

# REGULAR MEETING

MAY 1, 2019

# *Borough of West Wildwood*

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*"Small town Charm on the Back Bay"*

## **AGENDA**

**NOTICE OF TENTATIVE AGENDA - REGULAR MEETING – MAY 1, 2019**

**3:00pm – ACTION MEETING**

**This is a proposed agenda which is subject to change by Commissioners without further notice.**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

THIS REGULAR MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL MEETING NOTICE RESOLUTION NO. 2018-081 ADOPTED ON DECEMBER 31, 2018. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

### **ROLL CALL:**

### **ADDITIONS/DELETIONS OF LATE AGENDA ITEMS:**

### **OLD BUSINESS**

### **APPROVAL OF MINUTES:**

April 3, 2019 - Regular Meeting  
April 29, 2019 – Workshop Meeting

### **ORDINANCES:**

**ORDINANCE 571(2019) First Reading/Introduction: AN ORDINANCE APPROVING THE SALE OF MUNICIPAL PROPERTY TO AN ADJOINING LANDOWNER**

**ORDINANCE NO. 572 (2019) – First Reading/Introduction: CALENDAR YEAR 2019 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

### **RESOLUTIONS:**

**2019-037 – A RESOLUTION PROCLAIMING MUNICIPAL CLERK'S WEEK MAY 5<sup>th</sup> – 11<sup>th</sup>, 2019**

**2019-038 – A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO DESIGNATE HANDICAP PARKING**

# *Borough of West Wildwood*

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*"Small town Charm on the Back Bay"*

2019-039 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES OF CONFLICT COUNSEL

2019-040 - GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

2019-041 - AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO REMOVE THE HANDICAP PARKING DESIGNATION AT 613 W. GLENWOOD AVENUE

2019-042 - A RESOLUTION DECLARING ELIGIBILITY TO CONDUCT SELF-EXAMINATION OF 2019 BUDGET

2019-043 – AUTHORIZING THE READING OF THE CY2019 MUNICIPAL BUDGET BY TITLE ONLY

2019-044 – AUTHORIZING THE ADVERTISEMENT OF FORMAL BIDS BY THE BOROUGH ENGINEER FOR THE REPLACEMENT OF THE PEDESTRIAN BEACH ACCESS RAMP AT THE GLENWOOD AVENUE BULKHEAD

2019-045 – A RESOLUTION ACKNOWLEDGING THE CURRENT ROSTER OF ACTIVE FIREFIGHTERS AND LADIES AUXILIARY MEMBERS

2019-046 – AUTHORIZING THE SOLICITING OF FORMAL BID PROPOSALS FOR SOLID WASTE AND RECYCLABLE COLLECTIONS AND DISPOSAL

APPROVAL TO PAY BILLS

REPORTS FROM COMMISSIONERS

OPEN TO THE FLOOR FOR PUBLIC COMMENT

ADJOURNMENT

Donna L. Frederick, RMC  
Municipal Clerk

# *Borough of West Wildwood*

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*"Small town Charm on the Back Bay"*

## **ADDITIONAL AGENDA ITEMS:**

**2019-047 – APPOINTING NICOLE FOX AS A FULL TIME OFFICER ON THE WEST WILDWOOD POLICE DEPARTMENT**

**2019-048 – APPOINTING BRANDON TURNER FROM CLASS II OFFICER TO FULL TIME OFFICER ON THE WEST WILDWOOD POLICE DEPARTMENT**



BOROUGH OF WEST WILDWOOD  
BOARD OF COMMISSIONERS  
**REGULAR MEETING**  
MAY 1, 2019  
3:00pm – ACTION MEETING

**MINUTES:**

Mayor Fox called the meeting to order, led the Pledge of Allegiance and read the OPMA statement

**ROLL CALL: Present**

Comm. Golden  
Comm. Maxwell  
Mayor Fox  
Solicitor Blaney  
Administrator Ridings  
Municipal Clerk Donna L. Frederick

**ADDITIONS/DELETIONS OF LATE AGENDA ITEMS**

**2019-047 – APPOINTING NICOLE FOX TO FULL TIME OFFICER ON THE WEST WILDWOOD POLICE DEPARTMENT**

**2019-048 – APPOINTING BRANDON TURNER FROM CLASS II OFFICER TO FULL TIME OFFICER ON THE WEST WILDWOOD POLICE DEPARTMENT**

**Legal publication – for notice of intent to file application USDA/Rural Development**

**DEP PERMIT ISSUED TO 30 LAKE RD. FOR THE BULKHEAD RECONSTRUCTION**

**DEP PERMIT ISSUED TO 2 LAKE ROAD, TO LEGALIZE EXISTING DECKS AND CONSTRUCTION OF 4 OPEN RAIL BOAT LIFTS**

**OLD BUSINESS:**

Administrator Ridings addressed questions submitted by the Concerned Taxpayers of West Wildwood (herein referred to as CTWW), and asked Solicitor Blaney to explain what a “Brady Letter” means. Solicitor stated there was a question if a Brady Letter was issued to the Chief, answering that in his opinion there was never a Brady Letter issued to the Chief, what was on a Pre-Brady letter issued then placed on the Brady list by the Prosecutor; and explained that the Chief can still do her job, if an arrest is made it the information about the Brady list must be disclosed in a criminal trial to the defendant’s attorney, solicitor’s understanding for the reason for that letter charges base charges and allegations that she was untruthful which were dropped, but the Prosecutor was not going to remove her from the list. Solicitor addressed questions from the public.

ANN DOHERTY, 215 R Avenue, asked what year it was issued. Solicitor back when the discipline was going on before 2010. Solicitor stated he doesn’t was to get into specifics, because the Chief has not been RICE noticed.

CHARLES CHEPAK, 507 W. Poplar Avenue, asked several questions and comments. Why would you hire an officer on the Brady list, should have checks and balances, was it disclosed she was on the list; stated it was a poor decision; should have asked JIF’s opinion. Solicitor stated that generally JIF will not give you that advise, they will give you advise on handling litigation. Solicitor stated that the allegations

were not adjudicated and commented that if an officer is found to be guilty of lying, they are generally terminated, in this circumstance there has never been a Judicial determination. Mr. Chepak stated that it should be looked at from the taxpayer's viewpoint, if someone is on the list, avoid hiring. Comm. Golden stated hiring should be looked at on a case by case basis. Mayor stated you must look at everything. Mr. Chepak asked if the prosecutor would have a problem with someone on the list that was not adjudicated, what is the process to remove someone from the list. Mr. Chepak questioned Comm. Maxwell's opinion on hiring someone on the list. Comm. Maxwell stated he would go by legal counsel advised and declined to answer a hypothetical question.

*JOHN BANNING*, 711 W. Poplar Avenue, stated the International Assoc. Chief of Police, and NJ State Chief of Police and Internal Affairs recommends not to hire, and they are fired, because they are a liability. Solicitor stated he never said he would hire someone on the list, in most cases they would not be hired, but you have to do a case by case basis. Directed his comment to Comm. Golden stating that he knew there was a Brady letter and he should have done a background before bringing her back. Comm. Golden stated he was unaware of any letter and relied on legal counsel at the time to bring her back. Solicitor stated the Chief has a right to be RICE Noticed and the commissioners should not discuss specifics, she has a right under RICE to be notified that her name is being brought up, the question was is there a Brady letter and it was answered, it is a public document and she does not have to be RICED to answer the question. Mr. Banning asked if Comm. Golden would bring her in on a major crime scene, and then answered that he would not because it is a liability; questioned when she was made Chief did you review. Comm. Golden stated he relied on legal counsel, and he was not in charge of the police department at the time. Mr. Banning stated that he passed the resolution, as did Comm. Maxwell. Comm. Maxwell stated we need to get back to the meeting.

*JOE KLINE*, 750 W. Poplar Avenue, asked if the Chief is not on the street because of the recommendation from counsel not to put her on the street. Solicitor stated he has seen her on the street and did not advise her to not be on the street.

*MARYELLEN ZAJAK*, 753 W. Poplar Avenue, wanted to know the implications for the Officer Mahinney, if she let him go what would happen in that instance, and stated there could be liability. Solicitor stated it is a public record and his attorney can get it. Solicitor will not discuss pending litigation, not an issue.

