

**REORGANIZATION
SWEARING IN
MEETING**

JANUARY 1, 2021

12:00pm

Borough of West Wildwood

"Small town Charm on the Back Bay"

**BOROUGH OF WEST WILDWOOD
NOTICE OF REORGANIZATION MEETING & SWEARING IN
JANUARY 1, 2021 – 12:00PM ACTION MEETING
BOROUGH HALL, 701 W. GLENWOOD AVENUE, WEST WILDWOOD, NJ**

AGENDA

This is a proposed agenda which is subject to change by Commissioners without further notice.

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS RE-ORGANIZATION MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING WAS PUBLISHED BY AND ELECTRONICALLY SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD, POSTED ON THE OFFICIAL CLERK'S BULLETIN BOARD AND BOROUGH WEB-SITE.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Confirm the Statement of Determination of the results of the November 4, 2020 Election Certified by the County Clerk and the Board of County Canvassers.

Administer the Oaths of Office as Members of the Board of Commissioners of the Borough of West Wildwood to the following individuals:

JOHN J. BANNING
MATTHEW J. KSIAZEK
JOSEPH D. SEGREST

RESOLUTIONS:

2021-001 – DESIGNATION OF MAYOR AND DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS, PARKS AND PUBLIC PROPERTY

2021-002 – DESIGNATION OF DIRECTOR OF THE DEPARTMENT OF PUBLIC AFFAIRS AND PUBLIC SAFETY

2021-003 – DESIGNATION OF DIRECTOR OF REVENUE AND FINANCE

Borough of West Wildwood

"Small town Charm on the Back Bay"

2020-004 – ASSIGNMENT OF DEPARTMENTAL POWERS AND DUTIES

2020-005 – ADOPTION OF A TEMPORARY BUDGET FOR CY2021

2021-006 – APPROVING A DATE/TIME FOR A WORKSHOP MEETING

2021-007 – APPROVING A DATE/TIME FOR A REGULAR MEETING

OPEN TO THE FLOOR FOR PUBLIC COMMENT

ADJOURNMENT

**Donna L. Frederick, RMC
Municipal Clerk**

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
REORGANIZATION MEETING
SWEARING-IN
JANUARY 1, 2021
12:00pm – ACTION MEETING

MINUTES:

The Reorganization meeting was located outside at the Neptune Avenue Park due to Covid-19 restrictions.

CLERK – Called the meeting to order and read the Open Public Meeting Statement

THIS RE-ORGANIZATION MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING WAS PUBLISHED BY AND ELECTRONICALLY SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD, POSTED ON THE OFFICIAL CLERK’S BULLETIN BOARD AND BOROUGH WEB-SITE.

Clerk lead the Pledge of Allegiance

Clerk Confirmed the Statement of Determination of the results of the November 4, 2020 Election Certified by the County Clerk and the Board of County Canvassers.

Clerk Administered the Oaths of Office as Members of the Board of Commissioners of the Borough of West Wildwood to the following individuals:

JOHN J. BANNING
MATTHEW J. KSIAZEK
JOSEPH D. SEGREST

ROLL CALL: Present

Comm. Banning
Comm. Segrest
Mayor Ksiazek
Deputy Clerk Carl O’Hala
Municipal Clerk Donna L. Frederick

RESOLUTIONS: CLERK READ BY NUMBER & TITLE

2021-001 – DESIGNATION OF MAYOR AND DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS, PARKS AND PUBLIC PROPERTY – (MATTHEW J. KSIAZEK)

Clerk asked for a motion to adopt resolution

Motion by Comm. Banning; Second by Comm. Segrest
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Resolution Adopted.

2021-002 – DESIGNATION OF DIRECTOR OF THE DEPARTMENT OF PUBLIC AFFAIRS AND PUBLIC SAFETY – (JOHN J. BANNING)

Clerk asked for a motion to adopt resolution
Motion by Mayor Ksiazek; Second by Comm. Segrest
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Resolution Adopted.

