

**REGULAR
MEETING
MINUTES**

APRIL 1, 2021

Borough of West Wildwood

"Small town Charm on the Back Bay"

AGENDA

**NOTICE OF TENTATIVE AGENDA - REGULAR MEETING – APRIL 1, 2021
7:00PM – ACTION MEETING**

This is a proposed agenda which is subject to change by Commissioners without further notice.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS REGULAR MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL MEETING NOTICE RESOLUTION NO. 2020-013 ADOPTED ON JANUARY 8, 2020. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

ROLL CALL:

ADDITIONS/DELETIONS OF AGENDA ITEMS:

OLD BUSINESS

APPROVAL OF MINUTES:

Regular Meeting – March 5, 2021
Workshop Meeting – March 30, 2021
Closed (Executive) Session Meeting – March 30, 2021

ORDINANCES:

588(2021): First Reading/Introduction: AN ORDINANCE OF THE BOROUGH OF WEST WILDWOOD TO SECTION III "ZONING", TO ESTABLISH THE TOWN COMMERCIAL AFFORDABLE HOUSING OVERLAY INCLUSIONARY DISTRICT (TC-AHO).

589(2021): First Reading/Introduction: AN ORDINANCE OF THE BOROUGH OF WEST WILDWOOD TO SECTION III "ZONING", TO ESTABLISH THE MARINE COMMERCIAL AFFORDABLE HOUSING OVERLAY INCLUSIONARY DISTRICT (MC-AHO).

590(2021): First Reading/Introduction: CALENDAR YEAR 2021 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

Borough of West Wildwood

"Small town Charm on the Back Bay"

(N.J.S.A. 40A:4-45.14)

RESOLUTIONS:

2021-057 – AUTHORIZING THE FILING OF THE 2020 RECYCLING TONNAGE GRANT

2021-058 – AUTHORIZING AN INDEMNIFIATION AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE COUNTY OF CAPE MAY TO PERMIT THE BOROUGH TO HOLD A FOURTH OF JULY PARADE ON GLENWOOD AVENUE

2021-059 – AUTHORIZING A TOWN-WIDE YARD SALE

2021-060 – AUTHORIZING THE READING OF THE CY2021 MUNICIPAL BUDGET BY TITLE ONLY

2021-061 – AUTHORIZING THE REFUND OF SEWER ESCROW CONNECTION FEES

APPROVAL TO PAY BILLS

REPORTS FROM COMMISSIONERS

OPEN TO THE FLOOR FOR PUBLIC COMMENT

ADJOURNMENT

**Donna L. Frederick, RMC
Municipal Clerk**

LATE AGENDA ITEM
REGULAR MEETING – APRIL 1, 2021
7:00PM – ACTION MEETING

ORDINANCES:

ORDINANCE 591(2021): First Reading/Introduction: PROHIBIT THE OPERATION OF ALL CLASSES OF CANNABIS BUSINESSES WITHIN ITS GEOGRAPHICAL BOUNARIES AND AMENDING SECTION 111, 1-19 OF THE WEST WILDWOOD LAND USE ORDINANCE

RESOLUTION:

2021-062 – RE-ESTABLISHING THE WORKSHOP MEETING DATES OF THE BOROUGH OF WEST WILDWOOD BOARD OF COMMISSIOERF FOR THE YEAR 2021

2021-063 – APPROVING INTERLOCAL GOVERNMENT TRANSFER OF A VEHICLE FROM THE CITY OF WILDWOOD

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
REGULAR MEETING
APRIL 1, 2021
7:00pm – ACTION MEETING
HELD VIA ONLINE ACCESS THROUGH ZOOM.US

MINUTES:

Mayor Ksiazek called the meeting to order, led the Pledge of Allegiance and read the OPMA statement

ROLL CALL: Present

Comm. Banning
Comm. Segrest
Mayor Ksiazek
Solicitor Lyons
Deputy Clerk Carl O'Hala
Municipal Clerk Donna L. Frederick

ADDITIONS/DELETIONS OF AGENDA ITEMS:

APPROVAL OF MINUTES:

Regular Meeting – March 5, 2021

Motion by Mayor Ksiazek; Second by Comm. Segrest.

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Motion Carried

ORDINANCES:

Clerk read the following Ordinances:

588(2021): First Reading/Introduction: AN ORDINANCE OF THE BOROUGH OF WEST WILDWOOD TO SECTION III "ZONING", TO ESTABLISH THE TOWN COMMERCIAL AFFORDABLE HOUSING OVERLAY INCLUSIONARY DISTRICT (TC-AHO).

Clerk asked for a motion to adopt ordinance 588(2021) first reading and announced the public hearing will be at the May 7th regular meeting.

Motion by Comm. Banning; Second by Comm. Segrest

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Ordinance 588(2021) adopted on the first reading.

589(2021): First Reading/Introduction: AN ORDINANCE OF THE BOROUGH OF WEST WILDWOOD TO SECTION III "ZONING", TO ESTABLISH THE MARINE COMMERCIAL AFFORDABLE HOUSING OVERLAY INCLUSIONARY DISTRICT (MC-AHO).

Clerk asked for a motion to adopt ordinance 589(2021) first reading and announced the public hearing will be at the May 5th regular meeting.

Motion by Comm. Banning; Second by Comm. Segrest

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Ordinance 589(2021) adopted on the first reading.

590(2021): First Reading/Introduction: CALENDAR YEAR 2021 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

Clerk asked for a motion to adopt ordinance 587(2021) first reading and announced the public hearing will be at the May 7th regular meeting.

Motion by Comm. Banning; Second by Comm. Segrest

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Ordinance 587(2021) adopted on the first reading.

Clerk announced the following Ordinance is an addition to the agenda.

ORDINANCE 591(2021): First Reading/Introduction: PROHIBIT THE OPERATION OF ALL CLASSES OF CANNABIS BUSINESSES WITHIN ITS GEOGRAPHICAL BOUNARIES AND AMENDING SECTION 111, 1-19 OF THE WEST WILDWOOD LAND USE ORDINANCE

Clerk asked for a motion to adopt ordinance 591(2021) first reading and announced the public hearing will be at the May 7th regular meeting.

Motion by Comm. Banning; Second by Comm. Segrest

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Ordinance 591(2021) adopted on the first reading.

RESOLUTIONS: CLERK READ BY NUMBER & TITLE

2021-057 – AUTHORIZING THE FILING OF THE 2020 RECYCLING TONNAGE GRANT

Clerk asked for a motion to adopt resolution

Motion by Comm. Banning; Second by Mayor Ksiazek

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Resolution Adopted.

2021-058 – AUTHORIZING AN INDEMNIFIATION AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE COUNTY OF CAPE MAY TO PERMIT THE BOROUGH TO HOLD A FOURTH OF JULY PARADE ON GLENWOOD AVENUE

Clerk asked for a motion to adopt resolution

Motion by Comm. Banning; Second by Comm. Segrest

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Resolution Adopted.

2021-059 – AUTHORIZING A TOWN-WIDE YARD SALE

Clerk asked for a motion to adopt resolution

Motion by Comm. Banning; Second by Comm. Segrest

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Resolution Adopted.

2021-060 – AUTHORIZING THE READING OF THE CY2021 MUNICIPAL BUDGET BY TITLE ONLY

Clerk asked for a motion to adopt resolution

Motion by Comm. Banning; Second by Comm. Segrest
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Resolution Adopted.

2021-061 – AUTHORIZING THE REFUND OF SEWER ESCROW CONNECTION FEES

Clerk asked for a motion to adopt resolution
Motion by Comm. Banning; Second by Comm. Segrest
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Resolution Adopted.

Clerk announced the two following resolutions are additions to the agenda.

**2021-062 – RE-ESTABLISHING THE WORKSHOP MEETING DATES OF THE
BOROUGH OF WEST WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2021**

Clerk asked for a motion to adopt resolution
Motion by Comm. Banning; Second by Comm. Segrest
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Resolution Adopted.

**2021-063 – APPROVING INTERLOCAL GOVERNMENT TRANSFER OF A VEHICLE
FROM THE CITY OF WILDWOOD**

Clerk asked for a motion to adopt resolution
Motion by Comm. Banning; Second by Comm. Segrest
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Resolution Adopted.

Clerk asked for a motion for the **APPROVAL TO PAY BILLS WHEN PROPERLY SIGNED AND
ENDORSED: (list attached)**

Motion by Comm. Banning; Second by Comm. Segrest.
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Motion Carried

REPORTS FROM COMMISSIONERS:

Comm. Segrest reported on the tax collection through Feb. 28, 2021, reported the tax rate will be increasing six cents, (report attached)

Comm. Banning highlighted items from the police activity report (report attached); reported on a house fire on Lake Road, with occupancy the individuals got out with no injuries. There was a burglary/trespass resulting in an arrest; theft of outdoor table; theft with harassment; DUI; warrant arrest; six animal complaints; four assists; one motor vehicle accident; forty-seven motor vehicle stops; three hundred and ninety-five property checks, a total of eight hundred and twenty calls for the month of March.

Mayor Ksiazek gave the DPW report for the month of March 2021 (copy attached).

Mayor opened the meeting for public comment.

JOE KLINE, 750 W. Poplar Avenue, questioned Comm. Segrest about the tax increase. Comm. Segrest confirmed the local tax rate increased six cents.

