

**REGULAR
MEETING
MINUTES**

MARCH 5, 2021

Borough of West Wildwood

"Small town Charm on the Back Bay"

AGENDA

NOTICE OF TENTATIVE AGENDA - REGULAR MEETING – MARCH 5, 2021

7:00PM – ACTION MEETING

This is a proposed agenda which is subject to change by Commissioners without further notice.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS REGULAR MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL MEETING NOTICE RESOLUTION NO. 2020-013 ADOPTED ON JANUARY 8, 2020. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

ROLL CALL:

ADDITIONS/DELETIONS OF AGENDA ITEMS:

OLD BUSINESS

APPROVAL OF MINUTES:

Regular Meeting – February 5, 2021

Workshop Meeting – March 2, 2021

ORDINANCES:

ORDINANCE 587(2021) Second Reading/Public Hearing – AN ORDINANCE AMENDING ORDINANCE ENTITLED THE LAND DEVELOPMENT ORDINANCE OF THE BOROUGH OF WEST WILDWOOD

RESOLUTIONS:

2021-050 – RESCINDING SHARED SERVICES AGREEMENT WITH THE CITY OF WILDWOOD, THE BOROUGH OF WILDWOOD CREST AND THE CITY OF NORTH WILDWOOD

2021-051 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR THE PROFESSIONAL SERVICES OF AFFORDABLE HOUSING PLANNER TO T & M ASSOCIATES

2021-052 – ADOPTION OF A SECOND TEMPORARY BUDGET FOR CY2021

2021-053 – APPOINTING A FLOODPLAIN MANAGER

Borough of West Wildwood

"Small town Charm on the Back Bay"

2021-054 – AUTHORIZING THE APPOINTMENT OF TRIAD ASSOCIATES AS THE ADMINISTRATIVE AGENT AS GOVERNED BY NEW JERSEY FAIR SHARE HOUSING ACT (N.J.S.A. 52:27D-301, et seq.)

APPROVAL TO PAY BILLS

REPORTS FROM COMMISSIONERS

OPEN TO THE FLOOR FOR PUBLIC COMMENT

ADJOURNMENT

**Donna L. Frederick, RMC
Municipal Clerk**

LATE AGENDA ITEM
REGULAR MEETING – MARCH 5, 2021
7:00PM – ACTION MEETING

RESOLUTION:

2021-055 - APPROVING BUDGET TRANSFERS FOR THE CY2020

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
REGULAR MEETING
MARCH 5, 2021
7:00pm – ACTION MEETING
HELD VIA ONLINE ACCESS THROUGH ZOOM.US

MINUTES:

Mayor Ksiazek called the meeting to order, led the Pledge of Allegiance and read the OPMA statement

ROLL CALL: Present

Comm. Banning
Comm. Segrest
Mayor Ksiazek
Solicitor Lyons
Deputy Clerk Carl O’Hala
Municipal Clerk Donna L. Frederick

ADDITIONS/DELETIONS OF AGENDA ITEMS:

2021-055 - APPROVING BUDGET TRANSFERS FOR THE CY2020

Borough received notification from NJDEP on the issuance of a Waterfront Development Permit Block 148 Lot 11, 28 Lake Rd, for constructions of a fixed pier, ramp, and floating dock.

Tax Collector has provided a Statement of Uncollectible Taxes in accordance with N.J.S.A. 54:4-91.1, stating that there are no taxes that are deemed uncollectible

Borough received from the City of Wildwood Ordinance No. 1193-21 Adopting a Redevelopment Plan for the Property Identified on the City’s Official Tax Map as Block 173 lots 1.01 and 1.02

APPROVAL OF MINUTES:

February 5, 2021 – Regular Meeting
March 2, 2021 – Workshop Meeting
March 2, 2021 – Closed (Executive) Session meeting (remain confidential until matters have concluded)

Motion by Mayor Ksiazek; Second by Comm. Segrest.

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Motion Carried

ORDINANCES:

Clerk read the following Ordinances:

**ORDINANCE 587(2021) Second Reading/Public Hearing – AN ORDINANCE AMENDING
ORDINANCE ENTITLED THE LAND DEVELOPMENT ORDINANCE OF THE BOROUGH OF
WEST WILDWOOD**

Mayor opened the meeting for public comment on Ordinance 587(2021). Hearing no public comment Mayor closed the hearing and clerk called for a motion to adopt ordinance.
Motion by Comm. Banning; Second by Comm. Segrest.
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Ordinance 587(2021) finally adopted.

RESOLUTIONS: CLERK READ BY NUMBER & TITLE

**2021-050 – RESCINDING SHARED SERVICES AGREEMENT WITH THE CITY OF WILDWOOD,
THE BOROUGH OF WILDWOOD CREST AND THE CITY OF NORTH WILDWOOD**

Clerk asked for a motion to adopt resolution
Motion by Comm. Banning; Second by Comm. Segrest
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Resolution Adopted.

**2021-051 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR
THE PROFESSIONAL SERVICES OF AFFORDABLE HOUSING PLANNER TO T & M
ASSOCIATES**

Clerk asked for a motion to adopt resolution
Motion by Comm. Banning; Second by Comm. Segrest
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Resolution Adopted.

2021-052 – ADOPTION OF A SECOND TEMPORARY BUDGET FOR CY2021

Clerk asked for a motion to adopt resolution
Motion by Comm. Banning; Second by Comm. Segrest
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Resolution Adopted.

2021-053 – APPOINTING A FLOODPLAIN MANANGER

Clerk asked for a motion to adopt resolution
Motion by Comm. Banning; Second by Mayor Ksiazek
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Resolution Adopted.