*HELEN REO*, 741 W. Poplar Avenue, stated the resolutions were passed after this brady letter was issued, resolution passed in 2012, the letter issued around 2008, and stated she asked Comm. Golden on several past meetings what was considered in bringing her back. She was aware she was put on notice about the letter. Mayor stated that an attorney was hired to look into this case, and everything that they said she did was lies, we are going to find out. Ms. Reo stated she has been on this list for ten years and has never taken steps to look into this. Mayor stated that we have to be very careful, its recorded. Ms. Reo continued questioning how the salary was determined, by Comm. Golden looking into other salaries.

*MARYANN WELSH*, 741 W. Poplar Avenue, questioned the RICE notice, and asked why she does not attend these meetings. Ms. Welsh stated that in the trial transcripts she stated she had a brady letter and could not seek employment elsewhere.

Administrator Ridings continued to address the submitted questions explaining that Mayor Fox could not attend the Wildwood Mayor's meeting and briefed him, and he attended on the Mayor's behalf. Mayor stated he brief Mr. Ridings and represented the borough in an honest and good way. Questioned the progress on the update of the Master Plan. The Master Plan needs only minor changes, the planning board committed hoping to have something in June. Update on sewer system, code enforcement, only a few let to comply, should be done shortly. No update on the living shoreline. Update on Mahinney, hearing date on June 13. JIF appeal no status on oral argument.

Mayor asked the clerk to continue.

**APPROVAL OF MINUTES:**

**Clerk asked for a motion to approve the minutes of the previous meetings**

April 3, 2019 - Regular Meeting

April 29, 2019 – Workshop Meeting

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Motion approved.

**ORDINANCES:**

**ORDINANCE 571(2019) First Reading/Introduction: AN ORDINANCE APPROVING THE SALE OF MUNICIPAL PROPERTY TO AN ADJOINING LANDOWNER**

Clerk asked for a motion to adopt ordinance

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Ordinance Adopted.

**ORDINANCE NO. 572 (2019) – First Reading/Introduction: CALENDAR YEAR 2019 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

Clerk asked for a motion to adopt ordinance

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Ordinance Adopted.

**RESOLUTIONS: CLERK READ BY NUMBER & TITLE**

**2019-037 – A RESOLUTION PROCLAIMING MUNICIPAL CLERK'S WEEK MAY 5<sup>th</sup> – 11<sup>th</sup>, 2019**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted.

**2019-038 – A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO DESIGNATE HANDICAP PARKING**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted.

**2019-039 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES OF CONFLICT COUNSEL**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted.

**2019-040 - GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted.

**2019-041 - AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO REMOVE THE HANDICAP PARKING DESIGNATION AT 613 W. GLENWOOD AVENUE**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted.

**2019-042 - A RESOLUTION DECLARING ELIGIBILITY TO CONDUCT SELF-EXAMINATION OF 2019 BUDGET**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted.

**2019-043 – AUTHORIZING THE READING OF THE CY2019 MUNICIPAL BUDGET BY TITLE ONLY**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted.

**2019-044 – AUTHORIZING THE ADVERTISEMENT OF FORMAL BIDS BY THE BOROUGH ENGINEER FOR THE REPLACEMENT OF THE PEDESTRIAN BEACH ACCESS RAMP AT THE GLENWOOD AVENUE BULKHEAD**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted.

**2019-045 – A RESOLUTION ACKNOWLEDGING THE CURRENT ROSTER OF ACTIVE FIREFIGHTERS AND LADIES AUXILIARY MEMBERS**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted.

**2019-046 – AUTHORIZING THE SOLICITING OF FORMAL BID PROPOSALS FOR SOLID WASTE AND RECYCLABLE COLLECTIONS AND DISPOSAL**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted.

**2019-047 – APPOINTING NICOLE FOX AS A FULL TIME OFFICER ON THE WEST WILDWOOD POLICE DEPARTMENT**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, abstain.

Resolution Adopted.

**2019-048 – APPOINTING BRANDON TURNER FROM CLASS II OFFICER TO FULL TIME OFFICER ON THE WEST WILDWOOD POLICE DEPARTMENT**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Resolution Adopted.

**Clerk asked for a motion for the APPROVAL TO PAY BILLS WHEN PROPERLY SIGNED AND ENDORSED: (list attached)**

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Motion Carried

**REPORTS FROM COMMISSIONERS**

Mayor gave the DPW report for the month of April 2019 (copy attached)

Comm. Golden gave the Police Activity Report for the month of April 2019 (copy attached)

Comm. Maxwell gave the account overview report for the month of April 2019 (copy attached)

Mayor informed the public the Ladies Auxiliary is having a hoagie sale fundraiser and Lori Perloff has tickets if anyone is interested.

Mayor opened the meeting to floor for public comment.

HELEN REO, 741 W. Poplar Avenue, questioned the hiring of conflict counsel. Mayor stated for all conflict cases throughout the borough, if our solicitor has conflicts with county. Solicitor explained he is does labor work many municipalities and the county so he can't be in an adversarial position to the prosecutor. Mr. Hegerty is going to look into the brady letter, generally all municipalities have a conflict counsel. Ms. Reo asked what this person is going to look into regarding the brady letter. Solicitor stated he thinks he will deal with the prosecutor to see if it is an appropriate letter and what to do with it. Ms. Reo stated that the person who has the brady letter should hire their own attorney, we should not be paying for this, she had this letter before, and stated she feels it is not fair to pay for it. Mayor asked clerk to clarify that this appointment is to handle all conflict matters, clerk affirmed.

NANCY DOHERTY, 215 R Avenue, questioned Comm. Golden that she did not hear on his police report that they broke into her house, informed the commissioner that she heard a lot of banging and asked if the borough is going to pay to fix her damaged storm door. Administrator stated that her neighbor called concerned about her welfare, the officer responded as a well-being check and did not get a response, so he entered. Administrator Riding asked Ms. Doherty to call him tomorrow.

KATE SAMSON, 205 O Avenue, questioned the hiring of Nicole Fox, understands that it is legal, the borough has been sued by your brother, your girlfriend and now you are hiring another family member, there is a conflict of interest. Mayor stated, she is local, qualified and has credentials, pays taxes. Ms. Samson is not questioning her credentials. Mayor stated to give that person a chance.



*JOE KLINE*, 750 W. Poplar Avenue, my uncle gave me my first job, why would you want to bring your daughter into this environment.

*JAN ANTRIM* 786 W. Glenwood asked if the borough has a policy on workplace conflict/nepotism. Mayor stated that the JIF has a policy that we follow.

*DOROTHY DALTON*, 741 W. Poplar Avenue, JIF recommended you not rehire Ferentz you did it and increased the chief's salary, you pick and choose the JIF guidelines that work for you. Mayor stated that when you know all the facts then you may reconsider what you say.

*CHARLES CHEPAK*, 507 W. Poplar Avenue, commented when he listened to the meetings he was not able to attend, I am charging you all with conspiracy, you obviously knew in advance that you were hiring your daughter, you knowingly had the understanding when you denied a nepotism policy.

*JOHN BANNING*, 711 W. Poplar Avenue, you may not have known what happened in the past, but the prosecutor is the top law enforcement in the county, August 2018 stated that none of the officers you knew had a brady letter. Comm. Golden, stated he was unaware that there was a brady letter. Mr. Banning stated that Comm. Golden was negligent when she was hired back.

*KATE SAMSON*, 205 O Avenue, jobs are connected to hiring friends and family and people assume they should still have their, people may use their job when the administration changes; with this borough we seem to get sued by it, many job related lawsuits, this needs to be addressed this issue.

*KAREN KIERSEY*, 651 W. Poplar Avenue, commented that she talked to the Mayor regarding a conflict of interest for him to oversee public safety and he changed departments. Mayor stated he still does not feel that there was a conflict. Ms. Kiersey continued stating she likes his daughter, but the borough can't afford another possible lawsuit, nepotism, and stated it just doesn't look right, it doesn't pass the sniff test; questioned if the mayor's intention is to move her up, it looks like a set up. Mayor stated to give her a chance, and hopes she is the chief here one day.

*JAN ANTRIM*, 786 W. Glenwood Avenue, asked how many candidates applied and how long was it advertised; what is the salary range Comm. Golden stated two, and it was advertised on policeapp.com for about a month.

*JOHN BANNING*, 711 W. Poplar Avenue, asked if any other notices.

