

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-092

AUTHORIZING THE CANCELLATION OF CHECKS ONE YEAR OR OLDER

WHEREAS, the Board of Commissioners of the Borough of West Wildwood deem it in the best interest of the Borough to void all outstanding checks.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Chief Financial Officer be and is hereby authorized to void the checks issued against Borough of West Wildwood's various Accounts at Crest Savings Bank

| | Motion | Second | Yes | No | Abstain | Absent |
|-----------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Christopher J. Fox | | | X | | | |
| Commissioner Scott W. Golden | | X | X | | | |
| Commissioner Cornelius J. Maxwell | X | | X | | | |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-093

**CANCELLATION OF 2018 TAX AND/OR SEWER
BALANCES OF \$5.00 OR LESS**

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts of five (5) dollars or less; and

WHEREAS, there also exists a need to apply the same provision as promulgated in N.J.S.A. 40A:5-17 to the cancellation of municipal sewer overpayments and delinquencies of five (5) dollars or less.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized to cancel without any further action on the part of the Governing Body, any property tax and/or municipal sewer overpayments and/or delinquencies of \$5.00 or less.

| | Motion | Second | Yes | No | Abstain | Absent |
|-----------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Christopher J. Fox | | | X | | | |
| Commissioner Scott W. Golden | | X | X | | | |
| Commissioner Cornelius J. Maxwell | X | | X | | | |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.


**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-094

DESIGNATING SIGNATURES FOR OFFICIAL DEPOSITORY

WHEREAS, the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey deem it necessary and advisable to designate official signatures in connection with depositories of the Borough of West Wildwood for funds being designated general, trust account, bond and interest account, school funds account, public assistance one and two accounts, dedicated by rider accounts, and/or dog license account; and

WHEREAS, **Crest Savings Bank** is considered a reputable bank for such purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that Crest Savings Bank shall be designated as the official depository of the Borough of West Wildwood, Cape May County, New Jersey; and

BE IT FURTHER RESOLVED that **Crest Savings Bank** be and hereby is authorized to honor withdrawals on behalf of the Borough of West Wildwood upon utility funds, general funds, trust funds, bond and interest funds, and public assistance accounts when signed by two (2) of the following, at least one (1) of which must be either the Mayor or the Commissioner of Revenue and Finance:

Mayor of the Borough
Commissioner of Revenue and Finance
Commissioner of Public Works
Municipal Clerk of the Borough
Deputy Municipal Clerk
Administrator
CFO

BE IT FURTHER RESOLVED that **Crest Savings Bank** be and hereby is authorized to honor withdrawals from the school funds on deposit when such are countersigned by the custodian of the school funds; and

BE IT FURTHER RESOLVED that **Crest Savings Bank** be and hereby is authorized to honor withdrawals on behalf of the Borough of West Wildwood upon the dog license account when such withdrawals are signed by the Municipal Clerk of the Borough; and


BE IT FURTHER RESOLVED that **Crest Savings Bank** be and hereby is authorized to honor withdrawals on behalf of the Borough of West Wildwood upon the tax lien redemption account with one (1) signature by either the Municipal Tax Collector or the Municipal Clerk of the Borough being authorized to sign checks; and

BE IT FURTHER RESOLVED that the Municipal Clerk be and hereby is authorized to secure bonding insurance to cover all of the above noted signees in each of the different categories and capacities as noted above; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be delivered to **Crest Savings Bank** located in the City of Wildwood, Cape May County, New Jersey.

| | Motion | Second | Yes | No | Abstain |
|-----------------------------------|--------|--------|-----|----|---------|
| Mayor Christopher J. Fox | | | X | | |
| Commissioner Scott W. Golden | | X | X | | |
| Commissioner Cornelius J. Maxwell | X | | X | | |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.


 Donna L. Frederick, RMC
 Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-095

**ESTABLISHING INTEREST RATE AND GRACE PERIOD
FOR TAX AND SEWER COLLECTION FOR CY2019**

WHEREAS, N.J.S.A 54:4-67 et seq. permits the Governing Body of a Municipality to fix the rate of interest to be charged for the nonpayment of taxes, assessments, and sewer bills.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of West Wildwood, that for CY2019 the rate of interest on unpaid taxes and assessments shall be eight percent per annum on the first One Thousand Five Hundred (\$1,500.00) Dollars of delinquency and 18 percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) to be calculated from the date the tax was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable; and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year; and

BE IT FURTHER RESOLVED that the rate of interest for CY2019 on unpaid sewer bills shall be eight percent per annum up to One Thousand Five Hundred (\$1,500.00) Dollars of delinquency and 18 percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) Dollars to be calculated from the date the bill was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable. and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the Municipal Tax Collector upon adoption.

| | Motion | Second | Yes | No | Abstain |
|--|---------------|---------------|------------|-----------|----------------|
| Mayor Christopher J. Fox | | | X | | |
| Commissioner Scott W. Golden | | X | X | | |
| Commissioner Cornelius J. Maxwell | X | | X | | |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-096

**A RESOLUTION APPOINTING CERTAIN MUNICIPAL REPRESENTATIVES
TO THE ATLANTIC COUNTY JOINT INSURANCE FUND**

WHEREAS, it has been formally requested by the Atlantic County Joint Insurance Fund for the Borough to provide an updated listing of the Municipal Representatives to the Atlantic County Joint Insurance Fund; and

WHEREAS, it will be necessary to formally appoint said Municipal Representatives to the various Atlantic County Joint Insurance Fund positions.

NOW, THEREFORE BE IT RESOLVED that the following Municipal Representatives are appointed to the respective positions with terms expiring on December 31, 2019.