**2021-054 – AUTHORIZING THE APPOINTMENT OF TRIAD ASSOCIATES AS THE
ADMINISTRATIVE AGENT AS GOVERNED BY NEW JERSEY FAIR SHARE HOUSING ACT
(N.J.S.A. 52:27D-301, et seq.)**

Clerk asked for a motion to adopt resolution
Motion by Comm. Banning; Second by Mayor Ksiazek
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Resolution Adopted.

2021-055 - APPROVING BUDGET TRANSFERS FOR THE CY2020

Clerk asked for a motion to adopt resolution

Motion by Comm. Banning; Second by Comm. Segrest

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Resolution Adopted.

Clerk asked for a motion for the APPROVAL TO PAY BILLS WHEN PROPERLY SIGNED AND ENDORSED: (list attached)

Motion by Comm. Banning; Second by Mayor Ksiazek

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Motion Carried

REPORTS FROM COMMISSIONERS:

Comm. Segrest stated no assessor report this month. Reported on the budget process along with capital planning and budget introduction (copy attached). Comm. Segrest stated although there were salary increases the overall increase amounted to about one and a quarter percent.

Mayor Ksiazek presented the DPW report for the month of Feb. 2021 (copy attached)

Comm. Banning presented highlights from the PD monthly activity report for Feb. 2021. (copy attached).

Two car burglaries; one trespass with arrest; two suspicious activities; seven motor vehicle stops; three noise complaints. Explained new property check procedure and reminded residents they must have house numbers displayed.

Mayor opened the meeting to floor for public comment.

Clerk asked participants to state their name and address for the record.

JOE KLINE, 750 W. Poplar Avenue, inquired about the property check procedure. Comm. Banning stated there is a form online to fill out with information.

SUSAN CZWALINA, 547 W. Maple Avenue, questioned the workshop closed session meeting with Labor Counsel Blaney, asking if it was a JIF matter. Solicitor informed her it was a personnel matter, no lawsuit. Ms. Czwalina questioned Comm. Segrest as to where he came up with 1 ¼% increase overall in salaries, she disagrees with that calculation. Comm. Segrest explained when you look at the overall totals that is the correct percentage of increase even though salaries increased from the previous administration on December 17, 2020. Ms. Czwalina wanted to discuss specific employee's salaries. Comm. Segrest stopped her stating that would not be appropriate. Ms. Czwalina stated she OPRA'ed employee's salaries and questioned if the OPRA was not accurate. Clerk informed Ms. Czwalina that at the time the OPRA was fulfilled those numbers were accurate. Ms. Czwalina questioned Comm. Banning regarding the police contracted salary increases and \$40,000.00 for overtime. Comm. Banning stated there are other contractual costs, such as educational costs, but the salary numbers should be fairly accurate. Ms. Czwalina again questioned the overtime costs for police and asked about the Class II Police Officer salary of \$28,000. Comm. Banning confirmed the salary is for as needed part-time hourly rate Class II officers. Ms. Czwalina questioned if the police contracts were right since the salary

ordinance was passed after the contracts. Solicitor Lyons stated it was appropriately done and required. The salary ordinance could not be completed in 2020 so it was undertaken in 2021. It is legal and enforceable; the commissioners took the necessary actions to perfect the contractual relationship.

Comm Banning provided a follow-up response to an inquiry at the last meeting regarding Nextel cell phones informing Ms. Czwalina they are issued to public works employees.

ED BAKER, 721 ½ W. Poplar Avenue, commented regarding the construction project having a supervisor on the job since a laborer asked him where a flood valve was located. Mayor Ksiazek informed him there is an inspector from the engineer's firm on site, but if he has any specific issues to let him know. Mr. Baker inquired about the Living Shoreline Project suggesting dredging the canal and put the material on it to build it up. Mayor stated it sounds simple and has been discussed but there would need to be permission from the DEP.

JOE KLINE, 750 W. Poplar Avenue, stated he knows the person who purchased the last property on 26th Street so if there are access problems he can help. Mayor stated he is in active conversation with the new owner, and they are supportive and believes there will not be any issue giving right of way.

HELEN RAO, 741 W. Poplar Avenue, thanked the clerk for working on resolving the Zoom hacker issue. Ms. Rao asked the solicitor if about pending or new legal matters. Solicitor Lyons stated the Frederick lawsuit was dismissed, just waiting for the appeal period to run out. Solicitor stated the Affordable Housing COAH hearing is set for early May to come in compliance. No new litigation matters since January. One pending tax appeal which is in the midst of being resolved. Ms. Rao asked if there was a decision regarding school board study. Solicitor stated there was no movement, the board did not meet last month.

MARYANN WELSH, 741 W. Poplar Avenue, asked if someone does not have a computer how can they sign up for property checks. Comm. Banning stated it can be dropped off at the borough for the PD. Ms. Welsh asked Comm. Segrest to elaborate on the non-tax revenue going down. Comm. Segrest stated the property tax revenue is not set yet, the levy would go up to offset, there was less surplus this year, but tax delinquency was less. Ms. Welsh commented on the salary increases awarded on Dec 17, by the previous commissioners for the staff asking the average percentage increase. Comm. Segrest did not have that information available. Ms. Welsh stated she is surprised about savings, since there is one less employee at \$60,000. Comm. Segrest explained the current solicitor still gets paid and a part-time employee for checks and balances was brought back at \$7,500.00 to help CFO. Ms. Welsh questioned the solicitor regarding the police contract matters that were being reviewed. Solicitor Lyons review the contracts and took actions necessary to protect the borough. Ms. Welsh inquired about the wire fraud reported at the Feb. meeting. Comm. Banning stated it is still under investigation. Ms. Welsh asked who was investigating it and is concerned over the borough's finances. Comm. Banning clarified that it is not anything to do with borough finances, it was a private individual regarding wire transfers and believes Sgt. Dodd may be investigating the matter.