*HELEN REO*, 741 W. Poplar Avenue, directed her remarks to the Solicitor regarding the new hire and conflict between the Mayor and the Chief overseeing the Mayor's daughter.

*CHARLES CHEPAK*, 507 W. Poplar Avenue, asked if the clerk would slow down when reading out ordinances and resolutions. Clerk confirmed. He then stated there should be a plan to follow for issues, problems, and asked the solicitor if the chief should not be supervisory authority over the officer and stated the Mayor will be in the opposite position of defending his daughter, when he should be neutral. Solicitor stated he can't discuss, he advises the municipality not everyone in the municipality, and can't waive that privilege, so he can't answer.

*HELEN REO*, 741 W. Poplar Avenue, questioned Comm. Golden about the bringing back the officer, promotion, big increase and she didn't disclose that she had a brady letter. Solicitor stated the letter was handed over to the previous administration and stated this will not be discussed due to no RICE notice issuance. Ms. Reo continued stating to put the chief on notice, and that the chief should be paying for the removal of the brady letter, issued ten years ago.

*SUSAN CZWALINA*, 547 W. Maple Avenue, asked the cost of mediation and if it is open to the public. Solicitor stated charges are hourly and split in half, about \$350-\$450 range depending on the mediator,

and it is confidential until or unless a settlement agreement is reached then it becomes public. Ms. Czwalina continued inquiring about the ADA beach access ramp; the appointment of the two officers and where it was advertised; where did the other officer go; questioned the Jacobs & Barbone costs and if any word on the appeal; questioned items on the police report; who gives performance evaluations; budget introduction; communications costs; and asked how the additional money for the judgement is paid. Comm. Maxwell stated the staff is working four - nine-hour days at full rate from before the furloughs with no pay increases.

*KATE SAMSON*, 205 O Avenue, commented employees are working four days, closed on Fridays; meetings are on Wednesday's at 3:00pm and the majority of people can't attend; and questioned the mediation process. Solicitor explained the mediation process, which is court ordered.

*HELEN REO*, 741 W. Poplar Avenue, commented about the meeting times and stated it is to discourage taxpayers to attend, and asked if the commissioners would reconsider rescheduling back to evening meetings.

*ELAINE SZYMKOWIAK*, 555 W. Magnolia Avenue, questioned if there has been a change in building permits. Mayor stated that certain improvements no longer require permits, such as siding, windows, roofs.

*JOE KLINE*, 750 W. Poplar Avenue, questions costs of settlement, mediation, legal, and the timing of the flood siren. Administrator informed the public that the timer on the siren is bad and is on schedule to be repaired or replaced.

*SUSAN CZWALINA*, 547 W. Maple Avenue, asked if the sewer bill is the same. Mayor confirmed.

*JAN ANTRIM*, 786 W. Glenwood Avenue, asked if personnel could rotate the day off so the office could be open on Friday's.

*MARYANN WELSH*, 741 W. Poplar Avenue, questioned if the hiring of Conflict Counsel, is he reviewing the hiring of Nicole Fox. and is fearful of another conflict of interest over the hiring of Nicole Fox. Solicitor stated she is already hired; Comm. Maxwell does not have a problem with the hire. Ms. Welsh stated she does not have a problem with her, she doesn't know her, and questioned why she was not mentioned when there were nepotism discussions. Mayor stated she was mentioned at previous meetings. Solicitor stated that JIF reviews and implements new policies and the borough adopts them, there is no law that states you must have a nepotism ordinance.

*JAN ANTRIM*, 786 W. Glenwood Avenue, stated that H.R. policies have guidelines, give guidance, processes if someone is not performing, including an annual review, and asked if there is mandatory training. Solicitor state we have policies, handbook, and follow them, but it doesn't prevent someone from bringing a suit.

*CHARLES CHEPAK*, 507 W. Poplar Avenue, read out the definition of nepotism from his phone; and questioned who does evaluations. Solicitor stated that New Jersey does not have a nepotism law. Administrator Ridings stated no written evaluations, if there is an issue a performance notice would be written. Solicitor stated the Police Chief by statute in New Jersey reports to Comm. Golden. Comm. Golden can not interfere with the day to day operations of the police department., he runs policy, budget matters and the Chief is in charge of discipline if an officer is not doing their job. Mr. Chepak asked if verbal evaluations are done in the police department. Administrator Ridings stated he talks to all employees, at the end of the year, any written evaluations are not a public document.

HELEN REO, 741 W. Poplar Avenue, stated written performance appraisals should be adopted. Mayor stated he will agree to disagree.

SUSAN CZWALINA, 547 W. Maple Avenue, asked if there are any other lawsuits. Commissioners stated they are not aware of any. Ms. Czwalina asked to have it on record that she does not wish to have an adversarial position with the commissioners, she goes over things at the meeting so other people know. Comm. Maxwell stated he has no problem.

Hearing no more public comment, the Mayor closed the public portion.  
Clerk asked for a motion to adjourn.

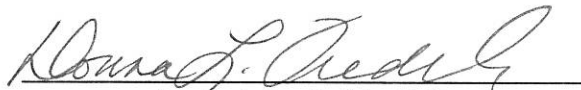
**Motion to Adjourn:**

Motion by Comm. Maxwell; Second by Comm. Golden.

Roll Call Vote: Comm. Golden, yes; Comm. Maxwell, yes; Mayor Fox, yes.

Motion carried.

Respectfully submitted,



Donna L. Frederick, RMC  
Municipal Clerk

*This is a generalization of the Regular meeting on May 1, 2019 and not a verbatim transcript.*

**THESE MINUTES WERE APPROVED AT THE JULY 3, 2019 REGULAR COMMISSION MEETING**



MAYOR CHRISTOPHER J. FOX



COMMISSIONER SCOTT W. GOLDEN



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2019-037**

**A RESOLUTION PROCLAIMING MUNICIPAL CLERK'S WEEK  
MAY 5th- 11th, 2019**

**WHEREAS**, the Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

**WHEREAS**, the Office of the Municipal Clerk is the oldest among public servants; and

**WHEREAS**, the Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

**WHEREAS**, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

**WHEREAS**, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

**WHEREAS**, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

**NOW, THEREFORE BE IT RESOLVED**, that the Governing Body of the Borough of West Wildwood, County of Cape May, State of New Jersey, do hereby recognize the week of May 5th through May 11th, 2019, as Municipal Clerk's Week, and further extend appreciation to our Municipal Clerk, Donna L. Frederick, and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **May 1, 2019**.

  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2019-038**

**A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD  
TO DESIGNATE HANDICAP PARKING**

**WHEREAS**, the Borough of West Wildwood Police Department has received a handicapped parking application; and

**WHEREAS**, the West Wildwood Police Department has reviewed the documentation provided by said applicant and has determined that the applicant have met the requirements necessary to qualify for the handicap parking designation; and

**WHEREAS**, the West Wildwood Police Department performed a sight inspection of the location provided by the applicant and have approved the application of said applicant.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey do hereby authorize handicap parking designation at the following location:

1. 3 D Avenue – Robert Kilgore

**AND BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the West Wildwood Police Department and The West Wildwood Public Works Department in order to facilitate the enforcement and installation of proper signage.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **May 1, 2019**.

  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2019-039**

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT  
FOR PROFESSIONAL SERVICES OF CONFLICT COUNSEL**

**WHEREAS**, the Borough of West Wildwood is seeking Professional Services for Conflict Counsel; and

**WHEREAS**, John C. Hegarty Esq., of Jasinski, P.C., having offices located at 308 South New York Road, Suite B, Galloway Township, New Jersey, has the necessary qualifications and expertise to perform such services for the Borough; and

**WHEREAS**, the Board of Commissioners deem it in the best interest of the Borough to appoint John c. Hegarty, Esq. as Conflict Counsel with a term commencing May 1, 2019 and expiring on December 31, 2019.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor and/or Deputy Mayor is hereby authorized on behalf of the Borough to sign the Contract Agreement for Professional Services of Conflict Counsel.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **May 1, 2019**.

  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2019-040**

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE  
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S  
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment  
Decisions Under Title VII of the Civil Rights Act of 1964"**

**WHEREAS**, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

**WHEREAS**, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

**NOW, THEREFORE BE IT RESOLVED**, That the Board of Commissioners of the Borough of West Wildwood, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **May 1, 2019**.

