

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2017-101

**APPROVAL OF CHANGE ORDER NUMBER 2 FOR THE RECONSTRUCTION OF
AVENUE S, MUELLER AVENUE, AVENUE P AND PINE AVENUE**

WHEREAS, the Board of Commissioners of the Borough of West Wildwood awarded a contract to Charles Marandino, LLC in the amount of \$ 845,013.52; and

WHEREAS, the Borough Engineer, Remington & Vernick, has prepared Change Order Number 2, attached hereto, which will result in an increase of \$ 18,116.04 to the original contract amount due to unforeseen utility conflicts in the field, resulting in an amended contract amount to \$863,129.56; and

WHEREAS, this change order will result in an increase of 107 calendar days to the previous contract length of 156 for an amended contract length of 263 calendar days with a substantial completion date of October 15, 2017.


NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby accepts the recommendation of and agrees to the approval of Change Order Number 2 for the reconstruction of Avenue S, Mueller Avenue, Avenue P and Pine Avenue, and

BE IT FURTHER RESOLVED that the Mayor/Deputy Mayor is hereby authorized to execute Change Order Number 2 for the, Ave. S, Mueller Ave., Ave. P and Pine Ave. Project, all in accordance Change Order Number 2 as prepared by the Borough Engineer, and

BE IT FURTHER RESOLVED that four (4) certified copies of this Resolution shall be presented to the Borough Engineer for forwarding to the New Jersey Department of Transportation to accompany the State's form of Change Order as approved.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox	X		X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell						X

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a Regular Meeting held on November 3, 2017.



Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2017-102

AUTHORIZING A REFUND OF A MERCANTILE LICENSE FEE

WHEREAS, on March 24, 2017, Elizabeth Ann Cooper paid a year round mercantile license fee in the sum of two hundred and sixty dollars for the property located at 522 W. Glenwood Avenue; and

WHEREAS, this fee was collected in error, and Elizabeth Ann Cooper is entitled to a refund of the aforementioned fee.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Chief Financial Officer is hereby authorized to refund the sum of two hundred and sixty dollars to Elizabeth Ann Cooper.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox	X		X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell						X

I, **Donna Frederick, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Scheduled Meeting** held on **November 3, 2017**.



Donna Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2017-103

**AUTHORIZING APPLICATION FOR FUNDING FROM GOVERNOR'S COUNCIL ON
ALCOHOLISM AND DRUG ABUSE FOR THE GREATER WILDWOOD
MUNICIPAL ALLIANCE FOR FISCAL GRANT CYCLE 2018-2019**

WHEREAS, the Municipal Alliance Program has been made available through P.L. 1989, Ch. 51 to increase drug and alcohol prevention services; and

WHEREAS, the Borough of West Wildwood is a member of the Greater Wildwood Municipal Alliance Consortium along with the City of North Wildwood, the City of Wildwood, and the Borough of Wildwood Crest for the purpose of reducing alcoholism and drug abuse; and

WHEREAS, the Greater Wildwood Municipal Alliance Consortium will continue to work toward the development and implementation community-based education, awareness, alternative and prevention programs; and

WHEREAS, Greater Wildwood Municipal Alliance Consortium will submit an application to the Governor's Council on Alcoholism and Drug Abuse through the County of Cape May for the continued development and implementation of prevention activities during the period covered by the current contract.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of West Wildwood that:

1. An application shall be submitted to the Governor's Council on Alcoholism and Drug Abuse for funding for the Greater Wildwood Municipal Alliance Consortium for the Fiscal Grant Cycle 2018-2019 in the amount of:
DEDR \$20,788
Cash Match \$ 5,197
In-Kind Grant\$15,591
2. The Borough of West Wildwood's portion of the local cash match shall be \$ 625.00
3. The Greater Wildwood Municipal Alliance Consortium acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox	X		X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **November 3, 2017**.

Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2017-104

**RESOLUTION OF THE BOROUGH OF WEST WILDWOOD, IN THE COUNTY
OF CAPE MAY, NEW JERSEY RESCINDING RESOLUTION 2017-085
AUTHORIZING AN APPLICATION TO THE LOCAL FINANCE BOARD AND
RESOLUTION 2017-097 AUTHORIZING AN EMERGENCY APPROPRIATION
IN THE AMOUNT OF \$1,999,300**

WHEREAS, on October 27, 2017, 2017, the Superior Court of New Jersey Law Division, Cape May County, in the matter captioned Jacquelyn Ferentz v. Mayor Herbert Frederick and the Borough of West Wildwood, Docket No: CPM-L-797-08, entered a Judgment in the favor of the Plaintiff (the "Judgment"), in the amount of \$1,766,687.40 (the "Judgment Amount"), which Judgment Amount resulted from an appeal by the Borough of a jury award on July 21, 2017 in the amount of \$1,979,282.00; and

WHEREAS, in anticipation of such Judgment, the Borough of West Wildwood, in the County of Cape May, New Jersey (the "Borough") adopted Resolution 2017-080 on August 28, 2017, entitled, "Resolution of the Borough of West Wildwood, in the County of Cape May, New Jersey, Providing for an Emergency Appropriation in the Amount of \$1,999,300 Pursuant to the Provisions of N.J.S.A. 40A:4-46 to Provide the Funding of a Litigation Judgment" (the "Original Emergency Resolution"), authorizing an emergency appropriation in the amount of \$1,999,300 pursuant to N.J.S.A. 40A:4-46 to provide for the Judgment Amount; and

WHEREAS, the Original Emergency Resolution further authorized the Borough to petition the Director of the Division of Local Government Services (the "Director") pursuant to N.J.S.A. 40A:4-49 for permission to exceed the statutory limitation of 3 percent of the Borough's total current and utility operating appropriations in the budget for calendar year 2017; and

WHEREAS, on October 6, 2017, the Borough adopted Resolution 2017-096 rescinding the Original Emergency Resolution; and

WHEREAS, on October 6, 2017, the Borough adopted Resolution 2017-097, entitled, "Resolution of the Borough of West Wildwood, in the County of Cape May, New Jersey, Providing for an Emergency Appropriation in the Amount of \$1,999,300 Pursuant to the Provisions of N.J.S.A. 40A:4-46 to Provide the Funding of a Litigation Judgment, Nunc Pro Tunc" (the "Emergency Appropriation Resolution"), authorizing an emergency appropriation in the amount of \$1,999,300 pursuant to N.J.S.A. 40A:4-46 to provide for the Judgment Amount; and

WHEREAS, the Emergency Appropriation Resolution further authorized the Borough to petition the Director pursuant to N.J.S.A. 40A:4-49 for permission to exceed the statutory limitation of 3 percent of the Borough's total current and utility operating appropriations in the budget for calendar year 2017 (the "Petition"); and

WHEREAS, subsequent to the adoption of the Emergency Appropriation Resolution, the Borough filed the Petition with the Director; and

WHEREAS, on October 2, 2017, the Borough adopted Resolution 2017-085, entitled, "Resolution of the Borough of West Wildwood, in the County of Cape May, New Jersey, Making Application to the Local Finance Board Pursuant to N.J.S.A. 40A:2-51" (the "LFB Resolution"), authorizing the submission of an application to the Local Finance Board for approval pursuant to N.J.S.A. 40A:2-51 et seq. of the adoption of a bond ordinance of the Borough, entitled, "Refunding Bond Ordinance Providing for the Funding of a Litigation Judgment in and by the Borough of West Wildwood, in the County of Cape May, New Jersey, Appropriating \$1,999,300 Therefor and Authorizing the Issuance of \$1,999,300 Refunding Bonds or Notes of the Borough for Financing the Cost Thereof" and for the issuance of refunding bonds and refunding bond anticipation notes as set forth in said application; and

WHEREAS, on September 20, 2017, pursuant to the LFB Resolution, the Borough filed an Application to the Local Finance Board for approval pursuant to N.J.S.A. 40A:2-51 et seq. (the "Original LFB Application"); and

WHEREAS, on October 26, 2017, the Borough filed a supplement to the Original LFB Application in response to additional information requests of the Local Finance Board (the "Supplemental LFB Application" and, together with the Original LFB Application, the "LFB Application"); and

