

# REGULAR MEETING

JANUARY 8, 2020

# *Borough of West Wildwood*

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*"Small town Charm on the Back Bay"*

## **AGENDA**

**NOTICE OF TENTATIVE AGENDA - REGULAR MEETING – JANUARY 8, 2020**

**7:00pm – ACTION MEETING**

**This is a proposed agenda which is subject to change by Commissioners without further notice.**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

THIS REGULAR MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED AT A WORKSHOP MEETING HELD ON DECEMBER 31, 2019. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED ON THE OFFICIAL CLERKS BULLETIN BOARD.

### **ROLL CALL:**

### **ADDITIONS/DELETIONS OF LATE AGENDA ITEMS:**

### **OLD BUSINESS**

### **ORDINANCES:**

**ORDINANCE 576 (2019) – Second Reading/Public Hearing – AN ORDINANCE OF THE BOROUGH OF WEST WILDWOOD, COUNTY OF CAPE MAY AND STATE OF NEW JERSEY TO SELL BOROUGH OWNED LAND TO CONTIGUOUS OWNERS OF BLOCK 176, LOT 1**

**ORDINANCE 577(2020) – First Reading/Introduction - AMENDING ORDINANCE 326 TO ESTABLISH GENERAL TRAFFIC REGULATIONS WITHIN THE BOROUGH OF WEST WILDWOOD IN CONFORMANCE WITH TITLE 39 OF THE REVISED STATUTES OF NEW JERSEY AND THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS**

### **APPROVAL OF MINUTES:**

**December 4, 2019 – Regular Meeting**

### **RESOLUTIONS:**

**2020-001 – AUTHORIZING PURCHASES WITH VENDORS WHO ARE UNDER CURRENT N.J. STATE CONTRACTS**

# *Borough of West Wildwood*

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*"Small town Charm on the Back Bay"*

2020-002 – A RESOLUTION TO AFFIRM THE BOROUGH OF WEST WILDWOOD'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME IN CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

2020-003 – AUTHORIZING THE APPOINTMENT OF A FIRE CODE OFFICIAL, ASSISTANT CONSTRUCTION OFFICIAL AND MERCANTILE LICENSE INSPECTOR FOR THE BOROUGH OF WEST WILDWOOD

2020-004 – ACKNOWLEDGING THE AUTOMATIC RENEWAL OF THE COOPERATIVE AGREEMENT WITH HOUSTON-GALVESTON AREA COUNSEL

2020-005 – AUTHORIZING THE TAX ASSESSOR OF THE BOROUGH OF WEST WILDWOOD TO FILE REGULAR APPEALS ON BEHALF OF THE BOROUGH OF WEST WILDWOOD TO THE CAPE MAY COUNTY BOARD OF TAXATION FOR THE YEAR 2020

2020-006 – AUTHORIZING THE APPOINTMENT OF DEPUTY EMERGENCY MANAGEMENT COORDINATORS

2020-007 – APPOINTMENT OF A DEPUTY TAX COLLECTOR

2020-008- APPOINTING MEMBERS TO THE WEST WILDWOOD PLANNING BOARD

2020-009 – AUTHORIZING THE APPOINTMENT OF AN EMERGENCY MANAGEMENT COORDINATOR

2020-010 – ASSIGNMENT OF DEPARTMENTAL POWERS AND DUTIES

2020-011 – A RESOLUTION APPOINTING CERTAIN MUNICIPAL REPRESENTATIVES TO THE ATLANTIC COUNTY JOINT INSURANCE FUND

APPROVAL TO PAY BILLS

REPORTS FROM COMMISSIONERS

OPEN TO THE FLOOR FOR PUBLIC COMMENT

ADJOURNMENT

**Donna L. Frederick, RMC**  
**Municipal Clerk**

**LATE/ADDITIONAL AGENDA ITEMS:**

**ORDINANCE 578 (2020) – First Reading/Introduction – BOND ORDINANCE PROVIDING FOR SEWER UTILITY IMPROVEMENTS ON POPLAR AVENUE IN AND BY THE BOROUGH OF WEST WILDWOOD, IN THE COUNTY OF CAPE MAY, NEW JERSEY, APPROPRIATING \$1,750,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$ 1,750,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

**RESOLUTION 2020-012 – AMENDING RESOLUTION 2019-079 - AUTHORIZING APPLICATION FOR FUNDING FROM GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FOR THE GREATER WILDWOOD MUNICIPAL ALLIANCE FOR FISCAL GRANT CYCLE 2020-2021**

**RESOLUTION 2020-013 – ESTABLISHING THE ANNUAL MEETING DATES OF THE BOROUGH OF WEST WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2020**

**RESOLUTION 2020-014 – AUTHORIZING THE ADVERTISEMENT FOR QUALIFICATIONS AND PROPOSALS FOR INFORMATION TECHNOLOGY SUPPORT SERVICES**

**RESOLUTION 2020-015 – AUTHORIZING THE BOROUGH ENGINEER TO ADVERTISE FOR FORMAL BIDS FOR THE RECONSTRUCTION OF POPLAR AVENUE**

**RESOLUTION 2020-016 – REQUESTING PERMISSION FROM THE CAPE MAY COUNTY BOARD OF CHOSEN FREEHOLDERS AND COUNTY ENGINEER TO PERMIT LIMITED PARKING ON GLENWOOD AVENUE**

**RESOLUTION 2020-017 – ACCEPTANCE OF PROJECT KNOW AS USDA/RURAL DEVELOPMENT SEARCH GRANT FOR THE EXISTING SANITARY SEWER SYSTEM**

**RESOLUTION 2020-018 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES OF SPECIAL COUNSEL**

**RESOLUTION 2020-019 – AUTHORIZING A CLOSED (EXECUTIVE SESSION) MEETING FOR MATTERS OF ACTIVE LITIGATION REGARDING COAH – FAIR SHARE HOUSING CENTER**



BOROUGH OF WEST WILDWOOD  
BOARD OF COMMISSIONERS  
**REGULAR MEETING**  
January 8, 2020  
7:00pm – ACTION MEETING

**MINUTES:**

Mayor Fox called the meeting to order, led the Pledge of Allegiance and read the OPMA statement

**ROLL CALL: Present**

Comm. Golden  
Comm. Korobellis  
Mayor Fox  
Solicitor Bittner  
Deputy Clerk Carl O'Hala  
Municipal Clerk Donna L. Frederick

**ADDITIONS/DELETIONS OF LATE AGENDA ITEMS:**

Clerk informed Commissioners of DEP permits issued to 227 R Avenue, to legalize existing docks, and 694 & 696 W. 26<sup>th</sup> Ave, to legalize bulkhead and docks.

**APPROVAL OF MINUTES:**

Clerk stated the minutes for December 4, 2020 regular meeting and Dec 31, 2019 workshop meeting are not completed at this time and will be ready for the Feb. 5, 2020 meeting.

**ORDINANCE 576 (2019) – Second Reading/Public Hearing – AN ORDINANCE OF THE BOROUGH OF WEST WILDWOOD, COUNTY OF CAPE MAY AND STATE OF NEW JERSEY TO SELL BOROUGH OWNED LAND TO CONTIGUOUS OWNERS OF BLOCK 176, LOT 1**

Clerk asked for a motion to remove from the table Ordinance 576(2019) due to a conflict from the last meeting.

Motion by Mayor Fox; Second by Comm. Korobellis.