2021-003 – DESIGNATION OF DIRECTOR OF REVENUE AND FINANCE – (JOSEPH D. SEGREST)

Clerk asked for a motion to adopt resolution
Motion by Comm. Banning; Second by Mayor Ksiazek
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Resolution Adopted.

2021-004 – ASSIGNMENT OF DEPARTMENTAL POWERS AND DUTIES

Clerk asked for a motion to adopt resolution
Motion by Comm. Banning; Second by Mayor Ksiazek
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Resolution Adopted.

2021-005 – ADOPTION OF A TEMPORARY BUDGET FOR CY2021

Clerk asked for a motion to adopt resolution
Motion by Comm. Banning; Second by Comm. Segrest
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Resolution Adopted.

Discussion ensued regarding setting a date and time for an upcoming workshop and regular meeting. Commissioners agreed to have a workshop meeting on January 11, 2021 at 9:00am and a regular meeting on January 15, 2021 at 7:00pm. Commissioner then decided on dates for future workshop meetings and set the annual regular meeting dates. Future workshop meetings to be held on the Tuesday prior to the first Friday, and regular meetings will be the first Friday of the month at 7:00pm, except for April due to Good Friday, it will be held on Thursday, April 1. Clerk then assigned and read out resolutions 2021-006; 2021-007; 2021-008; 2021-009 for adoption.

2021-006 – APPROVING A DATE/TIME FOR A WORKSHOP MEETING

Clerk asked for a motion to adopt resolution
Motion by Comm. Banning; Second by Comm. Segrest
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Resolution Adopted.

2020-007 – APPROVING A DATE/TIME FOR A REGULAR MEETING

Clerk asked for a motion to adopt resolution
Motion by Comm. Banning; Second by Mayor Ksiazek
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Resolution Adopted.

2021-008 – ESTABLISHING THE WORKSHOP MEETING DATES OF THE BOROUGH OF WEST WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2021

Clerk asked for a motion to adopt resolution

Motion by Comm. Banning; Second by Comm. Segrest

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Resolution Adopted.

2021-009 - ESTABLISHING THE ANNUAL MEETING DATES OF THE BOROUGH OF WEST WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2021

Clerk asked for a motion to adopt resolution

Motion by Comm. Banning; Second by Comm. Segrest

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Resolution Adopted.

Discussion ensued regarding the appointment of a solicitor. Mayor Ksiazek stated he spoke to several people and narrowed it down to someone who in his opinion had the most experience, Matt Lyons. Comm. Segrest stated he interview Mr. Lyons. He has municipal experience, is very well qualified, and there are three partners who have experience with COAH Fair Housing matters, Labor issues and general liability. Comm. Segrest stated although he is in Washington Township, they will work through it, and can use a courier service to facilitate matters if necessary.

Clerk then presented the following resolution.

2021-010 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR THE PROFESSIONAL SERVICES OF A MUNICIPAL SOLICITOR

Clerk asked for a motion to adopt resolution

Motion by Comm. Banning; Second by Comm. Segrest

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Resolution Adopted.

At the conclusion of business, the Clerk turned over the meeting to the newly elected officials for comments.

Mayor Ksiazek stated it was one of his greatest honors, thanked the community for their support and stated he is open to any suggestions and community input.

Comm. Banning thanked everyone and wanted to do the right things for the community and will have more comments at the first meeting.

Comm. Segrest echoed what was previously stated and said the key is transparency.

Mayor opened the meeting to for public comment.

William Martin, 737 W. Poplar Avenue, thanked the Commissioners for running.

Hearing no more public comment, the Mayor closed the public portion.

Clerk asked for a motion to adjourn.

Motion to Adjourn:

Motion by Comm. Banning; Second by Comm. Segrest

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Motion carried.