WHEREAS, on November 8, 2017, the Mayor, Administrator, other officials of the Borough, and various Borough professionals presented testimony at the Local Finance Board's meeting, at which one or more members of the Local Finance Board recommended to the Borough that it seek the consent of the Plaintiff and/or Plaintiff's Counsel to allow the Borough to pay the Judgment Amount over a deferred time period; and

WHEREAS, the Borough is seeking payment of the Judgment Amount from the Atlantic County Joint Insurance Fund (the "JIF-MEL"), which has resulted in the matter captioned Borough of West Wildwood v. Municipal Excess Liability Joint Insurance Fund (the "JIF-MEL Litigation"); and

WHEREAS, as of the date hereof, the JIF-MEL Litigation has not been resolved; and

WHEREAS, the Plaintiff and Plaintiff's Counsel have agreed to defer receipt of payment of the Judgment Amount until the JIF-MEL Litigation has been fully adjudicated, including exhaustion of all related appeals, and to continue discussions with the Borough on a deferred payment of the Judgment Amount; and

WHEREAS, as a result, the Borough is not at this time required to make payment of the Judgment Amount and therefor, does not need at this time to make provision for payment of same by emergency appropriation and the issuance of refunding bonds and refunding bond anticipation notes; and

WHEREAS, the Borough therefor desires to rescind the Emergency Appropriation Resolution, withdraw the Petition, rescind the LFB Resolution and withdraw the LFB Application.

NOW THEREFORE, BE IT RESOLVED BY THE BOROUGH BOARD OF COMMISSIONERS OF THE BOROUGH OF WEST WILDWOOD, IN THE COUNTY OF

CAPE MAY, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. The Original Emergency Appropriation Resolution and the LFB Resolution and hereby rescinded. The Borough Administrator and Chief Financial Officer are each hereby authorized and directed to take any and all action necessary to withdraw the LFB Application and the Petition. The Authorized Officers are further authorized and directed to take any and all action necessary to effectuate the purposes contemplated by this resolution.

Section 3. This resolution shall take effect immediately.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **November 27, 2017**.



Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2017-105(A)

APPROVING BUDGET TRANSFERS FOR THE CY 2017

WHEREAS, the following transfers are necessary to make certain year end transfers to the CY 2017 budget.

NOW, THEREFORE, BE IT RESOLVED, that the following CY2017 budget transfers be made:

Budget Description	From	To
General Administration O/E	1,000.00	
Finance O/E	2,000.00	
Engineering O/E	2,000.00	
Liability Insurance	9,000.00	
Workers Compensation Insurance	5,300.00	
Unemployment Compensation Ins.	3,500.00	
Emergency Management S/W	1,300.00	
Emergency Management O/E	1,900.00	
Fire Department O/E	2,000.00	
Animal Control O/E	2,900.00	
Maintenance of Parks O/E	1,000.00	
Police S/W	36,221.00	
Solid Waster Disposal	4,000.00	
Administrator		3,121.00
Contractual -Collection		4,000.00
Legal O/E		65,000.00
	<u>72,121.00</u>	<u>72,121.00</u>

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **November 30, 2017**.

Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2017-105

**DESIGNATING OFFICIAL NEWSPAPERS
FOR THE YEAR 2018**

WHEREAS, the Borough of West Wildwood is required to designate an official newspaper for the publication of the Borough meetings and other official business; and

WHEREAS, the **Cape May County Herald** and **The Press of Atlantic City** have been deemed qualified for use as the official newspapers of the Borough of West Wildwood.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, as follows, that the Cape May County Herald and the Press of Atlantic City be designated as the official newspapers of the Borough of West Wildwood, County of Cape May, New Jersey, and all ordinances or other public notices which the Borough of West Wildwood may be required by law to publish, where the manner of publication is not otherwise specifically provided, shall be published in either one of the said newspapers.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X				
Commissioner Cornelius J. Maxwell	X					

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 29, 2017**.



Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2017-105

**DESIGNATING OFFICIAL NEWSPAPERS
FOR THE YEAR 2018**

WHEREAS, the Borough of West Wildwood is required to designate an official newspaper for the publication of the Borough meetings and other official business; and

WHEREAS, the **Cape May County Herald** and **The Press of Atlantic City** have been deemed qualified for use as the official newspapers of the Borough of West Wildwood.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, as follows, that the Cape May County Herald and the Press of Atlantic City be designated as the official newspapers of the Borough of West Wildwood, County of Cape May, New Jersey, and all ordinances or other public notices which the Borough of West Wildwood may be required by law to publish, where the manner of publication is not otherwise specifically provided, shall be published in either one of the said newspapers.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 29, 2017**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2017-106

**ESTABLISHING THE ANNUAL MEETING DATES OF THE BOROUGH OF WEST
WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2018**

WHEREAS, the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, State of New Jersey hereby establish the **Annual Meeting Dates** for the Year 2018 in accordance the Open Public Meeting Act (N.J.S.A. 10:4-1, et seq.), commonly referred to as the Sunshine Law, which establishes the right of all citizens to have adequate notice of all Public Meetings; and

WHEREAS, it is the desire of the Board of Commissioners to establish the date and time for the Regular Meeting in order to encourage the General Public's attendance and involvement.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, that the **Regularly Scheduled Meetings** of the West Wildwood Board of Commissioners will be held at the Municipal Building, 701 West Glenwood Avenue, West Wildwood, New Jersey beginning at **7:00 P.M.**, prevailing time unless otherwise noted, at which time Official Action may be taken.

Friday, January 5
Friday, February 2
Friday, March 2
Friday, April 6
Friday, May 4
Friday, June 1
Thursday, July 5 @ 9:00am
Friday, August 3
Friday, September 7
Friday, October 5
Friday, November 2
Thursday, December 6 @ 6:00pm

BE IT FURTHER RESOLVED, that this Resolution shall be posted on the West Wildwood Municipal Hall Bulletin Board, to remain there for the full Calendar Year 2018; published in both Official Municipal Newspapers; and shall remain available from the Municipal Clerk's Office upon request; all in accordance with State Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 29, 2017**.


Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2017-107

ESTABLISHING THE WORKSHOP MEETING DATES OF THE BOROUGH OF WEST WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2018

WHEREAS, the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, State of New Jersey hereby establish the **Workshop Meeting Dates** for the Year 2018 in accordance the Open Public Meeting Act (N.J.S.A. 10:4-1, et seq.), commonly referred to as the Sunshine Law, which establishes the right of all citizens to have adequate notice of all Public Meetings.

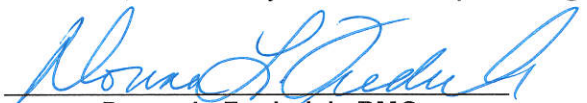
NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, that the **Workshop Meetings** of the West Wildwood Board of Commissioners will be held at the Municipal Building, 701 West Glenwood Avenue, West Wildwood, New Jersey beginning at **9:00am, prevailing time unless otherwise noted. Official Action may be taken.**

Monday, January 29
Monday, February 26
Monday, April 2
Monday, April 30
Tuesday, May 29
Monday, July 2
Monday, July 30
Tuesday, September 4
Monday, October 1
Monday, October 29
Monday, December 3
Monday, December 31

BE IT FURTHER RESOLVED, that this Resolution shall be posted on the West Wildwood Municipal Hall Bulletin Board, to remain there for the full Calendar Year 2018; published in both Official Municipal Newspapers; and shall remain available from the Municipal Clerk's Office upon request; all in accordance with State Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 29, 2017**.



**Donna L. Frederick, RMC
Municipal Clerk**

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2017-108

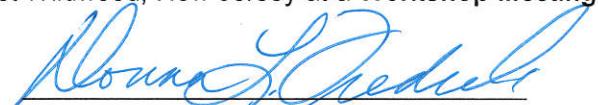
DESIGNATING ORDER OF BUSINESS AT MEETINGS

BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey, that the following shall be the order of business at all meetings of said Borough:

1. Call to Order
2. Pledge of Allegiance to the Flag
3. Open Public Meeting Act Statement
4. Roll Call
5. Additions/Deletions of Late Agenda Items
6. Communications
7. Adoption of Previous Meeting Minutes
8. Reading and Adopting of Ordinances
9. Reading and Adopting of Resolutions
10. Motion to Pay Bills
11. Reports of Mayor and Commissioners
12. Public Comments
13. Adjournment

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 29, 2017**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2017-109

