS**, the inspection period shall run from July 1, 2017 to June 30, 2018

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor and or Deputy Mayor is hereby authorized to execute any and all documents on behalf of the Borough of West Wildwood to facilitate the Borough's participation in the State Local Cooperative Housing Inspection Program.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **July 7, 2017**.

  
 Donna L. Frederick, RMC  
 Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2017-061**

**CHAPTER 159 – INSERTION OF CLEAN COMMUNITIES GRANT FOR 2017**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by any public or private funding source and the amount thereof shall not have been determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount; and

WHEREAS, the Borough of West Wildwood is in receipt of \$4,000.00 from the Solid Waste Administration FY 2017 Clean Communities Grant, and wishes to amend its 2017 Municipal Budget to include this amount of revenue.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, does hereby request the Director of the Division of Local Government services to approve the insertion of an item of revenue in the municipal budget of the Borough of West Wildwood for the year 2017 in the sum of \$4,000.00

which is now available as a revenue from:

Miscellaneous Revenues		
Special Items of General Revenue Anticipated with		
Prior Written Consent of the Director of the Division		
of Local Government Services - Public and Private		
Revenues Offset with Appropriations:		
Clean Communities Grant	.....	\$4,000.00

BE IT FURTHER RESOLVED that a like sum of ..... \$4,000.00  
be and the same is hereby appropriated under the caption of:

- GENERAL APPROPRIATIONS  
(a) Operations Excluded from 5% Caps  
    Public and Private Programs Offset by Revenues:  
    2017 Clean Communities Grant

	Motion	Second	Yes	No	Abstain	Absent
<b>Mayor Christopher J. Fox</b>						X
<b>Commissioner Scott W. Golden</b>		X	X			
<b>Commissioner Cornelius J. Maxwell</b>	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **July 7, 2017**.

  
 \_\_\_\_\_  
**Donna L. Frederick, RMC**  
**Municipal Clerk**



BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2017-062

ASSESSMENT OF GRASS CUTTING COSTS

**WHEREAS**, Ordinance 434 of the Borough of West Wildwood authorizes the assessment of costs to properties associated with the elimination of certain growths, grass, materials, and/or debris as determined by the Supervisor of the Public Works Department; and

**WHEREAS**, said Supervisor has certified to the Governing Body a list of properties to be assessed with the associated costs.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey that the following assessments and liens are hereby assigned to the listed properties

<b>Block</b>	<b>Lot</b>	<b>Property Address</b>	<b>Amount</b>
122	3	648 W. Maple Ave	\$ 600.00
122	7	634 W. Maple Ave.	\$ 292.50


**BE IT FURTHER RESOLVED** that the Municipal Assessor and Tax Collector take the appropriate action in assigning such charges as liens to be added to and become a part of the taxes next to be assessed and levied upon said lands; and

**BE IT FURTHER RESOLVED** that the associated assessments and liens shall bear the same interest at the same rate as taxes and shall be collected and enforced by the same Municipal Officers and in the same manner as taxes; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be forwarded to both the Municipal Tax Assessor and Municipal Tax Collector upon its adoption

	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<b>Mayor Christopher J. Fox</b>						X
<b>Commissioner Scott W. Golden</b>		X	X			
<b>Commissioner Cornelius J. Maxwell</b>	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **July 7, 2017**.

  
Donna L. Frederick, RMC  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2017-063

AUTHORIZING WESTERN PEST SERVICES TO CONDUCT  
PEST SERVICES FOR 735 W. POPLAR AVENUE

**WHEREAS**, the Borough of West Wildwood Code Enforcement Official conducted an inspection at 735 W. Poplar Avenue; Block 105, Lot 13, on May 22, 2017.

**WHEREAS**, the inspection revealed rat and rodent infestation; and

**WHEREAS**, all reasonable means of notification and efforts taken by the Borough Code Official for compliance were exhausted necessitating action by the Borough, due to the health, welfare and safety of the residents.

**WHEREAS**, the Borough contracted with Western Pest Services to conduct pest services for the aforementioned property and invoiced the Borough of West Wildwood for said services in the amount of \$ 650.00.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey hereby authorize the aforementioned contract with Western Pest Services in the amount of \$ 650.00.

**BE IT FURTHER RESOLVED**, that a certification of availability of funds is hereby attached to this Resolution.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **July 7, 2017**.


---

**Donna L. Frederick, RMC**  
Municipal Clerk



**CERTIFICATION OF AVAILABILITY OF FUNDS**

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Elaine Crowley, Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

**TO: WESTERN PEST SERVICES**

**FOR: EXTERMINATION SERVICES TO 735 W. POPLAR AVE**

**IN THE AMOUNT OF: \$650.00**

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$650.00

ACCOUNT(S) 7-01-20-100-030

TOTAL AMOUNT OF CONTACT: \$650.00

Amount Certified by this Certification: \$650.00

\_\_\_\_\_ TEMPORARY BUDGET CERTIFICATION @ 25%

  X   PERMANENT BUDGET CERTIFICATION @ 100%

\_\_\_\_\_ CONTINGENCY CERTIFICATION: UPON ADOPTION OF FINAL BUDGET.

