

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-001**

**AUTHORIZING PURCHASES WITH VENDORS WHO ARE  
UNDER CURRENT N.J. STATE CONTRACTS**

**WHEREAS**, the Borough of West Wildwood routinely purchase certain supplies and equipment; and

**WHEREAS**, certain vendors have been awarded State Contracts, through an open and competitive bidding process through the State of New Jersey and hold a valid State Contract which allows the Borough of West Wildwood to purchase from those vendors without going to bid, saving the taxpayers money.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Borough hereby authorizes purchases with vendors holding current State Contracts pursuant to the Laws of the State of New Jersey:

|                                     | Motion | Second | Yes | No | Abstain | Absent |
|-------------------------------------|--------|--------|-----|----|---------|--------|
| <b>Mayor Christopher J. Fox</b>     |        |        | X   |    |         |        |
| <b>Commissioner Scott W. Golden</b> | X      |        | X   |    |         |        |
| <b>Commissioner Amy Korobellis</b>  |        | X      | X   |    |         |        |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.



**Donna L. Frederick, RMC  
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
CAPE MAY COUNTY  
NEW JERSEY**

**RESOLUTION NO. 2020-002**

**A RESOLUTION TO AFFIRM THE BOROUGH OF WEST WILDWOOD'S  
CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES,  
EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND  
MEMBERS OF THE PUBLIC THAT COME IN CONTACT WITH MUNICIPAL EMPLOYEES,  
OFFICIALS, AND VOLUNTEERS**

**WHEREAS**, it is the policy of the Borough of West Wildwood to treat the Public, employees, prospective employees, appointees, volunteers, and independent contractors in a manner consistent with all applicable civil rights, laws, and regulations including, but not limited to, the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act, and the Conscientious Employee Protection Act; and

**WHEREAS**, the Governing Body of the Borough of West Wildwood has determined that certain procedures need to be established to accompany this policy.

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that

**SECTION I** No official, employee, appointee, or volunteer of the Borough of West Wildwood, by whatever title known, or any entity that is in any way a part of the Borough of West Wildwood, shall engage, either directly or indirectly in any act, including the failure to act that constitutes discrimination, harassment, or a violation of any person's constitutional rights while such official, employee, appointee, volunteer, or entity is engaged in, or acting on behalf of, the Borough of West Wildwood's business or using facilities or property of the Borough of West Wildwood; and

**SECTION II** The prohibitions and requirements of this Resolution shall extend to any person or entity, including, but not limited to, any volunteer organization or inter-organization, whether structured as a government entity or a private entity, that receives authorization or support in any way from the Borough of Westwood to provide services that otherwise could be performed by the Borough of West Wildwood; and

**SECTION III** Discrimination, harassment, and civil rights shall be defined for purposes of this Resolution using the latest definitions contained in the applicable Federal and State Laws concerning discrimination, harassment, and civil rights; and

**SECTION IV** The Mayor and Commissioners shall establish written procedures for any person to report alleged discrimination, harassment, and violations of civil rights prohibited by this Resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints; and

**SECTION V** No person shall retaliate against any person who reports any alleged discrimination, harassment, or violation of civil rights, provided, however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline; and

**SECTION VI** The Mayor and Commissioners shall establish written procedures that require officials, employees, appointees, and volunteers of the Borough of West Wildwood as well as all other entities subject to this Resolution to periodically complete training concerning their duties, responsibilities, and rights pursuant to this Resolution; and

**SECTION VII** The Mayor and Commissioners shall establish a system to monitor compliance and shall report at least annually to the governing Body the results of the monitoring; and

**SECTION VIII** At least annually, the Mayor and Commissioners shall cause a summary of this Resolution and the procedures established pursuant to this resolution to be communicated within the Borough of West Wildwood. This communication shall include a statement from the Governing Body expressing its unequivocal commitment to enforce this Resolution. This summary shall also be posted on the Borough of West Wildwood's Web Site.

|                                     | Motion | Second | Yes | No | Abstain | Absent |
|-------------------------------------|--------|--------|-----|----|---------|--------|
| <b>Mayor Christopher J. Fox</b>     |        |        | X   |    |         |        |
| <b>Commissioner Scott W. Golden</b> | X      |        | X   |    |         |        |
| <b>Commissioner Amy Korobellis</b>  |        | X      | X   |    |         |        |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
\_\_\_\_\_  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2020-003**

**AUTHORIZING THE APPOINTMENT OF A FIRE CODE OFFICIAL,  
ASSISTANT CONSTRUCTION OFFICIAL AND MERCANTILE LICENSE INSPECTOR  
FOR THE BOROUGH OF WEST WILDWOOD**

**WHEREAS**, it is necessary and essential for the Borough to appoint a Fire Code Official, Assistant Construction Official and Mercantile License Inspector; and

**WHEREAS**, Daniel F. Spiegel is currently serving in this capacity and has the required State of New Jersey DCA Licenses and experience to hold these positions.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey that Daniel F. Spiegel is hereby appointed as Fire Code Official, Assistant Construction Official and Mercantile License Inspector for a term effective immediately and ending on December 31, 2020.

|                              | Motion | Second | Yes | No | Abstain | Absent |
|------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Christopher J. Fox     |        |        | X   |    |         |        |
| Commissioner Scott W. Golden | X      |        | X   |    |         |        |
| Commissioner Amy Korobellis  |        | X      | X   |    |         |        |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.