MARY ELLEN ZAJAC, 753 W. Poplar Avenue, questioned if the length of the chief's contract is legal, and could it have been for any number of years, like eight. Comm. Banning stated that is the contract they chose to do. Solicitor Lyons also stated contracts can run for that long and it is legal. Ms. Zajac commended the Mayor and Commissioner for cleaning up the debris from the storm across the street from her. She stated the DPW employees did a stellar job cleaning the beach ramp.

KATE SAMSON, 205 O Avenue, asked about the school board meeting, and if there was a time when students went to the Wildwood schools, if so when did it change. Mayor deferred to longtime resident and

Deputy Clerk Carl O'Hala, who stated he is not sure if they went to Wildwood. He will investigate it and report back. Ms. Samson stated it would not be fair to balance the budget on the backs of the kids.

Hearing no more public comment, Mayor closed the public comment.

Clerk asked for a motion to adjourn.

Motion to Adjourn:

Motion by Mayor Ksiazek; Second by Comm. Segrest.

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

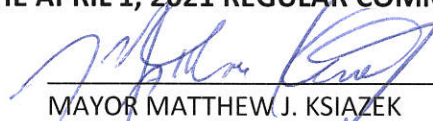
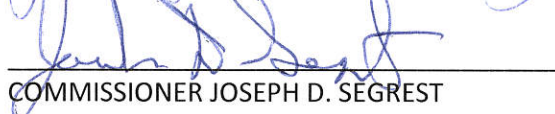
Motion Carried

Respectfully submitted



Donna L. Frederick, RMC
Municipal Clerk

This is a generalization of the Regular meeting on MARCH 5, 2021 and not a verbatim transcript.
THESE MINUTES WERE APPROVED AT THE APRIL 1, 2021 REGULAR COMMISSION MEETING


MAYOR MATTHEW J. KSIAZEK
COMMISSIONER JOHN J. BANNING
COMMISSIONER JOSEPH D. SEGREST

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY**

ORDINANCE NO. 587(2021)

**AN ORDINANCE AMENDING
ORDINANCE ENTITLED *THE LAND
DEVELOPMENT ORDINANCE OF THE BOROUGH OF WEST WILDWOOD***

WHEREAS, the Board of Commissioners of the Borough of West Wildwood have determined that certain amendments to Ordinance entitled *The Land Development Ordinance of the Borough of West Wildwood* are in the best interest of the Borough.

NOW, THEREFORE, BE IT ORDAINED, by the Board of Commissioners of the Borough of West Wildwood have determined that the Ordinance entitled *The Land Development Ordinance of the Borough of West Wildwood* is hereby amended as follows:

Section I.

1. Section XII - Guarantees, Inspections and Off-Tract Improvements, Chapter 1-104 Fees, is hereby amended to add the following language:

The initial review fee for all applications to be reviewed by the Zoning Officer will be \$100.

2. Section III - Zoning Districts, Rules and Regulations, Chapter 1-23 shall be amended to include the following language:

All applications for a zoning permit shall require the submission of a \$50 fee.

Section II.

All prior ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

Section III.

If any word, phrase, clause, section or provision in this ordinance shall be found by any court of competent jurisdiction to be unenforceable, illegal, or unconstitutional, such word phrase, clause, section or provision shall be severable from the balance of the ordinance and the remainder of the ordinance shall remain in full force and effect.


Section IV.

The ordinance shall take effect 20 days after final passage and publication as required by law.

COMMISSIONERS:


MAYOR MATTHEW J. KSIAZEK



COMMISSIONER JOHN J. BANNING


COMMISSIONER JOSEPH D. SEGREST

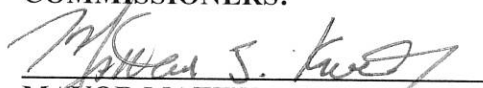
First Reading/Introduction: 2021 02-05
Publication: 2021 02-11

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** of the Borough of West Wildwood, Cape May County, do hereby certify the forgoing to be a true and correct copy of an ordinance introduced and passed on the first reading at the February 5, 2021 Regular Meeting held via online access through Zoom.us, and will be considered for final passage after a public hearing to be held on March 5, 2021 at 7:00pm prevailing time, via online access through Zoom.us


Donna L. Frederick, RMC
Municipal Clerk

COMMISSIONERS:


MAYOR MATTHEW J. KSIAZEK



COMMISSIONER JOHN J. BANNING


COMMISSIONER JOSEPH D. SEGREST

Second Reading/Public Hearing: 2021 03-05
Publication: 2021 03-11

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** of the Borough of West Wildwood, Cape May County, do hereby certify the forgoing to be a true and correct copy of an ordinance introduced and passed on the first reading at the February 5, 2021 Regular Meeting held via online access through Zoom.us, and will be considered for final passage after a public hearing to be held on March 5, 2021 at 7:00pm prevailing time, via online access through Zoom.us


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-050

**RESCINDING SHARED SERVICES AGREEMENT
WITH THE CITY OF WILDWOOD,
THE BOROUGH OF WILDWOOD CREST AND THE CITY OF NORTH WILDWOOD**

WHEREAS, on February 2, 2018 Borough Commissioners authorized, via Resolution #2018-016, a Shared Services Agreement between the Borough of West Wildwood, City of Wildwood, City of North Wildwood and Borough of Wildwood Crest regarding the licensing of taxicabs on an island-wide basis; and