Roll Call Vote: Comm. Golden, abstain; Comm. Korobellis, yes; Mayor Fox, yes.

Motion Carried.

Mayor opened the meeting for public comment on Ord. 576(2019)

HELEN RAO, 741 W. Poplar Avenue, asked for an explanation of this ordinance. Mayor explained the purchase of land is in the bulkheaded area beyond the regular property line.

NANCY DOHERTY, 215 R Avenue, asked the size of the property. Mayor stated like the one previously done.

Hearing no more public comment, the Mayor closed the public hearing and called for a motion to adopt Ordinance 576(2019). Motion by Comm. Korobellis, Second by Mayor Fox.

Roll Call Vote: Comm. Golden, Abstain; Comm. Korobellis, yes; Mayor Fox, yes.

Ordinance adopted.

**ORDINANCE 577(2020) – First Reading/Introduction - AMENDING ORDINANCE 326 TO ESTABLISH GENERAL TRAFFIC REGULATIONS WITHIN THE BOROUGH OF WEST WILDWOOD IN CONFORMANCE WITH TITLE 39 OF THE REVISED STATUTES OF NEW JERSEY AND THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS**

Clerk called for a motion to adopt Ord. 577(2020) on the first reading/introduction.

Motion by Comm. Golden; Second by Comm. Korobellis.

Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.

Ord. 577(2020) adopted on first reading/introduction

**RESOLUTIONS: CLERK READ BY NUMBER & TITLE**

**2020-001 – AUTHORIZING PURCHASES WITH VENDORS WHO ARE UNDER CURRENT N.J. STATE CONTRACTS**

Clerk asked for a motion to adopt resolution

Motion by Comm. Golden; Second by Comm. Korobellis.

Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.

Resolution Adopted.

**2020-002 – A RESOLUTION TO AFFIRM THE BOROUGH OF WEST WILDWOOD'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME IN CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS**

Clerk asked for a motion to adopt resolution

Motion by Comm. Golden; Second by Comm. Korobellis.

Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.

Resolution Adopted.

**2020-003 – AUTHORIZING THE APPOINTMENT OF A FIRE CODE OFFICIAL, ASSISTANT CONSTRUCTION OFFICIAL AND MERCANTILE LICENSE INSPECTOR FOR THE BOROUGH OF WEST WILDWOOD**

Clerk asked for a motion to adopt resolution

Motion by Comm. Golden; Second by Comm. Korobellis.

Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.

Resolution Adopted.

**2020-004 – ACKNOWLEDGING THE AUTOMATIC RENEWAL OF THE COOPERATIVE AGREEMENT WITH HOUSTON-GALVESTON AREA COUNSEL**

Clerk asked for a motion to adopt resolution

Motion by Comm. Golden; Second by Comm. Korobellis.

Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.

Resolution Adopted.

**2020-005 – AUTHORIZING THE TAX ASSESSOR OF THE BOROUGH OF WEST WILDWOOD TO FILE REGULAR APPEALS ON BEHALF OF THE BOROUGH OF WEST WILDWOOD TO THE CAPE MAY COUNTY BOARD OF TAXATION FOR THE YEAR 2020**

Clerk asked for a motion to adopt resolution

Motion by Comm. Golden; Second by Comm. Korobellis.  
Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.  
Resolution Adopted.

**2020-006 – AUTHORIZING THE APPOINTMENT OF DEPUTY EMERGENCY MANAGEMENT COORDINATORS**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Golden; Second by Comm. Korobellis.  
Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.  
Resolution Adopted.

**2020-007 – APPOINTMENT OF A DEPUTY TAX COLLECTOR**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Golden; Second by Comm. Korobellis.  
Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.  
Resolution Adopted.

**2020-008- APPOINTING MEMBERS TO THE WEST WILDWOOD PLANNING BOARD**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Golden; Second by Comm. Korobellis.  
Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.  
Resolution Adopted.

**2020-009 – AUTHORIZING THE APPOINTMENT OF AN EMERGENCY MANAGEMENT COORDINATOR**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Golden; Second by Comm. Korobellis.  
Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, abstain.  
Resolution Adopted.

**2020-010 – ASSIGNMENT OF DEPARTMENTAL POWERS AND DUTIES**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Golden; Second by Comm. Korobellis.  
Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.  
Resolution Adopted.

**2020-011 – A RESOLUTION APPOINTING CERTAIN MUNICIPAL REPRESENTATIVES TO THE ATLANTIC COUNTY JOINT INSURANCE FUND**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Golden; Second by Comm. Korobellis.  
Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.  
Resolution Adopted.

**LATE/ADDITIONAL AGENDA ITEMS:**

**ORDINANCE 578 (2020) – First Reading/Introduction – BOND ORDINANCE PROVIDING FOR SEWER UTILITY IMPROVEMENTS ON POPLAR AVENUE IN AND BY THE BOROUGH OF WEST WILDWOOD, IN THE COUNTY OF CAPE MAY, NEW JERSEY, APPROPRIATING \$1,750,000 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$ 1,750,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

Clerk called for a motion to adopt Ord. 578(2020) on the first reading/introduction.  
Motion by Comm. Golden; Second by Comm. Korobellis.  
Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.  
Ord. 578(2020) adopted on first reading/introduction

Clerk announced there will be a special meeting held on Thursday, January 23, 2020 at 9:00am for the second reading/public hearing on Ordinance 578(2020), which will be advertised, and posted on the borough website.

**RESOLUTION 2020-012 – AMENDING RESOLUTION 2019-079 - AUTHORIZING APPLICATION FOR FUNDING FROM GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FOR THE GREATER WILDWOOD MUNICIPAL ALLIANCE FOR FISCAL GRANT CYCLE 2020-2021**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Golden; Second by Comm. Korobellis.  
Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.  
Resolution Adopted.

**RESOLUTION 2020-013 – ESTABLISHING THE ANNUAL MEETING DATES OF THE BOROUGH OF WEST WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2020**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Golden; Second by Comm. Korobellis.  
Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.  
Resolution Adopted.

**RESOLUTION 2020-014 – AUTHORIZING THE ADVERTISEMENT FOR QUALIFICATIONS AND PROPOSALS FOR INFORMATION TECHNOLOGY SUPPORT SERVICES**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Golden; Second by Comm. Korobellis.  
Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.  
Resolution Adopted.

**RESOLUTION 2020-015 – AUTHORIZING THE BOROUGH ENGINEER TO ADVERTISE FOR FORMAL BIDS FOR THE RECONSTRUCTION OF POPLAR AVENUE**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Golden; Second by Comm. Korobellis.

Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.  
Resolution Adopted.

**RESOLUTION 2020-016 – REQUESTING PERMISSION FROM THE CAPE MAY COUNTY BOARD OF CHOSEN FREEHOLDERS AND COUNTY ENGINEER TO PERMIT LIMITED PARKING ON GLENWOOD AVENUE**

Clerk asked for a motion to adopt resolution

Motion by Comm. Golden; Second by Comm. Korobellis.

Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.

Resolution Adopted.

**RESOLUTION 2020-017 – ACCEPTANCE OF PROJECT KNOW AS USDA/RURAL DEVELOPMENT SEARCH GRANT FOR THE EXISTING SANITARY SEWER SYSTEM**

Clerk asked for a motion to adopt resolution

Motion by Comm. Golden; Second by Comm. Korobellis.

Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.

Resolution Adopted.