Fund Safety Commissioner
Fund Commissioner
Alternate Fund Commissioner
Claims Coordinator
EPL Hotline

Lew Ostrander
Christopher Ridings
Elaine Crowley
Christopher Ridings
Carl O'Hala and Donna L. Frederick

| | Motion | Second | Yes | No | Abstain | Absent |
|-----------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Christopher J. Fox | | | X | | | |
| Commissioner Scott W. Golden | | X | X | | | |
| Commissioner Cornelius J. Maxwell | X | | X | | | |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-097

**APPOINTING CLASS II POLICE OFFICER ON THE
WEST WILDWOOD POLICE DEPARTMENT**

WHEREAS, the following appointment has been reviewed by the Director of Public Safety, in consultation with the Chief of Police, and

WHEREAS, it is the recommendation of the Chief of Police to appoint the following individual as Class II Police Officer on the West Wildwood Police Department with the appointment dates as follows:

| <u>NAME</u> | <u>POSITION</u> | <u>EFFECTIVE APPOINTMENT DATE</u> |
|----------------------|-------------------------|-----------------------------------|
| Alexander Pruszinski | Class II Police Officer | December 17, 2018 – March 1, 2019 |

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, New Jersey hereby authorizes the aforementioned Class II Police Officer for the West Wildwood Police Department.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police.

| | Motion | Second | Yes | No | Abstain | Absent |
|-----------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Christopher J. Fox | | | X | | | |
| Commissioner Scott W. Golden | | X | X | | | |
| Commissioner Cornelius J. Maxwell | X | | X | | | |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at **Workshop Meeting** held on **December 31, 2018**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2018-098

APPOINTING A LOCAL HOUSING INSPECTOR

WHEREAS, the Borough of West Wildwood has requested and received authorization to conduct the State mandated inspections of hotels and multiple dwellings within its jurisdiction on behalf of the Bureau of Housing Inspection; and


WHEREAS, this authorization is based upon the requirement that these inspections and their related activities be conducted in strict accordance with the Conditions of Authorization provided by the State of New Jersey, Department of Community Affairs; and

WHEREAS, Lewis M. Ostrander is qualified to perform inspections and related activities as the Borough Housing Inspector.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Lewis M. Ostrander is hereby appointed as the Borough Housing Inspector for a term commencing January 1, 2019 to December 31, 2019.

| | Motion | Second | Yes | No | Abstain | Absent |
|-----------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Christopher J. Fox | | | X | | | |
| Commissioner Scott W. Golden | | X | X | | | |
| Commissioner Cornelius J. Maxwell | X | | X | | | |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-099

APPOINTING MEMBERS TO THE WEST WILDWOOD PLANNING BOARD

WHEREAS, the term of appointment for certain members of the West Wildwood Planning Board will be expiring and it is essential to maintain a full board; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, as follows:

- 1.) That all allegations of the preamble are incorporated herein as if set forth in full.
- 2.) The following shall be and are hereby appointed as members of the Borough of West Wildwood Planning Board for the terms to expire as indicated:

| | |
|------------------------------|----------------------------------|
| <u>Class I Member</u> | <u>Expiration of Term</u> |
| Christopher J. Fox, Mayor | December 31, 2019 |

| | |
|-------------------------------|----------------------------------|
| <u>Class II Member</u> | <u>Expiration of Term</u> |
| Lewis Ostrander | December 31, 2019 |

| | |
|--------------------------------|----------------------------------|
| <u>Class III Member</u> | <u>Expiration of Term</u> |
| Scott W. Golden | December 31, 2019 |

| | |
|--------------------------------|----------------------------------|
| <u>Alternate Member</u> | <u>Expiration of Term</u> |
| Russ Rohrman | December 31, 2020 |

| | Motion | Second | Yes | No | Abstain | Absent |
|-----------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Christopher J. Fox | | | X | | | |
| Commissioner Scott W. Golden | | X | X | | | |
| Commissioner Cornelius J. Maxwell | X | | X | | | |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.


 Donna L. Frederick, RMC
 Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-100

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT
FOR THE PROFESSIONAL SERVICES OF A MUNICIPAL SOLICITOR**

WHEREAS, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a Borough Solicitor; and

WHEREAS, Marcus H. Karavan, P.C., having offices located at 3311 New Jersey Avenue, Wildwood, New Jersey, is qualified to serve as Borough Solicitor for the Borough of West Wildwood and has submitted a Proposal which is attached hereto; and

WHEREAS, Marcus H. Karavan, P.C., has completed and submitted a Business Entity Disclosure Certification which certifies that Marcus H. Karavan, P.C., has not made any reportable contributions to a political or candidate committee in the name of West Wildwood Borough Commissioners within the previous year and that this Contract will prohibit Marcus H. Karavan, P.C., and the Law Firm of Blaney & Karavan, P.C., from making any reportable contributions for the term of this Contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Mayor and/or Deputy Mayor be and he is hereby authorized to execute a Contract with Marcus H. Karavan, P.C., to serve as Municipal Solicitor for the Borough of West Wildwood; and

BE IT FURTHER RESOLVED that the term of appointment shall commence on January 1, 2019 and expire on December 31, 2019; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise bids for services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids, all of which classification the aforesaid contract falls within; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law; and

BE IT FURTHER RESOLVED, that a Certificate of Availability of Funds from the Chief Financial Officer is attached hereto.

| | Motion | Second | Yes | No | Abstain | Absent |
|--|---------------|---------------|------------|-----------|----------------|---------------|
| Mayor Christopher J. Fox | | | X | | | |
| Commissioner Scott W. Golden | | X | X | | | |
| Commissioner Cornelius J. Maxwell | X | | X | | | |

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



Donna L. Frederick, RMC
Municipal Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Elaine Crowley, Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: MARCUS KARAVAN OF BLANEY AND KARAVAN

FOR: MUNICIPAL SOLICITOR

IN THE AMOUNT OF: \$35,000.00

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$35,000.00

ACCOUNT(S) 9-01-20-155-027

TOTAL AMOUNT OF CONTACT: \$35,000.00

Amount Certified by this Certification: \$35,000.00

_____ TEMPORARY BUDGET CERTIFICATION @ 25%

_____ PERMANENT BUDGET CERTIFICATION @ 100%

 X CONTINGENCY CERTIFICATION: UPON ADOPTION OF FINAL BUDGET.

Date: December 31, 2018

Chief Financial Officer: 

Resolution # 2018-100

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-101

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT
FOR PROFESSIONAL SERVICES OF LABOR COUNSEL**

WHEREAS, the Borough of West Wildwood is seeking Professional Services for labor relations; and

WHEREAS, Mr. William G. Blaney, Esq., of the Law Firm of Blaney & Karavan, P.C., having offices located at 2123 Dune Drive, Avalon, New Jersey, 08202 is qualified to serve as Labor Counsel for the Borough of West Wildwood and has submitted a Proposal which is attached hereto; and

WHEREAS, a Professional Services Contract Agreement for Legal Services along with the terms of the representation has been submitted with an estimate not to exceed of \$20,000.00, for the term commencing January 1, 2019 through December 31, 2019.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor and/or Deputy Mayor is hereby authorized on behalf of the Borough to sign the Professional Services Contract Agreement; and