WHEREAS, the City of Wildwood, as the lead agency in said Agreement, issued taxicab licenses that were valid anywhere on Five Mile Beach; and

WHEREAS, on January 27, 2021, the City of Wildwood, via its Resolution #55-1-21 titled "Resolution Rescinding Shared Services Agreement with North Wildwood, Wildwood Crest and West Wildwood Regarding Regulations Of Taxicabs," unilaterally withdrew from said Agreement; and


WHEREAS, as the lead agency of said Agreement is no longer participating, the Board of Commissioners deem it advisable to authorize the rescission of said Agreement by the Borough of West Wildwood and revise its procedures regarding taxicab regulation.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, New Jersey, that:

1. The Borough of West Wildwood hereby rescinds the Shared Services Agreement entered into on February 2, 2018 between the Borough of West Wildwood, City of North Wildwood, City of Wildwood and the Borough of Wildwood Crest.
2. The Borough Clerk shall forward this resolution to the Municipal Clerks of the other municipalities on Five Mile Beach

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May, and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at **Regular Meeting** held by online access through Zoom.com on **March 5, 2021**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-051

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT
FOR THE PROFESSIONAL SERVICES OF AFFORDABLE HOUSING PLANNER
TO T & M ASSOCIATES**

WHEREAS it is deemed necessary for the Borough of West Wildwood to hire a Professional Planner to serve as the Affordable Housing Planner; and

WHEREAS, T&M Associates, with offices located at 1455 Broad Street, Suite 250, Bloomfield, NJ 07003, have submitted a proposal to serve as Affordable Housing Planner; and

WHEREAS, Kendra Lelie, PP, AICP, LLA, a current employee of T&M Associates has been appointed as the Affordable Housing Planner and shall be designated as the Planner in Responsible Charge for the Borough of West Wildwood for a term of one year, commencing on March 5, 2021.

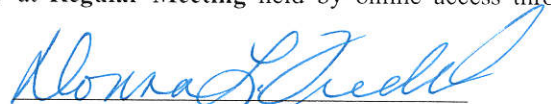
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Mayor is hereby authorized to execute a Contract with T&M Associates to serve as Affordable Housing Planner for the Borough of West Wildwood.

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides, inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized professional and whose practice is regulated by law, a classification the aforesaid contract falls within; and

BE IT FURTHER RESOLVED that the award of this contract shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May, and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at **Regular Meeting** held by online access through Zoom.com on **March 5, 2021**.


 Donna L. Frederick, RMC
 Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-052

ADOPTION OF A SECOND TEMPORARY BUDGET FOR CY2021

WHEREAS the Borough of West Wildwood adopted a Temporary Budget as authorized under N.J.S.A. 40A:4-19 in accordance with Resolution 2021-005 adopted on January 1, 2021, to provide for any contracts, commitments, or payments which are required to be made during the period between the beginning of the Calendar Year and the formal adoption of the Calendar Year Budget; and

WHEREAS the adoption of the CY2021 Municipal Budget will not occur prior to April 30, 2021 which will necessitate the adoption of a Second Temporary Budget Allocation of 26.25% of the Total Appropriations made for all purposes in the Budget for the preceding Calendar Year, excluding however, appropriations made for interest and debt redemption charges, capital improvement fund, and public assistance; and

WHEREAS, the Chief Financial Officer has prepared the Second Emergency Temporary Budget for CY2021 for both the Municipality and Utility; and

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey that this Resolution entitled Second Emergency Temporary Budget for CY2021 shall be and is hereby approved to meet obligations of any contract, commitment, or payment required to be made between January 1, 2021 and the formal adoption and approval of the CY2021 Budget in accordance with, and as permitted by, the New Jersey Statutes.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May, and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at **Regular Meeting** held by online access through Zoom.com on **March 5, 2021**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-054

**AUTHORIZING THE APPOINTMENT OF TRIAD ASSOCIATES AS THE
ADMINISTRATIVE AGENT AS GOVERNED BY THE NEW JERSEY FAIR SHARE
HOUSING ACT (N.J.S.A. 52:27D-301, et seq.)**

WHEREAS, the Board of Commissioners desire to engage the professional services of Consultant to assist the Borough of West Wildwood to perform the duties and responsibilities of Administrative Agent as are governed by the New Jersey Fair Housing Act (N.J.S.A. 52:27D-301 et seq.) (hereinafter referred to as "Act") and Section 5:80-26.1 et seq. of the regulations promulgated there under (the Rules); and

WHEREAS, TRIAD Associates has submitted a proposal dated January 12, 2021, detailing the Scope of Services to meet the obligations of the Act, with compensation for such services not to exceed \$7,500.00 per year; and


WHEREAS, the Chief Financial Officer has ascertained there are available sufficient appropriations to award this contract to TRIAD contingent upon adoption of the final budget, in the amount not to exceed \$7,500.00 from General Administration account 1-01-20-100-028.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey that the Mayor be and is hereby authorized to execute a Contract Agreement with TRIAD Associates as Administrative Agent for a term of one year commencing March 5, 2021 with compensation not to exceed \$7,500.00.

