

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-021

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT
FOR THE PROFESSIONAL SERVICES OF PLANNING BOARD SOLICITOR**

WHEREAS, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a Planning Board Solicitor; and

WHEREAS, Stefankiewicz and Belasco, LLC, Attorneys-At-Law, having offices located at 111 E. 17th Avenue, North Wildwood, New Jersey, have submitted a Proposal and fee schedule for said Professional Services; and

WHEREAS, Stefankiewicz and Belasco, have completed and submitted a Business Entity Disclosure Certification which certifies that Stefankiewicz and Belasco, LLC have not made any reportable contributions to a political or candidate committee in the name of West Wildwood Borough Commissioners within the previous year and that this Contract will prohibit Stefankiewicz and Belasco from making any reportable contributions for the term of this Contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Mayor and/or Deputy Mayor be and he is hereby authorized to execute a Contract Agreement with Stefankiewicz and Belasco to serve as Planning Board Solicitor for the Borough of West Wildwood; and


BE IT FURTHER RESOLVED that the term of appointment shall commence on January 17, 2019 and expire on December 31, 2019; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise bids for services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids, all of which classification the aforesaid contract falls within; and

BE IT FURTHER RESOLVED that notice of this contract award shall be published by the Municipal Clerk in accordance with the requirements of Law; and

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **March 6, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2019-022

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT
FOR PROFESSIONAL SERVICES OF SPECIAL COUNSEL**

WHEREAS, the Borough of West Wildwood is seeking Professional Services for Special Counsel; and

WHEREAS, Jeffrey R. Surenian, of the Law Firm Jeffrey R. Surenian and Associates, LLC, having offices located at 707 Union Avenue, Suite 301, Brielle, New Jersey 08730 has submitted a proposal and fee schedule to act as Special Counsel dated February 8, 2019.

WHEREAS, the Board of Commissioners deem it in the best interest of the Borough to appoint Jeffrey R. Surenian as Special Counsel with a term commencing March 6, 2019 and expiring on December 31, 2019.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor and/or Deputy Mayor is hereby authorized on behalf of the Borough to sign the Contract for Professional Services of Special Counsel.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **March 6, 2019**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-023

**AUTHORIZING THE APPOINTING OF CLASS II POLICE OFFICERS ON THE
WEST WILDWOOD POLICE DEPARTMENT**

WHEREAS, the following appointment has been reviewed by the Director of Public Safety, in consultation with the Chief of Police, and

WHEREAS, it is the recommendation of the Chief of Police to appoint the following individual as Class II Police Officer on the West Wildwood Police Department with the appointment dates as follows:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE APPOINTMENT DATE</u>
Brandon Turner	Class II Police Officer	March 2, 2019 to June 5, 2019
Alexander Pruszinski	Class II Police Officer	March 2, 2019 to June 5, 2019

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, New Jersey hereby authorizes the aforementioned Class II Police Officer for the West Wildwood Police Department.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at **Regular Meeting** held on **March 6, 2019**.


 Donna L. Frederick, RMC
 Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-024

AUTHORIZING THE BOROUGH OF WEST WILDWOOD, TO SUBMIT AN ELIGIBILITY DETERMINATION AND FUNDING APPLICATION TO THE UNITED STATES OF AMERICA ACTING THROUGH RURAL UTILITIES SERVICE, DEPARTMENT OF AGRICULTURE FOR A FEASIBILITY STUDY per the provisions of the SEARCH – (Special Evaluation Assistance for Rural Communities and Households) Grant Program

WHEREAS, the Borough of West Wildwood (hereinafter the “Borough”) plans to submit to the United States Department of Agriculture, Rural Utilities Service (hereinafter “Rural Utilities Service”) a request for eligibility determination concerning the Borough’s entitlement to participate in Rural Utilities Service’s Water and Environmental Programs (hereinafter the “Program”); and

WHEREAS, the Borough wishes to pursue through the SEARCH Program, funding for purposes authorized by the SEARCH Program for a water and waste project, and

WHEREAS, it is in the best interest of the Borough to actively and diligently pursue this project, for reasons associated with the health, safety, and welfare of the community serviced by the Borough; and moreover, pursue funding with and through Rural Utilities Service, based upon Rural Utilities Service’s determination that the Borough is eligible to participate in Rural Utilities Service’s Program.