  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE  
WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S  
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in  
Employment Decisions Under Title VII of the Civil Rights Act of 1964"

GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES  
NO PHOTO COPIES OF SIGNATURES

STATE OF NEW JERSEY  
COUNTY OF CAPE MAY

We, members of the governing body of the Borough of West Wildwood being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Board of Commissioners of the Borough of West Wildwood in the county of Cape May;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

Sworn to and subscribed before me this

15 day of MAY, 2019

Notary Public of New Jersey

  
Clerk

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.

**CHIEF FINANCIAL OFFICER CERTIFICATION**  
**COMPLIANCE WITH FEDERAL CIVIL RIGHTS REQUIREMENTS**

I, ELAINE CROWLEY, Chief Financial Officer, hereby certify that the governing body of the Township (Borough, City) of WEST WILDAVE has properly executed the GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183, and the executed certificate and adopted resolution are on file and available for inspection.

  
Chief Financial Officer

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2019-041**

**AUTHORIZING THE BOROUGH OF WEST WILDWOOD  
TO REMOVE THE DESIGNATED HANDICAP PARKING DESIGNATION  
LOCATED AT 613 W. GLENWOOD AVENUE**

**WHEREAS**, the West Wildwood Police Department performed a sight inspection of the location and has determined that there is no further need for the handicap parking space.


**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey do hereby authorize the removal of the handicap parking designation from the following location:

613 W. Glenwood Avenue

**AND BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the West Wildwood Police Department and The West Wildwood Public Works Department in order to facilitate the removal of the handicap parking designation at 613 W. Glenwood Avenue.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **May 1, 2019**.

  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2019-042**

**RESOLUTION DECLARING ELIGIBILITY  
TO CONDUCT SELF-EXAMINATION OF 2019 BUDGET**

**WHEREAS**, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

**WHEREAS**, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-7 through 7.5 the Board of Commissioners of the Borough of West Wildwood has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the meets the necessary conditions to participate in the program for the 2019 budget year.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges;
  - b. Deferred charges and statutory expenditures;
  - c. Cash deficit of preceding year;
  - d. Reserve for uncollected taxes;
  - e. Other reserves and non-disbursement items;
  - f. Any inclusions of amount required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with "CAP" law.)
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.



4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate, and correctly state;
  - b. Items of appropriation are properly set forth;
  - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and adopted in accordance with the relevant provision of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the Director of the Division of Local Government Services.

**BE IT FURTHER RESOLVED** that a copy of the Resolution be forwarded to the CFO and Auditor.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at **Regular Meeting** held on **May 1, 2019**.

  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
CAPE MAY COUNTY, STATE OF NEW JERSEY**

**CERTIFICATION OF APPROVED BUDGET**

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant of N.J.S.A. 40A:4-78(b) and N.J.A.C. 5:30-7.

It is further certified that the municipality has met the eligibility requirements of N.J.A.C. 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with N.J.A.C. 5:30-7.6.

Dated:

By:

\_\_\_\_\_  
Elaine Crowley, Chief Financial Officer

This certification form and resolution of the governing body executing such certification should be annexed to the adopted budget (N.J.A.C. 5:30-7.6(e))

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2019-043**

**AUTHORIZING THE READING OF THE CY2019 MUNICIPAL BUDGET BY TITLE ONLY**

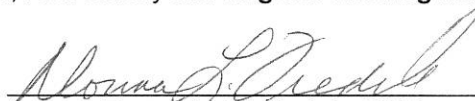
**WHEREAS**, N.J.S.A.40A:4-8, as amended by L.2015, C 95, & 14, 2015, provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing, a complete copy of the budget has been made available for public inspection, and has been made available to each person upon request; and

**WHEREAS**, these two conditions have been met;

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the CY2019 budget shall be read by title only.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **May 1, 2019**.

  
\_\_\_\_\_  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2019-044**


**A RESOLUTION AUTHORIZING THE ADVERTISEMENT OF FORMAL BIDS BY THE  
BOROUGH ENGINEER FOR THE REPLACEMENT OF THE PEDESTRIAN BEACH  
ACCESS RAMP AT THE GLENWOOD AVENUE BULKHEAD**

**BE IT RESOLVED**, that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby authorize the Borough Engineer to proceed with the legal advertisement for the project "Glenwood Avenue Bulkhead Beach Access Ramp"; and

**BE IT FURTHERED RESOLVED**, that a certified copy of this Resolution be forwarded to the Borough Engineer.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **May 1, 2019**.

  
\_\_\_\_\_  
Donna L. Frederick, RMC  
Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2019-045**

**A RESOLUTION ACKNOWLEDGING THE CURRENT ROSTER  
OF ACTIVE FIREFIGHTERS AND LADIES AUXILIARY MEMBERS  
OF THE WEST WILDWOOD VOLUNTEER FIRE COMPANY**

**WHEREAS**, it has been determined during Safety Meetings with representative Joseph Meola, of J. Byrne Agency (JIF Consultant), that the Borough of West Wildwood should maintain a current roster of all of the active members of the West Wildwood Volunteer Fire Company, including the Ladies Auxiliary and any Junior Firefighters; and

**WHEREAS**, the Chief of the West Wildwood Volunteer Fire Company and the President of the Ladies Auxiliary have provided a list to the Municipal Clerk; and


**WHEREAS**, the Board of Commissioners deem it is in the best interest of all concerned to maintain this roster on file with the Municipal Clerk.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, New Jersey, that the Borough acknowledges those members provided by the Chief of the West Wildwood Volunteer Fire Company and the President of the Ladies Auxiliary, and thank them for their selfless volunteer service on behalf of all of the residents.

**BE IT FURTHER RESOLVED** that the clerk is authorized to provide a copy of this Resolution to the Chief of the West Wildwood Volunteer Fire Company; the President of the Ladies Auxiliary and attach a copy of the roster to this Resolution.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **May 1, 2019**.

  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

WEST WILDWOOD FIRE COMPANY MEMBERS – 2019 ROSTER

GARY ADEYLOTTE

CURTIS BOSLEY

TIM BROADBENT

BILL CRIPPS

DAVE DANIELS

BOB FELTWELL – FIRE POLICE

JOEL HATCH

NICK HERMAN, JR.

NEIL MAXWELL

RON McGOWAN, JR.

ANDREW McNEILL

DAVE NOVSAK

STEVE NOVSAK

CARL O'HALA – FIRE POLICE

AMANDA WOEHR

LEON WOODRUFF, JR.

WEST WILDWOOD FIRE COMPANY LADIES AUXILIARY MEMBERS – 2019

KATHLEEN BABEL

GINNY CANTWELL

CHERYLE CONTI

RITA DURST

GINGER FELTWELL

DONNA FREDERICK

MARY GOLDEN

BECKY HERMAN

DONNA HOWARD

CHRISSY MULHOLLAND

LORI PERLOFF

RUTH PETERS

MAUREEN SMITH

ELAINE SZYMOWLAK

DOT TOMLIN

JOAN SCHULTZ

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2019-046**

**AUTHORIZING THE SOLICITING OF FORMAL BID PROPOSALS FOR THE  
COLLECTION AND DISPOSAL OF SOLID WASTE AND RECYCLABLE MATERIALS**

**WHEREAS**, the current solid waste disposal and collection of recyclable materials contract with Earth Tech Contracting, Inc., ends on December 31, 2019; and


**WHEREAS**, it is necessary to solicit formal bid proposals for the collection and disposal of solid waste and recyclable materials; and

**WHEREAS**, bid specification packages will be available to qualified contractors at the time of legal publication and may be picked up at the Borough Clerk's Office or downloaded from the Borough's website at [www.westwildwood.org](http://www.westwildwood.org).

**NOW, THEREFORE BE IT RESOLVED**, that the Governing Body of the Borough of West Wildwood, County of Cape May, State of New Jersey does hereby authorize the clerk to advertise for the solicitation of formal bid proposals for the collection and disposal of solid waste and recyclable materials.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **May 1, 2019**.

