

REGULAR MEETING MINUTES

AUGUST 6, 2021

Borough of West Wildwood

"Small town Charm on the Back Bay"

AGENDA

NOTICE OF TENTATIVE AGENDA - REGULAR MEETING – AUGUST 6, 2021

7:00PM – ACTION MEETING

This is a proposed agenda which is subject to change by Commissioners without further notice.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS REGULAR MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL MEETING NOTICE RESOLUTION NO. 2021-009 ADOPTED ON JANUARY 1, 2021. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

ROLL CALL:

ADDITIONS/DELETIONS OF AGENDA ITEMS:

OLD BUSINESS

APPROVAL OF MINUTES:

Regular Meeting – July 2, 2021

Workshop Meeting – July 21, 2021

Closed (Executive) Session Meeting – Per resolution 2021-093, July 21, 2021, minutes shall remain confidential until matters have concluded

Closed (Executive) Session Meeting – Per resolution 2021-094, July 21, 2021, minutes shall remain confidential until matters have concluded

RESOLUTIONS:

2021-095 – CHAPTER 159 – INSERTION OF CLEAN COMMUNITIES GRANT FOR 2021

2021-096 – AUTHORIZING THE BOROUGH ENGINEER TO PROCEED WITH SURVEYING, DESIGN, BIDDING, CONSTRUCTION ENGINEERING, CONTRACT ADMIN. & CONSTRUCTION OBSERVATION SERVICES IN CONNECTION WITH THE RECONSTRUCTION OF "A" AVENUE FROM GLENWOOD AVENUE TO POPLAR AVENUE

Borough of West Wildwood

"Small town Charm on the Back Bay"

2021-097 – AUTHORIZING THE BOROUGH ENGINEER TO PROCEED WITH BIDDING, CONSTRUCTION ENGINEERING, CONTRACT ADMIN. & CONSTRUCTION OBSERVATION SERVICES IN CONNECTION WITH THE RECONSTRUCTION OF THE MUNICIPAL BUILDING POLICE ADA RAMP

2021-098 – AUTHORIZING THE BOROUGH ENGINEER TO PROCEED WITH PREPARING A USDA APPLICATION FOR SANITARY SEWER REPLACEMENT SERVICES IN CONNECTION WITH THE SANITARY SEWER IMPROVEMENTS TO MAPLE AVENUE FROM ARION AVENUE TO NEPTUNE AVENUE

APPROVAL TO PAY BILLS

REPORTS FROM COMMISSIONERS

OPEN TO THE FLOOR FOR PUBLIC COMMENT

ADJOURNMENT

Donna L. Frederick, RMC
Municipal Clerk

LATE AGENDA ITEMS

NOTICE OF TENTATIVE AGENDA - REGULAR MEETING – AUGUST 6, 2021

7:00PM – ACTION MEETING

This is a proposed agenda which is subject to change by Commissioners without further notice.

RESOLUTIONS:

**2021-099 – A RESOLUTION ACKNOWLEDGING AN ADDITIONAL MEMBER IN THE
WEST WILDWOOD VOLUNTEER FIRE COMPANY**

**ORDINANCE 595(2021) – AN ORDINANCE TO AMEND AFFORDABLE HOUSING
REGULATIONS OF THE LAND USE DEVELOPMENT ORDINANCE OF THE BOROUGH OF
WEST WILDWOOD TO ADDRESS THE REQUIREMENTS OF THE FAIR HOUSING ACT AND
UNIFORM HOUSING AFFORDABILITY CONTROLS REGARDING COMPLIANCE WITH THE
BOROUGH'S AFFORDABLE HOUSING OBLIGATIONS**

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
REGULAR MEETING
AUGUST 6, 2021
7:00pm – ACTION MEETING

MINUTES:

Mayor Ksiazek called the meeting to order, led the Pledge of Allegiance and read the OPMA statement

ROLL CALL: Present

Comm. Banning
Comm. Segrest
Mayor Ksiazek
Solicitor Lyons
Deputy Clerk Carl O'Hala
Municipal Clerk Donna L. Frederick

ADDITIONS/DELETIONS OF AGENDA ITEMS:

APPROVAL OF MINUTES:

Regular Meeting – July 2, 2021

Workshop Meeting – July 21, 2021

Closed (Executive) Session Meeting – Per resolution 2021-093, July 21, 2021, minutes shall remain confidential until matters have concluded

Closed (Executive) Session Meeting – Per resolution 2021-094, July 21, 2021, minutes shall remain confidential until matters have concluded

Motion by Comm. Banning; Second by Comm. Segrest

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Motion Carried.