NOW, THEREFORE, BE IT RESOLVED by the Borough Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, as follows:

1. All necessary action, including the filing of formal applications, be taken to pursue with Rural Utilities Service actual funding for the proposed SEARCH Program authorized activities in the Borough of West Wildwood, County of Cape May.
2. The Borough is authorized to accept any and all funding through the United States of America, Acting Through Rural Utilities Service Water and Waste Disposal Program
3. The Borough’s Municipal Clerk shall publish an appropriate notice of intention to file an application with Rural Utilities Service for funding for the proposed project in the Borough’s official newspaper within sixty (60) days of the Borough’s submission of an application for funding to Rural Utilities Service.
4. The duly authorized representative of the Borough, including the Borough’s Engineer, Solicitor, and Auditor, be and are hereby authorized to execute any and all documentation in furtherance of the preparation of the necessary documents to be submitted to USDA/Rural Utilities Service. Further the Mayor of the Borough is hereby authorized to execute the necessary documents in order to receive an eligibility determination and funding from the USDA/Rural Utilities Service.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at **Regular Meeting** held on **March 6, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-025

**CONSENTING TO THE CAPE MAY COUNTY PROPOSED
WATER QUALITY MANAGEMENT AMENDMENT**

WHEREAS, pursuant to state regulations, municipal water quality management plans must be in compliance with its regional wastewater management planning agency which, in the case of West Wildwood, requires the same be in compliance with the Cape May County Wastewater Management Plan (WMP); and

WHEREAS, the Cape May County Planning Department and Maser Consulting, P.A., in conjunction with West Wildwood have developed and amended the County WMP and Chapter 12 encompasses the Municipal Buildout Report for the Borough of West Wildwood; and

WHEREAS, the duly advertised public meeting of the Borough of West Wildwood Board of Commissioner's held on March 6, 2019 did discuss the WMP; and

WHEREAS, the Borough of West Wildwood Planning Board shall adopt and amend its Master Plan to guide the use of lands within the municipality in a manner which protects the public health and safety and promotes the general welfare; and

WHEREAS, the Board of Commissioners of the Borough of West Wildwood consents to the WMP as amended; and


WHEREAS, a copy of the Borough of West Wildwood Wastewater Management Plan shall be attached to this resolution when approved by the New Jersey Department of Environmental Protection (NJDEP).

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Board of Commissioners do hereby consent to the amendment to Cape May County Wastewater Management Plan;
3. A copy of this Resolution shall be forwarded to the Cape May County Planning Department for their review and consideration.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **March 6, 2019**.


 Donna L. Frederick, RMC
 Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-026

**AUTHORIZING A PROFESSIONAL
SERVICES AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD
AND TRIAD ASSOCIATES FOR GRANT/IMPLEMENTATION
CONSULTANT SERVICES**

WHEREAS, there exists a need for a Grant/Implementation Consultant Services to pursue financial resources for capital, infrastructure, programmatic and related needs; and

WHEREAS, Triad Associates, with offices located at 1301 W. Forest Grove Rd, Vineland, New Jersey 08360, has submitted a Proposal and Professional Service Agreement dated February 25, 2019 ; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood that the Mayor and/or Deputy Mayor is hereby authorized to execute a Professional Services Agreement with Triad Associates of 1301 W. Forest Grove Road, Vineland, New Jersey 08360, for Grant/Implementation Consultant Services for a term commencing February 25, 2019 and ending on December 31, 2019

BE IT FURTHER RESOLVED, that a copy of this resolution and contract shall be on file in the Clerk's Office and available for public review and shall be published in accordance with law

BE IT FURTHER RESOLVED that a certification of availability of funds be attached to this resolution.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **March 6, 2019**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-027

**AUTHORIZING TRIAD ASSOCIATES TO SUBMIT A
USDA SEARCH GRANT APPLICATION TO THE NEW JERSEY OFFICE
OF RURAL DEVELOPMENT, USDA**

WHEREAS, there exists a need for a Grant Consultant to prepare and submit a USDA SEARCH application to the New Jersey Office of Rural Development, USDA; and

WHEREAS, Triad Associates, with offices located at 1301 W. Forest Grove Rd., Vineland, NJ 08360 is appointed as the Borough's Grant/Implementation Consultant and has the qualifications to submit a USDA SEARCH Grant Application to the New Jersey Office of Rural Development, USDA on behalf of the Borough; and

WHEREAS, funds for said services will be provided in the 2019 Municipal Budget;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Borough of West Wildwood hereby authorize TRIAD Associates to submit a USDA SEARCH Grant Application to the New Jersey Office of Rural Development, USDA.