A RESOLUTION APPOINTING A QUALIFIED PURCHASING AGENT

WHEREAS, it is the desire of the Borough to appoint a Qualified Purchasing Agent;

WHEREAS, Judson Moore, Jr., is recognized as a Qualified Purchasing Agent in the State of New Jersey; and

WHEREAS, Judson Moore, Jr., has agreed to serve in said position without compensation for the year 2018.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Judson Moore, Jr, QPA, is appointed as the Qualified Purchasing Agent for the Borough of West Wildwood for a term from January 1, 2018 to December 31, 2018.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 29, 2017**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2017-110

APPOINTMENT OF A CLEAN COMMUNITIES COORDINATOR

WHEREAS, it is necessary and essential for the Borough of West Wildwood to appoint a Clean Communities Coordinator; and

WHEREAS, Judson Moore, Jr., CFO has agreed to serve in said position from January 1, 2018 to December 31, 2018; and

WHEREAS, Judson Moore, Jr., CFO has agreed to the sum of \$ 450.00 in the performance of said duties.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Judson Moore, Jr. is appointed as the Clean Communities Coordinator; and

BE IT FURTHER RESOLVED, that a Certificate of Availability of funds be attached to this resolution.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 29, 2017**.


**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2017-111

APPOINTMENT OF A MUNICIPAL ALLIANCE REPRESENTATIVE

WHEREAS, The Borough of West Wildwood is a member of the Greater Wildwood Alliance consisting of West Wildwood, North Wildwood, Wildwood and Wildwood Crest; and

WHEREAS, to improve the communications between the Alliance and the Borough, it is the desire of the Borough to appoint a formal Borough Representative to said Alliance; and

WHEREAS, Maureen Kelly-Smith, of the Borough of West Wildwood is currently the representative and has agreed to serve as same.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Maureen Kelly-Smith shall herewith be appointed as the Municipal Representative to the Greater Wildwood Municipal Alliance for the term January 1, 2018 and ending December 31, 2018.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 29, 2017**.



**Donna L. Frederick, RMC
Municipal Clerk**

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2017-112

AUTHORIZING THE APPOINTMENT OF A MUNICIPAL AUDITOR

WHEREAS, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a Municipal Auditor; and

WHEREAS, the firm of Bowman and Company is qualified to serve as Municipal Auditor for the Borough of West Wildwood and has prepared a Proposal for said services as attached hereto; and

WHEREAS, Bowman and Company has completed and submitted a Business Entity Disclosure which certifies that they have not made any reportable contributions to a political or candidate committee in the name of West Wildwood Borough Commissioner within the previous year and that this Contract will prohibit Bowman and Company from making any reportable contributions for the term of this Contract.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby appoints Bowman and Company as Municipal Auditor for the Borough of West Wildwood for one (1) year commencing January 1, 2018; and

BE IT FURTHER RESOLVED that the Mayor and/or Deputy Mayor and Clerk are hereby authorized to execute a Contract with Bowman and Company for the providing of said services, which Contract Amount shall be in accordance with the Standard Hourly Rates and Minimum Fees established in said Engagement Contract presented on December 7, 2017; and

BE IT FURTHER RESOLVED that the aforesaid Contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized professional and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be published in the officially designated newspaper as required by law; and

BE IT FURTHER RESOLVED, that a Certification of Available Funds from the CFO is attached herewith.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at their **Workshop Schedule Meeting** held on **December 29, 2017**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2017-113

APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

WHEREAS, New Jersey Statutes provide that no public work contracts can be awarded nor any moneys paid until the prospective contractor has agreed to contract performance which complies with the approved affirmative action program; and

WHEREAS, the law applies to each political subdivision and agency of the State and includes service and procurement contracts and construction contracts (N.J.A.C. 17:27-1.1); and

WHEREAS, each public agency shall annually designate an officer or employee to serve as its public agency compliance officer (P.A.C.O) (N.J.A.C. 17:27-3.5); and

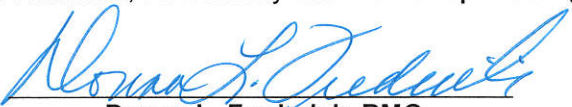
WHEREAS, the officer shall perform the duties prescribed in the Administrative Code, be responsible for ensuring the agencies' compliance with the rules and may perform any other liaison and assistance functions as may be requested by the Affirmative Action Office.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Municipal Clerk be and is hereby designated as the P.A.C.O.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be given to the Department of the Treasury, State Affirmative Action Office, Division of Purchase & Property, 33 W. State St., P.O. Box 206, Trenton, NJ, 08625, by January 10th, 2018.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 29, 2017**.