Clerk made the following announcements:

Borough received notification from the City of Wildwood of introduced Ordinance No. 1205-21 entitled Fees as it relates to application and escrow fees to the Planning and Zoning Board – Public hearing and second reading was on July 28 at 5pm.

Borough received notification from the City of Wildwood of the introduction of Ordinance No. 1207-21 – Amending various sections of the Land Use and Development Ord. as it relates to Stormwater Mgmt., definitions and permitted uses in the R-1 Zone– Public hearing on August 25 at 5pm

Borough received two proposals from TRIAD Associates regarding USDA-RD program and NJDCA Small Cities applications – Comm. Segrest will address a bit later in the meeting.

ORDINANCES:

ORDINANCE 595(2021) – AN ORDINANCE TO AMEND AFFORDABLE HOUSING REGULATIONS OF THE LAND USE DEVELOPMENT ORDINANCE OF THE BOROUGH OF WEST WILDWOOD TO ADDRESS THE REQUIREMENTS OF THE FAIR HOUSING ACT AND UNIFORM HOUSING AFFORDABILITY CONTROLS REGARDING COMPLIANCE WITH THE BOROUGH’S AFFORDABLE HOUSING OBLIGATIONS

Clerk asked for a motion to adopt ordinance 595(2021) on the first reading and announced the public hearing will be at the September 3rd regular meeting.

Motion by Comm. Banning; Second by Mayor Ksiazek

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

RESOLUTIONS: CLERK READ BY NUMBER & TITLE:

2021-095 – CHAPTER 159 – INSERTION OF CLEAN COMMUNITIES GRANT FOR 2021

Clerk asked for a motion to adopt resolution

Motion by Comm. Banning; Second by Comm. Segrest

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Resolution Adopted.

2021-096 – AUTHORIZING THE BOROUGH ENGINEER TO PROCEED WITH SURVEYING, DESIGN, BIDDING, CONSTRUCTION ENGINEERING, CONTRACT ADMIN. & CONSTRUCTION OBSERVATION SERVICES IN CONNECTION WITH THE RECONSTRUCTION OF “A” AVENUE FROM GLENWOOD AVENUE TO POPLAR AVENUE

Clerk asked for a motion to adopt resolution

Motion by Comm. Banning; Second by Comm. Segrest

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Resolution Adopted.

2021-097 – AUTHORIZING THE BOROUGH ENGINEER TO PROCEED WITH BIDDING, CONSTRUCTION ENGINEERING, CONTRACT ADMIN. & CONSTRUCTION OBSERVATION SERVICES IN CONNECTION WITH THE RECONSTRUCTION OF THE MUNICIPAL BUILDING POLICE ADA RAMP

Clerk asked for a motion to adopt resolution

Motion by Comm. Banning; Second by Mayor Ksiazek

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Resolution Adopted.

2021-098 – AUTHORIZING THE BOROUGH ENGINEER TO PROCEED WITH PREPARING A USDA APPLICATION FOR SANITARY SEWER REPLACEMENT SERVICES IN CONNECTION WITH THE SANITARY SEWER IMPROVEMENTS TO MAPLE AVENUE FROM ARION AVENUE TO NEPTUNE AVENUE

Clerk asked for a motion to adopt resolution

Motion by Comm. Banning; Second by Comm. Segrest

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Resolution Adopted.

Clerk announced the following resolution is an addition to the agenda.

2021-099 – A RESOLUTION ACKNOWLEDGING AN ADDITIONAL MEMBER IN THE WEST WILDWOOD VOLUNTEER FIRE COMPANY

Clerk asked for a motion to adopt resolution

Motion by Comm. Banning; Second by Comm. Segrest

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Resolution Adopted.

Clerk asked for a motion for the APPROVAL TO PAY BILLS WHEN PROPERLY SIGNED AND ENDORSED: (list attached)

Motion by Comm. Banning; Second by Comm. Segrest.

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Motion Carried

REPORTS FROM COMMISSIONERS:

Mayor gave the DPW report for the month of July 2021 (copy attached).

Comm. Segrest gave the finance report (copy attached), and reported on the bond sale and the August 11, 2021, hearing date before the Local Finance Board regarding the judgement payments. Comm. Segrest also commented on the unsolicited proposals submitted by TRIAD, stating the borough engineers will be filing the application to the USDA. Comm. Segrest clarified the introduced ordinance amendment stating the wording should have stated mixed use not mutli-unit.

Comm. Banning gave the police report, (copy attached) highlighting from the Chief not to block or save on street parking spaces; be sure to lock up bikes and no golf carts are permitted to park in the playground and park grounds.

Mayor opened the meeting for public comment.