Respectfully submitted



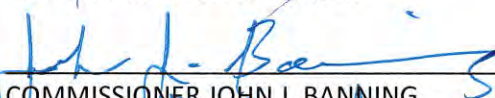
Donna L. Frederick, RMC
Municipal Clerk

This is a generalization of the Reorganization meeting on January 1, 2021 and not a verbatim transcript.


THESE MINUTES WERE APPROVED AT THE JANUARY 15, 2021 REGULAR COMMISSION MEETING



MAYOR MATTHEW J. KSIAZEK



COMMISSIONER JOHN J. BANNING



COMMISSIONER JOSEPH D. SEGREST

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-001

**DESIGNATION OF MAYOR AND
DIRECTOR OF PUBLIC WORKS, PARKS AND PUBLIC PROPERTY**

WHEREAS, the Election for the Board of Commissioners for the Borough of West Wildwood was held on November 4, 2020; and

WHEREAS, John J. Banning, Matthew J. Ksiazek and Joseph D. Segrest, have been duly elected and the election certified by the County Clerk; and

WHEREAS, they have been properly administered the Oaths of Office and herewith holding a Reorganization Meeting of the Borough of West Wildwood; and

WHEREAS, N.J.S.A. 40:72-4 requires that the executive, administrative, judicial, and legislative powers, authority, and duties of the three Departments shall be distributed amongst the Commissioners.

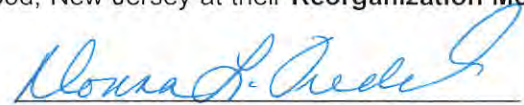
WHEREAS, N.J.S.A. 40:72-10 requires that, at their first meeting after their election, the Board of Commissioners shall choose one of their members to preside at all meetings of the Board and shall be designated "Mayor".

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that **Commissioner Matthew J. Ksiazek** is hereby chosen to be designated **Mayor** of the Borough of West Wildwood; and

BE IT FURTHER RESOLVED that, in accordance with N.J.S.A. 40:72-4 requiring the specific designation of the Departments of the Borough, **Mayor Matthew J. Ksiazek** shall be designated as the Director of the Department of Public Works, Parks and Public Property.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May, and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at their **Reorganization Meeting** held on **January 1, 2021**.


**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-002

**DESIGNATION OF DIRECTOR OF
PUBLIC AFFAIRS AND PUBLIC SAFETY**

WHEREAS, a Municipal Election for the Board of Commissioners for the Borough of West Wildwood was held on November 4, 2021; and

WHEREAS, John J. Banning, Matthew J. Ksiazek and Joseph D. Segrest, have been duly elected and the election certified by the County Clerk; and


WHEREAS, they have been properly administered the Oaths of Office and herewith holding a Reorganization Meeting of the Borough of West Wildwood; and

WHEREAS, N.J.S.A. 40:72-4 requires that the executive, administrative, judicial, and legislative powers, authority, and duties of the three Departments shall be distributed amongst the Commissioners.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that **Commissioner John J. Banning** is hereby designated as Director of the Department of Public Affairs and Public Safety.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek	X		X			
Commissioner John J. Banning			X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at their **Reorganization Meeting** held on **January 1, 2021**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-003

**DESIGNATION OF DIRECTOR OF
REVENUE AND FINANCE**

WHEREAS, the Election for the Board of Commissioners for the Borough of West Wildwood was held at the General Election on November 4, 2020; and

WHEREAS, John J. Banning, Matthew J. Ksiazek and Joseph D. Segrest, have been duly elected and the election certified by the County Clerk; and

WHEREAS, they have been properly administered the Oaths of Office and herewith holding a Reorganization Meeting of the Borough of West Wildwood; and

WHEREAS, N.J.S.A. 40:72-4 requires that the executive, administrative, judicial, and legislative powers, authority, and duties of the three Departments shall be distributed amongst the Commissioners.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that **Commissioner Joseph D. Segrest** is hereby designated as Director of the Department of Revenue and Finance.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek		X	X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest			X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May, and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at their **Reorganization Meeting** held on **January 1, 2021**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-004

