

REGULAR MEETING

Nov. 4, 2020

Borough of West Wildwood

"Small town Charm on the Back Bay"

AGENDA

NOTICE OF TENTATIVE AGENDA - REGULAR MEETING – NOVEMBER 4, 2020

5:00PM – ACTION MEETING

HELD VIA ONLINE ACCESS THROUGH ZOOM.US

This is a proposed agenda which is subject to change by Commissioners without further notice.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS REGULAR MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL MEETING NOTICE RESOLUTION NO. 2020-113 ADOPTED ON JANUARY 8, 2020. NOTICE OF THIS MEETING WAS SENT TO AND PUBLISHED BY THE ATLANTIC CITY PRESS AND CAPE MAY COUNTY HERALD, POSTED ON THE OFFICIAL CLERKS BULLETIN BOARD AND BOROUGH WEBSITE. NOTICE OF THIS MEETING ZOOM LINK WAS SENT TO AND PUBLISHED BY THE ATLANTIC CITY PRESS AND ELECTRONICALLY SENT TO THE CAPE MAY COUNTY HERALD AND POSTED ON THE OFFICIAL CLERK'S BULLETIN BOARD AND BOROUGH WEBSITE.

ROLL CALL:

ADDITIONS/DELETIONS OF LATE AGENDA ITEMS:

OLD BUSINESS

2020 Best Practices Inventory Questionnaire was completed and was filed; the Borough qualifies for state aid under the provisions of the Best Practices Inventory formula.

APPROVAL OF MINUTES:

October 7, 2020 – Regular Meeting

RESOLUTIONS:

2020-074 – AUTHORIZING THE REFUND OF SEWER ESCROW CONNECTION FEES

2020-075 – ADOPTION OF CY2019 AUDIT

2020-076 – APPROVING BUDGET TRANSFERS FOR THE CY2020

Borough of West Wildwood

"Small town Charm on the Back Bay"

2020-077 – AUTHORIZING THE REFUND OF OVERPAYMENT OF PROPERTY TAX AND UTILITY PAYMENTS

APPROVAL TO PAY BILLS

REPORTS FROM COMMISSIONERS

OPEN TO THE FLOOR FOR PUBLIC COMMENT

ADJOURNMENT

**Donna L. Frederick, RMC
Municipal Clerk**

Borough of West Wildwood

"Small town Charm on the Back Bay"

**LATE AGENDA ITEMS
REGULAR MEETING – NOVEMBER 4, 2020
5:00PM – ACTION MEETING**

ADDITIONS/DELETIONS OF LATE AGENDA ITEMS:

Note: these late agenda resolutions were presented to the clerk by solicitor, and not prepared by the clerk.

2020-078 – A RESOLUTION APPROVING AGREEMENT BETWEEN BOROUGH OF WEST WILDWOOD AND CAPE MAY COUNTY LODGE NO. 7, FRATERNAL ORDER OF POLICE

2020-079 – A RESOLUTION APPROVING AGREEMENT BETWEEN BOROUGH OF WEST WILDWOOD AND POLICE CHIEF JACQUELYN FERENTZ

**Donna L. Frederick, RMC
Municipal Clerk**

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
REGULAR MEETING
NOVEMBER 4, 2020
5:00pm – ACTION MEETING
HELD BY ONLINE ACCESS
VIA ZOOM.US

MINUTES:

Borough Clerk read out the OPEN PUBLIC MEETING ACT NOTICE

THIS REGULAR MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL MEETING NOTICE RESOLUTION NO. 2020-113 ADOPTED ON JANUARY 8, 2020. NOTICE OF THIS MEETING WAS SENT TO AND PUBLISHED BY THE ATLANTIC CITY PRESS AND CAPE MAY COUNTY HERALD, POSTED ON THE OFFICIAL CLERKS BULLETIN BOARD AND BOROUGH WEBSITE. NOTICE OF THIS MEETING ZOOM LINK WAS SENT TO AND PUBLISHED BY THE ATLANTIC CITY PRESS AND ELECTRONICALLY SENT TO THE CAPE MAY COUNTY HERALD AND POSTED ON THE OFFICIAL CLERK'S BULLETIN BOARD AND BOROUGH WEBSITE.

Clerk lead the Pledge of Allegiance

ROLL CALL: Present

Comm. Golden
Comm. Korobellis
Mayor Fox
Solicitor Bittner
Deputy Clerk Carl O'Hala
Municipal Clerk Donna L. Frederick

ADDITIONS/DELETIONS OF LATE AGENDA ITEMS:

Clerk stated there are two late resolutions #2020-078 and 2020-079. which will be read in numerical order and will be announced at the time they are presented.

Clerk announced the 2020 Best Practices Inventory Questionnaire was completed and was filed; the Borough qualifies for state aid under the provisions of the Best Practices Inventory formula.

APPROVAL OF MINUTES:

Clerk asked for a motion to approve the minutes of previous meeting as presented.

October 7, 2020, regular meeting

Motion: Comm. Golden; Second by Comm. Korobellis

Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.

Motion Carried

RESOLUTIONS: CLERK READ BY NUMBER & TITLE

2020-074 – AUTHORIZING THE REFUND OF SEWER ESCROW CONNECTION FEES

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Comm. Korobellis.
Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.
Resolution Adopted.

2020-075 – ADOPTION OF CY2019 AUDIT

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Comm. Korobellis.
Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.
Resolution Adopted.

2020-076 – APPROVING BUDGET TRANSFERS FOR THE CY2020

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Comm. Korobellis.
Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.
Resolution Adopted.

2020-077 – AUTHORIZING THE REFUND OF OVERPAYMENT OF PROPERTY TAX AND UTILITY PAYMENTS

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Comm. Korobellis.
Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.
Resolution Adopted.

CLERK ANNOUNCED THE LATE AGENDA RESOLUTIONS:

2020-078 – A RESOLUTION APPROVING AGREEMENT BETWEEN BOROUGH OF WEST WILDWOOD AND CAPE MAY COUNTY LODGE #7, FRATERNAL ORDER OF POLICE

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Comm. Korobellis.
Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, abstain.
Resolution Adopted.

2020-079 – A RESOLUTION APPROVING AGREEMENT BETWEEN BOROUGH OF WEST WILDWOOD AND POLICE CHIEF JACQUELYN FERENTZ

Clerk asked for a motion to adopt resolution
Motion by Comm. Golden; Second by Comm. Korobellis.
Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, abstain.
Resolution Adopted.

Clerk asked for a motion for the APPROVAL TO PAY BILLS WHEN PROPERLY SIGNED AND ENDORSED: (list attached)

Motion by Comm. Golden, yes; Second Comm. Korobellis
Roll Call Vote: Comm. Golden, yes; Comm. Korobellis, yes; Mayor Fox, yes.
Motion Carried

Reports from Commissioners:

Mayor apologized he could not print out the DPW report. Comm. Korobellis gave the balance of accounts as of Nov. 4, 2020, copy attached. Comm. Golden gave the Police Department report for October 2020, copy attached.

Mayor instructed the clerk to open the meeting up for public comment.

Clerk instructed the public to please state their name and address prior to their comment.

SUSAN CZWALINA, 547 W. Maple Avenue, questioned if the commissioners would consider changing the meeting dates back to Friday; asked when audit and financial statements would be posted on the website; asked if two new police officers were hired and stated the clean community is this Saturday; asked if the CMCMUA shared services was completed. Mayor stated given the outcome of the election he will yield to the new commissioners consider changing the meeting dates. Comm. Golden stated the officers are class II.

MARYANN WELSH, 741 W. Poplar Avenue, asked for any COAH hearing update and will it have an impact to the master plan; asked for living shoreline update; questioned the officer complaint police document on the borough website. Solicitor advised the Judge approved the COAH settlement agreement and it will be added to the master plan. No update on the living shoreline, still waiting for DEP issue to be ironed out with a property owner.

