

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2018-074

**AUTHORIZING APPLICATION FOR FUNDING FROM GOVERNOR'S COUNCIL ON
ALCOHOLISM AND DRUG ABUSE FOR THE GREATER WILDWOOD
MUNICIPAL ALLIANCE FOR FISCAL GRANT CYCLE 2019-2020**

WHEREAS, the Municipal Alliance Program has been made available through P.L. 1989, Ch. 51 to increase drug and alcohol prevention services; and

WHEREAS, the Borough of West Wildwood is a member of the Greater Wildwood Municipal Alliance Consortium along with the City of North Wildwood, the City of Wildwood, and the Borough of Wildwood Crest for the purpose of reducing alcoholism and drug abuse; and

WHEREAS, the Greater Wildwood Municipal Alliance Consortium will continue to work toward the development and implementation community-based education, awareness, alternative and prevention programs; and

WHEREAS, Greater Wildwood Municipal Alliance Consortium will submit an application to the Governor's Council on Alcoholism and Drug Abuse through the County of Cape May for the continued development and implementation of prevention activities during the period covered by the current contract.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of West Wildwood that:

1. An application shall be submitted to the Governor's Council on Alcoholism and Drug Abuse for funding for the Greater Wildwood Municipal Alliance Consortium for the Fiscal Grant Cycle 2019-2020 in the amount of:
DEDR \$20,788
Cash Match \$ 5,197
In-Kind Grant \$15,591
2. The Borough of West Wildwood's portion of the local cash match shall be \$ 625.00
3. The Greater Wildwood Municipal Alliance Consortium acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden						X
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Regular Meeting** held on **November 1, 2018**.

Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2018-075

**A RESOLUTION AUTHORIZING THE DESIGN AND ADVERTISEMENT OF FORMAL
BIDS BY THE BOROUGH ENGINEER FOR
THE RECONSTRUCTION OF POPLAR AVENUE FROM J AVENUE TO ARION AVENUE**

WHEREAS, the Borough Engineer has submitted a scope of work and budget to perform engineering design, permit preparation, contract administration and construction observation services for the reconstruction of Poplar Avenue from Arion Avenue to the intersection of Avenue J; and

WHEREAS, the scope of work and budget for engineering services shall not exceed \$43,000.00

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby authorize the Borough Engineer to proceed with the aforementioned design and legal advertisement; and

BE IT FURTHERED RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby authorize the Borough Engineer to proceed with the project for the Reconstruction of Poplar Avenue from Arion Avenue to the intersection of Avenue J.

BE IT FURTHERED RESOLVED, that a certified copy of this Resolution be forwarded to the Borough Engineer.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden						X
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Regular Meeting** held on **November 1, 2018**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2018-076

**AUTHORIZING A THIRTY DAY CONTRACT EXTENSION
FOR ENGINEERING SERVICES**

WHEREAS, the current appointment of the Borough Engineer expired on October 2, 2018: and

WHEREAS, on September 7, 2018, the Board of Commissioners of the Borough of West Wildwood adopted Resolution 2018-066 authorizing the advertisement for Requests for Qualifications and Proposals for Borough Engineer, including a thirty day contract extension; and

WHEREAS, on October 23, 2018 sealed bids were received and opened per the bid instructions; and

WHEREAS, the review process of the aforementioned bids is still in progress, thus initiating the requirement of an additional thirty (30) day extension of the contract with Remington & Vernick Engineers.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Remington & Vernick Engineers are hereby authorized a thirty day contract extension.

BE IT FURTHER RESOLVED, that a copy of this resolution be published according to law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox		X	X			
Commissioner Scott W. Golden						X
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Regular Meeting** held on **November 1, 2018**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2018-077

**AUTHORIZING A THIRTY DAY CONTRACT EXTENSION
FOR ENGINEERING SERVICES**

WHEREAS, on October 23, 2018 sealed bids were received and opened per the bid instructions;
and

WHEREAS, the review process of the aforementioned bids is still in progress, thus initiating the requirement of an additional thirty (30) day extension of the contract with Remington & Vernick Engineers.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Remington & Vernick Engineers are hereby authorized a thirty day contract extension.

BE IT FURTHER RESOLVED, that a copy of this resolution be published according to law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Regular Meeting** held on **December 6, 2018**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-078

APPROVING BUDGET TRANSFERS FOR THE CY 2018

WHEREAS, the following transfers are necessary to make certain year end transfers to the CY 2018 budget.