ASSIGNMENT OF DEPARTMENTAL POWERS AND DUTIES

WHEREAS, N.J.S.A. 40:72-6.1 provides for the Board of Commissioners to assign to each Department the powers and duties to be performed by each Department pursuant to N.J.S.A. 40:72-5 that have the greatest relevancy to the subject matter as designated in the name of the respective Department and as will result in as nearly as possible, an equal distribution of powers to each Department; and

WHEREAS, it is determined that the following distribution of departmental powers and duties will meet the intent and purpose of N.J.S.A. 40:72-6.1 as to the overall benefit of the Borough of West Wildwood.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Executive, Judicial, and Administrative powers, authority, and duties of the Borough of West Wildwood are hereby distributed into and among the several Departments and elected Officials as follows:

Board of Commissioners

The Board of Commissioners (Board) shall exercise all legislative powers, functions, and duties, conferred upon the Borough or its Officers. The Board shall make all orders for the doing of the work; shall levy all taxes; apportion and appropriate all funds; and audit and allow all bills, accounts, payrolls, and claims, and order payment thereof. The Board shall make or authorize the making of all contracts, and all ordinances and resolutions making or authorizing and making of contracts shall be drawn by the Municipal Solicitor or Borough Clerk. The Board shall cause to be made all assessments for the cost of street improvements, sidewalks, sewers, drains, and other related work, improvement, and repairs, which may, by law, be specifically assessed.

All Directors of Departments and Officers are the agents of the Board, and their acts shall be subject to the review and the approval of the Board subject to Law. Every Director or Officer shall, from time to time as required by Law or ordinance, or when requested by the Board as deemed necessary for the good of the Public, report to the Board, in writing, respecting the business of the Department or office on matters concerned therewith.

Department of Public Affairs and Public Safety

The Commissioner of the Department of Public Affairs and Public Safety shall have the right to exercise of all powers, and perform all the duties, provided, or prescribed by Law or the Ordinance of the Borough not in conflict with the provisions of this Resolution. As Director of this Department, the Commissioner shall have charge of the supervision and direction over all Officers and employees assigned to said Department; he shall have charge of all purchases of all vehicles, apparatus, and suppliers for said Department. He shall, in the absences of the Commissioner of Revenue and Finance, sign all checks and contracts on behalf of the Borough. He shall have charge of, and direction over, the Department of Public Affairs, the Municipal Solicitor, Chief of Police and all policeman, officers, and employees of the Police Department, and all Police Stations and property and apparatus used by the Police Department, the Chief of the Fire Department and the Fire Stations and property and apparatus belonging thereto, Fire Official, Dog Warden, Emergency Management Services, Municipal Court, Court Administrator, Public Safety Maintenance, Public Defender, Municipal Prosecutor, Harbor Master, Ambulance Corps, Emergency

Medical Center, Lifeguards, Beach Patrol, Code Enforcement, Communications, Department of Health, Local Assistance Director and Public Assistance, and all Officers and employees assigned to said Departments.

Department of Revenue and Finance

The Commissioner assigned to the Department of Revenue and Finances shall have charge of, and supervision and direction over, all Officers and employees assigned to said Department; shall have charge of, and cause to be prepared and published, all statements and reports required by Law or ordinance or by resolution of the Board of Commissioners. The Commissioner of the Department of Revenue and Finance shall be the Vice President of the Board of Commissioners and, in the case of vacancy in the Office of the Mayor, shall perform the duties of that Office. He shall sign all checks of the Borough. The Commissioner of the Department of Revenue and Finance shall have charge of, and supervision over, all accounts and records or reports. He shall inspect, or cause to be inspected, all records or accounts required to be kept in any of the Offices of Department of the Borough; and shall cause proper accounts and records to be made. He shall examine, or cause to be examined, and report to the Board of Commissioners upon all bills, accounts, payrolls and claims before they are acted upon or allowed, unless otherwise provided by Law. The Municipal Clerk, Municipal Assessor, Commissioners of Assessment, Municipal Tax Collector, Chief Financial Officer, Insurance, Group Insurance for Employees, Other insurance, Codification of Ordinances, tourism, Advertising, and Utilities Billing are all distributed and assigned to the Department of Revenue and Finance. The Commissioner of the Department of Revenue and Finance shall cause to be collected all taxes, assessments, franchise taxes, license fees, or other monies which may become due to the Borough, with such recommendation in relation thereto as he may deem proper.