HELEN RAO, 741 W. Poplar Avenue, asked solicitor for any updates on legal matters with the recent lawsuit. Solicitor stated there are no new updates on any matters. Clerk stated that the recent suit is in the hands of JIF. Questioned the late addition police contracts given there are newly elected commissioners and commented that it would be reasonable to do a contract on a month to month basis, since this decision would impact the new commissioners for the next four years. Ms. Rao questioned specifics regarding the contracts. Comm. Golden stated these negotiations have been ongoing and he is satisfied, the decision is made, and details of the contract can be obtained through OPRA.

ED BAKER, 721 ½ W. Poplar Avenue, questioned the rush into signing the police contracts and should look into shared services. Comm. Golden appreciates the comments and may reconsider it. Mayor stated he is agreeable to shared services, but not when lives are at stake and commended the commissioners for doing the right thing by renewing the contracts.

SUSAN CZWALINA, 547 W. Maple Avenue questioned if the employment contract included an increase in salary for the police chief. Comm. Golden stated he did not have the contract in front of him. Ms. Czwalina stated he should be prepared when coming to the meeting since he was working on it.

HELEN RAO, 741 W. Poplar Avenue, thanked Comm. Golden for reconsidering the request to extend deadline of contracts perhaps to a month to month. Ms. Rao asked if there were other contracts that need to be put through. Clerk explained there are appointments ending December 31, 2020 that would need to be considered.

MARYANN WELSH, 741 W. Poplar Avenue, wanted to clarify the two late agenda items, which were voted on tonight but Comm. Golden did not have any specifics, and questioned if Comm. Korobellis had the information prior since she voted on it.

KATE SAMSON, 215 O Avenue, stated it should be handled in January, and that pushing this through at the last minute is not the way it should be handled. Mayor clarified that the contracts were voted upon and approved already at this meeting, the commissioner's made that decision. Mayor stated the contracts were running were negotiated by Comm. Golden and Amy (Comm. Korobellis). Mayor stated it was agreed upon and to go back now and renege is not fair, in his opinion.

SUSAN CZWALINA , 547 W. Maple Avenue, stated to rescind the resolution is too harsh but it would be good to get an extension to January 31. Ms. Czwalina commented she loves the police department, but the taxpayers have a right to know and Comm. Golden can't give specifics on it although he negotiated it.

HELEN RAO, 741 W. Poplar Avenue, questioned the Mayor giving his opinion on the matter when he abstained from the vote. Mayor stated he was not talking about the contract, just his opinion that it is not good to let the contract expire. Ms. Rao stated it was not fair to the officers and Comm. Golden should talk to the FOP to extend the contract and leave it up to the new administration to see if they are willing to make that decision which will lock it up for four or five years. Ms. Rao asked how to get specifics on the contract.

Hearing no more public comment, the Mayor closed the public portion and asked for adjournment.

Motion to Adjourn:

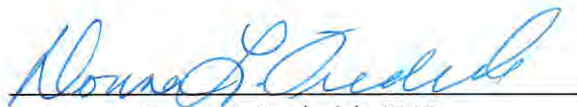
Motion by Comm. Golden, yes, Mayor Fox, yes.

Roll Call Vote: Comm. Golden, yes; Mayor Fox, yes.

Motion carried.

Note: Although a motion to adjourn was taken, conversation continued with just the Mayor online.

Respectfully submitted



Donna L. Frederick, RMC
Municipal Clerk

This is a generalization of the Regular meeting held on November 4, 2020 and not a verbatim transcript.

THESE MINUTES WERE APPROVED AT THE DECEMBER 2, 2020 REGULAR COMMISSION MEETING

** Rescheduled Regular Meeting Dec. 17, 2020*

MAYOR CHRISTOPHER J. FOX

COMMISSIONER SCOTT W. GOLDEN

COMMISSIONER AMY KOROBELLIS

2020 Best Practices Inventory Online Platform

West Wildwood Borough

Printable Current Answers

001	Core Competencies	Personnel	
	<p>The Fair Labor Standards Act (FLSA) is a federal law requiring that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and thus not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (please consult labor counsel for detailed guidance). Exempt status also precludes overtime pay for time worked during emergencies, attendance at night meetings and participation in training sessions. Compensated leave time in lieu of cash payments is considered a form of overtime pay unless such leave is utilized in the same pay period. Does your municipality not pay overtime to employees classified as exempt under the FLSA?</p>		[1.00] Yes

002	Core Competencies	Personnel	
	<p>Has your municipality reviewed and updated its employee personnel manual/handbook by resolution or ordinance within the past three years or upon the conclusion of each of your municipality's collective negotiated agreements (CNAs)? If yes, please provide in the Comments section the date of the meeting at which the personnel manual was updated. If not yes, please type "Did Not Answer Yes" into the comment box.</p>		[1.00] Yes Comment: October 6, 2017

003	Core Competencies	Budget	
	<p>Does your municipality complete an initial draft of its annual budget no later than the first week of January (or first week of July if an SFY municipality), and obtain input in crafting the draft budget from elected officials and department heads as appropriate to the form of government?</p>		[1.00] Yes

004	Core Competencies	Budget	
	<p>Has your municipality created an accumulated absence liability trust fund pursuant to N.J.A.C. 5:30-15.5?</p>		[1.00] Yes

005	Core Competencies	Budget
Does your municipality annually review 1) its fee schedules against revenue collected, and 2) its fee ordinance(s) to determine whether fees need to be brought more in line with expenses?		[1.00] Yes

006	Core Competencies	Financial Administration
The Government Electronic Payment Acceptance Act (N.J.S.A. 40A:5-43 et seq.) and its implementing regulations (N.J.A.C. 5:30-9.1 et seq.) set forth requirements for municipalities accepting credit cards, debit cards, and other electronic fund transfer mechanisms as means of collecting payment. In part, N.J.A.C. 5:30-9.9 limits any surcharges or convenience fees charged by a municipality for handling and processing the transaction. Is your municipality adhering to N.J.A.C. 5:30-9.9 when charging surcharges or convenience fees relating to electronic payment acceptance?		[1.00] N/A

007	Core Competencies	Capital Projects
Has your municipality adopted a capital program as defined by N.J.A.C. 5:30-4.2, meaning a moving, multi-year plan and schedule for capital projects (including prospective financing sources) and, when pertinent, first year operating costs and savings?		[1.00] Yes

008	Core Competencies	Capital Projects
If your municipality charges administrative fees for off-duty police traffic safety personnel on a public works or utility project, are such fees set by ordinance at an amount not exceeding the municipality's actual costs for administering the off-duty work? See Local Finance Notice CFO 2000-14 for further guidance.		[1.00] Yes

009	Core Competencies	Transparency
Are your municipality's codified and uncodified ordinances, including all current salary ordinances, available online?		[0.00] No

010	Best Practices	Transparency
Does your municipality have an official social media account or accounts and, if so, is there a written policy establishing guidelines on access, use, and permitted content?		[0.50] Yes