NOW, THEREFORE, BE IT RESOLVED, that the following CY2018 budget transfers be made:

Budget Description	From	To	Budget Account
Engineering O/E	4,320.00		8-01-20-165-020
Fire O/E	1,000.00		8-01-25-265-030
Street & Roads O/E	2,800.00		8-01-26-290-061/8-01-31-440-000
Animal Control O/E		1,500.00	8-01-27-340-029
Commissioner S/W		2,820.00	8-01-20-110-012
Police O/E		2,500.00	8-01-25-240-020
Telephone		1,300.00	8-01-31-440-000
	8,120.00	8,120.00	

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **December 6, 2018**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-079

**APPOINTING CLASS II POLICE OFFICER ON THE
WEST WILDWOOD POLICE DEPARTMENT**

WHEREAS, the following appointments have been reviewed by the Director of Public Safety, in consultation with the Chief of Police, and

WHEREAS, it is the recommendation of the Chief of Police to appoint the following individuals as Class II Police Officers on the West Wildwood Police Department with the appointment dates as follows:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE APPOINTMENT DATE</u>
Brandon Turner	Class II Police Officer	December 6, 2018 – March 1, 2019

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, New Jersey hereby authorizes the aforementioned Class II Police Officer for the West Wildwood Police Department.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at **Regular Meeting** held on **December 6, 2018**.


 Donna L. Frederick, RMC
 Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2018-080

**DESIGNATING OFFICIAL NEWSPAPERS
FOR THE YEAR 2019**

WHEREAS, the Borough of West Wildwood is required to designate an official newspaper for the publication of the Borough meetings and other official business; and

WHEREAS, the **Cape May County Herald** and **The Press of Atlantic City** have been deemed qualified for use as the official newspapers of the Borough of West Wildwood.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, as follows, that the Cape May County Herald and the Press of Atlantic City be designated as the official newspapers of the Borough of West Wildwood, County of Cape May, New Jersey, and all ordinances or other public notices which the Borough of West Wildwood may be required by law to publish, where the manner of publication is not otherwise specifically provided, shall be published in either one of the said newspapers.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

**RESOLUTION 2018-081
ESTABLISHING THE ANNUAL MEETING DATES OF THE BOROUGH OF WEST
WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2019**

WHEREAS, the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, State of New Jersey hereby establish the **Annual Meeting Dates** for the Year 2019 in accordance the Open Public Meeting Act (N.J.S.A. 10:4-1, et seq.), commonly referred to as the Sunshine Law, which establishes the right of all citizens to have adequate notice of all Public Meetings; and

WHEREAS, it is the desire of the Board of Commissioners to establish the date and time for the Regular Meeting in order to encourage the General Public's attendance and involvement.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, that the **Regularly Scheduled Meetings** of the West Wildwood Board of Commissioners will be held at the Municipal Building, 701 West Glenwood Avenue, West Wildwood, New Jersey beginning at **3:00 P.M.**, prevailing time unless otherwise noted, at which time Official Action may be taken.

**January 9
February 6
March 6
April 3
May 1
June 5
July 3
August 7
September 4
October 2
November 6
December 4**

BE IT FURTHER RESOLVED, that this Resolution shall be posted on the West Wildwood Municipal Hall Bulletin Board, to remain there for the full Calendar Year 2019; published in both Official Municipal Newspapers; and shall remain available from the Municipal Clerk's Office upon request; all in accordance with State Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2018-082

A RESOLUTION APPOINTING A QUALIFIED PURCHASING AGENT

WHEREAS, it is the desire of the Borough to appoint a Qualified Purchasing Agent;

WHEREAS, Judson Moore, Jr., is recognized as a Qualified Purchasing Agent in the State of New Jersey; and

WHEREAS, Judson Moore, Jr., has agreed to serve in said position without compensation for the year 2018.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Judson Moore, Jr, QPA, is appointed as the Qualified Purchasing Agent for the Borough of West Wildwood for a term from January 1, 2019 to December 31, 2019.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-083

APPOINTMENT OF A CLEAN COMMUNITIES COORDINATOR

WHEREAS, it is necessary and essential for the Borough of West Wildwood to appoint a Clean Communities Coordinator; and

WHEREAS, Judson Moore, Jr., CFO has agreed to serve in said position from January 1, 2019 to December 31, 2019; and

WHEREAS, Judson Moore, Jr., CFO has agreed to the sum of \$ 450.00 in the performance of said duties.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Judson Moore, Jr. is appointed as the Clean Communities Coordinator; and

BE IT FURTHER RESOLVED, that a Certificate of Availability of funds be attached to this resolution.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-084