SUSAN CZWALINA, 547 W. Maple Avenue, questioned the cause of the tax increase, if it was the police department contracts that caused it. Comm. Segrest stated no, the cost for wages is actually down by \$30,000; the driving force for the increase was less revenue in surplus and shortfalls in reduced fees collected due to COVID. Ms. Czwalina questioned the closed session meeting at the workshop. Solicitor stated it was attorney/client advice to handle current litigation and obligations of the borough for an existing judgement. Ms. Czwalina questioned if the sewer rates are increasing. Comm. Segrest stated there is no change. Ms. Czwalina questioned resolution 2021-063 and asked if any vehicles will be purchased this year. Comm. Banning stated a police vehicle.

MARYANN WELSH, 741 W. Poplar Avenue, questioned the school budget and when will the impact regarding the decrease of \$90,000 take effect. Ms. Welsh asked if the borough would receive COVID Relief Funds. Comm. Segrest stated the school board is on a fiscal year and presently does not have that information. The borough was stated to get \$54,000.00 for COVID relief and the use is to be determined. Ms. Welsh commented if the police contracts and office staff raises didn't happen the expenditures could have been less. Comm. Segrest stated he doesn't work with what if's. She questioned Comm. Banning regarding consolidation of services. Comm. Banning stated he feels it is the responsibility to do assessments and evaluations of everything to determine the benefits.

JOE KLINE, 750 W. Poplar Avenue, questioned if the restoration work on Poplar Avenue impact the budget. Comm. Segrest stated no, it is part of the sewer utility and there are reimbursable grants. Mr. Kline inquired about the 26th St. Living Shore Line Project. Mayor stated all parties are together, it is a matter of searching for funding and will be further discussed at the April 21st workshop meeting.

SUSAN CZWALINA, 547 W. Maple, commented that most of the study on the project was already paid for and done. Ms. Czwalina asked the solicitor if there were any new lawsuits or cases.
Solicitor stated no.

Hearing no more public comment, Mayor called for a motion to adjourn.

Motion to Adjourn:

Motion by Comm. Banning; Second by Comm. Segrest.

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Motion Carried

Respectfully submitted



Donna L. Frederick, RMC
Municipal Clerk

This is a generalization of the Regular meeting on April 1, 2021 and not a verbatim transcript.
THESE MINUTES WERE APPROVED AT THE MAY 7, 2021 REGULAR COMMISSION MEETING



MAYOR MATTHEW J. KSIAZEK



COMMISSIONER JOHN J. BANNING



COMMISSIONER JOSEPH D. SEGREST

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY**

ORDINANCE 588(2021)

TC-AHO Town Commercial-Affordable Housing Overlay Zoning

**AN ORDINANCE OF THE BOROUGH OF WEST WILDWOOD TO SECTION III
“ZONING”, TO ESTABLISH THE TOWN COMMERCIAL AFFORDABLE HOUSING
OVERLAY INCLUSIONARY DISTRICT (TC-AHO).**

BE IT ORDAINED by the Mayor and Commissioners of West Wildwood Borough as follows:

Section III (Establishment of Zones) is hereby amended to establish the Town Commercial Affordable Housing Overlay Inclusionary District (TC-AHO) with the following standards.

In any instance in which these regulations and standards do not address a particular land development control, or when specific reference to the LDO is made, the standards of the Development Regulations shall apply:

Town Commercial Affordable Housing Overlay Zone

- a. Purpose: The Borough adopts this ordinance to advance the following objectives: To address its affordable housing unmet need obligation, the Borough shall implement a Town Commercial Affordable Housing Overlay Zone Ordinance that creates a realistic opportunity for housing in the Borough that is affordable to low- and moderate-income households. This Ordinance establishes the Town Commercial Affordable Housing Overlay Zone and permits the creation of multi-family housing within certain portions of the Town Commercial Zone provided that such housing complies with a required inclusionary set-aside requirement and with the requirements of this ordinance.
- b. Location. The Town Commercial Affordable Housing Overlay District is applicable to the following parcels:

Block 111, Lot 7.01
Block 111, Lot 8
Block 111, Lot 9
Block 112, Lot 9
Block 112, Lot 10
Block 112, Lot 11
Block 112, Lot 12
Block 113, Lot 6

Block 113, Lot 7
 Block 113, Lot 8
 Block 114, Lot 7
 Block 114, Lot 8
 Block 115, Lot 7
 Block 115, Lot 8
 Block 115, Lot 9
 Block 116, Lot 8
 Block 116, Lot 9
 Block 116, Lot 10
 Block 116, Lot 11
 Block 118, Lots 1-14
 Block 119, Lots 1-12
 Block 119.01

c. Permitted uses. The following uses shall be permitted in the Town Commercial Affordable Housing Overlay District:

1. Inclusionary residential development which may include single-family, attached single-family, townhouses and/or apartment flat style units provided:
 - a) The minimum percentage of very low, low- and moderate-income housing shall be fifteen percent (15%) of the total number of dwelling units for rental affordable units and twenty percent (20%) of the total number of dwelling units for for-sale affordable units.
 - b) All affordable units produced must comply with the Borough's Affordable Housing Ordinance
2. Mixed-use development provided inclusionary residential dwellings are provided. The non-residential uses are permitted in the mixed-use development on the first floor and shall be the same non-residential uses permitted in the Town Commercial Zoning District.

d. Accessory Uses Permitted. The following accessory uses and structures shall be permitted in the TC-AHO District provided they are located on the same premises as the principal use or structure to which they are accessory and are located in the rear yard:

1. Accessory uses on the same lot with and customarily incidental to, any of the above permitted uses.
2. Surface parking area and garages.

e. Development Standards


- | | |
|--------------------------------|----------------------------|
| 1. Maximum density: | 12 dwelling units per acre |
| 2. Minimum lot size: | 21,780 square feet |
| 3. Principal Building Setbacks | |
| a) Front Yard | 10 feet minimum |

- | | |
|--|-------------------------------------|
| | 15 feet maximum from front lot line |
| b) Side Yard | 4 Feet |
| c) Rear Yard | 10 Feet |
| 4. Accessory Building Setbacks | |
| a) Side Yard | 4 Feet |
| b) Rear Yard | 4 Feet |
| 5. Maximum Principal Building Height | 3 Stories / 40 Feet |
| 6. Maximum Accessory Building Height | 20 feet |
| 7. Maximum Building Coverage: | 65% |
| 8. Maximum Impervious Surfaces: | 80% |
| 9. Design Standards | |
| a) Building Design. | |
| 1) Buildings shall be required to incorporate high-quality architectural features that are characteristic of and complimentary to significant buildings reflecting the traditional architecture within downtown centers in the region. The applicant for any development shall demonstrate such design by providing examples of and comparisons with existing high-quality architecturally significant buildings. | |
| 2) If more than one primary structure is proposed, the architecture of each primary structure shall be compatible but different from one another in terms of style, materials and layout. | |
| 3) All HVAC and mechanical equipment shall be adequately screened from view. | |
| 4) Front-loaded townhouses are prohibited. | |
| b) Recreational/Social Amenities. Developments shall be required to include both interior and exterior common areas devoted to recreational, social and similar functions for residents and their guests, as set forth below: | |
| 1) At least 40 square feet per dwelling unit shall be devoted to interior common areas, such as but not limited to meeting rooms, community centers, fitness centers, indoor recreational areas, lounges, libraries, etc. Areas such as hallways, stairs, elevators, entrance lobbies, storage, mail areas, mechanical space or office space and similar areas shall not count towards meeting this requirement. | |
| 2) At least 40 square feet per dwelling unit shall be devoted to exterior common areas, such as but not limited to recreational areas, gardens, courtyards, plazas, decks, patios, etc. Such areas may be located at grade level, on building terraces or on the roof of the building. Lawn and landscaped areas shall not count towards meeting this requirement unless such areas are specifically designed to be part of the aforementioned features. | |
| c) Parking shall be located in the side or rear yards only. | |

13. Affordable Housing. All residential development shall be required to include affordable housing as a component. The following requirements shall apply:

- a) The minimum percentage of very low, low- and moderate-income housing shall be fifteen percent (15%) of the total number of dwelling units for rental affordable units and twenty percent (20%) of the total number of dwelling units for for-sale affordable units.
- b) Very low, low and moderate-income housing shall be constructed and rented in accordance with the Council on Affordable Housing rules at N.J.A.C. 5:93-1 et seq. and the Uniform Housing Affordability Controls (UHAC) at N.J.A.C. 5:80-26.1 et seq. including standards for the split between very low, low and moderate income housing, provided a minimum of 13% of the affordable units are very low income units at 30% of the median income and 37% of the affordable units are low income units with the 50% balance of units allowed at moderate income; bedroom distribution; range of affordability; pricing and rent of units; affirmative marketing; 30-year minimum affordability controls and construction phasing with the market rate units developed on the tract.
- c) The Borough designated Affordable Housing Administrator shall be responsible to affirmatively market, administer and certify the occupant of each affordable unit, with all administrative costs to be paid by the Developer.

COMMISSIONERS:



 MAYOR MATTHEW J. KSIAZEK



 COMMISSIONER JOHN J. BANNING



 COMMISSIONER JOSEPH D. SEGREST

First Reading/Introduction: 2021 04-01
 Publication: 2021 04-08

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, Donna L. Frederick, RMC, Municipal Clerk of the Borough of West Wildwood, Cape May County, do hereby certify the forgoing to be a true and correct copy of an ordinance introduced and passed on the first reading at the April 1, 2021 Regular Meeting held via online access through Zoom.us, and will be considered for final passage after a public hearing to be held on May 7, 2021 at 7:00pm prevailing time, via online access through Zoom.us



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY**

ORDINANCE 589(2021)

MC-AHO Marine Commercial-Affordable Housing Overlay Zoning

**AN ORDINANCE OF THE BOROUGH OF WEST WILDWOOD TO SECTION III
“ZONING”, TO ESTABLISH THE MARINE COMMERCIAL AFFORDABLE HOUSING
OVERLAY INCLUSIONARY DISTRICT (MC-AHO).**

BE IT ORDAINED by the Mayor and Commissioners of West Wildwood Borough as follows:

Section III (Establishment of Zones) is hereby amended to establish the Marine Commercial Affordable Housing Overlay Inclusionary District (MC-AHO) with the following standards.