JOE KLINE, 750 W. Poplar Avenue, questioned the choice of and scope of work on “A” Avenue and Maple Avenues. Mayor stated that “A” Avenue was a project from the previous administration, which a D.O.T. Grant was received for resurfacing, curbs, sidewalks, and drainage. The decision to address Maple Avenue was determined because of actual video footage of the sewer pipes condition from Arion to Neptune Avenue.

KATE SAMSON, 205 O Avenue, asked if the inlet at J and Pine could be fixed stating it is significantly falling into the street. Ms. Samson questioned if the DOT grant was all for An Avenue. Mayor Ksiazek stated it is specific for A Avenue only.

DAN GIFFEAR, 641 W. Glenwood Avenue, asked if something could be done regarding the manholes on Glenwood Avenue as trucks go over them it rattles his house. Mr. Giffear ask if a conversation with the county to re-visit this problem.

MARYELLEN ZAJAC, 753 W. Poplar Avenue, asked if the project on Poplar Avenue was finished and questioned the concrete gutter lip. Mayor informed her it is not finished there are some sags in the pipes that need to be fixed then it will be finished to grade. The cost is on the contractor.

FRED SCHWEIKERT, 521 W. Maple Avenue, stated he had several questions, to which he wanted a yes or no answer only. Mr. Schweikert stated the three departments and the commissioners in charge of each department and the solicitor. The commissioners confirmed, Comm. Bannings’ department is Police;

Mayor Ksiazek is public works and Comm. Segrest is revenue and finance. He continued and asked if the previous administration gave the police department a five-year contract. Mayor confirmed. Mr. Schweikert asked if there is any action on it (the contract). Comm. Banning stated the contract would speed up the payments. Mr. Schweikert stated he is not satisfied over the five-year contracts and the settlement for the police chief. Solicitor Lyons stated the contracts were looked at and the path forward to settle the judgement is the most prudent way for the well-being of the borough. Solicitor stated the borough has consulted with financial professionals and the hearing before the Local Finance Board is Wednesday, August 11 to determine if the borough can pay off the judgment through the bond. Mayor stated this is a new administration and wants to move forward.

JIM ASMAN, 600 North Drive Holly Bay Condos, asked what happened to the ethics charges against former mayor. Solicitor stated hearing were held and to his knowledge no decision has been released. Mr. Asman stated he is a new resident and stated he doesn't see anyone at the mini golf course and questioned if they pay taxes. Mayor stated they do pay taxes.

MARYANN WELSH, 741 W. Poplar Avenue, asked if there were any new lawsuits. Solicitor stated no third-party suits, one open tax appeal. Ms. Welsh questioned employee reviews and evaluations. Comm. Banning stated there is a policy in place which will be re-worked. Ms. Welsh questioned a spout-off regarding the police department. Comm. Banning stated there have been officers recently hired and the DCA is doing a feasibility assessment evaluation. Ms. Welsh asked if it was prompted from you (Comm. Banning). Comm. Banning stated he always thought it was necessary to do an assessment and we made the decision.

MARYELLEN ZAJAC, 753 W. Poplar Avenue, commented in past meeting it was mentioned that the police chief should come to meetings. Comm. Banning stated he has a good working relationship with the chief, and we are going in the right direction, if it is necessary for the chief to be her to address issues with the public. Ms. Zajac complained about the faded yellow no parking curb lines. Comm. Banning stated the yellow lines are a warning and cars can't park in violation of state statutes. Mayor will have DPW look into it.

KATE SAMSON, 205 O Avenue, asked if employee evaluations would be in writing. Comm. Banning stated they do have something in writing. Mayor stated there is a general evaluation in place, but it will be reworks to be specific to each department.

JOHN MERRICK, 715 W. Poplar Avenue, asked if the community could get move involved with emails or a monthly newsletter to the residents. Mayor stated information is already on the borough website, and there have discussions on doing a quarterly newsletter. Comm. Banning stated it would be pulling personnel resources.

JOE KLINE, 750 W. Poplar Avenue stated the CTWWW puts information out on their website.

KATE SAMSON, 205 O Avenue, asked if the beautification fund is in place and about selling t-shirts. Mayor stated there is a fund and the borough has to maintain a degree of separation and can't sell t-shirts. Mayor also stated the borough was not going to be doing the memorial benches, the borough will purchase them because there were some issues in the past. Solicitor stated this could be community based, work it out with the current organizations, there must be perimeters for the sales and funds collected, don't want the public to be confused. Mayor stated to reach out to the Fire Department or Ladies Auxiliary. Solicitor stated no one is selling things on behalf of the borough. If it is borough supported that would need to be clear up front prior to the use of any borough assets, such as the sign, it would have to be

authorized by commissioners. Solicitor stated coin drops are statutorily controlled, when how and forms need to be filled out and signed off on.

