

REGULAR MEETING

1/9/19

Borough of West Wildwood

"Small town Charm on the Back Bay"

AGENDA

NOTICE OF TENTATIVE AGENDA - REGULAR MEETING – JANUARY 9, 2019

3:00pm – ACTION MEETING

This is a proposed agenda which is subject to change by Commissioners without further notice.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS REGULAR MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL MEETING NOTICE RESOLUTION NO. 2018-081 ADOPTED ON DECEMBER 31, 2018. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

ROLL CALL:

ADDITIONS/DELETIONS OF LATE AGENDA ITEMS:

OLD BUSINESS

APPROVAL OF MINUTES:

Regular Meeting
Workshop Meeting
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RESOLUTIONS:

2019-001 – AUTHORIZING PURCHASES WITH VENDORS WHO ARE UNDER CURRENT N.J. STATE CONTRACTS

2019-002 – AUTHORIZING THE APPOINTMENT OF PHOENIX ADVISORS, LLC AS CONTINUING DISCLOSURE AGENT AND INDEPENDENT REGISTERED MUNICIPAL ADVISORS

2019-003– A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO ENTER INTO A CONTRACT FOR ANIMAL CONTROL SERVICES WITH ANIMAL CONTROL OF SOUTH JERSEY

2019-004 – AUTHORIZING THE AWARDING OF A CONTRACT FOR THE PROFESSIONAL SERVICES OF BOROUGH ENGINEER

Borough of West Wildwood

"Small town Charm on the Back Bay"

2019-005 – A RESOLUTION TO AFFIRM THE BOROUGH OF WEST WILDWOOD'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS AND MEMBERS OF THE PUBLIC THAT COME IN CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

2019-006 – AUTHORIZING THE APPOINTMENT OF A FIRE CODE OFFICIAL, ASSISTANT CONSTRUCTION OFFICIAL AND MERCANTILE LICENSE INSPECTOR FOR THE BOROUGH OF WEST WILDWOOD

2019-007 – ACKNOWLEDGING THE AUTOMATIC RENEWAL OF THE COOPERATIVE AGREEMENT WITH HOUSTON-GALVESTON AREA COUNSEL

2019-008 – AUTHORIZING THE TAX ASSESSOR OF THE BOROUGH OF WEST WILDWOOD TO FILE REGULAR APPEALS ON BEHALF OF THE BOROUGH OF WEST WILDWOOD TO THE CAPE MAY COUNTY BOARD OF TAXATION FOR THE YEAR 2019

2019-009 – AUTHORIZING THE APPOINTMENT OF DEPUTY EMERGENCY MANAGEMENT COORDINATORS

2019-010– AUTHORIZING THE APPOINTMENT OF A SPECIAL PROJECT ENGINEER

2019-011– APPOINTMENT OF A DEPUTY TAX COLLECTOR

2019-012 – AUTHORIZING THE APPOINTMENT OF BOROUGH TAX COLLECTOR

2019-013 – DESIGNATING POLICE DEPARTMENT LOBBY AS MUNICIPAL EMERGENCY WARMING CENTER

2019-014 – RESOLUTION AUTHORIZING TO TURN OVER SURPLUS MONIES FROM MUNICIPAL COURT-FINE ACCOUNT

2019-015 – APPOINTING AN ALTERNATE MEMBER TO THE WEST WILDWOOD PLANNING BOARD

APPROVAL TO PAY BILLS

REPORTS FROM COMMISSIONERS

OPEN TO THE FLOOR FOR PUBLIC COMMENT

ADJOURNMENT

Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
REGULAR MEETING
JANUARY 9, 2019
3:00pm – ACTION MEETING

MINUTES:

Commissioner Maxwell called the meeting to order, led the Pledge of Allegiance and the clerk read the OPMA statement

ROLL CALL: Present

Comm. Golden
Comm. Maxwell
Solicitor Karavan
Administrator Ridings
Municipal Clerk Donna L. Frederick

ABSENT:

Mayor Fox

APPROVAL OF MINUTES:

December 6, 2018 - Regular Meeting

RESOLUTIONS: CLERK READ BY NUMBER & TITLE

2019-001 – AUTHORIZING PURCHASES WITH VENDORS WHO ARE UNDER CURRENT N.J. STATE CONTRACTS

Clerk asked for a motion to adopt resolution
Motion by Comm. Maxwell; Second by Comm. Golden.
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.
Resolution Adopted.

2019-002 – AUTHORIZING THE APPOINTMENT OF PHOENIX ADVISORS, LLC AS CONTINUING DISCLOSURE AGENT AND INDEPENDENT REGISTERED MUNICIPAL ADVISORS

Clerk asked for a motion to adopt resolution
Motion by Comm. Maxwell; Second by Comm. Golden.
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.
Resolution Adopted.

2019-003– A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO ENTER INTO A CONTRACT FOR ANIMAL CONTROL SERVICES WITH ANIMAL CONTROL OF SOUTH JERSEY

Clerk asked for a motion to adopt resolution
Motion by Comm. Maxwell; Second by Comm. Golden.
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.
Resolution Adopted.

2019-004 – AUTHORIZING THE AWARDING OF A CONTRACT FOR THE PROFESSIONAL SERVICES OF BOROUGH ENGINEER

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.

Resolution Adopted.

2019-005 – A RESOLUTION TO AFFIRM THE BOROUGH OF WEST WILDWOOD'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS AND MEMBERS OF THE PUBLIC THAT COME IN CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.

Resolution Adopted.

2019-006 – AUTHORIZING THE APPOINTMENT OF A FIRE CODE OFFICIAL, ASSISTANT CONSTRUCTION OFFICIAL AND MERCANTILE LICENSE INSPECTOR FOR THE BOROUGH OF WEST WILDWOOD

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.

Resolution Adopted.

2019-007 – ACKNOWLEDGING THE AUTOMATIC RENEWAL OF THE COOPERATIVE AGREEMENT WITH HOUSTON-GALVESTON AREA COUNSEL

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.

