

WORKSHOP MEETING

DEC 31, 2019 (Rescheduled from 12/30/19)

Borough of West Wildwood

"Small town Charm on the Back Bay"

AGENDA

NOTICE OF TENTATIVE AGENDA – RE-SCHEDULED WORKSHOP MEETING

DECEMBER 31, 2019 - 9:00am

This is a proposed agenda which is subject to change by Commissioners without further notice.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS WORKSHOP MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL WORKSHOP MEETING NOTICE RESOLUTION 2018-084 ADOPTED ON DECEMBER 31, 2018. NOTICES OF THIS MEETING WERE SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

ROLL CALL:

ADDITIONS/DELETIONS OF LATE AGENDA ITEMS

OLD BUSINESS

ORDINANCES:

ORDINANCE 576 (2019) – Second Reading/Public Hearing – AN ORDINANCE OF THE BOROUGH OF WEST WILDWOOD, COUNTY OF CAPE MAY AND STATE OF NEW JERSEY TO SELL BOROUGH OWNED LAND TO CONTIGUOUS OWNERS OF BLOCK 176, LOT 1

RESOLUTIONS:

2019-090 – APPROVING THE 2020 CASH MANAGEMENT PLAN FOR THE BOROUGH OF WEST WILDWOOD

2019-091 – DESIGNATING OFFICIAL NEWSPAPERS FOR THE YEAR 2020

2019-092 – A RESOLUTION APPOINTING A QUALIFIED PURCHASING AGENT – JUD MOORE

2019-093 – APPOINTMENT OF MUNICIPAL ALLIANCE REPRESENTATIVE MAUREEN KELLY-SMITH

2019-094 – AUTHORIZING THE APPOINTMENT OF A MUNICIPAL AUDITOR FOR THE CALENDAR YEAR 2020 (Bowman & Co.)

2019-095 – APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

2019-096 – ADOPTION OF A TEMPORARY BUDGET FOR CY2020

Borough of West Wildwood

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2019-097 – APPOINTMENT OF CODE ENFORCMENT OFFICERS

2019-098 – APPOINTMENT OF LPS INFORMATION COORDINATORS

2019-099 – APPOINTMENT OF A CLEAN COMMUNITIES COORDINATOR

2019-100 – AUTHORIZING THE CANCELLATION OF CHECKS ONE YEAR OR OLDER

2019-101 – CANCELLATION OF 2019 TAX AND OR SEWER BALANCES OF \$5.00 OR LESS

2019-102 – DESIGNATING SIGNATURES FOR OFFICIAL DEPOSITORY

2019-103 – ESTABLISHING INTEREST RATE AND GRACE PERIOD FOR TAX AND SEWER COLLECTION FOR CY2020

2019-104 – DESIGNATING ORDER OF BUSINESS AT MEETINGS

2019-105 – APPOINTING A LOCAL HOUSING INSPECTOR

2019-106- A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO ENTER INTO A CONTRACT FOR ANIMAL CONTROL SERVICES WITH ANIMAL CONTROL OF SOUTH JERSEY

2019-107 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR THE PROFESSIONAL SERVICES OF LABOR COUNSEL

2019-108 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR THE PROFESSIONAL SERVICES OF BOND COUNSEL (McManimom-Scotland-Baumann)

2019-109 – AUTHORIZING THE APPOINTMENT OF THE CUSTODIAN OF RECORDS FOR THE WEST WILDWOOD POLICE DEPARTMENT

2019-110 – AUTHORIZING THE APPOINTMENT OF A MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER

2019-111 – AUTHORIZING THE APPOINTMENT OF PHOENIX ADVISORS, LLC AS CONTINUING DISCLOSURE AGENT AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR

2019-112 – AUTHORIZING AN AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND EDMUNDS & ASSOCIATES FOR APPLICATION SOFTWARE AND SUPPORT UPGRADES

2019-113 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES OF SPECIAL COUNSEL (Jeffrey R. Surenian and Associates)

2019-114 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES OF PLANNING BOARD SOLICITOR (Stefankiewicz & Belsaco)

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2019-115 - APPROVING BUDGET TRANSFERS FOR THE YEAR 2019

2019-116 - AUTHORIZING THE CANCELLATION OF CY2019 OPERATING BUDGET LINE ITEMS

MOTION TO PAY BILLS

OPEN TO THE FLOOR FOR PUBLIC COMMENT

ADJOURNMENT

OFFICAL ACTION SHALL BE TAKEN

Donna L. Frederick, RMC, Municipal Clerk

Borough of West Wildwood

"Small town Charm on the Back Bay"

**ADDITIONS/LATE AGENDA ITEMS
RE-SCHEDULED WORKSHOP MEETING
DECEMBER 31, 2019 - 9:00am**

This is a proposed additions/late agenda items which is subject to change by Commissioners without further notice.

RESOLUTIONS:

2019-117- AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO ENTER INTO A COMMODITY RESALE AGREEMENT WITH THE CITY OF WILDWOOD FOR GASOLINE AND DIESEL FUEL

2019-118 - A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE CITY OF WILDWOOD FOR EMERGENCY MEDICAL SERVICES

2019-119 - A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE CITY OF WILDWOOD FOR POLICE DISPATCH

2019-120 - A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE CITY OF WILDWOOD FOR MUNICIPAL COURT SERVICES

2019-113 - ESTABLISHING THE WORKSHOP MEETING DATES OF THE BOROUGH OF WEST WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2020

OFFICIAL ACTION SHALL BE TAKEN

**Donna L. Frederick, RMC
Municipal Clerk**

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
WORKSHOP MEETING
DECEMBER 31, 2019
9:00am

MINUTES:

Mayor Fox called the meeting to order, led the Pledge of Allegiance and read the OPMA statement

ROLL CALL: Present

Comm. Golden
Mayor Fox
Solicitor Karavan
Deputy Clerk Carl O'Hala
Municipal Clerk Donna L. Frederick

ABSENT:

Comm. Korobellis

ADDITIONS/DELETIONS OF LATE AGENDA ITEMS

Clerk stated there are additions, resolutions 2019-117; 2019-118; 2019-119; 2019-120 possible discussion on draft resolutions 2019-121 and 2019-122 to the agenda and will announce them as the meeting proceeds.

ORDINANCES:

ORDINANCE 576 (2019) – Second Reading/Public Hearing – AN ORDINANCE OF THE BOROUGH OF WEST WILDWOOD, COUNTY OF CAPE MAY AND STATE OF NEW JERSEY TO SELL BOROUGH OWNED LAND TO CONTIGUOUS OWNERS OF BLOCK 176, LOT 1

Due to a conflict for Comm. Golden to vote on Ordinance 576(2019) and the fact Comm. Korobellis is absent the clerk tabled Ordinance 576(2019) and announced it will be on the January 8, 2020 meeting agenda and will publish the date and time of the public hearing in the official newspaper.

RESOLUTIONS: CLERK READ BY NUMBER & TITLE

2019-090 – APPROVING THE 2020 CASH MANAGEMENT PLAN FOR THE BOROUGH OF WEST WILDWOOD

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox.
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted.

2019-091 – DESIGNATING OFFICIAL NEWSPAPERS FOR THE YEAR 2020

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox.
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted.

2019-092 – A RESOLUTION APPOINTING A QUALIFIED PURCHASING AGENT – JUD MOORE

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox.
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted.

2019-093 – APPOINTMENT OF MUNICIPAL ALLIANCE REPRESENTATIVE MAUREEN KELLY-SMITH

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox.
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted.

2019-094 – AUTHORIZING THE APPOINTMENT OF A MUNICIPAL AUDITOR FOR THE CALENDAR YEAR 2020 (Bowman & Co.)

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox.
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted.

2019-095 – APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox.
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted.

2019-096 – ADOPTION OF A TEMPORARY BUDGET FOR CY2020

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox.
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted.

2019-097 – APPOINTMENT OF CODE ENFORCEMENT OFFICERS

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox.
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted.

2019-098 – APPOINTMENT OF LPS INFORMATION COORDINATORS

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox.
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted.

2019-099 – APPOINTMENT OF A CLEAN COMMUNITIES COORDINATOR

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox.
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted.

2019-100 – AUTHORIZING THE CANCELLATION OF CHECKS ONE YEAR OR OLDER

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox.
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted.

2019-101 – CANCELLATION OF 2019 TAX AND OR SEWER BALANCES OF \$5.00 OR LESS

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox.
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted.

2019-102 – DESIGNATING SIGNATURES FOR OFFICIAL DEPOSITORY

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox.
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted.

2019-103 – ESTABLISHING INTEREST RATE AND GRACE PERIOD FOR TAX AND SEWER COLLECTION FOR CY2020

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox.
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted.

2019-104 – DESIGNATING ORDER OF BUSINESS AT MEETINGS

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox.
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted.

2019-105 – APPOINTING A LOCAL HOUSING INSPECTOR

Clerk asked for a motion to adopt resolution

Motion by Comm. Golden; Second by Mayor Fox.
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted.

2019-106- A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO ENTER INTO A CONTRACT FOR ANIMAL CONTROL SERVICES WITH ANIMAL CONTROL OF SOUTH JERSEY

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox.
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted.

2019-107 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR THE PROFESSIONAL SERVICES OF LABOR COUNSEL

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox.
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted.

2019-108 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR THE PROFESSIONAL SERVICES OF BOND COUNSEL (McManimom-Scotland-Baumann)

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox.
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted.

2019-109 – AUTHORIZING THE APPOINTMENT OF THE CUSTODIAN OF RECORDS FOR THE WEST WILDWOOD POLICE DEPARTMENT

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox.
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted.

2019-110 - AUTHORIZING THE APPOINTMENT OF A MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox.
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted.

2019-111 – AUTHORIZING THE APPOINTMENT OF PHOENIX ADVISORS, LLC AS CONTINUING DISCLOSURE AGENT AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Mayor Fox.
Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.
Resolution Adopted.

2019-112 – AUTHORIZING AN AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND EDMUNDS & ASSOCIATES FOR APPLICATION SOFTWARE AND SUPPORT UPGRADES

Clerk asked for a motion to adopt resolution

Motion by Comm. Golden; Second by Mayor Fox.

Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.

Resolution Adopted.

2019-113 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES OF SPECIAL COUNSEL (Jeffrey R. Surenian and Associates)

This resolution was removed from the agenda after discussion by Mayor and Commissioner and the resolution number was re-assigned to read as follows:

Resolution 2019-113 – ESTABLISHING THE WORKSHOP MEETING DATES OF THE BOROUGH OF WEST WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2020

Clerk asked for a motion to adopt resolution establishing workshop dates

Motion by Comm. Golden; Second by Mayor Fox.

Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.

Resolution Adopted.

2019-114 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES OF PLANNING BOARD SOLICITOR (Stefankiewicz & Belsaco)

Clerk asked for a motion to adopt resolution

Motion by Comm. Golden; Second by Mayor Fox.

Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.

Resolution Adopted.

2019-115 - APPROVING BUDGET TRANSFERS FOR THE YEAR 2019

Clerk asked for a motion to adopt resolution

Motion by Comm. Golden; Second by Mayor Fox.

Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.

Resolution Adopted.

2019-116 - AUTHORIZING THE CANCELLATION OF CY2019 OPERATING BUDGET LINE ITEMS

Clerk asked for a motion to adopt resolution

Motion by Comm. Golden; Second by Mayor Fox.

Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.

Resolution Adopted.

2019-117- AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO ENTER INTO A COMMODITY RESALE AGREEMENT WITH THE CITY OF WILDWOOD FOR GASOLINE AND DIESEL FUEL

Clerk asked for a motion to adopt resolution

Motion by Comm. Golden; Second by Mayor Fox.

Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.

Resolution Adopted.

CLERK ANNOUNCED THE FOLLOWING RESOLUTIONS ARE LATE ADDITIONS TO THE AGENDA:

**2019-118 - A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT
BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE CITY OF
WILDWOOD FOR EMERGENCY MEDICAL SERVICES**

Clerk asked for a motion to adopt resolution

Motion by Comm. Golden; Second by Mayor Fox.

Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.

Resolution Adopted.

**2019-119 - A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT
BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE CITY OF
WILDWOOD FOR POLICE DISPATCH**

Clerk asked for a motion to adopt resolution

Motion by Comm. Golden; Second by Mayor Fox.

Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.

Resolution Adopted.

**2019-120 - A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT
BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE CITY OF
WILDWOOD FOR MUNICIPAL COURT SERVICES**

Clerk asked for a motion to adopt resolution

Motion by Comm. Golden; Second by Mayor Fox.

Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.

Resolution Adopted.

There was a discussion on establishing the annual meeting dates of the Borough of West Wildwood Board of Commissioners for 2020, both Mayor Fox and Comm. Golden discussed Wednesdays but wanted to wait until the January meeting to get input from Comm. Korobellis.

There was a discussion and vote to authorize the office of Blaney & Karavan to represent the borough on tax appeals. Clerk asked for a motion; motion by Comm. Golden; Second by Mayor Fox. Roll call vote: Comm. Golden, yes; Mayor Fox yes; motion carried.

Clerk asked for a motion for the **APPROVAL TO PAY BILLS WHEN PROPERLY SIGNED AND
ENDORSED: (list attached)**

Motion by Comm. Golden, yes; Second Mayor Fox

Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.

Motion Carried

Prior to opening the meeting to public comment Mayor Fox made the announcement that he is hiring Mary Bittner as a full-time, in-house solicitor, stating that Marcus is not able to sit in-house due to other duties and will start Jan.1.

Mayor opened the meeting to floor for public comment.

ROBERT BRADLEY, 649 W. Glenwood Avenue, questioned the salary of the solicitor and made comments stating Ms. Bittner has a DUI, no drivers license and threw dog excrement at a police officer, and questioned the Mayor if she is the best choice. Mayor stated he does not know that to be true.

Mayor stated she will be making \$60,000.00 a year. Mr. Bradley questioned why in-house here, there are plenty of other places; he stated when she was the solicitor, she did a horrible job.

KATE SAMSON, 205 O Avenue, questioned if the job went out to bid. Mayor stated no, she became available and the position falls under his department. Ms. Samson continued stating that she did have some involvement in the case and her point is here we go again, hiring your daughter, now your friend lawyer, and questioned how she is a better choice, it is a slap in the face. Mayor stated it is our decision.

ROBERT BRADLEY, 649 W. Glenwood Avenue, commented the mayor does what he wants, and his biggest job is getting re-elected.

JOE KLINE, 750 W. Poplar Avenue, referred back to the conversation of Mary Bittner commenting she was the same attorney who gave conflicted testimony; involved with past resolutions, put e-mails out there that perjured herself, and asked you think she's a good choice. Comm. Golden stated she is the best choice.

KATE SAMSON, 205 O Avenue, questioned the commissioner opinion if hiring Mary Bittner was the best choice. Comm. Golden stated he believes she is the best choice.

JOE SEGREST, 2 I Avenue, inquired about the solicitor being an independent advisor and reports to the commissioner, and questioned if it is a conflict of interest. Solicitor Karavan stated it is not uncommon to hire an inhouse solicitor, it is not deemed a conflict.

JOE KLINE, 750 W. Poplar Avenue, questioned the cost for current solicitor per year. Clerk informed him the base contract is \$35,000.00 then an hourly rate for other litigation. Mr. Kline inquired about having an independent person involved. Mayor stated it is a decision that was made, and she is the best choice.

ROBERT BRADLEY, 649 W. Glenwood Avenue, questioned the Mayor regarding how he came up with the choice and how her name came up; asked if she is under contract or an employee and if you will get rid of her if he is right about her having a DUI. Mayor stated he will not answer the who, what or why questions, and informed Mr. Bradley not to make accusations; a DUI is an offense, not a crime and he will owe Ms. Bittner an apology. Mr. Bradley stated if he was wrong he would apologize.

KATE SAMSON, 205 O Avenue, stated the fact that the Mayor says she is the best choice, when she was involved and part of the worst time in history of the borough and did a horrific job, and we have a million dollars dropped in our lap, and then you pick her.

JOE SEGREST, 2 I Avenue, commented on the solicitor's salary of \$60,000.00 plus health care cost, so it's over \$100,000.00.

ROBERT BRADLEY, 649 W. Glenwood Avenue, questioned the hours of the in-house solicitor as an employee. Mayor stated the same as the office 8-5. Mr. Bradley asked if the borough has a union. Mayor stated there is talk about bringing the union back, the police have FOP.

STEVE SAMSON, 205 O Avenue, commented this is a slap in the face and is perceived as another job \$1.7 million is not good for the borough. Mr. Samson commented the beneficiary of that money is the mayor and his people, it is bad representation; you can sue, get your job back with back pay and stated it should have stated you can't sue the borough. Mayor stated punitive damages would have been higher. Mr. Samson stated the Mayor did not protect the residents, given the \$1.7 million dollars and stated his

taxes have went up. Mayor stated taxes did not go up and feels hiring the solicitor is a good decision and stated you can't always stop lawsuits.

KATE SAMSON, 205 O Avenue, commented you're paying \$35,000.00 for solicitor service now not \$60,000.00. Ms. Samson asked about the resolution appointing Maureen Smith. Clerk explained it is a volunteer position as the borough representative on the Greater Wildwood Municipal Alliance.

JOE KLINE, 750 W. Poplar Avenue, questioned the \$80,000.00 cost for the living shoreline project. Mayor acknowledged the cost and said the project will be a benefit. Deputy Clerk Carl O'Hala stated he has talked to the attorney handling the eminent domain situation and is checking on funding. Mayor stated he is hoping that NOAA will provide funding.

MIKE HENNESSEY, 757 W. Glenwood Avenue, asked if the newly hired solicitor is strictly working for the borough and not handling any other cases. Mayor confirmed she is just working for the borough.

ROBERT BRADLEY, 649 W. Glenwood Avenue, asked if a letter could be sent out notifying people of the requirements of having caps on the sewer. Clerk stated that letters are included with the sewer bill mailings each year, which is part of the requirements of the DEP Storm Water Management Regulations.

JOE KLINE, 750 W. Poplar Avenue, questioned if there is going to be a full-time solicitor why do we need labor counsel. Mayor Fox stated it will be looked into next year. Mr. Kline asked the cost of labor counsel. Clerk stated the contract amount is \$135.00 per hour not to exceed \$20,000.00. Mr. Kline asked for the total cost paid to labor counsel this year. Clerk will ask the CFO and get back to Mr. Kline. Mr. Kline questioned if she is a good attorney for \$60,000.00 a year and this is her only job. Mayor stated she is a good attorney for that price.

ROBERT BRADLEY, 649 W. Glenwood Avenue, asked about the ramp at the borough. Mayor informed him the engineers are working on it.

KATE SAMSON, 205 O Avenue, stated when Donna was in charge of public works, the beach was taken care of, it should be the employee's duties to take care of the beach. Mayor stated it is winter and there is no sense doing it until spring, and it will be done everyday in the summer. Comm. Golden stated when there is a Nor'easter seaweed pile up and it can take three to four days to clean it up.

MIKE HENNESSEY, 757 W. Glenwood Avenue, commented if unions are in place that may be a problem with volunteers.

Hearing no more public comment, the Mayor closed the public portion.
Clerk asked for a motion to adjourn.

Motion to Adjourn:

Motion by Comm. Golden, yes, Mayor Fox, yes.

Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.

Motion carried.

Respectfully submitted

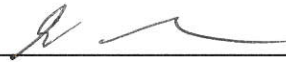


Donna L. Frederick, RMC
Municipal Clerk

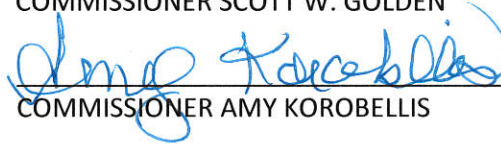
This is a generalization of a Workshop meeting on December 31, 2019 and not a verbatim transcript.
THESE MINUTES WERE APPROVED AT THE FEBRUARY 5, 2020 REGULAR COMMISSION MEETING



MAYOR CHRISTOPHER J. FOX



COMMISSIONER SCOTT W. GOLDEN



COMMISSIONER AMY KOROBELLIS

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-090

**APPROVING THE 2020 CASH MANAGEMENT PLAN
FOR THE BOROUGH OF WEST WILDWOOD**

WHEREAS, N.J.S.A. 40A:5-14 requires the Borough of West Wildwood to adopt a Cash Management Plan, authorized by Resolution and passed by a majority of the full membership of the governing body; and

WHEREAS, the attached Cash Management Plan will guide the investment of funds of the Borough of West Wildwood; and

WHEREAS, the Chief Financial Officer will administer the Plan; and

WHEREAS, the Plan is subject to an annual audit.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood that the attached Cash Management Plan of the Borough of West Wildwood, County of Cape May, New Jersey is approved and adopted for the period beginning January 1, 2020 and ending December 31, 2020.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.



Donna L. Frederick, RMC
Municipal Clerk

**CASH MANAGEMENT PLAN OF THE BOROUGH OF WEST
WILDWOOD,
IN THE COUNTY OF CAPE MAY, NEW JERSEY**

I. STATEMENT OF PURPOSE:

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits (“Deposits”) and investments (“Permitted Investments”) of certain public funds of the Borough of West Wildwood, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.

A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Borough of West Wildwood:

1. Current Fund
2. Water-Sewer Utility Operating Fund
3. General Capital Fund
4. Water-Sewer Utility Capital Fund
5. Payroll Account
6. Trust Other Fund
7. Park and Recreation Fund
8. Fire Safety Fund
9. Any fund or account maintained by the Borough of West Wildwood not specifically listed in Section “B” below.

B. It is understood that this Plan is not intended to cover certain funds and accounts of the Borough of West Wildwood, specifically:

1. Developer Escrow Accounts

- III. DESIGNATION OF OFFICIALS OF THE BOROUGH OF WEST WILDWOOD AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Chief Financial Officer of the Borough of West Wildwood (Treasurer) (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Borough of West Wildwood are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

- IV. DESIGNATION OF DEPOSITORIES.

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

1. Crest Savings Bank
2. New Jersey Cash Management
3. MBIA Municipal Investors Service Corp
4. Any other financial institution located in the State of New Jersey which meets the requirements of the Governmental Unit Deposit Protection Act.

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

- V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Borough of West Wildwood referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

1.

VI. AUTHORIZED INVESTMENTS.

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
2. Government money market mutual funds;
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
6. Local government investment pools;
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
8. Agreements for the repurchase of fully collateralized securities if:
 - a. the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - b. the custody of collateral is transferred to a third party;
 - c. the maturity of the agreement is not more than 30 days;
 - d. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and

- e. a master repurchase agreement providing for the custody and security of collateral is executed.

For the purpose of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- a. which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- b. the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270-2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- c. which has:
 - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- a. which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- b. which is rated in the highest category by a nationally recognized statistical rating organization;
- c. which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270-2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- d. which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, C410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall

provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity, and yield of the investments;

- e. which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- f. which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967, c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

- 1. Current Fund
- 2. Water-Sewer Utility Operating Fund
- 3. General Capital Fund
- 4. Water-Sewer Utility Capital Fund
- 5. Payroll Account
- 6. Trust Other Fund
- 7. Park and Recreation Trust Fund
- 8. Fire Safety Fund
- 9. Any fund or account maintained by the Borough of West Wildwood not specifically excluded.