**Donna L. Frederick, RMC  
Municipal Clerk**



**BOROUGH OF WEST WILDWOOD  
CAPE MAY COUNTY  
NEW JERSEY**

**RESOLUTION 2020-004**

**ACKNOWLEDGING THE AUTOMATIC RENEWAL OF THE COOPERATIVE AGREEMENT  
WITH HOUSTON-GALVESTON AREA COUNSEL**

**WHEREAS** the Borough has established through Resolution 2015-029, dated January 2, 2015, a Cooperative Agreement with Houston-Galveston Area Counsel pursuant to N.J.S.A. 52:34-6.2(b) (3) for the purchase of equipment and vehicles; and

**WHEREAS** the aforementioned initial agreement incorporated an automatic annual renewal for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which any payments are due under any contract entered into for the purchase of equipment and vehicles pursuant to this agreement; and

**WHEREAS** the Borough of West Wildwood acknowledges the automatic renewal of the Cooperative agreement with Houston-Galveston Area Counsel

**NOW THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey hereby acknowledge and consent to the automatic renewal of the Cooperative Agreement with Houston-Galveston Area Counsel Purchasing Program.

|                                     | <b>Motion</b> | <b>Second</b> | <b>Yes</b> | <b>No</b> | <b>Abstain</b> | <b>Absent</b> |
|-------------------------------------|---------------|---------------|------------|-----------|----------------|---------------|
| <b>Mayor Christopher J. Fox</b>     |               |               | X          |           |                |               |
| <b>Commissioner Scott W. Golden</b> | X             |               | X          |           |                |               |
| <b>Commissioner Amy Korobellis</b>  |               | X             | X          |           |                |               |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-005**

**AUTHORIZING THE TAX ASSESSOR OF THE BOROUGH OF WEST WILDWOOD  
TO FILE REGULAR APPEALS ON BEHALF OF THE BOROUGH OF WEST  
WILDWOOD TO THE CAPE MAY COUNTY BOARD OF TAXATION FOR THE YEAR  
2020**

**WHEREAS**, by the directive of the Cape May County Board of Taxation and pursuant to N.J.A.C. 18:12A-1.6 (C), the governing body of the Borough of West Wildwood may designate that any and all tax appeals for an increase or a decrease of assessments may be submitted to the County Board of Taxation by the Tax Assessor of the Borough of West Wildwood.

**WHEREAS**, it is deemed to be in the best interest of the Borough of West Wildwood that the Tax Assessor be authorized to file same on behalf of the Borough of West Wildwood for the year 2020, for disposition by the County Board of Taxation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Borough of West Wildwood, in the County of Cape May and State of New Jersey, as follows:

- 1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) The Tax Assessor of the Borough of West Wildwood hereby is authorized, empowered and directed to file regular appeals with the Cape May County Board of Taxation on behalf of the Borough of West Wildwood for the year 2020.
- 3) A certified copy of this resolution shall be forwarded to the Borough Tax Assessor, the Borough Tax Collector and the Cape May County Board of Taxation.

|                              | Motion | Second | Yes | No | Abstain | Absent |
|------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Christopher J. Fox     |        |        | X   |    |         |        |
| Commissioner Scott W. Golden | X      |        | X   |    |         |        |
| Commissioner Amy Korobellis  |        | X      | X   |    |         |        |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
 Donna L. Frederick, RMC  
 Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-006**

**AUTHORIZING THE APPOINTMENT OF DEPUTY  
EMERGENCY MANAGEMENT COORDINATORS**

**WHEREAS**, the Board of Commissioners hereby authorizes the following persons be appointed to the position of Deputy Emergency Management Coordinator:

- 1.) Thomas Miceli
- 2.) Christopher Ridings

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the aforementioned persons are hereby appointed as Emergency Management Deputy Coordinators with terms expiring December 31, 2020.

|                                     | <b>Motion</b> | <b>Second</b> | <b>Yes</b> | <b>No</b> | <b>Abstain</b> | <b>Absent</b> |
|-------------------------------------|---------------|---------------|------------|-----------|----------------|---------------|
| <b>Mayor Christopher J. Fox</b>     |               |               | X          |           |                |               |
| <b>Commissioner Scott W. Golden</b> | X             |               | X          |           |                |               |
| <b>Commissioner Amy Korobellis</b>  |               | X             | X          |           |                |               |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.



**Donna L. Frederick, RMC  
Municipal Clerk**



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-007**

**APPOINTMENT OF A DEPUTY TAX COLLECTOR**

**WHEREAS**, the Board of Commissioners deem it in the best interest of the Borough to appoint a Deputy Municipal Tax Collector; and

**WHEREAS**, Ruth M. Sweeney is currently serving as Deputy Tax Collector and is willing to continue in her capacity as such.