In any instance in which these regulations and standards do not address a particular land development control, or when specific reference to the LDO is made, the standards of the Development Regulations shall apply:

Marine Commercial Affordable Housing Overlay Zone

- a. Purpose: The Borough adopts this ordinance to advance the following objectives: To address its affordable housing unmet need obligation among other mechanisms, the Borough shall implement a Marine Commercial Affordable Housing Overlay Zone Ordinance that creates a realistic opportunity for housing in the Borough that is affordable to low- and moderate-income households. This Ordinance establishes the Marine Commercial Affordable Housing Overlay Zone and permits the creation of multi-family housing within certain portions of the Marine Commercial Zone provided that such housing complies with a required inclusionary set-aside requirement and with the requirements of this ordinance.
- b. Location. The Marine Commercial Affordable Housing Overlay District is applicable to the parcels located in Block 152 through 162 and as depicted in the Marine Commercial Overlay District Map provided as Exhibit A to this ordinance.
- c. Permitted uses. The following uses shall be permitted in the Marine Commercial Affordable Housing Overlay District:
 1. Inclusionary residential development which may include single-family, attached single-family, townhouses and/or apartment flat style units provided:

- a) The minimum percentage of very low, low- and moderate-income housing shall be fifteen percent (15%) of the total number of dwelling units for rental affordable units and twenty percent (20%) of the total number of dwelling units for for-sale affordable units.
- b) All affordable units produced must comply with the Borough's Affordable Housing Ordinance

d. Accessory Uses Permitted. The following accessory uses and structures shall be permitted in the MC-AHO District provided they are located on the same premises as the principal use or structure to which they are accessory and are located in the rear yard:

- 1. Accessory uses on the same lot with and customarily incidental to, any of the above permitted uses.
- 2. Surface parking area and garages.

e. Development Standards

- | | |
|--------------------------------------|--|
| 1. Maximum density: | 12 dwelling units per acre |
| 2. Minimum lot size: | 1 acre |
| 3. Principal Building Setbacks | |
| a) Front Yard | 10 feet minimum
15 feet maximum from front lot line |
| b) Side Yard | 4 Feet |
| c) Rear Yard | 10 Feet |
| d) Bulkhead | 10 Feet |
| 4. Accessory Building Setbacks | |
| a) Side Yard | 4 Feet |
| b) Rear Yard | 4 Feet |
| 5. Maximum Principal Building Height | 3 Stories / 40 Feet |
| 6. Maximum Accessory Building Height | 20 feet |
| 7. Maximum Building Coverage: | 65% |
| 8. Maximum Impervious Surfaces: | 80% |

9. Design Standards

- a) Building Design.
 - 1) If more than one primary structure is proposed, the architecture of each primary structure shall be compatible but different from one another in terms of style, materials and layout.
 - 2) All HVAC and mechanical equipment shall be adequately screened from view.
 - 3) Front-loaded townhouses are prohibited.
- b) Recreational/Social Amenities. Developments shall be required to include both interior and exterior common areas devoted to recreational, social and similar functions for residents and their guests, as set forth below:

- 1) At least 40 square feet per dwelling unit shall be devoted to interior common areas, such as but not limited to meeting rooms, community centers, fitness centers, indoor recreational areas, lounges, libraries, etc. Areas such as hallways, stairs, elevators, entrance lobbies, storage, mail areas, mechanical space or office space and similar areas shall not count towards meeting this requirement.
- 2) At least 40 square feet per dwelling unit shall be devoted to exterior common areas, such as but not limited to recreational areas, gardens, courtyards, plazas, decks, patios, etc. Such areas may be located at grade level, on building terraces or on the roof of the building. Lawn and landscaped areas shall not count towards meeting this requirement unless such areas are specifically designed to be part of the aforementioned features.

c) Parking shall be located in the side or rear yards only.

13. Affordable Housing. All residential development shall be required to include affordable housing as a component. The following requirements shall apply:

- a) The minimum percentage of very low, low- and moderate-income housing shall be fifteen percent (15%) of the total number of dwelling units for rental affordable units and twenty percent (20%) of the total number of dwelling units for for-sale affordable units.
- b) Very low, low and moderate-income housing shall be constructed and rented in accordance with the Council on Affordable Housing rules at N.J.A.C. 5:93-1 et seq. and the Uniform Housing Affordability Controls (UHAC) at N.J.A.C. 5:80-26.1 et seq. including standards for the split between very low, low and moderate income housing, provided a minimum of 13% of the affordable units are very low income units at 30% of the median income and 37% of the affordable units are low income units with the 50% balance of units allowed at moderate income; bedroom distribution; range of affordability; pricing and rent of units; affirmative marketing; 30-year minimum affordability controls and construction phasing with the market rate units developed on the tract.
- c) The Borough designated Affordable Housing Administrator shall be responsible to affirmatively market, administer and certify the occupant of each affordable unit, with all administrative costs to be paid by the Developer.

COMMISSIONERS:

MAYOR MATTHEW J. KSIAZEK


COMMISSIONER JOHN J. BANNING


COMMISSIONER JOSEPH D. SEGREST

First Reading/Introduction: 2021 04-01
Publication: 2021 04-08

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** of the Borough of West Wildwood, Cape May County, do hereby certify the forgoing to be a true and correct copy of an ordinance introduced and passed on the first reading at the April 1, 2021 Regular Meeting held via online access through Zoom.us, and will be considered for final passage after a public hearing to be held on May 7, 2021 at 7:00pm prevailing time, via online access through Zoom.us


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY**

ORDINANCE 590(2021)

**CALENDAR YEAR 2021
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S.A 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 1.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Governing Body of the Borough of West Wildwood, County of Cape May, New Jersey finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Governing Body of the Borough of West Wildwood, hereby determines that a 2.5% increase in the budget for said year, amounting to \$ 55,121.34 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Governing Body of the Borough of West Wildwood, hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

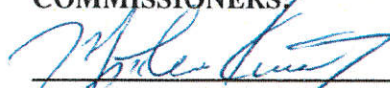
NOW, THEREFORE BE IT ORDAINED, by the Governing Body of the Borough of West Wildwood, in the County of Cape May, New Jersey, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2021 budget year, the final appropriations of the Borough of West Wildwood shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$ 77,169.87 and that the CY 2021 municipal budget for the Borough of West Wildwood be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon; be filed with said Director within 5 days after such adoption.

COMMISSIONERS:


MAYOR MATTHEW J. KSIAZEK

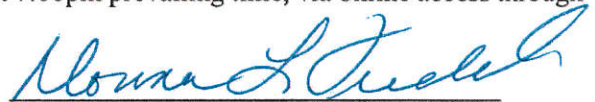

COMMISSIONER JOHN J. BANNING


COMMISSIONER JOSEPH D. SEGREST

First Reading/Introduction: 2021 04-01
Publication: 2021 04-08

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, Donna L. Frederick, RMC, Municipal Clerk of the Borough of West Wildwood, Cape May County, do hereby certify the forgoing to be a true and correct copy of an ordinance introduced and passed on the first reading at the April 1, 2021 Regular Meeting held via online access through Zoom.us, and will be considered for final passage after a public hearing to be held on May 7, 2021 at 7:00pm prevailing time, via online access through Zoom.us



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY**

ORDINANCE 591 (2021)

**PROHIBITING THE OPERATION OF
ALL CLASSES OF CANNABIS BUSINESSES
WITHIN ITS GEOGRAPHICAL BOUNDARIES AND AMENDING SECTION III, 1-19
OF THE WEST WILDWOOD LAND USE ORDINANCE**

WHEREAS, in 2020 New Jersey voters approved Public Question No. 1, which amended the New Jersey Constitution to allow for the legalization of a controlled form of marijuana called “cannabis” for adults at least 21 years of age; and

WHEREAS, on February 22, 2021, Governor Murphy signed into law P.L. 2021, c. 16, known as the “New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act” (the “Act”), which legalizes the recreational use of marijuana by adults 21 years of age or older, and establishes a comprehensive regulatory and licensing scheme for commercial recreational (adult use) cannabis operations, use and possession; and

WHEREAS, the Act establishes six marketplace classes of licensed businesses, including:

- Class 1 Cannabis Cultivator license, for facilities involved in growing and cultivating cannabis;
- Class 2 Cannabis Manufacturer license, for facilities involved in the manufacturing, preparation, and packaging of cannabis items;
- Class 3 Cannabis Wholesaler license, for facilities involved in obtaining and selling cannabis items for later resale by other licensees;
- Class 4 Cannabis Distributer license, for businesses involved in transporting cannabis plants in bulk from on licensed cultivator to another licensed cultivator, or cannabis items in bulk from any type of licensed cannabis business to another;
- Class 5 Cannabis Retailer license for locations at which cannabis items and related supplies are sold to consumers; and
- Class 6 Cannabis Delivery license, for businesses providing courier services for consumer purchases that are fulfilled by a licensed cannabis retailer in order to make deliveries of the purchases items to a consumer, and which service would include the ability of a consumer to make a purchase directly through the cannabis delivery service which would be presented by the delivery service for fulfillment by a retailer and then delivered to a consumer.