BE IT FURTHER RESOLVED, that a copy of this resolution and contract shall be on file in the Clerk's Office and available for public review.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **March 6, 2019**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-028

**AUTHORIZING THE COMMISSIONER OF PUBLIC SAFETY
TO EXECUTE A CONTRACT AGREEMENT WITH
CAPE MAY COUNTY LODGE # 7 FRATERNAL ORDER OF POLICE**

WHEREAS, the Contract Agreement between the Borough of West Wildwood and Cape May County Lodge #7 Fraternal Order of Police expired on December 31, 2011; and

WHEREAS, the Borough hereby recognizes Cape May County Lodge #7, Fraternal Order of Police as the exclusive collective negotiations agent for all full time police officers in the ranks of Lieutenants, Sergeants and Patrol officers employed in the Police Department of the Borough of West Wildwood, but excluding casual employees, seasonal employees, part-time employees, the Chief of Police, non-police employees and all others; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Commissioner of Public Safety is hereby authorized to execute a contract agreement with Cape May County Lodge #7, Fraternal Order of Police.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **March 6, 2019**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-029

ADOPTION OF A SECOND TEMPORARY BUDGET FOR CY 2019

WHEREAS, the Borough of West Wildwood adopted a Temporary Budget as authorized under N.J.S.A. 40A:4-19 in accordance with Resolution 2018-088 adopted on Dec. 31, 2018, in order to provide for any contracts, commitments, or payments which are required to be made during the period between the beginning of the Calendar Year and the formal adoption of the Calendar Year Budget; and

WHEREAS the adoption of the CY2019 Municipal Budget will not occur prior to March 20, 2019 which will necessitate the adoption of a Second Temporary Budget Allocation of 26.25% of the Total Appropriations made for all purposes in the Budget for the preceding Calendar Year, excluding however, appropriations made for interest and debt redemption charges, capital improvement fund, and public assistance; and

WHEREAS, the Chief Financial Officer has prepared the Second Emergency Temporary Budget for CY2019 for both the Municipality and Utility; and

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey that the attachment statements to this Resolution entitled Second Emergency Temporary Budget for CY2019 shall be and is hereby approved in order to meet obligations of any contract, commitment, or payment required to be made between January 1, 2019 and the formal adoption and approval of the CY2019 Budget in accordance with, and as permitted by, the New Jersey Statutes.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **March 6, 2019**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-030

**AUTHORIZING THE AWARDING OF A CONTRACT FOR INFORMATION TECHNOLOGY
SUPPORT SERVICES TO ACA COMPUTERS**

WHEREAS, the Borough of West Wildwood advertised for qualifications and proposals from contractors for Information Technology Support Services; and

WHEREAS, the Borough solicited through a “fair and open” process in accordance with N.J.S.A. 40A:11-4.1, *et. seq.* sealed qualifications and proposals were received on February 20, 2019 at 10:00am prevailing time; and

WHEREAS, two proposals were submitted to the clerk as follows: ACA Computers, Red Bank, NJ and Network Connectivity, Inc, Northfield, NJ and:

WHEREAS, the CFO opened the two proposals in a public format and read out the costs from both companies;

WHEREAS, the CFO turned over the proposals to the Borough Administrator to review and make his recommendation to the Board of Commissioners; and

WHEREAS, the Borough Administrator having review both submitted proposals has revealed that the proposal submitted by ACA Computers, Inc., a New Jersey Corporation with its principal place of business located at 210 West Front Street, Suite 103, Red Bank, NJ 07701 (“ACA Computers”) and with an electronic mail address of acahq@acacomputers.com, is the lowest overall qualified bidder to provide the aforementioned services.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor, Deputy Mayor and/or Administrator is hereby authorized to execute a contract with ACA Computers, Inc., for Information Technology Support Services for a term commencing March 1, 2018 and ending December 31, 2019.

BE IT FURTHER RESOLVED that the award of this contract shall be published as required by law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **March 6, 2019**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2019-031

**AUTHORIZING AN INDEMNIFICATION AGREEMENT BETWEEN
THE BOROUGH OF WEST WILDWOOD AND THE
COUNTY OF CAPE MAY TO PERMIT THE BOROUGH
TO HOLD A FOURTH OF JULY PARADE ON GLENWOOD AVENUE**

WHEREAS, the Borough is holding a Fourth of July Parade on Thursday, July 4, 2019, which route will be on Glenwood Avenue, a County road; and


WHEREAS, the County of Cape May requires that the Borough execute an Indemnification Agreement to permit the event to traverse over the aforementioned road.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that they hereby authorized the Mayor to execute the Indemnification Agreement between the Borough of West Wildwood and the County of Cape May.

