

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2018-097**

**APPOINTING CLASS II POLICE OFFICER ON THE  
WEST WILDWOOD POLICE DEPARTMENT**

**WHEREAS**, the following appointment has been reviewed by the Director of Public Safety, in consultation with the Chief of Police, and

**WHEREAS**, it is the recommendation of the Chief of Police to appoint the following individual as Class II Police Officer on the West Wildwood Police Department with the appointment dates as follows:


<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE APPOINTMENT DATE</u>
Alexander Pruszinski	Class II Police Officer	December 17, 2018 – March 1, 2019

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, New Jersey hereby authorizes the aforementioned Class II Police Officer for the West Wildwood Police Department.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Chief of Police.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at **Workshop Meeting** held on **December 31, 2018**.

  
 Donna L. Frederick, RMC  
 Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2018-098**

**APPOINTING A LOCAL HOUSING INSPECTOR**

**WHEREAS**, the Borough of West Wildwood has requested and received authorization to conduct the State mandated inspections of hotels and multiple dwellings within its jurisdiction on behalf of the Bureau of Housing Inspection; and

**WHEREAS**, this authorization is based upon the requirement that these inspections and their related activities be conducted in strict accordance with the Conditions of Authorization provided by the State of New Jersey, Department of Community Affairs; and

**WHEREAS**, Lewis M. Ostrander is qualified to perform inspections and related activities as the Borough Housing Inspector.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Lewis M. Ostrander is hereby appointed as the Borough Housing Inspector for a term commencing January 1, 2019 to December 31, 2019.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.

  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2018-099**

**APPOINTING MEMBERS TO THE WEST WILDWOOD PLANNING BOARD**

**WHEREAS**, the term of appointment for certain members of the West Wildwood Planning Board will be expiring and it is essential to maintain a full board; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, as follows:

- 1.) That all allegations of the preamble are incorporated herein as if set forth in full.
- 2.) The following shall be and are hereby appointed as members of the Borough of West Wildwood Planning Board for the terms to expire as indicated:

<b><u>Class I Member</u></b>	<b><u>Expiration of Term</u></b>
Christopher J. Fox, Mayor	December 31, 2019

<b><u>Class II Member</u></b>	<b><u>Expiration of Term</u></b>
Lewis Ostrander	December 31, 2019

<b><u>Class III Member</u></b>	<b><u>Expiration of Term</u></b>
Scott W. Golden	December 31, 2019

<b><u>Alternate Member</u></b>	<b><u>Expiration of Term</u></b>
Russ Rohrman	December 31, 2020

	Motion	Second	Yes	No	Abstain	Absent
<b>Mayor Christopher J. Fox</b>			X			
<b>Commissioner Scott W. Golden</b>		X	X			
<b>Commissioner Cornelius J. Maxwell</b>	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.

  
 Donna L. Frederick, RMC  
 Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2018-100**

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT  
FOR THE PROFESSIONAL SERVICES OF A MUNICIPAL SOLICITOR**

**WHEREAS**, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a Borough Solicitor; and

**WHEREAS**, Marcus H. Karavan, P.C., having offices located at 3311 New Jersey Avenue, Wildwood, New Jersey, is qualified to serve as Borough Solicitor for the Borough of West Wildwood and has submitted a Proposal which is attached hereto; and

**WHEREAS**, Marcus H. Karavan, P.C., has completed and submitted a Business Entity Disclosure Certification which certifies that Marcus H. Karavan, P.C., has not made any reportable contributions to a political or candidate committee in the name of West Wildwood Borough Commissioners within the previous year and that this Contract will prohibit Marcus H. Karavan, P.C., and the Law Firm of Blaney & Karavan, P.C., from making any reportable contributions for the term of this Contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Mayor and/or Deputy Mayor be and he is hereby authorized to execute a Contract with Marcus H. Karavan, P.C., to serve as Municipal Solicitor for the Borough of West Wildwood; and

**BE IT FURTHER RESOLVED** that the term of appointment shall commence on January 1, 2019 and expire on December 31, 2019; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise bids for services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids, all of which classification the aforesaid contract falls within; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law; and

**BE IT FURTHER RESOLVED**, that a Certificate of Availability of Funds from the Chief Financial Officer is attached hereto.