Resolution Adopted.

2019-008 – AUTHORIZING THE TAX ASSESSOR OF THE BOROUGH OF WEST WILDWOOD TO FILE REGULAR APPEALS ON BEHALF OF THE BOROUGH OF WEST WILDWOOD TO THE CAPE MAY COUNTY BOARD OF TAXATION FOR THE YEAR 2019

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.

Resolution Adopted.

2019-009 – AUTHORIZING THE APPOINTMENT OF DEPUTY EMERGENCY MANAGEMENT COORDINATORS

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.

Resolution Adopted.

2019-010– AUTHORIZING THE APPOINTMENT OF A SPECIAL PROJECT ENGINEER

Clerk asked for a motion to adopt resolution
Motion by Comm. Maxwell; Second by Comm. Golden.
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.
Resolution Adopted.

2019-011– APPOINTMENT OF A DEPUTY TAX COLLECTOR

Clerk asked for a motion to adopt resolution
Motion by Comm. Maxwell; Second by Comm. Golden.
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.
Resolution Adopted.

2019-012 – AUTHORIZING THE APPOINTMENT OF BOROUGH TAX COLLECTOR

Clerk asked for a motion to adopt resolution
Motion by Comm. Maxwell; Second by Comm. Golden.
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.
Resolution Adopted.

2019-013 – DESIGNATING POLICE DEPARTMENT LOBBY AS MUNICIPAL EMERGENCY WARMING CENTER

Clerk explained that the borough received a Memorandum of Understanding from the County and some language contained needs to be review by the Borough Solicitor, clerk asked for a motion to table resolution 2019-013 pending legal review.
Motion by Comm. Maxwell; Second by Comm. Golden.
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.
Resolution Tabled.

2019-014 – RESOLUTION AUTHORIZING TO TURN OVER SURPLUS MONIES FROM MUNICIPAL COURT-FINE ACCOUNT

Clerk asked for a motion to adopt resolution
Motion by Comm. Maxwell; Second by Comm. Golden.
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.
Resolution Adopted.

2019-015 – APPOINTING AN ALTERNATE MEMBER TO THE WEST WILDWOOD PLANNING BOARD

Clerk asked for a motion to adopt resolution
Motion by Comm. Maxwell; Second by Comm. Golden.
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.
Resolution Adopted.

Clerk asked for a motion for the APPROVAL TO PAY BILLS WHEN PROPERLY SIGNED AND ENDORSED: (list attached)

Motion by Comm. Maxwell; Second by Comm. Golden.
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.
Motion Carried

Reports from Commissioners:

Comm. Golden gave the Police Activity Report for the Month of December, 2018 (copy attached)

Comm. Maxwell gave a financial report (copy attached) and in the absence of the Mayor, Comm. Maxwell gave the DPW Activity Report for the Month of December, 2018, (copy attached)

Comm. Maxwell answered a series of written questions submitted by the Advisory Council of Concerned Taxpayers of West Wildwood "CTWWW". The CTWWW set up recording equipment to live-stream the meeting, Commissioner Maxwell commented that this is something new, and will see how it works out, hoping for a successful outcome.

Administrator Ridings gave an update on the beach access ramp, noting that the borough received the CAFRA permit; however the DEP put a stipulation on the permit regarding a stone driveway violation. Administrator Ridings will contact the DEP, hoping that they will separate the violation from the issued permit, since the driveway in question does not belong to the borough, was not installed by the borough and is owned by a private person.

Comm. Maxwell opened the meeting to floor for public comment.

TRISH SINNOTT, 739 W. Poplar Avenue, questioned Administrator Ridings regarding the beach access ramp and asked if it will go out to bid. Administrator Ridings confirmed that it will go out to bid.

MARYELLEN ZAJAC, 753 W. Poplar Avenue, asked what DEP means. Administrator Ridings clarified, Department of Environmental Protection.

TRISH SINNOTT, 739 W. Poplar Avenue, questioned what the Master Plan of the State of NJ is about; if incomplete will it affect state funds; who updates it; is it expired; can she see it; is it on the website. Solicitor explained the master plan of the Borough and the function of the planning board. Administrator Ridings stated that it is the recommendation of the Planning Board to review and update if necessary the Master Plan. Ms. Sinnott inquired about the borough website, suggested using a different company with new ideas. Administrator Ridings stated that the borough is satisfied with the current vendor who maintains our website, very responsive to any matters that the borough needs. Ms. Sinnott asked if there is any training for officials; wanted to know what type of training. Solicitor explained that the JIF offers programs to reduce liability. Comm. Maxwell confirmed the commissioners attend sessions. Ms. Sinnott wanted to know about the goals of the planning board and the make-up of the board. Solicitor gave a detailed explanation of the planning board function, the clerk provided the meeting dates of the planning board.

MARYANN WELSH, 741 W. Poplar Avenue, inquired about any updates on the Living Shoreline Project; the beach ramp grant funding; update on JIF hearing in the Ferentz case. Administrator Ridings gave an update on the project, and stated that the borough has not heard if the grant was awarded for the beach ramp. Solicitor stated the case is still waiting in the Appellate Court.

MARYELLEN ZAJAC, 753 W. Poplar Avenue, questioned if there was any update regarding the two ongoing lawsuits (Mawhinney and Palombaro). Solicitor just noted that Mawhinney is an employment complaint and Palombaro is a property issue.

CHARLES CHEPAK, 507 W. Poplar Avenue, inquired who elects the planning board chairman; appointments and function. Solicitor explained the operation of the planning board, appointments and functions. Mr. Chepak voiced his concerns over the change in the meeting schedule, and the fact that the Mayor is not in attendance. Comm. Maxwell explained that the Mayor had a scheduling conflict, as was

previously discussed at the Dec. 31, 2018 workshop meeting when the meeting dates were discussed and ultimately decided upon. Mr. Chepak wanted to know what is in place (archives/documents) from previous to present regarding past decisions and or project plans and information coming forward. Comm. Maxwell informed him that records are archives and in a cloud-based storage. Administrator Ridings informed him that files are kept for each project. Mr. Chepak questioned sewer fees and the percentage when paying on line, asked if the credit card fee can be negotiated. Administrator and clerk informed him the borough has the WIPP (online payment system) as a courtesy for residents and has no control over the fees charged. Administrator also informed him in the past the borough provided credit card payments and the fees imposed by the credit card company was paid by all taxpayers, with the WIPP system the user pay any fees.