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized professional and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within; and

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek		X	X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest			X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May, and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at **Regular Meeting** held by online access through Zoom.com on **March 5, 2021**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-053

APPOINTING A FLOODPLAIN MANAGER

WHEREAS, certain areas of the Borough of West Wildwood are subject to period flooding creating hazards to the Borough and its residents; and

WHEREAS, accordingly, the Borough of West Wildwood has adopted a Flood Damage Prevention Ordinance to promote the public health safety and general welfare and to minimize public and private losses due to flood conditions; and


WHEREAS, the Borough of West Wildwood deem it necessary to appoint a Floodplain Manager to enforce and maintain the Flood Damage Prevention Ordinance and to coordinate FEMA Flood Hazard Area Mapping updates for the Borough; and

WHEREAS, John A. Fearheller, P.E. is certified and qualified to serve as Floodplain Manager.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey that John A. Fearheller is hereby appointed as the Floodplain Manager for the Borough of West Wildwood for a term ending December 31, 2021.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek		X	X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest			X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May, and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at **Regular Meeting** held by online access through Zoom.com on **March 5, 2021**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2021-055

APPROVING BUDGET TRANSFERS FOR THE CY2020

WHEREAS, the following transfers are necessary to make certain year end transfers to the CY 2020 budget.

NOW, THEREFORE, BE IT RESOLVED, that the following CY2020 budget transfers be made:

March 2021 Transfer for Gen Budget

<u>Budget Description</u>	<u>From</u>	<u>To</u>	<u>Budget Account</u>
Defined Contribution		1,800.00	0-01-36-480-000
Legal O/E	1,800.00		0-01-20-155-027
	<u>1,800.00</u>	<u>1,800.00</u>	

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby authorize the Chief Financial Officer to make the aforementioned CY2020 budget transfers.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May, and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at **Regular Meeting** held by online access through Zoom.com on **March 5, 2021**.

**Donna L. Frederick, RMC
Municipal Clerk**

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 14751 to 14787
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
14751	03/04/21	00101 THE HERALD					1387		
21-00122	1	LEGAL ADVERTISING	36.65	1-01-20-120-021 Legal Advertising	Budget		55	1	
14752	03/04/21	00308 ADP, INC.					1387		
21-00096	1	CHARGES FOR FEB 2021	137.91	1-01-20-130-028 Payroll Services	Budget		35	1	
21-00096	2	CHARGES FOR FEB 26, 2021	120.44	1-01-20-130-028 Payroll Services	Budget		36	1	
			<u>258.35</u>						
14753	03/04/21	019011 ATLANTIC CITY ELECTRIC					1387		
21-00091	1	CHARGES FOR FEB 2021	17.40	1-01-31-430-000 Electricity	Budget		17	1	
21-00091	2	CHARGES FOR FEB 2021	577.22	1-01-31-430-000 Electricity	Budget		18	1	
21-00091	3	CHARGES FOR FEB 2021	8.73	1-01-31-430-000 Electricity	Budget		19	1	
21-00091	4	CHARGES FOR FEB 2021	8.92	1-01-31-430-000 Electricity	Budget		20	1	
21-00091	5	CHARGES FOR FEB 2021	447.99	1-01-31-430-000 Electricity	Budget		21	1	
21-00091	6	CHARGES FOR FEB 2021	73.89	1-01-31-430-000 Electricity	Budget		22	1	
21-00091	7	CHARGES FOR FEB 2021	230.74	1-01-31-430-000 Electricity	Budget		23	1	
21-00091	8	CHARGES FOR FEB 2021	2,015.77	1-01-31-435-000 Street Lighting	Budget		24	1	
			<u>3,380.66</u>						
14754	03/04/21	01905 AT & T MOBILITY					1387		
21-00093	1	CHARGES FOR FEB 2021	456.36	1-01-31-440-000 Telephone	Budget		31	1	
14755	03/04/21	02613 BARBER CONSULTING SERVICES					1387		
21-00127	1	IT SERVICES FOR 2021	13,750.00	1-01-20-140-026 Data Processing Maintenance	Budget		61	1	
14756	03/04/21	05001 J.BYRNE AGENCY					1387		
21-00087	1	FLOOD POLICY RENEWAL	7,557.00	1-01-23-210-000 LIABILITY INSURANCE	Budget		13	1	
14757	03/04/21	05202 CAPE MAY CNTY TREASURERS OFF.					1387		
21-00126	1	LEASE AGREEMENT FOR OPEN SPACE	1.00	1-01-26-310-083 Grounds Maintenance	Budget		59	1	
21-00126	2	LEASE AGREEMENT FOR OPEN SPACE	1.00	1-01-26-310-083 Grounds Maintenance	Budget		60	1	
			<u>2.00</u>						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
14758	03/04/21	05203 C.M.C.M.U.A. WASTER WATER DIV.					1387		
21-00100	1	DISPOSAL FEES FOR JAN 2021	1,503.53	1-01-32-465-000 SOLID WASTE DISPOSAL	Budget		41	1	
14759	03/04/21	05233 CAPE 47 LUMBER					1387		
21-00079	1	12X16 POLY TARP	12.99	1-01-26-310-030 Materials and Supplies	Budget		2	1	
21-00079	2	PLYWOOD FOR STORM DAMAGE	101.07	1-01-26-310-030 Materials and Supplies	Budget		3	1	
21-00079	3	TIOLET BRUSH	4.85	1-01-26-310-030 Materials and Supplies	Budget		4	1	
21-00084	1	LUMBER FOR TAGGART PARK	57.14	1-01-26-310-030 Materials and Supplies	Budget		11	1	
			<u>176.05</u>						
14760	03/04/21	06001 CITY OF WILDWOOD					1387		
21-00081	1	GASOLINE JANUARY 2021	633.38	1-01-31-460-000 Gasoline and Diesel	Budget		8	1	
14761	03/04/21	06615 COMCAST					1387		
21-00092	1	CHARGES FOR FEB 2021	226.70	1-01-31-440-000 Telephone	Budget		25	1	
21-00092	2	CHARGES FOR FEB 2021	82.46	1-01-31-440-000 Telephone	Budget		26	1	
21-00092	3	CHARGES FOR FEB 2021	88.40	1-01-31-440-000 Telephone	Budget		27	1	
21-00092	4	CHARGES FOR FEB 2021	15.02	1-01-31-440-000 Telephone	Budget		28	1	
21-00092	5	CHARGES FOR FEB 2021	307.63	1-01-31-440-000 Telephone	Budget		29	1	
21-00092	6	CHARGES FOR FEB 2021	108.35	1-01-31-440-000 Telephone	Budget		30	1	
			<u>828.56</u>						
14762	03/04/21	08201 DELTA DENTAL PLAN OF N.J. INC.					1387		
21-00102	1	CHARGES FOR MARCH 2021	917.23	1-01-23-220-000 EMPLOYEE GROUP INSURANCE	Budget		43	1	
14763	03/04/21	08216 DELL MARKETING LP					1387		
21-00099	1	DELL LAPTOP LATITUDE 5520	1,158.41	1-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		40	1	
14764	03/04/21	11802 DE LAGE LANDEN					1387		
21-00111	1	LEASE PAYMENT FOR COPIER	302.00	1-01-20-100-053 GEN. ADMIN. NEW EQUIPMENT	Budget		50	1	
14765	03/04/21	11805 CM3 BUILDING SOLUTIONS, INC.					1387		
21-00101	1	REPAIR TO OUTSIDE CAMERA	250.00	1-01-26-310-082 Building Repairs	Budget		42	1	
14766	03/04/21	13409 JACQUELYN FERENTZ					1387		
21-00088	1	JUDGMENT DOCKET #CPM-L797-08	5,040.60	1-01-37-480-001 JUDGMENTS	Budget		14	1	