**RESOLUTION 2020-018 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES OF SPECIAL COUNSEL**

Clerk asked for a motion to adopt resolution

Motion by Comm. Golden; Second by Comm. Korobellis.

Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.

Resolution Adopted.

**RESOLUTION 2020-019 – AUTHORIZING A CLOSED (EXECUTIVE SESSION) MEETING FOR MATTERS OF ACTIVE LITIGATION REGARDING COAH – FAIR SHARE HOUSING CENTER**

Clerk asked the Mayor if he wanted to wait on this resolution until after the public comment, Mayor agreed.

**Clerk asked for a motion for the APPROVAL TO PAY BILLS WHEN PROPERLY SIGNED AND ENDORSED: (list attached)**

Motion by Comm. Golden; Second by Comm. Korobellis.

Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.

Motion Carried.

Reports from Commissioners:

Mayor stated there was no DPW report due to department being short staffed.

Mayor informed the public that the report of open sewer caps has been investigated and the majority of those reported were not related to the sanitary sewer system, those that were related have been corrected. Mayor explained the DOT grants for Poplar & G and A avenues, and the USDA Loan for sewer replacement. Comm. Golden gave the Police Activity Report for Dec. 2019 (copy attached). Comm. Korobellis stated she will be meeting with the CFO and Auditor regarding the new budget.



Mayor opened the meeting to floor for public comment.

CHARLES CHEPAK, 507 W. Poplar Avenue, questioned the solicitor appointment. Solicitor Bittner stated she is an employee. Mr. Chepak asking what firm. Solicitor stated no firm she works for the borough. He asked if she going to feel comfortable saying you're not doing something right, since she is an employee who reports to mayor. He asked if she is a family member of the mayor. Mayor stated she is good for the position, and has known her for years, and is not a family member. Solicitor Bittner stated that a number of municipalities around the state have inhouse counsel, it is very common. Solicitor Bittner stated that she works for the commissioners, and if he has a problem, he will need to seek private legal counsel, not get legal advice from her. Mr. Chepak stated it doesn't sound correct, stating she is now an employee of the borough paid by tax dollars, how is it that we can not talk to her as an employee, we can talk to Ms. Frederick as if there is a problem or a question of the clerk. Solicitor Bittner stated she would not give legal advice. Mr. Chepak stated not personal advice, borough business. Mr. Chepak asked the solicitor salary. Mayor informed Mr. Chepak, that if he has a complaint to give it to the clerk who will pass it on to the commissioners, and they will decide if it needs to go to the solicitor. Mr. Chepak asked if the mayor gets a ticket will the solicitor represent him. Mayor stated no, that is personal. Mayor stated salary is \$60,000.00. Mr. Chepak questioned if the solicitor gets benefits. Mayor said yes. Mr. Chepak questioned the total cost around \$80,000. Mayor stated around \$75,000. Mr. Chepak questioned the sink holes after contractors have done work in the streets, questioned the compaction of proper fill. Mayor stated the engineers handle that, and we already have this matter in place as part of the work.

HELEN RAO, 741 W. Poplar Avenue, wished all a happy new year and questioned the Deputy OEM position of Chris Ridings. Mayor stated it is a volunteer position, he was the OEM coordinator, but you have to be here full-time resident, he is not here all the time but can volunteer. Ms. Rao questioned the examples of the full-time employee solicitor responsibilities. Solicitor Bittner, draft ordinances/resolutions/review contracts/review current litigation supervision of what outside counselors are doing and reporting to commissioners. Ms. Rao asked if she is coordinating with other attorney's, that are hired by insurance companies for various lawsuits. Solicitor Bittner stated that is correct. Ms. Rao commented we are familiar with the resolution that you drafted in the Ferentz case. Ms. Rao inquired if she would be familiar with employee handbooks are in line with what is recommended. Solicitor Bittner stated she can't speak, as to what the commissioner will be asked to do and would make recommendations as to law and what JIF recommends.

MARYELLEN ZAJAK, 750 W. Poplar Avenue, questioned Solicitor Bittner, stating we had other lawyers, did you have a sit down with them about other meetings that may have been discussed with other attorneys. Ms. Zajak asked if she has the files. Solicitor Bittner stated she does not have all of the files but has been informed she will be receiving them shortly. Ms. Zajak asked if she can discuss past matters. Solicitor Bittner stated she is entitled to confer with prior counsel.

HELEN RAO, 741 W. Poplar Avenue questioned if the solicitor is working with conflict attorney. Solicitor Bittner stated she was not sure which attorney she was referring to. Ms. Rao clarified stating handling various matters, like the Brady letters. Solicitor Bittner stated she was



not involved with that. Ms. Rao asked if the solicitor is familiar with that type of litigation because you may be able to save some money. Mayor stated labor counsel would handle that, but there was a conflict that is why it was handed out to another attorney. That is a decision the commissioner made, not one Ms. Bittner would make.

MARYANN WELSH, 741 W. Poplar Avenue, commented the previous solicitor was on retainer, and in the new year hired Ms. Bittner as a full time employee, but we are still paying for conflict and labor counsel and COAH, Ms. Rao asked why as a full time solicitor, she isn't handling these matters. Mayor stated the COAH attorney is close to finishing it. Clerk stated that COAH attorney was handling this from the onset. Ms. Welsh asked why Ms. Bittner isn't handling the other matters. Mayor stated it was discussed at the last meeting, the COAH attorney is close to finishing and it is not to fair to dump it on Ms. Bittner, and when we feel she can handle labor we'll pass it on but until that time we are not going to do that. Ms. Welsh commented that it was stated it is not unusual to have an in house lawyer, and stated she would find it hard to believe to find any other municipality this size to have a full time legal counsel, and asked for an example of another town. Mayor stated for the price that we are paying for Ms. Bittner and the services rendered, it is good to have an attorney sitting there to answer questions and understands if we were paying \$100,000 to \$200,000. Ms. Welsh stated we are paying \$80,000. Mayor stated \$75,000 and that is a bargain to have someone sit there and look at things, and if we feel she can handle labor, we will look at that, not changing mid-stream. Ms. Welsh asked how much Karavan was paid last year.

JOE KLINE, 750 W. Poplar, commented we paid Karavan \$35,000 and now we are paying \$80,000, which is a bargain. Mr. Kline commented most attorneys make \$80 in a quarter of a year and was wondering why she is giving her services so cheap. Solicitor Bittner stated she has been practicing for 23 years, worked for the State of New Jersey, for a number of municipalities and has the utmost respect for Comm. Golden and Mayor Fox, new to Comm. Korobellis, and there are no other politicians she would rather work for, she loves this community and is excited about the job. Mr. Kline asked if she will be doing any other pro-bono or private work, while she is sitting in the chair full time. Solicitor Bittner stated no she is not, and she does not need to. Mr. Kline stated, so at the end of the year when we look at the books, we are going to see \$60,000 plus your benefits and asked if that was correct. Mayor Fox stated that would be correct. Mr. Kline stated so we are not going to give her overtime and do this or that to bump up her salary. Mayor stated no. Mr. Kline commented the mayor said at the workshop meeting, the other commissioners had nothing to do with hiring. Mayor stated they were aware of it. Mr. Kline asked if she is a public works employee. Mayor stated she falls under his department, so yes. Mr. Kline said that is unusual and asked if her salary is coming out of public works. Mayor Fox said the law division falls under his department as Mayor.