Date: July 3, 2017

Chief Financial Officer:



Resolution # 2017-063

BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION 2017-064

**A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD  
TO DESIGNATE HANDICAP PARKING**

**WHEREAS**, the Borough of West Wildwood Police Department has received a handicapped parking application; and

**WHEREAS**, the West Wildwood Police Department has reviewed the documentation provided by said applicant and has determined that the applicant have met the requirements necessary to qualify for the handicap parking designation; and

**WHEREAS**, the West Wildwood Police Department performed a sight inspection of the location provided by the applicant and have approved the application of said applicant.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey do hereby authorize handicap parking designation at the following location:

1. 734 W. Poplar Avenue, Eleanor Esser-Cuddy

**AND BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the West Wildwood Police Department and The West Wildwood Public Works Department in order to facilitate the enforcement and installation of proper signage.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **July 7, 2017**.

  
\_\_\_\_\_  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2017-067**

**AUTHORIZING TRIAD ASSOCIATES TO PREPARE AND PROCESS NJDCA SMALL  
CITIES PUBLIC FACILITIES PROGRAM GRANT APPLICATION SFY2018 FOR ADA  
RAMP IMPROVEMENTS TO THE POLICE BUILDING, MUNICIPAL BUILDING AND  
BULKHEAD**

**WHEREAS**, the Borough of West Wildwood has received a proposal from TRIAD Associates to prepare and process a NJDCA Small Cities Public Facilities Program Grant Application SFY2018 for ADA Ramp Improvements to the Police Building, Municipal Building and Bulkhead; and

**WHEREAS**, the Board of Commissioners deem it in the best interest of the Borough to execute an agreement with TRIAD Associates in the amount of \$14,200.00 to file the Small Cities Grant Application.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby authorize the Mayor and/or Deputy Mayor to execute an agreement with TRIAD Associates to prepare and process the aforementioned application.

**BE IT FURTHER RESOLVED**, that a Certification of Availability of Funds be attached to this Resolution.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **July 7, 2017**.

  
\_\_\_\_\_  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

**CERTIFICATION OF AVAILABILITY OF FUNDS**

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Elaine Crowley, Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

**TO: TRIAD ASSOCIATES**

**FOR: APPLICATION FOR SMALL CITIES GRANT**

**IN THE AMOUNT OF: \$14,200.00**

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$14,200.00

ACCOUNT(S) C-04-55-916-200

TOTAL AMOUNT OF CONTACT: \$14,200.00

Amount Certified by this Certification: \$14,200.00

\_\_\_\_\_ TEMPORARY BUDGET CERTIFICATION @ 25%

  X   PERMANENT BUDGET CERTIFICATION @ 100%

\_\_\_\_\_ CONTINGENCY CERTIFICATION: UPON ADOPTION OF FINAL BUDGET.

Date: July 3, 2017

Chief Financial Officer:



Resolution # 2017-067

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2017-068**

**AUTHORIZING THE REMOVAL OF HANDICAP PARKING SPACES  
THAT ARE NO LONGER NEEDED AT CERTAIN LOCATIONS**

**WHEREAS**, the Borough established handicap zones through Ordinance No. 471, establishing regulations; and

**WHEREAS**, Section 3C of Ordinance No. 471 allows for the addition or deletion of said handicap parking spaces without the need to amend Ordinance No. 471.


**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the handicap spaces be deleted from the following locations:

39 Venice Avenue  
525 W. Maple Avenue  
737 W. Glenwood Avenue

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the West Wildwood Public Works Department, and the West Wildwood Police Department.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **July 7dfred33, 2017**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2017-069**

**APPOINTING A LOCAL HOUSING INSPECTOR**

**WHEREAS**, the Borough of West Wildwood has requested and received authorization to conduct the State mandated inspections of hotels and multiple dwellings within its jurisdiction on behalf of the Bureau of Housing Inspection; and

**WHEREAS**, this authorization is based upon the requirement that these inspections and their related activities be conducted in strict accordance with the Conditions of Authorization provided by the State of New Jersey, Department of Community Affairs; and

**WHEREAS**, Lewis M. Ostrander is qualified to perform inspections and related activities as the Borough Housing Inspector.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Lewis M. Ostrander is hereby appointed as the Borough Housing Inspector for a term commencing July 1, 2017 to December 31, 2017.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **July 7, 2017**.