WHEREAS, Section 31b of the Act authorizes municipalities by ordinance to prohibit the operation of any one or more classes of cannabis establishments, distributors, or delivery services anywhere in the municipality; and

WHEREAS, Section 31b of the Act also stipulates, however, that any municipal regulation or prohibition must be adopted within 180 days of the effective date of the Act (*i.e.*, by August 22, 2021); and

WHEREAS, pursuant to Section 31b of the Act, the failure to do so shall mean that for a period of five years thereafter, the growing, cultivating, manufacturing, selling and reselling of cannabis and cannabis items shall be permitted uses in all industrial zones, and the retail selling of cannabis items to consumers shall be a conditional use in all commercial and retail zones; and

WHEREAS, at the conclusion of the initial and any subsequent five-year period following a failure to enact local regulations or prohibitions, the municipality shall again have 180 days to adopt an ordinance regulating or prohibiting cannabis businesses, but any such ordinance would be prospective only and would not apply to any cannabis business already operating within the municipality; and

WHEREAS, the Borough Commissioners of Borough of West Wildwood have determined that, due to present uncertainties regarding the potential future impacts that allowing one or more classes of cannabis business might have on New Jersey municipalities in general, and on the Borough of West Wildwood in particular, it is at this time necessary and appropriate, and in the best interest of the health, safety and welfare of the Borough of West Wildwood's residents to amend the Borough of West Wildwood's zoning regulations to prohibit the following marijuana-related land use and development within the geographic boundaries of Borough of West Wildwood: all Classes.

NOW, THEREFORE, BE IT ORDAINED, by the Board of Commissioners of the Borough of West Wildwood, in the County of Cape May, New Jersey, the Governing Body of the Borough of West Wildwood, as follows:

1. Pursuant to Section 31b of the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act (P.L. 2021, c. 16), all Classes are hereby prohibited from operating anywhere in the Borough of West Wildwood. It is acknowledged that delivery services located in other municipalities shall be permitted to make deliveries in the Borough of West Wildwood.

2. Section III, 1-19 of the West Wildwood Land Use Ordinance is hereby amended by adding to the list of prohibited uses, the following: "All Classes of cannabis establishments as said terms are defined in Section 3 of P.L. 2021, c. 16 (but not the delivery of cannabis items and related supplies by a delivery service which is located in another municipality)."

3. Any article, section, paragraph, subsection, clause, or other provision of the West Wildwood Land Use Ordinance inconsistent with the provisions of this ordinance is hereby repealed to the extent of such inconsistency.


4. If any section, paragraph, subsection, clause, or provision of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this ordinance shall be deemed valid and effective.

5. This ordinance shall take effect upon its passage and publication and filing with the Borough of West Wildwood Planning Board, and as otherwise provided for by law.


COMMISSIONERS:



MAYOR MATTHEW J. KSIAZEK



COMMISSIONER JOHN J. BANNING



COMMISSIONER JOSEPH D. SEGREST

First Reading/Introduction: 2021 04-01
 Publication: 2021 04-08

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** of the Borough of West Wildwood, Cape May County, do hereby certify the forgoing to be a true and correct copy of an ordinance introduced and passed on the first reading at the April 1, 2021 Regular Meeting held via online access through Zoom.us, and will be considered for final passage after a public hearing to be held on May 7, 2021 at 7:00pm prevailing time, via online access through Zoom.us



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-057

AUTHORIZING THE FILING OF THE 2020 RECYCLING TONNAGE GRANT

WHEREAS, the mandatory Source Separation and Recycling Act (P.L. 1987,c.102) has established a recycling fund from which tonnage grants may be made to Municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use tonnage grants to develop new Municipal Recycling Programs and to continue and expand existing programs; and

WHEREAS, the recycling regulations impose on Municipalities certain requirements as a Condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the Municipality; and

WHEREAS, a resolution authorizing the Borough of West Wildwood to apply for the 2020 Recycling Tonnage Grant will memorialize the commitment of the Borough to recycling and to indicate the assent of the Borough to the efforts undertaken and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, Linda Thomas, Certified Recycling Professional, for a fee not to exceed \$100.00 in accordance with the attached Letter of Intent, is hereby designated as the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that it hereinafter accepts and approves the Letter of Intent with Linda Thomas, CRP, and further endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection; and

BE IT FURTHER RESOLVED that the Borough's Recycling Coordinator is hereby directed to coordinate with Linda Thomas to assure that the application is properly and timely filed.

BE IT FURTHER RESOLVED that monies received through said Recycling Tonnage Grant shall be deposited in a dedicated recycling trust fund in accordance with said Grant requirements.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** via online access through Zoom.us on April 1, 2021.


**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2021-058

**AUTHORIZING AN INDEMNIFICATION AGREEMENT BETWEEN
THE BOROUGH OF WEST WILDWOOD AND THE
COUNTY OF CAPE MAY TO PERMIT THE BOROUGH
TO HOLD A FOURTH OF JULY PARADE ON GLENWOOD AVENUE**

WHEREAS, the Borough is holding a Fourth of July Parade on Sunday, July 4, 2021, which route will be on Glenwood Avenue, a County road; and

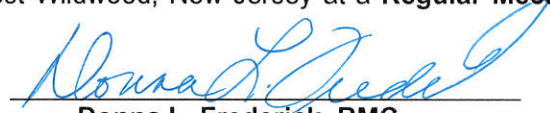
WHEREAS, the County of Cape May requires that the Borough execute an Indemnification Agreement to permit the event to traverse over the aforementioned road.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that they hereby authorized the Mayor to execute the Indemnification Agreement between the Borough of West Wildwood and the County of Cape May.

BE IT FURTHER RESOLVED, that a copy of the executed Indemnification Agreement be attached hereto.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held via online access through Zoom.us on **April 1, 2021**.



**Donna L. Frederick, RMC
Municipal Clerk**

INDEMNIFICATION AGREEMENT

This Agreement is made on the ____ day of _____, by and Between the Borough of West Wildwood, including, but not limited to, their various members, agents, employees, sub-groups, affiliates, subsidiaries and regional groups, whose principal place of business is 701 West Glenwood Avenue, P.O. Box 644, West Wildwood, NJ 08260, (*hereinafter collectively referred to as "Indemnitor"*); and **THE COUNTY OF CAPE MAY**, their agents, employees, affiliates, political subdivisions and departments thereunder, with their principal place of business located at 4 Moore Road, Cape May Court House, New Jersey 08210, (*hereinafter, collectively, referred to as the "Indemnatee"*).

RECITALS

Indemnitor has been permitted by Indemnatee to allow the Indemnitor to hold an Children's Fourth of July Parade on Sunday, July 4, 2021 from 9:30 a.m. to 12:00 p.m. on Glenwood Avenue (County Road No. 614), owned by Indemnatee. This permission is for the event occurring on the aforementioned date and shall not be construed as permission for any subsequent events. As part of the "Event", the Indemnitor will be permitted to have their participants, agents and employees run or walk on designated County-owned roads/bridges as noted in Indemnatee's Agenda Summary. Also, as part of the "Event", the Indemnitor will be permitted to have their participants, agents and employees temporarily close a portion of Glenwood Avenue from Venice Avenue to Neptune Avenue. This permission is limited to participants, agents and employees in the "Event" only. "Participants" is defined as "only those individuals who have completed and delivered to Indemnitor a properly completed and signed application and who have been authorized by Indemnitor to participate in the event and all agents and employees of Indemnitor."

The Indemnitee has permitted these participants to traverse the course and to close a portion of Glenwood Avenue (County Road No. 614) on the date(s) specified in consideration for which the Indemnitee has been promised by Indemnitor that it will have no liability for any and all occurrences, whether property damage, personal injury or the like, occurring as a result of the “Event”. Moreover, the indemnity shall be supported and backed by insurance to cover all aspects of Indemnitor’s duty to indemnify as set forth herein.

The parties hereto have discussed expressly and in detail the nature of the Indemnitor’s promises. It is the intention of both the Indemnitor and the Indemnitee that the Indemnitee, its agents, officers and employees shall not be liable or in any way responsible for damage, loss or expenses resulting to the Indemnitor, its employees, agents, representatives, participants, spectators, chaperones and/or any individual or entity, due to any accident, mishap or injury, either to person or property, or of any nature to any person or any property, or any kind of liability whatsoever arising out of any cause whatsoever.

The Indemnitee has made no promises or representations as to the condition of the designated area(s). Indemnitor has specifically conducted its own inspection and has determined without any reliance by Indemnitee that these areas are suitable and safe.

In consideration of the Indemnitee’s permission and agreement to provide the designated area(s) during the aforesaid date and the Indemnitor’s promises hereunder, it is agreed as follows:

INDEMNIFICATION

1. **Incorporation of Recital by Reference.**

The clauses of the Recital, as set forth above, are incorporated herein by reference as if set forth at length and, therefore, constitute a part of the terms of this Agreement.

2. **Scope.**

Indemnitor assumes the risk of all damage, loss, cost and expenses and agrees to indemnify and hold harmless the Indemnitee, its officers, agents and employees, from and against any and all liability, damage, loss, costs and expense which may accrue to or be sustained by Indemnitee, its officers, agents or employees, for the death of or injury to any person or persons or destruction of property or any money damage claim involving Indemnitor, its agents, employees, representatives, participants, spectators, chaperones, sponsors or any individual or entity, sustained in connection with the "Event" occurring on aforementioned dated.

It is the intention that the Scope of this Indemnification Agreement is the widest and most comprehensive allowable by law and that the Indemnitor should be responsible for any and all liabilities, occurrences, damages or costs which may occur including, without limitation, attorney's fees and all costs of suit or defense.