NANCY DOHERTY, 215 R Avenue, questioned Comm. Golden that Solicitor Bittner advised him not to listen to the insurance company about the lawsuit with the police chief, and he blamed her for the decision. Comm. Golden stated he did not blame her, that he made the final decision along with Comm. Maxwell at the time. Comm. Golden stated she gave three or four options, draft resolutions and they chose the wording on one resolution, so it was open to the public so you could see what was going on, that is why it was worded that way.

MARYANN WELSH, 741 W. Poplar Avenue, stated getting back to comment on the wording on the resolution, you all went up to the local services finance board and had a meeting with Mr. Cunningham, chairman and he said the language that Ms. Bittner encouraged Jackie Ferentz to file a counter claim as unconscionable, so why would we risk hiring Ms. Bittner to represent the taxpayers. Comm. Golden stated he has the utmost respect for Ms. Bittner, he worked with her eight years ago as solicitor, her advice is honest. Ms. Welsh stated the JIF didn't agree. Ms. Welsh asked if commissioners support her hiring. Mayor stated she prepared three resolution, the Ms. Welsh asked how we can move forward with this hiring since Ms. Bittner prepared the resolution and therefore it is partially her fault. Comm. Korobellis, I think she'll do a great job, just give her a chance. Ms. Welsh asked if other people were interview for this position and if it was posted. Mayor stated no.

KATE SAMSON, 205 O Avenue, stated that Ms. Bittner is synonymous with the Ferentz lawsuit, for those of us who are very upset and have to pay the million dollars, she is very much connected to it. So that was my question at the last meeting, did you interview anyone else. As you ask us to move forward about this lawsuit, then you hire the attorney that was part of the lawsuit that we ended up losing, that's how we feel. never needed in house counsel, until her job in Wildwood went away, now it's the best interest of West Wildwood we have in house counsel, its all the same, hiring your friends and family. Ms. Samson questioned if she is the best person for the job, under the circumstances that we have been through, unfortunately for her that is how some of us see it. This is solely Mayor Fox's decision, no one else was interviewed for the position, you have known each other for many years, pay more money for someone else. Mayor commented you are always asking why attorneys are switching at meetings, so the same solicitor will be here, Mayor asked to give it a change to see how it goes.

SUSAN CZWALINA, 547 W. Maple Avenue, asked about Deputy OEM Chris Ridings position and asked if he must be a full-time resident. Mayor state in order to be the coordinator you need to be a full-time resident. Ms. Czwalina asked if there is any movement on the ethics violation. Mayor stated no. Ms. Czwalina questioned Solicitor Bittner regarding current lawsuits she is involved in. Solicitor Bittner commented there is the COAH action, not technically a lawsuit but could qualify as litigation, a civil action against the borough, Palombaro and Mawhinney. Ms. Czwalina commented the Palombaro suit was over. Mayor informed her Mr. Palombaro filed another suit regarding his sewer bill which went to the wrong house. Ms. Czwalina asked if the solicitor receives health benefits and pension. Ms. Bittner stated she believed she qualifies for the state pension. Ms. Czwalina asked the mayor since he is her boss will he review her work. Mayor stated he hasn't review anything yet. Ms. Czwalina asked if the borough is hiring an administrator. Mayor stated no, the salary is being used to pay Ms. Bittner. Ms. Czwalina requested the meeting time be changed to 7:00pm for the summertime. Comm. Korobellis, stated at this time she can't do that, she works full-time. Ms. Czwalina questioned late agenda items from Dec. 31. Clerk stated there were additional late items on the agenda for the 31<sup>st</sup> and can provide that information. Ms. Czwalina questioned the cost of the auditors. Clerk stated around \$39,000, stating it is up slightly from last year and can provide the exact number. Ms. Czwalina questioned several resolutions asking who the designated signatures are; local housing inspector; asked if there is a contract for Animal Control of South Jersey; questioned the cost of Blaney's contract. Clerk stated contract is \$135.00 per hour not to exceed \$20,000. Ms. Czwalina asked in

the interest of transparency can the contract amount be included in the resolutions; is the calendar ready; in house solicitor is an employee so no contract for her; who is the engineer.

NANCY DOHERTY, 215 R Avenue, stated the borough is only 200 acres, we should just fold up and join with Wildwood, retired people keep paying, just become part of Wildwood, then you don't need employees, you don't have to worry about taxes or sewer is going up.

CHARLES CHEPAK, 507 W. Poplar Avenue, asked about employee evaluations. Mayor said he is prepared to do public works; the Chief does the Police Department, and Scott does the Chief. Mr. Chepak, said that is excellent, he asked about family, and asked if he is a friend of Ms. Bittner, and stated hiring a friend was one of the ethics violations. Mayor stated they are friends, so is Bill Blaney and Marc Karavan, he has known them for years. Mayor state the commissioners were asked about it, they were okay with it, there was a discussion they were involved, it was a good choice. Mayor stated everyone of those ethics violations he did, he will stand by them all, he believes he was right in all that he did, he will deal with that, and pay his fine if found guilty. Mr. Chepak, questioned nepotism, and the sections accused of in the ethics violations, was the advancement of family or friends. Mayor stated his daughter was appointed as a volunteer. Mr. Chepak questioned Solicitor regarding her resigning from Wildwood asking about the timeline and asked if she resigned because this position became available. Solicitor stated she made the decision to resign first. Mr. Chepak asked the solicitor about wins in Wildwood. Solicitor stated she believed she has a good tract record coming out of Wildwood, save them thousands of dollars. Mr. Chepak questioned Comm. Korobellis if she voted to hire the solicitor. Comm. Korobellis stated she did not vote. Mayor clarified stating she is an employee and no vote is required to hire an employee. Mr. Chepak asked if the solicitor gets a car in the package, and who is doing the administrative work. Mayor stated she does not have a car. Mr. Chepak asked the solicitor if she is doing administrative work. Solicitor replied at this time she has not been be asked to. Mayor stated that will be a decision in the future, as of right now no. Mayor stated you can call the clerk and ask the question and we will get that answer back to you. Mr. Chepak question Comm. Korobellis regarding the \$75-\$80,000 employee, asking if she was in favor of the hiring and if the Mayor mentioned it to her and if she knew about it. Comm. Korobellis stated it was discussed, does not see this as a bad thing, and believes she is good for the borough, and to give her a chance. Mr. Chepak asked if Comm. Korobellis could woman-up to the mayor when he does something not right in her mind. Comm. Korobellis stated yes. Mr. Chepak questioned the solicitor regarding the mayor's personal ethics violations as far as providing advice. Solicitor stated she will give advice in the future, so it doesn't happen again and there were a number of solicitors here before and did not see anything wrong. Mr. Chepak asked the solicitor if she would be advising any employees if they had a problem with work. Solicitor stated no, she does not advise employees on private legal matters.

HELEN RAO, 741 W. Poplar Avenue, addressed the Mayor regarding overseeing legal. Mayor stated that we have two employees out and only two working and work is more important than the report. Ms. Rao questioned Ms. Bittner about when she previously worked for the borough in 2012 questioning the outcome of the case, and stated if Jackie Ferentz would have been made to sign a release we would not be in the position of owning \$1.7 million and asked what the solicitor response would be. Solicitor stated that would have been ideal, but that didn't happen. Ms. Rao questioned why didn't that happen, and stated she has a couple of issues with the

solicitor being brought on as a full time attorney and asked if someone could get back to her at the next meeting about other municipalities our size having a full time solicitor. Mayor stated it doesn't matter the decision is made and feels the commissioners did a good job. Ms. Rao stated she does not see the benefit of a full-time solicitor.