Department of Public Works, Parks and Public Property

The Commissioner of the Department of Public Works, Parks, and Public Property shall have the exercise of all powers and perform all the duties provided or prescribed by Law or the ordinances of the Borough not in conflict with the provisions of this Resolution. The Commissioner shall have charge of, and supervision and direction over, all public buildings, all recreation facilities, and all other property and apparatus and supplies for said departments and the Officers and department assigned thereto. Beach Maintenance, Municipal Engineer, Planning Board, Preparation of Master Plan, Zoning Board, Zoning Officer, Housing Inspections, Mercantile Licenses, Landfill, Parks, Public Works, Sanitation, Sewer Systems, Street Lighting, Utilities, Gas, Electric, Heat, Water, Recycling and Public Buildings are all distributed and assigned to the Department of Public Works, Parks and Public Property.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek		X	X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest			X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May, and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Organization Meeting** held on **January 1, 2021**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2021-005

ADOPTION OF A TEMPORARY BUDGET FOR CY2021

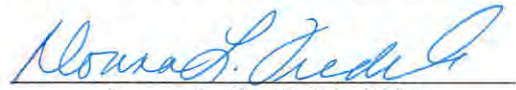
WHEREAS, the Borough of West Wildwood is authorized under N.J.S.A. 40A:4-19 to adopt a Temporary Budget prior to January 31 of the CY in order to provide for any contracts, commitments, or payments which are required to be made during the period between the beginning of the CY and the formal adoption of the CY Budget; and

WHEREAS, the Borough of West Wildwood is authorized to appropriate a sum in said Temporary Budget which shall not exceed 26.25% of the Total Appropriations made for all purposes in the Budget for the preceding Year, excluding however, appropriations made for interest and debt redemption charges, capital improvement fund, and public assistance.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey that the attached statement to this Resolution entitled **Temporary Appropriations – 2021** shall be and is hereby approved in order to meet obligations of any contract, commitment, or payment required to be made between January 1, 2021 and the formal adoption and approval of the CY2021 Budget in accordance with, and as permitted by, the New Jersey Statutes.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May, and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at their **Reorganization Meeting** held on **January 1, 2021**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2021-006


APPROVING A DATE/TIME FOR A WORKSHOP MEETING

WHEREAS, it is necessary to set a date and time for a Workshop Meeting of the Board of Commissioners.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that January 11, 2021 at 9:00am will be set for a workshop meeting.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at their **Reorganization Meeting** held on **January 1, 2021**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2021-007

APPROVING A DATE/TIME FOR A REGULAR MEETING

WHEREAS, it is necessary to set a date and time for a Regular Meeting of the Board of Commissioners.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that January 15, 2021 at 7:00pm will be set for a regular meeting.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek		X	X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest			X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May, and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at their **Reorganization Meeting** held on **January 1, 2021**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-008

ESTABLISHING THE WORKSHOP MEETING DATES OF THE BOROUGH OF WEST WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2021

WHEREAS, the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, State of New Jersey hereby establish the **Workshop Meeting Dates** for the Year 2021 in accordance the Open Public Meeting Act (N.J.S.A. 10:4-1, et seq.), commonly referred to as the Sunshine Law, which establishes the right of all citizens to have adequate notice of all Public Meetings.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, that the **Workshop Meetings** of the West Wildwood Board of Commissioners at the Municipal Building, 701 West Glenwood Avenue, West Wildwood, New Jersey or online access through Zoom.us, which notice and Zoom link will be posted on the official Borough website @ www.westwildwood.org, beginning at 9:00am **prevailing time unless otherwise noted. Official Action may be taken.**