**Donna L. Frederick, RMC
Municipal Clerk**

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY

RESOLUTION 2017-114

ADOPTION OF A TEMPORARY BUDGET FOR CY2018

WHEREAS, the Borough of West Wildwood is authorized under N.J.S.A. 40A:4-19 to adopt a Temporary Budget prior to January 31 of the CY in order to provide for any contracts, commitments, or payments which are required to be made during the period between the beginning of the CY and the formal adoption of the CY Budget; and

WHEREAS, the Borough of West Wildwood is authorized to appropriate a sum in said Temporary Budget which shall not exceed 26.25% of the Total Appropriations made for all purposes in the Budget for the preceding Year, excluding however, appropriations made for interest and debt redemption charges, capital improvement fund, and public assistance.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey that the attached statement to this Resolution entitled **Temporary Appropriations – 2017** shall be and is hereby approved in order to meet obligations of any contract, commitment, or payment required to be made between January 1, 2018 and the formal adoption and approval of the CY 2018 Budget in accordance with, and as permitted by, the New Jersey Statutes.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 29, 2017**.



Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2017-115

APPOINTMENT OF A CODE ENFORCEMENT OFFICER

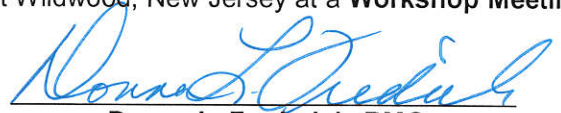
WHEREAS, it is necessary and essential for the Municipality to appoint a Code Enforcement Officers; and

WHEREAS, Joseph Smith and Brian Vergantino are currently serving in that capacity and has agreed to continue to perform the duties of Code Enforcement Officers for the Borough of West Wildwood.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey, that Joseph Smith and Brian Vergantino shall hereby be re-appointed as Code Enforcement Officers with a term ending December 31, 2018.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

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Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2017-116

APPOINTMENT OF LPS INFORMATION COORDINATORS

WHEREAS, Governor Christie has reorganized the former Council on Affordable Housing (COAH) and transferred all of its functions to the Department of Community Affairs Local Planning Services (LPS); and

WHEREAS, it is necessary to provide the LPS with primary and secondary contacts on behalf of the Municipality in this regard

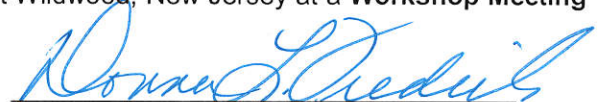
NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey, that the Municipal Clerk shall be the designated Primary Contact with the LPS with regard to the receipt and distribution of information with the LPS; and

BE IT FURTHER RESOLVED that the Deputy Clerk shall be designated as the Secondary Contact with regard to receipt and information with the LPS; and

BE IT FURTHER RESOLVED that the Mayor and/or Deputy Mayor and Municipal Clerk are hereby directed to execute any and all forms and documents effectuating this contact information and transmit same to the Local Planning Services of the N.J. Division of Community Affairs.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 29, 2017**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2017-117

**APPROVING THE 2018 CASH MANAGEMENT PLAN
FOR THE BOROUGH OF WEST WILDWOOD**

WHEREAS, N.J.S.A. 40A:5-14 requires the Borough of West Wildwood to adopt a Cash Management Plan, authorized by Resolution and passed by a majority of the full membership of the governing body; and

WHEREAS, the attached Cash Management Plan will guide the investment of funds of the Borough of West Wildwood; and

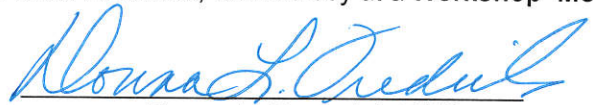
WHEREAS, the Chief Financial Officer will administer the Plan; and

WHEREAS, the Plan is subject to an annual audit.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood that the attached Cash Management Plan of the Borough of West Wildwood, County of Cape May, New Jersey is approved and adopted for the period beginning January 1, 2018 and ending December 31, 2018.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 29, 2017**.