KATE SAMSON, 205 O Avenue, commented the mayor said you (solicitor) have done a good job, but not in our opinion when we talk about the lawsuit because we ended up with this \$1.7 million because we were not represented appropriately, that was the opinion of the JIF, that is why everyone shows up now. After the election of the commissioner, she talked to John Banning and he told her that he came out to his tires flattened and gas cap off, people are being intimidated for trying to make a change, people have the right to vote for who they want. Mayor said he heard about it and it is sad and wrong.

CHARLES CHEPAK, 507 W. Poplar Avenue, asked the borough bond rating. Mayor stated the borough has a double A rating. Mr. Chepak directed question to solicitor, asking if she was friends with the mayor in 2012, and if she gave advice to him. Mayor stated she didn't give him any advice; she gave Comm. Golden and Comm. Maxwell advice. Mr. Chepak asked if the solicitor was paid out of the borough money for her advice. Solicitor stated she was paid for her time. Mr. Chepak commented that she should have fought to win against any lawsuits to fight for all of us taxpayers, working on our behalf, it would have been nice. Solicitor stated what also would have been nice if at the last work session, I didn't have someone make disparaging comments about me which were defamatory and if it happens again, she is going to seek legal recourse. Mayor stated he was glad that was brought up, because Bob Bradley who is not here tonight made comments that were wrong, and he owes her an apology. Mr. Chepak asked the solicitor if anything he said tonight was disparaging. Solicitor stated no. Mr. Chepak then stated the value of best practices.

KATE SAMSON, 205 O Avenue, directed her comment to Comm. Korobellis, stating many of the residents have full time jobs too, but take vacation time to come down for the meetings because it is important.

LEW RIEMER, 537 W. Pine Avenue, asked who has the trash contract. Mayor stated it has been renewed recently. Clerk stated Gold Medal Environmental, five-year contract that went out to bid.

MARYANN WELSH, 741 W. Poplar Avenue, commented the solicitor was on retainer, now full time asked if any employees have been displaced or laid off. Mayor stated no. Ms. Welsh asked Comm. Korobellis at the last meeting about goals or plans. Comm. Korobellis said she is working on it and will have it by next meeting she will have it all in place; Ms. Welsh asked the solicitor if there is any update on the Mawhinney case. Solicitor stated there is a scheduled mediation. Ms. Welsh asked if the solicitor knows a date. Solicitor stated sometime in February. Mayor stated they are trying it again; JIF always feels the need to settle rather than spend more money. Ms. Welsh asked for an update regarding conflict counsel. Mayor said there is no update, they are gathering discovery before the hearing officer hears the case. Ms. Welsh asked for an update on the living shoreline. Deputy Clerk Carl O'Hala informed her the complaint has been file with the court regarding eminent domain and is waiting on the court decision; hoping that



NOAA funding comes through; DEP is on board; Nature Conservancy is on board, it all depends on funding and the outcome of the eminent domain matter.

JOE KLINE, 750 W. Poplar Avenue, asked for the cost of the settlement of fair value for the property. Deputy Clerk stated around \$17,000, but she won't accept it, the land is mostly under water.

HELEN RAO, 741 W. Poplar Avenue asked who the attorney representing the borough and asked if Ms. Bittner can handle it to save money. Deputy Clerk stated an attorney from Karavan & Blaney is handling it. Mayor stated if NOAA doesn't fund it, we are not moving forward. Ms. Rao questioned the conflict resolution attorney asking what matter they are working on. Mayor stated it is a personnel/employee matter. Ms. Rao asked if it was litigation. Mayor stated it was not.

NANCY DOHERTY, 215 R Avenue, commented about having a cement wall for a bulkhead, and now they use plastic which is a great deterrent for water, some neighbors still have cinderblock walls.

SUSAN CZWALINA, 547 W. Maple Avenue, acknowledged that Comm. Korobellis stated she watched the meetings online and asked if she would vote that the borough pay for it. Comm. Korobellis, stated it would have to be discussed as to the costs. Ms. Czwalina questioned the cost paid for the \$80,000 for the living shoreline. Mayor stated it was for engineering fees, its is a good project if we can move forward, if we can get funding. Ms. Czwalina stated checks for the project started in June and ended in Sept. Mayor stated that Chris Ridings did know about the costs and it was coming out of a capital bond for 26<sup>th</sup> St. Ms. Czwalina questioned Solicitor Bittner regarding her position in Wildwood, stating she said she resigned, asking if she had a contract or was an employee and asked if she had benefits. Solicitor stated she was an employee, acknowledged she had health benefits. Ms. Czwalina stated she read somewhere that she had a four-year contract. Solicitor Bittner stated she had an employment contract for part of her term, but the contract would have terminated on Dec. 31. Ms. Czwalina asked if she still has a private practice. Solicitor stated no.

Hearing no more public comment, the Mayor closed the public portion.

Clerk read out the following resolution:

**RESOLUTION 2020-019 – AUTHORIZING A CLOSED (EXECUTIVE SESSION)  
MEETING FOR MATTERS OF ACTIVE LITIGATION REGARDING COAH – FAIR  
SHARE HOUSING CENTER**

Clerk asked for a motion to adopt resolution

Motion by Comm. Golden; Second by Comm. Korobellis.

Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.

Resolution Adopted.

Clerk asked for a motion to reconvene from Closed (Executive) Session

Motion by Comm. Golden; Second by Comm. Korobellis.

Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.

Motion Adopted

Clerk asked for a motion to adjourn.

**Motion to Adjourn:**

Motion by Comm. Golden, yes, Comm. Korobellis, yes; Mayor Fox, yes.

Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.

Motion carried.

Respectfully submitted



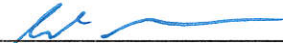
Donna L. Frederick, RMC  
Municipal Clerk

*This is a generalization of the Regular meeting on January 8, 2020 and not a verbatim transcript.*

**THESE MINUTES WERE APPROVED AT THE MARCH 11, 2020 REGULAR COMMISSION MEETING**



\_\_\_\_\_  
MAYOR CHRISTOPHER J. FOX



\_\_\_\_\_  
COMMISSIONER SCOTT W. GOLDEN



\_\_\_\_\_  
COMMISSIONER AMY KOROBELLIS



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-001**

**AUTHORIZING PURCHASES WITH VENDORS WHO ARE  
UNDER CURRENT N.J. STATE CONTRACTS**

**WHEREAS**, the Borough of West Wildwood routinely purchase certain supplies and equipment; and

**WHEREAS**, certain vendors have been awarded State Contracts, through an open and competitive bidding process through the State of New Jersey and hold a valid State Contract which allows the Borough of West Wildwood to purchase from those vendors without going to bid, saving the taxpayers money.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Borough hereby authorizes purchases with vendors holding current State Contracts pursuant to the Laws of the State of New Jersey:

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
\_\_\_\_\_  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
CAPE MAY COUNTY  
NEW JERSEY**

**RESOLUTION NO. 2020-002**

**A RESOLUTION TO AFFIRM THE BOROUGH OF WEST WILDWOOD'S  
CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES,  
EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND  
MEMBERS OF THE PUBLIC THAT COME IN CONTACT WITH MUNICIPAL EMPLOYEES,  
OFFICIALS, AND VOLUNTEERS**

**WHEREAS**, it is the policy of the Borough of West Wildwood to treat the Public, employees, prospective employees, appointees, volunteers, and independent contractors in a manner consistent with all applicable civil rights, laws, and regulations including, but not limited to, the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act, and the Conscientious Employee Protection Act; and

**WHEREAS**, the Governing Body of the Borough of West Wildwood has determined that certain procedures need to be established to accompany this policy.