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of West Wildwood, then such

instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of West Wildwood to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Borough of West Wildwood or by a third party custodian prior to or upon the release of the Borough of West Wildwood's funds. To assure that all parties with whom the Borough of West Wildwood deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

VIII. REPORTING REQUIREMENTS.

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Borough of West Wildwood a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough of West Wildwood as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough of West Wildwood.

IX. TERM OF PLAN.

This Plan shall be in effect from January 1, 2020, to December 31, 2020. Attached to this Plan is a resolution of the governing body of the Borough of West Wildwood approving this Plan for such period of time. The Plan may be adopted by the Commissioners, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-091

**DESIGNATING OFFICIAL NEWSPAPERS
FOR THE YEAR 2020**

WHEREAS, the Borough of West Wildwood is required to designate an official newspaper for the publication of the Borough meetings and other official business; and

WHEREAS, the **Cape May County Herald** and **The Press of Atlantic City** have been deemed qualified for use as the official newspapers of the Borough of West Wildwood.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, as follows, that the Cape May County Herald and the Press of Atlantic City be designated as the official newspapers of the Borough of West Wildwood, County of Cape May, New Jersey, and all ordinances or other public notices which the Borough of West Wildwood may be required by law to publish, where the manner of publication is not otherwise specifically provided, shall be published in either one of the said newspapers.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2019-092

A RESOLUTION APPOINTING A QUALIFIED PURCHASING AGENT

WHEREAS, it is the desire of the Borough to appoint a Qualified Purchasing Agent;

WHEREAS, Judson Moore, Jr., is recognized as a Qualified Purchasing Agent in the State of New Jersey; and

WHEREAS, Judson Moore, Jr., has agreed to serve in said position without compensation for the year 2020.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Judson Moore, Jr, QPA, is appointed as the Qualified Purchasing Agent for the Borough of West Wildwood for a term from January 1, 2020 to December 31, 2020.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-093

APPOINTMENT OF A MUNICIPAL ALLIANCE REPRESENTATIVE

WHEREAS, The Borough of West Wildwood is a member of the Greater Wildwood Alliance consisting of West Wildwood, North Wildwood, Wildwood and Wildwood Crest; and


WHEREAS, to improve the communications between the Alliance and the Borough, it is the desire of the Borough to appoint a formal Borough Representative to said Alliance; and

WHEREAS, Maureen Kelly-Smith, of the Borough of West Wildwood is currently the representative and has agreed to serve as same.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Maureen Kelly-Smith shall herewith be appointed as the Municipal Representative to the Greater Wildwood Municipal Alliance for the term January 1, 2020 and ending December 31, 2020.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-094

AUTHORIZING THE APPOINTMENT OF A MUNICIPAL AUDITOR

WHEREAS, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a Municipal Auditor; and

WHEREAS, the firm of Bowman and Company is qualified to serve as Municipal Auditor for the Borough of West Wildwood and has prepared a Proposal for said services as attached hereto; and

WHEREAS, Bowman and Company has completed and submitted a Business Entity Disclosure which certifies that they have not made any reportable contributions to a political or candidate committee in the name of West Wildwood Borough Commissioner within the previous year and that this Contract will prohibit Bowman and Company from making any reportable contributions for the term of this Contract.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby appoints Bowman and Company as Municipal Auditor for the Borough of West Wildwood for one (1) year commencing January 1, 2020; and

BE IT FURTHER RESOLVED that the Mayor and/or Deputy Mayor and Clerk are hereby authorized to execute a Contract with Bowman and Company for the providing of said services, which Contract Amount shall be in accordance with the Standard Hourly Rates and Minimum Fees established in said Engagement Contract presented on December 9, 2019; and

BE IT FURTHER RESOLVED that the aforesaid Contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized professional and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be published in the officially designated newspaper as required by law; and

BE IT FURTHER RESOLVED, that a Certification of Available Funds from the CFO is attached herewith.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at their **Re-Scheduled Workshop Schedule Meeting** held on **December 31, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Elaine Crowley, Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: BOWMAN AND COMPANY

FOR: CONTRACT YEAR 2020 AUDIT SERVICES

IN THE AMOUNT OF: \$39,000.00

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$39,750.00

ACCOUNT(S) 0-01-20-135-000
0-09-55-502-028

TOTAL AMOUNT OF CONTACT: \$39,750.00

Amount Certified by this Certification: \$39,750.00

_____ TEMPORARY BUDGET CERTIFICATION @ 25%

_____ PERMANENT BUDGET CERTIFICATION @ 100%

 X CONTINGENCY CERTIFICATION: UPON ADOPTION OF
FINAL BUDGET.

Date: December 31, 2019

Chief Financial Officer: _____



Resolution # 2019-094

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-095

APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

WHEREAS, New Jersey Statutes provide that no public work contracts can be awarded nor any moneys paid until the prospective contractor has agreed to contract performance which complies with the approved affirmative action program; and

WHEREAS, the law applies to each political subdivision and agency of the State and includes service and procurement contracts and construction contracts (N.J.A.C. 17:27-1.1); and

WHEREAS, each public agency shall annually designate an officer or employee to serve as its public agency compliance officer (P.A.C.O) (N.J.A.C. 17:27-3.5); and

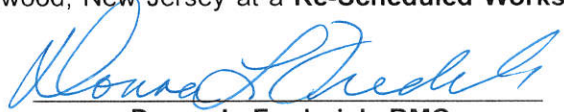
WHEREAS, the officer shall perform the duties prescribed in the Administrative Code, be responsible for ensuring the agencies' compliance with the rules and may perform any other liaison and assistance functions as may be requested by the Affirmative Action Office.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Municipal Clerk be and is hereby designated as the P.A.C.O. for 2019.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be given to the Department of the Treasury, State Affirmative Action Office, Division of Purchase & Property, 33 W. State St., P.O. Box 206, Trenton, NJ, 08625, by January 10th, 2020.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.


**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2019-096

ADOPTION OF A TEMPORARY BUDGET FOR CY2020

WHEREAS, the Borough of West Wildwood is authorized under N.J.S.A. 40A:4-19 to adopt a Temporary Budget prior to January 31 of the CY in order to provide for any contracts, commitments, or payments which are required to be made during the period between the beginning of the CY and the formal adoption of the CY Budget; and

WHEREAS, the Borough of West Wildwood is authorized to appropriate a sum in said Temporary Budget which shall not exceed 26.25% of the Total Appropriations made for all purposes in the Budget for the preceding Year, excluding however, appropriations made for interest and debt redemption charges, capital improvement fund, and public assistance.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey that the attached statement to this Resolution entitled **Temporary Appropriations – 2020** shall be and is hereby approved in order to meet obligations of any contract, commitment, or payment required to be made between January 1, 2020 and the formal adoption and approval of the CY2020 Budget in accordance with, and as permitted by, the New Jersey Statutes.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-097

APPOINTMENT OF A CODE ENFORCEMENT OFFICER

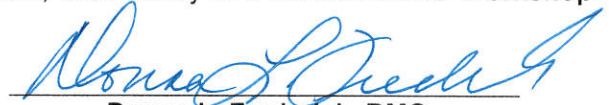
WHEREAS, it is necessary and essential for the Municipality to appoint a Code Enforcement Officer; and

WHEREAS, Brian Vergantino is currently serving in that capacity and has agreed to continue to perform the duties of Code Enforcement Officers for the Borough of West Wildwood.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey, that Brian Vergantino shall hereby be re-appointed as Code Enforcement Officers with a term ending December 31, 2020.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-098

APPOINTMENT OF LPS INFORMATION COORDINATORS

WHEREAS, it is necessary to provide the Department of Community Affairs Local Planning Services (LPS) with primary and secondary contacts on behalf of the Municipality in this regard

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey, that the Municipal Clerk shall be the designated Primary Contact with the LPS with regard to the receipt and distribution of information with the LPS; and

BE IT FURTHER RESOLVED that the Deputy Clerk shall be designated as the Secondary Contact with regard to receipt and information with the LPS; and

BE IT FURTHER RESOLVED that the Mayor and/or Deputy Mayor and Municipal Clerk are hereby directed to execute any and all forms and documents effectuating this contact information and transmit same to the Local Planning Services of the N.J. Division of Community Affairs.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-099

APPOINTMENT OF A CLEAN COMMUNITIES COORDINATOR

WHEREAS, it is necessary and essential for the Borough of West Wildwood to appoint a Clean Communities Coordinator; and


WHEREAS, Judson Moore, Jr., CFO has agreed to serve in said position from January 1, 2020 to December 31, 2020; and

WHEREAS, Judson Moore, Jr., CFO has agreed to the sum of \$ 450.00 in the performance of said duties.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Judson Moore, Jr. is appointed as the Clean Communities Coordinator; and

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-100

AUTHORIZING THE CANCELLATION OF CHECKS ONE YEAR OR OLDER

WHEREAS, the Board of Commissioners of the Borough of West Wildwood deem it in the best interest of the Borough to void all outstanding checks.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Chief Financial Officer be and is hereby authorized to void the checks issued against Borough of West Wildwood's various Accounts at Crest Savings Bank

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-101

**CANCELLATION OF 2019 TAX AND/OR SEWER
BALANCES OF \$5.00 OR LESS**

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts of five (5) dollars or less; and

WHEREAS, there also exists a need to apply the same provision as promulgated in N.J.S.A. 40A:5-17 to the cancellation of municipal sewer overpayments and delinquencies of five (5) dollars or less.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized to cancel without any further action on the part of the Governing Body, any property tax and/or municipal sewer overpayments and/or delinquencies of \$5.00 or less.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-102

DESIGNATING SIGNATURES FOR OFFICIAL DEPOSITORY

WHEREAS, the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey deem it necessary and advisable to designate official signatures in connection with depositories of the Borough of West Wildwood for funds being designated general, trust account, bond and interest account, school funds account, public assistance one and two accounts, dedicated by rider accounts, and/or dog license account; and

WHEREAS, **Crest Savings Bank** is considered a reputable bank for such purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that Crest Savings Bank shall be designated as the official depository of the Borough of West Wildwood, Cape May County, New Jersey; and

BE IT FURTHER RESOLVED that **Crest Savings Bank** be and hereby is authorized to honor withdrawals on behalf of the Borough of West Wildwood upon utility funds, general funds, trust funds, bond and interest funds, and public assistance accounts when signed by two (2) of the following, at least one (1) of which must be either the Mayor or the Commissioner of Revenue and Finance:

Mayor of the Borough
Commissioner of Revenue and Finance
Commissioner of Public Works
Municipal Clerk of the Borough
Deputy Municipal Clerk
Administrator
CFO

BE IT FURTHER RESOLVED that **Crest Savings Bank** be and hereby is authorized to honor withdrawals from the school funds on deposit when such are countersigned by the custodian of the school funds; and

BE IT FURTHER RESOLVED that **Crest Savings Bank** be and hereby is authorized to honor withdrawals on behalf of the Borough of West Wildwood upon the dog license account when such withdrawals are signed by the Municipal Clerk of the Borough; and

BE IT FURTHER RESOLVED that **Crest Savings Bank** be and hereby is authorized to honor withdrawals on behalf of the Borough of West Wildwood upon the tax lien redemption account with one (1) signature by either the Municipal Tax Collector or the Municipal Clerk of the Borough being authorized to sign checks; and

