

# REGULAR MEETING

4/3/19

# *Borough of West Wildwood*

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*"Small town Charm on the Back Bay"*

## **AGENDA**

**NOTICE OF TENTATIVE AGENDA - REGULAR MEETING – APRIL 3, 2019**

**3:00pm – ACTION MEETING**

**This is a proposed agenda which is subject to change by Commissioners without further notice.**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

THIS REGULAR MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL MEETING NOTICE RESOLUTION NO. 2018-081 ADOPTED ON DECEMBER 31, 2018. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

### **ROLL CALL:**

### **ADDITIONS/DELETIONS OF LATE AGENDA ITEMS:**

### **OLD BUSINESS**

### **APPROVAL OF MINUTES:**

February 6, 2019 - Regular Meeting

March 6, 2019 - Regular Meeting

### **RESOLUTIONS:**

**2019-031 - AUTHORIZING AN INDEMNIFICATION AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE COUNTY OF CAPE MAY TO PERMIT THE BOROUGH TO HOLD A FOURTH OF JULY PARADE ON GLENWOOD AVENUE**

**2019-032 – AUTHORIZING THE FILING OF THE 2018 RECYCLING TONNAGE GRANT**

**2019-033 – AUTHORIZING A TOWN-WIDE YARD SALE**

**2019-034 – AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND TRIAD ASSOCIATES FOR IMPLEMENTATION SERVICES NJDCA SMALL CITIES PUBLIC FACILITIES PROGRAM – FY2019 ADA IMPROVEMENTS TO POLICE & MUNICIPAL BUILDINGS AND BULKHEAD RAMP**

**2019-035 – APPOINTMENT OF DEPUTY AND ALTERNATE REGISTRARS**

# *Borough of West Wildwood*

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*"Small town Charm on the Back Bay"*

2019-036 – AUTHORIZING A HEALTH AND WELLNESS POLICY FOR THE BOROUGH OF WEST WILDWOOD

APPROVAL TO PAY BILLS

REPORTS FROM COMMISSIONERS

OPEN TO THE FLOOR FOR PUBLIC COMMENT

ADJOURNMENT

Donna L. Frederick, RMC  
Municipal Clerk

BOROUGH OF WEST WILDWOOD  
BOARD OF COMMISSIONERS  
**REGULAR MEETING**  
APRIL 3, 2019  
3:00pm – ACTION MEETING

**MINUTES:**

Mayor Fox called the meeting to order, led the Pledge of Allegiance and read the OPMA statement

**ROLL CALL: Present**

Comm. Golden  
Comm. Maxwell  
Mayor Fox  
Solicitor Karavan  
Administrator Ridings  
Municipal Clerk Donna L. Frederick

**OLD BUSINESS**

Administrator Ridings addressed questions from the Concerned Taxpayers of West Wildwood regarding the following: budget introduction; lifting of furlough in April; no change in the previously set meeting day and time; Master Plan update; sewer system vents; update on the living shoreline meeting with DEP; no update on the progress of the JIF appeal or the Mawhinney lawsuit; there is no desire to institute a nepotism policy.

**APPROVAL OF MINUTES:**

Clerk asked for a motion to approve the minutes of the previous meetings.  
February 6, 2019 - Regular Meeting  
March 6, 2019 - Regular Meeting  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.  
Motion Carried

**RESOLUTIONS: CLERK READ BY NUMBER & TITLE**

**2019-031 - AUTHORIZING AN INDEMNIFICATION AGREEMENT BETWEEN  
THE BOROUGH OF WEST WILDWOOD AND THE COUNTY OF CAPE MAY TO PERMIT THE  
BOROUGH TO HOLD A FOURTH OF JULY PARADE ON GLENWOOD AVENUE**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.  
Resolution Adopted.

**2019-032 – AUTHORIZING THE FILING OF THE 2018 RECYCLING TONNAGE GRANT**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Maxwell; Second by Comm. Golden.  
Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.  
Resolution Adopted.



**2019-033 – AUTHORIZING A TOWN-WIDE YARD SALE**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted.

**2019-034 – AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND TRIAD ASSOCIATES FOR IMPLEMENTATION SERVICES NJDCA SMALL CITIES PUBLIC FACILITIES PROGRAM – FY2019 ADA IMPROVEMENTS TO POLICE & MUNICIPAL BUILDINGS AND BULKHEAD RAMP**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted.

**2019-035 – APPOINTMENT OF DEPUTY AND ALTERNATE REGISTRARS**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted.

**2019-036 – AUTHORIZING A HEALTH AND WELLNESS POLICY FOR THE BOROUGH OF WEST WILDWOOD**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted.

**Clerk asked for a motion for the APPROVAL TO PAY BILLS WHEN PROPERLY SIGNED AND ENDORSED: (list attached)**

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Motion Carried

**REPORTS FROM COMMISSIONERS:**

Mayor gave the DPW report for March 2019 (copy attached) and informed the public the Borough received a D.O.T. grant for G Avenue in the amount of \$ 160,000 and the bulkhead repair work at the corner of the park (Poplar & Bay Aves.) is complete.

Comm. Maxwell answered a series of questions, just presented to him today regarding purchase of new computers; cost of bulkhead repairs; health insurance costs; cost to Jacobs & Barbone (JIF appeal); ACA monthly fee for IT services; phone bill costs and cost savings; who is issued cell phones; late fee for copier.

Comm. Golden gave the Police Activity report for March 2019 (copy attached).

Solicitor informed the commissioners of the dismissal of the Palombaro lawsuit.

Mayor opened the meeting to floor for public comment.

JOE KLINE, 715 W. Poplar Avenue, questioned if the building height was the issue with Palombaro's house; if he can live in the house, does he need a height variance. Mayor he was not sure if the height required a sprinkler system to be installed; the construction office would handle any matters. Solicitor stated that the court found there was no cause to justify the complaint and it has been dismissed.

HELEN REO, 741 W. Poplar Avenue, stated at the last meeting she asked the question again about the police chief signing a release. Solicitor stated it is not going to be discussed tonight. Ms. Reo stated she contacted Mr. DeWeese he said his advice was not to discuss any current or potential claim, given that this has the potential to be a claim, she asked Mr. DeWeese if he was given information about the nature of the relationship and why the question is being asked, he did not have any details, given the situation with the relationship between the mayor and the police chief, although the mayor doesn't directly oversee that position any more, he does still oversee her as mayor of the borough, Mr. DeWeese said if this was brought to his attention there would be a recommendation to submit the information to JIF to see recommendation to mitigate the risk. Solicitor Karavan stated that he spoke to Mr. DeWeese, and talked about the specific situation, he said the recommendation of the JIF would be to remove direct supervisory authority and he was advised that the borough has done that. Ms. Reo questioned if as mayor still responsible for the oversight of the police department and police chief. Solicitor stated no, the borough is a Walsh Act community, the mayor oversees public works, each commissioner supervises their own department, the mayor has no direct supervision over the police department. Ms. Reo asked about the allegations in the Mawhinney lawsuit as far as the mayor directing the police chief about how the officers should act. Solicitor stated the Mawhinney case is not going to be discussed, it is ongoing litigation. Ms. Reo directed a question to Chris Ridings (administrator), stating that she received a response back from Donna (clerk) regarding an OPRA request asking for the referenced report that was mentioned during the police chief's trial the response stated that it could not be provided, and asked why the report was prepared, what was the goal of the report. Mr. Ridings stated without going into any detail, it was to review everything that occurred. Ms. Reo stated she was surprised that the report was prepared after all the resolutions were passed in 2012, and the report was prepared in 2013. Mr. Ridings stated this matter should not be discussed, since this matter is still in litigation pending appeal. Solicitor stated that the report is a privileged document and not part of the trial record, however testimony is and that is a public record, and it will not be discussed since it is in the appeal process. Ms. Reo questioned since the furloughs are being lifted in April is there reconsideration having the meeting back to Friday. Comm. Maxwell stated no, the borough will be closed on Fridays, the employees will be working a compressed work week, four nine-hour days, so that will save us 6% over the next four years, borough hall will be open Monday to Thursday 8:00am to 5:00pm.