**NOW, THEREFORE BE IT RESOLVED**, that the Governing Body of the Borough of West Wildwood, County of Cape May, State of New Jersey, hereby appoints Ruth M. Sweeney as the Deputy Municipal Tax Collector for a term expiring on December 31, 2020.

|                              | Motion | Second | Yes | No | Abstain | Absent |
|------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Christopher J. Fox     |        |        | X   |    |         |        |
| Commissioner Scott W. Golden | X      |        | X   |    |         |        |
| Commissioner Amy Korobellis  |        | X      | X   |    |         |        |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
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**Donna L. Frederick, RMC**  
**Municipal Clerk**



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-008**

**APPOINTING MEMBERS TO THE WEST WILDWOOD PLANNING BOARD**

**WHEREAS**, the term of appointment for certain members of the West Wildwood Planning Board will be expiring and it is essential to maintain a full board; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, as follows:

- 1.) That all allegations of the preamble are incorporated herein as if set forth in full.
- 2.) The following shall be and are hereby appointed as members of the Borough of West Wildwood Planning Board for the terms to expire as indicated:

|                              |                                  |
|------------------------------|----------------------------------|
| <b><u>Class I Member</u></b> | <b><u>Expiration of Term</u></b> |
| Christopher J. Fox, Mayor    | December 31, 2020                |

|                               |                                  |
|-------------------------------|----------------------------------|
| <b><u>Class II Member</u></b> | <b><u>Expiration of Term</u></b> |
| Lewis Ostrander               | December 31, 2020                |

|                                |                                  |
|--------------------------------|----------------------------------|
| <b><u>Class III Member</u></b> | <b><u>Expiration of Term</u></b> |
| Scott W. Golden                | December 31, 2020                |

|                               |                                  |
|-------------------------------|----------------------------------|
| <b><u>Class IV Member</u></b> | <b><u>Expiration of Term</u></b> |
| Robert Feltwell               | December 31, 2023                |
| Margaret Cantwell             | December 31, 2023                |
| Robert Kilgore                | December 31, 2023                |

|                                |                                  |
|--------------------------------|----------------------------------|
| <b><u>Alternate Member</u></b> | <b><u>Expiration of Term</u></b> |
| Matt Ksiazek Alt. #2           | December 31, 2021                |

|                                     | Motion | Second | Yes | No | Abstain | Absent |
|-------------------------------------|--------|--------|-----|----|---------|--------|
| <b>Mayor Christopher J. Fox</b>     |        |        | X   |    |         |        |
| <b>Commissioner Scott W. Golden</b> | X      |        | X   |    |         |        |
| <b>Commissioner Amy Korobellis</b>  |        | X      | X   |    |         |        |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
 Donna L. Frederick, RMC  
 Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2020-009**

**AUTHORIZING THE APPOINTMENT OF CHIEF FERENTZ AS  
OFFICE OF EMERGENCY MANAGEMENT COORDINATOR**

**WHEREAS**, it is necessary to appoint an Office of Emergency Management Coordinator.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby appoints Police Chief Ferentz as Emergency Management Coordinator to a three year term effective January 1, 2020 and expiring on December 31, 2022.

|                              | Motion | Second | Yes | No | Abstain | Absent |
|------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Christopher J. Fox     |        |        |     |    | X       |        |
| Commissioner Scott W. Golden | X      |        | X   |    |         |        |
| Commissioner Amy Korobellis  |        | X      | X   |    |         |        |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.



**Donna L. Frederick, RMC  
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-010**

**ASSIGNMENT OF DEPARTMENTAL POWERS AND DUTIES**

**WHEREAS**, N.J.S.A. 40:72-6.1 provides for the Board of Commissioners to assign to each Department the powers and duties performed by each Department; and,

**WHEREAS**, it is determined the following distribution of departmental powers and duties will meet the intent and purpose of N.J.S.A. 40:72-6.1.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey that the executive, judicial and administrative powers, authority and duties of the Borough of West Wildwood are hereby distributed into and among the Departments as follows:

Department of Public Affairs and Public Safety

- Public Affairs
- Communications
- Police Department
- Fire Department
- Fire Official
- Dog Warden
- Emergency Management Services
- Municipal Court
- Court Administrator
- Public Safety Maintenance
- Housing Inspections
- Code Enforcement
- Harbor Master
- Ambulance Corps
- Emergency Medical Center
- Lifeguards
- Beach Patrol
- Department of Health
- Local Assistance Director and Public Assistance

Department of Revenue and Finance

- Accounts
- Accounts Payable
- Purchasing
- Printing
- Payroll
- Municipal Clerk
- Codification of Ordinances
- Mercantile Licenses
- Municipal Assessor

Commissioners of Assessment  
 Municipal Tax Collector  
 Chief Financial Officer  
 Insurance  
 Group Insurance for Employees  
 Tourism  
 Advertising  
 Utility Billing

Department of Public Works, Parks and Public Property

Public Buildings and Grounds  
 Recreational Facilities  
 Beach Maintenance  
 Municipal Engineer  
 Landfill  
 Public Parks  
 Public Works  
 Sanitation  
 Sewer Systems  
 Street Lighting  
 Utilities  
 Gas  
 Electric  
 Heat  
 Water  
 Recycling  
 Planning Board  
 Zoning Board  
 Zoning Officer  
 Legal Department (Solicitor, Public Defender, Prosecutor)  
 Administrator

|                                     | Motion | Second | Yes | No | Abstain | Absent |
|-------------------------------------|--------|--------|-----|----|---------|--------|
| <b>Mayor Christopher J. Fox</b>     |        |        | X   |    |         |        |
| <b>Commissioner Scott W. Golden</b> | X      |        | X   |    |         |        |
| <b>Commissioner Amy Korobellis</b>  |        | X      | X   |    |         |        |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
 Donna L. Frederick, RMC  
 Municipal Clerk



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-011**

**A RESOLUTION APPOINTING CERTAIN MUNICIPAL REPRESENTATIVES  
TO THE ATLANTIC COUNTY JOINT INSURANCE FUND**

**WHEREAS**, it has been formally requested by the Atlantic County Joint Insurance Fund for the Borough to provide an updated listing of the Municipal Representatives to the Atlantic County Joint Insurance Fund; and

**NOW, THEREFORE BE IT RESOLVED** that the following Municipal Representatives are hereby appointed to the respective positions with terms expiring on December 31, 2020.