BE IT FURTHER RESOLVED that the Municipal Clerk be and hereby is authorized to secure bonding insurance to cover all of the above noted signees in each of the different categories and capacities as noted above; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be delivered to **Crest Savings Bank** located in the City of Wildwood, Cape May County, New Jersey.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-102

DESIGNATING SIGNATURES FOR OFFICIAL DEPOSITORY

WHEREAS, the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey deem it necessary and advisable to designate official signatures in connection with depositories of the Borough of West Wildwood for funds being designated general, trust account, bond and interest account, school funds account, public assistance one and two accounts, dedicated by rider accounts, and/or dog license account; and

WHEREAS, **Crest Savings Bank** is considered a reputable bank for such purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that Crest Savings Bank shall be designated as the official depository of the Borough of West Wildwood, Cape May County, New Jersey; and

BE IT FURTHER RESOLVED that **Crest Savings Bank** be and hereby is authorized to honor withdrawals on behalf of the Borough of West Wildwood upon utility funds, general funds, trust funds, bond and interest funds, and public assistance accounts when signed by two (2) of the following, at least one (1) of which must be either the Mayor or the Commissioner of Revenue and Finance:

Mayor of the Borough
Commissioner of Revenue and Finance
Commissioner of Public Works
Municipal Clerk of the Borough
Deputy Municipal Clerk
Administrator
CFO

BE IT FURTHER RESOLVED that **Crest Savings Bank** be and hereby is authorized to honor withdrawals from the school funds on deposit when such are countersigned by the custodian of the school funds; and

BE IT FURTHER RESOLVED that **Crest Savings Bank** be and hereby is authorized to honor withdrawals on behalf of the Borough of West Wildwood upon the dog license account when such withdrawals are signed by the Municipal Clerk of the Borough; and

BE IT FURTHER RESOLVED that **Crest Savings Bank** be and hereby is authorized to honor withdrawals on behalf of the Borough of West Wildwood upon the tax lien redemption account with one (1) signature by either the Municipal Tax Collector or the Municipal Clerk of the Borough being authorized to sign checks; and

BE IT FURTHER RESOLVED that the Municipal Clerk be and hereby is authorized to secure bonding insurance to cover all of the above noted signees in each of the different categories and capacities as noted above; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be delivered to **Crest Savings Bank** located in the City of Wildwood, Cape May County, New Jersey.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.

Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-103

**ESTABLISHING INTEREST RATE AND GRACE PERIOD
FOR TAX AND SEWER COLLECTION FOR CY2020**

WHEREAS, N.J.S.A 54:4-67 et seq. permits the Governing Body of a Municipality to fix the rate of interest to be charged for the nonpayment of taxes, assessments, and sewer bills.


NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of West Wildwood, that for CY2020 the rate of interest on unpaid taxes and assessments shall be eight percent per annum on the first One Thousand Five Hundred (\$1,500.00) Dollars of delinquency and 18 percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) to be calculated from the date the tax was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable; and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year; and

BE IT FURTHER RESOLVED that the rate of interest for CY2020 on unpaid sewer bills shall be eight percent per annum up to One Thousand Five Hundred (\$1,500.00) Dollars of delinquency and 18 percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) Dollars to be calculated from the date the bill was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable. and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the Municipal Tax Collector upon adoption.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-104


DESIGNATING ORDER OF BUSINESS AT MEETINGS

BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey, that the following shall be the order of business at all meetings of said Borough:

1. Call to Order
2. Pledge of Allegiance to the Flag
3. Open Public Meeting Act Statement
4. Roll Call
5. Additions/Deletions of Late Agenda Items
6. Old Business
7. Adoption of Previous Meeting Minutes
8. Reading and Adopting of Ordinances
9. Reading and Adopting of Resolutions
10. Motion to Pay Bills
12. Public Comments
13. Adjournment

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2019-105

APPOINTING A LOCAL HOUSING INSPECTOR

WHEREAS, the Borough of West Wildwood has requested and received authorization to conduct the State mandated inspections of hotels and multiple dwellings within its jurisdiction on behalf of the Bureau of Housing Inspection; and

WHEREAS, this authorization is based upon the requirement that these inspections and their related activities be conducted in strict accordance with the Conditions of Authorization provided by the State of New Jersey, Department of Community Affairs; and

WHEREAS, Lewis M. Ostrander is qualified to perform inspections and related activities as the Borough Housing Inspector.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Lewis M. Ostrander is hereby appointed as the Borough Housing Inspector for a term commencing January 1, 2020 to December 31, 2020.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-106

**A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO ENTER
INTO A CONTRACT FOR ANIMAL CONTROL SERVICES
WITH ANIMAL CONTROL OF SOUTH JERSEY**

WHEREAS, the Borough of West Wildwood has need to enter into an animal control services contract for the year 2019; and

WHEREAS, Steve Serwatka, owner of Animal Control of South Jersey with offices located at 2353 Delsea Drive, Delmont, NJ 08314, has submitted a contract proposal dated December 18, 2019 indicating he will provide animal control services for a yearly sum of \$2,400; and

WHEREAS, Steve Serwatka of Animal Control of South Jersey has the State of New Jersey licensing, certifications and experience necessary to perform the required services under the terms and conditions of the proposed contract, herewith attached; and

WHEREAS, all animal control services will be conducted in accordance with NJSA Title 4, 8, 19 and 26, Revisions and Borough Ordinances; and

WHEREAS, the award of this contract is contingent upon receipt and annexation hereto a Certification of Availability of Funds from the Chief Financial Officer of the Borough of West Wildwood.


NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor and/or Deputy Mayor be and is hereby authorized to enter into a contract with Steve Serwatka, owner of Animal Control of South Jersey effective January 1, 2020 through December 31, 2020.

BE IT FURTHER RESOLVED that a copy of this Resolution and the contract are on file and available for public inspection in the office of the Borough Clerk during normal business hours.

BE IT FURTHER RESOLVED that this contract be published as provided by law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Elaine Crowley Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: ANIMAL CONTROL OF SOUTH JERSEY

FOR: ANIMAL CONTROL SERVICES

IN THE AMOUNT OF: \$2,400.00

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$2,400.00

ACCOUNT(S) 0-01-27-340-029

TOTAL AMOUNT OF CONTACT: \$2,400.00

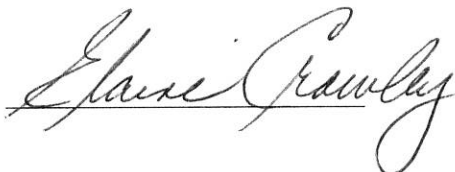
Amount Certified by this Certification: \$2,400.00

_____ TEMPORARY BUDGET CERTIFICATION @ 25%

_____ PERMANENT BUDGET CERTIFICATION @ 100%

✓
_____ CONTINGENCY CERTIFICATION: UPON ADOPTION OF
 FINAL BUDGET.

Date: December 31, 2019

Chief Financial Officer: 

Resolution # 2019-106

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-107

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT
FOR PROFESSIONAL SERVICES OF LABOR COUNSEL**

WHEREAS, the Borough of West Wildwood is seeking Professional Services for labor relations; and

WHEREAS, Mr. William G. Blaney, Esq., of the Law Firm of Blaney & Karavan, P.C., having offices located at 2123 Dune Drive, Avalon, New Jersey, 08202 is qualified to serve as Labor Counsel for the Borough of West Wildwood and has submitted a Proposal which is attached hereto; and

WHEREAS, a Professional Services Contract Agreement for Legal Services along with the terms of the representation has been submitted with an estimate not to exceed of \$20,000.00, for the term commencing January 1, 2020 through December 31, 2020.

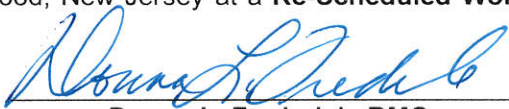
NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor and/or Deputy Mayor is hereby authorized on behalf of the Borough to sign the Professional Services Contract Agreement; and

BE IT FURTHER RESOLVED, that a Certificate of Availability of Funds from the Chief Financial Officer is attached hereto in the amount of \$20,000.00.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Elaine Crowley Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: WILLIAM G. BLANEY

FOR: LABOR COUNSEL

IN THE AMOUNT OF: NOT TO EXCEED \$20,000.00

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: NOT TO EXCEED \$20,000.00

ACCOUNT(S) 0-01-20-155-027

TOTAL AMOUNT OF CONTACT: NOT TO EXCEED \$20,000.00

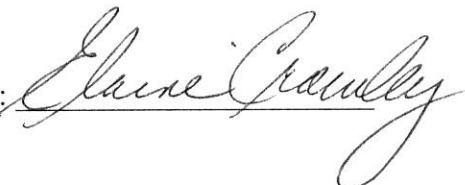
Amount Certified by this Certification: NOT TO EXCEED \$20,000.00

_____ TEMPORARY BUDGET CERTIFICATION @ 25%

_____ PERMANENT BUDGET CERTIFICATION @ 100%

✓
_____ CONTINGENCY CERTIFICATION: UPON ADOPTION OF
FINAL BUDGET.

Date: December 31, 2019

Chief Financial Officer: 

Resolution # 2019-107

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-108

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT
FOR THE PROFESSIONAL SERVICES OF BOND COUNSEL**

WHEREAS, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a Bond Counsel; and

WHEREAS, McManimon, Scotland & Baumann, LLC, Attorneys at Law with offices at 75 Livingston Avenue, Roseland, New Jersey, 07068, hereinafter referred to as "Counsel" has submitted a Proposal for said services, which is on file with the Municipal Clerk; and

WHEREAS, McManimon, Scotland & Baumann has completed and submitted a Business Entity Disclosure which certifies that no reportable contributions to a political or candidate committee in the name of West Wildwood Borough Commissioner within the previous year and that this Contract will prohibit McManimon, Scotland & Baumann from making any reportable contributions for the term of this Contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Mayor and/or Deputy Mayor be and is hereby authorized to execute a Contract with McManimon, Scotland & Baumann, to serve a Bond Counsel for the Borough of West Wildwood; and


BE IT FURTHER RESOLVED that the term of appointment shall commence on January 1, 2020 and expire on December 31, 2020.

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized professional and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2019-109

**AUTHORIZING THE APPOINTMENT OF THE CUSTODIAN OF RECORDS
FOR THE WEST WILDWOOD POLICE DEPARTMENT**

WHEREAS, it is required by New Jersey's law governing access to government records maintained by public agencies N.J.S.A. 47:1A-1 et. seq. to have a custodian of records; and


WHEREAS, it is necessary to appoint a custodian of records for the West Wildwood Police Department due to the nature and confidentiality of police records; and

WHEREAS, Sergeant James Dodd is hereby appointed as the Custodian of Records for the West Wildwood Police Department and Officer Brian Gibson is hereby appointed as Custodian of Records in the absence of Sergeant Dodd.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Sergeant James Dodd and Officer Brian Gibson be and are hereby appointed as the custodians of records for the West Wildwood Police Department.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-110

**AUTHORIZING THE APPOINTMENT OF A MUNICIPAL HUMANE LAW
ENFORCEMENT OFFICER**

WHEREAS, the State of New Jersey requires the Borough to appoint a Municipal Humane Law Enforcement Officer; and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of West Wildwood, County of Cape May, State of New Jersey, that Police Officer Brian Gibson is hereby appointed to the position of Municipal Humane Law Enforcement Officer for the West Wildwood Police Department.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2019-111

**AUTHORIZING THE APPOINTMENT OF PHOENIX ADVISORS, LLC
AS CONTINUING DISCLOSURE AGENT AND INDEPENDENT
REGISTERED MUNICIPAL ADVISOR**

WHEREAS, Phoenix Advisors, LLC, 4 West Park Street, Bordentown, NJ 08505, has served the Borough of West Wildwood as Continuing Disclosure Agent and Independent Registered Municipal Advisor ("IRMA"); and

WHEREAS, the Borough has recognized the vital nature of staying in compliance with Secondary Market Disclosure obligations and having the advisory expertise and resources of Phoenix Advisors; and

WHEREAS, Phoenix Advisors has submitted an agreement defining the terms and conditions of the services that will be provided to the Borough, which is attached hereto.