011	Core Competencies	Procurement	
	Do your municipality's professional services contracts include a "not to exceed" amount?		[1.00] Yes
012	Best Practices	Procurement	
	If your municipality contracts with an insurance broker for health insurance, and said contract exceeds the Local Public Contracts Law bid threshold, is your municipality's health insurance broker being procured through a competitive contracting or sealed bid process conducted pursuant to the Local Public Contracts Law?		[0.50] N/A
013	Best Practices	Procurement	
	Insurance broker fees dependent on the amount of health insurance premiums or fees paid by the municipality are vulnerable to abuse as brokers could face conflicting incentives in seeking lower-cost health insurance alternatives. If your municipality contracts with an insurance broker for health insurance, is the structure for broker payments set at a flat-fee rather than on a commission basis to mitigate the risk of a broker recommending more expensive health insurance coverage to earn higher fees?		[0.50] N/A
014	Core Competencies	Cybersecurity	
	A cybersecurity incident response plan is a set of instructions to help detect, respond to, and recover from network security incidents. These plans address areas such as cybercrime, data loss, and service outages. Does your municipality have a cybersecurity incident response plan?		[1.00] Yes
015	Core Competencies	Cybersecurity	
	Are all municipal employees receiving ongoing cybersecurity training in malware detection, password construction, identifying security incidents and social engineering attacks?		[1.00] Yes
016	Core Competencies	Ratables/PILOTs	
	Before formalizing negotiations and entering into a Long-Term Financial Agreement, does your municipality have at least one staff member or contractually-retained professional evaluate all proposed Long-Term PILOTs to assure that the proposed agreement is a net-benefit to the municipality?		[1.00] N/A

017 Best Practices Environment

If your municipality has a combined sewer overflow (CSO) system, has the conversion to a non-CSO overflow system been incorporated into your municipality's capital improvement program? If your municipality does not have a CSO system, is it undertaking affirmative measures to reduce stormwater runoff? Non-CSO municipalities answering Yes should explain these measures in the Comment Box.

[0.50] Yes
Comment: Sewer Project is underway.

018 Core Competencies Financial Administration

Pursuant to N.J.S.A. 40A:5-14(d), a local unit's investment policies shall be based on a cash flow analysis prepared by the CFO, with those policies being commensurate with the nature and size of the funds held by the local unit. Has your municipality conducted a cash flow analysis of its deposited and invested funds, and, based on that analysis, does your municipality's cash management plan set policies for your municipality's investments that consider preservation of capital, liquidity, current and historical investment returns, diversification, maturity requirements, costs and fees associated with the investment and, when appropriate, policies of investment instrument administrators?

[1.00] Prospective

019 Best Practices Budget

Does your municipality periodically review the historical activity and balances of all trust fund accounts not created through public referendum (i.e. open space) to determine the need for, and adequacy of, each account? Only answer N/A if your municipality does not have any non-referendum trust funds.

[0.50] Yes

020 Core Competencies Budget

Is your municipality ensuring that insurance reimbursements are credited back to the budget appropriation line item in the budget in accordance with N.J.S.A 40A:5-32, instead of applied as miscellaneous revenue not anticipated? Compliance with this statutory obligation relieves pressure on current year appropriations. Only answer N/A if your municipality had no insurance reimbursements in 2019 or 2020.

[1.00] Yes

Core Competencies Capital Projects

021
Has your municipality reviewed all completed capital project bond ordinances for remaining balances that can be cancelled by resolution, and revert to their respective balance sheet accounts?

[1.00] Prospective

022	Best Practices	Financial Administration	
Are monthly cash-flow statements prepared to assist in identifying and managing liquidity risk and used to conduct regular stress test forecasting payments based on known due dates and anticipated revenues received during the same period?			[0.50] Yes
023	Best Practices	Budget	
Has your municipality reviewed individual grants receivable and appropriated to 1) ensure all grants are appropriately charged; 2) receivables are collected in a timely manner; and 3) considered cancelling any expired or otherwise stale grants? Doing so minimizes or avoids fund balance depletion due to use of current fund cash to cover grant expenses. Only answer N/A if your municipality does not have any grants receivable and appropriated.			[0.50] Yes
024	Best Practices	Personnel	
In the event of a staff vacancy, municipalities should ensure there is backup to critical positions through cross-training staff and/or entering into shared services agreements with other local units. Has your municipality 1) cross-trained staff for multiple functions to the extent permitted by employee titles, labor agreements and Civil Service, as applicable; and/or 2) entered into a shared service agreement with another municipality or local government entity for the provision of staffing as may be needed?			[0.50] Yes
025	Best Practices	Personnel	
Has your municipality established by ordinance an anti-nepotism policy that, at minimum, prohibits hiring the immediate family members of elected officials, department heads, or supervisors?			[0.00] No
026	Core Competencies	Procurement	
Has your municipality reviewed with legal counsel and other appropriate officials (e.g. engineer; purchasing agent) the boilerplate language in its bid or RFP documents to ensure such language meets legal requirements under the Local Public Contracts Law and pay-to-play, along with other relevant statutes and caselaw?			[1.00] Yes

027	Core Competencies	Transparency	
Does your municipality maintain an up-to-date municipal website containing at minimum the following: past three years adopted budgets; the current year proposed budget (including the full adopted budget for the current year when approved by the governing body); most recent annual financial statement and audits; notification(s) for solicitation of bids and RFPs; and meeting dates, minutes and agendas for the governing body, planning board, board of adjustment and all commissions?			[1.00] Yes
028	Core Competencies	Transparency	
N.J.S.A. 34:13A-8.2 requires public employers, including municipalities, to file with the Public Employment Relations Commission (PERC) a copy of all contracts negotiated with public employee representatives. This includes, but is not limited to, collective bargaining agreements, memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements. Copies of same may be emailed to contracts@perc.state.nj.us . Has your municipality filed all current contracts with PERC? Only answer N/A if your municipality does not have any employee labor unions.			[0.00] No
029	Core Competencies	Cybersecurity	
Does your municipality perform off-network daily incremental backups with weekly full backups of all data?			[1.00] Yes
030	Unscored Survey	COVID-19 Response	
How has the COVID-19 crisis impacted your municipality's cash flow and/or anticipated surplus going into 2021? Please select one answer only.			[0.00] Not at all
031	Unscored Survey	COVID-19 Response	
Has your municipality had to make any reductions in expenditures due to COVID-19? If so, please include under Comments the departments or programs impacted by COVID-19 related spending reductions. If the answer is no, insert None under Comments.			[0.00] No Comment: None

032	Unscored Survey	COVID-19 Response
Has your municipality received any CARES Act funding from the State, your county government, or directly from the federal government? Please state under Comments the dollar amount of such funding, the source(s), and whether such funds have been partially or totally disbursed to the municipality; if none please insert \$0 under Comments.		[0.00] No Comment: \$0

033	Unscored Survey	COVID-19 Response
Please select the one most critical area in which your municipality currently requires technical non-monetary assistance.		[0.00] Affordable Housing

034	Unscored Survey	COVID-19 Response
In reviewing your municipality's operations during the COVID-19 pandemic, what is the department, division, office or other area of municipal operations that has been most strained by the pandemic?		[0.00] Municipal Court

035	Unscored Survey	COVID-19 Response
Provide one procedure or process that your municipality developed in response to the pandemic that it intends to keep after the COVID-19 emergency concludes.		Comment: No entry in to the building without a mask.

036	Unscored Survey	COVID-19 Response
Is your municipality providing grants to small businesses impacted by COVID-19? If so, please provide under Comments the total number of businesses approved for grants thusfar, the total amount in grants approved, and a link to the grant program guidelines. If your municipality is not providing grants, please insert N/A under Comments.		[0.00] No Comment: N/A

037	Unscored Survey	Alcoholic Beverage Licensing
Have any liquor licenses for Type 33 plenary retail consumption licenses (e.g. bars) been sold in your municipality by private sale during 2019 and 2020? If yes, please state the date of sale along with sale price for each license under Comments. If no, please insert the number zero under Comments.		[0.00] No Comment: 0

039

Unscored Survey

Shared Services

Does your municipality handle the entirety of its public safety and emergency dispatching with its own employees? If Yes, please indicate in the Comments what, if anything, has been done to explore a more regional approach to dispatch along with any barriers. If the answer is No, please list under Comments the other local government entities and/or private entity and the dispatching services each provides for the municipality.

[0.00] No

Comment: City of Wildwood for Police Dispatch.