Fund Commissioner  
Claims Coordinator  
Alternate Claims Coordinator  
Alternate Fund Commissioner

Elaine Crowley  
Elaine Crowley  
Donna L. Frederick  
Carl O'Hala

|                                     | Motion | Second | Yes | No | Abstain | Absent |
|-------------------------------------|--------|--------|-----|----|---------|--------|
| <b>Mayor Christopher J. Fox</b>     |        |        | X   |    |         |        |
| <b>Commissioner Scott W. Golden</b> | X      |        | X   |    |         |        |
| <b>Commissioner Amy Korobellis</b>  |        | X      | X   |    |         |        |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
**Donna L. Frederick, RMC  
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-012**

**AMENDING RESOLUTION 2019-079  
AUTHORIZING APPLICATION FOR FUNDING FROM GOVERNOR'S COUNCIL ON  
ALCOHOLISM AND DRUG ABUSE FOR THE GREATER WILDWOOD  
MUNICIPAL ALLIANCE FOR FISCAL GRANT CYCLE 2020-2021**

**WHEREAS**, the Municipal Alliance Program has been made available through P.L. 1989, Ch. 51 to increase drug and alcohol prevention services; and

**WHEREAS**, the Borough of West Wildwood is a member of the Greater Wildwood Municipal Alliance Consortium along with the City of North Wildwood, the City of Wildwood, and the Borough of Wildwood Crest for the purpose of reducing alcoholism and drug abuse; and

**WHEREAS**, the Greater Wildwood Municipal Alliance Consortium will continue to work toward the development and implementation community-based education, awareness, alternative and prevention programs; and

**WHEREAS**, Greater Wildwood Municipal Alliance Consortium will submit an application to the Governor's Council on Alcoholism and Drug Abuse through the County of Cape May for the continued development and implementation of prevention activities during the period covered by the current contract.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of West Wildwood that:

1. An application shall be submitted to the Governor's Council on Alcoholism and Drug Abuse for funding for the Greater Wildwood Municipal Alliance Consortium for the Fiscal Grant Cycle 2020-2021.
2. The Borough of West Wildwood's portion of the local cash match shall be \$ 612.27
3. The Greater Wildwood Municipal Alliance Consortium acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

|                              | Motion | Second | Yes | No | Abstain | Absent |
|------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Christopher J. Fox     |        |        | X   |    |         |        |
| Commissioner Scott W. Golden | X      |        | X   |    |         |        |
| Commissioner Amy Korobellis  |        | X      | X   |    |         |        |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

**Donna L. Frederick, RMC**  
**Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-013**

**ESTABLISHING THE ANNUAL MEETING DATES OF THE BOROUGH OF WEST WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2020**

**WHEREAS**, the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, State of New Jersey hereby establish the **Annual Meeting Dates** for the Year 2020 in accordance the Open Public Meeting Act (N.J.S.A. 10:4-1, et seq.), commonly referred to as the Sunshine Law, which establishes the right of all citizens to have adequate notice of all Public Meetings; and

**WHEREAS**, it is the desire of the Board of Commissioners to establish the date and time for the Regular Meeting in order to encourage the General Public's attendance and involvement.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, that the **Regularly Scheduled Meetings** of the West Wildwood Board of Commissioners will be held at the Municipal Building, 701 West Glenwood Avenue, West Wildwood, New Jersey on the **first Wednesday of the month beginning at 5:00pm prevailing time** unless otherwise noted, at which time Official Action may be taken.

- February 5, 2020
- March 4, 2020
- April 1, 2020
- May 6, 2020
- June 3, 2020
- July 1, 2020
- August 5, 2020
- September 2, 2020
- October 7, 2020
- November 4, 2020
- December 2, 2020

**BE IT FURTHER RESOLVED**, that this Resolution shall be posted on the West Wildwood Municipal Hall Bulletin Board, to remain there for the full Calendar Year 2020; published in both Official Municipal Newspapers; and shall remain available from the Municipal Clerk's Office upon request; all in accordance with State Law.

|                                     | Motion | Second | Yes | No | Abstain | Absent |
|-------------------------------------|--------|--------|-----|----|---------|--------|
| <b>Mayor Christopher J. Fox</b>     |        |        | X   |    |         |        |
| <b>Commissioner Scott W. Golden</b> | X      |        | X   |    |         |        |
| <b>Commissioner Amy Korobellis</b>  |        | X      | X   |    |         |        |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.