WHEREAS, a contract is being awarded without competitive bidding in accordance with N.J.S.A. 40A:11(l)(a)(ii) because such services are considered extraordinary and unspecifiable in their nature; and

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Phoenix Advisors, LLC is hereby retained to provide specialized financial advisory services necessary in connection with the authorization and issuance of the Bonds by the Borough for a term commencing January 1, 2020 and expiring on December 31, 2020.

BE IT FURTHER RESOLVED that a copy of certification of availability of funds be attached to this resolution.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Elaine Crowley Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: PHOENIX ADVISORS, LLC

FOR: DISCLOSURE AGENT/MUNICIPAL ADVISOR

IN THE AMOUNT OF: AS PER FEE SCHEUDLE

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: AS PER FEE SCHEDULE

ACCOUNT(S) 0-01-20-130-029

TOTAL AMOUNT OF CONTACT: AS PER FEE SCHEDULE

Amount Certified by this Certification: AS PER FEE SCHEDULE

_____ TEMPORARY BUDGET CERTIFICATION @ 25%

_____ PERMANENT BUDGET CERTIFICATION @ 100%

✓
_____ CONTINGENCY CERTIFICATION: UPON ADOPTION OF
FINAL BUDGET.

Date: December 31, 2019

Chief Financial Officer: 

Resolution # 2019-111

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-112

**AUTHORIZING AN AGREEMENT BETWEEN THE BOROUGH OF
WEST WILDWOOD AND EDMUNDS & ASSOCIATES FOR
APPLICATION SOFTWARE AND SUPPORT UPGRADES**

WHEREAS, there exists the need for the “Professional Services” of a firm to be retained by the Borough for the performance of computer technology support services and related duties associated therewith as directed by the authorized representatives of the Borough of West Wildwood, all as more specifically set forth in the attached Agreement which is made a part hereof by reference as if fully set forth; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:1-11 et, seq.) requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised; and

WHEREAS, Edmunds & Associates, with offices located at 301A Tilton Road, Northfield, NJ 08225 has submitted a proposal to the Borough of West Wildwood for Application Software and Support System upgrades, the terms of the agreement are hereby attached; and

WHEREAS, the Board of Commissioners of the Borough of West Wildwood deem it in the best interest of the Borough to continue using the software provided by Edmunds & Associates.

NOW, THEREFORE BE IT RESOLVED that the Mayor and/or the Deputy Mayor is hereby authorized to execute the aforementioned Agreement for “Professional Services” under the provisions of the Local Public Contracts Law because N.J.S.A. 40:A:11-5 states that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonable permit the drawing of specifications or the receipt of competitive bids, all of which classification the aforesaid contract falls within.

BE IT FURTHER RESOLVED that a full copy of the executed Agreement be attached to this Resolution and be published as required by law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

2020 MCSJ Software Support & License Agreement

To receive continued Application Software Support and MCSJ System upgrades from Edmunds GovTech (EGT), you must enter into this agreement.

1. Any defects in the EGT Application Software as determined by EGT will be corrected at no cost to the user provided the said defect is not the result of misuse, operator error, or is beyond the original requirements of the system specifications.
2. EGT is responsible for providing software support under this agreement only for its proprietary application software. This includes all MCSJ licensed products. Support for third party products, i.e.; Microsoft Office, UCAARS, etc. are not covered under this agreement and all phone or on-site support is a billable service. Our minimum hourly rate is \$150 with at least one-half hour billable.
3. EGT proprietary end user documentation, faq's, helpful hints, video tutorials and such are for client use only and not to be distributed.
4. Standard telephone support will be available from 8:00am to 5:00 pm EST, Monday through Friday excluding holidays.
5. Each user of EGT MCSJ software is required to have a high-speed connection. EGT will provide support, enhancements and instruction for our application software via the Internet. Lack of compliance that requires an on site visit is billable at the rate of \$ 150 per hour for each person and reasonable travel expenses.
6. EGT's liability, damages or remedy on any claim shall not exceed the original cost of the EGT MCSJ software system. In no event shall EGT be held liable for consequential, incidental, indirect, special, punitive or exemplary damages, for loss, damage or expense directly or indirectly arising from the client's inability to use our products.
7. No action arising from use of EGT's MCSJ software systems may be commenced more than 1 year after the basis for such claim could reasonably have been discovered.
8. EGT reserves the right to withdraw without penalty any EGT application software package from coverage at our sole discretion upon one-hundred-twenty (120) days notice.
9. This agreement must be signed and returned by December 31, 2019 for continued support. The effective date of this agreement is January 1, 2020 through December 31, 2020.

Client: BOROUGH OF WEST WILDWOOD

Authorized Representative: 
Signature

12/31/19
Date

Printed Name: MAYOR CHRISTOPHER J. FOX

092619

2020 Annual Support Maintenance Services

Client Support Services

- Phone support with priority resolution escalation
- EGT is staffed with Certified Finance Officers & Tax Collectors
- Remote desktop access for support inquiries & resolution
- E-mail & chat for support inquiries
- Technical issue resolution for MCSJ software operation
- MCSJ report printing resolution
- Client voting for Software Enhancements in “The User Voice” community forum
- Software system enhancements at no additional cost
- State mandated changes at no additional cost
- Federal mandated changes at no additional cost

Software Updates, New Products & Development

- MCSJ Enhancements to Version 2019.2 ready now
- Parks and Recreation, Land Management, Animal Control Shelters, Permitting Self-Service and Fleet Management
- Resident Self Service & Employee Self Service Portal Enhancements
- Mobile Apps/Portals - MCSJ My Town, Requisition, Attendance Maintenance, Meter Management, Inspection, Work Order, Permitting Self-Service, Vendor Self-Service Dashboard, Resident Self-Service, Web Inquiry & Payment Portal

Client Support Website Access

- Knowledge base & FAQ's
- Helpful hints
- Video tutorials
- Software system & technical documentation

Client Services

- More than 200 webinars/video tutorials every year
- E-mail alerts & notification of statutory changes
- End of year documentation and procedures
- FAQ automated responses
- Periodic notifications of quarterly and/or yearly tasks
- User group virtual webinar meetings at no cost
- 24/7 access to downloadable system patches and updates

2020 Minimum Recommended Back-up Procedures

*****CRITICAL REQUIREMENT*****

Every year clients lose data due to ransomware, hardware failures and viruses.

Please take proper precautions to protect and backup your data.

Edmunds GovTech strongly recommends performing regular backups on your MCSJ database. It is best to deploy a solution that backs up your data to a local media and off-site/cloud location as well so that it can be recovered in the event of a total loss. Edmunds GovTech offers a DataVault solution that automatically backs up your MCSJ data to the cloud daily.

Failure to follow these recommendations can greatly reduce our ability to help you recover from data loss. All consultations will be billable at our current hourly rate of \$150 per hour regardless of your hardware maintenance coverage plan. Please review the minimum suggested back up procedures listed below to help keep your data safe.

- ✓ The MCSJ database (mcsDB) should be backed up daily to separate media. One for each day of the week. This should not be done while users are in the system.
- ✓ Complete MCSJ directory back up should be done at least weekly.
- ✓ Media (tapes/flash drives/external HD) should be rotated and taken offsite.
- ✓ Monthly media should be archived for at least 3 months.
- ✓ Backups should be tested by being fully restored at least every 30 days to verify MCSJ is being successfully backed up. DO NOT test by restoring to the original location, this will overwrite your live database.

If activated the MCSJ application warns you if MCSJ data files have not been backed up in 4 days. It is the responsibility of each client to insure the success of these MCSJ data backups and including any other critical data is also being properly backed up.

Client name: BOROUGH OF WEST WILDWOOD Date: 12/31/19

Employee signature: 

Printed name: MAYOR CHRISTOPHER J. FOX

Please make a copy for your records and distribute as necessary.

Please sign and fax back to 609-645-3111.

092619

October 01, 2019

Dear Client:

In order to ensure the Edmunds GovTech commitment to providing exceptional service and systems, your support & license agreement in 2020 will have an increase for the 1st time since 2009. While our costs have increased substantially over that time, you will only have a modest +/- 3.2% increase. We are able to keep the increase modest due to our ongoing investments in staff training, operational efficiencies and continuing growth.

Please check out our recently added modules; Parks and Recreation, Land Management, Animal Control Shelters, Permitting Self-Service and Fleet Management.

Cloud Hosting and DataVault provide multiple benefits of redundant back-ups and increasingly important protection against ransomware, viruses and other data intrusions.

Check out our current apps in the Apple and Google store by searching "MCSJ". Current apps include: Attendance, MyTown Resident Services & Notification, Requisition, Inspection, Meter and Inventory Management.

Regardless of whether you are a calendar or fiscal year entity, all support and license agreements are due January 2, 2020 and cover the period of January 1, 2020 through December 31, 2020.

- All attached agreements must be signed and returned prior to December 31, 2019 to continue use of MCSJ Software and receive software support, system enhancements, mandated changes and updates.
- If you purchased your system sometime in calendar year 2019, your support agreements have been pro-rated to the date of purchase to account for your one year of free support. If your system was purchased in 2018, and this year there is an increase, it's because your 2019 Support & License agreement was pro-rated.
- MCSJ Cloud based system provides daily back-up, enhanced security, performance and access, please contact us for more information.

Please forward a purchase order in the amount of the enclosed invoice(s) with a signed copy of the enclosed agreements. Edmunds GovTech greatly appreciates the opportunity to serve your organization.

Best regards,

Edmunds GovTech

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-113

**ESTABLISHING THE WORKSHOP MEETING DATES OF THE BOROUGH OF WEST
WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2020**

WHEREAS, the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, State of New Jersey hereby establish the **Workshop Meeting Dates** for the Year 2020 in accordance the Open Public Meeting Act (N.J.S.A. 10:4-1, et seq.), commonly referred to as the Sunshine Law, which establishes the right of all citizens to have adequate notice of all Public Meetings.


NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, that the **Workshop Meetings** of the West Wildwood Board of Commissioners will be held on the first Monday prior to the regular meeting date at the Municipal Building, 701 West Glenwood Avenue, West Wildwood, New Jersey beginning at 9:00am **prevailing time unless otherwise noted. Official Action may be taken.**

**February 3, 2020
March 2, 2020
April 6, 2020
May 4, 2020
June 1, 2020
June 29, 2020
August 3, 2020
August 31, 2020
October 5, 2020
November 2, 2020
November 30, 2020
December 28, 2020**

BE IT FURTHER RESOLVED, that this Resolution shall be posted on the West Wildwood Municipal Hall Bulletin Board, to remain there for the full Calendar Year 2020; published in both Official Municipal Newspapers; and shall remain available from the Municipal Clerk's Office upon request; all in accordance with State Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.