  
\_\_\_\_\_  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2017-070**

**ADOPTION OF CY2016 AUDIT**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

**WHEREAS**, the Annual Report of Audit for the year 2016 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New to prescribe reports pertaining to the local fiscal affairs; and

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Findings and Questioned Costs" or "Findings and Recommendations; and

**WHEREAS**, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Findings and Questioned Costs" or "Findings and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

**WHEREAS**, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his/her office."

**NOW, THEREFORE BE IT RESOLVED**, that the Governing Body of the Borough of West Wildwood, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **July 7, 2017**.


---

**Donna L. Frederick, RMC**  
**Municipal Clerk**

# WEST WILDWOOD PUBLIC WORKS

## ACTIVITY REPORT June 2017

- 4 WORK ORDERS FOR MAINTENANCE OF PUBLIC WORKS VEHICLES
- 4 WORK ORDERS FOR MAINTENANCE OF POLICE VEHICLES
- 4 WORK ORDERS FOR MAINTENANCE OF PUBLIC WORKS EQUIPMENT
- 4 WORK ORDERS TO EMPTY TRASH AND RECYCLING CONTAINERS AT BORO PARKS
- 8 WORK ORDERS FOR INSPECTIONS OF BORO PARKS AND STREETS
- 4 WORK ORDERS TO CLEAN UP TRASH ON BORO STREETS
- 4 WORK ORDERS TO CLEAN BORO HALL AND REMOVE TRASH AND RECYCLING
- 4 WORK ORDERS FOR MAINTENANCE OF 26TH AVE. SEWER PUMPING STATION
- 4 WORK ORDERS FOR MAINTENANCE OF FLOOD PUMP SOUTH END OF NEPTUNE AVE.
- 4 WORK ORDERS TO EMPTY DOGGI STATION CONTAINERS AT

BORO PARKS

- 2 WORK ORDERS FOR MAINTENANCE AND INSPECTIONS OF FLOOD GATES
- 2 WORK ORDERS TO CLEAR OFF CATCH BASIN TOPS OF DEBRIS AND TRASH
- 1 WORK ORDER FOR MAINTENANCE OF EMERGENCY GENERATOR D.P.W. GARAGE
- 1 WORK ORDER FOR REPAIRS TO LOADER
- 4 WORK ORDERS TO PATCH POT HOLES ON BORO STREETS
- 1 WORK ORDER FOR INSPECTION OF TIDE FLEX VALVES WITHIN THE BORO
- 1 WORK ORDER TO FUEL UP FLOOD PUMP SOUTH END OF NEPTUNE AVE.
- 4 WORK ORDERS TO PICK UP YARD WASTE
- 1 WORK ORDER TO PICK UP T.V.'S WITHIN THE BORO
- 4 WORK ORDERS TO CLEAN THE BEACH OF SALT HAY AND DEBRIS
- 3 WORK ORDERS TO TO SWEEP BORO STREETS
- 1 WORK ORDER TO INSTALL A WOODEN WALKWAY AT TAGGART PARK DUE TO CONCRETE THAT WAS UNDERMINING
- 1 WORK ORDER TO TAKE TV'S TO THE M.U.A. FROM FREE BULK PICK UP

- 1 WORK ORDER TO SPREAD SAND ALONG BULKHEAD AT THE PLAYGROUND
- 1 WORK ORDER FOR MAINTENANCE OF FLOOD VEHICLES
- 2 WORK ORDERS TO PICK UP BULK METAL WITHIN BORO
- 1 WORK ORDER FOR MAINTENANCE OF STREET SWEEPER
- 1 WORK ORDER TO WEED WEEDS GROWING ALONG BULKHEAD AND CURBS ON 26TH AVE.
- 1 WORK ORDER TO PICK UP PAID BULK TRASH
- 1 WORK ORDER TO PAINT PAINT GAZEBO AT NEPTUNE AVE. PARK
- 1 WORK ORDER TO SPREAD SAND FOR KAYAK STORAGE AREA
- 1 WORK ORDER FOR D.E.P. SANITARY SEWER INSPECTIONS
- 1 WORK ORDER TO INSTALL A HANDICAP PARKING SIGN ON D AVE.
- 2 WORK ORDERS TO CUT GRASS D.P.W. YARD
- 1 WORK ORDER TO PLANT FLOWERS AT BORO HALL AND BORO PARKS
- 4 WORK ORDERS TO CUT GRASS AT BORO HALL AND BORO PARKS
- 1 WORK ORDER TO REPAIR QUAD FOR BEACH CLEANUPS
- 1 WORK ORDER TO CUT GRASS AT 648 W MAPLE AVE DUE TO HIGH GRASS COMPLAINTS