**Donna L. Frederick, RMC  
Municipal Clerk**



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-014**

**AUTHORIZING THE ADVERTISEMENT FOR QUALIFICATIONS AND  
PROPOSALS FOR INFORMATION TECHNOLOGY SUPPORT SERVICES**

**WHEREAS**, the Borough of West Wildwood is requesting qualifications and proposals from contractors for Information Technology Support Services for a term not to exceed one year.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Clerk be and is hereby authorized to proceed with the legal advertisement for Qualification and Proposals for Information Technology Support Services.

|                                     | Motion | Second | Yes | No | Abstain | Absent |
|-------------------------------------|--------|--------|-----|----|---------|--------|
| <b>Mayor Christopher J. Fox</b>     |        |        | X   |    |         |        |
| <b>Commissioner Scott W. Golden</b> | X      |        | X   |    |         |        |
| <b>Commissioner Amy Korobellis</b>  |        | X      | X   |    |         |        |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
\_\_\_\_\_  
**Donna L. Frederick, RMC  
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-015**

**AUTHORIZING THE BOROUGH ENGINEER TO PROCEED WITH THE LEGAL  
ADVERTISEMENT FOR PUBLIC BID OF THE RECONSTRUCTION OF  
POPLAR AVENUE FROM ARION AVENUE TO J AVENUE**

**WHEREAS**, the Borough has been selected to receive funding from the New Jersey Department of Transportation (NJDOT) Fiscal Year 2018 Municipal Aid Grant Program for Poplar Avenue from Arion Avenue to J Avenue in the amount of \$156,000.00.

**WHEREAS**, plans and specifications for the above referenced project are completed and it is necessary for the Borough Engineer to advertise this project for public bid.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Borough Engineer be and is hereby authorized to proceed with the legal advertisement for the Reconstruction of the aforementioned roadway project.

|                                     | <b>Motion</b> | <b>Second</b> | <b>Yes</b> | <b>No</b> | <b>Abstain</b> | <b>Absent</b> |
|-------------------------------------|---------------|---------------|------------|-----------|----------------|---------------|
| <b>Mayor Christopher J. Fox</b>     |               |               | X          |           |                |               |
| <b>Commissioner Scott W. Golden</b> | X             |               | X          |           |                |               |
| <b>Commissioner Amy Korobellis</b>  |               | X             | X          |           |                |               |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.



**Donna L. Frederick, RMC  
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-016**

**REQUESTING PERMISSION FROM THE CAPE MAY COUNTY BOARD OF CHOSEN  
FREEHOLDERS AND COUNTY ENGINEER TO PERMIT LIMITED PARKING  
GLENWOOD AVENUE**

**WHEREAS**, the business owner of Bedrock Mini Golf located at 525 W. Glenwood Avenue has requested a limited parking area be permitted during their seasonal hours of operation; and

**WHEREAS**, the Board of Commissioners of the Borough of West Wildwood are requesting a proposed limited parking area for the street frontage of 60 feet, be considered from Memorial Day thru Labor Day, one hour parking from 10:00am to 10:00pm

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioner of the Borough of West Wildwood, County of Cape May, State of New Jersey hereby request consideration for the limited parking area located at 525 W. Glenwood Avenue.

|                                     | <b>Motion</b> | <b>Second</b> | <b>Yes</b> | <b>No</b> | <b>Abstain</b> | <b>Absent</b> |
|-------------------------------------|---------------|---------------|------------|-----------|----------------|---------------|
| <b>Mayor Christopher J. Fox</b>     |               |               | X          |           |                |               |
| <b>Commissioner Scott W. Golden</b> | X             |               | X          |           |                |               |
| <b>Commissioner Amy Korobellis</b>  |               | X             | X          |           |                |               |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
\_\_\_\_\_  
**Donna L. Frederick, RMC  
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-017**

**ACCEPTANCE OF PROJECT KNOWN AS USDA/RURAL DEVELOPMENT  
SEARCH GRANT FOR THE EXISTING SANITARY SEWER SYSTEM**

**WHEREAS**, the West Wildwood Borough Engineers Remington & Vernick have certified the project known as USDA/RURAL DEVELOPMENT SEARCH GRANT STUDY FOR THE EXISTING SANITARY SEWER SYSTEM has been completed in a satisfactory manner and in substantial conformance with the contract documents.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the work is hereby accepted as complete; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners hereby request the release of funds to the Borough of West Wildwood.

|                                     | Motion | Second | Yes | No | Abstain | Absent |
|-------------------------------------|--------|--------|-----|----|---------|--------|
| <b>Mayor Christopher J. Fox</b>     |        |        | X   |    |         |        |
| <b>Commissioner Scott W. Golden</b> | X      |        | X   |    |         |        |
| <b>Commissioner Amy Korobellis</b>  |        | X      | X   |    |         |        |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.

  
\_\_\_\_\_  
**Donna L. Frederick, RMC  
Municipal Clerk**



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-018**

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT  
FOR PROFESSIONAL SERVICES OF SPECIAL COUNSEL**

**WHEREAS**, the Borough of West Wildwood is seeking Professional Services for Special Counsel; and

**WHEREAS**, Jeffrey R. Surenian, of the Law Firm Jeffrey R. Surenian and Associates, LLC, having offices located at 707 Union Avenue, Suite 301, Brielle, New Jersey 08730 has submitted a proposal and fee schedule to act as Special Counsel dated December 12, 2019.

**WHEREAS**, the Board of Commissioners deem it in the best interest of the Borough to appoint Jeffrey R. Surenian as Special Counsel with a term commencing January 1, 2020 and expiring on December 31, 2020.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor and/or Deputy Mayor is hereby authorized on behalf of the Borough to sign the Contract for Professional Services of Special Counsel.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law.

|                              | Motion | Second | Yes | No | Abstain | Absent |
|------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Christopher J. Fox     |        |        | X   |    |         |        |
| Commissioner Scott W. Golden | X      |        | X   |    |         |        |
| Commissioner Amy Korobellis  |        | X      | X   |    |         |        |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.