**Donna L. Frederick, RMC
Municipal Clerk**

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2017-118

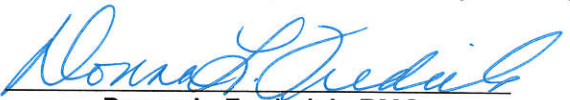
AUTHORIZING THE CANCELLATION OF CHECKS ONE YEAR OR OLDER

WHEREAS, the Board of Commissioners of the Borough of West Wildwood deem it in the best interest of the Borough to void all outstanding checks.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Chief Financial Officer be and is hereby authorized to void the checks issued against Borough of West Wildwood's various Accounts at Crest Savings Bank

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

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Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION 2017-119

**CANCELLATION OF 2017 TAX AND/OR SEWER
BALANCES OF \$5.00 OR LESS**

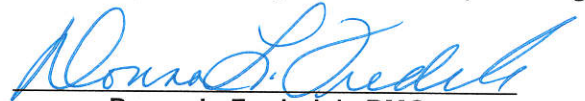
WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts of five (5) dollars or less; and

WHEREAS, there also exists a need to apply the same provision as promulgated in N.J.S.A. 40A:5-17 to the cancellation of municipal sewer overpayments and delinquencies of five (5) dollars or less.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized to cancel without any further action on the part of the Governing Body, any property tax and/or municipal sewer overpayments and/or delinquencies of \$5.00 or less.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 29, 2017**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2017-120

DESIGNATING SIGNATURES FOR OFFICIAL DEPOSITORY

WHEREAS, the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey deem it necessary and advisable to designate official signatures in connection with depositories of the Borough of West Wildwood for funds being designated general, trust account, bond and interest account, school funds account, public assistance one and two accounts, dedicated by rider accounts, and/or dog license account; and

WHEREAS, **Crest Savings Bank** is considered a reputable bank for such purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that Crest Savings Bank shall be designated as the official depository of the Borough of West Wildwood, Cape May County, New Jersey; and

BE IT FURTHER RESOLVED that **Crest Savings Bank** be and hereby is authorized to honor withdrawals on behalf of the Borough of West Wildwood upon utility funds, general funds, trust funds, bond and interest funds, and public assistance accounts when signed by two (2) of the following, at least one (1) of which must be either the Mayor or the Commissioner of Revenue and Finance:

Mayor of the Borough
Commissioner of Revenue and Finance
Commissioner of Public Works
Municipal Clerk of the Borough
Deputy Municipal Clerk
Administrator
CFO

BE IT FURTHER RESOLVED that **Crest Savings Bank** be and hereby is authorized to honor withdrawals from the school funds on deposit when such are countersigned by the custodian of the school funds; and

BE IT FURTHER RESOLVED that **Crest Savings Bank** be and hereby is authorized to honor withdrawals on behalf of the Borough of West Wildwood upon the dog license account when such withdrawals are signed by the Municipal Clerk of the Borough; and

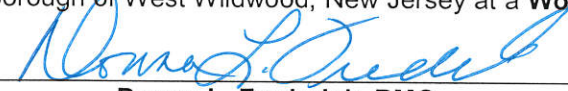
BE IT FURTHER RESOLVED that **Crest Savings Bank** be and hereby is authorized to honor withdrawals on behalf of the Borough of West Wildwood upon the tax lien redemption account with one (1) signature by either the Municipal Tax Collector or the Municipal Clerk of the Borough being authorized to sign checks; and

BE IT FURTHER RESOLVED that the Municipal Clerk be and hereby is authorized to secure bonding insurance to cover all of the above noted signees in each of the different categories and capacities as noted above; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be delivered to **Crest Savings Bank** located in the City of Wildwood, Cape May County, New Jersey.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox						X
Commissioner Scott W. Golden		X	X			
Commissioner Cornelius J. Maxwell	X		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 29, 2017**.


 Donna L. Frederick, RMC
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