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that

**SECTION I** No official, employee, appointee, or volunteer of the Borough of West Wildwood, by whatever title known, or any entity that is in any way a part of the Borough of West Wildwood, shall engage, either directly or indirectly in any act, including the failure to act that constitutes discrimination, harassment, or a violation of any person's constitutional rights while such official, employee, appointee, volunteer, or entity is engaged in, or acting on behalf of, the Borough of West Wildwood's business or using facilities or property of the Borough of West Wildwood; and

**SECTION II** The prohibitions and requirements of this Resolution shall extend to any person or entity, including, but not limited to, any volunteer organization or inter-organization, whether structured as a government entity or a private entity, that receives authorization or support in any way from the Borough of Westwood to provide services that otherwise could be performed by the Borough of West Wildwood; and

**SECTION III** Discrimination, harassment, and civil rights shall be defined for purposes of this Resolution using the latest definitions contained in the applicable Federal and State Laws concerning discrimination, harassment, and civil rights; and

**SECTION IV** The Mayor and Commissioners shall establish written procedures for any person to report alleged discrimination, harassment, and violations of civil rights prohibited by this Resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints; and

**SECTION V** No person shall retaliate against any person who reports any alleged discrimination, harassment, or violation of civil rights, provided, however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline; and


**SECTION VI** The Mayor and Commissioners shall establish written procedures that require officials, employees, appointees, and volunteers of the Borough of West Wildwood as well as all other entities subject to this Resolution to periodically complete training concerning their duties, responsibilities, and rights pursuant to this Resolution; and

**SECTION VII** The Mayor and Commissioners shall establish a system to monitor compliance and shall report at least annually to the governing Body the results of the monitoring; and

**SECTION VIII** At least annually, the Mayor and Commissioners shall cause a summary of this Resolution and the procedures established pursuant to this resolution to be communicated within the Borough of West Wildwood. This communication shall include a statement from the Governing Body expressing its unequivocal commitment to enforce this Resolution. This summary shall also be posted on the Borough of West Wildwood's Web Site.

	Motion	Second	Yes	No	Abstain	Absent
<b>Mayor Christopher J. Fox</b>			X			
<b>Commissioner Scott W. Golden</b>	X		X			
<b>Commissioner Amy Korobellis</b>		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
 Donna L. Frederick, RMC  
 Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2020-003**

**AUTHORIZING THE APPOINTMENT OF A FIRE CODE OFFICIAL,  
ASSISTANT CONSTRUCTION OFFICIAL AND MERCANTILE LICENSE INSPECTOR  
FOR THE BOROUGH OF WEST WILDWOOD**


**WHEREAS**, it is necessary and essential for the Borough to appoint a Fire Code Official, Assistant Construction Official and Mercantile License Inspector; and

**WHEREAS**, Daniel F. Spiegel is currently serving in this capacity and has the required State of New Jersey DCA Licenses and experience to hold these positions.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey that Daniel F. Spiegel is hereby appointed as Fire Code Official, Assistant Construction Official and Mercantile License Inspector for a term effective immediately and ending on December 31, 2020.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
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**Donna L. Frederick, RMC**  
**Municipal Clerk**



**BOROUGH OF WEST WILDWOOD  
CAPE MAY COUNTY  
NEW JERSEY**

**RESOLUTION 2020-004**

**ACKNOWLEDGING THE AUTOMATIC RENEWAL OF THE COOPERATIVE AGREEMENT  
WITH HOUSTON-GALVESTON AREA COUNSEL**

**WHEREAS** the Borough has established through Resolution 2015-029, dated January 2, 2015, a Cooperative Agreement with Houston-Galveston Area Counsel pursuant to N.J.S.A. 52:34-6.2(b) (3) for the purchase of equipment and vehicles; and

**WHEREAS** the aforementioned initial agreement incorporated an automatic annual renewal for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which any payments are due under any contract entered into for the purchase of equipment and vehicles pursuant to this agreement; and

**WHEREAS** the Borough of West Wildwood acknowledges the automatic renewal of the Cooperative agreement with Houston-Galveston Area Counsel

**NOW THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey hereby acknowledge and consent to the automatic renewal of the Cooperative Agreement with Houston-Galveston Area Counsel Purchasing Program.

	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<b>Mayor Christopher J. Fox</b>			X			
<b>Commissioner Scott W. Golden</b>	X		X			
<b>Commissioner Amy Korobellis</b>		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-005**

**AUTHORIZING THE TAX ASSESSOR OF THE BOROUGH OF WEST WILDWOOD  
TO FILE REGULAR APPEALS ON BEHALF OF THE BOROUGH OF WEST  
WILDWOOD TO THE CAPE MAY COUNTY BOARD OF TAXATION FOR THE YEAR  
2020**

**WHEREAS**, by the directive of the Cape May County Board of Taxation and pursuant to N.J.A.C. 18:12A-1.6 (C), the governing body of the Borough of West Wildwood may designate that any and all tax appeals for an increase or a decrease of assessments may be submitted to the County Board of Taxation by the Tax Assessor of the Borough of West Wildwood.

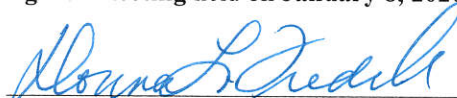
**WHEREAS**, it is deemed to be in the best interest of the Borough of West Wildwood that the Tax Assessor be authorized to file same on behalf of the Borough of West Wildwood for the year 2020, for disposition by the County Board of Taxation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Borough of West Wildwood, in the County of Cape May and State of New Jersey, as follows:

- 1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) The Tax Assessor of the Borough of West Wildwood hereby is authorized, empowered and directed to file regular appeals with the Cape May County Board of Taxation on behalf of the Borough of West Wildwood for the year 2020.
- 3) A certified copy of this resolution shall be forwarded to the Borough Tax Assessor, the Borough Tax Collector and the Cape May County Board of Taxation.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
\_\_\_\_\_  
**Donna L. Frederick, RMC  
Municipal Clerk**



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-006**

**AUTHORIZING THE APPOINTMENT OF DEPUTY  
EMERGENCY MANAGEMENT COORDINATORS**

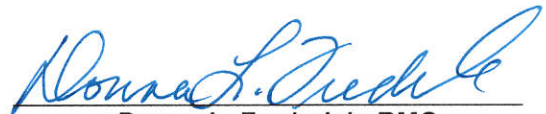
**WHEREAS**, the Board of Commissioners hereby authorizes the following persons be appointed to the position of Deputy Emergency Management Coordinator:

- 1.) Thomas Miceli
- 2.) Christopher Ridings

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the aforementioned persons are hereby appointed as Emergency Management Deputy Coordinators with terms expiring December 31, 2020.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.



**Donna L. Frederick, RMC  
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-007**

**APPOINTMENT OF A DEPUTY TAX COLLECTOR**

**WHEREAS**, the Board of Commissioners deem it in the best interest of the Borough to appoint a Deputy Municipal Tax Collector; and

**WHEREAS**, Ruth M. Sweeney is currently serving as Deputy Tax Collector and is willing to continue in her capacity as such.