BE IT FURTHER RESOLVED, that a Certificate of Availability of Funds from the Chief Financial Officer is attached hereto in the amount of \$20,000.00.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

| | Motion | Second | Yes | No | Abstain | Absent |
|-----------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Christopher J. Fox | | | X | | | |
| Commissioner Scott W. Golden | | X | X | | | |
| Commissioner Cornelius J. Maxwell | X | | X | | | |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



**Donna L. Frederick, RMC
Municipal Clerk**

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Elaine Crowley Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: WILLIAM G. BLANEY

FOR: LABOR COUNSEL

IN THE AMOUNT OF: NOT TO EXCEED \$20,000.00

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: NOT TO EXCEED \$20,000.00

ACCOUNT(S) 9-01-20-155-027

TOTAL AMOUNT OF CONTACT: NOT TO EXCEED \$20,000.00

Amount Certified by this Certification: NOT TO EXCEED \$20,000.00

_____ TEMPORARY BUDGET CERTIFICATION @ 25%

_____ PERMANENT BUDGET CERTIFICATION @ 100%

✓
_____ CONTINGENCY CERTIFICATION: UPON ADOPTION OF FINAL BUDGET.

Date: December 31, 2018

Chief Financial Officer: 

Resolution # 2018-101

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-102

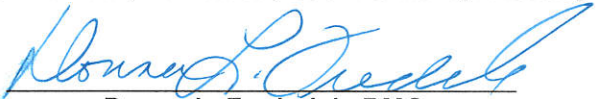
DESIGNATING ORDER OF BUSINESS AT MEETINGS

BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey, that the following shall be the order of business at all meetings of said Borough:

1. Call to Order
2. Pledge of Allegiance to the Flag
3. Open Public Meeting Act Statement
4. Roll Call
5. Additions/Deletions of Late Agenda Items
6. Old Business
7. Adoption of Previous Meeting Minutes
8. Reading and Adopting of Ordinances
9. Reading and Adopting of Resolutions
10. Motion to Pay Bills
12. Public Comments
13. Adjournment

| | Motion | Second | Yes | No | Abstain | Absent |
|-----------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Christopher J. Fox | | | X | | | |
| Commissioner Scott W. Golden | | X | X | | | |
| Commissioner Cornelius J. Maxwell | X | | X | | | |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-103

**AUTHORIZING THE CANCELLATION OF UNEXPENDED BALANCES FROM THE
OPERATING BUDGET FOR THE CY2018**

WHEREAS, there exist unexpended balances in the CY2018 Operating Budget ; and

WHEREAS, there is no further need to retain said unexpended balances; and

WHEREAS, it is deemed to be in the best interest of the Borough of West Wildwood to cancel said unexpended balances and it is the desire of the Board of Commissioners to cancel these unexpended balances.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey that unexpended balances in the CY2018 Operating Budget be and are hereby cancelled.

| | |
|-------------------------|------------|
| Legal Services O/E | 35,000.00 |
| Engineering O/E | 10,000.00 |
| Employee Group Health | 17,500.00 |
| Police S/W | 106,500.00 |
| Public Works O/E | 10,000.00 |
| Solid Waster/Collection | 8,400.00 |
| Gasoline/Diesel | 9,000.00 |
| Solid Waster Disposal | 17,000.00 |
| Social Security System | 14,600.00 |
| Municipal Clerk S/W | 1,000.00 |
| Storm Debris Removal | 2,000.00 |
| Building & Grounds O/E | 3,500.00 |
| Parks & Recreation | 1,050.00 |
| Maintenance of Parks | 1,300.00 |

| | |
|---------------------|--------------------------|
| Water | 4,000.00 |
| Natural Gas | 2,000.00 |
| Land Use O/E | 1,300.00 |
| Liability Insurance | 4,000.00 |
| Street Lighting | 1,000.00 |
| General Admin O/E | <u>850.00</u> |
| | <u><u>250,000.00</u></u> |

| | Motion | Second | Yes | No | Abstain | Absent |
|-----------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Christopher J. Fox | | | X | | | |
| Commissioner Scott W. Golden | | X | X | | | |
| Commissioner Cornelius J. Maxwell | X | | X | | | |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.


 Donna L. Frederick, RMC
 Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-104

APPROVING BUDGET TRANSFERS FOR THE CY 2018

WHEREAS, the following transfers are necessary to make certain year end transfers to the CY 2018 budget.

NOW, THEREFORE, BE IT RESOLVED, that the following CY2018 budget transfers be made:

| Budget Description | From | To | Budget Account |
|----------------------|----------|----------|------------------|
| Engineering O/E | 845.00 | | 8-01-20-165-028 |
| Code Enforcement S/W | 1,680.00 | | 8-01-22-195-003 |
| Police S/W | 6,400.00 | | 8-01-25-240-011 |
| | | | 8-01-36-472-000 |
| Telephone | | 600.00 | 8-01-31-440-000 |
| Commissioner S/W | | 290.00 | 8-01-20-110-012 |
| Public Works S/W | | 3,720.00 | 8-01-26-290-011 |
| Administrator | | 1,888.00 | 8-01-20-100-011 |
| Finance S/W | | 1,850.00 | 8-001-20-130-011 |
| Tax Collector S/W | | 577.00 | 8-01-20-145-012 |
| | 8,925.00 | 8,925.00 | |

| | Motion | Second | Yes | No | Abstain | Absent |
|-----------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Christopher J. Fox | | | X | | | |
| Commissioner Scott W. Golden | | X | X | | | |
| Commissioner Cornelius J. Maxwell | X | | X | | | |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **December 31, 2018**.

**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-105

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT
FOR PROFESSIONAL SERVICES OF SPECIAL COUNSEL**

WHEREAS, the Borough of West Wildwood is seeking Professional Services for Special Counsel; and

WHEREAS, Mr. Louis M. Barbone, of the Law Firm of Jacobs & Barbone, P.A., a Professional Corporation, Attorneys at Law, has submitted a proposal and fee schedule to act as special counsel, with a General Retainer Agreement of \$5,000.00

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor and/or Deputy Mayor is hereby authorized on behalf of the Borough to sign the General Retainer Agreement; and

BE IT FURTHER RESOLVED, that a Certificate of Availability of Funds from the Chief Financial Officer is attached hereto in the amount of \$5,000.00.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

| | Motion | Second | Yes | No | Abstain | Absent |
|-----------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Christopher J. Fox | | | X | | | |
| Commissioner Scott W. Golden | | X | X | | | |
| Commissioner Cornelius J. Maxwell | X | | X | | | |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.


Donna L. Frederick, RMC
Municipal Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Elaine Crowley Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: LOUIS M. BARBONE OF JACOBS & BARBONE, P.A.