NANCY DOHERTY, 215 R Avenue, asked about the Ferentz appeal if there will be witnesses. Solicitor stated that it will be argued on the trial record, there will be no witnesses.

SUSAN CZWALINA, 547 W. Maple Avenue, questioned vendor payments; the purchase cost of Dell computers \$26,000.00 bond. Comm. Maxwell stated it was from a previous bond and will get that information. Ms. Czwalina questioned if the communications, phone cost, will that be cut in half. Comm. Maxwell stated he didn't think it would be half, but deferred to Administrator Ridings explained that our long distance has changed, had both Max Communications and Monmouth Communications review everything to see if we could come up with a savings and it looks like Max Communications came up with the best deal it may cost a little this year but starting next year savings will be around \$8300.00 - \$8400.00 a year. Ms. Czwalina questioned the cost of the phone system that the borough pays them now. Administrator Ridings stated that they are our current provider. Comm. Maxwell stated that the current phone system is old and was installed around 2010. Ms. Czwalina questioned the cost of four phones from Nextel. Comm. Maxwell is going to investigate that, the police use two of them; Administrator Ridings has one. Ms. Czwalina commented that the borough offices are closed on Friday; employees are

working a four-day, nine-hour week; so, no overtime because not over 40 hours; and questioned why the meetings can't be on Fridays. Comm. Maxwell stated because part of the cost savings is not having the borough open on Fridays. Ms. Czwalina commented the budget will be introduced next month, we're giving the 20% back to the employees; working 36 hours and questioned where all this money is coming from for these extra things, because we're paying more money for the lawsuit. Mayor Fox stated there is enough there with the cuts we made last year and the things we did this year, we are in good shape. Ms. Czwalina questioned the JIF deductible with the Mahinney case. Solicitor stated the deductible is \$20,000.00. Ms. Czwalina commented about the Chief doing patrols and stated that she was told she does administrative things but is it also because she has a Brady letter, that she can't do patrols. Comm. Golden stated that he is not award of a Brady letter, no, she is administrative, she can patrol if she needs to. Ms. Czwalina commented that it should be considered for her to patrol. Comm. Golden asked the solicitor if she can patrol, solicitor is not familiar with that and will investigate it. Ms. Czwalina questioned if any information was found out from last month meeting regarding the basketball stands and the street. Comm. Golden talked to Bill Blaney is waiting on an answer, to see if we can proceed with an ordinance. Ms. Czwalina asked why there are shipping charges for the memorial bricks, can they be offered at a discount. Administrator Ridings recommended that the cost of the brick should be left at \$75.00, since one was just ordered with three lines at a cost of \$75.00. Ms. Czwalina stated that she went on-line and if they could be gotten in Wildwood there would be no shipping charge for a cost of around \$20.00. Administrator Ridings suggested she e-mail the information to him and he and will investigate it, if we can get them cheaper and save money for anyone, we will do it. Ms. Czwalina asked if there is any information on the school board budget, and who do we pay? Comm. Maxwell stated it looks like they are going to have a reduction, they will meet Monday, May 6, at 4:00pm to adopt; the borough pays Wildwood, North Wildwood, CMC Tech.

MARY ELLEN ZAJAC, 753 W. Poplar Avenue, questioned how many kids are in West Wildwood. Comm. Maxwell stated around 30. Mayor stated that the dilemma is when enrollment goes down, cost can still go up, the borough gets the bill and must pay it; the school board is looking into other avenues. Comm. Maxwell stated there is a formula that is used for the cost. Ms. Zajac asked what is a Brady letter. Solicitor explained that a Brady letter is a determination relative to the credibility of a specific officer, I have not seen a Brady letter relative to the Chief, I will investigate that.

JOE KLINE, 715 W. Poplar Avenue, asked do we pay per student. Comm. Maxwell stated we are a sending district so anyone registered living in West Wildwood we pay to go to school. Mr. Kline commented about 30 students; working on the budget what is the plan next year, what is the plan if the chief asks calls in the judgement; what would it cost. Comm. Maxwell stated it would go to permanent financing and does not know the exact amount. Mr. Kline stated we should know the cost. Solicitor explained that it would be on a declining scale at the prevailing rate. Mr. Kline stated money should be put aside in the budget for the future. Mayor stated that we are trying to stay in the area of a zero-tax increase, we don't want to raise taxes, if money is left over from the budget right now it goes into surplus, then if that happens, we would go out to financing. Mr. Kline, if that happens then we will pay triple. Mayor stated you want to raise taxes for the next three years in anticipate it for something that may not happen, or we can allow the CFO to do her job and prepare things. Mr. Kline commented it is better to have a three cent increase now compared to a triple increase in two years; he is okay with having a fiscal budget that will work. Mayor commented that you have to be careful, you may be able to afford three cent tax increase, but other people say that three cents would cripple them. Mayor stated CFO is well aware of this, the CFO is knowledgeable enough to know what her budget is, the administrator works with her side by side every day, I know the budget. We are well prepared to anticipate what comes our way. Mr. Kline stated that he doesn't see why savings of \$20,000.00 can't keep the hall open on Fridays. Mayor stated the employees are not getting any raise this year, none next year and no raise last year, they have agreed to not take the raises and work a compressed work week; asking Mr. Kline if he wants employees to go back to a regular five day work week and receive a 2% raise. Mr. Kline stated he is fine with employees

working a nine-hour day, he wants to keep the hall open and provide services on Friday. Comm. Maxwell stated it is okay with the auditors, a decision has to be made. Mayor stated even if the hall was opened on Fridays, doesn't mean the meetings are moving to Friday nights, that is not what we are talking about, and confirmed with Comm. Maxwell. Mr. Kline commented that was part of the reason the meetings move to Wednesday, because of furloughs on Friday, and when the furloughs were over you would discuss changing the meetings back to Friday, you didn't even think about it. Mayor stated that he did think about it and the three o'clock is working, you are well informed, you e-mail us and get answers, and is please about the way things are going. Mr. Kline commented that we are doing this because no one knows what is going on. Mayor stated he disagrees with him, all week long my door is open, I get asked questions all the time; they are well informed; this office does a real good job of notifying the folks.

BILL MARTIN, 737 W. Poplar Avenue, questioned the cost of sending kids to school and asked how it is confirmed that these kids live in West Wildwood. Comm. Maxwell stated that the school board verifies residency.

HELEN REO, 741 W. Poplar Avenue, commented on holding the meetings on Wednesdays afternoon and not Friday evening, stated that it is disrespectful to the taxpayers and it is done to discourage attendance; if a poll was taken by all of the taxpayers almost 100% would request to change it back to Friday night. Ms. Reo asked if the commissioners are going to consider it. Mayor stated he already gave his opinion; he is only one vote. Comm. Maxwell stated Wednesday at three. Comm. Golden is fine with Wednesday at three.

MARYANN WELSH, 741 W. Poplar Avenue, commented this meeting was always on Fridays at 7:00pm and the borough office was closed. Mayor Fox stated since we have had them at this time, and you are doing this (video recording and posting meetings). getting great feed-back, they are more knowledgeable now, and are very pleased, what you guys did is wonderful. Mayor was questioned if the borough would pay for it (video) and have it live-streamed. Mayor stated absolutely not; he is pleased the way things are going.

HELEN REO, 741 W. Poplar Avenue, asked about financing the police chief's settlement, is that going back to the finance board and how would it be done. Comm. Maxwell doesn't believe it would have to go back before the finance board. Solicitor stated it would be a bond, through bond counsel, and he does not believe it would go through the finance board at this juncture.