1 WORK ORDER TO PAINT BORO HALL ENTRY DOORS

1 WORK ORDER TO PULL WEEDS GROWING AT KAYAK STORAGE  
AREA

1 WORK ORDER TO INSTALL 9 NEW STOPS SIGNS AT VARIOUS  
LOCATIONS WITHIN BORO

93 TOTAL WORK ORDERS FOR JUNE 2017

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 12769 to 12819  
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
12769	07/07/17	00202 ACTION SUPPLY INC.					1176
17-00390	1	SANDY FILL FOR PLAYGROUND	768.00	7-01-28-375-030 materials & supplies	Budget		6 1
12770	07/07/17	00207 ACA COMPUTERS, INC.					1176
17-00485	1	MONTHLY IT SERVICES	2,869.22	7-01-20-140-026 Data Processing Maintenance	Budget		94 1
12771	07/07/17	00308 ADP, INC.					1176
17-00478	1	PAYROLL ENDING 06/07/2017	115.20	7-01-20-130-028 Payroll Services	Budget		81 1
17-00478	2	PAYROLL ENDING 06/23/2017	106.56	7-01-20-130-028 Payroll Services	Budget		82 1
			<u>221.76</u>				
12772	07/07/17	01004 ABS SIGNS					1176
17-00456	1	MAGNETIC VEHICLE SIGNS	150.00	7-01-26-290-034 Fleet Maintenance	Budget		63 1
12773	07/07/17	019011 ATLANTIC CITY ELECTRIC					1176
17-00429	1	CHARGES FOR JJUNE 2017	6.44	7-01-31-430-000 Electricity	Budget		28 1
17-00429	2	CHARGES FOR JJUNE 2017	7.80	7-01-31-430-000 Electricity	Budget		29 1
17-00429	3	CHARGES FOR JJUNE 2017	577.11	7-01-31-430-000 Electricity	Budget		30 1
17-00429	4	CHARGES FOR JJUNE 2017	453.68	7-01-31-430-000 Electricity	Budget		31 1
17-00429	5	CHARGES FOR JJUNE 2017	17.53	7-01-31-430-000 Electricity	Budget		32 1
17-00429	6	CHARGES FOR JJUNE 2017	1,829.96	7-01-31-435-000 Street Lighting	Budget		33 1
17-00429	7	CHARGES FOR JJUNE 2017	40.19	7-01-31-435-000 Street Lighting	Budget		34 1
17-00429	8	CHARGES FOR JJUNE 2017	252.86	7-01-31-430-000 Electricity	Budget		35 1
			<u>3,185.57</u>				
12774	07/07/17	01903 AT & T					1176
17-00471	1	LONG DISTANCE JUNE 2017	41.05	7-01-31-440-000 Telephone	Budget		78 1
17-00481	1	CHARGES FOR JUNE 2017	71.01	7-01-31-440-000 Telephone	Budget		90 1
17-00481	2	CHARGES FOR JUNE 2017	53.50	7-01-31-440-000 Telephone	Budget		91 1
			<u>165.56</u>				
12775	07/07/17	01905 AT & T MOBILITY					1176
17-00480	1	CHARGES FOR JUNE 2017	223.18	7-01-31-440-000 Telephone	Budget		89 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
12776	07/07/17	04002 BOWMAN & COMPANY LLP					1176
17-00488	1	PROFESSIONAL SERVICES RENDERED	12,500.00	7-01-20-135-000	Budget		97 1
				AUDITOR			
17-00488	2	PROFESSIONAL SERVICES RENDERED	500.00	7-01-20-100-028	Budget		98 1
				GEN. ADMIN. OTHER PROFESSIONAL SERVICES			
			<u>13,000.00</u>				
12777	07/07/17	04004 PETTY CASH					1176
17-00482	1	REPLINISH PETTY CASH	62.12	7-01-20-100-036	Budget		92 1
				GEN. ADMIN. OFFICE SUPPLIES			
12778	07/07/17	05001 J.BYRNE AGENCY					1176
17-00453	1	RENEWAL - MISC COMMERCIAL LINE	958.00	7-01-23-210-000	Budget		61 1
				LIABILITY INSURANCE			
12779	07/07/17	05203 C.M.C.M.U.A. WASTER WATER DIV.					1176
17-00436	1	2ND QTR. 2017 MUA WASTEWATER	90,650.50	7-09-55-502-078	Budget		43 1
				Contract Services-MUA			
17-00442	1	DISPOSAL FEES FOR MAY 2017	3,480.43	7-01-32-465-000	Budget		49 1
				SOLID WASTE DISPOSAL			
			<u>94,130.93</u>				
12780	07/07/17	05208 CAPE MAY CO. CLERK					1176
17-00489	1	PRINT SAMPLE BALLOTS	101.48	7-01-20-120-023	Budget		99 1
				printing-election			
17-00489	2	IMPRINT SAMPLE BALLOTS	29.42	7-01-20-120-023	Budget		100 1
				printing-election			
17-00489	3	POSTAGE	32.18	7-01-20-120-023	Budget		101 1
				printing-election			
			<u>163.08</u>				
12781	07/07/17	05235 THE CARLSEN GROUP INC					1176
17-00469	1	BASIC SERVICE PKG JUNE 2017	95.00	7-01-20-120-028	Budget		76 1
				Other professional service			
12782	07/07/17	06001 CITY OF WILDWOOD					1176
17-00423	1	2ND QTR MUNICIPAL COURT FEE	4,875.00	7-01-43-490-039	Budget		18 1
				WILDWOOD COURT O.E.			
17-00424	1	2ND QTR 2017 - POLICE DISPTACH	8,750.00	7-01-42-250-000	Budget		19 1
				INTERLOCAL SERVICE 911			
17-00425	1	3RD QTR 2017 - EMERGENCY	3,750.00	7-01-42-251-000	Budget		20 1
				WILDWOOD AMBULANCE FEES			
17-00439	1	GASOLINE FOR MAY 2016	76.78	7-01-31-460-000	Budget		46 1
				Gasoline and Diesel			
17-00439	2	DIESEL FOR MAY 2016	1,169.53	7-01-31-460-000	Budget		47 1