	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<b>Mayor Christopher J. Fox</b>			X			
<b>Commissioner Scott W. Golden</b>		X	X			
<b>Commissioner Cornelius J. Maxwell</b>	X		X			

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



**Donna L. Frederick, RMC**  
**Municipal Clerk**

**CERTIFICATION OF AVAILABILITY OF FUNDS**

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Elaine Crowley, Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

**TO: MARCUS KARAVAN OF BLANEY AND KARAVAN**

**FOR: MUNICIPAL SOLICITOR**

**IN THE AMOUNT OF: \$35,000.00**

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$35,000.00

ACCOUNT(S) 9-01-20-155-027

TOTAL AMOUNT OF CONTACT: \$35,000.00

Amount Certified by this Certification: \$35,000.00

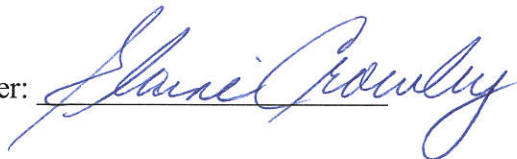
\_\_\_\_\_ TEMPORARY BUDGET CERTIFICATION @ 25%

\_\_\_\_\_ PERMANENT BUDGET CERTIFICATION @ 100%

  X   CONTINGENCY CERTIFICATION: UPON ADOPTION OF FINAL BUDGET.

Date: December 31, 2018

Chief Financial Officer:



Resolution # 2018-100

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2018-101**

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT  
FOR PROFESSIONAL SERVICES OF LABOR COUNSEL**

**WHEREAS**, the Borough of West Wildwood is seeking Professional Services for labor relations; and

**WHEREAS**, Mr. William G. Blaney, Esq., of the Law Firm of Blaney & Karavan, P.C., having offices located at 2123 Dune Drive, Avalon, New Jersey, 08202 is qualified to serve as Labor Counsel for the Borough of West Wildwood and has submitted a Proposal which is attached hereto; and

**WHEREAS**, a Professional Services Contract Agreement for Legal Services along with the terms of the representation has been submitted with an estimate not to exceed of \$20,000.00, for the term commencing January 1, 2019 through December 31, 2019.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor and/or Deputy Mayor is hereby authorized on behalf of the Borough to sign the Professional Services Contract Agreement; and

**BE IT FURTHER RESOLVED**, that a Certificate of Availability of Funds from the Chief Financial Officer is attached hereto in the amount of \$20,000.00.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.

  
\_\_\_\_\_  
**Donna L. Frederick, RMC  
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2018-102**

**DESIGNATING ORDER OF BUSINESS AT MEETINGS**

**BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey, that the following shall be the order of business at all meetings of said Borough:

1. Call to Order
2. Pledge of Allegiance to the Flag
3. Open Public Meeting Act Statement
4. Roll Call
5. Additions/Deletions of Late Agenda Items
6. Old Business
7. Adoption of Previous Meeting Minutes
8. Reading and Adopting of Ordinances
9. Reading and Adopting of Resolutions
10. Motion to Pay Bills
12. Public Comments
13. Adjournment

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



**Donna L. Frederick, RMC  
Municipal Clerk**



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2018-103**

**AUTHORIZING THE CANCELLATION OF UNEXPENDED BALANCES FROM THE  
OPERATING BUDGET FOR THE CY2018**

**WHEREAS**, there exist unexpended balances in the CY2018 Operating Budget ; and

**WHEREAS**, there is no further need to retain said unexpended balances; and

**WHEREAS**, it is deemed to be in the best interest of the Borough of West Wildwood to cancel said unexpended balances and it is the desire of the Board of Commissioners to cancel these unexpended balances.