040(a)

Unscored Survey

Shared Services

Does your municipality currently provide a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendant to another municipality pursuant to a shared services agreement, Please answer yes if the following position is being provided pursuant to a shared services agreement and indicate under Comments list each municipality where this position is being provided. If the following position is not being provided, select No and insert N/A into Comments. (a) Chief Financial Officer

[0.00] No

Comment: N/A

040(b)

Unscored Survey

Shared Services

Does your municipality currently provide a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendant to another municipality pursuant to a shared services agreement, Please answer yes if the following position is being provided pursuant to a shared services agreement and indicate under Comments list each municipality where this position is being provided. If the following position is not being provided, select No and insert N/A into Comments. (b) Tax Collector

[0.00] No

Comment: N/A

040(c)

Unscored Survey

Shared Services

Does your municipality currently provide a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendant to another municipality pursuant to a shared services agreement, Please answer yes if the following position is being provided pursuant to a shared services agreement and indicate under Comments list each municipality where this position is being provided. If the following position is not being provided, select No and insert N/A into Comments. (c) Tax Assessor

[0.00] No

Comment: N/A

040(d)

Unscored Survey

Shared Services

Does your municipality currently provide a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendant to another municipality pursuant to a shared services agreement, Please answer yes if the following position is being provided pursuant to a shared services agreement and indicate under Comments list each municipality where this position is being provided. If the following position is not being provided, select No and insert N/A into Comments. (d) Municipal Clerk

[0.00] No

Comment: N/A

040(e)

Unscored Survey

Shared Services

Does your municipality currently provide a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendant to another municipality pursuant to a shared services agreement, Please answer yes if the following position is being provided pursuant to a shared services agreement and indicate under Comments list each municipality where this position is being provided. If the following position is not being provided, select No and insert N/A into Comments. (e) Municipal Treasurer

[0.00] No

Comment: N/A

040(f)

Unscored Survey

Shared Services

Does your municipality currently provide a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendant to another municipality pursuant to a shared services agreement, Please answer yes if the following position is being provided pursuant to a shared services agreement and indicate under Comments list each municipality where this position is being provided. If the following position is not being provided, select No and insert N/A into Comments. (f) Qualified Purchasing Agent

[0.00] No

Comment: N/A

040(g)

Unscored Survey

Shared Services

Does your municipality currently provide a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendant to another municipality pursuant to a shared services agreement, Please answer yes if the following position is being provided pursuant to a shared services agreement and indicate under Comments list each municipality where this position is being provided. If the following position is not being provided, select No and insert N/A into Comments. (g) Certified Public Works Manager

[0.00] No

Comment: N/A

040(h)

Unscored Survey

Shared Services

Does your municipality currently provide a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendant to another municipality pursuant to a shared services agreement, Please answer yes if the following position is being provided pursuant to a shared services agreement and indicate under Comments list each municipality where this position is being provided. If the following position is not being provided, select No and insert N/A into Comments. (h) Public Works Superintendent

[0.00] No

Comment: N/A

041

Unscored Survey

Shared Services

If the answer to any subpart in Question 40 is yes, did one or more of the identified shared service agreements result in the dismissal of a tenured official? If yes, please insert under Comments the position or positions where an agreement resulted in the dismissal of a tenured official. If no or N/A, please also insert No or N/A under Comments. See LFN 2018-3R for more information on this provision of the Common Sense Shared Service Act.

[0.00] No

Comment: N/A

042

Unscored Survey

Environment

How much did your municipality spend on operational costs associated with managing and treating stormwater runoff in the prior fiscal year, and how much did your municipality appropriate toward same for the current fiscal year? Examples of such costs include street cleaning, conveyance system clean-out, routine maintenance of storm drains and outfall pipes, and stormwater runoff-related educational programs. For projects with definite but ancillary stormwater runoff benefits, describe those benefits under Comments. Also list under Comments the FCOA codes your municipality is using to classify these stormwater-related prior year expenditures and current year appropriations.

Comment: Tide Flex Valve was purchased for \$8,600.00. The Borough is in the process of a \$2 Million dollar Sewer Capital Project that is projected to be completed in 2021.

043

Unscored Survey

Environment

Please list which projects in your municipality's most recent adopted capital budget, if any, are associated with stormwater management. State "None" if no project fits this criteria or "N/A" if your municipality has not adopted a capital budget in the most recent fiscal year.

Comment: None

044	Unscored Survey	Environment	
<p>Is your municipality considering establishing a stormwater utility, authorizing a sewerage authority or MUA to establish a separate stormwater operation, or joining a regional stormwater utility? If the answer to the above is "Yes", please explain under Comments where your municipality is in the process. If the answer to the above is "No", please explain under Comments the reason(s) why your municipality is not currently pursuing the creation of a stormwater utility.</p>			<p>[0.00] No Comment: No. The Borough would consider joining with Cape May County if they decide to offer that option.</p>
045	Unscored Survey	Environment	
<p>What type of residential recycling program does your municipality have? Select only one.</p>			<p>[0.00] Single-stream</p>
046	Unscored Survey	Environment	
<p>Has your residential recycling program changed from single-stream to dual-stream in the past two years?</p>			<p>[0.00] No</p>
047	Unscored Survey	Environment	
<p>If your residential recycling program is single-stream, is your municipality considering a conversion to dual-stream recycling?</p>			<p>[0.00] No</p>
048	Unscored Survey	Environment	
<p>Is recycling in your municipality picked up utilizing a truck with an automated single-arm?</p>			<p>[0.00] No</p>
049	Unscored Survey	Opportunity Zones	
<p>Is your municipality aware of any real estate development projects or businesses that will be using the Opportunity Zone tax incentive or receiving an Opportunity Fund investment? Only answer N/A if your municipality is not located within an Opportunity Zone.</p>			<p>[0.00] No</p>

050	Unscored Survey	Opportunity Zones	
<p>If your municipality knows of any projects that are using or will be using the Opportunity Zone tax incentive, please include the name of each project, the full address, a short description that includes the primary developer (if applicable), estimated value of the development (i.e. total permitted value), and the project's status (if known) on the Excel form provided on DLGS's Best Practices webpage. Upload the Excel form using the "Attach File" button toward the bottom of your screen. If you have uploaded the Excel form, type "File Uploaded" in the Comment Box. If you have not uploaded the Excel Form, type NA in the Comment Box.</p>			Comment: N/A
051	Unscored Survey	Planning & Econ. Devt.	
<p>Does your municipality have a minimum lot size requirement of one acre or more for new residential development?</p>			[0.00] No
052	Unscored Survey	Planning & Econ. Devt.	
<p>Does your municipality place annual limits on the total allowable number of permits or dwellings for new single family construction?</p>			[0.00] No
053	Unscored Survey	Planning & Econ. Devt.	
<p>Does your municipality place annual limits on the total allowable number of permits or dwellings for new multi-family construction?</p>			[0.00] No
054	Unscored Survey	Planning & Econ. Devt.	
<p>Does your municipality have an urban growth or containment ordinance or policy in place?</p>			[0.00] No
055	Unscored Survey	Planning & Econ. Devt.	
<p>Does your municipality currently have a development moratorium or a set of regulations that effectively create a development moratorium?</p>			[0.00] No
056	Unscored Survey	Planning & Econ. Devt.	
<p>Does your municipality currently have a ban on mobile homes?</p>			[0.00] Yes

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2020-075

ADOPTION OF CY2019 AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2019 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Findings and Questioned Costs" or "Findings and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Findings and Questioned Costs" or "Findings and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and


WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his/her office."

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of West Wildwood, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held by online access via Zoom.us on **November 4, 2020**.


