

WORKSHOP

MEETING

MINUTES

FEB. 2, 2021

Borough of West Wildwood

"Small town Charm on the Back Bay"

AGENDA

NOTICE OF TENTATIVE AGENDA - WORKSHOP MEETING

FEBRUARY 2, 2021 - 9:00am

Held via online access through Zoom.us

This is a proposed agenda which is subject to change by Commissioners without further notice.

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS WORKSHOP MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL WORKSHOP MEETING NOTICE RESOLUTION 2021-008 ADOPTED ON JANUARY 1, 2021. NOTICES OF THIS MEETING WERE SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD AND BOROUGH WEBSITE

PLEDGE OF ALLEGIANCE

ROLL CALL:

DISCUSSION:

Possible agenda items for regular meeting

Open to the Floor for Public Comment: (only if official action is taken)

ADJOURNMENT

NOTE: OFFICAL ACTION MAY BE TAKEN

**Donna L. Frederick, RMC
Municipal Clerk**

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
WORKSHOP MEETING
Via online access through Zoom.us
Official Action may be taken
TUESDAY, FEBRUARY 2, 2021
9:00 AM

MINUTES:

Mayor Ksiazek called the meeting to order, read the OPMA statement:

THIS MEETING IS CALLED TO ORDER - NOTICE OF THIS WORKSHOP MEETING HAS BEEN ESTABLISHED IN RESOLUTION NUMBER 2021-008 ADOPTED ON JANUARY 1, 2021 AND WAS PUBLISHED BY THE OFFICIAL MUNICIPAL NEWSPAPERS, POSTED ON THE OFFICIAL CLERK'S BULLETIN BOARD AND BOROUGH WEBSITE

Mayor led the Pledge of Allegiance

ROLL CALL: Present

Comm. Banning
Comm. Segrest
Mayor Ksiazek
Solicitor Lyons
Municipal Clerk Donna L. Frederick

Also, in attendance were:

Deputy Clerk Carl O'Hala
CFO Elaine Crowley

Clerk reviewed matters to be addressed at the regular commission meeting on February 5, 2021. Second reading and public hearing on Ordinances 577(2020); 584(2021); 585(2021) and 586(2021) along with resolutions recognizing current fire and ladies' auxiliary members; participation in the LESO program for surplus government equipment; Est. volunteer snow shoveling for seniors' program, which the Mayor will talk about and the appointment of planning board solicitor.

Mayor Ksiazek discussed implementing snow shoveling for senior and disabled persons. Solicitor Lyons will provide the necessary forms and clerk will prepare resolution for regular meeting. Discussion regarding zoning, escrow and inspection fee increases. Solicitor will coordinate with the mayor and draft the ordinance. Mayor recommends an increase in escrow fees so the engineers could inspect bulkhead construction. Solicitor will review current ordinances for completeness.

Comm. Segrest met with John Fearheller regarding state requirements for floodplain management ordinances and the appointment of floodplain manager.

Mayor stated we can work in conjunction with the County Floodplain Manager.

Clerk will provide current floodplain ordinance to Solicitor.

Mayor discussed the Living Shore Line regarding possible combination of funding through the Nature Conservators, DEP, FEMA, and NOAA. Discussion on reaching out to TRIAD to investigate grants. Clerk brought to the attention of the Mayor and Commissioners that

TRIAD has not yet been appointed as a grant consultant, their appointment was removed from the January 15, 2021 regular meeting for further clarification of costs. CFO Elaine Crowley reminded Mayor and Commissioners a lot of preliminary work has already been completed for the project, and that grants are reimbursable so funding would have to be available in the capital account. Deputy Clerk Carl O'Hala stated the Nature Conservatory has contacted him and is still interested in our project. Deputy Clerk will arrange for the Mayor and Conservatory to talk. Mayor Ksiazek also believes funding grants could possibly come from Resiliency grants or FEMA Mitigation funds.

Comm. Segrest asked the Mayor and Commissioner to have budget worksheets to CFO within the next couple of weeks. He would like to have budget discussions at the March workshop meeting. Comm. Segrest provided examples for capital plans, such as tide flex valve replacement and outfall line upgrades; DPW equipment; IT upgrades; automations of floodgates. Comm. Segrest inquired about COAH rehabilitation costs. Solicitor stated some costs will come from the development fees which should help. Comm. Segrest mentioned sewer utility should have a capital plan going forward.

Comm. Banning stated he is working on updating the ordinance which established the police department to meet current standards, including hiring practices and separating out policies. Mayor inquired about IT RFQP's. Clerk stated the bid opening is scheduled for 10:00am this morning. After the bids are received and opened they will be forwarded to the Solicitor for review and recommendation of possible award at the regular meeting on Friday.

Having no further matters, Mayor called for a motion to adjourn.

Motion to adjourn: Motion by Comm. Banning; Second by Comm. Segrest

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Motion Carried

Respectfully submitted,



Donna L. Frederick, RMC, Municipal Clerk

***This is a generalization of the Workshop meeting on February 2, 2021 and not a verbatim transcript.
THESE MINUTES WERE APPROVED AT THE FEBRUARY 5, 2021 REGULAR COMMISSION MEETING***



MAYOR MATTHEW J. KSIAZEK



COMMISSIONER JOHN J. BANNING



COMMISSIONER JOSPEH D. SEGREST