JOHN BANNING, 711 W. Poplar Avenue, questioned Comm. Maxwell as to who's idea or decision it was regarding the cancelling of Friday meetings; furloughs; nepotism ordinance; cancelled work sessions. Comm. Maxwell stated he made decision to cancel Friday's, does not believe we need the nepotism, regarding the furloughs he worked with the employees about a compressed work week, in lieu of getting a raise this year, last year or next year. Mayor stated the Commissioner spoke to the administrator, who in turn spoke to him in reference to it and are aware of it, and with the auditor's approval is why we agreed to it. Mr. Banning commented with all the things that are going on, work sessions are being cancelled, but work is being done, there has to be a quorum of at least two of you talking, with that do we have minutes for all of these meetings you are having. Comm. Maxwell stated he has never met with the Mayor about any of this. Mayor stated we go through the administrator, the administrator handles everything, he'll go to each Commissioner and discuss certain things with us, and he'll get back to whatever commissioner brought it up; no quorum, no meetings; no hidden agenda. Mr. Banning questioned Comm. Golden if the chief was ever issued a Brady letter from the prosecutor. Comm. Golden stated he does not know but will find out and get back to him.



MARYANN WELSH, 741 W. Poplar Avenue, followed up with Mr. Karavan about the letter sent to him regarding the use of the borough hall. Solicitor explained the fire department is a subsidiary of the borough, the use of the hall is not his decision to make as to whether you can use the hall.

SUSAN CZWALINA, 547 W. Maple Avenue, commented back in 2018, if the Ferentz case was settled the tax impact would have been forty-five cents per one hundred assessed value for the chiefs' portion; where are we going to get that if she calls it in. Mayor stated that last year everyone ran around town saying there was going to be an eighty-cent tax increase and got everyone worked up; all these what-ifs, how can you plan it, you can't, we would bond it. He doesn't anticipate it happening, it seems like this is all you want to happen its all we talk about. The Mayor can assure that between the CFO and auditors it is under control and we are not going to waste a lot of taxpayer's money on what-ifs; we'll deal with it if that day comes.

HELEN REO, 741 W. Poplar Avenue, questioned if the police department is under a union or FOP. Comm. Golden acknowledged they are under the FOP. Ms. Reo asked if the FOP is aware of any disciplinary action or any appeals of disciplinary action; and would they be involved in that as well. Solicitor stated there is a formal contract and the contract sets forth grievance procedures and appeal procedures and they are entitled to ask for union representation.

ELAINE PROCTER, 551 W. Glenwood Avenue, spoke as to how to get FOP representation, and about a Brady letter and stated that the attorney may be able to answer it better. Solicitor Karavan stated there are a number of circumstances that could result in issuance of a Brady letter its an assessment as previously stated; relative to credibility and could come from any number of factual basis.

JOE KLINE, 715 W. Poplar Avenue, stated he was thinking about the comment made regarding negativity and stated that at most of these meeting the problems were blamed on the previous administration. Mr. Kline continued stating his concerns if this administration is no longer in office a huge problem will be passed on to the next administration. Mayor Fox commented the previous administration passed it along, not this administration. Mayor Fox continued stating things are being done the right way relying on the borough professionals the CFO, Auditors, Bond Counsel. The commissioners are preparing for what is needed and that is our job; the taxes are stable.

Hearing no more public comment, the Mayor closed the public portion.  
Clerk asked for a motion to adjourn.

**Motion to Adjourn:**

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Motion carried.

Respectfully submitted



Donna L. Frederick, RMC  
Municipal Clerk

*This is a generalization of the Regular meeting on April 3, 2019 and not a verbatim transcript.*  
THESE MINUTES WERE APPROVED AT THE MAY 1, 2019 REGULAR COMMISSION MEETING



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MAYOR CHRISTOPHER J. FOX



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COMMISSIONER SCOTT W. GOLDEN



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COMMISSIONER CORNELIUS J. MAXWELL

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2019-031**

**AUTHORIZING AN INDEMNIFICATION AGREEMENT BETWEEN  
THE BOROUGH OF WEST WILDWOOD AND THE  
COUNTY OF CAPE MAY TO PERMIT THE BOROUGH  
TO HOLD A FOURTH OF JULY PARADE ON GLENWOOD AVENUE**

**WHEREAS**, the Borough is holding a Fourth of July Parade on Thursday, July 4, 2019, which route will be on Glenwood Avenue, a County road; and

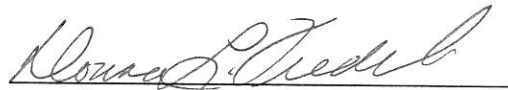
**WHEREAS**, the County of Cape May requires that the Borough execute an Indemnification Agreement to permit the event to traverse over the aforementioned road.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that they hereby authorized the Mayor to execute the Indemnification Agreement between the Borough of West Wildwood and the County of Cape May.

**BE IT FURTHER RESOLVED**, that a copy of the executed Indemnification Agreement be attached hereto.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **April 3, 2019**.

  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

## INDEMNIFICATION AGREEMENT

This Agreement is made on the \_\_\_\_ day of \_\_\_\_\_, by and Between the Borough of West Wildwood, including, but not limited to, their various members, agents, employees, sub-groups, affiliates, subsidiaries and regional groups, whose principal place of business is 701 West Glenwood Avenue, P.O. Box 644, West Wildwood, NJ 08260, (*hereinafter collectively referred to as "Indemnitor"*); and **THE COUNTY OF CAPE MAY**, their agents, employees, affiliates, political subdivisions and departments thereunder, with their principal place of business located at 4 Moore Road, Cape May Court House, New Jersey 08210, (*hereinafter, collectively, referred to as the "Indemnitee"*).

### RECITALS

Indemnitor has been permitted by Indemnitee to allow the Indemnitor to hold an Children's Fourth of July Parade on Thursday, July 4, 2019 from 9:30 a.m. to 12:00 p.m. on Glenwood Avenue (County Road No. 614), owned by Indemnitee. This permission is for the event occurring on the aforementioned date and shall not be construed as permission for any subsequent events. As part of the "Event", the Indemnitor will be permitted to have their participants, agents and employees run or walk on designated County-owned roads/bridges as noted in Indemnitee's Agenda Summary. Also, as part of the "Event", the Indemnitor will be permitted to have their participants, agents and employees temporarily close a portion of Glenwood Avenue from Venice Avenue to Neptune Avenue. This permission is limited to participants, agents and employees in the "Event" only. "Participants" is defined as "only those individuals who have completed and delivered to Indemnitor a properly completed and signed application and who have been authorized by Indemnitor to participate in the event and all agents and employees of Indemnitor."



The Indemnatee has permitted these participants to traverse the course and to close a portion of Glenwood Avenue (County Road No. 614) on the date(s) specified in consideration for which the Indemnatee has been promised by Indemnitor that it will have no liability for any and all occurrences, whether property damage, personal injury or the like, occurring as a result of the "Event". Moreover, the indemnity shall be supported and backed by insurance to cover all aspects of Indemnitor's duty to indemnify as set forth herein.

The parties hereto have discussed expressly and in detail the nature of the Indemnitor's promises. It is the intention of both the Indemnitor and the Indemnatee that the Indemnatee, its agents, officers and employees shall not be liable or in any way responsible for damage, loss or expenses resulting to the Indemnitor, its employees, agents, representatives, participants, spectators, chaperones and/or any individual or entity, due to any accident, mishap or injury, either to person or property, or of any nature to any person or any property, or any kind of liability whatsoever arising out of any cause whatsoever.

The Indemnatee has made no promises or representations as to the condition of the designated area(s). Indemnitor has specifically conducted its own inspection and has determined without any reliance by Indemnatee that these areas are suitable and safe.

In consideration of the Indemnatee's permission and agreement to provide the designated area(s) during the aforesaid date and the Indemnitor's promises hereunder, it is agreed as follows:

## **INDEMNIFICATION**

1. **Incorporation of Recital by Reference.**

The clauses of the Recital, as set forth above, are incorporated herein by reference as if set forth at length and, therefore, constitute a part of the terms of this Agreement.