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref	Num
PO #	Item	Description					Ref Seq	Acct
14767	03/04/21	13416 CONSTELLATION NEWENERGY INC						1387
21-00097	1	CHARGES FOR FEB 2021	3.08	1-01-31-430-000	Budget		37	1
				Electricity				
21-00097	2	CHARGES FOR FEB 2021	316.92	1-01-31-430-000	Budget		38	1
				Electricity				
			<u>320.00</u>					
14768	03/04/21	16903 BLANEY & KARAVAN, P.C.						1387
21-00103	1	LEGAL SERVICES RENDERED	108.00	1-01-20-155-027	Budget		44	1
				Legal Services				
14769	03/04/21	18611 JOYCE MEDIA						1387
21-00110	1	WEB HOSTING FOR FEB 2021	89.95	1-01-20-100-028	Budget		49	1
				GEN. ADMIN. OTHER PROFESSIONAL SERVICES				
14770	03/04/21	31220 MAX COMMUNICATIONS, INC.						1387
21-00104	1	CHARGES FOR JAN 2021	703.78	1-01-31-440-000	Budget		45	1
				Telephone				
21-00106	1	CHARGES FOR FEB 2021	703.78	1-01-31-440-000	Budget		47	1
				Telephone				
			<u>1,407.56</u>					
14771	03/04/21	31402 McMANIMON, SCOTLAND & BAUMANN						1387
21-00086	1	PROFESSIONAL SERVICES RENDERED	924.50	0-01-20-155-027	Budget		12	1
				Legal Services				
14772	03/04/21	39002 PARAMOUNT CHEMICAL & PAPER CO.						1387
21-00072	1	50 LB BAGE OF ICE MELT	93.75	1-01-26-310-030	Budget		1	1
				Materials and Supplies				
14773	03/04/21	48201 SOUTH JERSEY GAS COMPANY						1387
21-00080	1	CHARGES FOR FEB 2021	701.40	1-01-31-446-000	Budget		5	1
				Natural Gas				
21-00080	2	CHARGES FOR FEB 2021	78.68	1-01-31-446-000	Budget		6	1
				Natural Gas				
21-00080	3	CHARGES FOR FEB 2021	758.55	1-01-31-446-000	Budget		7	1
				Natural Gas				
			<u>1,538.63</u>					
14774	03/04/21	48207 SOUTH JERSEY WELDING SUPPLY CO						1387
21-00098	1	CHARGES FOR FEB 2021	54.25	1-01-26-290-038	Budget		39	1
				Gen. Hardware-maint. supplies				
14775	03/04/21	50102 THE PRESS						1387
21-00123	1	LEGAL ADVERTISING	834.12	1-01-20-120-021	Budget		56	1
				Legal Advertising				
14776	03/04/21	60201 XEROX CORPORATION						1387
21-00105	1	COPIER LEASE IN BACK OFFICE	125.09	1-01-20-100-023	Budget		46	1
				GEN. ADMIN. PRINTING				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
14777	03/04/21	65405 W. B. MASON					1387		
21-00082	1	VARIOUS SUPPLIES SEE ATTACHED	728.21	1-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		9	1	
14778	03/04/21	65406 STANDARD OFFICE SYSTEMS					1387		
21-00124	1	SERVICE SUPPLY CHARGES	214.44	1-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		57	1	
14779	03/04/21	654114 Vital Communications, Inc.					1387		
21-00112	1	BALANCE OF 2021 ASSESSMENT	197.00	1-01-20-145-023 printing	Budget		51	1	
14780	03/04/21	654459 QBE SPECIALTY INSURANCE CO					1387		
21-00107	1	REIMBURSEMENT PAYMENT DUE	3.51	1-01-20-155-027 Legal Services	Budget		48	1	
14781	03/04/21	66666 VERIZON					1387		
21-00094	1	CHARGES FOR FEB 2021	47.61	1-01-31-440-000 Telephone	Budget		32	1	
21-00094	2	CHARGES FOR FEB 2021	50.07	1-01-31-440-000 Telephone	Budget		33	1	
21-00094	3	CHARGES FOR FEB 2021	43.68	1-01-31-440-000 Telephone	Budget		34	1	
			<u>141.36</u>						
14782	03/04/21	964646 GOLD MEDAL ENVIRONMENTAL					1387		
21-00120	1	CHARGES FOR MARCH 2021	6,213.08	1-01-26-305-029 Contractual-collection	Budget		53	1	
14783	03/04/21	964647 EQUITY TRUST COMPANY					1387		
21-00089	1	JUDGMENT PARTIAL ASSIGNMENT	10,000.00	1-01-37-480-001 JUDGMENTS	Budget		15	1	
14784	03/04/21	964661 CARMA/NJ					1387		
21-00125	1	MEMBERSHIP FOR CLERK	50.00	1-01-20-100-044 GEN. ADMIN. DUES & MEMBERSHIPS	Budget		58	1	
14785	03/04/21	964673 DOUGLAS LAW GROUP, LLC					1387		
21-00090	1	JUDGMENT DOCKET #CPC-L797-08	7,589.96	1-01-37-480-001 JUDGMENTS	Budget		16	1	
14786	03/04/21	964679 GEBHARDT & KIEFER, P.C.					1387		
21-00117	1	PROFESSIONAL SERVICES RENDERED	3,000.00	1-01-20-155-027 Legal Services	Budget		52	1	
21-00121	1	PROFESSIONAL SERVICES RENDERED	735.00	1-01-20-155-027 Legal Services	Budget		54	1	
			<u>3,735.00</u>						
14787	03/04/21	03102 BANK OF AMERICA					1387		
21-00083	1	BOROUGH MEETING DUE TO	15.98	1-01-20-100-041 GEN. ADMIN. CONFERENCES & MEETINGS	Budget		10	1	