ESTABLISHING THE WORKSHOP MEETING DATES OF THE BOROUGH OF WEST WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2019

WHEREAS, the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, State of New Jersey hereby establish the **Workshop Meeting Dates** for the Year 2019 in accordance the Open Public Meeting Act (N.J.S.A. 10:4-1, et seq.), commonly referred to as the Sunshine Law, which establishes the right of all citizens to have adequate notice of all Public Meetings.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, that the **Workshop Meetings** of the West Wildwood Board of Commissioners will be held at the Municipal Building, 701 West Glenwood Avenue, West Wildwood, New Jersey beginning at **9:00am, prevailing time unless otherwise noted. Official Action may be taken.**

- Feb. 4**
- March 4**
- April 1**
- April 29**
- June 3**
- July 1**
- August 5**
- September 3**
- September 30**
- November 4**
- December 2**
- December 30**

BE IT FURTHER RESOLVED, that this Resolution shall be posted on the West Wildwood Municipal Hall Bulletin Board, to remain there for the full Calendar Year 2019; published in both Official Municipal Newspapers; and shall remain available from the Municipal Clerk's Office upon request; all in accordance with State Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.

**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-085

APPOINTMENT OF A MUNICIPAL ALLIANCE REPRESENTATIVE

WHEREAS, The Borough of West Wildwood is a member of the Greater Wildwood Alliance consisting of West Wildwood, North Wildwood, Wildwood and Wildwood Crest; and

WHEREAS, to improve the communications between the Alliance and the Borough, it is the desire of the Borough to appoint a formal Borough Representative to said Alliance; and

WHEREAS, Maureen Kelly-Smith, of the Borough of West Wildwood is currently the representative and has agreed to serve as same.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Maureen Kelly-Smith shall herewith be appointed as the Municipal Representative to the Greater Wildwood Municipal Alliance for the term January 1, 2019 and ending December 31, 2019.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-086

AUTHORIZING THE APPOINTMENT OF A MUNICIPAL AUDITOR

WHEREAS, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a Municipal Auditor; and

WHEREAS, the firm of Bowman and Company is qualified to serve as Municipal Auditor for the Borough of West Wildwood and has prepared a Proposal for said services as attached hereto; and

WHEREAS, Bowman and Company has completed and submitted a Business Entity Disclosure which certifies that they have not made any reportable contributions to a political or candidate committee in the name of West Wildwood Borough Commissioner within the previous year and that this Contract will prohibit Bowman and Company from making any reportable contributions for the term of this Contract.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby appoints Bowman and Company as Municipal Auditor for the Borough of West Wildwood for one (1) year commencing January 1, 2019; and

BE IT FURTHER RESOLVED that the Mayor and/or Deputy Mayor and Clerk are hereby authorized to execute a Contract with Bowman and Company for the providing of said services, which Contract Amount shall be in accordance with the Standard Hourly Rates and Minimum Fees established in said Engagement Contract presented on November 29, 2018; and

BE IT FURTHER RESOLVED that the aforesaid Contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized professional and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be published in the officially designated newspaper as required by law; and

BE IT FURTHER RESOLVED, that a Certification of Available Funds from the CFO is attached herewith.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at their **Workshop Schedule Meeting** held on **December 31, 2018**.

**Donna L. Frederick, RMC
Municipal Clerk**

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Elaine Crowley, Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: BOWMAN AND COMPANY

FOR: CONTRACT YEAR 2019 AUDIT SERVICES

IN THE AMOUNT OF: \$39,000.00

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$39,000.00

ACCOUNT(S) 9-01-20-135-000
9-09-55-502-028

TOTAL AMOUNT OF CONTACT: \$39,000.00

Amount Certified by this Certification: \$39,000.00

_____ TEMPORARY BUDGET CERTIFICATION @ 25%

_____ PERMANENT BUDGET CERTIFICATION @ 100%

 X CONTINGENCY CERTIFICATION: UPON ADOPTION OF
FINAL BUDGET.