  
**Donna L. Frederick, RMC**  
**Municipal Clerk**



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2019-047**

**APPOINTING NICOLE FOX  
AS A FULL TIME OFFICER ON THE  
WEST WILDWOOD POLICE DEPARTMENT**

**WHEREAS**, it has been determined by the Director of Public Safety, in consultation with the Chief of Police, that there is a need to hire a full time police officer; and

**WHEREAS**, the Ordinances of the Borough of West Wildwood establish the full time position of police officer; and

**WHEREAS**, it is deemed in the best interest of the Borough to appoint Nicole Fox to full time police officer.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, New Jersey, that Nicole Fox be and is hereby appointed as a full-time police officer for the West Wildwood Police Department.

**BE IT FURTHER RESOLVED** that Nicole Fox be and is hereby authorized to carry-out all of the duties, functions and responsibilities of a police officer as allowed by New Jersey Statutes, Titles and Ordinances and Resolutions of the Borough of West Wildwood, New Jersey.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox					X	
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **May 1, 2019**.



**Donna L. Frederick, RMC  
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2019-048**

**APPOINTING BRANDON TURNER FROM CLASS II OFFICER  
TO FULL TIME OFFICER ON THE  
WEST WILDWOOD POLICE DEPARTMENT**

**WHEREAS**, it has been determined by the Director of Public Safety, in consultation with the Chief of Police, that there is a need to hire a full time police officer; and

**WHEREAS**, the Ordinances of the Borough of West Wildwood establish the full time position of police officer; and

**WHEREAS**, Brandon Turner is currently employed by the West Wildwood Police Department as a Class II Officer and has demonstrated his skills and abilities while employed with the Department; and

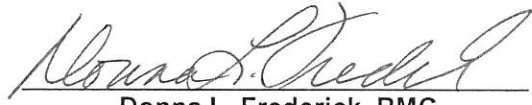
**WHEREAS**, it is deemed in the best interest of the Borough to appoint Brandon Turner to full time police officer.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, New Jersey, that Brandon Turner be and is hereby appointed as a full-time police officer for the West Wildwood Police Department.

**BE IT FURTHER RESOLVED** that Officer Brandon Turner be and is hereby authorized to carry-out all of the duties, functions and responsibilities of a police officer as allowed by New Jersey Statutes, Titles and Ordinances and Resolutions of the Borough of West Wildwood, New Jersey.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **May 1, 2019**.

  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

May 1, 2019  
10:30 AM

BOROUGH OF WEST WILDWOOD  
Check Register By Check Id

Page No: 1

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 13780 to 13828  
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
13780	05/01/19	00101 THE HERALD					1290
19-00290	1	LEGAL ADVERTISEMENT	56.33	9-01-20-120-021	Budget		121 1
				Legal Advertising			
19-00290	2	LEGAL AFFIDAVIT	20.00	9-01-20-120-021	Budget		122 1
				Legal Advertising			
			76.33				
13781	05/01/19	00207 ACA COMPUTERS, INC.					1290
19-00274	1	IT SERVICES FOR APRIL 2019	3,391.92	9-01-20-140-026	Budget		101 1
				Data Processing Maintenance			
13782	05/01/19	00308 ADP, INC.					1290
19-00236	1	CHARGES FOR APRIL 2019	102.92	9-01-20-130-028	Budget		37 1
				Payroll Services			
19-00236	2	CHARGES FOR MARCH 2019	118.77	9-01-20-130-028	Budget		38 1
				Payroll Services			
19-00236	3	CHARGES FOR APRIL 12, 2019	128.28	9-01-20-130-028	Budget		39 1
				Payroll Services			
19-00236	4	CHARGES FOR APRIL 2019	109.26	9-01-20-130-028	Budget		40 1
				Payroll Services			
			459.23				
13783	05/01/19	01903 AT & T					1290
19-00278	1	CHARGES FOR APRIL 2019	58.58	9-01-31-440-000	Budget		105 1
				Telephone			
19-00278	2	CHARGES FOR APRIL 2019	42.70	9-01-31-440-000	Budget		106 1
				Telephone			
19-00278	3	CHARGES FOR APRIL 2019	65.40	9-01-31-440-000	Budget		107 1
				Telephone			
			166.68				
13784	05/01/19	01906 ATLANTIC COUNTY MUNICIPAL JIF					1290
19-00254	1	2019 2ND QTR ASSESSMENT	10,093.00	9-01-23-215-000	Budget		71 1
				WORKER COMPENSATION INSURANCE			
19-00254	2	2019 2ND QTR ASSESSMENT	10,000.00	9-01-23-210-000	Budget		72 1
				LIABILITY INSURANCE			
			20,093.00				
13785	05/01/19	04002 BOWMAN & COMPANY LLP					1290
19-00263	1	PROFESSIONAL SERVICES RENDERED	5,000.00	9-01-20-135-000	Budget		85 1
				AUDITOR			
19-00263	2	PROFESSIONAL SERVICES RENDERED	10,000.00	9-09-55-502-028	Budget		86 1
				Professional Services			
			15,000.00				
13786	05/01/19	05202 CAPE MAY CNTY TREASURERS OFF.					1290
19-00252	1	2ND QTR 2019 COUNTY TAXES	120,957.90	9-01-55-000-000	Budget		67 1
				CAPE MAY COUNTY TAX			
19-00252	2	2ND QTR 2019 LIBRARY TAXES	17,820.33	9-01-55-000-001	Budget		68 1
				CAPE MAY COUNTY LIBRARY TAX			

May 1, 2019  
10:30 AM

BOROUGH OF WEST WILDWOOD  
Check Register By Check Id

Page No: 2

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
13786	CAPE MAY CNTY TREASURERS OFF. Continued						
19-00252	3	2ND QTR 2019 OPEN SPACE TAXES	5,394.71	9-01-55-000-002	Budget		69 1
				CAPE MAY COUNTY OPEN SPACE			
19-00253	1	2019 ANIMAL SHELTER AND	922.00	9-01-27-340-029	Budget		70 1
				Contractual Services			
			145,094.94				
13787	05/01/19	05203 C.M.C.M.U.A. WASTER WATER DIV.					1290
19-00230	1	DISPOSAL FEE FOR MARCH 2019	763.17	9-01-32-465-000	Budget		30 1
				SOLID WASTE DISPOSAL			
13788	05/01/19	05235 THE CARLSEN GROUP INC					1290
19-00271	1	CHARGES FOR APRIL 2019	95.00	9-01-20-120-030	Budget		95 1
				Materials and Supplies			
19-00271	2	ANNUAL SERVICE FEE	495.00	9-01-20-120-030	Budget		96 1
				Materials and Supplies			
			590.00				
13789	05/01/19	06003 CITY OF NORTH WILDWOOD					1290
19-00273	1	GREATER WILDWOOD MUNICIPAL	312.50	9-01-42-703-000	Budget		100 1
				MUNICIPAL ALLIANCE PROGRAM			
13790	05/01/19	06615 COMCAST					1290
19-00285	1	CHARGES FOR APRIL 2019	86.90	9-01-31-440-000	Budget		112 1
				Telephone			
19-00285	2	CHARGES FOR APRIL 2019	88.96	9-01-31-440-000	Budget		113 1
				Telephone			
19-00285	3	CHARGES FOR APRIL 2019	111.85	9-01-31-440-000	Budget		114 1
				Telephone			
19-00285	4	CHARGES FOR APRIL 2019	243.63	9-01-31-440-000	Budget		115 1
				Telephone			
19-00285	5	CHARGES FOR APRIL 2019	14.00	9-01-31-440-000	Budget		116 1
				Telephone			
			545.34				
13791	05/01/19	08201 DELTA DENTAL PLAN OF N.J. INC.					1290
19-00259	1	CHARGES FOR MAY 2019	855.20	9-01-23-220-000	Budget		77 1
				EMPLOYEE GROUP INSURANCE			
13792	05/01/19	09205 JPMONZO MUNICIPAL CONSULTING					1290
19-00250	1	PENSION WEBINAR FOR CFO	50.00	9-01-20-100-042	Budget		65 1
				GEN. ADMIN. EDUCATIONAL TRAINING			
13793	05/01/19	10701 EDMUNDS & ASSOCIATES INC.					1290
19-00289	1	SPONSHORSHIP FOR 2019	250.00	9-01-20-100-044	Budget		120 1
				GEN. ADMIN. DUES & MEMBERSHIPS			
13794	05/01/19	10811 STEFANKIEWICZ & BELASCO LLC					1290
19-00243	1	REVIEW OF MASTER PLAN IN	224.00	9-01-21-180-028	Budget		49 1
				Professional Services			