March 4, 2021
09:42 AM

BOROUGH OF WEST WILDWOOD
Check Register By Check Id

Page No: 5

Check #	Check Date	Vendor				Reconciled/Void Ref Num
PO #	Item	Description	Amount Paid	Charge Account	Account Type	Contract Ref Seq Acct

14787	BANK OF AMERICA					
				Continued		
Report Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:		37	0	70,635.17	0.00
	Direct Deposit:		<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:		37	0	70,635.17	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	0-01	924.50	0.00	0.00	924.50
CURRENT FUND	1-01	69,710.67	0.00	0.00	69,710.67
Total of All Funds:		<u>70,635.17</u>	<u>0.00</u>	<u>0.00</u>	<u>70,635.17</u>

*State of NJ
Health Care*

\$ 14,875.54

\$ 87,510.73

Range of Checking Accts: ANIMAL CONTROL to ANIMAL CONTROL Range of Check Ids: 1154 to 1154
 Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
1154	03/04/21	654170 STATE OF NJ DEPT OF HEALTH					1388
21-00116	1	DOG LICENSE FOR FEB 2021	8.40	T-14-00-000-002	Budget		1 1
				DUE TO STATE OF NEW JERSEY			

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	8.40	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>8.40</u>	<u>0.00</u>

Totals by Year-Fund
Fund Description

Fund	Budget Total	Revenue Total	G/L Total	Total
T-14	8.40	0.00	0.00	8.40
Total of All Funds:	<u>8.40</u>	<u>0.00</u>	<u>0.00</u>	<u>8.40</u>

March 4, 2021
09:49 AM

BOROUGH OF WEST WILDWOOD
Check Register By Check Id

Page No: 1

Range of Checking Accts: SEWER CAPITAL to SEWER CAPITAL Range of Check Ids: 1041 to 1042
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
1041	03/04/21	51103 TRIAD ASSOCIATES					1389
21-00113	1	USDA WATER SYSTEM	4,500.00	C-08-55-905-002	Budget		1 1
				IMPROVEMENTS TO POPLAR ,G, GLENWOOD AVES			
1042	03/04/21	964675 LEXA CONCRETE LLC					1389
21-00119	1	2020 SEWER CAPITAL IMPROVEMENT	120,990.80	C-08-55-905-002	Budget		2 1
				IMPROVEMENTS TO POPLAR ,G, GLENWOOD AVES			

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	125,490.80	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>2</u>	<u>0</u>	<u>125,490.80</u>	<u>0.00</u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
UTILITY CAPITAL	C-08	125,490.80	0.00	0.00	125,490.80
Total of All Funds:		<u>125,490.80</u>	<u>0.00</u>	<u>0.00</u>	<u>125,490.80</u>



Activity for the Month of February 2021

Calls for Service:	718	MVA's State Roads:	MVA's County Roads:	MVA's Municipal Roads:
Adults Arrested:	1	Juv. Arrested:	DWI Arrests:	Summonses:
		CDS Arrests:		911 Calls:
				16