**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-114

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT
FOR THE PROFESSIONAL SERVICES OF PLANNING BOARD SOLICITOR**

WHEREAS, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a Planning Board Solicitor; and

WHEREAS, Stefankiewicz and Belasco, LLC, Attorneys-At-Law, having offices located at 111 E. 17th Avenue, North Wildwood, New Jersey, have submitted a Proposal and fee schedule for said Professional Services; and

WHEREAS, Stefankiewicz and Belasco, have completed and submitted a Business Entity Disclosure Certification which certifies that Stefankiewicz and Belasco, LLC have not made any reportable contributions to a political or candidate committee in the name of West Wildwood Borough Commissioners within the previous year and that this Contract will prohibit Stefankiewicz and Belasco from making any reportable contributions for the term of this Contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Mayor and/or Deputy Mayor be and he is hereby authorized to execute a Contract Agreement with Stefankiewicz and Belasco to serve as Planning Board Solicitor for the Borough of West Wildwood; and

BE IT FURTHER RESOLVED that the term of appointment shall commence on January 1, 2020 and expire on December 31, 2020; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise bids for services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids, all of which classification the aforesaid contract falls within; and

BE IT FURTHER RESOLVED that notice of this contract award shall be published by the Municipal Clerk in accordance with the requirements of Law; and

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2019-115

APPROVING BUDGET TRANSFERS FOR THE CY2019

WHEREAS, the following transfers are necessary to make certain year end transfers to the CY 2019 budget.

NOW, THEREFORE, BE IT RESOLVED, that the following CY2019 budget transfers be made:

Budget Description	From	To	Budget Account
Social Security	9,800.00		9-01-36-472-000
Street Lighting	2,210.00		9-01-31-435-000
Defined Contribution Retirement Plan		145.00	9-01-36-480-000
Telephone		1,865.00	9-01-31-440-000
Building Repairs		10,000.00	9-01-26-310-082
	12,010.00	12,010.00	

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey,

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-116

**AUTHORIZING THE CANCELLATION OF UNEXPENDED BALANCES FROM THE
OPERATING BUDGET FOR THE CY2018**

WHEREAS, there exist unexpended balances in the CY2019 Operating Budget ; and

WHEREAS, there is no further need to retain said unexpended balances; and

WHEREAS, it is deemed to be in the best interest of the Borough of West Wildwood to cancel said unexpended balances and it is the desire of the Board of Commissioners to cancel these unexpended balances.


NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey that unexpended balances in the CY2019 Operating Budget be and are hereby cancelled.

<u>Line Item</u>	<u>Amount</u>
Gen Administrator S/W	7,000.00
Gen Administrator O/E	1,000.00
Part Time Commissioners S/W	3,600.00
Municipal Clerk S/W	400.00
Municipal Clerk O/E	1,500.00
Finance S/W	2,000.00
Finance O/E	500.00
Collection of Taxes O/E	1,500.00
Legal Services O/E	22,000.00
Land Use Administration	1,500.00
Liability Insurance	4,000.00
Group Employee Insurance	24,400.00
Police S/W	68,000.00
Police O/E	10,500.00

Emergency Management O/E	2,000.00
Fire Department O/E	500.00
Storm Debris Management O/E	2,000.00
Public Works S/W	3,500.00
Public Works O/E	12,500.00
Solid Waste O/E	8,500.00
Parks and Recreation	1,000.00
Maintenance of Parks O/E	1,500.00
Street Lighting	5,000.00
Natural Gas	2,500.00
Water	4,600.00
Gasoline/Diesel	13,500.00
Landfill Fees	6,000.00
Construction O/E	10,000.00
Social Security System	500.00
Unemployment Insurance	<u>3,500.00</u>
	<u><u>225,000.00</u></u>

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-117

**AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO ENTER INTO A
COMMODITY RESALE AGREEMENT WITH THE CITY OF
WILDWOOD FOR GASOLINE AND DIESEL FUEL**

WHEREAS, the Borough of West Wildwood is desirous of entering into a Commodity Resale Agreement with the City of Wildwood; and

WHEREAS, the City of Wildwood has agreed to serve as the lead agency for a Commodity Resale System with the Borough of West Wildwood and sell to the Borough of West Wildwood gasoline and diesel fuel; and

WHEREAS, the term of the agreement shall be five (5) years.

NOW, THEREFORE, BE IT RESOLVED that Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby authorize the Mayor and/or Deputy Mayor to enter into a contract with the City of Wildwood for the sale of gasoline and diesel fuel for a term of five (5) years commencing January 1, 2020 and expiring December 31, 2024.

BE IT FURTHER RESOLVED that the Mayor and/or Deputy Mayor will cooperate with the City of Wildwood in preparing and forwarding to the Director of the Division of Local Government Services within the State Department of Community Affairs any required forms or other documentation.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

**COMMODITY RESALE AGREEMENT
BETWEEN THE BOROUGH OF WEST WILDWOOD AND
THE CITY OF WILDWOOD.**

THIS AGREEMENT dated this 31st day of December, 2019 by and between Borough of West Wildwood, a Municipal Corporation of the State of New Jersey, hereinafter referred to as "Borough" and the City of Wildwood, a Municipal Corporation of the State of New Jersey, hereinafter referred to as "City".

WITNESSETH:

WHEREAS, N.J.S.A. 40A:65-1, et. seq., authorizes any local government to enter into a contract with any other local government unit to provide and receive any service that each unit is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the City has equipment available to service THE SPECIFIC NEEDS OF THE Borough relating to 24 hours access to the fueling of vehicles for a three (5) years ; and

WHEREAS, the Borough of West Wildwood needs these services for their respective department, especially in emergency weather events; and

WHEREAS, each respective municipality has determined through its governing body that the only charge to be paid is the cost for the gallons of fuel consumed by the Borough of West Wildwood. It has been determined that this service and equitable, and shall serve to save each respective municipality substantial sums of money and serve the best interests and for the exchange of mutual covenants and conditions and such other considerations as set forth in this agreement .

THEREFORE, BE IT RESOLVED, that the Mayor/Deputy Mayor of both municipalities be, and hereby, are authorized to sign this contract; and


BE IT FURTHER RESOLVED, that this Contract shall be deemed to have commenced on January 1, 2020 and shall terminate on December 31, 2024, unless early termination is agreed to by both parties with ninety (90) days' notice. The parties shall have the right to extend this Agreement by mutual consent, with the appropriate municipal approval acquired by law or, upon termination renegotiate terms for subsequent agreements, with the appropriate municipal approval as required by law; and

BE IT FURTHER RESOLVED, that it is recognized by both parties that the City of Wildwood and the Borough of West Wildwood are self-insured and, as such, both are participants in the Atlantic County Municipal Joint Insurance Fund (JIF) and that final approval of this Contract is subject to acknowledgement by the JIF that the services are provided for in the contract are insurable by the Joint Insurance Fund as to both municipalities with any dispute involving this Agreement which cannot be amicably resolved between the parties shall be adjudicated through binding arbitration; and

IN WITNESS WHEREOF, the parties have hereunto caused their proper officers to sign their respective municipal seals to be affixed hereto on the dates indicated below.

IN WITNESS WHEREOF, the parties have set their hands and seals the day and year first above written.

ATTEST:



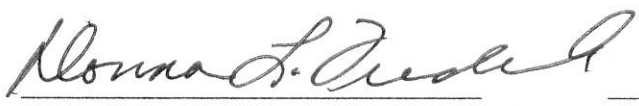
Christopher H. Wood, City Clerk

CITY OF WILDWOOD



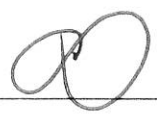
Ernest Troiano, Jr., Mayor

ATTEST:



Donna L. Frederick, RMC, Municipal Clerk

BOROUGH OF WEST WILDWOOD



,Mayor

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-118

**A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT
BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE CITY OF
WILDWOOD FOR EMERGENCY MEDICAL SERVICES**

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et. seq. any local government unit may enter into a contract with any other local government to provide and receive any service that each unit is empowered to provide or receive within its own jurisdiction; and


WHEREAS, the Borough of West Wildwood and the City of Wildwood deem it appropriate and economically beneficial to enter into such an Agreement of services pertaining to Emergency Medical Services for three (3) years; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby authorize and direct the Mayor and/or Deputy Mayor and Borough Clerk to execute a Shared Services Agreement with the City of Wildwood for Emergency Medical Services in the amount of \$17,000.00 per year as attached herewith; and

BE IT FURTHER RESOLVED that the term of this Agreement is for three (3) year, commencing January 1, 2020 and expiring December 31, 2022, and that all services to be provided by the City of Wildwood to the Borough of West Wildwood, along with the fees due to the City of Wildwood for providing these services, are outlined in the Agreement which is annexed and made a part hereof.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

**SHARED SERVICES AGREEMENT
BETWEEN THE BOROUGH OF WEST WILDWOOD AND
THE CITY OF WILDWOOD PURSUANT TO THE PROVISIONS OF
N.J.S.A. 40A:65-1, ET. SEQ. KNOWN AS THE UNIFORM SHARED SERVICES AND
CONSOLIDATION ACT FOR EMERGENCY MEDICAL SERVICES**

THIS AGREEMENT dated this 31st day of December, 2019 by and between Borough of West Wildwood, a Municipal Corporation of the State of New Jersey, hereinafter referred to as "Borough" and the City of Wildwood, a Municipal Corporation of the State of New Jersey, hereinafter referred to as "City".

WITNESSETH:

WHEREAS, N.J.S.A. 40A:65-1, et. seq., authorizes any local government to enter into a contract with any other local government unit to provide and receive any service that each unit is empowered to provide or receive within its own jurisdiction; and

WHEREAS, West Wildwood has indicated a willingness to enter into a Shared Services Agreement with Wildwood to permit Wildwood to provide all of the usual and ordinary services Emergency Medical Services for West Wildwood; and

WHEREAS, Wildwood has expressed a willingness to enter into a shared Services Agreement with West Wildwood to provide all of the usual and ordinary services Emergency Medical Services for West Wildwood.

WHEREAS, the Borough of West Wildwood needs these services for their respective residents and visitors; and

WHEREAS, each respective municipality has determined through its governing body that the exchange of money and services is fair and equitable, and shall serve to save each respective municipality substantial sums of money and serve the best interests and for the exchange of mutual covenants and conditions and such other considerations as set forth in this agreement and as authorized by the provisions of N.J.S.A. 40A:65-1, et seq. the parties agree as follows:

- A. Wildwood shall provide first response for Emergency Medical Services (EMS) throughout the entire Borough of West Wildwood.
- B. Responses shall be upon the same priority and with the same level of service as is provided in the City of Wildwood.
- C. Calls for emergency services shall be routed to the City of Wildwood, which Department provides dispatching services to the Borough of West Wildwood. Wildwood shall respond immediately upon dispatch.

D. In the event that Wildwood is committed to prior responses, in accordance with the Cape May County Mutual Aid Policy either the City of North Wildwood or the Borough of Wildwood West Wildwood will respond through Mutual Aid to Wildwood: and

WHEREAS, the Borough of West Wildwood will pay to the City of Wildwood \$17,000.00 per year for the services for the year's 2020, 2021 and 2022.

THEREFORE, BE IT RESOLVED, that the Mayor/Deputy Mayor of both municipalities be, and hereby, are authorized to sign this contract; and

BE IT FURTHER RESOLVED, that should this Inter-local Services Agreement be cancelled by either party, the Limited Automatic Fire Response shall also be cancelled; and

BE IT FURTHER RESOLVED, that this Contract shall be deemed to have commenced on January 1, 2020 and shall terminate on December 31, 2022, unless early termination is agreed to by both parties with ninety (90) days' notice. The parties shall have the right to extend this Agreement by mutual consent, with the appropriate municipal approval acquired by law or, upon termination renegotiate terms for subsequent agreements, with the appropriate municipal approval as required by law; and

BE IT FURTHER RESOLVED, that it is recognized by both parties that the City of Wildwood and the Borough of West Wildwood are self-insured and, as such, both are participants in the Atlantic County Municipal Joint Insurance Fund (JIF) and that final approval of this Contract is subject to acknowledgement by the JIF that the services are provided for in the contract are insurable by the Joint Insurance Fund as to both municipalities with any dispute involving this Agreement which cannot be amicably resolved between the parties shall be adjudicated through binding arbitration; and

IN WITNESS WHEREOF, the parties have hereunto caused their proper officers to sign their respective municipal seals to be affixed hereto on the dates indicated below.