				Gasoline and Diesel			
			<u>18,621.31</u>				
12783	07/07/17	06615 COMCAST					1176
17-00479	1	CHARGES FOR JUNE 2017	109.50	7-01-31-440-000	Budget		83 1
				Telephone			
17-00479	2	CHARGES FOR JUNE 2017	77.45	7-01-31-440-000	Budget		84 1
				Telephone			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
12783		COMCAST		Continued					
17-00479	3	CHARGES FOR JUNE 2017	434.38	7-01-31-440-000 Telephone	Budget		85	1	
17-00479	4	CHARGES FOR JUNE 2017	24.00	7-01-31-440-000 Telephone	Budget		86	1	
17-00479	5	CHARGES FOR JUNE 2017	302.50	7-01-31-440-000 Telephone	Budget		87	1	
17-00479	6	CHARGES FOR JUNE 2017	109.85	7-01-31-440-000 Telephone	Budget		88	1	
			<u>1,057.68</u>						
12784	07/07/17	08201 DELTA DENTAL PLAN OF N.J. INC.							1176
17-00487	1	CHARGES FOR JULY 2017	864.92	7-01-23-220-000 EMPLOYEE GROUP INSURANCE	Budget		96	1	
12785	07/07/17	09504 DRAEGER INC							1176
17-00421	1	ALCOTEST 7110 MK III-C	13.50	7-01-25-240-030 Materials and Supplies	Budget		15	1	
17-00421	2	DRAEGER CERTIFIED WET BATH	152.88	7-01-25-240-030 Materials and Supplies	Budget		16	1	
17-00421	3	SHIPPING	37.50	7-01-25-240-030 Materials and Supplies	Budget		17	1	
			<u>203.88</u>						
12786	07/07/17	11802 DE LAGE LANDEN							1176
17-00460	1	LEASE PAYMENT FOR COPIER	302.00	7-01-20-100-023 GEN. ADMIN. PRINTING	Budget		65	1	
17-00461	1	LEASE PAYMENT FOR COPIER	229.00	7-01-25-240-037 Communications	Budget		66	1	
			<u>531.00</u>						
12787	07/07/17	13416 CONSTELLATION NEWENERGY INC							1176
17-00427	1	CHARGES FOR JUNE 2017	195.69	7-01-31-430-000 Electricity	Budget		23	1	
17-00427	2	CHARGES FOR JUNE 2017	2.15	7-01-31-430-000 Electricity	Budget		24	1	
			<u>197.84</u>						
12788	07/07/17	16009 WEX BANK							1176
17-00449	1	GASOLINE	51.36	7-01-31-460-000 Gasoline and Diesel	Budget		58	1	
12789	07/07/17	16903 BLANEY & KARAVAN, P.C.							1176
17-00467	1	PROFESSIONAL SERVICES RENDERED	2,916.66	7-01-20-155-027 Legal Services	Budget		74	1	
17-00484	1	ADDITIONAL SERVICES FOR	594.00	7-01-20-155-027 Legal Services	Budget		93	1	
17-00486	1	ADDITIONAL LITIGATION MATTERS	1,626.00	7-01-20-155-027 Legal Services	Budget		95	1	
			<u>5,136.66</u>						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
12790	07/07/17	17009 OGLETREE LIMITED PARTNERSHIP					1176
17-00450	1	LEASE PAYMENT FOR	981.89	7-09-55-513-000	Budget		59 1
				EQUIPMENT PURCHASE			
12791	07/07/17	17501 GTBM INC.					1176
17-00265	1	INFO-COP NEW LICENSE	2,400.00	7-01-25-240-037	Budget		1 1
				Communications			
12792	07/07/17	18611 JOYCE MEDIA					1176
17-00472	1	WEB HOSTING FOR JUNE 2017	69.95	7-01-20-120-030	Budget		79 1
				Materials and Supplies			
12793	07/07/17	19604 HOLIDAY DESIGNS					1176
17-00437	1	BALANCE DUE ON P.O. 17-00275	19.72	7-01-26-290-030	Budget		44 1
				Materials and Supplies			
12794	07/07/17	23805 JERRY'S EXCAVATING					1176
17-00379	1	30 YD DUMPSTER	175.00	7-01-26-310-083	Budget		2 1
				Grounds Maintenance			
12795	07/07/17	29008 LEADER PRINTERS					1176
17-00447	1	SELF INKING STAMPS FOR	76.70	7-01-20-100-030	Budget		57 1
				GEN. ADMIN. MATERIALS & SUPPLIES			
12796	07/07/17	31220 MAX COMMUNICATIONS, INC.					1176
17-00463	1	RECURRING CHARGES JUNE 2017	222.84	7-01-31-430-000	Budget		67 1
				Electricity			
12797	07/07/17	31801 MGL PRINTING SOLUTIONS					1176
17-00433	1	TAX BILLS - ORIGINAL	139.20	7-01-20-145-023	Budget		38 1
				printing			
17-00433	2	TAX BILLS - ADVICE	59.00	7-01-20-145-023	Budget		39 1
				printing			
17-00433	3	SHIPPING	34.00	7-01-20-145-023	Budget		40 1
				printing			
			<u>232.20</u>				
12798	07/07/17	34220 NEXTEL COMMUNICATIONS					1176
17-00470	1	CELL PHONE BILL FOR JUNE 2017	294.75	7-01-31-440-000	Budget		77 1
				Telephone			
12799	07/07/17	39002 PARAMOUNT CHEMICAL & PAPER CO.					1176
17-00455	1	WHIRLPOOL REFRIGERATOR	499.00	7-01-26-310-030	Budget		62 1
				Materials and Supplies			
12800	07/07/17	39302 SEASHORE ASPHALT CORP.					1176
17-00389	1	COLD PATCH	193.75	7-01-26-290-061	Budget		5 1
				Road Repairs/Maintenance			
12801	07/07/17	39801 PITNEY BOWES GLOBAL FINANCIAL					1176
17-00452	1	OEM PB BRAND INK FOR	179.98	7-01-20-120-022	Budget		60 1
				Postage			



Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
12802	07/07/17	40401 POLICE & FIREMEN'S RETIRE.SYS.					1176		
17-00430	1	EMPLOYER PENSION LIABILITY	44,495.28	7-01-36-475-000	Budget		36		1
				POLICE & FIRE RETIREMENT SYS					
12803	07/07/17	44606 REMINGTON,VERNICK & WALBERG					1176		
17-00438	1	SURVEYING, ENGINEERING,	545.00	7-01-20-165-028	Budget		45		1
				Professional Services					
12804	07/07/17	45005 RIGGINS OIL COMPANY					1176		
17-00490	1	DIESEL FUEL	583.75	7-01-31-460-000	Budget		102		1
				Gasoline and Diesel					
12805	07/07/17	46804 SANDPIPER EMBROIDERY					1176		
17-00417	1	NIKE CODE ENFORCEMENT SHIRTS	120.00	7-01-20-100-030	Budget		12		1
				GEN. ADMIN. MATERIALS & SUPPLIES					
12806	07/07/17	48201 SOUTH JERSEY GAS COMPANY					1176		
17-00428	1	CHARGES JUNE 2017	31.07	7-01-31-446-000	Budget		25		1
				Natural Gas					
17-00428	2	CHARGES JUNE 2017	205.60	7-01-31-446-000	Budget		26		1
				Natural Gas					
17-00428	3	CHARGES JUNE 2017	76.16	7-01-31-446-000	Budget		27		1
				Natural Gas					
			<u>312.83</u>						
12807	07/07/17	48207 SOUTH JERSEY WELDING SUPPLY CO					1176		
17-00477	1	CHARGES FOR JUNE 2017	49.91	7-01-26-290-030	Budget		80		1
				Materials and Supplies					
12808	07/07/17	57601 WESTERN PEST CONTROL					1176		
17-00408	1	RAT INFESTATION AT	650.00	7-01-26-310-083	Budget		8		1
				Grounds Maintenance					
12809	07/07/17	58015 WIRELESS COMMUNICATIONS &					1176		
17-00432	1	COMPLETE P/FCC CHECK REPLACE	284.00	7-01-25-240-037	Budget		37		1
				Communications					
12810	07/07/17	645197 SHI					1176		
17-00468	1	WIN RMT DSKTP SERVICE CALL	594.00	7-01-25-240-037	Budget		75		1
				Communications					
12811	07/07/17	65405 W. B. MASON					1176		
17-00420	1	VARIOUS OFFICE SUPPLIES	51.96	7-01-20-100-036	Budget		14		1
				GEN. ADMIN. OFFICE SUPPLIES					
17-00426	1	BLUE PENS	7.99	7-01-20-100-030	Budget		21		1
				GEN. ADMIN. MATERIALS & SUPPLIES					
17-00426	2	ADHESIVE NAME TAG FOR	13.96	7-01-20-100-030	Budget		22		1
				GEN. ADMIN. MATERIALS & SUPPLIES					
17-00443	1	COPY PAPER 81/2 X 11	96.87	7-01-20-120-030	Budget		50		1
				Materials and Supplies					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
12811		W. B. MASON							
	17-00443	2 FIEL STORAGE	24.99	7-01-20-120-030	Budget		51	1	
		Continued		Materials and Supplies					
			195.77						
12812	07/07/17	65412 STATE OF NJ DIV OF PENSIONS					1176		
	17-00434	1 INTEREST ON JANU 2017 LATE	10.18	7-01-20-100-030	Budget		41	1	
				GEN. ADMIN. MATERIALS & SUPPLIES					
12813	07/07/17	65414 INDIAN HARBOR INSURANCE CO.					1176		
	17-00459	1 DEDUCTIBLE OBLIGATION	70,169.95	7-01-20-155-027	Budget		64	1	