Indemnitor and Indemnitee agree that this Agreement shall be construed to the fullest extent possible by Law to impose upon the Indemnitor the fullest duties of indemnity which shall include the obligation by Indemnitor to:

(a) inspect the condition of the designated area(s) and to post warnings where necessary to avoid the risk of harm to its participants, employees, spectators and all other individuals and entities;

(b) defend in any claim, lawsuit, arbitration or claim of any sort, nature and type. Said duty to indemnify shall include the duty to defend completely through total and final resolution of the matter including all appeals. It shall include, but is not limited to, any attorney's fees, engineering, expert or other necessary costs incurred as a result of defending or investigating any claim and/or suit of any nature or sort. In the event Indemnitor does not timely provide a defense and indemnity, which causes Indemnitee to incur costs including attorney's fees to enforce any rights pursuant to this Indemnification Agreement, then and in that event, Indemnitor shall also be responsible for said costs and fees, as incurred by Indemnitee.

(c) defend and indemnify the Indemnitees for any claims for reimbursement and/or subrogation by any and all medical providers, medical insurers or worker's compensation carriers or any other individual or entity.

3. Compliance with the Law.

Indemnitor agrees that it will comply with and cause all of its employees, agents, representatives, participants, spectators, chaperones and the like to comply with all of the applicable safety rules and all of the rules, regulations and standards issued by the various State, County and Municipal governments.

4. Waiver and Release.

Indemnitor waives all rights to make a claim or file a suit against Indemnitee for, and relieves Indemnitee from all liability or responsibility of any kind arising from such damages, loss, cost or expense.

Indemnitor has an obligation to physically inspect the designated area(s) before such time as it permits its participants to commence and shall affirmatively warn its participants, agents and employees of any observable risk.

Indemnitor shall not file a crossclaim or claim of any sort, nature or type against Indemnitee.

5. Severability.

It is further understood and agreed by the parties that if any of the provisions hereof should contravene or be invalidated under the Laws of the State of New Jersey, such contravention shall not invalidate this Agreement but shall be construed as if not containing the particular provision which is held to be invalidated and the rights and obligations of the parties shall be construed and enforced accordingly.

6. Term.

The duties and obligations under this Indemnification Agreement shall remain in effect for as long as the applicable Statute of Limitations remains in effect and the duty to defend shall extend beyond the Statute of Limitations to the extent any claim is made against Indemnitee at any time in the future as it relates to anything arising out of or occurring under the "Event" scheduled to occur on the aforementioned date.

IN WITNESS WHEREOF, the parties hereto have set their hand and seal on the date first written above. By executing this Indemnification Agreement, the individuals represent that they have complete authority to do so on behalf of their respective corporation or agency and may, therefore, effectively bind their principals.

SIGNED, SEALED AND
DELIVERED IN THE PRESENCE OF:

WITNESS:

BOROUGH OF WEST WILDWOOD

Donna L. Frederick, Clerk

By: _____
Mayor Matthew J. Ksiazek

Date: _____

SEAL:

ATTEST:

COUNTY OF CAPE MAY

Kevin Lare,
Clerk of the Board

By: _____
Gerald M. Thornton
Commissioner Director

Date: _____

SEAL:

APPROVED AS TO FORM:

Jeffrey Lindsay, Esq.
County Counsel

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-059

AUTHORIZING A TOWN-WIDE YARD SALE

WHEREAS, the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey deem it in the best interest of its Residents to hold a town-wide yard sale; and

WHEREAS, yard sales are permitted in the Borough for the sale of small personal household items that are typically sold by at individual yard sales after having first obtained a license through the Municipal Clerk's Office; and

WHEREAS, Ordinance No. 422 prescribes the means and methods for the conduct of yard sales within the Borough; and

WHEREAS, the Borough deems it in the best interest of its residents to waive the required five (5) dollar fee for such town-wide sale in order to encourage the most participation in said event.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissions of the Borough of West Wildwood, Cape May County, New Jersey that a town-wide yard sale be permitted on June 5, 2021; and

BE IT FURTHER RESOLVED that, in the event of inclement weather on June 5, 2021 the event shall be held on June 6, 2021, and

BE IT FURTHER RESOLVED that the five (5) dollar fee as required in Ordinance No. 422 is hereby waived for these dates.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held via online access through Zoom.us on **April 1, 2021**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-060

AUTHORIZING THE READING OF THE CY2021 MUNICIPAL BUDGET BY TITLE ONLY

WHEREAS, N.J.S.A.40A:4-8, as amended by L.2015, C 95, & 14, 2015, provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing, a complete copy of the budget has been made available for public inspection, and has been made available to each person upon request; and

WHEREAS, these two conditions have been met;

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the CY2021 budget shall be read by title only.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held via online access through zoom.us on **April 1, 2021**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-061

AUTHORIZING THE REFUND OF SEWER ESCROW CONNECTION FEES

WHEREAS, the property owner listed below paid for a sewer disconnection/connection for the said property; and

WHEREAS, it is deemed that all the inspection requirements have been met; and


WHEREAS, the newly constructed building has been erected and a certificate of occupancy has been issued by the Construction Office.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Chief Financial Officer is hereby authorized to make the following payment in the amount indicated; as follows:

OWNER	ADDRESS	BLOCK	LOT	SEWER CONNECT (Escrow)
Louis & Carolrae Surovick	208 P Ave.	144	7	\$ 200.00

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna Frederick, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held via online access through Zoom.us on **April 1, 2021**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-062

RE-ESTABLISHING THE WORKSHOP MEETING DATES OF THE BOROUGH OF WEST WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2021

WHEREAS, the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, State of New Jersey hereby re-establish the **Workshop Meeting Dates** for the remainder of the Year 2021 in accordance the Open Public Meeting Act (N.J.S.A. 10:4-1, et seq.), commonly referred to as the Sunshine Law, which establishes the right of all citizens to have adequate notice of all Public Meetings.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, that the **Workshop Meetings** of the West Wildwood Board of Commissioners at the Municipal Building, 701 West Glenwood Avenue, West Wildwood, New Jersey or online access through Zoom.us, which notice and Zoom link will be posted on the official Borough website @ www.westwildwood.org, beginning at 9:00am **prevailing time unless otherwise noted**.


Official Action may be taken.

April 21
May 19
June 23
July 21
August 18
September 22
October 20
November 23
December 28

BE IT FURTHER RESOLVED, that this Resolution shall be posted on the West Wildwood Municipal Hall Bulletin Board, to remain there for the full Calendar Year 2021; published in both Official Municipal Newspapers; and shall remain available from the Municipal Clerk's Office upon request; all in accordance with State Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held via online access through Zoom.us on **April 1, 2021**.


 Donna L. Frederick, RMC
 Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2021-063

**APPROVING INTERLOCAL GOVERNMENT TRANSFER
OF A VEHICLE FROM THE CITY OF WILDWOOD**

WHEREAS, the Department of Public Works of the City of Wildwood (the “City”) is in possession of several used military vehicles for use within the City; and

WHEREAS, specifically, the City is in possession of a 1984 American General Corp. Army surplus 5 Ton, 66 Cargo Truck Vin # NLOJ3W0523-06878 (“vehicle”); and

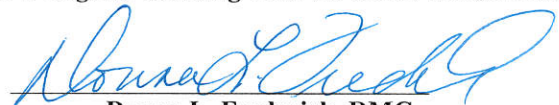
WHEREAS, the Borough of West Wildwood is in need of said vehicle and the City desires to transfer said vehicle to West Wildwood.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Borough hereby agrees to the transfer of the Vehicle from the City of Wildwood for the sum of One (\$1.00) Dollar, and other good and valuable consideration.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to take any and all other actions necessary to effectuate the purposes thereof.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held via online access through Zoom.us on **April 1, 2021**.