**Donna L. Frederick, RMC  
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-019**

**AUTHORIZING A CLOSED (EXECUTIVE) SESSION MEETING FOR MATTERS OF ACTIVE  
LITIGATION REGARDING COAH – FAIR SHARE HOUSING CENTER**

**WHEREAS**, in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-12(b), it is permissible by resolution for the Governing Body to enter into a Closed (Executive) Session in order to discuss matters falling within one or more of the permitted nine exemptions; and

**WHEREAS**, the Borough anticipates discussion of active litigation matters referencing the COAH, Fair Share Housing Center, which constitutes one of the permitted exemptions; and

**WHEREAS**, the minutes of this meeting shall remain confidential until after such time as Legal Counsel determines that the need of confidentiality no longer exists and provided that the matter(s) discussed can be legally disclosed.

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of West Wildwood, Cape May County, New Jersey that a Closed (Executive) Session of the Governing Body shall convene to discuss the aforementioned matters.

|                                     | <b>Motion</b> | <b>Second</b> | <b>Yes</b> | <b>No</b> | <b>Abstain</b> | <b>Absent</b> |
|-------------------------------------|---------------|---------------|------------|-----------|----------------|---------------|
| <b>Mayor Christopher J. Fox</b>     |               |               | X          |           |                |               |
| <b>Commissioner Scott W. Golden</b> | X             |               | X          |           |                |               |
| <b>Commissioner Amy Korobellis</b>  |               | X             | X          |           |                |               |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **January 8, 2020**.



**Donna L. Frederick, RMC  
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-020**

**AUTHORIZING PAYMENT OF MONTHLY CLAIMS IN ACCORDANCE WITH THE  
REQUIREMENTS OF THE CONSENT ORDER IN FERENTZ v. BOROUGH OF WEST  
WILDWOOD FOR THE BALANCE OF THE 2020 CALENDAR YEAR**

**WHEREAS**, a Consent Order was filed in litigation known as *Jacquelyn Ferentz v. Borough of West Wildwood*, Docket Number CPM-L-797-08, on March 20, 2018 (hereinafter "Consent Order"); and,

**WHEREAS**, the Consent Order requires monthly payments be made by the Borough of West Wildwood to My Rights Lawyers in accordance with an amortization schedule attached to said Consent Order at Exhibit A; and,

**WHEREAS**, the Consent Order requires monthly payments be made by the Borough of West Wildwood to Jacquelyn Ferentz in accordance with an amortization schedule attached to said Consent Order at Exhibit B; and,

**WHEREAS**, said monthly payments must be received by the recipients by the 10<sup>th</sup> of each month in accordance with the Consent Order; and,

**WHEREAS**, as per N.J.S.A. 40A:5-17, payment of all claims must be approved by the Board of Commissioners; and,

**WHEREAS**, it has been the practice of the Board of Commissioners to approve the aforesaid monthly payments at the regularly scheduled monthly meetings held the first Wednesday of the month; and,

**WHEREAS**, the January 2020 Board of Commissioners meeting was delayed due to the New Year's holiday, causing logistical problems in delivering the payments by the 10<sup>th</sup> of January; and,

**WHEREAS**, in general the date of the monthly Board of Commissioner meetings is so close to the 10<sup>th</sup> of the month that if there is a delay in check issuance for any reason payment by the 10<sup>th</sup> may become problematic; and,

**WHEREAS**, any delay in the receipt of the payments required by the Consent Order would subject the Borough to a risk of a claim being made of violation of a court order; and,

**WHEREAS**, to satisfy the statutory requirement that all claims be approved by the Board of Commissioners while allowing adequate time each month for receipt of Consent Order payments to be received by the 10<sup>th</sup> of the month it is in the Borough's interest to pre-approve those monthly payments for the balance of the calendar year; and,

**WHEREAS**, the auditor for the Borough of West Wildwood has indicated he sees no problem with a resolution authorizing monthly payments of an amount certain on a court-ordered claim for the balance of the calendar year.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, as follows:

1. The Borough of West Wildwood Chief Financial Officer is authorized to make payments in accordance with the amortization schedules attached to the Consent Order in *Jacquelyn Ferentz v. Borough of West Wildwood*, Docket Number CPM-L-797-08, filed March 20, 2018, which is attached hereto, as of the 1<sup>st</sup> of the month, for February, March, April, May, June, July, August, September, October, November and December of 2020 so as to ensure receipt of such payments by the 10<sup>th</sup> of the month.
2. No further approval by the Board of Commissioners of payments on this claim shall be required by the Board of Commissioners for such monthly checks to issue in calendar year 2020.

Prepared by Solicitor

|                                     | Motion | Second | Yes | No | Abstain | Absent |
|-------------------------------------|--------|--------|-----|----|---------|--------|
| <b>Mayor Christopher J. Fox</b>     |        |        |     |    |         | X      |
| <b>Commissioner Scott W. Golden</b> | X      |        | X   |    |         |        |
| <b>Commissioner Amy Korobellis</b>  |        | X      | X   |    |         |        |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Special Meeting** held on **January 23, 2020**.