MARYANN WELSH, 741 W. Poplar Avenue, questioned if the CTWWW sells t-shirts and gives the money to the borough beautification fund, can it be posted on the borough bulletin board. Solicitor stated the borough would have to insure where the money is going, have a clear understanding. If it was a borough backed event it could be authorized by the governing body.

STEVE SAMSON, 205 O Avenue, asked which roads are county roads. He asked about a Labor Day celebration block party of sorts. Mayor stated there will be a discussion about community get togethers at the next workshop meeting.

Commissioner Segrest stated there are a couple of reasons, COVID and the budget is tight, and is hoping to do somethings next year.

MARYANN WELSH, 741 W. Poplar Avenue, stated the beach looks good.

JOHN WELSH, 741 W. Poplar Avenue, update on living shoreline. Mayor stated it is 80% finished, needs updated surveys. The cost estimate was \$12,000.00 however there were several exclusions in the cost estimate, such as endangered species, permit fees. Mayor stated it could possibly cost \$100,000.00 and don't know how much money the borough would get.

It is a tuff decision and may need to look at alternatives such as a standard breakwater, it's going to move slow.

MARYELLEN ZAJAC, 750 W. Poplar Avenue, asked the commissioners if she could direct her question to the clerk. Mayor state yes if the clerk wanted to answer. Ms. Zajac stated there was a poor turnout and questioned if it was advertised. Clerk informed her was on our website for a long time and that it was formally voted on at a regular meeting held in March or April and stated that COVID probably contributed to low turn out and it was advertised in the Cape May County Herald.

Hearing no more public comment, Mayor closed the public comment portion and called for a motion to adjourn.

Motion to Adjourn:

Motion by Comm. Banning; Second by Comm. Segrest.

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Motion Carried

Respectfully submitted

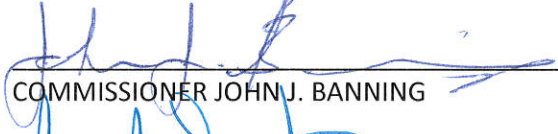
A handwritten signature in blue ink, appearing to read "Donna L. Frederick", is written over a horizontal line.

Donna L. Frederick, RMC
Municipal Clerk

This is a generalization of the Regular meeting on AUGUST 6, 2021, and not a verbatim transcript.
**THESE MINUTES WERE APPROVED AT THE SEPTEMBER 3, 2021, REGULAR COMMISSION
MEETING**



MAYOR MATTHEW J. KSIAZEK



COMMISSIONER JOHN J. BANNING



COMMISSIONER JOSEPH D. SEGREST

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY**

ORDINANCE 595(2021)

**AN ORDINANCE TO AMEND AFFORDABLE HOUSING REGULATIONS OF THE LAND
USE DEVELOPMENT ORDINANCE OF THE BOROUGH OF WEST WILDWOOD TO
ADDRESS THE REQUIREMENTS OF THE FAIR HOUSING ACT AND UNIFORM HOUSING
AFFORDABILITY CONTROLS REGARDING COMPLIANCE WITH THE BOROUGH'S
AFFORDABLE HOUSING OBLIGATIONS**

WHEREAS, the Affordable Housing Regulations of the Land Use Development Ordinance of the Borough of West Wildwood must be amended to comply with the current state affordable housing regulations.

NOW, THEREFORE, BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF WEST WILDWOOD, as follows:

Section 1:

The Affordable Housing Regulations of the Land Use Development Ordinance of the Borough of West Wildwood is hereby amended as follows [additions by underline, deletions by ~~striketrough~~]:

1-118 Applicability

1. No change
2. No change
3. All new residential or mixed-use development ~~multifamily residential development~~ that creates five (5) or more units as a result of a zoning change, use variance, density variance, or approval of a new or amended redevelopment plan to permit residential development where not previously permitted or to permit higher density residential development than previously permitted, shall provide an affordable housing set-aside of 15%, if the affordable units will be for rent, and 20% if the affordable units will be for sale. No property shall be subdivided so as to avoid compliance with this requirement. Moreover, this provision governs municipal actions only and shall not entitle any property owner or developer to the right to any such rezoning, variance, or other relief. All affordable units created pursuant to this paragraph shall be governed by the provisions of this ordinance. This set-aside requirement applies to all of the Borough's zoning districts with the exception of the zoning districts where the Commercial Overlay Zone and Marine Commercial Overlay Zone apply, which have their own set-aside requirements.