Donna L. Frederick, RMC
Municipal Clerk

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 14788 to 14830
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
14788	03/31/21	00101 THE HERALD					1390
21-00164	1	LEGAL ADVERTISING	267.00	1-01-20-120-021 Legal Advertising	Budget		63 1
14789	03/31/21	00307 ADVANCE AUTO PARTS					1390
21-00115	1	MOTOR OIL	45.98	1-01-26-290-034 Fleet Maintenance	Budget		5 1
21-00115	2	OIL FILTERS	39.05	1-01-26-290-034 Fleet Maintenance	Budget		6 1
21-00115	3	WIPER BLADE	20.08	1-01-26-290-034 Fleet Maintenance	Budget		7 1
21-00115	4	motor oil	179.10	1-01-26-290-034 Fleet Maintenance	Budget		8 1
21-00136	1	BATTERIES FOR STREET SWEEPER	164.80	1-01-26-290-034 Fleet Maintenance	Budget		32 1
21-00140	1	SET OF WIPERS FOR POLICE CAR	40.17	1-01-26-290-034 Fleet Maintenance	Budget		34 1
			<u>489.18</u>				
14790	03/31/21	00308 ADP, INC.					1390
21-00170	1	CHARGES FOR MARCH	134.42	1-01-20-130-028 Payroll Services	Budget		69 1
14791	03/31/21	019011 ATLANTIC CITY ELECTRIC					1390
21-00135	1	CHARGES FOR MARCH 2021	288.53	1-01-31-430-000 Electricity	Budget		24 1
21-00135	2	CHARGES FOR MARCH 2021	11.30	1-01-31-430-000 Electricity	Budget		25 1
21-00135	3	CHARGES FOR MARCH 2021	563.08	1-01-31-430-000 Electricity	Budget		26 1
21-00135	4	CHARGES FOR MARCH 2021	11.63	1-01-31-430-000 Electricity	Budget		27 1
21-00135	5	CHARGES FOR MARCH 2021	375.48	1-01-31-430-000 Electricity	Budget		28 1
21-00135	6	CHARGES FOR MARCH 2021	18.67	1-01-31-430-000 Electricity	Budget		29 1
21-00135	7	CHARGES FOR MARCH 2021	942.05	1-01-31-435-000 Street Lighting	Budget		30 1
21-00135	8	CHARGES FOR MARCH 2021	16.74	1-01-31-430-000 Electricity	Budget		31 1
			<u>2,227.48</u>				
14792	03/31/21	01905 AT & T MOBILITY					1390
21-00142	1	CHARGES FOE MARCH 2021	229.78	1-01-31-440-000 Telephone	Budget		35 1
14793	03/31/21	02613 BARBER CONSULTING SERVICES					1390
21-00133	1	OFFICE 365 BUSINESS STANDARD	4,646.40	1-01-20-140-026 Data Processing Maintenance	Budget		19 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
14793		BARBER CONSULTING SERVICES Continued							
21-00133	2	OFFICE 365 EMAIL ONLY LICENSE	253.44	1-01-20-140-026	Budget		20	1	
				Data Processing Maintenance					
			<u>4,899.84</u>						
14794	03/31/21	04002 BOWMAN & COMPANY LLP					1390		
21-00168	1	PROFESSIONAL SERVICES RENDERED	18,000.00	1-01-20-135-000	Budget		67	1	
				AUDITOR					
14795	03/31/21	04004 PETTY CASH					1390		
21-00129	1	REPLISHMENT OF PETTY CASH	100.00	1-01-20-100-030	Budget		14	1	
				GEN. ADMIN. MATERIALS & SUPPLIES					
14796	03/31/21	05203 C.M.C.M.U.A. WASTER WATER DIV.					1390		
21-00169	1	DISPOSAL FEES FOR FEB 2021	1,390.64	1-01-32-465-000	Budget		68	1	
				SOLID WASTE DISPOSAL					
14797	03/31/21	05211 CAPE MEDIATION SERVICES INC.					1390		
21-00162	1	MEDIATION ASSESSMENT FOR 2021	84.42	1-01-20-155-027	Budget		61	1	
				Legal Services					
14798	03/31/21	05233 CAPE 47 LUMBER					1390		
21-00131	1	LUMBER FOR PLAYGROUND	51.95	1-01-26-310-030	Budget		16	1	
				Materials and Supplies					
14799	03/31/21	05235 THE CARLSEN GROUP INC					1390		
21-00095	1	CHARGES FOR FEB 2021	95.00	1-01-20-100-030	Budget		1	1	
				GEN. ADMIN. MATERIALS & SUPPLIES					
21-00160	1	CHARGES FOR MARCH 2021	95.00	1-01-20-120-026	Budget		59	1	
				Maintenance Contracts					
			<u>190.00</u>						
14800	03/31/21	06001 CITY OF WILDWOOD					1390		
21-00150	1	1ST QTR POLICE DISPATCH	9,500.00	1-01-42-250-000	Budget		50	1	
				INTERLOCAL SERVICE 911					
21-00151	1	1ST QTR MUNICIPAL COURT FEES	5,500.00	1-01-43-490-039	Budget		51	1	
				WILDWOOD COURT O.E.					
21-00152	1	1ST QTR EMS	4,250.00	1-01-42-251-000	Budget		52	1	
				WILDWOOD AMBULANCE FEES					
			<u>19,250.00</u>						
14801	03/31/21	06001 CITY OF WILDWOOD					1390		
21-00190	1	PURCHASE OF VEHICLE	1.00	1-01-26-290-034	Budget		78	1	
				Fleet Maintenance					
14802	03/31/21	06615 COMCAST					1390		
21-00144	1	CHARGESFOR MARCH 2021	307.63	1-01-31-440-000	Budget		39	1	
				Telephone					
21-00144	2	CHARGESFOR MARCH 2021	82.46	1-01-31-440-000	Budget		40	1	
				Telephone					
21-00144	3	CHARGESFOR MARCH 2021	88.40	1-01-31-440-000	Budget		41	1	
				Telephone					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description					Ref	Seq	Acct
14802	COMCAST	Continued							
21-00144	4	CHARGESFOR MARCH 2021	15.02	1-01-31-440-000 Telephone	Budget		42		1
21-00144	5	CHARGESFOR MARCH 2021	113.35	1-01-31-440-000 Telephone	Budget		43		1
21-00144	6	CHARGESFOR MARCH 2021	108.35	1-01-31-440-000 Telephone	Budget		44		1
			<u>715.21</u>						
14803	03/31/21	08201 DELTA DENTAL PLAN OF N.J. INC.							1390
21-00165	1	CHARGES FOR APRIL 2021	917.23	1-01-23-220-000 EMPLOYEE GROUP INSURANCE	Budget		64		1
14804	03/31/21	10102 DENNISVILLE FENCE COMPANY							1390
21-00118	1	6X12 CHAIN LINK FENCE PANELS	551.25	1-01-26-310-030 Materials and Supplies	Budget		9		1
21-00118	2	CHAIN LINK FENCE STANDS	160.16	1-01-26-310-030 Materials and Supplies	Budget		10		1
21-00118	3	CHAIN LINK FENCE CLAMPS	26.04	1-01-26-310-030 Materials and Supplies	Budget		11		1
21-00118	4	DELIVERY	20.00	1-01-26-310-030 Materials and Supplies	Budget		12		1
			<u>757.45</u>						
14805	03/31/21	10811 STEFANKIEWICZ & BELASCO LLC							1390
21-00172	1	PROFESSIONAL SERVICES RENDERED	750.00	1-01-21-180-028 Professional Services	Budget		71		1
14806	03/31/21	11802 DE LAGE LANDEN							1390
21-00175	1	LEASE PAYMENT FOR COPIER	302.00	1-01-20-100-053 GEN. ADMIN. NEW EQUIPMENT	Budget		74		1
14807	03/31/21	13409 JACQUELYN FERENTZ							1390
21-00146	1	JUDGMENT DOCKET #CPM-L797-08	5,040.60	1-01-37-480-001 JUDGMENTS	Budget		45		1
14808	03/31/21	13416 CONSTELLATION NEWENERGY INC							1390
21-00149	1	CHARGES FOR MARCH 2021	91.78	1-01-31-430-000 Electricity	Budget		48		1
21-00149	2	CHARGES FOR MARCH 2021	1.25	1-01-31-430-000 Electricity	Budget		49		1
			<u>93.03</u>						
14809	03/31/21	16903 BLANEY & KARAVAN, P.C.							1390
21-00161	1	PROFESSIONAL SERVICES RENDERED	2,133.00	1-01-20-155-027 Legal Services	Budget		60		1
14810	03/31/21	18609 ANIMAL CONTROL OF SOUTH JERSEY							1390
21-00188	1	1ST QTR ANIMAL CONTROL SERVICE	600.00	1-01-27-340-029 Contractual Services	Budget		76		1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
14811	03/31/21	18611 JOYCE MEDIA					1390		
21-00171	1	WEB HOSTING FOR MARCH 2021	89.95	1-01-20-100-028	Budget		70	1	
				GEN. ADMIN. OTHER PROFESSIONAL SERVICES					
14812	03/31/21	31220 MAX COMMUNICATIONS, INC.					1390		
21-00176	1	CHARGES FOR MARCH 2021	703.78	1-01-31-440-000	Budget		75	1	
				Telephone					
14813	03/31/21	31402 MCMANIMON, SCOTLAND & BAUMANN					1390		
21-00157	1	PROFESSIONAL SERVICES RENDERED	1,204.00	1-01-20-155-027	Budget		56	1	
				Legal Services					
14814	03/31/21	39801 PITNEY BOWES GLOBAL FINANCIAL					1390		
21-00191	1	POSTAGE MACHINE LEASAE	426.00	1-01-20-100-053	Budget		79	1	
				GEN. ADMIN. NEW EQUIPMENT					
14815	03/31/21	48201 SOUTH JERSEY GAS COMPANY					1390		
21-00134	1	CHARGES FOR MARCH 2021	66.29	1-01-31-446-000	Budget		21	1	
				Natural Gas					
21-00134	2	CHARGES FOR MARCH 2021	1,090.97	1-01-31-446-000	Budget		22	1	
				Natural Gas					
21-00134	3	CHARGES FOR MARCH 2021	926.88	1-01-31-446-000	Budget		23	1	
				Natural Gas					
			<u>2,084.14</u>						
14816	03/31/21	48207 SOUTH JERSEY WELDING SUPPLY CO					1390		
21-00155	1	CHARGES FOR MARCH 2021	49.00	1-01-26-290-038	Budget		54	1	
				Gen. Hardware-maint. supplies					
14817	03/31/21	57601 WESTERN PEST CONTROL					1390		
21-00174	1	ANNUAL PEST CONTROL SERVICE	489.60	1-01-26-310-029	Budget		72	1	
				maintenance contract					
21-00174	2	ANNUAL PEST CONTROL SERVICE	437.76	1-01-26-310-029	Budget		73	1	
				maintenance contract					
			<u>927.36</u>						
14818	03/31/21	60201 XEROX CORPORATION					1390		
21-00156	1	CHARGES FOR MARCH 2021	128.18	1-01-20-100-023	Budget		55	1	
				GEN. ADMIN. PRINTING					
14819	03/31/21	65405 W. B. MASON					1390		
21-00108	1	COPY PAPER	26.99	1-01-25-240-030	Budget		2	1	
				Materials and Supplies					
21-00108	2	DESK CALENDAR	4.19	1-01-25-240-030	Budget		3	1	
				Materials and Supplies					
			<u>31.18</u>						
14820	03/31/21	65406 STANDARD OFFICE SYSTEMS					1390		
21-00159	1	CHARGES FOR MARCH 2021	202.37	1-01-20-100-030	Budget		57	1	
				GEN. ADMIN. MATERIALS & SUPPLIES					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
14820		STANDARD OFFICE SYSTEMS							
		Continued							
21-00159	2	CHARGES FOR MARCH 2021	51.10	1-01-20-100-030	Budget		58		1
				GEN. ADMIN. MATERIALS & SUPPLIES					
			<u>253.47</u>						
14821	03/31/21	65436 MUNICIPAL CLERKS ASSOC OF NJ							1390
21-00128	1	2021 ANNUAL CONFERENCE	125.00	1-01-20-100-041	Budget		13		1
				GEN. ADMIN. CONFERENCES & MEETINGS					
14822	03/31/21	66666 VERIZON							1390
21-00143	1	CHARGES FOR MARCH 2021	50.13	1-01-31-440-000	Budget		36		1
				Telephone					
21-00143	2	CHARGES FOR MARCH 2021	434.62	1-01-31-440-000	Budget		37		1
				Telephone					
21-00143	3	CHARGES FOR MARCH 2021	43.68	1-01-31-440-000	Budget		38		1
				Telephone					
			<u>528.43</u>						
14823	03/31/21	679001 THOMAS, LINDA							1390
21-00189	1	FILLING FESS FOR 2020	100.00	1-01-20-100-044	Budget		77		1
				GEN. ADMIN. DUES & MEMBERSHIPS					
14824	03/31/21	694227 CAPE MINING							1390
21-00130	1	SAND FILL FOR PLAYGROUND	203.59	1-01-26-310-030	Budget		15		1
				Materials and Supplies					
14825	03/31/21	694465 BEN SCHAFFER RECREATION INC.							1390
21-00132	1	PLAYGROUND MULCH	1,641.60	1-01-26-310-030	Budget		17		1
				Materials and Supplies					
21-00132	2	DELIVERY	614.24	1-01-26-310-030	Budget		18		1
				Materials and Supplies					
			<u>2,255.84</u>						
14826	03/31/21	964647 EQUITY TRUST COMPANY							1390
21-00147	1	JUDGMENT PARTIAL ASSIGNMENT	10,000.00	1-01-37-480-001	Budget		46		1
				JUDGMENTS					
14827	03/31/21	964664 SUNRISE SYSTEMS, INC.							1390
21-00139	1	MAINTENANCE AND SUPPORT FOR	2,300.00	1-01-20-120-028	Budget		33		1
				Other professional service					
14828	03/31/21	964673 DOUGLAS LAW GROUP, LLC							1390
21-00148	1	JUDGMENT DOCKET #CPC-L797-08	7,589.96	1-01-37-480-001	Budget		47		1
				JUDGMENTS					
14829	03/31/21	964679 GEBHARDT & KIEFER, P.C.							1390
21-00154	1	PROFESSIONAL SERVICES RENDERED	3,000.00	1-01-20-155-027	Budget		53		1
				Legal Services					
21-00166	1	ADDITIONAL PROFESSIONAL SESRV	172.50	1-01-20-155-027	Budget		65		1
				Legal Services					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
14829		GEBHARDT & KIEFER, P.C. Continued						
21-00167		1 ADDITIONAL PROFESSIONAL SERV	270.00	1-01-20-155-027	Budget		66	1
				Legal Services				
			<u>3,442.50</u>					
14830	03/31/21	03102 BANK OF AMERICA						1390
21-00114		1 VARIOUS SUPPLIES FOR REPAIRS	418.83	1-01-26-310-030	Budget		4	1
				Materials and Supplies				
21-00163		1 BOROUGH MEETING DUE TO	15.98	1-01-20-100-041	Budget		62	1
				GEN. ADMIN. CONFERENCES & MEETINGS				
			<u>434.81</u>					