 Donna L. Frederick, RMC
 Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2020-074

AUTHORIZING THE REFUND OF SEWER ESCROW CONNECTION FEES

WHEREAS, the property owner listed below paid for a sewer connection for the said property; and

WHEREAS, it is deemed that all the inspection requirements have been met; and

WHEREAS, the newly constructed building has been erected and a certificate of occupancy has been issued by the Construction Office.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Chief Financial Officer is hereby authorized to make the following payment in the amount indicated; as follows:

OWNER	ADDRESS	BLOCK	LOT	SEWER CONNECT (Escrow)
Carl Schaff, Jr	655 W. Maple Ave.	119	13	\$ 200.00

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis		X	X			

I, **Donna Frederick, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held by online access through Zoom.us on **November 4, 2020**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2020-076

APPROVING BUDGET TRANSFERS FOR THE CY2020

WHEREAS, the following transfers are necessary to make certain year end transfers to the CY 2020 budget.

NOW, THEREFORE, BE IT RESOLVED, that the following CY2020 budget transfers be made:

<u>Budget Description</u>	<u>From</u>	<u>To</u>	<u>Budget Account</u>
Police - O/E	6,409.00		0-01-25-240-042
General Administration - O/E	1,750.00		0-01-20-100-036
Land Use - O/E	2,000.00		0-01-21-180-028
Code Enforcment	500.00		0-01-22-195-020
Liability Insurance		6,409.00	0-01-23-210-000
Clerk - O/E		400.00	0-01-20-120-020
Unemployment Comp Ins		600.00	0-01-23-225-000
Fire Prevention S/W		3,250.00	0-01-29-265-021
	<u>10,659.00</u>	<u>10,659.00</u>	

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby authorize the Chief Financial Officer to make the aforementioned 2020 budget transfers.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held via online access through Zoom.us on **November 4, 2020**.

Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2020-077

**AUTHORIZING THE REFUND OF OVERPAYMENT OF PROPERTY TAX
AND UTILITY PAYMENTS**

WHEREAS, the property owners listed below tendered excess utility and real estate tax payments to the Borough of West Wildwood Utility and Tax Collector as indicated below; and

WHEREAS, the excess utility and tax payments need to be refunded.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Chief Financial Officer is hereby authorized to make the following payments in the amount indicated; as follows:

OWNER	BLOCK	LOT	AMOUNT	TAX/SEWER
MC INTYRE, MICHAEL & DIANE	104	15.01	\$45.00	TAX

Refund to:

**McIntyre, Michael & Diane
8 Grant Cir
Sewell, NJ 08080**

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden	X		X			
Commissioner Amy Korobellis		X	X			

I, **Donna L. Frederick, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held via online access through Zoom.us on **November 4, 2020**



**Donna Frederick
Acting Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2020-078

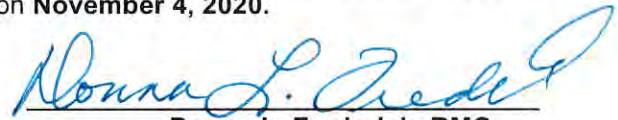
**A RESOLUTION APPROVING AGREEMENT BETWEEN BOROUGH OF WEST
WILDWOOD AND CAPE MAY COUNTY LODGE NO. 7, FRATERNAL ORDER OF POLICE.**

WHEREAS, the Board of Commissioners of the Borough of West Wildwood deems it appropriate to approve an agreement with Cape May County Lodge No. 7, Fraternal Order of Police.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey that the attached Agreement between the Borough of West Wildwood and Cape May County Lodge No. 7, Fraternal Order of Police is hereby approved.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox					X	
Commissioner Scott W. Golden	X		X			
Comm. Amy Korobellis		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held via online access through Zoom.us on **November 4, 2020**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2020-079

**A RESOLUTION APPROVING AGREEMENT BETWEEN BOROUGH OF WEST
WILDWOOD AND POLICE CHIEF JACQUELYN FERENTZ.**

WHEREAS, the Board of Commissioners of the Borough of West Wildwood deems it appropriate to approve an agreement with the Chief of Police regarding terms of employment.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey that the attached Agreement between the Borough of West Wildwood and Police Chief Jacquelyn Ferentz is hereby approved.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox					X	
Commissioner Scott W. Golden	X		X			
Comm. Amy Korobellis		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held via online access through Zoom.us on **November 4, 2020**.