FOR: SPECIAL COUNSEL

IN THE AMOUNT OF: \$5,000.00 RETAINER AGREEMENT

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$5,000.00 RETAINER

ACCOUNT(S) 9-01-20-155-027

TOTAL AMOUNT OF CONTACT: \$5,000.00 - RETAINER

Amount Certified by this Certification: \$5,000.00 - RETAINER

_____ TEMPORARY BUDGET CERTIFICATION @ 25%

_____ PERMANENT BUDGET CERTIFICATION @ 100%

✓
_____ CONTINGENCY CERTIFICATION: UPON ADOPTION OF FINAL BUDGET.

Date: December 31, 2018

Chief Financial Officer: 

Resolution # 2018-105

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2018-106

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT
FOR THE PROFESSIONAL SERVICES OF BOND COUNSEL**

WHEREAS, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a Bond Counsel; and

WHEREAS, McManimon, Scotland & Baumann, LLC, Attorneys at Law with offices at 75 Livingston Avenue, Roseland, New Jersey, 07068, hereinafter referred to as “Counsel” has submitted a Proposal for said services, which is on file with the Municipal Clerk; and

WHEREAS, McManimon, Scotland & Baumann has completed and submitted a Business Entity Disclosure which certifies that no reportable contributions to a political or candidate committee in the name of West Wildwood Borough Commissioner within the previous year and that this Contract will prohibit McManimon, Scotland & Baumann from making any reportable contributions for the term of this Contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Mayor and/or Deputy Mayor be and is hereby authorized to execute a Contract with McManimon, Scotland & Baumann, to serve a Bond Counsel for the Borough of West Wildwood; and


BE IT FURTHER RESOLVED that the term of appointment shall commence on January 1, 2019 and expire on December 31, 2019.

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized professional and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

| | Motion | Second | Yes | No | Abstain | Absent |
|-----------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Christopher J. Fox | | | X | | | |
| Commissioner Scott W. Golden | | X | X | | | |
| Commissioner Cornelius J. Maxwell | X | | X | | | |

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2018-107

**AUTHORIZING THE APPOINTMENT OF THE CUSTODIAN OF RECORDS
FOR THE WEST WILDWOOD POLICE DEPARTMENT**

WHEREAS, it is required by New Jersey's law governing access to government records maintained by public agencies N.J.S.A. 47:1A-1 et. seq. to have a custodian of records; and

WHEREAS, it is necessary to appoint a custodian of records for the West Wildwood Police Department due to the nature and confidentiality of police records; and

WHEREAS, Sergeant James Dodd is hereby appointed as the Custodian of Records for the West Wildwood Police Department and Officer Brian Gibson is hereby appointed as Custodian of Records in the absence of Sergeant Dodd.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Sergeant James Dodd and Officer Brian Gibson be and are hereby appointed as the custodians of records for the West Wildwood Police Department.

| | Motion | Second | Yes | No | Abstain | Absent |
|-----------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Christopher J. Fox | | | X | | | |
| Commissioner Scott W. Golden | | X | X | | | |
| Commissioner Cornelius J. Maxwell | X | | X | | | |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-108

**AUTHORIZING THE APPOINTMENT OF A MUNICIPAL HUMANE LAW
ENFORCEMENT OFFICER**

WHEREAS, the Board of Commissioners authorized the appointment of Municipal Humane Law Enforcement Officers through Resolution 2018-055, adopted on July 6, 2018; and

WHEREAS, Officer Darren Montes has resigned his position with the West Wildwood Police Department and it is necessary to appoint an officer in his place.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of West Wildwood, County of Cape May, State of New Jersey, that Police Officer Brian Gibson is hereby appointed to the position of Municipal Humane Law Enforcement Officer for the West Wildwood Police Department.

| | Motion | Second | Yes | No | Abstain | Absent |
|--|---------------|---------------|------------|-----------|----------------|---------------|
| Mayor Christopher J. Fox | | | X | | | |
| Commissioner Scott W. Golden | | X | X | | | |
| Commissioner Cornelius J. Maxwell | X | | X | | | |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-109

**AUTHORIZING AN AGREEMENT BETWEEN THE BOROUGH OF
WEST WILDWOOD AND EDMUNDS & ASSOCIATES FOR
APPLICATION SOFTWARE AND SUPPORT UPGRADES**

WHEREAS, there exists the need for the “Professional Services” of a firm to be retained by the Borough for the performance of computer technology support services and related duties associated therewith as directed by the authorized representatives of the Borough of West Wildwood, all as more specifically set forth in the attached Agreement which is made a part hereof by reference as if fully set forth; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:1-11 et, seq.) requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised; and

WHEREAS, Edmunds & Associates, with offices located at 301A Tilton Road, Northfield, NJ 08225 has submitted a proposal to the Borough of West Wildwood for Application Software and Support System upgrades, the terms of the agreement are hereby attached; and

WHEREAS, the Board of Commissioners of the Borough of West Wildwood deem it in the best interest of the Borough to continue using the software provided by Edmunds & Associates.

NOW, THEREFORE BE IT RESOLVED that the Mayor and/or the Deputy Mayor is hereby authorized to execute the aforementioned Agreement for “Professional Services” under the provisions of the Local Public Contracts Law because N.J.S.A. 40:A:11-5 states that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonable permit the drawing of specifications or the receipt of competitive bids, all of which classification the aforesaid contract falls within.

BE IT FURTHER RESOLVED that a full copy of the executed Agreement be attached to this Resolution and be published as required by law.

| | Motion | Second | Yes | No | Abstain | Absent |
|-----------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Christopher J. Fox | | | X | | | |
| Commissioner Scott W. Golden | | X | X | | | |
| Commissioner Cornelius J. Maxwell | X | | X | | | |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

**RESOLUTION 2018-110
AUTHORIZING THE APPOINTMENT
OF A MUNICIPAL JUDGE**

WHEREAS, it is necessary for the Board of Commissioners of the Borough of West Wildwood to appoint a Municipal Court Judge as required by NJSA 2B 12-4; and

WHEREAS, it is the desire of the Board of Commissioners to re-appoint Andrew J. Cafiero as Municipal Judge as the Borough of West Wildwood Municipal Court Judge

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Andrew J. Cafiero is hereby appointed as Municipal Court Judge for the Borough of West Wildwood for a three year appointment commencing January 1, 2019 with the expiration date of December 31, 2021.

| | Motion | Second | Yes | No | Abstain | Absent |
|-----------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Christopher J. Fox | | | X | | | |
| Commissioner Scott W. Golden | | X | X | | | |
| Commissioner Cornelius J. Maxwell | X | | X | | | |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-111

