

WORKSHOP

MEETING

MINUTES

MARCH 2, 2021

Borough of West Wildwood

"Small town Charm on the Back Bay"

AGENDA

NOTICE OF TENTATIVE AGENDA - WORKSHOP MEETING

MARCH 2, 2021 - 9:00am

Held via online access through Zoom.us

This is a proposed agenda which is subject to change by Commissioners without further notice.

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS WORKSHOP MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL WORKSHOP MEETING NOTICE RESOLUTION 2021-008 ADOPTED ON JANUARY 1, 2021. NOTICES OF THIS MEETING WERE SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD AND BOROUGH WEBSITE

PLEDGE OF ALLEGIANCE

ROLL CALL:

DISCUSSION:

Possible agenda items for regular meeting

Open to the Floor for Public Comment: (only if official action is taken)

ADJOURNMENT

OFFICAL ACTION MAY BE TAKEN

**Donna L. Frederick, RMC
Municipal Clerk**

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
WORKSHOP MEETING
Via online access through Zoom.us
Official Action may be taken
MONDAY – MARCH 2, 2021
9:00 AM

MINUTES:

Mayor Ksiazek called the meeting to order, read the OPMA statement:

THIS MEETING IS CALLED TO ORDER - NOTICE OF THIS WORKSHOP MEETING HAS BEEN ESTABLISHED IN RESOLUTION NUMBER 2021-006 ADOPTED ON JANUARY 1, 2021 AND WAS PUBLISHED BY THE OFFICIAL MUNICIPAL NEWSPAPERS, POSTED ON THE OFFICIAL CLERK’S BULLETIN BOARD AND BOROUGH WEBSITE

Mayor led the Pledge of Allegiance

ROLL CALL: Present

Comm. Banning

Comm. Segrest

Mayor Ksiazek

Solicitor Lyons

Municipal Clerk Donna L. Frederick

Also in attendance: Deputy Clerk Carl O’Hala; CFO Elaine Crowley; Labor Counsel Bill Blaney

Clerk read out the following resolution and explained to the public they can stay on the Zoom meeting and the meeting will reconvene after the closed session meeting has concluded.

RESOLUTION: CLERK READ BY NUMBER & TITLE:

2021-049 –AUTHORIZING A CLOSED (EXECUTIVE) SESSION MEETING FOR EMPLOYMENT/PERSONNEL MATTERS

Clerk asked for a motion to adopt resolution.

Motion by Mayor Ksiazek; Second by Comm. Segrest

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Resolution Adopted

After the closed session meeting was completed, a motion to reconvene the regular meeting was call for by the clerk.

Motion to reconvene: Motion by Comm. Banning; Second by Comm. Segrest

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Motion carried.

Clerk reviewed regular meeting agenda items and asked the Commissioners to discuss the appointment of TRIAD and Associates regarding COAH and Grant Investigation.

After a brief discussion, the clerk was instructed to prepare the appointing resolution for Administrative Agent Services for COAH at an estimated cost of \$7,5000, to be taken up for

consideration at the regular meeting. Currently the appointment for grant investigation is undecided.

Comm. Segrest gave a presentation on the preliminary budget draft. A discussion ensued among all three Commissioners regarding salaries and wages, departmental needs, cost analysis and statutory expenses which impact the budget. All three Commissioners discussed capital purchases and moving forward to establish a capital spending plan. Comm. Banning stated the last vehicle purchased for the PD was in 2017 and wants to put at least one vehicle in the capital plan and implement a lease plan going forward. Some specific matters discussed for the capital plan was the purchase of a police vehicle, DPW vehicle, security cameras, tide flex valve replacement, outfall pipes and flood mitigation and making sure funds are in place for the D.O.T. grants the borough has already been awarded for "A" and Pine Avenues. Mayor discussed options for purchasing/leasing vehicles, upgrading with possible used equipment and possible hiring of new and/or part-time employees in the DPW. Comm. Segrest stated he believes the budget will be ready for introduction at the April meeting. Mayor stated the generator at DPW building has been repaired and is operational.

Mayor discussed the Living Shoreline Project, and is looking into other avenues for funding as well as contacting the DEP for possible permission to build it up using dredge spoils; Deputy Clerk will reach out to NOAA.