BE IT FURTHER RESOLVED, that a copy of the executed Indemnification Agreement be attached hereto.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **April 3, 2019**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-032

AUTHORIZING THE FILING OF THE 2018 RECYCLING TONNAGE GRANT

WHEREAS, the mandatory Source Separation and Recycling Act (P.L. 1987,c.102) has established a recycling fund from which tonnage grants may be made to Municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use tonnage grants to develop new Municipal Recycling Programs and to continue and expand existing programs; and

WHEREAS, the recycling regulations impose on Municipalities certain requirements as a Condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the Municipality; and

WHEREAS, a resolution authorizing the Borough of West Wildwood to apply for the 2018 Recycling Tonnage Grant will memorialize the commitment of the Borough to recycling and to indicate the assent of the Borough to the efforts undertaken and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, Linda Thomas, Certified Recycling Professional, for a fee not to exceed \$100.00 in accordance with the attached Letter of Intent, is hereby designated as the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that it hereinafter accepts and approves the Letter of Intent with Linda Thomas, CRP, and further endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection; and

BE IT FURTHER RESOLVED that the Borough's Recycling Coordinator is hereby directed to coordinate with Linda Thomas to assure that the application is properly and timely filed.

BE IT FURTHER RESOLVED that monies received through said Recycling Tonnage Grant shall be deposited in a dedicated recycling trust fund in accordance with said Grant requirements.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **April 3, 2019**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-033

AUTHORIZING A TOWN-WIDE YARD SALE

WHEREAS, the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey deem it in the best interest of its Residents to hold a town-wide yard sale; and

WHEREAS, yard sales are permitted in the Borough for the sale of small personal household items that are typically sold by at individual yard sales after having first obtained a license through the Municipal Clerk's Office; and

WHEREAS, Ordinance No. 422 prescribes the means and methods for the conduct of yard sales within the Borough; and

WHEREAS, the Borough deems it in the best interest of its residents to waive the required five (5) dollar fee for such town-wide sale in order to encourage the most participation in said event.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissions of the Borough of West Wildwood, Cape May County, New Jersey that a town-wide yard sale be permitted on June 1, 2019; and

BE IT FURTHER RESOLVED that, in the event of inclement weather on June 1, the event shall be held on June 2, 2019, and

BE IT FURTHER RESOLVED that the five (5) dollar fee as required in Ordinance No. 422 is hereby waived for these dates.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **April 3, 2019**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-034

**AUTHORIZING A PROFESSIONAL
SERVICE AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD
AND TRIAD ASSOCIATES FOR IMPLEMENTATION SERVICES
NJDCA SMALL CITIES PUBLIC FACILITIES PROGRAM – FY2019 ADA
IMPROVEMENTS TO POLICE & MUNICIPAL BUILDINGS AND BULKHEAD RAMP**

WHEREAS, Triad Associates, with offices located at 1301 W. Forest Grove Rd, Vineland, New Jersey 08360, has submitted a Professional Service Agreement dated January 15, 2019, for Implementation Services for the NJDCA Small Cities Public Facilities Program – FY2019 ADA Improvements to Police & Municipal Buildings and Bulkhead Ramp.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood that the Mayor and/or Deputy Mayor is hereby authorized to execute a Professional Services Agreement with Triad Associates of 1301 W. Forest Grove Road, Vineland, New Jersey 08360, For Implementation Services – NJDCA Small Cities Public Facilities Program – FY2019 ADA Improvements to Police & Municipal Buildings and Bulkhead Ramp.

BE IT FURTHER RESOLVED, that a copy of this resolution and contract shall be on file in the Clerk’s Office and available for public review and shall be published in accordance with law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **April 3, 2019**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-035

RE-APPOINTMENT OF DEPUTY AND ALTERNATE REGISTRARS

WHEREAS, the Borough Registrar has the distinction of choosing the Deputy and Alternate Registrars per state regulations; and

WHEREAS, Ruth Sweeney, and Elaine Crowley are currently Alternate and Deputy Registrars respectively, and their terms are up for renewal; and

WHEREAS, Registrar Donna L. Frederick, CMR, deems it in the best interest of the Borough to assign the following appointments:

<u>NAME</u>	<u>TITLE</u>	<u>Certification Number</u>	<u>TERM- EXPIRES</u>
Ruth Sweeney	Deputy Registrar	#3683	3 Year – Ending April 5, 2022
Elaine Crowley	Alternate Registrar		3 Year – Ending April 5, 2022

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the following appointments be and are hereby authorized.

BE IT FURTHER RESOLVED that a certified copy of this appointing resolution be forward to the proper agencies as required by law.