HELEN RAO, 741 W. Poplar Avenue, questioned the meeting date change, stating she felt it was disrespectful; asked the purpose of monthly meetings. Comm. Maxwell stated monthly meetings are to take care of borough business. Ms. Rao commented that it's for the taxpayers. Solicitor explained that meetings are not just for the taxpayers; borough business must be conducted irrespective if anyone shows up to the meetings. Ms. Rao stated that the meeting change is to discourage taxpayers from attending. Comm. Maxwell stated the dates were changed because the borough is closed on Fridays. Ms. Rao continued stating that the change was based on employees, not the other taxpayers; it's what works best for you. Comm. Maxwell stated he listens to the comments, but this is where we are, and stated the decision has been made.

MARIE POWELL, 742 W. Glenwood Avenue, following up and asked if the commissioners would consider making the meetings at 7:00pm on Wednesday. Comm. Maxwell instructed the Administrator to express the opinions to the Mayor.

CHRIS MONAHAN, 8 F Avenue, stated she lives here year-round, had to use a vacation day and asked to reconsider evening meetings to be fair to everyone.

NANCY DOHERTY, 215 R Avenue, questioned the beach ramp DEP issue, asking if the resident worked for the Borough. Administrator stated no.

SUSAN CZWALINA, 547 W. Maple Avenue, requested to have the bill list approved at the workshop meeting; commented if the possible work conflict for the mayor was due to the fact that Wildwood has a 3:30pm meeting and is Wildwood's Administrator. Solicitor informed the public that the Mayor wanted the meeting last week because he indicated there was a conflict in his schedule. Comm. Maxwell stated that discussions at the workshop meeting with the clerk meeting the Sunshine Law meeting notification requirements would not have worked, both himself and Comm. Golden agreed to have the meeting on this day. Ms. Czwalina questioned the cost of the Edmunds Software; asked about planning board meetings cancellations; contract for the planning board solicitor; monthly furlough costs; lawsuit money savings; update on Mawhinney mediation; list of assets; availability of police and public works reports/ animal control contract; engineer contract; cost of Phoenix Advisors. Comm. Golden stated the Planning Board, of which he is a member, only meets what applications or matters are presented to the board. Solicitor explained that the Planning Board responds to application put before them; no other judgements or new information on lawsuits. Clerk said all contract documents are OPRAable.

JOE KLINE, 750 W. Poplar Avenue, questioned the leaking bulkhead at Poplar and Bay Avenues by the new playground, and asked if that can be put on a list of projects, since it has been leaking for years. Administrator Ridings will check with the contractor who is repairing the bulkhead by the playground to look at it. Mr. Kline commented JIF tells us (borough) what to do and the most important big lawsuit, you don't follow JIF's advice, and questioned what made you (commissioners) decide not to follow the advice. Comm. Maxwell stated he is not comfortable discussing this matter at this time, since it is

pending. Comm. Golden agreed to no comment. Solicitor stated that this case is currently in the appeal process in the Appellate Court.

ELAINE SZYMKOWIAK, 555 W. Magnolia Avenue, commented that she is an ex-member of the planning board and many times they did not have a meeting every month, nothing is going on.

DENNIS KENNY, 556 W. Magnolia Avenue, stated that the meeting is an inconvenience but many are here, and there should be a compromise so everyone can have their say, furlough on Wednesday.

BOB LAWLOR, 206 Neptune Avenue, commented that borough is closed on Friday, but it was never open on Friday's (night) anyway.

MARYANN WALSH, 741 W. Poplar Avenue, Questioned how long meetings have been on Friday's, and formally requests to reconsider meetings on Friday night at 7:00pm. Ms. Walsh questioned the ramp and the stone issue. Administrator Ridings stated that is just stone the issue is with the DEP, the borough did not approve any stone to be placed at that location.

CHARLES CHEPAK, 507 W. Poplar Avenue, questioned about other attorneys in the past. Solicitor explained that they are all members of his firm. Mr. Chepak indicated that the spirit of the meetings (feel) should be reflected in the minutes. Clerk informed him she does not editorialize the minutes, she records the comments and any actions by the governing body as required.

LOU RIEMER, 537 W. Pine Avenue, asked if ordinance are on line. Clerk stated yes, but not all of them are on line, it is being worked on it and if he needs any assistance please call. Mr. Riemer asked about street openings and how they settle. Comm. Golden informed him that the borough engineer handles the inspections and does street assessments. Mr. Riemer stated that since the street project at Pine and Avenue R, he has puddling water in front of his house. Administrator will look at the issue.

SUSAN CZWALINA, 547 W. Maple Avenue, thanked Carl (deputy clerk) for keeping the website updated; commented that the ordinances are part of the minutes; questioned a \$400.00 payment for light bulbs for Christmas decorations. Comm. Maxwell stated he would check with the CFO.

JOE SEGREST, 2 I Avenue, stated he wanted to make a positive comment, commissioner's reports were given, questions presented answered, thank you.

MICK BADER, 636 W. Glenwood Avenue, asked about pending budget; two open ended lawsuits JIF, and a contingency plan going forward, and what is the worse-case scenario. Solicitor stated that JIF is pending appeal; solicitor feels the open ended lawsuits do not present a substantial exposure to the borough. Comm. Golden stated the borough will be responsible for the deductible in the two cases. Comm. Maxwell will meet with the CFO and Auditors.

HELEN RAO, 741 W. Poplar Avenue, questioned the cost of the deductible (JIF). Administrator Ridings stated \$20, 000.00 and a certain percentage of the minimum total.