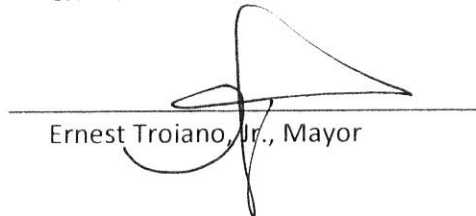
IN WITNESS WHEREOF, the parties have set their hands and seals the day and year first above written.

ATTEST:



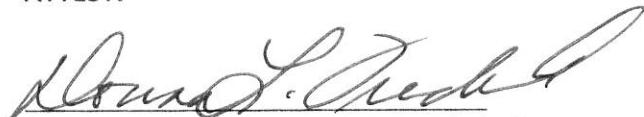
Christopher H. Wood, City Clerk

CITY OF WILDWOOD



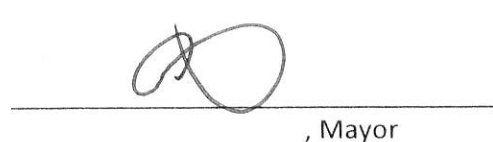
Ernest Troiano, Jr., Mayor

ATTEST:



Donna L. Frederick, RMC, Municipal Clerk

BOROUGH OF WEST WILDWOOD



, Mayor

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-119

**A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT
BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE CITY OF
WILDWOOD FOR POLICE DISPATCH**

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et. seq. any local government unit may enter into a contract with any other local government to provide and receive any service that each unit is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Borough of West Wildwood and the City of Wildwood deem it appropriate and economically beneficial to enter into such an Agreement of services pertaining to Police Dispatch for three (3) years.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, hereby authorized the Mayor and/or Deputy Mayor and the Borough Clerk to execute a Shared Services Agreement with the City of Wildwood for said services in the annual amount of \$38,000.00 per year as attached herewith; and.

BE IT FURTHER RESOLVED, that the term of this Agreement is for three (3) year, commencing January 1, 2020 and expiring December 31, 2022, and that all services to be provided by the City of Wildwood to the Borough of West Wildwood, along with the fees due to the City of Wildwood for providing these services, are outlined in the Agreement which is annexed hereto and made a part hereof.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

**SHARED SERVICES AGREEMENT
BETWEEN THE BOROUGH OF WEST WILDWOOD AND
THE CITY OF WILDWOOD PURSUANT TO THE PROVISIONS OF
N.J.S.A. 40A:65-1, ET. SEQ. KNOWN AS THE UNIFORM SHARED SERVICES AND
CONSOLIDATION ACT FOR POLICE DISPATCH SERVICES**

THIS AGREEMENT dated this 31st day of December, 2019 by and between Borough of West Wildwood, a Municipal Corporation of the State of New Jersey, hereinafter referred to as "Borough" and the City of Wildwood, a Municipal Corporation of the State of New Jersey, hereinafter referred to as "City".

WITNESSETH:

WHEREAS, N.J.S.A. 40A:65-1, et. seq., authorizes any local government to enter into a contract with any other local government unit to provide and receive any service that each unit is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the City has equipment and personnel available to service the limited and specific needs of the Borough relating to year round Police Dispatch for three (3) years; and

WHEREAS, the Borough of West Wildwood needs these services for their respective residents and visitors; and

WHEREAS, each respective municipality has determined through its governing body that the exchange of money and services is fair and equitable, and shall serve to save each respective municipality substantial sums of money and serve the best interests and for the exchange of mutual covenants and conditions and such other considerations as set forth in this agreement and as authorized by the provisions of N.J.S.A. 40A:65-1, et seq. the parties agree as follows:

WHEREAS, the Borough of West Wildwood will pay to the City of Wildwood \$38,000.00 per year for the services for the year's 2020, 2021 and 2022.

THEREFORE, BE IT RESOLVED, that the Mayor/Deputy Mayor of both municipalities be, and hereby, are authorized to sign this contract; and

BE IT FURTHER RESOLVED, that this Contract shall be deemed to have commenced on January 1, 2020 and shall terminate on December 31, 2022, unless early termination is agreed to by both parties with ninety (90) days' notice. The parties shall have the right to extend this Agreement by mutual consent, with the appropriate municipal approval acquired by law or, upon termination renegotiate terms for subsequent agreements, with the appropriate municipal approval as required by law; and

BE IT FURTHER RESOLVED, that it is recognized by both parties that the City of Wildwood and the Borough of West Wildwood are self-insured and, as such, both are participants in the Atlantic County Municipal Joint Insurance Fund (JIF) and that final approval of this Contract is subject to acknowledgement by the JIF that the services are provided for in the contract are insurable by the Joint Insurance Fund as to both municipalities with any dispute involving this Agreement which cannot be amicably resolved between the parties shall be adjudicated through binding arbitration; and

IN WITNESS WHEREOF, the parties have hereunto caused their proper officers to sign their respective municipal seals to be affixed hereto on the dates indicated below.

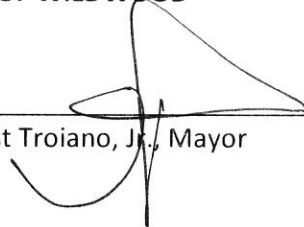
IN WITNESS WHEREOF, the parties have set their hands and seals the day and year first above written.

ATTEST:



Christopher H. Wood, City Clerk

CITY OF WILDWOOD



Ernest Troiano, Jr., Mayor

ATTEST:



Donna L. Frederick, RMC, Municipal Clerk

BOROUGH OF WEST WILDWOOD



,Mayor

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-120

**A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT
BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE CITY OF
WILDWOOD FOR MUNICIPAL COURT SERVICES**

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et. seq. any local government unit may enter into a contract with any other local government to provide and receive any service that each unit is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Borough of West Wildwood and the City of Wildwood deem it appropriate and economically beneficial to enter into such an Agreement of services pertaining to Municipal Court Services for three (3) years; and

WHEREAS, the Borough of West Wildwood hereby agrees to appoint the current and future Municipal Court Judge of the Municipal Court of Wildwood as Judge of the Municipal Court of West Wildwood. In addition the Borough of West Wildwood hereby appoints the same Court Administrator, Prosecutor, Public Defender and other court personnel as currently serving and who in the future shall serve for the City of Wildwood during the term of said agreement.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby authorize and direct the Mayor and/or Deputy Mayor and Borough Clerk to execute a Shared Services Agreement with the City of Wildwood for Municipal Court Services in the amount of \$22,000.00 per year as attached herewith; and; and

BE IT FURTHER RESOLVED that the term of this Agreement is for three (3) year, commencing January 1, 2020 and expiring December 31, 2022, and that all services to be provided by the City of Wildwood to the Borough of West Wildwood, along with the fees due to the City of Wildwood for providing these services, are outlined in the Agreement which is annexed and made a part hereof.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Workshop Meeting** held on **December 31, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

**SHARED SERVICES AGREEMENT
BETWEEN THE BOROUGH OF WEST WILDWOOD AND
THE CITY OF WILDWOOD PURSUANT TO THE PROVISIONS OF
N.J.S.A. 40A:65-1, ET. SEQ. KNOWN AS THE UNIFORM SHARED SERVICES AND
CONSOLIDATION ACT FOR MUNICIPAL COURT SERVICES**

THIS AGREEMENT made this 31st day of December, 2019 by and between Borough of West Wildwood, a Municipal Corporation of the State of New Jersey, with principal offices at 701 W. Glenwood Avenue, West Wildwood, NJ 08260 hereinafter referred to as "West Wildwood" and the City of Wildwood, a Municipal Corporation of the State of New Jersey, with principal offices at 4400 New Jersey Avenue, Wildwood, NJ 08260, hereinafter referred to as "Wildwood".

WITNESSETH:

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. any local government unit may enter into a contract with any other local government unit to provide and receive any service that each unit is empowered to provide or receive within its own jurisdiction; and

WHEREAS, West Wildwood has indicated a willingness to enter into a Shared Services Agreement with Wildwood to permit Wildwood to provide all of the usual and ordinary services of a Municipal Court for West Wildwood; and

WHEREAS, Wildwood has expressed a willingness to enter into a shared Services Agreement with West Wildwood to provide all of the usual and ordinary services of a Municipal Court for West Wildwood.

NOW THEREFORE, in consideration of the mutual covenants, agreements and considerations contained herein West Wildwood and Wildwood hereby agree as follows:

1. Wildwood hereby agrees to provide at its costs and expense all usual and ordinary judicial and administrative services to West Wildwood including the physical court facilities, the services of the Judge, Prosecutor, Public Defender, Court Administrator and other court staffing and equipment as required by statute and by the Supreme Court of New Jersey, for all matters arising within the jurisdiction of the Municipal Court of West Wildwood. This shall include security requirements of the administrative Office of the courts, Municipal Division, and Municipal Court Services.
2. For and in consideration of services aforesaid, West Wildwood will pay to the City Wildwood \$22,000.00 per year for the services for the year's 2020, 2021 and 2022 ("the annual payment"). The payments shall be made in equal quarterly payments on the first day of the second month of each quarter.
3. West Wildwood shall retain all revenue West Wildwood receives from West Wildwood Municipal Court matters including but not limited to the assessment of fines, costs and other fees. The parties understand and agree that such revenue may be collected by Wildwood but must be disbursed in accordance with State law such that Wildwood may be required to forward same directly to West Wildwood.


4. West Wildwood hereby agrees to appoint the current and future Municipal Court Judge of Wildwood as the Judge of the Municipal Court of West Wildwood. In the event the Judge of the Municipal Court of West Wildwood must be reappointed during the term of this Agreement, West Wildwood agrees to appoint the then current Municipal Court Judge of Wildwood as the Municipal Court Judge of West Wildwood.
5. The parties agree that Wildwood shall have sole and exclusive authority over all matters with respect to the municipal court services provided under this Agreement, including but not limited to physical facilities, personnel, administrative services, and scheduling. All employees and personnel for the municipal court services provided herein shall be the employees and personnel of Wildwood exclusively. Wildwood shall make all appointments to said positions in its sole discretion. Wildwood shall save and hold harmless West Wildwood for any and all claims directly or indirectly related to the employment of any personnel providing services in accordance with this Agreement.
6. Wildwood shall keep and maintain Errors and Omissions insurance coverage on any and all staff providing services in accordance with this Agreement naming West Wildwood as an additional insured. Wildwood shall keep and maintain a policy of insurance on the facilities naming West Wildwood as an additional insured. Further, Wildwood shall keep and maintain any and all bonding requirements for revenue which may be collected by Wildwood on behalf of West Wildwood in an amount agreeable by and between the parties.
7. This Agreement is subject to the review and approval of the civil Service commission with respect to the employment reconciliation plan pursuant to N.J.S.A. 40A:65-11. If necessary, this employment reconciliation plan shall be provided by West Wildwood to the Civil Service Commission and shall outline the matters required pursuant to said statute with respect to West Wildwood employees. With respect to Wildwood employees, there are no anticipated changes after this Agreement which would impact Wildwood employees. Wildwood has not agreed to hire or receive any employees of West Wildwood. West Wildwood agrees it has the sole and exclusive responsibility for all employment and personnel obligations in any manner associated with current West Wildwood court employees, personnel and appointments. West Wildwood agrees to indemnify and hold Wildwood harmless from and against any and all claims, causes of action, suits, administrative proceedings, liability, damages, losses, costs, including reasonable attorney fees, and other obligations arising directly or indirectly from, or in any manner associated with, current West Wildwood employees, personnel and appointments.
8. This Agreement is also contingent upon the Assignment Judge of the Superior court of New Jersey, Vicinage I, approving this arrangement.
9. This Agreement commences January 1, 2020 and shall continue for a period of three (3) years ending on December 31, 2022. On or before December 31, 2022, representatives from each municipality shall meet to discuss the possible renewal and modification of this agreement. In the event the commencement date of this Agreement is delayed due to a delay in obtaining the approvals set forth in paragraphs 6 and 7 above, the parties agree that the commencement date shall be the date the last such approval is obtained. Either party may cancel this Agreement upon sixty (60) days' notice for any reason.