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
13794	05/01/19	STEFANKIEWICZ & BELASCO LLC					
19-00243	2	ATTENDANCE AT THE MASTER PLAN	350.00	9-01-21-180-028	Budget		50 1
				Professional Services			
			574.00				
13795	05/01/19	11509 GENUINE PARTS COMPANY					1290
19-00218	1	BATTERIES FOR FIRE TRUCK (2)	230.16	9-01-26-290-034	Budget		13 1
				Fleet Maintenance			
13796	05/01/19	11802 DE LAGE LANDEN					1290
19-00281	1	LEASE PAYMENT FOR COPIER	302.00	9-01-20-100-053	Budget		110 1
				GEN. ADMIN. NEW EQUIPMENT			
13797	05/01/19	13409 JACQUELYN FERENTZ					1290
19-00233	1	JUDGMENT DOCKET #CPM-L797-08	5,040.60	9-01-37-480-001	Budget		33 1
				JUDGMENTS			
13798	05/01/19	13416 CONSTELLATION NEWENERGY INC					1290
19-00286	1	CHARGES FOR APRIL 2019	3.05	9-01-31-430-000	Budget		117 1
				Electricity			
19-00286	2	CHARGES FOR APRIL 2019	304.29	9-01-31-430-000	Budget		118 1
				Electricity			
			307.34				
3799	05/01/19	14408 FORD MOTOR CREDIT COMPANY					1290
19-00256	1	POLICE VEHICLE LEASE	2,725.30	9-01-25-240-038	Budget		74 1
				New Equipment			
13800	05/01/19	16903 BLANEY & KARAVAN, P.C.					1290
19-00241	1	PROFESSIONAL SERVICES RENDERED	216.00	9-01-20-155-027	Budget		47 1
				Legal Services			
19-00242	1	PROFESSIONAL SERVICES RENDERED	2,916.66	9-01-20-155-027	Budget		48 1
				Legal Services			
			3,132.66				
13801	05/01/19	18611 JOYCE MEDIA					1290
19-00277	1	WEB HOSTING FOR APRIL 2019	69.95	9-01-20-120-028	Budget		104 1
				Other professional service			
13802	05/01/19	39302 SEASHORE ASPHALT CORP.					1290
19-00210	1	COLD PATCH	127.50	9-01-26-290-030	Budget		9 1
				Materials and Supplies			
13803	05/01/19	39801 PITNEY BOWES GLOBAL FINANCIAL					1290
19-00251	1	POSTAGE MACHINE LEASE	387.00	9-01-20-100-053	Budget		66 1
				GEN. ADMIN. NEW EQUIPMENT			
3804	05/01/19	44606 REMINGTON, VERNICK & WALBERG					1290
19-00240	1	ENGINEERING AND CONSTRUCTION	120.00	9-01-20-165-028	Budget		46 1
				Professional Services			

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
805	05/01/19	48201 SOUTH JERSEY GAS COMPANY					1290
19-00234	1	CHARGES FOR APRIL 2019	536.04	9-01-31-446-000 Natural Gas	Budget		34 1
19-00234	2	CHARGES FOR APRIL 2019	54.74	9-01-31-446-000 Natural Gas	Budget		35 1
19-00234	3	CHARGES FOR APRIL 2019	800.69	9-01-31-446-000 Natural Gas	Budget		36 1
			<u>1,391.47</u>				
13806	05/01/19	48207 SOUTH JERSEY WELDING SUPPLY CO					1290
19-00275	1	CHARGES FOR APRIL 2019	54.25	9-01-26-290-030 Materials and Supplies	Budget		102 1
13807	05/01/19	50102 THE PRESS					1290
19-00237	1	LEGAL ADV MARCH 2019	41.12	9-01-20-120-021 Legal Advertising	Budget		41 1
13808	05/01/19	51103 TRIAD ASSOCIATES					1290
19-00279	1	IMPLEMENTATION SERVICES FOR	1,000.00	9-01-20-165-028 Professional Services	Budget		108 1
19-00280	1	PROFESSIONAL SERVICES IN	2,200.00	9-01-20-165-028 Professional Services	Budget		109 1
			<u>3,200.00</u>				
13809	05/01/19	57602 WEST WILDWOOD BD. OF EDUCATION					1290
19-00257	1	4TH QTR SCHOOL TAX LEVY	247,303.75	9-01-55-000-006 SCHOOL TAXES	Budget		75 1
13810	05/01/19	58005 CITY OF WILDWOOD WATER UTILITY					1290
19-00246	1	CHARGES FOR 2ND QTR WATER	28.80	9-01-31-455-000 WATER	Budget		54 1
19-00246	2	CHARGES FOR 2ND QTR WATER	28.80	9-01-31-455-000 WATER	Budget		55 1
19-00246	3	CHARGES FOR 2ND QTR WATER	28.80	9-01-31-455-000 WATER	Budget		56 1
19-00246	4	CHARGES FOR 2ND QTR WATER	28.80	9-01-31-455-000 WATER	Budget		57 1
19-00246	5	CHARGES FOR 2ND QTR WATER	37.65	9-01-31-455-000 WATER	Budget		58 1
19-00246	6	CHARGES FOR 2ND QTR WATER	28.80	9-01-31-455-000 WATER	Budget		59 1
19-00246	7	CHARGES FOR 2ND QTR WATER	2,878.20	9-01-25-265-057 FIRE HYDRANT SERVICE	Budget		60 1
			<u>3,059.85</u>				
13811	05/01/19	58015 WIRELESS COMMUNICATIONS &					1290
19-00276	1	LABOR FOR IN CAR CAMERA	375.00	9-01-25-240-026 Maintenance Contract	Budget		103 1
13812	05/01/19	645196 LAWSOFT, INC.					1290
19-00255	1	ANNUAL SUPPORT FOR CAD/RMS	6,800.00	9-01-25-240-026 Maintenance Contract	Budget		73 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
PO #	Item	Description						Acct
13813	05/01/19	65405 W. B. MASON						1290
19-00223	1	VARIOUS SUPPLIES	77.57	9-01-20-100-036	Budget		22	1
				GEN. ADMIN. OFFICE SUPPLIES				
13814	05/01/19	654114 Vital Communications, Inc.						1290
19-00245	1	INSTALLATION AND CONFIGURATION	250.00	9-01-20-145-026	Budget		53	1
				Maintenance Contracts				
13815	05/01/19	654153 EARTHTECH CONTRACTING INC.						1290
19-00244	1	CHARGES FOR APRIL 2019	4,950.00	9-01-26-305-029	Budget		51	1
				Contractual-collection				
19-00244	2	HAULING FEE FOR MARCH 2019	80.00	9-01-26-305-029	Budget		52	1
				Contractual-collection				
			5,030.00					
13816	05/01/19	654459 QBE SPECIALTY INSURANCE CO						1290
19-00291	1	COINSURANCE OBLIGATION	496.00	9-01-20-155-027	Budget		123	1
				Legal Services				
13817	05/01/19	66666 VERIZON						1290
19-00272	1	CHARGES FOR APRIL 2019	362.17	9-01-31-440-000	Budget		97	1
				Telephone				
19-00272	2	CHARGES FOR APRIL 2019	469.49	9-01-31-440-000	Budget		98	1
				Telephone				
19-00272	3	CHARGES FOR APRIL 2019	597.45	9-01-31-440-000	Budget		99	1
				Telephone				
			1,429.11					
13818	05/01/19	679001 THOMAS, LINDA						1290
19-00292	1	FILING FEE FOR 2018 RECYCLING	100.00	9-01-20-100-044	Budget		124	1
				GEN. ADMIN. DUES & MEMBERSHIPS				
13819	05/01/19	679002 NEW JERSEY E-ZPASS						1290
19-00216	1	VARIOUS TOLLS	53.00	9-01-20-100-030	Budget		11	1
				GEN. ADMIN. MATERIALS & SUPPLIES				
19-00216	2	VARIOUS TOLLS	51.50	9-01-20-100-030	Budget		12	1
				GEN. ADMIN. MATERIALS & SUPPLIES				
			104.50					
13820	05/01/19	694204 CAPE MAY COUNTY PUBLIC WORKS						1290
19-00228	1	2019 ASSOCIATION DUES FOR	100.00	9-01-20-100-044	Budget		27	1
				GEN. ADMIN. DUES & MEMBERSHIPS				
13821	05/01/19	694227 CAPE MINING						1290
19-00211	1	BLACK SANDS FOR KAYAK PARK	204.92	9-01-26-310-030	Budget		10	1
				Materials and Supplies				
13822	05/01/19	694432 CAREER DEVELOPMENT INSTITUTE						1290
19-00239	1	ANIMAL CRUELTY CLASS	778.00	9-01-25-240-042	Budget		45	1
				Educational Training				