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	43	0	91,501.42	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>43</u>	<u>0</u>	<u>91,501.42</u>	<u>0.00</u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	1-01	91,501.42	0.00	0.00	91,501.42
Total of All Funds:		<u>91,501.42</u>	<u>0.00</u>	<u>0.00</u>	<u>91,501.42</u>

Employer PFRS
Appropriation (WWE) \$78,738.⁰⁰

Employer PERS
Appropriation (WWE) \$38,232.⁰⁰

State of NJ Health
Care \$17,155.⁹⁶

\$225,627.³⁸

Range of Checking Accts: CAPITAL to CAPITAL Range of Check Ids: 1414 to 1415
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
1414	03/31/21	31402 MCMANIMON, SCOTLAND & BAUMANN					1391
21-00158	1	PROFESSIONAL SERVICES RENDERED	1,771.37	C-04-55-912-003	Budget		1 1
				ORD 522C-2013-TURNOUT GEAR			
1415	03/31/21	44606 REMINGTON,VERNICK & WALBERG					1391
21-00184	1	COMPLETE AN EXISTING	5,807.30	C-04-55-916-200	Budget		2 1
				ORDINANCE 549 - BULKHEADS/STREET/PLAYGRN			

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	7,578.67	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	7,578.67	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CAPITAL FUND	C-04	7,578.67	0.00	0.00	7,578.67
Total of All Funds:		<u>7,578.67</u>	<u>0.00</u>	<u>0.00</u>	<u>7,578.67</u>

Range of Checking Accts: SEWER CAPITAL to SEWER CAPITAL Range of Check Ids: 1043 to 1048
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
1043	03/31/21	44606 REMINGTON,VERNICK & WALBERG					1392
21-00181	1	PREPARATION OF PRELIMINARY	13,667.02	C-08-55-905-002	Budget		2 1
				IMPROVEMENTS TO POPLAR ,G, GLENWOOD AVES			
21-00182	1	PERFORM ENGINEERING AND	800.00	C-08-55-905-002	Budget		3 1
				IMPROVEMENTS TO POPLAR ,G, GLENWOOD AVES			
			<u>14,467.02</u>				
1044	03/31/21	44606 REMINGTON,VERNICK & WALBERG					1392
21-00183	1	PERFORM ENGINEERING AND	736.25	C-08-55-905-002	Budget		4 1
				IMPROVEMENTS TO POPLAR ,G, GLENWOOD AVES			
1045	03/31/21	44606 REMINGTON,VERNICK & WALBERG					1392
21-00185	1	PERFORM ENGINEERING AND	870.00	C-08-55-905-002	Budget		5 1
				IMPROVEMENTS TO POPLAR ,G, GLENWOOD AVES			
1046	03/31/21	44606 REMINGTON,VERNICK & WALBERG					1392
21-00186	1	PREPARATION OF PRELIMINARY	35,507.15	C-08-55-905-002	Budget		6 1
				IMPROVEMENTS TO POPLAR ,G, GLENWOOD AVES			
1047	03/31/21	44606 REMINGTON,VERNICK & WALBERG					1392
21-00187	1	PREPARATON OF PRELIMINARY	28,415.78	C-08-55-905-002	Budget		7 1
				IMPROVEMENTS TO POPLAR ,G, GLENWOOD AVES			
1048	03/31/21	51103 TRIAD ASSOCIATES					1392
21-00145	1	USDA WATER/SEWER SYSTEM	2,500.00	C-08-55-905-002	Budget		1 1
				IMPROVEMENTS TO POPLAR ,G, GLENWOOD AVES			

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	6	0	82,496.20	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	6	0	82,496.20	0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
UTILITY CAPITAL	C-08	82,496.20	0.00	0.00	82,496.20
Total of All Funds:		<u>82,496.20</u>	<u>0.00</u>	<u>0.00</u>	<u>82,496.20</u>

Range of Checking Accts: TRUST OTHER to TRUST OTHER Range of Check Ids: 1186 to 1191
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
1186	03/31/21	44606 REMINGTON,VERNICK & WALBERG					1393
21-00180	2	REVIEW AND INSPECTION OF ACE	1,205.00	T-12-00-000-013	Budget		6 1
				RESERVE FOR STREET OPENINGS			
1187	03/31/21	44606 REMINGTON,VERNICK & WALBERG					1393
21-00177	1	INSPECT STREET OPENING FOR	185.00	T-12-00-000-013	Budget		2 1
				RESERVE FOR STREET OPENINGS			
1188	03/31/21	44606 REMINGTON,VERNICK & WALBERG					1393
21-00178	1	REVIEW AND INSPECTION OF ACE	2,922.50	T-12-00-000-017	Budget		3 1
				RESERVE FOR ELECTRIC POLE INSTALLATION			
1189	03/31/21	44606 REMINGTON,VERNICK & WALBERG					1393
21-00179	1	REVIEW AND INSPECT OF ACE	140.00	T-12-00-000-017	Budget		4 1
				RESERVE FOR ELECTRIC POLE INSTALLATION			
1190	03/31/21	44606 REMINGTON,VERNICK & WALBERG					1393
21-00180	1	REVIEW AND INSPECTION OF ACE	660.00	T-12-00-000-017	Budget		5 1
				RESERVE FOR ELECTRIC POLE INSTALLATION			
1191	03/31/21	964685 LOUIS & CAROLRAE SUROVICK					1393
21-00173	1	REFUND OF SEWER DISCONNECT	200.00	T-12-00-000-015	Budget		1 1
				SEWER DISCONNECT ESCROW			

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	6	0	5,312.50	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	6	0	5,312.50	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	T-12	5,312.50	0.00	0.00	5,312.50
Total of All Funds:		<u>5,312.50</u>	<u>0.00</u>	<u>0.00</u>	<u>5,312.50</u>

Batch Id: ELAINEC Batch Type: C Batch Date: 03/31/21 Checking Account: FIRE SAFETY G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
	03/31/21	65405 W. B. MASON		P O BOX 111				
21-00109	03/01/21	1 PRINTER FOR FIRE INSPECTOR	269.00	T-12-00-000-004	Budget	Aprv	1	1
				RESERVE FOR UNIFORM FIRE SAFETY				
21-00109	03/01/21	2 DRY ERASE BOARD	12.59	T-12-00-000-004	Budget	Aprv	2	1
				RESERVE FOR UNIFORM FIRE SAFETY				
21-00109	03/01/21	3 DRY ERASE MARKERS	11.64	T-12-00-000-004	Budget	Aprv	3	1
				RESERVE FOR UNIFORM FIRE SAFETY				
21-00109	03/01/21	4 DRY BOARD ERASERS	2.09	T-12-00-000-004	Budget	Aprv	4	1
				RESERVE FOR UNIFORM FIRE SAFETY				
21-00109	03/01/21	5 MANILA FOLDERS	14.49	T-12-00-000-004	Budget	Aprv	5	1
				RESERVE FOR UNIFORM FIRE SAFETY				
21-00109	03/01/21	6 PENDAFLEX FOLDERS	8.60	T-12-00-000-004	Budget	Aprv	6	1
				RESERVE FOR UNIFORM FIRE SAFETY				
			318.41					

Checks:	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
	1	6	318.41

There are NO errors or warnings in this listing.