2. **Scope.**

Indemnitor assumes the risk of all damage, loss, cost and expenses and agrees to indemnify and hold harmless the Indemnitee, its officers, agents and employees, from and against any and all liability, damage, loss, costs and expense which may accrue to or be sustained by Indemnitee, its officers, agents or employees, for the death of or injury to any person or persons or destruction of property or any money damage claim involving Indemnitor, its agents, employees, representatives, participants, spectators, chaperones, sponsors or any individual or entity, sustained in connection with the "Event" occurring on aforementioned dated.

It is the intention that the Scope of this Indemnification Agreement is the widest and most comprehensive allowable by law and that the Indemnitor should be responsible for any and all liabilities, occurrences, damages or costs which may occur including, without limitation, attorney's fees and all costs of suit or defense.

Indemnitor and Indemnitee agree that this Agreement shall be construed to the fullest extent possible by Law to impose upon the Indemnitor the fullest duties of indemnity which shall include the obligation by Indemnitor to:

(a) inspect the condition of the designated area(s) and to post warnings where necessary to avoid the risk of harm to its participants, employees, spectators and all other individuals and entities;

(b) defend in any claim, lawsuit, arbitration or claim of any sort, nature and type. Said duty to indemnify shall include the duty to defend completely through total and final resolution of the matter including all appeals. It shall include, but is not limited to, any attorney's fees, engineering, expert or other necessary costs incurred as a result of defending or investigating any claim and/or suit of any nature or sort. In the event Indemnitor does not timely provide a defense and indemnity, which causes Indemnitee to incur costs including attorney's fees to enforce any rights pursuant to this Indemnification Agreement, then and in that event, Indemnitor shall also be responsible for said costs and fees, as incurred by Indemnitee.

(c) defend and indemnify the Indemnitees for any claims for reimbursement and/or subrogation by any and all medical providers, medical insurers or worker's compensation carriers or any other individual or entity.

**3. Compliance with the Law.**

Indemnitor agrees that it will comply with and cause all of its employees, agents, representatives, participants, spectators, chaperones and the like to comply with all of the applicable safety rules and all of the rules, regulations and standards issued by the various State, County and Municipal governments.

**4. Waiver and Release.**

Indemnitor waives all rights to make a claim or file a suit against Indemnatee for, and relieves Indemnatee from all liability or responsibility of any kind arising from such damages, loss, cost or expense.

Indemnitor has an obligation to physically inspect the designated area(s) before such time as it permits its participants to commence and shall affirmatively warn its participants, agents and employees of any observable risk.

Indemnitor shall not file a crossclaim or claim of any sort, nature or type against Indemnatee.

**5. Severability.**

It is further understood and agreed by the parties that if any of the provisions hereof should contravene or be invalidated under the Laws of the State of New Jersey, such contravention shall not invalidate this Agreement but shall be construed as if not containing the particular provision which is held to be invalidated and the rights and obligations of the parties shall be construed and enforced accordingly.

**6. Term.**

The duties and obligations under this Indemnification Agreement shall remain in effect for as long as the applicable Statute of Limitations remains in effect and the duty to defend shall extend beyond the Statute of Limitations to the extent any claim is made against Indemnatee at any time in the future as it relates to anything arising out of or occurring under the "Event" scheduled to occur on the aforementioned date.

IN WITNESS WHEREOF, the parties hereto have set their hand and seal on the date first written above. By executing this Indemnification Agreement, the individuals represent that they have complete authority to do so on behalf of their respective corporation or agency and may, therefore, effectively bind their principals.

SIGNED, SEALED AND  
DELIVERED IN THE PRESENCE OF:

WITNESS:

BOROUGH OF WEST WILDWOOD

\_\_\_\_\_  
Donna L. Frederick, Clerk

By: \_\_\_\_\_  
Mayor Christopher J. Fox

Date: \_\_\_\_\_

SEAL:

ATTEST:

COUNTY OF CAPE MAY

\_\_\_\_\_  
Elizabeth Bozzelli, Administrator/  
Clerk of the Board

By: \_\_\_\_\_  
Gerald M. Thornton  
Freeholder Director

Date: \_\_\_\_\_

SEAL:

APPROVED AS TO FORM:

\_\_\_\_\_  
Jeffrey Lindsay, Esq.  
County Counsel

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2019-032**

**AUTHORIZING THE FILING OF THE 2018 RECYCLING TONNAGE GRANT**

**WHEREAS**, the mandatory Source Separation and Recycling Act (P.L. 1987,c.102) has established a recycling fund from which tonnage grants may be made to Municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use tonnage grants to develop new Municipal Recycling Programs and to continue and expand existing programs; and

**WHEREAS**, the recycling regulations impose on Municipalities certain requirements as a Condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the Municipality; and

**WHEREAS**, a resolution authorizing the Borough of West Wildwood to apply for the 2018 Recycling Tonnage Grant will memorialize the commitment of the Borough to recycling and to indicate the assent of the Borough to the efforts undertaken and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, Linda Thomas, Certified Recycling Professional, for a fee not to exceed \$100.00 in accordance with the attached Letter of Intent, is hereby designated as the individual authorized to ensure the application is properly completed and timely filed.


**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that it hereinafter accepts and approves the Letter of Intent with Linda Thomas, CRP, and further endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection; and

**BE IT FURTHER RESOLVED** that the Borough's Recycling Coordinator is hereby directed to coordinate with Linda Thomas to assure that the application is properly and timely filed.

**BE IT FURTHER RESOLVED** that monies received through said Recycling Tonnage Grant shall be deposited in a dedicated recycling trust fund in accordance with said Grant requirements.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **April 3, 2019**.

  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2019-033**

**AUTHORIZING A TOWN-WIDE YARD SALE**

**WHEREAS**, the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey deem it in the best interest of its Residents to hold a town-wide yard sale; and

**WHEREAS**, yard sales are permitted in the Borough for the sale of small personal household items that are typically sold by at individual yard sales after having first obtained a license through the Municipal Clerk's Office; and

**WHEREAS**, Ordinance No. 422 prescribes the means and methods for the conduct of yard sales within the Borough; and

**WHEREAS**, the Borough deems it in the best interest of its residents to waive the required five (5) dollar fee for such town-wide sale in order to encourage the most participation in said event.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissions of the Borough of West Wildwood, Cape May County, New Jersey that a town-wide yard sale be permitted on June 1, 2019; and

**BE IT FURTHER RESOLVED** that, in the event of inclement weather on June 1, the event shall be held on June 2, 2019, and

**BE IT FURTHER RESOLVED** that the five (5) dollar fee as required in Ordinance No. 422 is hereby waived for these dates.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **April 3, 2019**.



**Donna L. Frederick, RMC  
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2019-034**

**AUTHORIZING A PROFESSIONAL  
SERVICE AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD  
AND TRIAD ASSOCIATES FOR IMPLEMENTATION SERVICES  
NJDCA SMALL CITIES PUBLIC FACILITIES PROGRAM – FY2019 ADA  
IMPROVEMENTS TO POLICE & MUNICIPAL BUILDINGS AND BULKHEAD RAMP**

**WHEREAS**, Triad Associates, with offices located at 1301 W. Forest Grove Rd, Vineland, New Jersey 08360, has submitted a Professional Service Agreement dated January 15, 2019, for Implementation Services for the NJDCA Small Cities Public Facilities Program – FY2019 ADA Improvements to Police & Municipal Buildings and Bulkhead Ramp.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood that the Mayor and/or Deputy Mayor is hereby authorized to execute a Professional Services Agreement with Triad Associates of 1301 W. Forest Grove Road, Vineland, New Jersey 08360, For Implementation Services – NJDCA Small Cities Public Facilities Program – FY2019 ADA Improvements to Police & Municipal Buildings and Bulkhead Ramp.

**BE IT FURTHER RESOLVED**, that a copy of this resolution and contract shall be on file in the Clerk's Office and available for public review and shall be published in accordance with law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a Regular Meeting held on April 3, 2019.