DOROTHY DALTON, 741 W. Poplar Avenue, questioned the bulkhead repair by the playground. Administrator Ridings informed her he solicited three quotes and it went to the lowest one (K & D). Ms. Dalton asked who originally installed the bulkhead. Administrator Ridings did not know, as it was privately owned.

MICK BADER, 636 W. Glenwood Avenue, commented that he remembered a few years back that the neighbors were fighting over the paper street (at the end of Glenwood Ave by beach). Administrator Ridings is hopeful that in the end it is not a borough issue, but the property owner's issue.

CHARLES CHEPAK, 507 W. Poplar Avenue, commented the time change gives the appearance we are not wanted at meetings.

Hearing no more public comment, Comm. Maxwell closed the public portion.
Clerk asked for a motion to adjourn.

Motion to Adjourn:

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes.

Motion carried.

Respectfully submitted on January 24, 2019

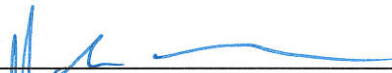


Donna L. Frederick, RMC
Municipal Clerk

This is a generalization of the Regular meeting on January 9, 2019 and not a verbatim transcript.
THESE MINUTES WERE APPROVED AT THE FEBRUARY 6, 2019 REGULAR COMMISSION MEETING



MAYOR CHRISTOPHER J. FOX



COMMISSIONER SCOTT W. GOLDEN



COMMISSIONER CORNELIUS J. MAXWELL

January 6, 2019

To:

Christopher J. Fox
Mayor, Commissioner of Public Works and Sewer Utility

Scott w. Golden
Commissioner of Public Safety

Cornelius J. Maxwell
Commissioner, Revenue & Finance

Marcus H. Karavan, William G. Blaney
Borough Solicitor

From:

Advisory Council of Concerned Taxpayers of West Wildwood

Re: Wednesday, January 9, 2019 Borough Meeting - Questions

1. Master Plan for state of NJ - If incomplete, does this affect our ability to collect state funding? Who is in charge of completing the plan?
2. Edmunds and Assoc. Software Company - Who is the borough lead for web site and financial management software and what is their 2019 plan of action?
3. Do borough officials attend educational workshops and/or symposia on topics such as governing, leadership, risk management, accounting, communication? Are there any CE requirements associated with the role of a Commissioner?
4. Planning Board Committee- How many members are on the committee and what are the procedures for adding new members? What are the 2019 goals of the board?
5. How much money does the borough save per month because of the Friday furloughs? How much is currently being paid out per month on the Ferentz lawsuit and any others? How much of the furloughed savings is going directly to the lawsuit payments?
6. Please provide a list of assets owned by the Borough of WWW – Property and Bank Account totals for year-end 2018.
7. Updates on the Mawhinney and Polombaro lawsuit.
8. Updates on the 2019 goals of the borough officials: budget and safety. What are the milestones we can expect to see and when will a budget “draft” be available?

Crest Savings Bank

Accounts Overview

Balances as of January 09, 2019 11:20:31 am ET

Checking Accounts

Account Name	Account #	Pending	Available Balance	Current Balance
<u>Payroll Account</u>	****4563	\$0.00 (0)	\$24,569.28	\$24,569.28
<u>Tax Lien Trust Fund</u>	****4597	\$0.00 (0)	\$101,213.75	\$101,213.75
<u>Improvement Fund</u>	****4605	\$0.00 (0)	\$1,313,992.49	\$1,313,992.49
<u>Trust Other Account</u>	****4613	\$0.00 (0)	\$81,423.70	\$81,423.70
<u>Unemployment Compensation</u>	****4621	\$0.00 (0)	\$6,935.68	\$6,935.68
<u>Dog Account</u>	****4639	\$0.00 (0)	\$1,713.80	\$1,713.80
<u>Current Account</u>	****4647	\$0.00 (0)	\$1,490,452.00	\$1,492,430.35
<u>Utility Account</u>	****4654	\$0.00 (0)	\$223,803.57	\$225,503.70
<u>Water Sewer Improvement Acct</u>	****3457	\$0.00 (0)	\$23,830.09	\$23,830.09
<u>Uniform Fire Safety Code Acct</u>	****0511	\$0.00 (0)	\$6,686.74	\$6,686.74
<u>Law Enforcement Trust Acct</u>	****0594	\$0.00 (0)	\$2,588.38	\$2,588.38
<u>Trust Other Parks and Grounds</u>	****3937	\$0.00 (0)	\$212.82	\$212.82
Checking Accounts Total:				\$3,281,100.78
GRAND Total:				\$3,281,100.78

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-001

**AUTHORIZING PURCHASES WITH VENDORS WHO ARE
UNDER CURRENT N.J. STATE CONTRACTS**


WHEREAS, the Borough of West Wildwood routinely purchase certain supplies and equipment; and

WHEREAS, certain vendors have been awarded State Contracts, through an open and competitive bidding process through the State of New Jersey and hold a valid State Contract which allows the Borough of West Wildwood to purchase from those vendors without going to bid, saving the taxpayers money.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Borough hereby authorizes purchases with vendors holding current State Contracts pursuant to the Laws of the State of New Jersey:

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 9, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2019-002

**AUTHORIZING THE APPOINTMENT OF PHOENIX ADVISORS, LLC
AS CONTINUING DISCLOSURE AGENT AND INDEPENDENT
REGISTERED MUNICIPAL ADVISOR**

WHEREAS, Phoenix Advisors. LLC, 4 West Park Street, Bordentown, NJ 08505, has served the Borough of West Wildwood as Continuing Disclosure Agent and Independent Registered Municipal Advisor ("IRMA"); and

WHEREAS, the Borough has recognized the vital nature of staying in compliance with Secondary Market Disclosure obligations and having the advisory expertise and resources of Phoenix Advisors; and

WHEREAS, Phoenix Advisors has submitted an agreement defining the terms and conditions of the services that will be provided to the Borough, which is attached hereto.