**Donna L. Frederick, RMC  
Municipal Clerk**



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-021**

**RESOLUTION TO ADOPT TEMPORARY CAPITAL BUDGET**

**WHEREAS**, the Board of Commissioners of the Borough of West Wildwood, County of Cape May desires to constitute the 2020 Temporary Capital Budget by inserting therein

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape of May that the Temporary Capital Budget of the year 2020 is hereby constituted by the adoption of a schedule to read as follows:


**TEMPORARY  
CAPITAL BUDGET OF THE  
BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY, NEW JERSEY**  
Project Schedule for 2020  
Method of Financing

| <u>PROJECT</u>                                 | <u>TOTAL<br/>COST</u> | <u>CAPITAL<br/>IMPROVEMENT<br/>FUND</u> | <u>GRANTS<br/>IN AID AND<br/>OTHER<br/>FUNDS</u> | <u>DEBT<br/>AUTHORIZED</u> |
|--|-----------------------|---|--|----------------------------|
| Sewer Utility Improvements on<br>Poplar Avenue | \$1,750,000           | \$0                                     | \$0  | \$1,750,000                |

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be filed forthwith in the office of the Director of the Division of Local Government Services within three days after the adoption of this project for 2020 Temporary Capital Budget, to be included in the 2020 Permanent Capital Budget as adopted.

|                                     | <b>Motion</b> | <b>Second</b> | <b>Yes</b> | <b>No</b> | <b>Abstain</b> | <b>Absent</b> |
|-------------------------------------|---------------|---------------|------------|-----------|----------------|---------------|
| <b>Mayor Christopher J. Fox</b>     |               |               |            |           |                | X             |
| <b>Commissioner Scott W. Golden</b> | X             |               | X          |           |                |               |
| <b>Commissioner Amy Korobellis</b>  |               | X             | X          |           |                |               |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Special Meeting** held on **January 23, 2020**.

  
 Donna L. Frederick, RMC  
 Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-021**

**RESOLUTION TO ADOPT TEMPORARY CAPITAL BUDGET**

**WHEREAS**, the Board of Commissioners of the Borough of West Wildwood, County of Cape May desires to constitute the 2020 Temporary Capital Budget by inserting therein

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape of May that the Temporary Capital Budget of the year 2020 is hereby constituted by the adoption of a schedule to read as follows:

**TEMPORARY  
CAPITAL BUDGET OF THE  
BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY, NEW JERSEY**  
Project Schedule for 2020  
Method of Financing

| <u>PROJECT</u>                                 | <u>TOTAL<br/>COST</u> | <u>CAPITAL<br/>IMPROVEMENT<br/>FUND</u> | <u>GRANTS<br/>IN AID AND<br/>OTHER<br/>FUNDS</u> | <u>DEBT<br/>AUTHORIZED</u> |
|--|-----------------------|---|--|----------------------------|
| Sewer Utility Improvements on<br>Poplar Avenue | \$1,750,000           | \$0                                     | \$0  | \$1,750,000                |

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be filed forthwith in the office of the Director of the Division of Local Government Services within three days after the adoption of this project for 2020 Temporary Capital Budget, to be included in the 2020 Permanent Capital Budget as adopted.

|                                     | Motion | Second | Yes | No | Abstain | Absent |
|-------------------------------------|--------|--------|-----|----|---------|--------|
| <b>Mayor Christopher J. Fox</b>     |        |        |     |    |         | X      |
| <b>Commissioner Scott W. Golden</b> | X      |        | X   |    |         |        |
| <b>Commissioner Amy Korobellis</b>  |        | X      | X   |    |         |        |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Special Meeting** held on **January 23, 2020**.

  
 Donna L. Frederick, RMC  
 Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2020-022**

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT  
FOR THE PROFESSIONAL SERVICES OF GENERAL HEARING OFFICER**

**WHEREAS**, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a General Hearing Officer; and

**WHEREAS**, Steven Secare, Esq., of the Law Firm Secare & Hensel having offices located at 16 Madison Avenue, Toms River, New Jersey, is qualified to serve as General Hearing Officer for the Borough of West Wildwood; and

**WHEREAS**, Steven Secare, has completed and submitted a Business Entity Disclosure Certification which certifies that Steven Secare., has not made any reportable contributions to a political or candidate committee in the name of West Wildwood Borough Commissioners within the previous year and that this Contract will prohibit Steven Secare, Esquire and the Law Firm of Secare & Hensel, from making any reportable contributions for the term of this Contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Mayor and/or Deputy Mayor be and is hereby authorized to execute a Contract Agreement for Professional Services with Steven Secare, Esq., to serve as General Hearing Officer for the Borough of West Wildwood; and

**BE IT FURTHER RESOLVED** that the term of appointment shall commence on February 1, 2020 and expire on December 31, 2020; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized professional and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law; and

**BE IT FURTHER RESOLVED** that a Certificate of Availability of Funds from the Chief Financial Officer is attached hereto.

|                                     | <b>Motion</b> | <b>Second</b> | <b>Yes</b> | <b>No</b> | <b>Abstain</b> | <b>Absent</b> |
|-------------------------------------|---------------|---------------|------------|-----------|----------------|---------------|
| <b>Mayor Christopher J. Fox</b>     |               |               | X          |           |                |               |
| <b>Commissioner Scott W. Golden</b> | X             |               | X          |           |                |               |
| <b>Commissioner Amy Korobellis</b>  |               | X             | X          |           |                |               |

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **February 5, 2020**.