**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey that unexpended balances in the CY2018 Operating Budget be and are hereby cancelled.

Legal Services O/E	35,000.00
Engineering O/E	10,000.00
Employee Group Health	17,500.00
Police S/W	106,500.00
Public Works O/E	10,000.00
Solid Waster/Collection	8,400.00
Gasoline/Diesel	9,000.00
Solid Waster Disposal	17,000.00
Social Security System	14,600.00
Municipal Clerk S/W	1,000.00
Storm Debris Removal	2,000.00
Building & Grounds O/E	3,500.00
Parks & Recreation	1,050.00
Maintenance of Parks	1,300.00

Water	4,000.00
Natural Gas	2,000.00
Land Use O/E	1,300.00
Liability Insurance	4,000.00
Street Lighting	1,000.00
General Admin O/E	<u>850.00</u>
	<u><u>250,000.00</u></u>

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.

  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2018-104**

**APPROVING BUDGET TRANSFERS FOR THE CY 2018**


**WHEREAS**, the following transfers are necessary to make certain year end transfers to the CY 2018 budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the following CY2018 budget transfers be made:

Budget Description	From	To	Budget Account
Engineering O/E	845.00		8-01-20-165-028
Code Enforcement S/W	1,680.00		8-01-22-195-003
Police S/W	6,400.00		8-01-25-240-011
			8-01-36-472-000
Telephone		600.00	8-01-31-440-000
Commissioner S/W		290.00	8-01-20-110-012
Public Works S/W		3,720.00	8-01-26-290-011
Administrator		1,888.00	8-01-20-100-011
Finance S/W		1,850.00	8-001-20-130-011
Tax Collector S/W		577.00	8-01-20-145-012
	8,925.00	8,925.00	

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **December 31, 2018**.

  
 Donna L. Frederick, RMC  
 Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2018-105**

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT  
FOR PROFESSIONAL SERVICES OF SPECIAL COUNSEL**

**WHEREAS**, the Borough of West Wildwood is seeking Professional Services for Special Counsel; and

**WHEREAS**, Mr. Louis M. Barbone, of the Law Firm of Jacobs & Barbone, P.A., a Professional Corporation, Attorneys at Law, has submitted a proposal and fee schedule to act as special counsel, with a General Retainer Agreement of \$5,000.00

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor and/or Deputy Mayor is hereby authorized on behalf of the Borough to sign the General Retainer Agreement; and

**BE IT FURTHER RESOLVED**, that a Certificate of Availability of Funds from the Chief Financial Officer is attached hereto in the amount of \$5,000.00.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.

  
**Donna L. Frederick, RMC  
Municipal Clerk**

**CERTIFICATION OF AVAILABILITY OF FUNDS**

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Elaine Crowley Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

**TO: LOUIS M. BARBONE OF JACOBS & BARBONE, P.A.**

**FOR: SPECIAL COUNSEL**

**IN THE AMOUNT OF: \$5,000.00 RETAINER AGREEMENT**

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$5,000.00 RETAINER

ACCOUNT(S) 9-01-20-155-027

TOTAL AMOUNT OF CONTACT: \$5,000.00 - RETAINER

Amount Certified by this Certification: \$5,000.00 - RETAINER

\_\_\_\_\_ TEMPORARY BUDGET CERTIFICATION @ 25%

\_\_\_\_\_ PERMANENT BUDGET CERTIFICATION @ 100%

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\_\_\_\_\_ CONTINGENCY CERTIFICATION: UPON ADOPTION OF FINAL BUDGET.