**Donna L. Frederick, RMC
Municipal Clerk**

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 14565 to 14604
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
14565	11/04/20	00101 THE HERALD					1368
20-00589	1	REQUEST OF AFFIDAVIT FROM	20.00	0-01-20-100-021	Budget		59 1
				GEN. ADMIN. LEGAL ADVERTISING			
14566	11/04/20	00207 ACA COMPUTERS, INC.					1368
20-00550	1	IT SERVICES FOR OCT 2020	2,909.50	0-01-20-140-026	Budget		12 1
				Data Processing Maintenance			
14567	11/04/20	00308 ADP, INC.					1368
20-00577	1	PAYROLL CHARGES OCT 2020	134.42	0-01-20-130-028	Budget		40 1
				Payroll Services			
20-00577	2	PAYROLL CHARGES OCT 23TH	123.94	0-01-20-130-028	Budget		41 1
				Payroll Services			
			<u>258.36</u>				
14568	11/04/20	00402 A&E ASSOCIATES					1368
20-00465	1	24" TIDE FLEX VALVE FOR I AVE	5,900.00	0-01-26-290-030	Budget		1 1
				Materials and Supplies			
20-00465	2	24" TIDE FLEX VALVE FOR I AVE	2,432.00	0-01-26-290-038	Budget		2 1
				Gen. Hardware-maint. supplies			
20-00465	3	FREIGHT/SHIPPING	350.00	0-01-26-290-038	Budget		3 1
				Gen. Hardware-maint. supplies			
			<u>8,682.00</u>				
14569	11/04/20	019011 ATLANTIC CITY ELECTRIC					1368
20-00576	1	CHARGES FOR OCT 2020	1,919.67	0-01-31-435-000	Budget		32 1
				Street Lighting			
20-00576	2	CHARGES FOR OCT 2020	344.03	0-01-31-430-000	Budget		33 1
				Electricity			
20-00576	3	CHARGES FOR OCT 2020	10.92	0-01-31-430-000	Budget		34 1
				Electricity			
20-00576	4	CHARGES FOR OCT 2020	558.57	0-01-31-430-000	Budget		35 1
				Electricity			
20-00576	5	CHARGES FOR OCT 2020	9.73	0-01-31-430-000	Budget		36 1
				Electricity			
20-00576	6	CHARGES FOR OCT 2020	657.68	0-01-31-430-000	Budget		37 1
				Electricity			
20-00576	7	CHARGES FOR OCT 2020	27.02	0-01-31-430-000	Budget		38 1
				Electricity			
20-00576	8	CHARGES FOR OCT 2020	0.24	0-01-31-430-000	Budget		39 1
				Electricity			
			<u>3,527.86</u>				
14570	11/04/20	01905 AT & T MOBILITY					1368
20-00581	1	CHARGES FOR OCT 2020	458.76	0-01-31-440-000	Budget		48 1
				Telephone			
14571	11/04/20	01906 ATLANTIC COUNTY MUNICIPAL JIF					1368
20-00549	1	2020 4TH QTR ASSESSMENT	12,114.00	0-01-23-215-000	Budget		10 1
				WORKER COMPENSATION INSURANCE			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
14571		ATLANTIC COUNTY MUNICIPAL JIF Continued							
20-00549	2	2020 4TH QTR ASSESSMENT	7,744.00	0-01-23-210-000	Budget		11	1	
				LIABILITY INSURANCE					
			<u>19,858.00</u>						
14572	11/04/20	05202 CAPE MAY CNTY TREASURERS OFF.							1368
20-00595	1	4TH QTR 2020 COUNTY TAXES	147,809.48	0-01-55-000-000	Budget		62	1	
				CAPE MAY COUNTY TAX					
20-00595	2	4TH QTR 2020 LIBRARY TAXES	23,689.66	0-01-55-000-001	Budget		63	1	
				CAPE MAY COUNTY LIBRARY TAX					
20-00595	3	4TH QTR 2020 OPEN SPACE TAX	6,452.44	0-01-55-000-002	Budget		64	1	
				CAPE MAY COUNTY OPEN SPACE					
20-00596	1	4TH QTR ANIMAL SHELTER AND	941.00	0-01-27-340-029	Budget		65	1	
				Contractual Services					
			<u>178,892.58</u>						
14573	11/04/20	05203 C.M.C.M.U.A. WASTER WATER DIV.							1368
20-00611	1	DISPOSAL FEES FOR SEPT 2020	2,017.31	0-01-32-465-000	Budget		79	1	
				SOLID WASTE DISPOSAL					
14574	11/04/20	05235 THE CARLSEN GROUP INC							1368
20-00578	1	CHARGES FOE OCT 2020	95.00	0-01-20-100-030	Budget		42	1	
				GEN. ADMIN. MATERIALS & SUPPLIES					
14575	11/04/20	06001 CITY OF WILDWOOD							1368
20-00599	1	GASOLINE FOR SEPT 2020	499.53	0-01-31-460-000	Budget		67	1	
				Gasoline and Diesel					
14576	11/04/20	06615 COMCAST							1368
20-00582	1	CHARGES FOR OCT 2020	61.95	0-01-31-440-000	Budget		49	1	
				Telephone					
20-00582	2	CHARGES FOR OCT 2020	306.15	0-01-31-440-000	Budget		50	1	
				Telephone					
20-00582	3	CHARGES FOR OCT 2020	88.40	0-01-31-440-000	Budget		51	1	
				Telephone					
20-00582	4	CHARGES FOR OCT 2020	113.35	0-01-31-440-000	Budget		52	1	
				Telephone					
20-00582	5	CHARGES FOR OCT 2020	108.35	0-01-31-440-000	Budget		53	1	
				Telephone					
			<u>678.20</u>						
14577	11/04/20	08201 DELTA DENTAL PLAN OF N.J. INC.							1368
20-00591	1	CHARGES FOR NOV 2020	1,128.39	0-01-23-220-000	Budget		61	1	
				EMPLOYEE GROUP INSURANCE					
14578	11/04/20	09805 LORI J. PERLOFF							1368
20-00608	1	POLL WORKER GEN ELECTION 11/3	200.00	0-01-20-120-029	Budget		74	1	
				Election Workers					
20-00608	2	JUDGE	25.00	0-01-20-120-029	Budget		75	1	
				Election Workers					
			<u>225.00</u>						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
14579	11/04/20	11802 DE LAGE LANDEN					1368
20-00588	1	LEASE PAYMENT FOR COPIER	317.10	0-01-20-100-053	Budget		58 1
				GEN. ADMIN. NEW EQUIPMENT			
14580	11/04/20	11805 CM3 BUILDING SOLUTIONS, INC.					1368
20-00584	1	REPAIR TO OUTSIDE CAMERAS AND	250.00	0-01-25-240-037	Budget		55 1
				Communications			
20-00585	1	REPAIR TO OUTSIDE CAMERAS AND	250.00	0-01-25-240-037	Budget		56 1
				Communications			
			<u>500.00</u>				
14581	11/04/20	13416 CONSTELLATION NEWENERGY INC					1368
20-00579	1	CHARGES FOR OCT 2020	0.66	0-01-31-430-000	Budget		43 1
				Electricity			
20-00579	2	CHARGES FOR OCT 2020	200.54	0-01-31-430-000	Budget		44 1
				Electricity			
			<u>201.20</u>				
14582	11/04/20	14408 FORD MOTOR CREDIT COMPANY					1368
20-00542	1	POLICE VEHICLE LEASE	2,725.30	0-01-25-240-038	Budget		9 1
				New Equipment			
4583	11/04/20	18611 JOYCE MEDIA					1368
20-00603	1	WEB HOSTING FOR OCT 2020	89.95	0-01-20-100-028	Budget		71 1
				GEN. ADMIN. OTHER PROFESSIONAL SERVICES			
14584	11/04/20	26801 KINDLE FORD					1368
20-00583	1	FLEET MAINTENANCE - P/D & P/W	48.80	0-01-26-290-034	Budget		54 1
				Fleet Maintenance			
14585	11/04/20	31220 MAX COMMUNICATIONS, INC.					1368
20-00587	1	CHARGES FOR OCT 2020	701.96	0-01-31-440-000	Budget		57 1
				Telephone			
14586	11/04/20	34220 NEXTEL COMMUNICATIONS/SPRINT					1368
20-00604	1	CHARGES FOR OCT 2020	214.95	0-01-31-440-000	Budget		72 1
				Telephone			
14587	11/04/20	39302 SEASHORE ASPHALT CORP.					1368
20-00513	1	COLD PATH	292.50	0-01-26-290-038	Budget		5 1
				Gen. Hardware-maint. supplies			
14588	11/04/20	44608 REEL FIRE PROTECTION, INC.					1368
20-00602	1	SCBA CYLINDER HYDROSTATIC TEST	56.00	0-01-26-290-038	Budget		70 1
				Gen. Hardware-maint. supplies			
14589	11/04/20	47203 SEA GEAR MARINE SUPPLY INC					1368
20-00467	1	HIP WADERS FOR P/W	448.00	0-09-55-502-030	Budget		4 1
				Materials and Supplies			
14590	11/04/20	48201 SOUTH JERSEY GAS COMPANY					1368
20-00575	1	CHARGES FOR OCT 2020	39.69	0-01-31-446-000	Budget		29 1
				Natural Gas			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
14590		SOUTH JERSEY GAS COMPANY							
		Continued							
20-00575	2	CHARGES FOR OCT 2020	53.30	0-01-31-446-000	Budget		30	1	
				Natural Gas					
20-00575	3	CHARGES FOR OCT 2020	28.54	0-01-31-446-000	Budget		31	1	
				Natural Gas					
			<u>121.53</u>						
14591	11/04/20	48207 SOUTH JERSEY WELDING SUPPLY CO							1368
20-00615	1	CHARGES FOR OCT 2020	52.50	0-01-26-290-038	Budget		81	1	
				Gen. Hardware-maint. supplies					
14592	11/04/20	50103 THIS & THAT UNIFORMS							1368
20-00566	1	UNIFORMS FOR N. SWAMSON	28.00	0-01-25-240-032	Budget		16	1	
				Uniforms					
14593	11/04/20	57602 WEST WILDWOOD BD. OF EDUCATION							1368
20-00524	1	2ND QTR SCHOOL TAX LEVY	199,646.25	0-01-55-000-006	Budget		8	1	
				SCHOOL TAXES					
14594	11/04/20	58005 CITY OF WILDWOOD WATER UTILITY							1368
20-00574	1	4TH QUARTER 2020 CHARGES	3,138.55	0-01-25-265-057	Budget		22	1	
				FIRE HYDRANT SERVICE					
20-00574	2	4TH QUARTER 2020 CHARGES	31.40	0-01-31-455-000	Budget		23	1	
				WATER					
20-00574	3	4TH QUARTER 2020 CHARGES	124.20	0-01-31-455-000	Budget		24	1	
				WATER					
20-00574	4	4TH QUARTER 2020 CHARGES	31.40	0-01-31-455-000	Budget		25	1	
				WATER					
20-00574	5	4TH QUARTER 2020 CHARGES	95.40	0-01-31-455-000	Budget		26	1	
				WATER					
20-00574	6	4TH QUARTER 2020 CHARGES	31.40	0-01-31-455-000	Budget		27	1	
				WATER					
20-00574	7	4TH QUARTER 2020 CHARGES	31.40	0-01-31-455-000	Budget		28	1	
				WATER					
			<u>3,483.75</u>						
14595	11/04/20	60201 XEROX CORPORATION							1368
20-00590	1	PRINTER IN SOLICITORS	131.23	0-01-20-100-023	Budget		60	1	
				GEN. ADMIN. PRINTING					
14596	11/04/20	65405 W. B. MASON							1368
20-00568	1	VARIOUS OFFICE SUPPLIES	117.34	0-01-20-100-036	Budget		18	1	
				GEN. ADMIN. OFFICE SUPPLIES					
20-00572	1	8 1/2 X 11 PAPER FOR P/D	83.97	0-01-25-240-030	Budget		20	1	
				Materials and Supplies					
20-00572	2	8 1/2 X 11 PAPER FOR GEN ADMIN	167.94	0-01-20-100-036	Budget		21	1	
				GEN. ADMIN. OFFICE SUPPLIES					
			<u>369.25</u>						
14597	11/04/20	65406 STANDARD OFFICE SYSTEMS							1368
20-00610	1	SERVICE SUPPLY CHARGES	130.51	0-01-20-100-030	Budget		76	1	
				GEN. ADMIN. MATERIALS & SUPPLIES					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
Continued									
14597	20-00610	2	257.92	0-01-20-100-030	Budget		77	1	
		SERVICE SUPPLY CHARGES		GEN. ADMIN. MATERIALS & SUPPLIES					
	20-00610	3	615.19	0-01-20-100-030	Budget		78	1	
		SERVICE SUPPLY CHARGES		GEN. ADMIN. MATERIALS & SUPPLIES					
			<u>1,003.62</u>						
14598	11/04/20	66666							1368
	20-00580	1	1.67	0-01-31-440-000	Budget		45	1	
		CHARGES FOR OCT 2020		Telephone					
	20-00580	2	38.73	0-01-31-440-000	Budget		46	1	
		CHARGES FOR OCT 2020		Telephone					
	20-00580	3	141.45	0-01-31-440-000	Budget		47	1	
		CHARGES FOR OCT 2020		Telephone					
			<u>181.85</u>						
14599	11/04/20	694454							1368
	20-00606	1	200.00	0-01-20-120-029	Budget		73	1	
		POLL WORKER GEN ELECTION 11/3		Election Workers					
14600	11/04/20	964644							1368
	20-00616	1	2,583.00	0-01-20-155-027	Budget		82	1	
		PROFESSIONAL SERVICES RENDERED		Legal Services					
	20-00621	1	1,490.75	0-01-20-155-027	Budget		86	1	
		PROFESSIONAL SERVICES RENDERED		Legal Services					
			<u>4,073.75</u>						
14601	11/04/20	964646							1368
	20-00571	1	200.00	0-01-26-290-061	Budget		19	1	
		HAULING FEE FOR DUMPSTER		Road Repairs/Maintenance					
	20-00614	1	6,213.08	0-01-26-305-029	Budget		80	1	
		CHARGES FOR OCT 2020		Contractual-collection					
			<u>6,413.08</u>						
14602	11/04/20	964650							1368
	20-00617	1	1,095.00	0-01-20-155-027	Budget		83	1	
		PROFESSIONAL SERVICES RENDERED		Legal Services					
	20-00618	1	1,020.00	0-01-20-155-027	Budget		84	1	
		PROFESSIONAL SERVICES RENDERED		Legal Services					
	20-00620	1	765.00	0-01-20-155-027	Budget		85	1	
		PROFESSIONAL SERVICES RENDERED		Legal Services					
			<u>2,880.00</u>						
14603	11/04/20	964669							1368
	20-00600	1	15.98	0-01-20-100-041	Budget		68	1	
		BOROUGH MEETINGS DUE TO		GEN. ADMIN. CONFERENCES & MEETINGS					
4604	11/04/20	03102							1368
	20-00520	1	86.95	0-01-26-290-038	Budget		6	1	
		DIAMOND SAW BLADE		Gen. Hardware-maint. supplies					
	20-00521	1	153.39	0-01-26-290-038	Budget		7	1	
		VARIOUS SUPPLIES-SEE ATTACHED		Gen. Hardware-maint. supplies					