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
PO #	Item	Description						Acct
1823	05/01/19	694447 MY RIGHTS LAWYERS, LLC						1290
19-00232	1	JUDGMENT DOCKET #CPM-L797-08	17,589.96	9-01-37-480-001 JUDGMENTS	Budget		32	1
13824	05/01/19	694465 BEN SCHAFER RECREATION INC.						1290
19-00189	1	80 YARDS PLAYGROUND MULCH	1,458.40	9-01-26-310-083 Grounds Maintenance	Budget		3	1
19-00189	2	FREIGHT	644.44	9-01-26-310-083 Grounds Maintenance	Budget		4	1
			<u>2,102.84</u>					
13825	05/01/19	964643 PA TURNPIKE TOLL BY PLATE						1290
19-00231	1	TOLL FOR NJ-MG74891	7.20	9-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		31	1
13826	05/01/19	964644 JEFFERY R. SURENAN AND						1290
19-00258	1	PROFESSIONAL SERVICES RENDRED	2,640.00	9-01-20-155-027 Legal Services	Budget		76	1
19-00288	1	PROFESSIONAL SERVICES RENDERED	400.00	9-01-20-155-027 Legal Services	Budget		119	1
			<u>3,040.00</u>					
13827	05/01/19	03102 BANK OF AMERICA				05/01/19 VOID		0
1828	05/01/19	03102 BANK OF AMERICA						1290
19-00166	1	30" STOP SIGNS	624.00	9-01-26-290-030 Materials and Supplies	Budget		1	1
19-00166	2	FREIGHT	58.37	9-01-26-290-030 Materials and Supplies	Budget		2	1
19-00197	1	GAS P/D	10.00	9-01-31-460-000 Gasoline and Diesel	Budget		5	1
19-00197	2	GAS P/D	24.50	9-01-31-460-000 Gasoline and Diesel	Budget		6	1
19-00197	3	GAS P/D	22.00	9-01-31-460-000 Gasoline and Diesel	Budget		7	1
19-00197	4	GAS P/D	13.10	9-01-31-460-000 Gasoline and Diesel	Budget		8	1
19-00219	1	GAS P/D	20.25	9-01-31-460-000 Gasoline and Diesel	Budget		14	1
19-00219	2	GAS P/D	8.67	9-01-31-460-000 Gasoline and Diesel	Budget		15	1
19-00220	1	SIGN FOR BEACH	28.75	9-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		16	1
19-00220	2	SHIPPING	12.42	9-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		17	1
19-00221	1	GAS P/D	20.25	9-01-31-460-000 Gasoline and Diesel	Budget		18	1
19-00221	2	GAS P/D	11.00	9-01-31-460-000 Gasoline and Diesel	Budget		19	1
19-00221	3	GAS P/D	22.36	9-01-31-460-000 Gasoline and Diesel	Budget		20	1
19-00222	1	GAS OEM	55.29	9-01-31-460-000 Gasoline and Diesel	Budget		21	1



Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
828		BANK OF AMERICA					
		Continued					
19-00224	1	GAS FOR P/W	65.01	9-01-31-460-000 Gasoline and Diesel	Budget		23 1
19-00225	1	VARIOUS SUPPLIES	5.60	9-01-26-290-030 Materials and Supplies	Budget		24 1
19-00226	1	SPRAY PAINT	23.88	9-01-26-290-030 Materials and Supplies	Budget		25 1
19-00227	1	OIL, FILTERS, BREAK PADS	162.29	9-01-26-290-034 Fleet Maintenance	Budget		26 1
19-00229	1	GAS P/D	17.00	9-01-31-460-000 Gasoline and Diesel	Budget		28 1
19-00229	2	GAS P/D	24.00	9-01-31-460-000 Gasoline and Diesel	Budget		29 1
19-00238	1	GAS P/D	28.02	9-01-31-460-000 Gasoline and Diesel	Budget		42 1
19-00238	2	GAS P/D	11.16	9-01-31-460-000 Gasoline and Diesel	Budget		43 1
19-00238	3	GAS P/D	31.32	9-01-31-460-000 Gasoline and Diesel	Budget		44 1
19-00247	1	GAS FOR P/D	32.63	9-01-31-460-000 Gasoline and Diesel	Budget		61 1
19-00247	2	GAS FOR P/W	58.92	9-01-31-460-000 Gasoline and Diesel	Budget		62 1
19-00248	1	GAS FOR F/D	75.00	9-01-31-460-000 Gasoline and Diesel	Budget		63 1
19-00249	1	GAS FOR P/D	36.50	9-01-31-460-000 Gasoline and Diesel	Budget		64 1
19-00260	1	GAS FOR P/D	13.25	9-01-31-460-000 Gasoline and Diesel	Budget		78 1
19-00260	2	GAS FOR P/D	12.19	9-01-31-460-000 Gasoline and Diesel	Budget		79 1
19-00260	3	GAS FOR P/D	11.00	9-01-31-460-000 Gasoline and Diesel	Budget		80 1
19-00260	4	GAS FOR P/D	21.00	9-01-31-460-000 Gasoline and Diesel	Budget		81 1
19-00260	5	GAS FOR P/D	18.01	9-01-31-460-000 Gasoline and Diesel	Budget		82 1
19-00260	6	GAS FOR P/D	19.83	9-01-31-460-000 Gasoline and Diesel	Budget		83 1
19-00261	1	GAS/OEM	44.07	9-01-31-460-000 Gasoline and Diesel	Budget		84 1
19-00264	1	GAS P/D	25.00	9-01-31-460-000 Gasoline and Diesel	Budget		87 1
19-00264	2	GAS P/D	21.01	9-01-31-460-000 Gasoline and Diesel	Budget		88 1
19-00265	1	VARIOUS SUPPLIES	52.46	9-01-26-290-038 Gen. Hardware-maint. supplies	Budget		89 1
19-00266	1	VARIOUS SUPPLIES P/W	54.54	9-01-26-290-030 Materials and Supplies	Budget		90 1
19-00267	1	SUPPLIES FOR P/W	13.60	9-01-26-290-030 Materials and Supplies	Budget		91 1
19-00268	1	SUPPLIES FOR BORO HALL	183.09	9-01-26-310-030 Materials and Supplies	Budget		92 1

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Check #	Check Date	Vendor				Reconciled/Void	Ref Num	
PO #	Item	Description	Amount Paid	Charge Account	Account Type	Contract	Ref Seq	Acct
3828	BANK OF AMERICA	Continued						
19-00269	1	SMOKE DETECTOR FOR BORO HALL	49.97	9-01-26-310-030	Budget		93	1
				Materials and Supplies				
19-00270	1	GAS P/D	23.00	9-01-31-460-000	Budget		94	1
				Gasoline and Diesel				
19-00283	1	STARTER KIT FOR STORM DRAIN	329.00	9-01-26-310-030	Budget		111	1
				Materials and Supplies				
			2,393.31					

Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	48	1	496,593.67	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	48	1	496,593.67	0.00

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Totals by Year-Fund  
Fund Description

Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	9-01	486,593.67	0.00	0.00	486,593.67
UTILITY FUND	9-09	10,000.00	0.00	0.00	10,000.00
Total of All Funds:		496,593.67	0.00	0.00	496,593.67

State of NJ  
Health Care

\$11,533.<sup>38</sup>

\$508,127.<sup>05</sup>

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Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 13829 to 13829  
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor				Reconciled/Void	Ref Num
PO #	Item	Description	Amount Paid	Charge Account	Account Type	Contract	Ref Seq Acct
13829	05/01/19	019011 ATLANTIC CITY ELECTRIC					1293
19-00235	1	CHARGES FOR APRIL 2019	320.72	9-01-31-430-000 Electricity	Budget		1 1
19-00235	2	CHARGES FOR APRIL 2019	10.72	9-01-31-430-000 Electricity	Budget		2 1
19-00235	3	CHARGES FOR APRIL 2019	381.93	9-01-31-430-000 Electricity	Budget		3 1
19-00235	4	CHARGES FOR APRIL 2019	201.61	9-01-31-430-000 Electricity	Budget		4 1
19-00235	5	CHARGES FOR APRIL 2019	19.04	9-01-31-430-000 Electricity	Budget		5 1
19-00235	6	CHARGES FOR APRIL 2019	1,612.56	9-01-31-435-000 Street Lighting	Budget		6 1
			2,546.58				