Notwithstanding anything herein to the contrary, the term of this Agreement shall remain in full force and effect for so long and until the Administrative Office of the courts for the State of New Jersey governing this vicinage approved the termination of this Shared Services Agreement.

10. The identity of the individual courts of the Borough of West Wildwood and Wildwood shall continue to be expressed as may be required under New Jersey law. The courtroom and sessions of West Wildwood Municipal court shall be held in Wildwood City Hall. Sessions for West Wildwood Municipal Court may be combined with sessions of Wildwood Municipal Court and shall be held at such times as shall be fixed by Wildwood Municipal Court Judge.

IN WITNESS WHEREOF, the parties have set their hands and seals below.

ATTEST:



Christopher H. Wood, City Clerk

CITY OF WILDWOOD




Ernest Troiano, Jr., Mayor

ATTEST:



Donna L. Frederick, RMC, Municipal Clerk

BOROUGH OF WEST WILDWOOD



, Mayor

December 30, 2019
03:51 PM

BOROUGH OF WEST WILDWOOD
Check Register By Check Id

Page No: 1

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 14152 to 14181
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor		Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #		Item Description						Ref Seq	Acct
14152	12/30/19	00201 ACME 1065						1325	
19-00789	1	GIFT CERTIFICATES FOR SAFETY	280.00	9-01-20-100-041	Budget		24	1	
				GEN. ADMIN. CONFERENCES & MEETINGS					
14153	12/30/19	00308 ADP, INC.						1325	
19-00787	1	CHARGES FOE DEC 2019	134.74	9-01-20-130-028	Budget		22	1	
				Payroll Services					
19-00809	1	CHARGES FOR DEC 20TH PAYROLL	118.08	9-01-20-130-028	Budget		47	1	
				Payroll Services					
			252.82						
14154	12/30/19	019011 ATLANTIC CITY ELECTRIC						1325	
19-00782	1	CHARGES FOR DECEMBER 2019	21.00	9-01-31-430-000	Budget		10	1	
				Electricity					
19-00782	2	CHARGES FOR DECEMBER 2019	1,923.02	9-01-31-435-000	Budget		11	1	
				Street Lighting					
19-00782	3	CHARGES FOR DECEMBER 2019	207.94	9-01-31-435-000	Budget		12	1	
				Street Lighting					
19-00782	4	CHARGES FOR DECEMBER 2019	883.55	9-01-31-435-000	Budget		13	1	
				Street Lighting					
19-00782	5	CHARGES FOR DECEMBER 2019	24.53	9-01-31-430-000	Budget		14	1	
				Electricity					
			3,060.04						
14155	12/30/19	01905 AT & T MOBILITY						1325	
19-00791	1	CHARGES FOR DEC 2019	229.78	9-01-31-440-000	Budget		29	1	
				Telephone					
14156	12/30/19	05203 C.M.C.M.U.A. WASTER WATER DIV.						1325	
19-00793	1	DISPOSAL FEE FOR NOV 2019	1,102.98	9-01-32-465-000	Budget		31	1	
				SOLID WASTE DISPOSAL					
14157	12/30/19	05235 THE CARLSEN GROUP INC						1325	
19-00785	1	CHARGES FOR DEC 2019	95.00	9-01-20-120-030	Budget		20	1	
				Materials and Supplies					
14158	12/30/19	06001 CITY OF WILDWOOD						1325	
19-00801	1	GAS FOR NOVEMBER 2019	694.69	9-01-31-460-000	Budget		39	1	
				Gasoline and Diesel					
14159	12/30/19	06003 CITY OF NORTH WILDWOOD						1325	
19-00806	1	GREATER WILDWOOD MUNICIPAL	312.50	9-01-42-703-000	Budget		44	1	
				MUNICIPAL ALLIANCE PROGRAM					
4160	12/30/19	06615 COMCAST						1325	
19-00790	1	CHARGES FOR DEC 2019	602.76	9-01-31-440-000	Budget		25	1	
				Telephone					
19-00790	2	CHARGES FOR DEC 2019	86.90	9-01-31-440-000	Budget		26	1	
				Telephone					

Check #	Check Date	Vendor		Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description						Ref Seq	Acct
14160	COMCAST	Continued							
19-00790	3	CHARGES FOR DEC 2019		25.93	9-01-31-440-000 Telephone	Budget		27	1
19-00790	4	CHARGES FOR DEC 2019		28.00	9-01-31-440-000 Telephone	Budget		28	1
				743.59					
14161	12/30/19	07206 THE HARDWARE STORE						1325	
19-00811	1	KEYS		40.00	9-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		49	1
14162	12/30/19	08201 DELTA DENTAL PLAN OF N.J. INC.						1325	
19-00795	1	CHARGES FOR DEC 2019		967.82	9-01-23-220-000 EMPLOYEE GROUP INSURANCE	Budget		33	1
14163	12/30/19	10811 STEFANKIEWICZ & BELASCO LLC						1325	
19-00792	1	RESOLUTION FOR MASTER PLAN		336.00	9-01-21-180-028 Professional Services	Budget		30	1
14164	12/30/19	13416 CONSTELLATION NEWENERGY INC						1325	
19-00783	1	CHARGES FOR DECEMBER 2019		2.77	9-01-31-435-000 Street Lighting	Budget		15	1
19-00783	2	CHARGES FOR DECEMBER 2019		329.78	9-01-31-435-000 Street Lighting	Budget		16	1
				332.55					
14165	12/30/19	16903 BLANEY & KARAVAN, P.C.						1325	
19-00794	1	ADDITIONAL PROFESSIONAL		243.00	9-01-20-155-027 Legal Services	Budget		32	1
19-00804	1	PROFESSIONAL SERVICES RENDERED		2,916.66	9-01-20-155-027 Legal Services	Budget		42	1
19-00805	1	ADDITIONAL PROFESSIONAL		900.00	9-01-20-155-027 Legal Services	Budget		43	1
				4,059.66					
14166	12/30/19	18609 ANIMAL CONTROL OF SOUTH JERSEY						1325	
19-00802	1	4TH QTR 2019 - ANIMAL CONTROL		600.00	9-01-27-340-029 Contractual Services	Budget		40	1
14167	12/30/19	18611 JOYCE MEDIA						1325	
19-00747	1	WEB HOSTING FOR DEC 2019		69.95	9-01-20-120-028 Other professional service	Budget		1	1
14168	12/30/19	29008 LEADER PRINTERS						1325	
19-00760	1	SELF INKING SIGNATURE STAMP		38.35	9-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		5	1
14169	12/30/19	31220 MAX COMMUNICATIONS, INC.						1325	
19-00799	1	CHARGES FOR DEC 2019		703.70	9-01-31-440-000 Telephone	Budget		37	1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
YO #	Item	Description							
14170	12/30/19	31402 MCMANIMON, SCOTLAND & BAUMANN					1325		
19-00803	1	PROFESSIONAL SERVICES RENDERED	3,003.14	9-01-20-155-027 Legal Services	Budget		41	1	
14171	12/30/19	48201 SOUTH JERSEY GAS COMPANY					1325		
19-00784	1	CHARGES FOR DEC 2019	578.26	9-01-31-446-000 Natural Gas	Budget		17	1	
19-00784	2	CHARGES FOR DEC 2019	64.60	9-01-31-446-000 Natural Gas	Budget		18	1	
19-00784	3	CHARGES FOR DEC 2019	438.15	9-01-31-446-000 Natural Gas	Budget		19	1	
			<u>1,081.01</u>						
14172	12/30/19	48207 SOUTH JERSEY WELDING SUPPLY CO					1325		
19-00786	1	CHARGES FOR DEC 2019	52.50	9-01-26-290-038 Gen. Hardware-maint. supplies	Budget		21	1	
14173	12/30/19	54602 VALDELLE, INC. T/A VALDO'S HT. & C					1325		
19-00796	1	REPAIRS TO THE HEATER IN TAX	1,367.47	9-01-26-310-082 Building Repairs	Budget		34	1	
19-00797	1	REPLACEMENT OF HEATER IN P/E	7,532.14	9-01-26-310-082 Building Repairs	Budget		35	1	
19-00807	1	REPAIRS TO HEATER IN TAX	767.39	9-01-26-310-082 Building Repairs	Budget		45	1	
19-00810	1	REPAIR TO HEATER AND PIPE IN	204.75	9-01-26-310-082 Building Repairs	Budget		48	1	
			<u>9,871.75</u>						
14174	12/30/19	57604 WEST WILDWOOD VOL. FIRE CO.					1325		
19-00759	1	AID TO FIRE COMPANY	2,500.00	9-01-25-255-116 AID TO FIRE COMPANY	Budget		4	1	
14175	12/30/19	642210 FIREFLOW SERVICES CORP					1325		
19-00758	1	FIRE PUMP TESTING/LADDER	1,500.00	9-01-25-265-056 Fire & other safety equipment	Budget		2	1	
19-00758	2	FIRE PUMP TESTING/LADDER	1,294.50	9-01-25-265-034 Vehicle Maintenance	Budget		3	1	
			<u>2,794.50</u>						
14176	12/30/19	65405 W. B. MASON					1325		
19-00798	1	PAPER	39.00	9-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		36	1	
14177	12/30/19	66666 VERIZON					1325		
19-00781	1	CHARGES FOR DEC 2019	95.50	9-01-31-440-000 Telephone	Budget		7	1	
19-00781	2	CHARGES FOR DEC 2019	440.09	9-01-31-440-000 Telephone	Budget		8	1	
19-00781	3	CHARGES FOR DEC 2019	41.23	9-01-31-440-000 Telephone	Budget		9	1	
			<u>576.82</u>						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
O #	Item	Description							
14178	12/30/19	694212 WATCHFIRE					1325		
19-00800	1	DATA PLAN RENEWAL FOR SIGN	200.00	9-01-20-100-021	Budget		38	1	
				GEN. ADMIN. LEGAL ADVERTISING					
14179	12/30/19	964644 JEFFERY R. SURENIAN AND					1325		
19-00808	1	PROFESSIONAL SERVICES RENDERED	275.00	9-01-20-155-027	Budget		46	1	
				Legal Services					
14180	12/30/19	964646 GOLD MEDAL ENVIRONMENTAL					1325		
19-00788	1	CHARGES FOR DEC 2019	4,950.00	9-01-26-305-029	Budget		23	1	
				Contractual-collection					
14181	12/30/19	03102 BANK OF AMERICA					1325		
19-00772	1	OUTSIDE BULBS FOR CHRISTMAS	9.99	9-01-26-290-038	Budget		6	1	
				Gen. Hardware-maint. supplies					

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	30	0	39,273.14	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	30	0	39,273.14	0.00

<hr/>					
Totals by Year-Fund f Description	Fund	Budget Total	Revenue Total	G/L Total	Total
<hr/>					
CURRENT FUND	9-01	39,273.14	0.00	0.00	39,273.14
Total of All Funds:		<u>39,273.14</u>	<u>0.00</u>	<u>0.00</u>	<u>39,273.14</u>