Date: December 31, 2018

Chief Financial Officer:



Resolution # 2018-086

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-087

APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

WHEREAS, New Jersey Statutes provide that no public work contracts can be awarded nor any moneys paid until the prospective contractor has agreed to contract performance which complies with the approved affirmative action program; and

WHEREAS, the law applies to each political subdivision and agency of the State and includes service and procurement contracts and construction contracts (N.J.A.C. 17:27-1.1); and

WHEREAS, each public agency shall annually designate an officer or employee to serve as its public agency compliance officer (P.A.C.O) (N.J.A.C. 17:27-3.5); and


WHEREAS, the officer shall perform the duties prescribed in the Administrative Code, be responsible for ensuring the agencies' compliance with the rules and may perform any other liaison and assistance functions as may be requested by the Affirmative Action Office.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Municipal Clerk be and is hereby designated as the P.A.C.O. for 2019.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be given to the Department of the Treasury, State Affirmative Action Office, Division of Purchase & Property, 33 W. State St., P.O. Box 206, Trenton, NJ, 08625, by January 10th, 2019.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2018-088

ADOPTION OF A TEMPORARY BUDGET FOR CY2019


WHEREAS, the Borough of West Wildwood is authorized under N.J.S.A. 40A:4-19 to adopt a Temporary Budget prior to January 31 of the CY in order to provide for any contracts, commitments, or payments which are required to be made during the period between the beginning of the CY and the formal adoption of the CY Budget; and

WHEREAS, the Borough of West Wildwood is authorized to appropriate a sum in said Temporary Budget which shall not exceed 26.25% of the Total Appropriations made for all purposes in the Budget for the preceding Year, excluding however, appropriations made for interest and debt redemption charges, capital improvement fund, and public assistance.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey that the attached statement to this Resolution entitled **Temporary Appropriations – 2019** shall be and is hereby approved in order to meet obligations of any contract, commitment, or payment required to be made between January 1, 2019 and the formal adoption and approval of the CY2019 Budget in accordance with, and as permitted by, the New Jersey Statutes.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-089

APPOINTMENT OF A CODE ENFORCEMENT OFFICER


WHEREAS, it is necessary and essential for the Municipality to appoint a Code Enforcement Officer;
and

WHEREAS, Brian Vergantino is currently serving in that capacity and has agreed to continue to perform the duties of Code Enforcement Officers for the Borough of West Wildwood.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey, that Brian Vergantino shall hereby be re-appointed as Code Enforcement Officers with a term ending December 31, 2019.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-090

APPOINTMENT OF LPS INFORMATION COORDINATORS

WHEREAS, it is necessary to provide the Department of Community Affairs Local Planning Services (LPS) with primary and secondary contacts on behalf of the Municipality in this regard

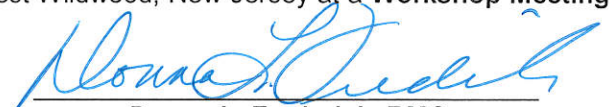
NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey, that the Municipal Clerk shall be the designated Primary Contact with the LPS with regard to the receipt and distribution of information with the LPS; and

BE IT FURTHER RESOLVED that the Deputy Clerk shall be designated as the Secondary Contact with regard to receipt and information with the LPS; and

BE IT FURTHER RESOLVED that the Mayor and/or Deputy Mayor and Municipal Clerk are hereby directed to execute any and all forms and documents effectuating this contact information and transmit same to the Local Planning Services of the N.J. Division of Community Affairs.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-091

**APPROVING THE 2019 CASH MANAGEMENT PLAN
FOR THE BOROUGH OF WEST WILDWOOD**

WHEREAS, N.J.S.A. 40A:5-14 requires the Borough of West Wildwood to adopt a Cash Management Plan, authorized by Resolution and passed by a majority of the full membership of the governing body; and

WHEREAS, the attached Cash Management Plan will guide the investment of funds of the Borough of West Wildwood; and

WHEREAS, the Chief Financial Officer will administer the Plan; and

WHEREAS, the Plan is subject to an annual audit.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood that the attached Cash Management Plan of the Borough of West Wildwood, County of Cape May, New Jersey is approved and adopted for the period beginning January 1, 2019 and ending December 31, 2019.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-092

AUTHORIZING THE CANCELLATION OF CHECKS ONE YEAR OR OLDER

WHEREAS, the Board of Commissioners of the Borough of West Wildwood deem it in the best interest of the Borough to void all outstanding checks.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Chief Financial Officer be and is hereby authorized to void the checks issued against Borough of West Wildwood's various Accounts at Crest Savings Bank

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-093

**CANCELLATION OF 2018 TAX AND/OR SEWER
BALANCES OF \$5.00 OR LESS**

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts of five (5) dollars or less; and

WHEREAS, there also exists a need to apply the same provision as promulgated in N.J.S.A. 40A:5-17 to the cancellation of municipal sewer overpayments and delinquencies of five (5) dollars or less.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized to cancel without any further action on the part of the Governing Body, any property tax and/or municipal sewer overpayments and/or delinquencies of \$5.00 or less.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-094