Range of Checking Accts: SEWER CAPITAL to SEWER CAPITAL Range of Check Ids: 1034 to 1034
 Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
1034	11/04/20	51103 TRIAD ASSOCIATES					1369
20-00609	1	USDA SEWER IMPROVE PROJECT	2,715.00	C-08-55-905-002	Budget		1 1
				IMPROVEMENTS TO POPLAR ,G, GLENWOOD AVES			

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	2,715.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>2,715.00</u>	<u>0.00</u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
UTILITY CAPITAL	C-08	2,715.00	0.00	0.00	2,715.00
Total of All Funds:		<u>2,715.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,715.00</u>

Batch Id: ELAINEC Batch Type: C Batch Date: 11/04/20 Checking Account: TRUST OTHER G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
20-00569	11/04/20 10/13/20	44606 REMINGTON,VERNICK & WALBERG 1 STREET OPENIG FOR GAS MAIN	930.00	ENGINEERS INC. T-12-00-000-013 RESERVE FOR STREET OPENINGS	Budget	Aprv	2	1
20-00570	11/04/20 10/13/20	44606 REMINGTON,VERNICK & WALBERG 1 STREET OPENING FOR GAS MAIN	1,080.00	T-12-00-000-013 RESERVE FOR STREET OPENINGS	Budget	Aprv	3	1
20-00612	11/04/20 11/02/20	44606 REMINGTON,VERNICK & WALBERG 1 STREET OPENING FOR GAS MAIN	6,882.51	T-12-00-000-013 RESERVE FOR STREET OPENINGS	Budget	Aprv	4	1
20-00613	11/04/20 11/02/20	44606 REMINGTON,VERNICK & WALBERG 1 SJG - 28/30 LAKE ROAD - REVIEW	130.00	T-12-00-000-013 RESERVE FOR STREET OPENINGS	Budget	Aprv	5	1
			9,022.51					
20-00463	11/04/20 08/19/20	58901 WRITTEN IN STONE 1 BRICK FOR JOHN GREENE	72.00	50 HERBERT AVENUE T-12-00-000-009 RESERVE FOR BRICKS & BENCHES	Budget	Aprv	1	1
			72.00					

Checks:	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
	2	5	9,094.51

There are NO errors or warnings in this listing.

Totals by Year-Fund nd Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	T-12	9,094.51	0.00	0.00	9,094.51
Total of All Funds:		<u>9,094.51</u>	<u>0.00</u>	<u>0.00</u>	<u>9,094.51</u>

G/L Posting Summary

Account	Description	Debits	Credits
0-12-101-01-000-001	CASH-TRUST OTHER	0.00	9,094.51
0-12-180-00-000-009	RESERVE FOR BRICKS & BENCHES	72.00	0.00
0-12-180-00-000-014	RESERVE FOR STREET OPENINGS	<u>9,022.51</u>	<u>0.00</u>
	Grand Total:	<u>9,094.51</u>	<u>9,094.51</u>

Range of Checking Accts: ANIMAL CONTROL to ANIMAL CONTROL Range of Check Ids: 1151 to 1151
 Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
1151	11/04/20	654170 STATE OF NJ DEPT OF HEALTH					1371
20-00619	1	DOG LICENSE FEE FOR OCT 2020	1.20	T-14-00-000-002	Budget		1 1
				DUE TO STATE OF NEW JERSEY			

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	1.20	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	1.20	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	T-14	1.20	0.00	0.00	1.20
Total of All Funds:		<u>1.20</u>	<u>0.00</u>	<u>0.00</u>	<u>1.20</u>