There was a discussion about implementing a comprehensive plan, and going forward, to evaluate what areas need sewer pipe replacement, outfall lines and road surfacing.

Commissioners agreed that John Fearheller should be considered to provide this analysis since he is already an employee. Comm. Segrest suggested to ask the inspector on the current sewer replacement job as to her findings as the work is progressing, along with borough engineer James Oris.

Deputy Clerk suggested one commissioner coordinate with John Fearheller regarding the plan since he designed the entire infrastructure system.

Comm. Segrest inquired about the Fair Share Housing rehabilitation program costs.. Solicitor stated this discussion is a little premature at this time as matters are still in progress.

A discussion ensued regarding the rescinding of shared services for taxicabs with regards to licensing. Mayor called for a motion to rescind current ordinance for taxi cabs; motion by Comm. Segrest; second by Comm. Banning; all commissioners voted in favor. Solicitor will investigate and review the current ordinance for possible action at the regular meeting.

Mayor believes the current bulkhead ordinance should reflect all new bulkheads be engineer certified.

Mayor brought up storm damage and bulkheads that need to be worked on at Taggart and Venice Avenue Parks. Taggart park needs to be fenced off due to damage and the playground area pavers that were displaced will be removed and the area filled in and seeded.

A conversation regarding amending the floodplain ordinance to meet any current mandates and the appointment of a floodplain manager was discussed. The clerk was advised to draft a resolution appointing John Fearheller as the floodplain manager (FPM), since he is already an employee and holds the necessary certification. Clerk explained the shared services with the City of Wildwood for construction office services states the FPM is the construction official, although she believes he does not hold the necessary certification at this time.

Solicitor Lyons informed the commissioners the shared services agreement can be amended to reflect this change. Solicitor also explained the commissioners can make suggestions, but the

planning board would have input and review of any changes to the floodplain management ordinance.

Storm debris and trash clean-up was discussed as to enforcement issues and timelines for such matters.

The Mayor stated there is a problem with the lack of properly posted address numbers on houses. Comm. Banning will bring it up at the next meeting and have it posted on the bulletin board at the bridge. Violations pertaining to local ordinances would be the responsibility of the code enforcement officer to handle.

No further matters were discussed.

Clerk informed the commissioners since action was taken the meeting needs to be open to the public for public comment.

Clerk opened the meeting for public comment. Hearing none, the clerk closed the public comment portion and called for a motion to adjourn.

Motion to Adjourn:

Motion by Mayor Ksiazek; Second Comm. Segrest

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Motion Carried

Respectfully submitted,



Donna L. Frederick, RMC, Municipal Clerk

***This is a generalization of the Workshop meeting on March 2, 2021 and not a verbatim transcript.
THESE MINUTES WERE APPROVED AT THE MARCH 5, 2021 REGULAR COMMISSION MEETING***



MAYOR MATTHEW J. KSIAZEK



COMMISSIONER JOHN J. BANNING



COMMISSIONER JOSPEH D. SEGREST

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-049

**AUTHORIZING A CLOSED (EXECUTIVE) SESSION MEETING FOR
EMPLOYMENT/PERSONNEL MATTERS**

WHEREAS, in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-12(b), it is permissible by resolution for the Governing Body to enter into a Closed (Executive) Session in order to discuss matters falling within one or more of the permitted nine exemptions; and

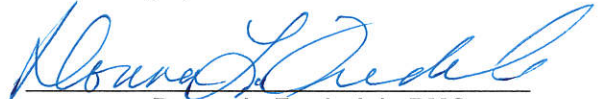
WHEREAS, the Borough anticipates discussion of employment/personnel matters which constitutes one of the permitted exemptions; and

WHEREAS, the minutes of this meeting shall remain confidential until after such time as Legal Counsel determines that the need of confidentiality no longer exists and provided that the matter(s) discussed can be legally disclosed.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of West Wildwood, Cape May County, New Jersey that a Closed (Executive) Session of the Governing Body shall convene to discuss the aforementioned matters.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek	X		X			
Commissioner John J. Banning			X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held via online access through Zoom.us on **February 2, 2021**.



**Donna L. Frederick, RMC
Municipal Clerk**