WHEREAS, a contract is being awarded without competitive bidding in accordance with N.J.S.A. 40A:11(l)(a)(ii) because such services are considered extraordinary and unspecifiable in their nature; and


NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Phoenix Advisors, LLC is hereby retained to provide specialized financial advisory services necessary in connection with the authorization and issuance of the Bonds by the Borough for a term commencing January 1, 2019 and expiring on December 31, 2019.

BE IT FURTHER RESOLVED that a copy of certification of availability of funds be attached to this resolution.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 9, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Elaine Crowley Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: PHOENIX ADVISORS, LLC

FOR: DISCLOSURE AGENT/MUNICIPAL ADVISOR

IN THE AMOUNT OF: AS PER FEE SCHEUDLE

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: AS PER FEE SCHEDULE

ACCOUNT(S) 9-01-20-130-029

TOTAL AMOUNT OF CONTACT: AS PER FEE SCHEDULE

Amount Certified by this Certification: AS PER FEE SCHEDULE

_____ TEMPORARY BUDGET CERTIFICATION @ 25%

_____ PERMANENT BUDGET CERTIFICATION @ 100%

✓

_____ CONTINGENCY CERTIFICATION: UPON ADOPTION OF
FINAL BUDGET.

Date: January 9, 2019

Chief Financial Officer:



Resolution # 2019-002

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-003

**A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO ENTER
INTO A CONTRACT FOR ANIMAL CONTROL SERVICES
WITH ANIMAL CONTROL OF SOUTH JERSEY**

WHEREAS, the Borough of West Wildwood has need to enter into an animal control services contract for the year 2019; and

WHEREAS, Steve Serwatka, owner of Animal Control of South Jersey with offices located at 2353 Delsea Drive, Delmont, NJ 08314, has submitted a contract proposal dated January 3, 2019 indicating he will provide animal control services for a yearly sum of \$2,400; and

WHEREAS, Steve Serwatka of Animal Control of South Jersey has the State of New Jersey licensing, certifications and experience necessary to perform the required services under the terms and conditions of the proposed contract, herewith attached; and

WHEREAS, all animal control services will be conducted in accordance with NJSA Title 4, 8, 19 and 26, Revisions and Borough Ordinances; and

WHEREAS, the award of this contract is contingent upon receipt and annexation hereto a Certification of Availability of Funds from the Chief Financial Officer of the Borough of West Wildwood.


NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor be and is hereby authorized to enter into a contract with Steve Serwatka, owner of Animal Control of South Jersey effective January 1, 2019 through December 31, 2019.

BE IT FURTHER RESOLVED that a copy of this Resolution and the contract are on file and available for public inspection in the office of the Borough Clerk during normal business hours.

BE IT FURTHER RESOLVED that this contract be published as provided by law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 9, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Elaine Crowley Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: ANIMAL CONTROL OF SOUTH JERSEY

FOR: ANIMAL CONTROL SERVICES

IN THE AMOUNT OF: \$2,400.00

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$2,400.00

ACCOUNT(S) 9-01-27-340-029

TOTAL AMOUNT OF CONTACT: \$2,400.00

Amount Certified by this Certification: \$2,400.00

_____ TEMPORARY BUDGET CERTIFICATION @ 25%

_____ PERMANENT BUDGET CERTIFICATION @ 100%

✓
_____ CONTINGENCY CERTIFICATION: UPON ADOPTION OF
FINAL BUDGET.

Date: January 9, 2019

Chief Financial Officer:



Resolution # 2019-003

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-004

**AUTHORIZING THE APPOINTMENT AND AWARDING OF A CONTRACT FOR THE
PROFESSIONAL SERVICES OF A MUNICIPAL ENGINEER
UNDER COMPETITIVE CONTRACT PROCESS**

WHEREAS, the Borough advertised for proposals for Municipal Engineering services under a competitive contract process, pursuant to N.J.S.A. 40A:11-4.5; and

WHEREAS, proposals were received and reviewed by the Proposal review committee; and

WHEREAS, the Proposal Review Committee issued a recommendation, as per N.J.S.A. 40A:11-4.5(d); and

WHEREAS, State Law requires an appointment be made consistent with the recommendation of the Proposal Review Committee;

NOW, THEREFORE, BE IT RESOLVED that in furtherance of the recommendation from the Proposal Review Committee, James Oris, P.E., of Remington and Vernick Engineers, is hereby appointed Municipal Engineer for the Borough;

BE IT FURTHER RESOLVED, the Mayor and Clerk are authorized and directed to contract with Mr. Oris and Remington and Vernick Engineers for services consistent with the proposal submitted and reviewed, to the extent that services for the remainder of the calendar year are in furtherance of capital projects such that engineering costs are not paid from the general fund;


BE IT FURTHER RESOLVED, the Borough is authorized and directed to contract with Mr. Oris and Remington and Vernick Engineers for services consistent with the proposal submitted and reviewed to be rendered past this calendar year, to the extent a Certification of Available Funds may be obtained for same;

BE IT FURTHER RESOLVED, the Borough is authorized and directed to contract with Mr. Oris and Remington, Vernick & Walberg Engineers for aforementioned services for a term of three (3) years.

BE IT FURTHER RESOLVED, this action be published as required by law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 9, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Elaine Crowley, Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: JAMES ORIS AND REMINGTON, VERNICK AND WALBERG

IN THE AMOUNT OF: AS PER FEE SCHEDULE

ACCOUNT(S) 9-01-20-165-028

TOTAL AMOUNT OF CONTACT: See fee schedule


Amount Certified by this Certification: See fee schedule

_____ TEMPORARY BUDGET CERTIFICATION @ 25%

_____ PERMANENT BUDGET CERTIFICATION @ 100%

 X CONTINGENCY CERTIFICATION: UPON ADOPTION OF
FINAL BUDGET.