**NOW, THEREFORE BE IT RESOLVED**, that the Governing Body of the Borough of West Wildwood, County of Cape May, State of New Jersey, hereby appoints Ruth M. Sweeney as the Deputy Municipal Tax Collector for a term expiring on December 31, 2020.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
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**Donna L. Frederick, RMC  
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-008**

**APPOINTING MEMBERS TO THE WEST WILDWOOD PLANNING BOARD**

**WHEREAS**, the term of appointment for certain members of the West Wildwood Planning Board will be expiring and it is essential to maintain a full board; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, as follows:

- 1.) That all allegations of the preamble are incorporated herein as if set forth in full.
- 2.) The following shall be and are hereby appointed as members of the Borough of West Wildwood Planning Board for the terms to expire as indicated:

<b><u>Class I Member</u></b>	<b><u>Expiration of Term</u></b>
Christopher J. Fox, Mayor	December 31, 2020

<b><u>Class II Member</u></b>	<b><u>Expiration of Term</u></b>
Lewis Ostrander	December 31, 2020

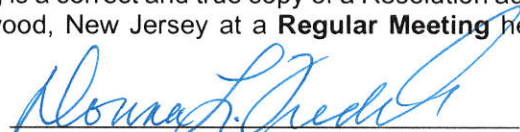
<b><u>Class III Member</u></b>	<b><u>Expiration of Term</u></b>
Scott W. Golden	December 31, 2020

<b><u>Class IV Member</u></b>	<b><u>Expiration of Term</u></b>
Robert Feltwell	December 31, 2023
Margaret Cantwell	December 31, 2023
Robert Kilgore	December 31, 2023

<b><u>Alternate Member</u></b>	<b><u>Expiration of Term</u></b>
Matt Ksiazek Alt. #2	December 31, 2021

	Motion	Second	Yes	No	Abstain	Absent
<b>Mayor Christopher J. Fox</b>			X			
<b>Commissioner Scott W. Golden</b>	X		X			
<b>Commissioner Amy Korobellis</b>		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
 Donna L. Frederick, RMC  
 Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2020-009**


**AUTHORIZING THE APPOINTMENT OF CHIEF FERENTZ AS  
OFFICE OF EMERGENCY MANAGEMENT COORDINATOR**

**WHEREAS**, it is necessary to appoint an Office of Emergency Management Coordinator.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby appoints Police Chief Ferentz as Emergency Management Coordinator to a three year term effective January 1, 2020 and expiring on December 31, 2022.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox					X	
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
\_\_\_\_\_  
**Donna L. Frederick, RMC  
Municipal Clerk**



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-010**

**ASSIGNMENT OF DEPARTMENTAL POWERS AND DUTIES**

**WHEREAS**, N.J.S.A. 40:72-6.1 provides for the Board of Commissioners to assign to each Department the powers and duties performed by each Department; and,

**WHEREAS**, it is determined the following distribution of departmental powers and duties will meet the intent and purpose of N.J.S.A. 40:72-6.1.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey that the executive, judicial and administrative powers, authority and duties of the Borough of West Wildwood are hereby distributed into and among the Departments as follows:

Department of Public Affairs and Public Safety

- Public Affairs
- Communications
- Police Department
- Fire Department
- Fire Official
- Dog Warden
- Emergency Management Services
- Municipal Court
- Court Administrator
- Public Safety Maintenance
- Housing Inspections
- Code Enforcement
- Harbor Master
- Ambulance Corps
- Emergency Medical Center
- Lifeguards
- Beach Patrol
- Department of Health
- Local Assistance Director and Public Assistance

Department of Revenue and Finance

- Accounts
- Accounts Payable
- Purchasing
- Printing
- Payroll
- Municipal Clerk
- Codification of Ordinances
- Mercantile Licenses
- Municipal Assessor


Commissioners of Assessment  
 Municipal Tax Collector  
 Chief Financial Officer  
 Insurance  
 Group Insurance for Employees  
 Tourism  
 Advertising  
 Utility Billing

Department of Public Works, Parks and Public Property

Public Buildings and Grounds  
 Recreational Facilities  
 Beach Maintenance  
 Municipal Engineer  
 Landfill  
 Public Parks  
 Public Works  
 Sanitation  
 Sewer Systems  
 Street Lighting  
 Utilities  
 Gas  
 Electric  
 Heat  
 Water  
 Recycling  
 Planning Board  
 Zoning Board  
 Zoning Officer  
 Legal Department (Solicitor, Public Defender, Prosecutor)  
 Administrator

	Motion	Second	Yes	No	Abstain	Absent
<b>Mayor Christopher J. Fox</b>			X			
<b>Commissioner Scott W. Golden</b>	X		X			
<b>Commissioner Amy Korobellis</b>		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
 Donna L. Frederick, RMC  
 Municipal Clerk



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-011**

**A RESOLUTION APPOINTING CERTAIN MUNICIPAL REPRESENTATIVES  
TO THE ATLANTIC COUNTY JOINT INSURANCE FUND**

**WHEREAS**, it has been formally requested by the Atlantic County Joint Insurance Fund for the Borough to provide an updated listing of the Municipal Representatives to the Atlantic County Joint Insurance Fund; and

**NOW, THEREFORE BE IT RESOLVED** that the following Municipal Representatives are hereby appointed to the respective positions with terms expiring on December 31, 2020.

Fund Commissioner  
Claims Coordinator  
Alternate Claims Coordinator  
Alternate Fund Commissioner

Elaine Crowley  
Elaine Crowley  
Donna L. Frederick  
Carl O'Hala

	Motion	Second	Yes	No	Abstain	Absent
<b>Mayor Christopher J. Fox</b>			X			
<b>Commissioner Scott W. Golden</b>	X		X			
<b>Commissioner Amy Korobellis</b>		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.



**Donna L. Frederick, RMC  
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-012**

**AMENDING RESOLUTION 2019-079  
AUTHORIZING APPLICATION FOR FUNDING FROM GOVERNOR'S COUNCIL ON  
ALCOHOLISM AND DRUG ABUSE FOR THE GREATER WILDWOOD  
MUNICIPAL ALLIANCE FOR FISCAL GRANT CYCLE 2020-2021**

**WHEREAS**, the Municipal Alliance Program has been made available through P.L. 1989, Ch. 51 to increase drug and alcohol prevention services; and

**WHEREAS**, the Borough of West Wildwood is a member of the Greater Wildwood Municipal Alliance Consortium along with the City of North Wildwood, the City of Wildwood, and the Borough of Wildwood Crest for the purpose of reducing alcoholism and drug abuse; and

**WHEREAS**, the Greater Wildwood Municipal Alliance Consortium will continue to work toward the development and implementation community-based education, awareness, alternative and prevention programs; and

**WHEREAS**, Greater Wildwood Municipal Alliance Consortium will submit an application to the Governor's Council on Alcoholism and Drug Abuse through the County of Cape May for the continued development and implementation of prevention activities during the period covered by the current contract.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of West Wildwood that:

1. An application shall be submitted to the Governor's Council on Alcoholism and Drug Abuse for funding for the Greater Wildwood Municipal Alliance Consortium for the Fiscal Grant Cycle 2020-2021.
2. The Borough of West Wildwood's portion of the local cash match shall be \$ 612.27
3. The Greater Wildwood Municipal Alliance Consortium acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

**Donna L. Frederick, RMC**  
**Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-013**

**ESTABLISHING THE ANNUAL MEETING DATES OF THE BOROUGH OF WEST  
WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2020**

**WHEREAS**, the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, State of New Jersey hereby establish the **Annual Meeting Dates** for the Year 2020 in accordance the Open Public Meeting Act (N.J.S.A. 10:4-1, et seq.), commonly referred to as the Sunshine Law, which establishes the right of all citizens to have adequate notice of all Public Meetings; and

**WHEREAS**, it is the desire of the Board of Commissioners to establish the date and time for the Regular Meeting in order to encourage the General Public's attendance and involvement.