**Donna L. Frederick, RMC**  
**Municipal Clerk**



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-023**

**AUTHORIZING THE REFUND OF OVERPAYMENT OF PROPERTY TAX  
AND UTILITY PAYMENTS**

**WHEREAS**, the property owners listed below tendered excess utility and real estate tax payments to the Borough of West Wildwood Utility and Tax Collector as indicated below; and

**WHEREAS**, the excess utility and tax payments need to be refunded.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Acting Chief Financial Officer is hereby authorized to make the following payments in the amount indicated; as follows:

| <b>OWNER</b>      | <b>BLOCK</b> | <b>LOT</b> | <b>AMOUNT</b> | <b>TAX/SEWER</b> |
|-------------------|--------------|------------|---------------|------------------|
| STEELE, CATHERINE | 142          | 7          | \$221.90      | TAX              |

Refund to:  
**Steele, Catherine**  
**608 W Maple Ave**  
**West Wildwood, NJ 08260**

|                                     | <b>Motion</b> | <b>Second</b> | <b>Yes</b> | <b>No</b> | <b>Abstain</b> | <b>Absent</b> |
|-------------------------------------|---------------|---------------|------------|-----------|----------------|---------------|
| <b>Mayor Christopher J. Fox</b>     |               |               | X          |           |                |               |
| <b>Commissioner Scott W. Golden</b> | X             |               | X          |           |                |               |
| <b>Commissioner</b>                 |               | X             | X          |           |                |               |

I, **Donna Frederick, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **February 5, 2020**.



**Donna L. Frederick, RMC**  
**Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-024**

**AUTHORIZING THE REFUND OF OVERPAYMENT OF PROPERTY TAX  
AND UTILITY PAYMENTS**

**WHEREAS**, the property owners listed below tendered excess utility and real estate tax payments to the Borough of West Wildwood Utility and Tax Collector as indicated below; and

**WHEREAS**, the excess utility and tax payments need to be refunded.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Acting Chief Financial Officer is hereby authorized to make the following payments in the amount indicated; as follows:

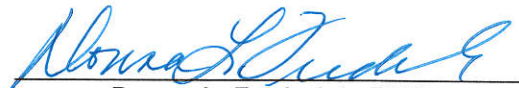
| <b>OWNER</b>                  | <b>BLOCK</b> | <b>LOT</b> | <b>AMOUNT</b> | <b>TAX/SEWER</b> |
|-------------------------------|--------------|------------|---------------|------------------|
| MC DONOUGH-MITROS, PATRICIA D | 113          | 4          | \$169.33      | TAX              |

Refund to:

**McDonough-Mitros, Patricia D  
700 W Poplar Ave  
West Wildwood, NJ 08260**

|                                     | <b>Motion</b> | <b>Second</b> | <b>Yes</b> | <b>No</b> | <b>Abstain</b> | <b>Absent</b> |
|-------------------------------------|---------------|---------------|------------|-----------|----------------|---------------|
| <b>Mayor Christopher J. Fox</b>     |               |               | X          |           |                |               |
| <b>Commissioner Scott W. Golden</b> | X             |               | X          |           |                |               |
| <b>Commissioner Amy Korobellis</b>  |               | X             | X          |           |                |               |

I, **Donna Frederick, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **February 5, 2020**.



**Donna L. Frederick, RMC  
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2020-025**

**A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD POLICE DEPARTMENT  
TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT  
OFFICE, 1033 PROGRAM TO ENABLE THE WEST WILDWOOD POLICE DEPARTMENT TO  
REQUEST AND  
ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT**

**WHEREAS**, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

**WHEREAS**, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

**WHEREAS**, participation in the 1033 Program allows municipal and County LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

**WHEREAS**, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling and upkeep of the property, and for specialized training on the operation of any acquired property; and

**WHEREAS**, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through the 1033 Program, and

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing body of the Borough of West Wildwood, County of Cape May, State of New Jersey that the Borough of West Wildwood Police Department is hereby authorized to enroll in the 1033 Program for no more than one-year period, with authorization to participate terminating on December 31 of the current calendar year; and

**NOW THEREFORE BE IT FURTHER RESOLVED**, that the West Wildwood Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A" which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolutions authorizes, based on the needs of the West Wildwood Police Department, without restriction; and

**NOW THEREFORE BE IT FURTHER RESOLVED** that the West Wildwood Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time for which this resolution authorizes; and

**BE IT FURTHER RESOLVED** that the "DEMIL B through Q" controlled 3-page property list in its entirety is hereby approved and hereto attached to this resolution.

**BE IT FURTHER RESOLVED** that the West Wildwood Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public request.

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately and shall be valid to authorize requests to acquire “DEMIL A” property and “DEMIL B through Q” property that may be made available through the 1033 Program during the period of time which this resolution authorizes; with Program participation and all property request authorization terminating on December 31<sup>st</sup> of the current calendar year.

|                                     | Motion | Second | Yes | No | Abstain | Absent |
|-------------------------------------|--------|--------|-----|----|---------|--------|
| <b>Mayor Christopher J. Fox</b>     |        |        | X   |    |         |        |
| <b>Commissioner Scott W. Golden</b> | X      |        | X   |    |         |        |
| <b>Commissioner Amy Korobellis</b>  |        | X      | X   |    |         |        |

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **February 5, 2020**

  
\_\_\_\_\_  
**Donna L. Frederick, RMC**  
**Municipal Clerk**