**Donna L. Frederick, RMC  
Municipal Clerk**



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2019-035**

**RE-APPOINTMENT OF DEPUTY AND ALTERNATE REGISTRARS**

**WHEREAS**, the Borough Registrar has the distinction of choosing the Deputy and Alternate Registrars per state regulations; and

**WHEREAS**, Ruth Sweeney, and Elaine Crowley are currently Alternate and Deputy Registrars respectively, and their terms are up for renewal; and

**WHEREAS**, Registrar Donna L. Frederick, CMR, deems it in the best interest of the Borough to assign the following appointments:

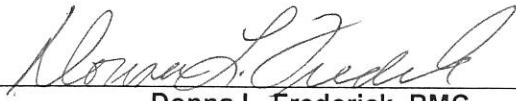
<u>NAME</u>	<u>TITLE</u>	<u>Certification Number</u>	<u>TERM- EXPIRES</u>
Ruth Sweeney	Deputy Registrar	#3683	3 Year – Ending April 5, 2022
Elaine Crowley	Alternate Registrar		3 Year – Ending April 5, 2022

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the following appointments be and are hereby authorized.

**BE IT FURTHER RESOLVED** that a certified copy of this appointing resolution be forward to the proper agencies as required by law.

	Motion	Second	Yes	No	Abstain
Mayor Christopher J. Fox			X		
Commissioner Scott W. Golden		X	X		
Commissioner Cornelius J. Maxwell	X		X		

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **April 3, 2019**.

  
\_\_\_\_\_  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2019-036**

**ADOPTION OF HEALTH AND WELLNESS POLICY  
AND WORKPLACE WELLNESS BEST PRACTICES**

**WHEREAS**, each year the ACM JIF spends millions of dollars on Workers Compensation claim inclusive of medical and lost time costs. Members and employees out of work due to a workplace injury also spend millions of dollars each year in overtime, replacement wages, and lost productivity; and

**WHEREAS**, ACM JIF has implemented various programs to help control the costs of workers compensation claims. These programs include early return to work initiatives, the use of exclusive provider networks, and timely claim reporting procedures; and

**WHEREAS**, as part of this effort the Board of Commissioners deem it in the best interest of the borough to implement and adopt the Health and Wellness Policy and Workplace Wellness Best Practices to demonstrate to employees and the public the borough's commitment to health and wellness.

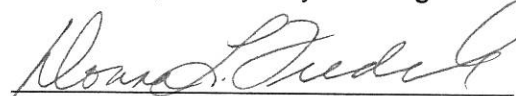
**NOW, THEREFORE BE IT RESOLVED** that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby adopt the Health and Wellness Policy and the Workplace Wellness Best Practices.

**BE IT FURTHER RESOLVED**, that the Health and Wellness Policy be incorporated as part of the Employee's Handbook and Policy and Procedures Manual.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to AJ Gallagher.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **April 3, 2019**.

  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

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## **Borough of West Wildwood Workplace Wellness Best Practices**

The Borough of West Wildwood recognizes our ability to achieve our objectives successfully depends on the wellbeing of our employees. We acknowledge that the key elements of workplace wellness include the physical and cultural environments as well as the policies, practices and procedures that guide our work.

The Borough of West Wildwood will provide a healthy workplace that values and enhances the health and wellbeing of all employees by implementing our workplace wellness program. This wellness policy provides the foundation for developing activities and modifying work environments and practices to support the health and wellbeing of all our employees. Positive benefits are also likely to extend beyond employees to positively impact families and the community as well.

The Borough of West Wildwood can choose to enhance its workplace wellness in a number of ways including (but not limited) by:

- Encouraging and supporting a workplace wellness committee, where appropriate
- Creating and supporting a workplace wellness program
- Consulting with employees to ensure workplace wellness strategies meet the needs of the workforce
- Supporting employee participation in wellness activities
- Supporting employees to adopt and maintain healthy behaviors and reduce unhealthy behaviors.

Senior management of West Wildwood will do all they can to enhance the wellness of employees by providing workplace environments and systems that are supportive of employee wellness. In addition, providing opportunity for employees to participate in offered wellness activities is critical for the success of such a wellness program. Contributing ideas and expertise to the work of the wellness committee or wellness coordinator will ensure the needs of the employees are addressed.

Employees of West Wildwood will be encouraged to contribute ideas and voluntarily participate in the wellness program.

The workplace wellness committee or wellness representatives in conjunction with management and JIF Wellness Director will review the policy annually or as otherwise deemed appropriate by management.

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# Health and Wellness Policy for The Borough of West Wildwood

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## **Mission statement**

The Borough of West Wildwood, recognizing that the health and wellbeing of our employees is important, will commit to providing a safe, healthy and supportive environment in which to work.

## **Objectives and strategies**

The Borough of West Wildwood will:

- Encourage employees to be more physically active by making provisions in the workplace for activity opportunities (including reducing sitting time where practical)
- Provide healthy eating choices in the workplace through addressing healthy physical settings, food supply and education
- Educate employees around safe alcohol consumption and the health effects of smoking
- Promote awareness of key health issues for employees (including social and emotional wellbeing)
- Encourage employees to provide input into health and wellbeing initiatives

## **Scope**

This policy applies to all employees and volunteers at the Borough of West Wildwood.

## **Responsibility**

Employees are encouraged to understand this policy and seek clarification from management where required. Employees are encouraged to support fellow employees in their awareness of this policy and contribute to the Borough of West Wildwood's aim of providing a safe, healthy and supportive environment for all.

Managers have a responsibility to ensure that all employees are aware of this policy and should lead by example in actively supporting and contributing to the implementation of this policy.

## **Communication**

The Borough of West Wildwood will ensure that:

- all employees receive a copy of this policy during the induction process
- this policy is easily accessible by all members of the municipality
- employees are informed when a particular activity aligns with this policy
- employees are empowered to actively contribute and provide feedback to this policy and the activities offered under the policy.
- employees are notified of all changes made to this policy.

## **Monitoring and review**

The Borough of West Wildwood will review this policy annually. Effectiveness will be assessed through feedback from employees, the Wellness Committee or Wellness Coordinator as well as management.

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April 3, 2019  
08:56 AM

BOROUGH OF WEST WILDWOOD  
Check Register By Check Id

Page No: 1

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 13748 to 13779  
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Contract	Ref Seq Acct
13748	04/03/19	00207 ACA COMPUTERS, INC.		1286
19-00215	1	IT SERVICES FOR MARCH 2019	2,991.00	88 1
		9-01-20-140-026 Data Processing Maintenance	Budget	
13749	04/03/19	00308 ADP, INC.		1286
19-00173	1	CHARGES FOR MARCH 2019	118.77	43 1
		9-01-20-130-028 Payroll Services	Budget	
19-00173	2	CHARGES FOR MARCH 2019	107.67	44 1
		9-01-20-130-028 Payroll Services	Budget	
		226.44		
13750	04/03/19	019011 ATLANTIC CITY ELECTRIC		1286
19-00171	1	CHARGES FOR MARCH 2019	212.64	37 1
		9-01-31-430-000 Electricity	Budget	
19-00171	2	CHARGES FOR MARCH 2019	9.52	38 1
		9-01-31-430-000 Electricity	Budget	
19-00171	3	CHARGES FOR MARCH 2019	21.12	39 1
		9-01-31-430-000 Electricity	Budget	
19-00171	4	CHARGES FOR MARCH 2019	374.66	40 1
		9-01-31-430-000 Electricity	Budget	
19-00171	5	CHARGES FOR MARCH 2019	407.89	41 1
		9-01-31-430-000 Electricity	Budget	
		1,025.83		
13751	04/03/19	01903 AT & T		1286
19-00206	1	CHARGES FOR MARCH 2019	54.80	81 1
		9-01-31-440-000 Telephone	Budget	
19-00206	2	CHARGES FOR MARCH 2019	43.13	82 1
		9-01-31-440-000 Telephone	Budget	
		97.93		
13752	04/03/19	01905 AT & T MOBILITY		1286
19-00199	1	CHARGES FOR MARCH 2019	229.18	72 1
		9-01-31-440-000 Telephone	Budget	
13753	04/03/19	05203 C.M.C.M.U.A. WASTER WATER DIV.		1286
19-00163	1	DISPOSAL FEE FOR FEB 2019	763.17	25 1
		9-01-32-465-000 SOLID WASTE DISPOSAL	Budget	
13754	04/03/19	05220 CAPE MAY COUNTY CONFERENCE		1286
19-00185	1	2019 MAYORS DUES	325.00	59 1
		9-01-20-100-044 GEN. ADMIN. DUES & MEMBERSHIPS	Budget	
13755	04/03/19	05235 THE CARLSEN GROUP INC		1286
19-00175	1	CHARGES FOR MARCH 2019	95.00	49 1
		9-01-20-120-030 Materials and Supplies	Budget	
13756	04/03/19	06001 CITY OF WILDWOOD		1286
19-00194	1	1ST QTR POLICE DISPATCH	9,187.50	68 1
		9-01-42-250-000 INTERLOCAL SERVICE 911	Budget	