- January 11**
- February 2**
- March 2**
- March 30**
- May 4**
- June 1**
- June 29**
- August 3**
- August 31**
- September 28**
- November 2**
- November 30**
- December 28**

BE IT FURTHER RESOLVED, that this Resolution shall be posted on the West Wildwood Municipal Hall Bulletin Board, to remain there for the full Calendar Year 2021; published in both Official Municipal Newspapers; and shall remain available from the Municipal Clerk's Office upon request; all in accordance with State Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Reorganization Meeting** held on **January 1, 2021**.


 Donna L. Frederick, RMC
 Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-009

**ESTABLISHING THE ANNUAL MEETING DATES OF THE BOROUGH OF WEST
WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2021**

WHEREAS, the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, State of New Jersey hereby establish the **Annual Meeting Dates** for the Year 2021 in accordance the Open Public Meeting Act (N.J.S.A. 10:4-1, et seq.), commonly referred to as the Sunshine Law, which establishes the right of all citizens to have adequate notice of all Public Meetings; and

WHEREAS, it is the desire of the Board of Commissioners to establish the date and time for the Regular Meeting in order to encourage the General Public's attendance and involvement.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, that the **Regularly Scheduled Meetings** of the West Wildwood Board of Commissioners will be held at the Municipal Building, 701 West Glenwood Avenue, West Wildwood, New Jersey or via online access through Zoom.us, which notice and Zoom link will be posted on the official borough website @ www.westwildwood.org, beginning at **7:00 P.M.**, prevailing time unless otherwise noted, at which time Official Action may be taken.

- Friday, January 15**
- Friday, February 5**
- Friday, March 5**
- Thursday, April 1**
- Friday, May 7**
- Friday, June 4**
- Friday, July 2**
- Friday, August 6**
- Friday, September 3**
- Friday, October 1**
- Friday, November 5**
- Friday, December 3**

BE IT FURTHER RESOLVED, that this Resolution shall be posted on the West Wildwood Municipal Hall Bulletin Board, to remain there for the full Calendar Year 2021; published in both Official Municipal Newspapers; and shall remain available from the Municipal Clerk's Office upon request; all in accordance with State Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Reorganization Meeting** held on **January 1, 2021**.


**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-010

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT
FOR THE PROFESSIONAL SERVICES OF A MUNICIPAL SOLICITOR**

WHEREAS, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a Borough Solicitor; and

WHEREAS, Gebhardt & Kiefer, PC having offices located at 1318 Rte. 31, Clinton, New Jersey, 08809 is qualified to serve as Borough Solicitor for the Borough of West Wildwood and has submitted a Proposal which is attached hereto; and

WHEREAS, Gebhardt & Kiefer, PC, completed and submitted a Business Entity Disclosure Certification which certifies that Gebhardt & Kiefer, PC, has not made any reportable contributions to a political or candidate committee in the name of West Wildwood Borough Commissioners within the previous year and that this Contract will prohibit the Law Firm of Gebhardt & Kiefer, PC from making any reportable contributions for the term of this Contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Mayor and/or Deputy Mayor be and he is hereby authorized to execute a Contract with Gebhardt & Kiefer, PC, to serve as Municipal Solicitor for the Borough of West Wildwood; and

BE IT FURTHER RESOLVED that the term of appointment shall commence on January 1, 2021 and expire on December 31, 2021; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise bids for services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids, all of which classification the aforesaid contract falls within; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law; and

BE IT FURTHER RESOLVED, that a Certificate of Availability of Funds from the Chief Financial Officer is attached hereto.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Reorganization Meeting** held on **January 1, 2021**.



Donna L. Frederick, RMC
Municipal Clerk