				Legal Services					
12814	07/07/17	654153 EARTHTECH CONTRACTING INC.					1176		
	17-00435	1 TRASH COLLECTION FOR JUNE 2017	5,110.00	7-01-26-305-029	Budget		42	1	
				Contractual-collection					
12815	07/07/17	65436 MUNICIPAL CLERKS ASSOC OF NJ					1176		
	17-00491	1 ANNUAL MEMBERSHIP DUES	100.00	7-01-20-100-044	Budget		103	1	
				GEN. ADMIN. DUES & MEMBERSHIPS					
12816	07/07/17	66666 VERIZON					1176		
	17-00466	1 JUNE 2017	303.47	7-01-31-440-000	Budget		70	1	
				Telephone					
	17-00466	2 JUNE 2017	42.01	7-01-31-440-000	Budget		71	1	
				Telephone					
	17-00466	3 JUNE 2017	279.58	7-01-31-440-000	Budget		72	1	
				Telephone					
	17-00466	4 JUNE 2017	378.53	7-01-31-440-000	Budget		73	1	
				Telephone					
			1,003.59						
12817	07/07/17	679006 SHOPPE					1176		
	17-00464	1 ADVERTISEMEN FOR YARD SALE	90.00	7-01-20-100-021	Budget		68	1	
				GEN. ADMIN. LEGAL ADVERTISING					
12818	07/07/17	694110 MARLIN BUSINESS BANK					1176		
	17-00465	1 LEASE FOR IN-CAR CAMERA	265.21	7-01-25-240-038	Budget		69	1	
				New Equipment					
12819	07/07/17	03102 BANK OF AMERICA					1176		
	17-00387	1 SUPPLIES FOR JULY 4TH	480.00	G-02-41-820-000	Budget		3	1	
				2011 UEZ ASSISTANCE FUNDS					
	17-00388	1 SUPPLIES FOR JULY 4TH PARADE	105.91	G-02-41-820-000	Budget		4	1	
				2011 UEZ ASSISTANCE FUNDS					
	17-00406	1 FRUIT, VEGGIES ETC. FOR	157.34	7-01-20-100-030	Budget		7	1	
				GEN. ADMIN. MATERIALS & SUPPLIES					
	17-00414	1 VARIOUS SUPPLIES	16.57	7-01-26-290-030	Budget		9	1	
				Materials and Supplies					
	17-00415	1 SUPPLIES TO FIX BORO HALL DOOR	26.67	7-01-26-310-030	Budget		10	1	
				Materials and Supplies					
	17-00416	1 SUPPLIES FOR TAGGART	270.63	7-01-28-375-030	Budget		11	1	
				materials & supplies					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description						
12819		BANK OF AMERICA						
		Continued						
17-00419	1	BAGS FOR FESTIVAL 7/22/17	25.61	G-02-41-812-000	Budget		13	1
				2011 UEZ ADMINISTRATIVE BUDGET				
17-00441	1	PREMIUM BRIEFING SERVICE	79.95	7-01-25-252-030	Budget		48	1
				Materials and Supplies				
17-00444	1	ROLL WEED EATER STRING	59.99	7-01-26-310-052	Budget		52	1
				Janitorial Equipment				
17-00444	2	EDGER BLADES	0.00	7-01-26-310-052	Budget		53	1
				Janitorial Equipment				
17-00444	3	ROLL WEED EATER STRING	13.80	7-01-26-310-052	Budget		54	1
				Janitorial Equipment				
17-00445	1	HAND HELD PAINT PAIL	19.50	7-01-26-290-038	Budget		55	1
				Gen. Hardware-maint. supplies				
17-00445	2	2 1/2 PAINT BRUSH	13.99	7-01-26-290-038	Budget		56	1
				Gen. Hardware-maint. supplies				
			<u>1,269.96</u>					