Date: December 31, 2018

Chief Financial Officer: 

Resolution # 2018-105

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2018-106**

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT  
FOR THE PROFESSIONAL SERVICES OF BOND COUNSEL**

**WHEREAS**, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a Bond Counsel; and

**WHEREAS**, McManimon, Scotland & Baumann, LLC, Attorneys at Law with offices at 75 Livingston Avenue, Roseland, New Jersey, 07068, hereinafter referred to as "Counsel" has submitted a Proposal for said services, which is on file with the Municipal Clerk; and

**WHEREAS**, McManimon, Scotland & Baumann has completed and submitted a Business Entity Disclosure which certifies that no reportable contributions to a political or candidate committee in the name of West Wildwood Borough Commissioner within the previous year and that this Contract will prohibit McManimon, Scotland & Baumann from making any reportable contributions for the term of this Contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Mayor and/or Deputy Mayor be and is hereby authorized to execute a Contract with McManimon, Scotland & Baumann, to serve a Bond Counsel for the Borough of West Wildwood; and


**BE IT FURTHER RESOLVED** that the term of appointment shall commence on January 1, 2019 and expire on December 31, 2019.

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized professional and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2018-107**

**AUTHORIZING THE APPOINTMENT OF THE CUSTODIAN OF RECORDS  
FOR THE WEST WILDWOOD POLICE DEPARTMENT**

**WHEREAS**, it is required by New Jersey's law governing access to government records maintained by public agencies N.J.S.A. 47:1A-1 et. seq. to have a custodian of records; and

**WHEREAS**, it is necessary to appoint a custodian of records for the West Wildwood Police Department due to the nature and confidentiality of police records; and

**WHEREAS**, Sergeant James Dodd is hereby appointed as the Custodian of Records for the West Wildwood Police Department and Officer Brian Gibson is hereby appointed as Custodian of Records in the absence of Sergeant Dodd.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Sergeant James Dodd and Officer Brian Gibson be and are hereby appointed as the custodians of records for the West Wildwood Police Department.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



**Donna L. Frederick, RMC  
Municipal Clerk**



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2018-108**

**AUTHORIZING THE APPOINTMENT OF A MUNICIPAL HUMANE LAW  
ENFORCEMENT OFFICER**

**WHEREAS**, the Board of Commissioners authorized the appointment of Municipal Humane Law Enforcement Officers through Resolution 2018-055, adopted on July 6, 2018; and

**WHEREAS**, Officer Darren Montes has resigned his position with the West Wildwood Police Department and it is necessary to appoint and officer in his place.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of West Wildwood, County of Cape May, State of New Jersey, that Police Officer Brian Gibson is hereby appointed to the position of Municipal Humane Law Enforcement Officer for the West Wildwood Police Department.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.

  
Donna L. Frederick, RMC  
Municipal Clerk

**CERTIFICATION OF AVAILABILITY OF FUNDS**

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Elaine Crowley Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

**TO: WILLIAM G. BLANEY**

**FOR: LABOR COUNSEL**

**IN THE AMOUNT OF: NOT TO EXCEED \$20,000.00**

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: NOT TO EXCEED \$20,000.00

ACCOUNT(S) 9-01-20-155-027

TOTAL AMOUNT OF CONTACT: NOT TO EXCEED \$20,000.00

Amount Certified by this Certification: NOT TO EXCEED \$20,000.00

\_\_\_\_\_ TEMPORARY BUDGET CERTIFICATION @ 25%

\_\_\_\_\_ PERMANENT BUDGET CERTIFICATION @ 100%

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\_\_\_\_\_ CONTINGENCY CERTIFICATION: UPON ADOPTION OF FINAL BUDGET.

Date: December 31, 2018

Chief Financial Officer: 

Resolution # 2018-101

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2018-109**

**AUTHORIZING AN AGREEMENT BETWEEN THE BOROUGH OF  
WEST WILDWOOD AND EDMUNDS & ASSOCIATES FOR  
APPLICATION SOFTWARE AND SUPPORT UPGRADES**

**WHEREAS**, there exists the need for the “Professional Services” of a firm to be retained by the Borough for the performance of computer technology support services and related duties associated therewith as directed by the authorized representatives of the Borough of West Wildwood, all as more specifically set forth in the attached Agreement which is made a part hereof by reference as if fully set forth; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:1-11 et, seq.) requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised; and

**WHEREAS**, Edmunds & Associates, with offices located at 301A Tilton Road, Northfield, NJ 08225 has submitted a proposal to the Borough of West Wildwood for Application Software and Support System upgrades, the terms of the agreement are hereby attached; and

**WHEREAS**, the Board of Commissioners of the Borough of West Wildwood deem it in the best interest of the Borough to continue using the software provided by Edmunds & Associates.

