

# **SPECIAL MEETING**

*MAY 16, 2019  
8:30 AM*

# *Borough of West Wildwood*

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*"Small town Charm on the Back Bay"*

## **BOROUGH OF WEST WILDWOOD**

### **AGENDA**

**SPECIAL MEETING – MAY 16, 2019**

**10:00 am**

#### **CALL TO ORDER**

#### **PLEDGE OF ALLEGIANCE**

#### **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

THIS SPECIAL MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED ON THE OFFICIAL CLERKS BULLETIN BOARD.

#### **ROLL CALL:**

#### **RESOLUTIONS:**

**2019-049 – AWARDING CONTRACT TO R.A. WALTER'S & SON, INC. FOR THE REPLACEMENT OF THE PEDESTRIAN BEACH ACCESS RAMP AT THE GLENWOOD AVENUE BULKHEAD**

#### **PAY BILLS**

#### **OPEN TO THE FLOOR FOR PUBLIC COMMENT**

#### **ADJOURNMENT**

**Donna L. Frederick, RMC, CPWM, CMR  
Municipal Clerk**

BOROUGH OF WEST WILDWOOD  
BOARD OF COMMISSIONERS  
**SPECIAL MEETING**  
*MONDAY – MAY 16, 2019*  
*8:30 AM*

**MINUTES:**

Mayor Fox called the meeting to order, read the OPMA statement and led the Pledge of Allegiance

**ROLL CALL: Present**

Comm. Maxwell

Mayor Fox

Solicitor Karavan

Municipal Clerk Donna L. Frederick

Borough Engineer Representative from Remington & Vernick

**Absent:**

Comm. Golden

**RESOLUTIONS: READ BY NUMBER & TITLE**

**2019-049 – AWARDING CONTRACT TO R.A. WALTER'S & SON, INC. FOR THE REPLACEMENT OF THE PEDESTRIAN BEACH ACCESS RAMP AT THE GLENWOOD AVENUE BULKHEAD**

Clerk asked for a motion to adopt resolution

Motion by Comm. Maxwell; Second by Mayor Fox

Roll Call Vote: Comm. Maxwell, yes; Mayor Fox, yes

Resolution Adopted.

Mayor Fox opened the meeting for public comment.

TRISH SINNOTT, 739 W. Poplar Avenue, asked several questions regarding the bid for the Glenwood Avenue Beach Access Ramp, including did the job go out to bid; was it advertised; who created the scope of work; how does the contractor get chosen; what is the material being used to construct the ramp; who oversees the construction; completion date and payment schedule and cost.

Ms. Sinnott's questions were addressed by the Mayor and the Engineer; the project was advertised, the Borough Engineer designed the project and will oversee the construction of an aluminum ramp which is ADA compliant, the lowest responsible bidder is awarded the project with a bid cost of \$167,720.00 which the Borough will pay and receive payment from the State when the project is completed. The projected completion date by contract is July 16, 2019 with hopes that it will be completed prior to July 4, pending any weather related delays.

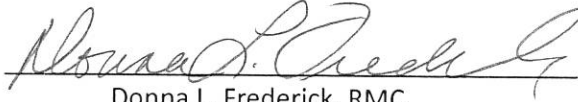
**Motion to Adjourn:**

Motion by Comm. Maxwell; Second by Mayor Fox

Roll Call Vote: Comm. Maxwell, yes; Mayor Fox, yes

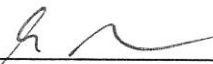
Motion carried.

Respectfully submitted,



Donna L. Frederick, RMC  
Municipal Clerk

THESE MINUTES WERE APPROVED AT THE JUNE 5, 2019 REGULAR COMMISSION MEETING

  
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MAYOR CHRISTOPHER J. FOX  
\_\_\_\_\_  
COMMISSIONER SCOTT W. GOLDEN  
\_\_\_\_\_  
COMMISSIONER CORNELIUS J. MAXWELL

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2019-049**

**AWARDING CONTRACT TO R.A. WALTER'S & SON, INC. FOR THE REPLACEMENT OF  
THE PEDESTRIAN BEACH ACCESS RAMP AT THE GLENWOOD AVENUE BULKHEAD**

**WHEREAS**, bids were received by the Borough of West Wildwood on May 14, 2019 in connection with a contract for the Glenwood Avenue Bulkhead Beach Access Ramp project; and

**WHEREAS**, R.A. Walter's & Son, Inc., 18 Hoffman Drive, Cape May Court House, NJ 08210, was the lowest bidder; and

**WHEREAS**, the Borough Engineer and Borough Solicitor have reviewed the bid of R.A. Walter's & Son, Inc., and are satisfied that the bidder complies with the Instructions to Bidders and conditions of the award; and

**WHEREAS**, the Borough Engineer has recommended award of the subject contract to R.A. Walter's & Son, Inc.; and

**WHEREAS**, the total bid price is one hundred sixty-seven thousand seven hundred twenty dollars (\$167,720.00)

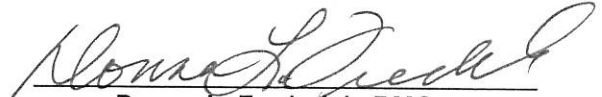
**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey as follows:

- 1) All of the statements of the preamble are incorporated herein by reference thereto as though the same were set forth at length.
- 2) A contract for the Glenwood Avenue Bulkhead Beach Access Ramp project to be performed by R.A. Walter's & Son, Inc., 18 Hoffman Drive, Cape May Court House, NJ 08210 for a cost not to exceed \$167,720.00.
- 3) On behalf of the Borough of West Wildwood, the Mayor and Borough Clerk be and they hereby are authorized to sign the contract that was included with the contract bidding materials and to deliver same to R.A. Walter's & Son, Inc. for execution and return
- 4) This award of contract is contingent upon approval of the N.J.D.C.A.
- 5) This award of contract is contingent upon receipt of a certification of funds from the Borough's Chief Financial Officer.

- 6) The Borough Clerk shall return to all bidders whose bids have been rejected the bids and bid security that was posted.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden						X
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Special Meeting** held on **May 16, 2019**.



**Donna L. Frederick, RMC**  
**Municipal Clerk**