**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, that the **Regularly Scheduled Meetings** of the West Wildwood Board of Commissioners will be held at the Municipal Building, 701 West Glenwood Avenue, West Wildwood, New Jersey on the **first Wednesday of the month beginning at 5:00pm prevailing time** unless otherwise noted, at which time Official Action may be taken.

February 5, 2020  
March 4, 2020  
April 1, 2020  
May 6, 2020  
June 3, 2020  
July 1, 2020  
August 5, 2020  
September 2, 2020  
October 7, 2020  
November 4, 2020  
December 2, 2020

**BE IT FURTHER RESOLVED**, that this Resolution shall be posted on the West Wildwood Municipal Hall Bulletin Board, to remain there for the full Calendar Year 2020; published in both Official Municipal Newspapers; and shall remain available from the Municipal Clerk's Office upon request; all in accordance with State Law.

	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<b>Mayor Christopher J. Fox</b>			X			
<b>Commissioner Scott W. Golden</b>	X		X			
<b>Commissioner Amy Korobellis</b>		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
**Donna L. Frederick, RMC  
Municipal Clerk**



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-014**

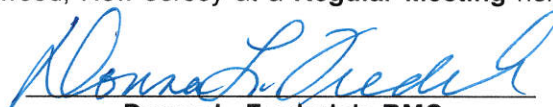
**AUTHORIZING THE ADVERTISEMENT FOR QUALIFICATIONS AND  
PROPOSALS FOR INFORMATION TECHNOLOGY SUPPORT SERVICES**

**WHEREAS**, the Borough of West Wildwood is requesting qualifications and proposals from contractors for Information Technology Support Services for a term not to exceed one year.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Clerk be and is hereby authorized to proceed with the legal advertisement for Qualification and Proposals for Information Technology Support Services.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
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**Donna L. Frederick, RMC  
Municipal Clerk**



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-015**

**AUTHORIZING THE BOROUGH ENGINEER TO PROCEED WITH THE LEGAL  
ADVERTISEMENT FOR PUBLIC BID OF THE RECONSTRUCTION OF  
POPLAR AVENUE FROM ARION AVENUE TO J AVENUE**

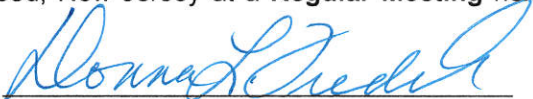
**WHEREAS**, the Borough has been selected to receive funding from the New Jersey Department of Transportation (NJDOT) Fiscal Year 2018 Municipal Aid Grant Program for Poplar Avenue from Arion Avenue to J Avenue in the amount of \$156,000.00.

**WHEREAS**, plans and specifications for the above referenced project are completed and it is necessary for the Borough Engineer to advertise this project for public bid.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Borough Engineer be and is hereby authorized to proceed with the legal advertisement for the Reconstruction of the aforementioned roadway project.

	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<b>Mayor Christopher J. Fox</b>			X			
<b>Commissioner Scott W. Golden</b>	X		X			
<b>Commissioner Amy Korobellis</b>		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
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**Donna L. Frederick, RMC  
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-016**

**REQUESTING PERMISSION FROM THE CAPE MAY COUNTY BOARD OF CHOSEN  
FREEHOLDERS AND COUNTY ENGINEER TO PERMIT LIMITED PARKING  
GLENWOOD AVENUE**

**WHEREAS**, the business owner of Bedrock Mini Golf located at 525 W. Glenwood Avenue has requested a limited parking area be permitted during their seasonal hours of operation; and

**WHEREAS**, the Board of Commissioners of the Borough of West Wildwood are requesting a proposed limited parking area for the street frontage of 60 feet, be considered from Memorial Day thru Labor Day, one hour parking from 10:00am to 10:00pm

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioner of the Borough of West Wildwood, County of Cape May, State of New Jersey hereby request consideration for the limited parking area located at 525 W. Glenwood Avenue.

	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<b>Mayor Christopher J. Fox</b>			X			
<b>Commissioner Scott W. Golden</b>	X		X			
<b>Commissioner Amy Korobellis</b>		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-017**

**ACCEPTANCE OF PROJECT KNOWN AS USDA/RURAL DEVELOPMENT  
SEARCH GRANT FOR THE EXISTING SANITARY SEWER SYSTEM**

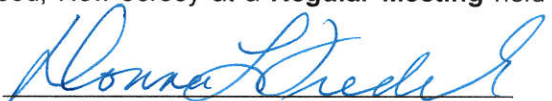
**WHEREAS**, the West Wildwood Borough Engineers Remington & Vernick have certified the project known as USDA/RURAL DEVELOPMENT SEARCH GRANT STUDY FOR THE EXISTING SANITARY SEWER SYSTEM has been completed in a satisfactory manner and in substantial conformance with the contract documents.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the work is hereby accepted as complete; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners hereby request the release of funds to the Borough of West Wildwood.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
**Donna L. Frederick, RMC  
Municipal Clerk**



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-018**

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT  
FOR PROFESSIONAL SERVICES OF SPECIAL COUNSEL**

**WHEREAS**, the Borough of West Wildwood is seeking Professional Services for Special Counsel; and

**WHEREAS**, Jeffrey R. Surenian, of the Law Firm Jeffrey R. Surenian and Associates, LLC, having offices located at 707 Union Avenue, Suite 301, Brielle, New Jersey 08730 has submitted a proposal and fee schedule to act as Special Counsel dated December 12, 2019.

**WHEREAS**, the Board of Commissioners deem it in the best interest of the Borough to appoint Jeffrey R. Surenian as Special Counsel with a term commencing January 1, 2020 and expiring on December 31, 2020.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor and/or Deputy Mayor is hereby authorized on behalf of the Borough to sign the Contract for Professional Services of Special Counsel.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.



**Donna L. Frederick, RMC  
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-019**

**AUTHORIZING A CLOSED (EXECUTIVE) SESSION MEETING FOR MATTERS OF ACTIVE  
LITIGATION REGARDING COAH – FAIR SHARE HOUSING CENTER**

**WHEREAS**, in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-12(b), it is permissible by resolution for the Governing Body to enter into a Closed (Executive) Session in order to discuss matters falling within one or more of the permitted nine exemptions; and

**WHEREAS**, the Borough anticipates discussion of active litigation matters referencing the COAH, Fair Share Housing Center, which constitutes one of the permitted exemptions; and

**WHEREAS**, the minutes of this meeting shall remain confidential until after such time as Legal Counsel determines that the need of confidentiality no longer exists and provided that the matter(s) discussed can be legally disclosed.

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of West Wildwood, Cape May County, New Jersey that a Closed (Executive) Session of the Governing Body shall convene to discuss the aforementioned matters.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
**Donna L. Frederick, RMC  
Municipal Clerk**