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	2,546.58	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	2,546.58	0.00

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Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	9-01	2,546.58	0.00	0.00	2,546.58
Total Of All Funds:		<u>2,546.58</u>	<u>0.00</u>	<u>0.00</u>	<u>2,546.58</u>

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Range of Checking Accts: ANIMAL CONTROL to ANIMAL CONTROL Range of Check Ids: 1141 to 1141  
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Contract	Ref Seq Acct
1141	05/01/19	654170 STATE OF NJ DEPT OF HEALTH		1291
19-00284	1	DOG LICENSE FEES APRIL 2019	4.80 T-14-00-000-002	1 1
			Budget	
			DUE TO STATE OF NEW JERSEY	

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	4.80	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	4.80	0.00

Totals by Year-Fund  
Fund Description

Fund	Budget Total	Revenue Total	G/L Total	Total
T-14	4.80	0.00	0.00	4.80
Total of All Funds:	4.80	0.00	0.00	4.80

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Range of Checking Accts: CAPITAL to CAPITAL Range of Check Ids: 1393 to 1393  
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
1393	05/01/19	964645	LEGORE & JONES APPRAISAL SERV				1292
19-00287	1	NARRATIVE APPRAISAL REPORTS	5,100.00	C-04-55-497-000	Budget		1 1
				ORD. 497 VARIOUS IMPROV.28TH ST BULKHEAD			

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount</u>	<u>Void</u>
Checks:	1	0	5,100.00	0.00	
Direct Deposit:	0	0	0.00	0.00	
Total:	1	0	5,100.00	0.00	



Totals by Year-Fund

Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CAPITAL FUND	C-04	5,100.00	0.00	0.00	5,100.00
Total of All Funds:		5,100.00	0.00	0.00	5,100.00

# WEST WILDWOOD PUBLIC WORKS

## ACTIVITY REPORT APRIL 2019

- 4 WORK ORDERS FOR MAINTENANCE OF PUBLIC WORKS VEHICLES
- 4 WORK ORDERS FOR MAINTENANCE OF POLICE VEHICLES
- 4 WORK ORDERS FOR MAINTENANCE OF PUBLIC WORKS EQUIPMENT
- 4 WORK ORDERS TO EMPTY TRASH AND RECYCLING CONTAINERS AT BORO PARKS
- 8 WORK ORDERS FOR INSPECTIONS OF BORO PARKS AND STREETS
- 4 WORK ORDERS TO CLEAN UP TRASH ON BORO STREETS
- 4 WORK ORDERS TO CLEAN BORO HALL AND REMOVE TRASH AND RECYCLING
- 4 WORK ORDERS FOR MAINTENANCE OF 26TH AVE. SEWER PUMPING STATION
- 4 WORK ORDERS FOR MAINTENANCE OF FLOOD PUMP SOUTH END OF NEPTUNE AVE.
- 4 WORK ORDERS TO EMPTY DOGGI STATION CONTAINERS AT BORO PARKS AND PLAYGROUND
- 2 WORK ORDERS FOR MAINTENANCE AND INSPECTIONS OF FLOOD GATES

- 2 WORK ORDERS TO CLEAR OFF CATCH BASIN TOPS OF DEBRIS AND TRASH
- 1 WORK ORDER TO REMOVE SALT SPREADER FROM DUMP TRUCK FOR STORAGE
- 8 WORK ORDERS TO PATCH POT HOLES ON BORO STREETS
- 1 WORK ORDER TO PUT DOWN NEW MULCH AT THE PLAYGROUND
- 1 WORK ORDER TO FUEL UP FLOOD PUMP SOUTH END OF NEPTUNE AVE.
- 1 WORK ORDER TO PICK UP T.V'S WITHIN BORO
- 1 WORK ORDER FOR MAINTENANCE OF FLOOD VEHICLES
- 1 WORK ORDERS TO PICK UP PAID BULK TRASH
- 2 WORK ORDERS TO SWEEP BORO STREETS
- 1 WORK ORDER TO SPREAD MORE BEACH SAND AT KAYAK PARK
- 1 WORK ORDER FOR MAINTENANCE OF STREET SWEEPER
- 1 WORK ORDER TO PUT MORE STONE UNDER STEPS TO THE BEACH
- 1 WORK ORDER FOR A OIL AND FILTER CHANGE POLICE VEHICLE
- 1 WORK ORDER TO TAKE KAYAK RACKS TO KAYAK PARK
- 3 WORK ORDERS TO REPAINT POLE DECORATIONS TO BE HUNG ON GLENWOOD AVE.
- 1 WORK ORDER FOR MAINTENANCE OF LAWN EQUIPMENT

- 4 WORK ORDERS TO PICK UP YARD WASTE WITHIN THE BORO
- 2 WORK ORDERS TO INSTALL NEW STOP SIGNS WITHIN BORO  
WHERE NEEDED
- 1 WORK ORDER TO REMOVE OLD FENCE POSTS AT KAYAK PARK

88 WORK ORDERS FOR APRIL 2019

# Crest Savings Bank

## Accounts Overview

Balances as of May 01, 2019 11:44:27 am ET

### Checking Accounts

Account Name	Account #	Pending	Available Balance	Current Balance
<u>Payroll Account</u>	****4563	\$0.00 (0)	\$25,741.23	\$25,741.23
<u>Tax Lien Trust Fund</u>	****4597	\$0.00 (0)	\$96,007.99	\$96,007.99
<u>Improvement Fund</u>	****4605	\$0.00 (0)	\$642,372.90	\$642,372.90
<u>Trust Other Account</u>	****4613	\$0.00 (0)	\$77,513.58	\$77,513.58
<u>Unemployment Compensation</u>	****4621	\$0.00 (0)	\$6,963.07	\$6,963.07
<u>Dog Account</u>	****4639	\$0.00 (0)	\$1,651.01	\$1,651.01
<u>Current Account</u>	****4647	\$0.00 (0)	\$1,415,241.46	\$1,639,799.41
<u>Utility Account</u>	****4654	\$0.00 (0)	\$385,503.36	\$385,708.36
<u>Water Sewer Improvement Acct</u>	****3457	\$0.00 (0)	\$23,924.20	\$23,924.20
<u>Uniform Fire Safety Code Acct</u>	****0511	\$0.00 (0)	\$6,527.88	\$6,527.88
<u>Law Enforcement Trust Acct</u>	****0594	\$0.00 (0)	\$2,598.60	\$2,598.60
<u>Trust Other Parks and Grounds</u>	****3937	\$0.00 (0)	\$213.67	\$213.67
Checking Accounts Total:				\$2,909,021.90
GRAND Total:				\$2,909,021.90



# Activity for the Month of April 2019

Calls for Service: 430	MVA's State Roads:	MVA's County Roads:	MVA's Municipal Roads: 1
Arrests Arrested: 1	Juv. Arrested:	CDS Arrests:	DWI Arrests: 1
		Summonses:	911 Calls: 21

Property Check	261	Fight	1
Property Check	51	Alarm - Fire / CO	1
Directed Patrol	25		
Back-up Officer	18		
Animal Complaint	12		
Directed Walking Beat	8		
Parking Complaint/ Violation	5		
Assist Other Agency	5		
Police Information	4		
Medical Emergency / Assistance	4		
Lift Assist	4		
Wires / Pole / Tree Down	3		
Canter Public Service	3		
Motor Stop	3		
Relay Person/Paper	2		
Lost/Found Property	2		
General Compliants	2		
Department Services	2		
Administrative	2		
Welfare Check	1		
Water Leak	1		
Verbal Dispute	1		
Vehicle Maintenance	1		
Tow Release	1		
Theft 2C:20-3	1		
Parking Violation	1		
Open Door/Window/Property	1		
Motor Vehicle Accident	1		
Local Ordinance	1		
Juvenile Complaint	1		
Follow-Up Investigation	1		