	Motion	Second	Yes	No	Abstain
Mayor Christopher J. Fox			X		
Commissioner Scott W. Golden		X	X		
Commissioner Cornelius J. Maxwell	X		X		

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **April 3, 2019**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2019-036

**ADOPTION OF HEALTH AND WELLNESS POLICY
AND WORKPLACE WELLNESS BEST PRACTICES**

WHEREAS, each year the ACM JIF spends millions of dollars on Workers Compensation claim inclusive of medical and lost time costs. Members and employees out of work due to a workplace injury also spend millions of dollars each year in overtime, replacement wages, and lost productivity; and

WHEREAS, ACM JIF has implemented various programs to help control the costs of workers compensation claims. These programs include early return to work initiatives, the use of exclusive provider networks, and timely claim reporting procedures; and

WHEREAS, as part of this effort the Board of Commissioners deem it in the best interest of the borough to implement and adopt the Health and Wellness Policy and Workplace Wellness Best Practices to demonstrate to employees and the public the borough's commitment to health and wellness.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby adopt the Health and Wellness Policy and the Workplace Wellness Best Practices.

BE IT FURTHER RESOLVED, that the Health and Wellness Policy be incorporated as part of the Employee's Handbook and Policy and Procedures Manual.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to AJ Gallagher.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **April 3, 2019**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-037

**A RESOLUTION PROCLAIMING MUNICIPAL CLERK'S WEEK
MAY 5th- 11th, 2019**

WHEREAS, the Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

WHEREAS, the Office of the Municipal Clerk is the oldest among public servants; and

WHEREAS, the Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of West Wildwood, County of Cape May, State of New Jersey, do hereby recognize the week of May 5th through May 11th, 2019, as Municipal Clerk's Week, and further extend appreciation to our Municipal Clerk, Donna L. Frederick, and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **May 1, 2019**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-038

**A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD
TO DESIGNATE HANDICAP PARKING**

WHEREAS, the Borough of West Wildwood Police Department has received a handicapped parking application; and

WHEREAS, the West Wildwood Police Department has reviewed the documentation provided by said applicant and has determined that the applicant have met the requirements necessary to qualify for the handicap parking designation; and

WHEREAS, the West Wildwood Police Department performed a sight inspection of the location provided by the applicant and have approved the application of said applicant.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey do hereby authorize handicap parking designation at the following location:

1. 3 D Avenue – Robert Kilgore

AND BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the West Wildwood Police Department and The West Wildwood Public Works Department in order to facilitate the enforcement and installation of proper signage.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **May 1, 2019**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-039

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT
FOR PROFESSIONAL SERVICES OF CONFLICT COUNSEL**

WHEREAS, the Borough of West Wildwood is seeking Professional Services for Conflict Counsel; and

WHEREAS, John C. Hegarty Esq., of Jasinski, P.C., having offices located at 308 South New York Road, Suite B, Galloway Township, New Jersey, has the necessary qualifications and expertise to perform such services for the Borough; and

WHEREAS, the Board of Commissioners deem it in the best interest of the Borough to appoint John c. Hegarty, Esq. as Conflict Counsel with a term commencing May 1, 2019 and expiring on December 31, 2019.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor and/or Deputy Mayor is hereby authorized on behalf of the Borough to sign the Contract Agreement for Professional Services of Conflict Counsel.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **May 1, 2019**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2019-040

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
Decisions Under Title VII of the Civil Rights Act of 1964"**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Board of Commissioners of the Borough of West Wildwood, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **May 1, 2019**.



**Donna L. Frederick, RMC
Municipal Clerk**

GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"




GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES

NO PHOTO COPIES OF SIGNATURES

STATE OF NEW JERSEY
COUNTY OF CAPE MAY

We, members of the governing body of the Borough of West Wildwood being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Board of Commissioners of the Borough of West Wildwood in the county of Cape May;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

)	(L.S.)		(L.S.)
)	(L.S.)		(L.S.)
)	(L.S.)		(L.S.)
)	(L.S.)		(L.S.)
)	(L.S.)		(L.S.)

Sworn to and subscribed before me this
15 day of MAY, 2019
Notary Public of New Jersey


Clerk

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.

CHIEF FINANCIAL OFFICER CERTIFICATION
COMPLIANCE WITH FEDERAL CIVIL RIGHTS REQUIREMENTS

I, ELAINE CROWLEY, Chief Financial Officer, hereby certify that the governing body of the Township (Borough, City) of WEST WILDWOOD has properly executed the GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183, and the executed certificate and adopted resolution are on file and available for inspection.


Chief Financial Officer