A RESOLUTION AUTHORIZING THE MANDATORY FURLOUGH/TEMPORARY LAYOFF OF NON-UNION AND NON-TENURED EMPLOYEES OF THE BOROUGH OF WEST WILDWOOD AND THE VOLUNTARY FURLOUGH/LAYOFF OF UNION AND TENURED EMPLOYEES

WHEREAS, the Borough of West Wildwood (the “Borough”) is currently facing a projected deficit for the budget year commencing January 1, 2019; and

WHEREAS, the Borough has the authority to decrease the number of employees it employs; provided such employees are terminated in compliance with the Boroughs Ordinances and Polices; and

WHEREAS, the Borough has determined that, in addition to raising municipal taxes, and adopting other measures, it is necessary to reduce the work hours and by implication the weekly pay of non- union and non-tenured employees to help eliminate the deficit; and

WHEREAS, certain tenured and union employees have expressed willingness to voluntarily participate in said reduction of work hours and weekly pay in an effort to help eliminate the deficit;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by reference.
2. Beginning January 1, 2019 and continuing through March 31, 2019 all non-union and non-tenured employees of the Borough shall have their work hours reduced by one (1) day per week and shall have a commensurate reduction in their weekly pay. A list of the non-union and non-tenured employees to be furloughed/temporarily laid off in accordance with the aforementioned is attached as Exhibit “A”. New hires to positions which are non-union and non-tenured will be similarly affected. In any given week, exceptions may be made by the Commissioner assigned to a particular department to meet operational needs.
3. Similarly, all union and tenured employees of the Borough shall be afforded the opportunity to have their work hours reduced by one (1) day per week and shall have a commensurate reduction in their weekly pay for the time period January 1, 2019 and continuing through March 31, 2019.

| | Motion | Second | Yes | No | Abstain | Absent |
|-----------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Christopher J. Fox | | | X | | | |
| Commissioner Scott W. Golden | | X | X | | | |
| Commissioner Cornelius J. Maxwell | X | | X | | | |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



Donna L. Frederick, RMC, Municipal Clerk

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 13626 to 13648
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

| Check # | Check Date | Vendor | Amount Paid | Charge Account | Account Type | Reconciled/Void Contract | Ref Num |
|----------|------------|-------------------------------------|-----------------|-----------------------------|--------------|--------------------------|--------------|
| PO # | Item | Description | | | | | Ref Seq Acct |
| 13626 | 12/27/18 | 00207 ACA COMPUTERS, INC. | | | | | 1263 |
| 18-00861 | 1 | IT SERVICES FOR DEC 2018 | 349.00 | 8-01-20-140-026 | Budget | | 55 1 |
| | | | | Data Processing Maintenance | | | |
| 18-00861 | 2 | IT SERVICES FOR DEC 2018 | 2,000.00 | 8-01-20-145-026 | Budget | | 56 1 |
| | | | | Maintenance Contracts | | | |
| 18-00861 | 3 | IT SERVICES FOR DEC 2018 | 746.24 | 8-01-25-252-030 | Budget | | 57 1 |
| | | | | Materials and Supplies | | | |
| | | | <u>3,095.24</u> | | | | |
| 13627 | 12/27/18 | 00308 ADP, INC. | | | | | 1263 |
| 18-00841 | 1 | CHARGES FOR DEC 2018 | 118.77 | 8-01-20-130-028 | Budget | | 29 1 |
| | | | | Payroll Services | | | |
| 18-00841 | 2 | CHARGES FOR DEC 2018 | 112.43 | 8-01-20-130-028 | Budget | | 30 1 |
| | | | | Payroll Services | | | |
| 18-00864 | 1 | CHARGES FOR DEC 2018 | 101.05 | 8-01-20-130-028 | Budget | | 60 1 |
| | | | | Payroll Services | | | |
| | | | <u>332.25</u> | | | | |
| 13628 | 12/27/18 | 019011 ATLANTIC CITY ELECTRIC | | | | | 1263 |
| 18-00833 | 1 | CHARGES FOR DEC 2018 | 0.53 | 8-01-31-435-000 | Budget | | 17 1 |
| | | | | Street Lighting | | | |
| 18-00833 | 2 | CHARGES FOR DEC 2018 | 365.39 | 8-01-31-435-000 | Budget | | 18 1 |
| | | | | Street Lighting | | | |
| 18-00833 | 3 | CHARGES FOR DEC 2018 | 202.09 | 8-01-31-435-000 | Budget | | 19 1 |
| | | | | Street Lighting | | | |
| 18-00833 | 4 | CHARGES FOR DEC 2018 | 35.15 | 8-01-31-435-000 | Budget | | 20 1 |
| | | | | Street Lighting | | | |
| 18-00866 | 1 | CHARGES FOR DEC 2018 | 4,874.95 | 8-01-31-435-000 | Budget | | 63 1 |
| | | | | Street Lighting | | | |
| | | | <u>5,478.11</u> | | | | |
| 13629 | 12/27/18 | 01903 AT & T | | | | | 1263 |
| 18-00839 | 1 | CHARGES FOR DEC 2018 | 138.81 | 8-01-31-440-000 | Budget | | 26 1 |
| | | | | Telephone | | | |
| 18-00839 | 2 | CHARGES FOR DEC 2018 | 43.17 | 8-01-31-440-000 | Budget | | 27 1 |
| | | | | Telephone | | | |
| | | | <u>181.98</u> | | | | |
| 13630 | 12/27/18 | 01905 AT & T MOBILITY | | | | | 1263 |
| 18-00870 | 1 | CHARGES FOR DEC 2018 | 458.96 | 8-01-31-440-000 | Budget | | 65 1 |
| | | | | Telephone | | | |
| 13631 | 12/27/18 | 05202 CAPE MAY CNTY TREASURERS OFF. | | | | | 1263 |
| 18-00710 | 1 | 600 2019 BOROUGH CALENDARS | 550.00 | G-02-40-730-000 | Budget | | 1 1 |
| | | | | CLEAN COMMUNITIES | | | |
| 18-00710 | 2 | 600 2019 BOROUGH CALENDARS | 283.00 | 8-01-20-100-023 | Budget | | 2 1 |
| | | | | GEN. ADMIN. PRINTING | | | |
| | | | <u>833.00</u> | | | | |