Property Check	297	Verbal Dispute	1
Directed Patrol	191	Theft 2C:20-3	1
Property Check	67	Suspicious Vehicle	1
Directed Walking Beat	22	Suspicious Person(s)	1
Back-up Officer	20	Property Damage	1
Follow-Up Investigation	13	Parking Complaint - Warning	1
Parking Complaint/ Violation	9	Open Door	1
Traffic Detail	8	Mental Case	1
General Compliants	8	Local Ordinance	1
MV Stop	7	Juvenile Complaint	1
Relay Person/Paper	6	Intoxicated Person	1
Other Public Service	6	Found Property	1
Wires / Pole / Tree Down	5		
Permits Application	5		
Department Services	4		
Alarm - Burglar/ Panic	4		
Parking Violation	3		
Noise Complaint	3		
Law Enforcement Training	3		
Assist Other Agency	3		
Animal Complaint	3		
Administrative	3		
Vehicle Maintenance	2		
Trespassing 2C:18-3	2		
Property Check Requested	2		
Medical Emergency / Assistance	2		
Lift Assist	2		
Gas Leak (odor)	2		
Burglary 2C:18-2	2		
Welfare Check	1		
Violation of Order (TRO, FRO)	1		

March 2021 Commissioner Report

Finance and Revenue

Tax Assessor Report

Nothing new to report this month.

Tax Collector Report

First quarter taxes were due in February 1st and there is a 10-day grace period to February 10th. Starting April, the report will include tax and sewer collection status.

Operating Budget

- 2020 Budget and Account Status - Year end closing completed. The Financial status report is in preparation for submission prior to March 15th.
- 2021 Budget Process has started.
 - All departments provided 2021 budget request.
 - The highlights of the draft budget were discussed at the March 1 workshop meeting.
 - The capital plan was also discussed and inputs from the departments will be input into the budget package for review at the March 30th workshop meeting.
 - A budget should be available and introduced around March 30 unless there are issues that cause delays. A public hearing would likely be held as part of our April 1 Commission meeting.
 - Assuming no delays the budget would be adopted April 30.
- 2021 Budget Account Status - Nothing to report this month. Once we get further into the accounting year the total expenditure versus budget will be reported for each of the departments.

Capital Planning

- General Capital– No updates this month.
- Sewer Utility Capital – No updates this month.

Draft Budget Highlights

- Non-Tax Revenue is down for 2021 primarily due to lower surplus but also affected by lower license, fees, and delinquent tax revenue.
- Salary, Wages and Expenses increased but were mostly offset by lower debt service cost and required reserves for uncollected taxes.

WEST WILDWOOD PUBLIC WORKS

ACTIVITY REPORT FEBRUARY 2021

4 WORK ORDERS FOR MAINTENANCE OF PUBLIC WORKS VEHICLES

4 WORK ORDERS FOR MAINTENANCE OF POLICE VEHICLES

4 WORK ORDERS FOR MAINTENANCE OF PUBLIC WORKS EQUIPMENT

8 WORK ORDERS TO EMPTY TRASH AND RECYCLING CONTAINERS AT BORO PARKS

8 WORK ORDERS FOR INSPECTIONS OF BORO PARKS AND STREETS

4 WORK ORDERS TO CLEAN UP TRASH ON BORO STREETS

4 WORK ORDERS TO CLEAN BORO HALL AND REMOVE TRASH AND RECYCLING

4 WORK ORDERS FOR MAINTENANCE OF 26TH AVE. SEWER PUMPING STATION

4 WORK ORDERS FOR MAINTENANCE OF FLOOD PUMP SOUTH END OF NEPTUNE AVE.

8 WORK ORDERS TO EMPTY DOGGI STATION CONTAINERS AT BORO PARKS AND PLAYGROUND

2 WORK ORDERS FOR MAINTENANCE AND INSPECTIONS OF FLOOD GATES

3 WORK ORDERS TO CLEAR OFF CATCH BASIN TOPS OF DEBRIS AND TRASH

4 WORK ORDERS TO PATCH POT HOLES ON BORO STREETS

1 WORK ORDER TO REPAIR FLAT ON POLICE VEHICLES

1 WORK ORDER FOR MAINTENANCE OF FLOOD TRUCK

1 WORK ORDERS TO PICK UP T.V.'S WITH IN THE BORO

1 WORK ORDER TO SECURE FILE CABINETS TO THE WALL IN THE TAX OFFICE

5 WORK ORDERS TO CLEAN UP SALT HAY FROM STORM

2 WORK ORDERS TO OPEN AND CLOSE FLOOD GATES DUE TO FLOODING

1 WORK ORDER TO BARRICADE OFF STORM DAMAGE AND EROSION OF BULKHEAD AT THE PLAYGROUND

1 WORK ORDER TO CLEAN UP SALT HAY AT TAGGART PARK

1 WORK ORDER TO CHECK TIDE FLEX VALVES

1 WORK ORDER TO CLEAN UP DEBRIS IN STREETS FROM FLOODING

1 WORK ORDER TO CLEAN UP DIRT ON POPLAR AND BAY AVES. FROM STORM

1 WORK ORDER TO SPREAD WASHED OUT DIRT ALONF PART OF BULKHEAD AT THE PLAY GROUND

- 1 WORK ORDER TO INSTALL NEW BRAKE LIGHT BULB D.P.W. TRUCK
- 1 WORK ORDER TO PICK UP PAID BULK
- 1 WORK ORDER TO CLEAN UP SALT HAY ON PLAYGROUND
- 1 WORK ORDER TO CLEAN UP SALT HAY AT KAYAK PARK AND RAMP AT THE BEACH
- 1 WORK ORDER TO REMOVE DAMAGED WOODEN WALKWAY SECTION AT TAGGART PARK FROM SEVERE EROSION AND COVER OPENING WITH PLYWOOD FROM STORM
- 1 WORK ORDER TO STACK UP PAVERS THAT WASHED OUT FROM STORM EROSION AT THE PLAYGROUND

84 TOTAL WORK ORDERS FOR FEBRUARY 2021