April 3, 2019  
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BOROUGH OF WEST WILDWOOD  
Check Register By Check Id

Page No: 2

Check #	Check Date	Vendor	PO #	Item	Description	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
											Acct
13756		CITY OF WILDWOOD			Continued						
19-00195		1	1ST QTR MUNICIPAL COURT FEE		5,118.75	9-01-43-490-039	Budget			69	1
						WILDWOOD COURT O.E.					
19-00196		1	1ST QTR EMERGENCY MEDICAL		3,937.50	9-01-42-251-000	Budget			70	1
						WILDWOOD AMBULANCE FEES					
					18,243.75						
13757	04/03/19	06615	COMCAST								1286
19-00174		1	CHARGES FOR MARCH 2019		13.99	9-01-31-440-000	Budget			45	1
						Telephone					
19-00174		2	CHARGES FOR MARCH 2019		68.94	9-01-31-440-000	Budget			46	1
						Telephone					
19-00174		3	CHARGES FOR MARCH 2019		121.95	9-01-31-440-000	Budget			47	1
						Telephone					
19-00174		4	CHARGES FOR MARCH 2019		111.85	9-01-31-440-000	Budget			48	1
						Telephone					
					316.73						
13758	04/03/19	08201	DELTA DENTAL PLAN OF N.J. INC.								1286
19-00208		1	CHARGES FOR APRIL 2019		855.20	9-01-23-220-000	Budget			84	1
						EMPLOYEE GROUP INSURANCE					
13759	04/03/19	10811	STEFANKIEWICZ & BELASCO LLC								1286
19-00212		1	PROFESSIONAL SERVICES RENDERED		750.00	9-01-21-180-028	Budget			86	1
						Professional Services					
13760	04/03/19	11802	DE LAGE LANDEN								1286
19-00209		1	LEASE PAYMENT FOR COPIER		302.00	9-01-20-100-053	Budget			85	1
						GEN. ADMIN. NEW EQUIPMENT					
13761	04/03/19	13409	JACQUELYN FERENTZ								1286
19-00203		1	JUDGMENT DOCKET #CPM-L797-08		5,040.60	9-01-37-480-001	Budget			75	1
						JUDGMENTS					
13762	04/03/19	13416	CONSTELLATION NEWENERGY INC								1286
19-00159		1	CHARGES FOR MARCH 2019		3.07	9-01-31-430-000	Budget			19	1
						Electricity					
19-00159		2	CHARGES FOR MARCH 2019		282.82	9-01-31-430-000	Budget			20	1
						Electricity					
19-00159		3	CHARGES FOR MARCH 2019		3.07	9-01-31-430-000	Budget			21	1
						Electricity					
					288.96						
13763	04/03/19	16903	BLANEY & KARAVAN, P.C.								1286
19-00164		1	PROFESSIONAL SERVICES RENDERED		324.00	9-01-20-155-027	Budget			26	1
						Legal Services					
19-00202		1	PROFESSIONAL SERVICES RENDERED		2,916.66	9-01-20-155-027	Budget			74	1
						Legal Services					
					3,240.66						
13764	04/03/19	18609	ANIMAL CONTROL OF SOUTH JERSEY								1286
19-00201		1	1ST QTR 2019 - ANIMAL CONTROL		600.00	9-01-27-340-029	Budget			73	1
						Contractual Services					



Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
13765	04/03/19	18611 JOYCE MEDIA					1286
19-00192	1	WEB HOSTING FOR MARCH 2019	69.95	9-01-20-120-028 Other professional service	Budget		67 1
13766	04/03/19	23805 JERRY'S EXCAVATING					1286
19-00187	1	30 YARD DUMPSTER FOR P/W	200.00	9-01-26-310-030 Materials and Supplies	Budget		60 1
13767	04/03/19	31220 MAX COMMUNICATIONS, INC.					1286
19-00190	1	CHARGES FOR MARCH 2019	247.74	9-01-31-440-000 Telephone	Budget		66 1
13768	04/03/19	34220 NEXTEL COMMUNICATIONS					1286
19-00198	1	CHARGES FOR MARCH 2019	298.24	9-01-31-440-000 Telephone	Budget		71 1
13769	04/03/19	39002 PARAMOUNT CHEMICAL & PAPER CO.					1286
19-00154	1	VARIOUS SUPPLIES	69.93	9-01-26-310-030 Materials and Supplies	Budget		9 1
19-00157	1	BALANCE DUE ON INVOICE 17904	22.33	9-01-26-290-030 Materials and Supplies	Budget		15 1
			92.26				
13770	04/03/19	44606 REMINGTON, VERNICK & WALBERG					1286
19-00214	1	PREFORM ENGINEERING SERVICES	360.00	9-01-20-165-028 Professional Services	Budget		87 1
13771	04/03/19	48201 SOUTH JERSEY GAS COMPANY					1286
19-00158	1	CHARGES FOR MARCH 2019	865.40	9-01-31-446-000 Natural Gas	Budget		16 1
19-00158	2	CHARGES FOR MARCH 2019	91.78	9-01-31-446-000 Natural Gas	Budget		17 1
19-00158	3	CHARGES FOR MARCH 2019	1,050.87	9-01-31-446-000 Natural Gas	Budget		18 1
			2,008.05				
13772	04/03/19	48207 SOUTH JERSEY WELDING SUPPLY CO					1286
19-00172	1	CHARGES FOR MARCH 2019	49.00	9-01-26-290-030 Materials and Supplies	Budget		42 1
13773	04/03/19	65406 STANDARD OFFICE SYSTEMS					1286
19-00207	1	CHARGES FOR MARCH 2019	169.52	9-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		83 1
13774	04/03/19	654131 NORTHERN TOOL & EQUIPMENT					1286
19-00178	1	1 YEAR RENEWAL	39.99	9-01-20-100-044 GEN. ADMIN. DUES & MEMBERSHIPS	Budget		52 1
13775	04/03/19	654153 EARTHTECH CONTRACTING INC.					1286
19-00170	1	CHARGES FOR MARCH 2019	4,950.00	9-01-26-305-029 Contractual-collection	Budget		36 1