DESIGNATING SIGNATURES FOR OFFICIAL DEPOSITORY

WHEREAS, the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey deem it necessary and advisable to designate official signatures in connection with depositories of the Borough of West Wildwood for funds being designated general, trust account, bond and interest account, school funds account, public assistance one and two accounts, dedicated by rider accounts, and/or dog license account; and

WHEREAS, **Crest Savings Bank** is considered a reputable bank for such purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that **Crest Savings Bank** shall be designated as the official depository of the Borough of West Wildwood, Cape May County, New Jersey; and

BE IT FURTHER RESOLVED that **Crest Savings Bank** be and hereby is authorized to honor withdrawals on behalf of the Borough of West Wildwood upon utility funds, general funds, trust funds, bond and interest funds, and public assistance accounts when signed by two (2) of the following, at least one (1) of which must be either the Mayor or the Commissioner of Revenue and Finance:

Mayor of the Borough
Commissioner of Revenue and Finance
Commissioner of Public Works
Municipal Clerk of the Borough
Deputy Municipal Clerk
Administrator
CFO

BE IT FURTHER RESOLVED that **Crest Savings Bank** be and hereby is authorized to honor withdrawals from the school funds on deposit when such are countersigned by the custodian of the school funds; and

BE IT FURTHER RESOLVED that **Crest Savings Bank** be and hereby is authorized to honor withdrawals on behalf of the Borough of West Wildwood upon the dog license account when such withdrawals are signed by the Municipal Clerk of the Borough; and


BE IT FURTHER RESOLVED that **Crest Savings Bank** be and hereby is authorized to honor withdrawals on behalf of the Borough of West Wildwood upon the tax lien redemption account with one (1) signature by either the Municipal Tax Collector or the Municipal Clerk of the Borough being authorized to sign checks; and

BE IT FURTHER RESOLVED that the Municipal Clerk be and hereby is authorized to secure bonding insurance to cover all of the above noted signees in each of the different categories and capacities as noted above; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be delivered to **Crest Savings Bank** located in the City of Wildwood, Cape May County, New Jersey.

	Motion	Second	Yes	No	Abstain
Mayor Christopher J. Fox			X		
Commissioner Scott W. Golden		X	X		
Commissioner Cornelius J. Maxwell	X		X		

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-095

**ESTABLISHING INTEREST RATE AND GRACE PERIOD
FOR TAX AND SEWER COLLECTION FOR CY2019**

WHEREAS, N.J.S.A 54:4-67 et seq. permits the Governing Body of a Municipality to fix the rate of interest to be charged for the nonpayment of taxes, assessments, and sewer bills.


NOW THEREFORE, **BE IT RESOLVED** by the Governing Body of the Borough of West Wildwood, that for CY2019 the rate of interest on unpaid taxes and assessments shall be eight percent per annum on the first One Thousand Five Hundred (\$1,500.00) Dollars of delinquency and 18 percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) to be calculated from the date the tax was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable; and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year; and

BE IT FURTHER RESOLVED that the rate of interest for CY2019 on unpaid sewer bills shall be eight percent per annum up to One Thousand Five Hundred (\$1,500.00) Dollars of delinquency and 18 percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) Dollars to be calculated from the date the bill was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable. and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the Municipal Tax Collector upon adoption.

	Motion	Second	Yes	No	Abstain
Mayor Christopher J. Fox			X		
Commissioner Scott W. Golden		X	X		
Commissioner Cornelius J. Maxwell	X		X		

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a Workshop Meeting held on December 31, 2018.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2018-096

**A RESOLUTION APPOINTING CERTAIN MUNICIPAL REPRESENTATIVES
TO THE ATLANTIC COUNTY JOINT INSURANCE FUND**

WHEREAS, it has been formally requested by the Atlantic County Joint Insurance Fund for the Borough to provide an updated listing of the Municipal Representatives to the Atlantic County Joint Insurance Fund; and

WHEREAS, it will be necessary to formally appoint said Municipal Representatives to the various Atlantic County Joint Insurance Fund positions.

NOW, THEREFORE BE IT RESOLVED that the following Municipal Representatives are appointed to the respective positions with terms expiring on December 31, 2019.

Fund Safety Commissioner	Lew Ostrander
Fund Commissioner	Christopher Ridings
Alternate Fund Commissioner	Elaine Crowley
Claims Coordinator	Christopher Ridings
EPL Hotline	Carl O'Hala and Donna L. Frederick

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



Donna L. Frederick, RMC
Municipal Clerk