WEST WILDWOOD PUBLIC WORKS

ACTIVITY REPORT OCTOBER 2020

4 WORK ORDERS FOR MAINTENANCE OF PUBLIC WORKS VEHICLES

4 WORK ORDERS FOR MAINTENANCE OF POLICE VEHICLES

4 WORK ORDERS FOR MAINTENANCE OF PUBLIC WORKS EQUIPMENT

8 WORK ORDERS TO EMPTY TRASH AND RECYCLING CONTAINERS AT BORO PARKS

8 WORK ORDERS FOR INSPECTIONS OF BORO PARKS AND STREETS

4 WORK ORDERS TO CLEAN UP TRASH ON BORO STREETS

4 WORK ORDERS TO CLEAN BORO HALL AND REMOVE TRASH AND RECYCLING

4 WORK ORDERS FOR MAINTENANCE OF 26TH AVE. SEWER PUMPING STATION

4 WORK ORDERS FOR MAINTENANCE OF FLOOD PUMP SOUTH END OF NEPTUNE AVE.

8 WORK ORDERS TO EMPTY DOGGI STATION CONTAINERS AT BORO PARKS AND PLAYGROUND

2 WORK ORDERS FOR MAINTENANCE AND INSPECTIONS OF FLOOD GATES

3 WORK ORDERS TO CLEAR OFF CATCH BASIN TOPS OF DEBRIS AND TRASH

3 WORK ORDERS TO PATCH POT HOLES ON BORO STREETS

1 WORK ORDER FOR OIL CHANGE D.P.W. DUMP TRUCK

1 WORK ORDER FOR MAINTENANCE OF FLOOD TRUCK

2 WORK ORDERS TO PICK UP T.V.'S WITH IN THE BORO

1 WORK ORDERS TO PICK UP PAID BULK TRASH

1 WORK ORDER TO WINTERIZE SPRINKLER SYSTEMS BORO HALL AND PARKS

2 WORK ORDERS TO CLEAN BEACH

1 WORK ORDER TO WEED EAT WEEDS GROWING ALONG CURB LINE AND BULKHEAD 26TH AVE.

2 WORK ORDERS TO SWEEP BORO STREETS

1 WORK ORDER TO CHECK TIDE FLEX VALVES

2 WORK ORDERS TO CUT GRASS AT BORO HALL, PARKS AND PLAYGROUND

4 WORK ORDERS TO PICK UP YARD WASTE

1 WORK ORDER TO FUEL UP FLOOD PUMP

1 WORK ORDER TO INSTALL A NEW HEADLIGHT ON D.P.W. PICK UP TRUCK

1 WORK ORDER TO FOR MAINTENANCE AND CLEANING STREET SWEEPER

1 WORK ORDER TO INSTALL NEW LIGHT BULBS P.D.

1 WORK ORDER TO REPAIR TIRE ON POLICE VEHICLE

1 WORK ORDER TO INSTALL A BELT ON POLICE VEHICLE

1 WORK ORDER TO CUT GRASS AROUND 26TH Ave. SEWER PUMPING STATION

1 WORK ORDER TO INSTALL NEW FLOOD LIGHT SENSORS D.P.W. BUILDING

86 TOTAL WORK ORDERS FOR OCTOBER 2020



Activity for the Month of October 2020

Hours for Service: 338	MVA's State Roads:	MVA's County Roads:	MVA's Municipal Roads:
Arrests: 2	Juv. Arrested:	CDS Arrests:	DWI Arrests:
		Summonses:	911 Calls: 43

Property Check	119	Lost/Found Property	1
Directed Patrol	45	Harassment 2C:33-4	1
Back-up Officer	32	Error CAD	1
Property Check	29	Civil Matter	1
General Compliants	12	Burglary 2C:18-2	1
Directed Walking Beat	12	Administrative	1
Assist Other Agency	10	911 Abandoned	1
MV Stop	9	9-1-1 Calls	1
Medical Emergency / Assistance	7		
Follow-Up Investigation	6		
Animal Complaint	6		
Mental Case	5		
Welfare Check	4		
Juvenile Complaint	4		
Department Services	4		
Suspicious Activity/ Auto/ Person	3		
Local Ordinance	3		
Alarm - Burglar/ Panic	3		
Vehicle Maintenance	2		
Smoke Report	2		
Other Public Service	2		
Noise Complaint	2		
Wires / Pole / Tree Down	1		
Water Leak	1		
Trespassing 2C:18-3	1		
Theft 2C:20-3	1		
Suspicious Person(s)	1		
Property Check Requested	1		
Police Information	1		
Open Door/Window/Property	1		
Open Door	1		

Crest Savings Bank**Accounts Overview***Balances as of October 08, 2020 08:31:16 am ET***Checking Accounts**

<u>Account Name</u>	<u>Account #</u>	<u>Pending</u>	<u>Available Balance</u>	<u>Current Balance</u>
<u>Payroll Account</u>	****4563	(\$34,098.44) (3)	\$71,051.47	\$71,051.47
<u>Tax Lien Trust Fund</u>	****4597	\$0.00 (0)	\$70,082.98	\$70,082.98
<u>Improvement Fund</u>	****4605	\$0.00 (0)	\$120,068.50	\$120,068.50
<u>Trust Other Account</u>	****4613	\$0.00 (0)	\$102,749.18	\$102,749.18
<u>Unemployment Compensation</u>	****4621	\$0.00 (0)	\$6,983.61	\$6,983.61
<u>Dog Account</u>	****4639	\$0.00 (0)	\$1,845.46	\$1,845.46
<u>Current Account</u>	****4647	(\$5,435.68) (1)	\$1,528,921.20	\$1,534,356.88
<u>Utility Account</u>	****4654	(\$2,870.00) (1)	\$639,960.94	\$642,830.94
<u>Water Sewer Improvement Acct</u>	****3457	\$0.00 (0)	\$72,217.96	\$72,217.96
<u>Uniform Fire Safety Code Acct</u>	****0511	\$0.00 (0)	\$5,348.94	\$5,348.94
<u>Law Enforcement Trust Acct</u>	****0594	\$0.00 (0)	\$3,545.82	\$3,545.82
<u>Trust Other Parks and Grounds</u>	****3937	\$0.00 (0)	\$214.30	\$214.30
Checking Accounts Total:				\$2,631,296.04
GRAND Total:				\$2,631,296.04

Crest Savings Bank**Accounts Overview***Balances as of November 04, 2020 10:12:47 am ET***Checking Accounts**

<u>Account Name</u>	<u>Account #</u>	<u>Pending</u>	<u>Available Balance</u>	<u>Current Balance</u>
<u>Payroll Account</u>	****4563	\$0.00 (0)	\$37,044.87	\$37,044.87
<u>Tax Lien Trust Fund</u>	****4597	\$0.00 (0)	\$70,106.72	\$70,106.72
<u>Improvement Fund</u>	****4605	\$0.00 (0)	\$118,644.97	\$118,644.97
<u>Trust Other Account</u>	****4613	\$0.00 (0)	\$102,907.71	\$102,907.71
<u>Unemployment Compensation</u>	****4621	\$0.00 (0)	\$6,985.98	\$6,985.98
<u>Dog Account</u>	****4639	\$0.00 (0)	\$1,843.68	\$1,843.68
<u>Current Account</u>	****4647	\$0.00 (0)	\$1,603,939.51	\$1,603,939.51
<u>Utility Account</u>	****4654	\$0.00 (0)	\$718,084.74	\$718,084.74
<u>Water Sewer Improvement Acct</u>	****3457	\$0.00 (0)	\$67,407.99	\$67,407.99
<u>Uniform Fire Safety Code Acct</u>	****0511	\$0.00 (0)	\$5,350.75	\$5,350.75
<u>Law Enforcement Trust Acct</u>	****0594	\$0.00 (0)	\$3,547.02	\$3,547.02
<u>Trust Other Parks and Grounds</u>	****3937	\$0.00 (0)	\$214.37	\$214.37
Checking Accounts Total:				\$2,736,078.31
GRAND Total:				\$2,736,078.31