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Contract	Ref Seq Acct
Amount Paid	Charge Account	Account Type		
13776	04/03/19	66666 VERIZON		1286
19-00205	1	CHARGES FOR MARCH 2019		77 1
		362.17 9-01-31-440-000 Telephone	Budget	
19-00205	2	CHARGES FOR MARCH 2019		78 1
		477.20 9-01-31-440-000 Telephone	Budget	
19-00205	3	CHARGES FOR MARCH 2019		79 1
		40.22 9-01-31-440-000 Telephone	Budget	
19-00205	4	CHARGES FOR MARCH 2019		80 1
		304.13 9-01-31-440-000 Telephone	Budget	
		<u>1,183.72</u>		
13777	04/03/19	694447 MY RIGHTS LAWYERS, LLC		1286
19-00204	1	JUDGMENT DOCKET #CPM-L797-08		76 1
		17,589.96 9-01-37-480-001 JUDGMENTS	Budget	
13778	04/03/19	03102 BANK OF AMERICA	04/03/19 VOID	0
13779	04/03/19	03102 BANK OF AMERICA		1286
19-00103	1	GAS P/D		1 1
		19.00 9-01-31-460-000 Gasoline and Diesel	Budget	
19-00104	1	GAS P/D		2 1
		39.39 9-01-31-460-000 Gasoline and Diesel	Budget	
19-00105	1	GAS P/D		3 1
		13.00 9-01-31-460-000 Gasoline and Diesel	Budget	
19-00107	1	GAS		4 1
		9.17 9-01-31-460-000 Gasoline and Diesel	Budget	
19-00107	2	GAS		5 1
		17.00 9-01-31-460-000 Gasoline and Diesel	Budget	
19-00107	3	GAS		6 1
		18.75 9-01-31-460-000 Gasoline and Diesel	Budget	
19-00152	1	GAS FOR OEM		7 1
		39.39 9-01-31-460-000 Gasoline and Diesel	Budget	
19-00152	2	GAS FOR P/D		8 1
		27.00 9-01-31-460-000 Gasoline and Diesel	Budget	
19-00155	1	BATTERY FOR SKID LOADER		10 1
		125.82 9-01-26-290-034 Fleet Maintenance	Budget	
19-00156	1	GAS FOR P/D		11 1
		11.06 9-01-31-460-000 Gasoline and Diesel	Budget	
19-00156	2	GAS FOR P/D		12 1
		15.39 9-01-31-460-000 Gasoline and Diesel	Budget	
19-00156	3	GAS FOR P/D		13 1
		15.00 9-01-31-460-000 Gasoline and Diesel	Budget	
19-00156	4	GAS FOR P/D		14 1
		32.25 9-01-31-460-000 Gasoline and Diesel	Budget	
19-00161	1	GAS P/D		22 1
		32.25 9-01-31-460-000 Gasoline and Diesel	Budget	
19-00162	1	GAS OEM		23 1
		30.62 9-01-31-460-000 Gasoline and Diesel	Budget	
19-00162	2	GAS P/D		24 1
		23.01 9-01-31-460-000 Gasoline and Diesel	Budget	
19-00165	1	GAS F/D		27 1
		37.43 9-01-31-460-000 Gasoline and Diesel	Budget	



Check #	Check Date	Vendor	Reconciled/Void Ref Num				
PO #	Item	Description	Amount Paid	Charge Account	Account Type	Contract	Ref Seq Acct
13779	BANK OF AMERICA		Continued				
19-00167	1	3X5 FLAGS FOR GLENWODO AVE	175.00	9-01-26-290-030	Budget		28 1
				Materials and Supplies			
19-00167	2	ROTATING WRAP RIGNS	86.50	9-01-26-290-030	Budget		29 1
				Materials and Supplies			
19-00167	3	ALUMNUM FLAG POLE BRACKETS	26.50	9-01-26-290-030	Budget		30 1
				Materials and Supplies			
19-00167	4	SHIPPING	7.49	9-01-26-290-030	Budget		31 1
				Materials and Supplies			
19-00168	1	5' FLAG POLES	167.37	9-01-26-290-030	Budget		32 1
				Materials and Supplies			
19-00169	1	GAS P/D	14.25	9-01-31-460-000	Budget		33 1
				Gasoline and Diesel			
19-00169	2	GAS P/D	17.08	9-01-31-460-000	Budget		34 1
				Gasoline and Diesel			
19-00169	3	GAS P/D	19.80	9-01-31-460-000	Budget		35 1
				Gasoline and Diesel			
19-00176	1	BATTERY FOR POLICE DOOR ALARM	8.98	9-01-26-310-030	Budget		50 1
				Materials and Supplies			
19-00177	1	GAS P/W	62.39	9-01-31-460-000	Budget		51 1
				Gasoline and Diesel			
19-00179	1	GAS P/D	18.00	9-01-31-460-000	Budget		53 1
				Gasoline and Diesel			
19-00180	1	SUPPLIES FOR P/W	123.89	9-01-26-290-030	Budget		54 1
				Materials and Supplies			
19-00181	1	GAS FOR F/D	39.71	9-01-31-460-000	Budget		55 1
				Gasoline and Diesel			
19-00182	1	VARIOUS SUPPLIES	75.12	9-01-26-290-030	Budget		56 1
				Materials and Supplies			
19-00183	1	AMERICAN FLAGS 4X6	29.98	9-01-26-310-030	Budget		57 1
				Materials and Supplies			
19-00184	1	FRUIT AND VEGGIES FOR WELLNESS	108.95	9-01-20-100-030	Budget		58 1
				GEN. ADMIN. MATERIALS & SUPPLIES			
19-00188	1	GAS FOR OEM	32.68	9-01-31-460-000	Budget		61 1
				Gasoline and Diesel			
19-00188	2	GAS FOR P/D	21.50	9-01-31-460-000	Budget		62 1
				Gasoline and Diesel			
19-00188	3	GAS FOR P/D	18.01	9-01-31-460-000	Budget		63 1
				Gasoline and Diesel			
19-00188	4	GAS FOR P/D	11.78	9-01-31-460-000	Budget		64 1
				Gasoline and Diesel			
19-00188	5	GAS FOR P/D	20.05	9-01-31-460-000	Budget		65 1
				Gasoline and Diesel			
			1,590.56				

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	31	1	64,240.44	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	31	1	64,240.44	0.00

April 3, 2019  
08:56 AM

BOROUGH OF WEST WILDWOOD  
Check Register By Check Id

Page No: 6

Totals by Year-Fund nd Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	9-01	64,240.44	0.00	0.00	64,240.44
Total of All Funds:		<u>64,240.44</u>	<u>0.00</u>	<u>0.00</u>	<u>64,240.44</u>

State of NJ  
Health Care

14,343.<sup>38</sup>  
678,583.<sup>82</sup>

April 3, 2019  
09:00 AM

BOROUGH OF WEST WILDWOOD  
Check Register By Check Id

Page No: 1

Range of Checking Accts: CAPITAL to CAPITAL Range of Check Ids: 1392 to 1392  
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor				Reconciled/Void	Ref Num
PO #	Item	Description	Amount Paid	Charge Account	Account Type	Contract	Ref Seq Acct
1392	04/03/19	964642	KD PROPERTY MAINTENANCE, LLC				1287
19-00191	1	REPAIR TO BULKHEAD AT	3,750.00	C-04-55-916-200	Budget		1 1
				ORDINANCE 549 - BULKHEADS/STREET/PLAYGRN			

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	3,750.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	3,750.00	0.00

April 3, 2019  
09:00 AM

BOROUGH OF WEST WILDWOOD  
Check Register By Check Id

Page No: 2

Totals by Year-Fund					
nd Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CAPITAL FUND	C-04	3,750.00	0.00	0.00	3,750.00
Total of All Funds:		<u>3,750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,750.00</u>

April 3, 2019  
09:03 AM

BOROUGH OF WEST WILDWOOD  
Check Register By Check Id

Page No: 1

Range of Checking Accts: TRUST OTHER to TRUST OTHER Range of Check Ids: 1152 to 1152  
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor					Reconciled/Void	Ref Num
PO #	Item	Description	Amount Paid	Charge Account	Account Type	Contract	Ref Seq	Acct
1152	04/03/19	44606 REMINGTON,VERNICK & WALBERG						1288
19-00213	1	INSPECTION 733 W. POPLAR	185.00	T-12-00-000-013	Budget		1	1
				RESERVE FOR STREET OPENINGS				
19-00213	2	INSPECTION 733 W. POPLAR	120.00	T-12-00-000-013	Budget		2	1
				RESERVE FOR STREET OPENINGS				
			305.00					

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	305.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	305.00	0.00