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and/or the Deputy Mayor is hereby authorized to execute the aforementioned Agreement for “Professional Services” under the provisions of the Local Public Contracts Law because N.J.S.A. 40:A:11-5 states that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonable permit the drawing of specifications or the receipt of competitive bids, all of which classification the aforesaid contract falls within.

**BE IT FURTHER RESOLVED** that a full copy of the executed Agreement be attached to this Resolution and be published as required by law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.

  
\_\_\_\_\_  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2018-110  
AUTHORIZING THE APPOINTMENT  
OF A MUNICIPAL JUDGE**

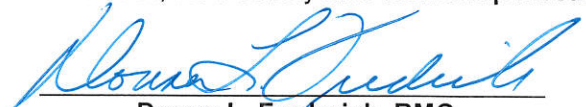
**WHEREAS**, it is necessary for the Board of Commissioners of the Borough of West Wildwood to appoint a Municipal Court Judge as required by NJSA 2B 12-4; and

**WHEREAS**, it is the desire of the Board of Commissioners to re-appoint Andrew J. Cafiero as Municipal Judge as the Borough of West Wildwood Municipal Court Judge

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Andrew J. Cafiero is hereby appointed as Municipal Court Judge for the Borough of West Wildwood for a three year appointment commencing January 1, 2019 with the expiration date of December 31, 2021.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.



**Donna L. Frederick, RMC  
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2018-111**

**A RESOLUTION AUTHORIZING THE MANDATORY FURLOUGH/TEMPORARY LAYOFF OF NON-UNION AND NON-TENURED EMPLOYEES OF THE BOROUGH OF WEST WILDWOOD AND THE VOLUNTARY FURLOUGH/LAYOFF OF UNION AND TENURED EMPLOYEES**

**WHEREAS**, the Borough of West Wildwood (the “Borough”) is currently facing a projected deficit for the budget year commencing January 1, 2019; and

**WHEREAS**, the Borough has the authority to decrease the number of employees it employs; provided such employees are terminated in compliance with the Boroughs Ordinances and Polices; and

**WHEREAS**, the Borough has determined that, in addition to raising municipal taxes, and adopting other measures, it is necessary to reduce the work hours and by implication the weekly pay of non- union and non-tenured employees to help eliminate the deficit; and

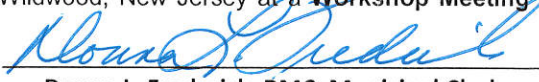
**WHEREAS**, certain tenured and union employees have expressed willingness to voluntarily participate in said reduction of work hours and weekly pay in an effort to help eliminate the deficit;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, Cape May County and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by reference.
2. Beginning January 1, 2019 and continuing through March 31, 2019 all non-union and non-tenured employees of the Borough shall have their work hours reduced by one (1) day per week and shall have a commensurate reduction in their weekly pay. A list of the non-union and non-tenured employees to be furloughed/temporarily laid off in accordance with the aforementioned is attached as Exhibit “A”. New hires to positions which are non-union and non-tenured will be similarly affected. In any given week, exceptions may be made by the Commissioner assigned to a particular department to meet operational needs.
3. Similarly, all union and tenured employees of the Borough shall be afforded the opportunity to have their work hours reduced by one (1) day per week and shall have a commensurate reduction in their weekly pay for the time period January 1, 2019 and continuing through March 31, 2019.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 31, 2018**.

  
 Donna L. Frederick, RMC, Municipal Clerk