| Check # | Check Date | Vendor | Amount Paid | Charge Account | Account Type | Reconciled/Void Contract | Ref Num |
|----------|------------|--------------------------------------|-----------------|---|--------------|--------------------------|--------------|
| PO # | Item | Description | | | | | Ref Seq Acct |
| 13632 | 12/27/18 | 05203 C.M.C.M.U.A. WASTER WATER DIV. | | | | | 1263 |
| 18-00847 | 1 | DISPOSAL FEE FOR NOV 2018 | 1,120.45 | 8-01-32-465-000 SOLID WASTE DISPOSAL | Budget | | 38 1 |
| 13633 | 12/27/18 | 05235 THE CARLSEN GROUP INC | | | | | 1263 |
| 18-00862 | 1 | CHARGES FOR DEC 2018 | 95.00 | 8-01-20-120-030 Materials and Supplies | Budget | | 58 1 |
| 13634 | 12/27/18 | 06001 CITY OF WILDWOOD | | | | | 1263 |
| 18-00865 | 1 | 2018 CODE RED PER SHARED | 1,100.00 | 8-01-25-252-030 Materials and Supplies | Budget | | 61 1 |
| 18-00865 | 2 | 2018 CODE RED PER SHARED | 700.00 | 8-01-26-310-029 maintenance contract | Budget | | 62 1 |
| | | | <u>1,800.00</u> | | | | |
| 13635 | 12/27/18 | 06615 COMCAST | | | | | 1263 |
| 18-00838 | 1 | CHARGES FOR DEC 2018 | 119.95 | 8-01-31-440-000 Telephone | Budget | | 25 1 |
| 13636 | 12/27/18 | 10811 STEFANKIEWICZ & BELASCO LLC | | | | | 1263 |
| 18-00876 | 1 | PROFESSIONAL SERVICES RENDERED | 400.00 | 8-01-21-180-028 Professional Services | Budget | | 68 1 |
| 13637 | 12/27/18 | 165158 STATE OF NJ DEPT OF LABOR | | | | | 1263 |
| 18-00845 | 1 | REIMBURSEMENT BILLING FOR | 1,168.00 | 8-01-23-225-000 UNEMPLOYMENT COMPENSATION INS. | Budget | | 37 1 |
| 13638 | 12/27/18 | 16903 BLANEY & KARAVAN, P.C. | | | | | 1263 |
| 18-00835 | 1 | PROFESSIONAL SERVICES RENDERED | 2,916.66 | 8-01-20-155-027 Legal Services | Budget | | 21 1 |
| 18-00836 | 1 | PROFESSIONAL SERVICES RENDERED | 364.50 | 8-01-20-155-027 Legal Services | Budget | | 22 1 |
| 18-00860 | 1 | PROFESSIONAL SERVICES RENDERED | 168.00 | 8-01-20-155-027 Legal Services | Budget | | 54 1 |
| | | | <u>3,449.16</u> | | | | |
| 13639 | 12/27/18 | 17309 GROVE SUPPLY INC. | | | | | 1263 |
| 18-00832 | 1 | CLAMP FOR SEWER PIPE | 24.97 | 8-01-26-310-030 Materials and Supplies | Budget | | 16 1 |
| 13640 | 12/27/18 | 34220 NEXTEL COMMUNICATIONS | | | | | 1263 |
| 18-00859 | 1 | CHARGES FOR DEC 2018 | 297.00 | 8-01-31-440-000 Telephone | Budget | | 53 1 |
| 13641 | 12/27/18 | 48201 SOUTH JERSEY GAS COMPANY | | | | | 1263 |
| 18-00837 | 1 | CHARGES FOR DEC 2018 | 741.35 | 8-01-31-446-000 Natural Gas | Budget | | 23 1 |
| 18-00837 | 2 | CHARGES FOR DEC 2018 | 586.23 | 8-01-31-446-000 Natural Gas | Budget | | 24 1 |
| | | | <u>1,327.58</u> | | | | |

| Check # | Check Date | Vendor | Amount Paid | Charge Account | Account Type | Reconciled/Void Contract | Ref Num | Ref Seq | Acct |
|----------|------------|--|---------------|---|--------------|--------------------------|---------|---------|------|
| PO # | Item | Description | | | | | | | |
| 3642 | 12/27/18 | 48207 SOUTH JERSEY WELDING SUPPLY CO | | | | | 1263 | | |
| 18-00863 | 1 | CHARGES FOR DEC 2018 | 52.50 | 8-01-26-290-030 Materials and Supplies | Budget | | 59 | 1 | |
| 13643 | 12/27/18 | 54602 VALDELLE, INC. T/A VALDO'S HT.&C | | | | | 1263 | | |
| 18-00856 | 1 | REPLACED SWITCH ON HEATER IN | 155.00 | 8-01-26-310-082 Building Repairs | Budget | | 50 | 1 | |
| 18-00858 | 1 | WORK ON HEATER IN P/D | 150.00 | 8-01-26-310-082 Building Repairs | Budget | | 52 | 1 | |
| | | | <u>305.00</u> | | | | | | |
| 13644 | 12/27/18 | 57604 WEST WILDWOOD VOL. FIRE CO. | | | | | 1263 | | |
| 18-00843 | 1 | REIMBURSEMENT FOR FIRE FIGHTER | 2,500.00 | 8-01-25-255-116 AID TO FIRE COMPANY | Budget | | 35 | 1 | |
| 13645 | 12/27/18 | 654153 EARTHTECH CONTRACTING INC. | | | | | 1263 | | |
| 18-00840 | 1 | CHARGES FOR DEC 2018 | 4,950.00 | 8-01-26-305-029 Contractual-collection | Budget | | 28 | 1 | |
| 13646 | 12/27/18 | 694462 KEY BUSINESS SOLUTIONS | | | | | 1263 | | |
| 18-00867 | 1 | INK FOR POSTAGE MACHINE | 192.88 | 8-01-20-120-030 Materials and Supplies | Budget | | 64 | 1 | |
| 3647 | 12/27/18 | 03102 BANK OF AMERICA | | | | 12/27/18 VOID | | | 0 |
| 13648 | 12/27/18 | 03102 BANK OF AMERICA | | | | | 1263 | | |
| 18-00791 | 1 | GAS P/D | 27.33 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 3 | 1 | |
| 18-00791 | 2 | GAS P/D | 23.81 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 4 | 1 | |
| 18-00791 | 3 | GAS P/D | 20.01 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 5 | 1 | |
| 18-00791 | 4 | GAS P/D | 28.00 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 6 | 1 | |
| 18-00791 | 5 | GAS P/D | 54.12 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 7 | 1 | |
| 18-00792 | 1 | GAS P/D | 18.00 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 8 | 1 | |
| 18-00793 | 1 | GAS P/D | 21.00 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 9 | 1 | |
| 18-00804 | 1 | GAS F/D | 41.00 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 10 | 1 | |
| 18-00804 | 2 | GAS P/D | 29.16 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 11 | 1 | |
| 18-00804 | 3 | GAS P/D | 31.00 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 12 | 1 | |
| 18-00804 | 4 | GAS P/D | 28.00 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 13 | 1 | |
| 18-00805 | 1 | GAS F/D | 40.00 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 14 | 1 | |
| 18-00828 | 1 | GAS P/D | 25.00 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 15 | 1 | |