April 3, 2019  
09:03 AM

BOROUGH OF WEST WILDWOOD  
Check Register By Check Id

Page No: 2

Totals by Year-Fund and Description					
	Fund	Budget Total	Revenue Total	G/L Total	Total
	T-12	305.00	0.00	0.00	305.00
Total of All Funds:		<u>305.00</u>	<u>0.00</u>	<u>0.00</u>	<u>305.00</u>

April 3, 2019  
09:04 AM

BOROUGH OF WEST WILDWOOD  
Check Register By Check Id

Page No: 1

Range of Checking Accts: ANIMAL CONTROL to ANIMAL CONTROL    Range of Check Ids: 1140 to 1140  
Report Type: All Checks    Report Format: Detail    Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor					Reconciled/Void	Ref Num
PO #	Item	Description	Amount Paid	Charge Account	Account Type	Contract	Ref Seq	Acct
1140	04/03/19	654170 STATE OF NJ DEPT OF HEALTH						1289
19-00193	1	DOG LICENSE FEES MARCH 2019	1.20	T-14-00-000-002	Budget		1	1
				DUE TO STATE OF NEW JERSEY				

Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:		1	0	1.20	0.00
Direct Deposit:		0	0	0.00	0.00
Total:		1	0	1.20	0.00

April 3, 2019  
09:04 AM

BOROUGH OF WEST WILDWOOD  
Check Register By Check Id

Page No: 2

Totals by Year-Fund  
nd Description

Fund	Budget Total	Revenue Total	G/L Total	Total
T-14	1.20	0.00	0.00	1.20
Total of All Funds:	<u>1.20</u>	<u>0.00</u>	<u>0.00</u>	<u>1.20</u>



March 11, 2019  
03:14 PM

BOROUGH OF WEST WILDWOOD  
Check Register By Check Id

Page No: 1

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 13747 to 13747  
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor				Reconciled/Void	Ref Num
PO #	Item	Description	Amount Paid	Charge Account	Account Type	Contract	Ref Seq Acct
13747	03/11/19	694464 US BANK CUST FOR PC7 FIRSTTRUST					1284
19-00153	1	LEIN REDEMPTION FOR	8,064.69	9-01-55-000-022	Budget		1 1
				REFUND OF PRIOR YEAR REVENUE			

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	8,064.69	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	8,064.69	0.00

Totals by Year-Fund					
nd Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	9-01	8,064.69	0.00	0.00	8,064.69
Total of All Funds:		8,064.69	0.00	0.00	8,064.69

March 13, 2019  
12:41 PM

BOROUGH OF WEST WILDWOOD  
Check Register By Check Id

Page No: 1

Range of Checking Accts: CAPITAL to CAPITAL Range of Check Ids: 1391 to 1391  
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor				Reconciled/Void	Ref Num
PO #	Item	Description	Amount Paid	Charge Account	Account Type	Contract	Ref Seq Acct
1391	03/13/19	964642 KD PROPERTY MAINTENANCE, LLC					1285
19-00160	1	DEPOSIT FOR BRICK PAVERS AT	2,500.00	C-04-55-916-200	Budget		1 1
				ORDINANCE 549 - BULKHEADS/STREET/PLAYGRN			

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	2,500.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	2,500.00	0.00

March 13, 2019  
12:41 PM

BOROUGH OF WEST WILDWOOD  
Check Register By Check Id

Page No: 2

Totals by Year-Fund and Description					
	Fund	Budget Total	Revenue Total	G/L Total	Total
CAPITAL FUND	C-04	2,500.00	0.00	0.00	2,500.00
Total of All Funds:		<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>

# WEST WILDWOOD PUBLIC WORKS

## ACTIVITY REPORT MARCH 2019

- 4 WORK ORDERS FOR MAINTENANCE OF PUBLIC WORKS VEHICLES
- 4 WORK ORDERS FOR MAINTENANCE OF POLICE VEHICLES
- 4 WORK ORDERS FOR MAINTENANCE OF PUBLIC WORKS EQUIPMENT
- 4 WORK ORDERS TO EMPTY TRASH AND RECYCLING CONTAINERS AT BORO PARKS
- 8 WORK ORDERS FOR INSPECTIONS OF BORO PARKS AND STREETS
- 4 WORK ORDERS TO CLEAN UP TRASH ON BORO STREETS
- 4 WORK ORDERS TO CLEAN BORO HALL AND REMOVE TRASH AND RECYCLING
- 4 WORK ORDERS FOR MAINTENANCE OF 26TH AVE. SEWER PUMPING STATION
- 4 WORK ORDERS FOR MAINTENANCE OF FLOOD PUMP SOUTH END OF NEPTUNE AVE.
- 4 WORK ORDERS TO EMPTY DOGGI STATION CONTAINERS AT BORO PARKS AND PLAYGROUND
- 2 WORK ORDERS FOR MAINTENANCE AND INSPECTIONS OF FLOOD GATES

2 WORK ORDERS TO CLEAR OFF CATCH BASIN TOPS OF DEBRIS AND TRASH

1 WORK ORDER TO REHANG FLAG POLE ROPE AT BORO HALL

5 WORK ORDERS TO PATCH POT HOLES ON BORO STREETS

1 WORK ORDER FOR INSPECTION OF TIDE FLEX VALVES WITHIN THE BORO

1 WORK ORDER TO FUEL UP FLOOD PUMP SOUTH END OF NEPTUNE AVE.

1 WORK ORDER TO PICK UP T.V'S WITHIN BORO

1 WORK ORDER FOR MAINTENANCE OF FLOOD VEHICLES

2 WORK ORDERS TO PICK UP PAID BULK TRASH

3 WORK ORDERS TO SWEEP BORO STREETS

1 WORK ORDER TO INSTALL NEW BATTERIES IN SKID LOADER

1 WORK ORDER FOR MAINTENANCE OF STREET SWEEPER

1 WORK ORDER TO INSTALL A NEW SIGN POST FOR STOP SIGN AT MUELLER AND Q AVES.

1 WORK ORDER TO REPAIR TAMPER

1 WORK ORDER TO CLEAN UP DIRT ON LAKE ROAD WITH LOADER

1 WORK ORDER TO REPAINT FLAG POLES FOR FLAGS ON GLENWOOD AVE.

1 WORK ORDER TO REINSTALL GLASS WINDOW THAT POPPED OUT OF SKID LOADER DOOR

- 1 WORK ORDER TO LOAD UP DUMPSTER DPW YARD OF PAID BULK IN YARD
- 1 WORK ORDER TO REMOVE LIGHT BULBS ON POLE DECORATIONS TO BE PAINTED
- 1 WORK ORDER TO CLEAN-UP AND ORGANIZE DPW YARD
- 1 WORK ORDER TO REPAIR SINKHOLE IN FRONT OF CATCH BASIN AT D AND POPLAR AVES.
- 1 WORK ORDER TO INSTALL NEW BATTERIES IN BACKHOE LOADER
- 4 WORK ORDERS TO PICK UP YARD WASTE WITHIN BORO

83 WORK ORDERS FOR MARCH 2019

**TAX COLLECTOR'S REPORT  
BOROUGH OF WEST WILDWOOD**

TO: Borough Commission

FROM: Terence Graff

DATE: April 3, 2019

The following represents the collection status of taxes as of

March 31, 2019

TAX ACCOUNTS	CURRENT MONTH	TO DATE
2019 Tax	\$61,181.11	\$872,786.70
2018 Tax	\$12,085.27	\$51,093.69
Prepaid Taxes 2020		
Arrears/Bankruptcy		
Tax Title Liens(municipal)		
Miscellaneous	\$2,653.05	\$12,341.88
6% Year End Penalty		
Cost & Interest	\$1,766.72	\$4,605.88
Tax Sale Prem		
Tax Sale - Water Due Wildwood		
Cost of Sale		
Sewer Rents Delinquent	\$2,890.82	\$16,363.02
Sewer Rents	\$15,780.52	\$140,165.04
Prepaid Sewer Rents	\$19.53	\$583.83
Sewer Interest	\$193.83	\$798.98
Total	\$96,570.85	\$1,098,739.02