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	T-12	318.41	0.00	0.00	318.41
Total of All Funds:		<u>318.41</u>	<u>0.00</u>	<u>0.00</u>	<u>318.41</u>

G/L Posting Summary

Account	Description	Debits	Credits
1-12-101-01-000-006	CASH-UNIFORM FIRE SAFETY CODE	0.00	318.41
1-12-180-00-000-004	RESERVE FOR UNIFORM FIRE SAFETY	<u>318.41</u>	<u>0.00</u>
	Grand Total:	318.41	318.41

Range of Checking Accts: FIRE SAFETY to FIRE SAFETY Range of Check Ids: 1096 to 1096
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
1096	03/31/21	65405 W. B. MASON					1394
21-00109	1	PRINTER FOR FIRE INSPECTOR	269.00	T-12-00-000-004	Budget		1 1
				RESERVE FOR UNIFORM FIRE SAFETY			
21-00109	2	DRY ERASE BOARD	12.59	T-12-00-000-004	Budget		2 1
				RESERVE FOR UNIFORM FIRE SAFETY			
21-00109	3	DRY ERASE MARKERS	11.64	T-12-00-000-004	Budget		3 1
				RESERVE FOR UNIFORM FIRE SAFETY			
21-00109	4	DRY BOARD ERASERS	2.09	T-12-00-000-004	Budget		4 1
				RESERVE FOR UNIFORM FIRE SAFETY			
21-00109	5	MANILA FOLDERS	14.49	T-12-00-000-004	Budget		5 1
				RESERVE FOR UNIFORM FIRE SAFETY			
21-00109	6	PENDAFLEX FOLDERS	8.60	T-12-00-000-004	Budget		6 1
				RESERVE FOR UNIFORM FIRE SAFETY			
			<u>318.41</u>				

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	318.41	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	318.41	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	T-12	318.41	0.00	0.00	318.41
Total of All Funds:		<u>318.41</u>	<u>0.00</u>	<u>0.00</u>	<u>318.41</u>

March 2021 Commissioner Report

Finance and Revenue

Tax Assessor Report

Nothing new to report this month.

Tax Collector Report

First quarter taxes were due in February 1st and there is a 10-day grace period to February 10th. Starting April, the report will include tax and sewer collection status.

Operating Budget

- 2020 Budget and Account Status - Year end closing completed. The Financial status report is in preparation for submission prior to March 15th.
- 2021 Budget Process has started.
 - All departments provided 2021 budget request.
 - The highlights of the draft budget were discussed at the March 1 workshop meeting.
 - The capital plan was also discussed and inputs from the departments will be input into the budget package for review at the March 30th workshop meeting.
 - A budget should be available and introduced around March 30 unless there are issues that cause delays. A public hearing would likely be held as part of our April 1 Commission meeting.
 - Assuming no delays the budget would be adopted April 30.
- 2021 Budget Account Status - Nothing to report this month. Once we get further into the accounting year the total expenditure versus budget will be reported for each of the departments.

Capital Planning

- General Capital– No updates this month.
- Sewer Utility Capital – No updates this month.

Draft Budget Highlights

- Non-Tax Revenue is down for 2021 primarily due to lower surplus but also affected by lower license, fees, and delinquent tax revenue.
- Salary, Wages and Expenses increased but were mostly offset by lower debt service cost and required reserves for uncollected taxes.



Activity for the Month of March 2021

Calls for Service: 820	MVA's State Roads:	MVA's County Roads:	MVA's Municipal Roads: 1
Arrests Arrested: 3	Juv. Arrested:	CDS Arrests:	DWI Arrests: Summonses: 911 Calls: 17

Property Check	275	Property Check Requested	1
Directed Patrol	208	Prisoner Transport	1
Property Check	120	Open Door/Window/Property	1
MV Stop	47	Motor Vehicle Accident	1
Directed Walking Beat	32	Message Delivery	1
Back-up Officer	29	Local Ordinance	1
Parking Complaint/ Violation	21	Land-Lord/Tenant Dispute	1
General Compliants	9	Harassment 2C:33-4	1
Relay Person/Paper	7	Gas Leak (odor)	1
Follow-Up Investigation	7	Firearms Application	1
Animal Complaint	6	Fingerprinting	1
Open Door	5	Error CAD	1
Vehicle Maintenance	4	Burglary 2C:18-2	1
Other Public Service	4	Alarm - Burglar/ Panic	1
Assist Other Agency	4	Administrative	1
Police Information	3		
Medical Emergency / Assistance	3		
Wires / Pole / Tree Down	2		
Welfare Check	2		
Tow Release	2		
Theft 2C:20-3	2		
Smoke Report	2		
Department Services	2		
Attempt to Serve Warrant/Summons	2		
Unwanted Guest	1		
Trespassing 2C:18-3	1		
Traffic Detail	1		
Suspicious Person(s)	1		
Suspicious Activity/ Auto/ Person	1		
Sleepers	1		
Property Damage	1		

WEST WILDWOOD PUBLIC WORKS

ACTIVITY REPORT MARCH 2021

4 WORK ORDERS FOR MAINTENANCE OF PUBLIC WORKS VEHICLES

4 WORK ORDERS FOR MAINTENANCE OF POLICE VEHICLES

4 WORK ORDERS FOR MAINTENANCE OF PUBLIC WORKS EQUIPMENT

8 WORK ORDERS TO EMPTY TRASH AND RECYCLING CONTAINERS AT BORO PARKS

8 WORK ORDERS FOR INSPECTIONS OF BORO PARKS AND STREETS

4 WORK ORDERS TO CLEAN UP TRASH ON BORO STREETS

4 WORK ORDERS TO CLEAN BORO HALL AND REMOVE TRASH AND RECYCLING

4 WORK ORDERS FOR MAINTENANCE OF 26TH AVE. SEWER PUMPING STATION

4 WORK ORDERS FOR MAINTENANCE OF FLOOD PUMP SOUTH END OF NEPTUNE AVE.

8 WORK ORDERS TO EMPTY DOGGI STATION CONTAINERS AT BORO PARKS AND PLAYGROUND

2 WORK ORDERS FOR MAINTENANCE AND INSPECTIONS OF FLOOD GATES

2 WORK ORDERS TO CLEAR OFF CATCH BASIN TOPS OF DEBRIS AND TRASH

3 WORK ORDERS TO PATCH POT HOLES ON BORO STREETS

1 WORK ORDER TO REPAIR FLAT ON POLICE VEHICLES

1 WORK ORDER FOR MAINTENANCE OF FLOOD TRUCK

1 WORK ORDERS TO PICK UP T.V.'S WITH IN THE BORO

2 WORK ORDERS FOR OIL CHANGES ON POLICE VEHICLES

2 WORK ORDERS TO INSTALL NEW WIPER BLADES ON POLICE VEHICLES

1 WORK ORDER TO INSTALL TWO NEW TIRES ON POLICE VEHICLE

1 WORK ORDER TO INSTALL TWO NEW BATTERIES ON STREET SWEEPER

1 WORK ORDER TO INSTALL NEW WIPER BLADES ON STREET SWEEPER

1 WORK ORDER TO CHECK TIDE FLEX VALVES

1 WORK ORDER TO REMOVE PAVERS THAT GOT WASHED OUT FROM STORM SO WE CAN BACKFILL ALONG BULKHEAD AT THE PLAYGROUND

1 WORK ORDER TO BACKFILL ALONG BULKHEAD AT THE PLAYGROUND

1 WORK ORDER TO REMOVE SALT SPREADER FROM DUMP TRUCK

1 WORK ORDER TO CHARGE BATTERY ON THE SKID LOADER

1 WORK ORDER TO INSTALL TEMPORARY FENCE AT TAGGART PARK TO CLOSE OFF AREA WHERE STORM DAMAGE OCCURRED AT THE BULKHEAD

2 WORK ORDERS TO PICK UP PAID BULK

1 WORK ORDER TO INSTALL NEW WOODEN CAPS ON TOP OF BULKHEAD AT TAGGART PARK THAT WERE DAMAGED FROM STORM

1 WORK ORDER TO REANCHOR WOODEN CAPS ON TOP OF BULKHEAD AND REPLACE MISSING PIECES OF WOOD AT THE PLAYGROUND

3 WORK ORDERS TO PICK UP YARD WASTE

82 TOTAL WORK ORDERS FOR MARCH 2021