| Check # | Check Date | Vendor | Amount Paid | Charge Account | Account Type | Reconciled/Void Contract | Ref Num | Ref Seq | Acct |
|----------|------------|------------------------------|-----------------|---|--------------|--------------------------|---------|---------|------|
| PO # | Item | Description | | | | | | | |
| 13648 | | BANK OF AMERICA | | Continued | | | | | |
| 18-00842 | 1 | GAS FOR P/D | 24.57 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 31 | 1 | |
| 18-00842 | 2 | GAS FOR P/D | 17.51 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 32 | 1 | |
| 18-00842 | 3 | GAS FOR P/D | 9.65 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 33 | 1 | |
| 18-00842 | 4 | GAS FOR P/D | 20.00 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 34 | 1 | |
| 18-00844 | 1 | GAS P/D | 26.10 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 36 | 1 | |
| 18-00848 | 1 | GAS P/D | 26.03 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 39 | 1 | |
| 18-00848 | 2 | GAS P/D | 13.15 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 40 | 1 | |
| 18-00848 | 3 | GAS P/D | 18.56 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 41 | 1 | |
| 18-00848 | 4 | GAS P/D | 28.60 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 42 | 1 | |
| 18-00849 | 1 | GIFT CERTIFICATES FOR SAFETY | 200.00 | 8-01-20-100-041 GEN. ADMIN. CONFERENCES & MEETINGS | Budget | | 43 | 1 | |
| 18-00849 | 2 | MISC ITEMS FOR SAFETY | 11.34 | 8-01-20-100-041 GEN. ADMIN. CONFERENCES & MEETINGS | Budget | | 44 | 1 | |
| 18-00850 | 1 | GAS FOR F/D | 48.55 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 45 | 1 | |
| 18-00851 | 1 | GAS P/D | 26.00 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 46 | 1 | |
| 18-00852 | 1 | GAS P/W | 58.27 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 47 | 1 | |
| 18-00853 | 1 | FLAT WASHERS | 7.35 | 8-01-26-310-030 Materials and Supplies | Budget | | 48 | 1 | |
| 18-00855 | 1 | GAS P/D | 16.30 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 49 | 1 | |
| 18-00857 | 1 | GAS P/D | 27.00 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 51 | 1 | |
| 18-00874 | 1 | GAS FOR P/W | 60.28 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 66 | 1 | |
| 18-00875 | 1 | BOLTS FOR CHRISTMAS TREE | 13.50 | 8-01-26-290-030 Materials and Supplies | Budget | | 67 | 1 | |
| 18-00877 | 1 | GAS P/D | 28.40 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 69 | 1 | |
| 18-00877 | 2 | GAS P/D | 21.28 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 70 | 1 | |
| 18-00878 | 1 | GAS P/D | 18.11 | 8-01-31-460-000 Gasoline and Diesel | Budget | | 71 | 1 | |
| | | | <u>1,106.98</u> | | | | | | |

| Check # | Check Date | Vendor | Amount Paid | Charge Account | Reconciled/Void | Ref Num |
|---------------|-----------------|---------------------|-------------|----------------|--------------------|--------------------|
| PO # | Item | Description | | | Contract | Ref Seq Acct |
| | | 648 BANK OF AMERICA | Continued | | | |
| Report Totals | | | <u>Paid</u> | <u>Void</u> | <u>Amount Paid</u> | <u>Amount Void</u> |
| | Checks: | | 22 | 1 | 29,289.01 | 0.00 |
| | Direct Deposit: | | <u>0</u> | <u>0</u> | <u>0.00</u> | <u>0.00</u> |
| | Total: | | <u>22</u> | <u>1</u> | <u>29,289.01</u> | <u>0.00</u> |

| Totals by Year-Fund nd Description | Fund | Budget Total | Revenue Total | G/L Total | Total |
|---------------------------------------|------|------------------|---------------|-------------|------------------|
| CURRENT FUND | 8-01 | 28,739.01 | 0.00 | 0.00 | 28,739.01 |
| GRANT FUND | G-02 | 550.00 | 0.00 | 0.00 | 550.00 |
| Total of All Funds: | | <u>29,289.01</u> | <u>0.00</u> | <u>0.00</u> | <u>29,289.01</u> |

*State of NJ Health Care
Comcast*

*13,485.¹⁵
532.²⁶*

\$ 43,306.42

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 13625 to 13625
 Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

| Check # | Check Date | Vendor | Amount Paid | Charge Account | Account Type | Reconciled/Void | Ref Num |
|----------|------------|----------------------------|-------------|------------------------------------|--------------|-----------------|--------------|
| PO # | Item | Description | | | | Contract | Ref Seq Acct |
| 13625 | 12/13/18 | 694331 BOLERO RESORT | | | | | 1262 |
| 18-00846 | 1 | SAFETY DINNER SPONSORED BY | 1,440.00 | 8-01-20-100-041 | Budget | | 1 1 |
| | | | | GEN. ADMIN. CONFERENCES & MEETINGS | | | |

| Report Totals | <u>Paid</u> | <u>Void</u> | <u>Amount Paid</u> | <u>Amount Void</u> |
|-----------------|-------------|-------------|--------------------|--------------------|
| Checks: | 1 | 0 | 1,440.00 | 0.00 |
| Direct Deposit: | 0 | 0 | 0.00 | 0.00 |
| Total: | 1 | 0 | 1,440.00 | 0.00 |

| Totals by Year-Fund Fund Description | Fund | Budget Total | Revenue Total | G/L Total | Total |
|---|------|-----------------|---------------|-------------|-----------------|
| CURRENT FUND | 8-01 | 1,440.00 | 0.00 | 0.00 | 1,440.00 |
| Total of All Funds: | | <u>1,440.00</u> | <u>0.00</u> | <u>0.00</u> | <u>1,440.00</u> |