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	51	0	273,852.28	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>51</u>	<u>0</u>	<u>273,852.28</u>	<u>0.00</u>

Totals by Year-Fund and Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	7-01	181,608.37	0.00	0.00	181,608.37
UTILITY FUND	7-09	91,632.39	0.00	0.00	91,632.39
Year Total:		273,240.76	0.00	0.00	273,240.76
GRANT FUND	G-02	611.52	0.00	0.00	611.52
Total of All Funds:		273,852.28	0.00	0.00	273,852.28

STATE OF NJ { WIRE }  
HEALTH CARE { TRANSFER }

\$ 14,127.<sup>81</sup>  
-----  
\$ 287,980.<sup>09</sup>

July 7, 2017  
10:02 AM

BOROUGH OF WEST WILDWOOD  
Check Register By Check Id

Page No: 1

Range of Checking Accts: CAPITAL to CAPITAL      Range of Check Ids: 1339 to 1339  
Report Type: All Checks      Report Format: Detail      Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
1339	07/07/17	44606 REMINGTON, VERNICK & WALBERG						1177
17-00438	2	CONSTRUCTION OBSERVATION	4,260.00	C-04-55-915-100	Budget		1	1
				ORDINANCE 546-\$765,000-VARIOUS ROADS				
17-00438	3	MILEAGE REIMBURSEMENT	89.18	C-04-55-915-100	Budget		2	1
				ORDINANCE 546-\$765,000-VARIOUS ROADS				
			<u>4,349.18</u>					

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	4,349.18	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>4,349.18</u>	<u>0.00</u>



---

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CAPITAL FUND	C-04	4,349.18	0.00	0.00	4,349.18
Total Of All Funds:		<u>4,349.18</u>	<u>0.00</u>	<u>0.00</u>	<u>4,349.18</u>

---

Range of Checking Accts: TRUST OTHER to TRUST OTHER      Range of Check Ids: 1118 to 1118  
Report Type: All Checks      Report Format: Detail      Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
1118	07/07/17	58901 WRITTEN IN STONE						1178
17-00474	1	BRICK PAVER FOR MAGEE	44.00	T-12-00-000-009	Budget		1	1
				RESERVE FOR BRICKS & BENCHES				
17-00474	2	BLANK PAVER	2.00	T-12-00-000-009	Budget		2	1
				RESERVE FOR BRICKS & BENCHES				
17-00474	3	SHIPPING	18.00	T-12-00-000-009	Budget		3	1
				RESERVE FOR BRICKS & BENCHES				
			<u>64.00</u>					

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	64.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>64.00</u>	<u>0.00</u>

---

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	T-12	64.00	0.00	0.00	64.00
Total of All Funds:		<u>64.00</u>	<u>0.00</u>	<u>0.00</u>	<u>64.00</u>

---

BOROUGH OF WEST WILDWOOD  
BOARD OF COMMISSIONERS  
**WORKSHOP MEETING**  
MONDAY – JULY 31, 2017  
9:00 AM

**MINUTES:**

Mayor Fox called the meeting to order, led the Pledge of Allegiance, read the OPMA statement

**ROLL CALL: Present**

Comm. Golden  
Comm. Maxwell  
Mayor Fox  
Municipal Clerk Donna L. Frederick

**DISCUSSION:**

Mr. Paul Miola, Executive Director of the Atlantic County Joint Insurance Fund thanked the Mayor and Commissioners for their time and provided hand-outs. He did a presentation on the benefits of membership in the JIF. The Borough's three year renewal term is expiring on January 1, 2017. A discussion ensued between the Commissioners and Mr. Miola regarding renewal and a commitment is due by Mid-August. Mayor Fox thank him for his time and presentation and inquired about putting this resolution on our August 4, 2017 regular meeting. Mr. Miola suggested to put it on this Friday's meeting agenda. Mayor Fox instructed the clerk to prepare the renewal resolution and add it to the agenda for Friday. Mr. Joe Meola, from J. Byrne Insurance Agency was also in attendance as the Borough's local representative. Both the Mayor and Borough Administrator stated their appreciation to Mr. Joe Meola as our local representative.

After the presentation, the clerk went over items to be addressed at the regular meeting.

There was no public comment.

**Motion to Adjourn:**

Motion by Comm. Maxwell; Second by Comm. Golden

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes

Motion carried.

Respectfully submitted

  
\_\_\_\_\_  
Donna L. Frederick, RMC, Municipal Clerk

**THESE MINUTES WERE APPROVED AT THE AUGUST 4, 2017, REGULAR COMMISSION MEETING**

  
\_\_\_\_\_  
MAYOR CHRISTOPHER J. FOX

  
\_\_\_\_\_  
COMMISSIONER SCOTT W. GOLDEN

  
\_\_\_\_\_  
COMMISSIONER CORNELIUS J. MAXWELL