Date: January 9, 2019

Chief Financial Officer: 

Resolution # 2019-004

**BOROUGH OF WEST WILDWOOD
CAPE MAY COUNTY
NEW JERSEY**

RESOLUTION NO. 2019-005

**A RESOLUTION TO AFFIRM THE BOROUGH OF WEST WILDWOOD'S
CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES,
EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND
MEMBERS OF THE PUBLIC THAT COME IN CONTACT WITH MUNICIPAL EMPLOYEES,
OFFICIALS, AND VOLUNTEERS**

WHEREAS, it is the policy of the Borough of West Wildwood to treat the Public, employees, prospective employees, appointees, volunteers, and independent contractors in a manner consistent with all applicable civil rights, laws, and regulations including, but not limited to, the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act, and the Conscientious Employee Protection Act; and

WHEREAS, the Governing Body of the Borough of West Wildwood has determined that certain procedures need to be established to accompany this policy.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that

SECTION I No official, employee, appointee, or volunteer of the Borough of West Wildwood, by whatever title known, or any entity that is in any way a part of the Borough of West Wildwood, shall engage, either directly or indirectly in any act, including the failure to act that constitutes discrimination, harassment, or a violation of any person's constitutional rights while such official, employee, appointee, volunteer, or entity is engaged in, or acting on behalf of, the Borough of West Wildwood's business or using facilities or property of the Borough of West Wildwood; and

SECTION II The prohibitions and requirements of this Resolution shall extend to any person or entity, including, but not limited to, any volunteer organization or inter-organization, whether structured as a government entity or a private entity, that receives authorization or support in any way from the Borough of Westwood to provide services that otherwise could be performed by the Borough of West Wildwood; and

SECTION III Discrimination, harassment, and civil rights shall be defined for purposes of this Resolution using the latest definitions contained in the applicable Federal and State Laws concerning discrimination, harassment, and civil rights; and

SECTION IV The Mayor and Commissioners shall establish written procedures for any person to report alleged discrimination, harassment, and violations of civil rights prohibited by this Resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints; and

SECTION V No person shall retaliate against any person who reports any alleged discrimination, harassment, or violation of civil rights, provided, however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline; and

SECTION VI The Mayor and Commissioners shall establish written procedures that require officials, employees, appointees, and volunteers of the Borough of West Wildwood as well as all other entities subject to this Resolution to periodically complete training concerning their duties, responsibilities, and rights pursuant to this Resolution; and

SECTION VII The Mayor and Commissioners shall establish a system to monitor compliance and shall report at least annually to the governing Body the results of the monitoring; and

SECTION VIII At least annually, the Mayor and Commissioners shall cause a summary of this Resolution and the procedures established pursuant to this resolution to be communicated within the Borough of West Wildwood. This communication shall include a statement from the Governing Body expressing its unequivocal commitment to enforce this Resolution. This summary shall also be posted on the Borough of West Wildwood's Web Site.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 9, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2019-006

**AUTHORIZING THE APPOINTMENT OF A FIRE CODE OFFICIAL,
ASSISTANT CONSTRUCTION OFFICIAL AND MERCANTILE LICENSE INSPECTOR
FOR THE BOROUGH OF WEST WILDWOOD**

WHEREAS, it is necessary and essential for the Borough to appoint a Fire Code Official, Assistant Construction Official and Mercantile License Inspector; and

WHEREAS, Daniel F. Spiegel is currently serving in this capacity and has the required State of New Jersey DCA Licenses and experience to hold these positions.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey that Daniel F. Spiegel is hereby appointed as Fire Code Official, Assistant Construction Official and Mercantile License Inspector for a term effective immediately and ending on December 31, 2019.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 9, 2019**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
CAPE MAY COUNTY
NEW JERSEY**

RESOLUTION 2019-007

**ACKNOWLEDGING THE AUTOMATIC RENEWAL OF THE COOPERATIVE AGREEMENT
WITH HOUSTON-GALVESTON AREA COUNSEL**

WHEREAS the Borough has established through Resolution 2015-029, dated January 2, 2015, a Cooperative Agreement with Houston-Galveston Area Counsel pursuant to N.J.S.A. 52:34-6.2(b) (3) for the purchase of equipment and vehicles; and

WHEREAS the aforementioned initial agreement incorporated an automatic annual renewal for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which any payments are due under any contract entered into for the purchase of equipment and vehicles pursuant to this agreement; and

WHEREAS the Borough of West Wildwood acknowledges the automatic renewal of the Cooperative agreement with Houston-Galveston Area Counsel

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey hereby acknowledge and consent to the automatic renewal of the Cooperative Agreement with Houston-Galveston Area Counsel Purchasing Program.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 9, 2019**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-008

**AUTHORIZING THE TAX ASSESSOR OF THE BOROUGH OF WEST WILDWOOD
TO FILE REGULAR APPEALS ON BEHALF OF THE BOROUGH OF WEST
WILDWOOD TO THE CAPE MAY COUNTY BOARD OF TAXATION FOR THE YEAR
2019**

WHEREAS, by the directive of the Cape May County Board of Taxation and pursuant to N.J.A.C. 18:12A-1.6 (C), the governing body of the Borough of West Wildwood may designate that any and all tax appeals for an increase or a decrease of assessments may be submitted to the County Board of Taxation by the Tax Assessor of the Borough of West Wildwood.