Range of Checking Accts: CAPITAL to CAPITAL Range of Check Ids: 1380 to 1382
 Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

| Check # | Check Date | Vendor | Amount Paid | Charge Account | Account Type | Reconciled/Void Contract | Ref Num |
|----------|------------|------------------------------------|-----------------|--|--------------|--------------------------|--------------|
| PO # | Item | Description | | | | | Ref Seq Acct |
| 1380 | 12/27/18 | 44606 REMINGTON, VERNICK & WALBERG | | | | | 1264 |
| 18-00869 | 1 | PERFORM ENGINEERING AND | 190.00 | C-04-55-916-200 | Budget | | 2 1 |
| | | | | ORDINANCE 549 - BULKHEADS/STREET/PLAYGRN | | | |
| 18-00871 | 1 | PERFORM ENGINEERING AND | 6,966.25 | C-04-55-917-104 | Budget | | 3 1 |
| | | | | ORD 555-D VARIOUS IMPROV TO STREETS | | | |
| | | | <u>7,156.25</u> | | | | |
| 1381 | 12/27/18 | 48600 SPEEDPRO IMAGING | | | | | 1264 |
| 18-00854 | 1 | SERVICE CALL FOR LED SIGN | 300.00 | C-04-55-912-008 | Budget | | 1 1 |
| | | | | ORD 522H-2013-ACQUIRE COMPUTERS/TECH EQU | | | |
| 1382 | 12/27/18 | 50102 THE PRESS | | | | | 1264 |
| 18-00873 | 1 | LEGAL ADVERTISEMENT FOR THE | 681.00 | C-04-55-916-200 | Budget | | 4 1 |
| | | | | ORDINANCE 549 - BULKHEADS/STREET/PLAYGRN | | | |

| Report Totals | Paid | Void | Amount Paid | Amount Void |
|-----------------|----------|----------|-----------------|-------------|
| Checks: | 3 | 0 | 8,137.25 | 0.00 |
| Direct Deposit: | 0 | 0 | 0.00 | 0.00 |
| Total: | <u>3</u> | <u>0</u> | <u>8,137.25</u> | <u>0.00</u> |

| Totals by Year-Fund Fund Description | Fund | Budget Total | Revenue Total | G/L Total | Total |
|---|------|-----------------|---------------|-------------|-----------------|
| CAPITAL FUND | C-04 | 8,137.25 | 0.00 | 0.00 | 8,137.25 |
| Total of All Funds: | | <u>8,137.25</u> | <u>0.00</u> | <u>0.00</u> | <u>8,137.25</u> |

Range of Checking Accts: TRUST OTHER to TRUST OTHER Range of Check Ids: 1147 to 1147
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

| Check # | Check Date | Vendor | Amount Paid | Charge Account | Account Type | Reconciled/Void | Ref Num |
|----------|------------|-----------------------------|-----------------|-----------------------------|--------------|-----------------|--------------|
| PO # | Item | Description | | | | Contract | Ref Seq Acct |
| 1147 | 12/27/18 | 44606 | | REMINGTON,VERNICK & WALBERG | | | 1265 |
| 18-00811 | 1 | REVIEW, PROCESS AND INSPECT | 152.50 | T-12-00-000-013 | Budget | | 1 1 |
| | | | | RESERVE FOR STREET OPENINGS | | | |
| 18-00868 | 1 | SJG ROAD OPENING 2018 | 3,801.62 | T-12-00-000-013 | Budget | | 2 1 |
| | | | | RESERVE FOR STREET OPENINGS | | | |
| | | | <u>3,954.12</u> | | | | |

| Report Totals | <u>Paid</u> | <u>Void</u> | <u>Amount Paid</u> | <u>Amount Void</u> |
|-----------------|-------------|-------------|--------------------|--------------------|
| Checks: | 1 | 0 | 3,954.12 | 0.00 |
| Direct Deposit: | 0 | 0 | 0.00 | 0.00 |
| Total: | <u>1</u> | <u>0</u> | <u>3,954.12</u> | <u>0.00</u> |

| Totals by Year-Fund Fund Description | Fund | Budget Total | Revenue Total | G/L Total | Total |
|---|------|-----------------|---------------|-------------|-----------------|
| | T-12 | 3,954.12 | 0.00 | 0.00 | 3,954.12 |
| Total of All Funds: | | <u>3,954.12</u> | <u>0.00</u> | <u>0.00</u> | <u>3,954.12</u> |

Range of Checking Accts: ANIMAL CONTROL to ANIMAL CONTROL Range of Check Ids: 1133 to 1134
 Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

| Check # | Check Date | Vendor | Amount Paid | Charge Account | Account Type | Reconciled/Void Contract | Ref Num |
|----------|------------|-----------------------------------|---------------|---|--------------|--------------------------|--------------|
| PO # | Item | Description | | | | | Ref Seq Acct |
| 1133 | 12/27/18 | 31801 MGL PRINTING SOLUTIONS | | | | | 1266 |
| 18-00382 | 1 | BRASS DOG TAGS | 143.00 | T-14-00-000-001 | Budget | | 1 1 |
| | | | | RESERVE FOR ANIMAL CONTROL EXPENDITURES | | | |
| 18-00382 | 2 | DOG LICENSE FORMS | 145.00 | T-14-00-000-001 | Budget | | 2 1 |
| | | | | RESERVE FOR ANIMAL CONTROL EXPENDITURES | | | |
| | | | <u>288.00</u> | | | | |
| 1134 | 12/27/18 | 654170 STATE OF NJ DEPT OF HEALTH | | | | | 1266 |
| 18-00879 | 1 | DOG LICENSE FEE / DEC 2018 | 5.40 | T-14-00-000-002 | Budget | | 3 1 |
| | | | | DUE TO STATE OF NEW JERSEY | | | |

| Report Totals | <u>Paid</u> | <u>Void</u> | <u>Amount Paid</u> | <u>Amount Void</u> |
|-----------------|-------------|-------------|--------------------|--------------------|
| Checks: | 2 | 0 | 293.40 | 0.00 |
| Direct Deposit: | 0 | 0 | 0.00 | 0.00 |
| Total: | <u>2</u> | <u>0</u> | <u>293.40</u> | <u>0.00</u> |

| Totals by Year-Fund and Description | Fund | Budget Total | Revenue Total | G/L Total | Total |
|--|------|---------------|---------------|-------------|---------------|
| | T-14 | 293.40 | 0.00 | 0.00 | 293.40 |
| Total of All Funds: | | <u>293.40</u> | <u>0.00</u> | <u>0.00</u> | <u>293.40</u> |