WHEREAS, it is deemed to be in the best interest of the Borough of West Wildwood that the Tax Assessor be authorized to file same on behalf of the Borough of West Wildwood for the year 2019, for disposition by the County Board of Taxation.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Borough of West Wildwood, in the County of Cape May and State of New Jersey, as follows:

- 1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) The Tax Assessor of the Borough of West Wildwood hereby is authorized, empowered and directed to file regular appeals with the Cape May County Board of Taxation on behalf of the Borough of West Wildwood for the year 2019.
- 3) A certified copy of this resolution shall be forwarded to the Borough Tax Assessor, the Borough Tax Collector and the Cape May County Board of Taxation.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 9, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-009

**AUTHORIZING THE APPOINTMENT OF DEPUTY
EMERGENCY MANAGEMENT COORDINATORS**


WHEREAS, the Board of Commissioners hereby authorizes the following persons be appointed to the position of Deputy Emergency Management Coordinators:

- 1.) Francis Pellegrino
- 2.) Thomas Miceli

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the aforementioned persons are hereby appointed as Emergency Management Deputy Coordinators with terms expiring December 31, 2019.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 9, 2019**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2019-010

**AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR THE PROFESSIONAL
SERVICES OF A SPECIAL PROJECT ENGINEER**

WHEREAS, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a Special Project Engineer; and

WHEREAS, Marc DeBlasio, P.E., of DeBlasio & Associates, P.C., has previously served as Engineer for the Borough of West Wildwood and is duly qualified under the laws of the State of New Jersey to serve as Special Project Engineer and has submitted a Proposal for such services; and

WHEREAS, the Board of Commissioners deem it advisable and necessary to engage the professional services of Marc DeBlasio with offices located at 4701 New Jersey Avenue, Wildwood, NJ.

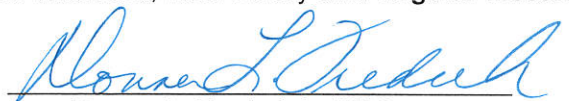
NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor and the Borough Clerk are hereby authorized and directed to execute appropriate contracts with Marc DeBlasio to serve as Special Project Engineer commencing January 1, 2019 and expiring on December 31, 2019; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 9, 2019**.



**Donna L. Frederick, RMC
Municipal Clerk**

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Elaine Crowley, Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

**TO: MARC DEBLASIO OF DEBLASIO & ASSOCIATEDS
FOR: SPECIAL PROJECT ENGINEER**

IN THE AMOUNT OF: AS PER FEE SCHEDULE

ACCOUNT(S) 9-01-20-165-028

TOTAL AMOUNT OF CONTACT: See fee schedule

Amount Certified by this Certification: See fee schedule

_____ TEMPORARY BUDGET CERTIFICATION @ 25%

_____ PERMANENT BUDGET CERTIFICATION @ 100%

 X CONTINGENCY CERTIFICATION: UPON ADOPTION OF
FINAL BUDGET.

Date: January 9, 2019

Chief Financial Officer:

A handwritten signature in cursive script, appearing to read "Elaine Crowley", written over a horizontal line.

Resolution # 2019-010

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-011

APPOINTMENT OF A DEPUTY TAX COLLECTOR

WHEREAS, the Board of Commissioners deem it in the best interest of the Borough to appoint a Deputy Municipal Tax Collector; and

WHEREAS, Ruth M. Sweeney is currently serving as Deputy Tax Collector and is willing to continue in her capacity as such.

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of West Wildwood, County of Cape May, State of New Jersey, hereby appoints Ruth M. Sweeney as the Deputy Municipal Tax Collector for a term expiring on December 31, 2019.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 9, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-012

AUTHORIZING THE APPOINTMENT OF BOROUGH TAX COLLECTOR

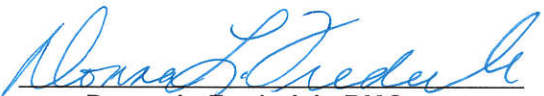
WHEREAS, Terence Graff, is a duly certified tax collector and has served in the capacity of Tax Collector for the Borough of West Wildwood; and

WHEREAS, the Board of Commissioners deem it in the best interest of the Borough to re-appoint Terence Graff as Tax Collector for the Borough of West Wildwood for a 4 year term as allowed by statute; and

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of West Wildwood, County of Cape May, State of New Jersey, hereby appoints Terrence Graff as the Municipal Tax Collector for a 4 year term expiring on December 31, 2022.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 9, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-013

**DESIGNATING POLICE DEPARTMENT LOBBY AS MUNICIPAL EMERGENCY
WARMING CENTER**

WHEREAS, the Borough of West Wildwood has an obligation under the laws of the State of New Jersey and the County of Cape May Code Blue Alert Plan to designate a Municipal Emergency Warning Center; and

WHEREAS, in accordance with P.L. 2017 Chapter 68 "The Code Blue Law", and emergency Warning Center is defined as, a short-term emergency facility that operates when temperatures reach 25 degrees Fahrenheit or lower without precipitation, 32 degrees Fahrenheit or lower with precipitation, or wind chill temperatures below 0 degrees Fahrenheit or less; and

WHEREAS, the paramount purpose of an emergency warming center is the prevention of death and injury from exposure to the elements; and

WHEREAS, an Emergency Warming Center is not to be confused with an Emergency Shelter, which is activated only during the most severe weather emergencies that include a loss of power, major flooding, and/or major winter weather conditions; and

WHEREAS, the Borough of West Wildwood recognizes that excessive cold and severe weather conditions put at risk individuals in danger or illness and/or death; and

WHEREAS, as the temperatures get colder, the County Office of Emergency Management will soon be declaring Code Blue Alerts that meet the requirements after evaluating weather forecasts and advisories produced by the National Weather Service; and

WHEREAS, after a Code Blue alert has been issued, the Borough of West Wildwood will open a facility as an emergency warming center operational from 6:00 p.m. to 6:00 a.m.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Borough of West Wildwood, in the County of Cape May, State of New Jersey, hereby designate the Municipal Police Department lobby, located at 701 West Glenwood Avenue, West Wildwood, NJ 08260 as the Emergency Warming Center of the Borough of West Wildwood.

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby instructed to forward a copy of this Resolution to the Governor of the State of New Jersey, the members of the 1st Legislative district, the Board of Chosen Freeholders of Cape May County and to all municipalities in Cape May County.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						
Commissioner Scott W. Golden						
Commissioner Cornelius J. Maxwell						

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 9, 2019**.

Donna L. Frederick, RMC

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-014

**RESOLUTION AUTHORIZING TO TURN OVER SURPLUS MONIES FROM
MUNICIPAL COURT-FINE ACCOUNT**

WHEREAS, the Municipal Court Administrator of the Borough of West Wildwood Municipal Court having reviewed the Municipal Court Fine Account and having determined that there is a surplus of \$16.00 which cannot be identified; and

WHEREAS, these checks have been determined to be stale and will no longer be cashed.


NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, that the attached list of old outstanding checks (Attachment 1) be and are hereby cancelled; and

BE IT FURTHER RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey as follows:

1. That the court Administrator turns over the \$16.00 to the Chief Financial Officer; and
2. That the Chief Financial Officer records the \$16.00 in the Current Fund as Miscellaneous Revenue Not Anticipated; and
3. That any valid, proven claim made in the future will be honored for payment by the Borough of West Wildwood.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 9, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

		OUTSTANDING CHECKS-GENERAL				
MONTH/YEAR		CHECK NUMBER			AMOUNT	
12/18/2016		1151			\$1.00	
5/9/2017		1168			\$15.00	
TOTAL					\$16.00	

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-015

**APPOINTING AN ALTERNATE MEMBER TO THE
WEST WILDWOOD PLANNING BOARD**

WHEREAS, the West Wildwood Planning Board needs to fill Alternate #2 position; and

WHEREAS, the Board of Commissioners received a letter from Matthew Ksiazek expressing his interest in participating as a member on the planning board; and

WHEREAS, the Board of Commissioners deem it in the best interest of the Borough to fulfill the position of Alternate #2.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, as follows:

- 1.) That all allegations of the preamble are incorporated herein as if set forth in full.
- 2.) The following shall be and are hereby appointed as a member of the Borough of West Wildwood Planning Board for the term to expire as indicated:

Alternate Member

Matt Ksiazek Alternate #2

Expiration of Term

December 31, 2019

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 9, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
CHECK REGISTER
JANURY 7, 2019

CK#	DATE	VENDOR	AMOUNT	CHARGE ACCOUNT	ACCOUNT TYPE
13649	1/7/2019	My Rights Lawyers, LLC	\$ 17,589.96	9-01-37-480-001	Budget
13650	1/7/2019	Jacquelyn Ferentz	<u>\$ 5,040.60</u>	9-01-37-480-001	Budget
Total of all funds			<u><u>\$ 22,630.56</u></u>		



Activity for the Month of December 2018

Is for Service: 418	MVA's State Roads:	MVA's County Roads:	MVA's Municipal Roads:
Adults Arrested:	Juv. Arrested: 5	CDS Arrests: 2	DWI Arrests: Summonses: 911 Calls: 18

Property Check	236	Alarm - Medical	1
Directed Patrol	45	Alarm - Fire / CO	1
Property Check	36	911 Abandoned	1
Back-up Officer	23		
Directed Walking Beat	21		
MV Stop	8		
Assist Other Agency	6		
Medical Emergency / Assistance	4		
General Compliants	4		
Parking Complaint/ Violation	3		
Burglary 2C:18-2	3		
Property Damage	2		
Property Check Requested	2		
Open Door	2		
Follow-Up Investigation	2		
Animal Complaint	2		
Alarm - Burglar/ Panic	2		
Welfare Check	1		
Unwanted Guest	1		
Suspicious Activity/ Auto/ Person	1		
Stand By	1		
Relay Person/Paper	1		
Police Information	1		
Other Public Service	1		
Mental Case	1		
Juvenile Complaint	1		
Harassment 2C:33-4	1		
General Compliants	1		
Gas Leak (odor)	1		
Disabled Vehicle	1		
Department Services	1		

WEST WILDWOOD PUBLIC WORKS

ACTIVITY REPORT JANUARY 2019

- 1 WORK ORDER TO SET UP CHRISTMAS TREE AND DECORATIONS AT NEPTUNE AVE. PARK AND THE BORO HALL.
- 4 WORK ORDERS FOR MAINTENANCE AND REPAIRS TO POLICE VEHICLES.
- 4 WORK ORDERS TO EMPTY TRASH AND RECYCLING AT BORO HALL AND BORO PARKS.
- 4 WORK ORDERS FOR MAINTENANCE OF THE FLOOD PUMP.
- 4 WORK ORDERS FOR MAINTENANCE OF 26TH AVE. PUMPING STATION.
- 1 WORK ORDER FOR REPAIR OF TIDEFLEX VALVE.
- 4 WORK ORDERS FOR MAINTENANCE AND REPAIRS TO PUBLIC WORKS TRUCKS AND EQUIPMENT.
- 3 WORK ORDERS TO PICK UP PAID BULK TRASH.
- 4 WORK ORDERS TO PICK UP TRASH AND DEBRIS ON

STREETS.

1 WORK ORDER TO INSTALL SALT SPREADER ON DUMP TRUCK AND MAINTENANCE TO SNOW PLOWS.

2 WORK ORDERS FOR MAINTENANCE OF FLOOD GATES.

1 WORK ORDER FOR MAINTENANCE OF FLOOD VEHICLES.

**TAX COLLECTOR'S REPORT
BOROUGH OF WEST WILDWOOD**

TO: Borough Commission

FROM: Terence Graff

DATE: January 3, 2019

The following represents the collection status of taxes as of

December 31, 2018

TAX ACCOUNTS	CURRENT MONTH	TO DATE
2018 Tax	\$75,665.32	\$3,538,208.52
2017 Tax	\$9,304.71	\$121,244.50
Prepaid Taxes 2019	\$17,688.70	\$73,033.92
Arrears/Bankruptcy		
Tax Title Liens(municipal)		\$6,668.17
Miscellaneous	\$1,186.90	\$60,033.36
6% Year End Penalty		
Cost & Interest	\$4,254.29	\$25,419.19
Tax Sale Prem	\$54,400.00	\$54,400.00
Tax Sale - Water Due Wildwood		
Cost of Sale	\$422.60	\$1,069.59
Sewer Rents Delinquent	\$6,531.01	\$48,077.01
Sewer Rents	\$28,122.76	\$545,673.62
Prepaid Sewer Rents	\$34,442.32	\$37,744.35
Sewer Interest	\$1,397.87	\$6,687.41
Total	\$233,416.48	\$4,518,259.64