Section 2:

After introduction, the Borough Clerk is hereby directed to submit a copy of the within Ordinance to the Planning Board of the Borough of West Wildwood for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A. 40:55D-64.

Section 5:

The Borough Clerk is directed to give notice at least ten (10) days prior to a hearing on the adoption of this ordinance to the Cape May County Planning Board and to all other persons entitled thereto pursuant to 40:55D-15, and N.J.S.A. 40:55D-63 (if required).

Section 6:

Repeal of Inconsistent Provisions. All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only however, to the extent of such conflict or inconsistency, it being the legislative intent that all ordinances or part of ordinances now existing or in effect unless the same being conflict or inconsistent with any provision of this Ordinance shall remain in effect.

Section 7:

Severability. The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause, or phrase thereof for any reason is held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses and phrases of this Ordinance, but shall remain in effect; it being the legislative intent this Ordinance shall stand notwithstanding the invalidity of any part.

Section 8:

Codification. This Ordinance shall be a part of the Code of the Borough of West Wildwood as though codified and fully set forth therein. The Borough Clerk shall have this ordinance codified and incorporated in the official copies of the Code. The Borough Clerk and the Borough Attorney are authorized and directed to change any Chapter, Article, and/or Section number of the Code of the Borough of West Wildwood in the event that the codification of this Ordinance reveals that there is a conflict between the numbers and the existing Code, and in order to avoid confusion and possible accidental repealers of existing provisions not intended to be repealed.

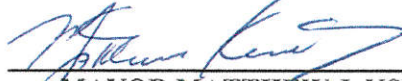
Section 9:

This Ordinance shall take effect upon passage, adoption, and publication in the manner prescribed by law.

Section 10:

Upon adoption of this Ordinance, the Borough Clerk shall file same with (a) the Cape May County Planning Board pursuant to N.J.S.A. 40:55D-16, and (b) the Borough Tax Assessor as required by N.J.S.A. 40:49-2.1(c).

COMMISSIONERS:



MAYOR MATTHEW J. KSIAZEK



COMMISSIONER JOHN J. BANNING



COMMISSIONER JOSEPH D. SEGREST

First Reading/Introduction: 2021 08-06
Publication: 2021 08-12

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek		X	X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest			X			

I, Donna L. Frederick, RMC, Municipal Clerk of the Borough of West Wildwood, Cape May County, do hereby certify the forgoing to be a true and correct copy of an ordinance introduced and passed on the first reading at a Regular Meeting held on August 6, 2021 and will be considered for final passage after a public hearing to be held on September 3, 2021 at 7:00pm prevailing time.



Donna L. Frederick, RMC
Municipal Clerk

COMMISSIONERS:

MAYOR MATTHEW J. KSIAZEK

COMMISSIONER JOHN J. BANNING

COMMISSIONER JOSEPH D. SEGREST

Second Reading/Public Hearing: 2021 09-03
Publication: 2021 09-09

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek						
Commissioner John J. Banning						
Commissioner Joseph D. Segrest						

I, Donna L. Frederick, RMC, Municipal Clerk of the Borough of West Wildwood, Cape May County, do hereby certify the forgoing to be a true and correct copy of an ordinance introduced and passed on the first reading at a Regular Meeting held on August 6, 2021 and finally adopted after a public hearing held on September 3, 2021 at 7:00pm prevailing time.

Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2021-095

CHAPTER 159 – INSERTION OF CLEAN COMMUNITIES GRANT FOR 2021

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by any public or private funding source and the amount thereof shall not have been determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount; and

WHEREAS, the Borough of West Wildwood is in receipt of \$4,034.58 from the Solid Waste Administration FY 2021 Clean Communities Grant and wishes to amend its 2021 Municipal Budget to include this amount of revenue.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, does hereby request the Director of the Division of Local Government services to approve the insertion of an item of revenue in the municipal budget of the Borough of West Wildwood for the year 2021 in the sum of.....\$4,034.58 which is now available as a revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with
Prior Written Consent of the Director of the Division
of Local Government Services - Public and Private
Revenues Offset with Appropriations:

Clean Communities Grant \$4,034.58

BE IT FURTHER RESOLVED that a like sum of \$4,034.58
be and the same is hereby appropriated under the caption of:

GENERAL APPROPRIATIONS

(a) Operations Excluded from 5% Caps

Public and Private Programs Offset by Revenues:
2021 Clean Communities Grant

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at s **Regular Meeting** held on **August 6, 2021**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-096

**AUTHORIZING THE BOROUGH ENGINEER TO PROCEED WITH SURVEYING, DESIGN,
BIDDING, CONSTRUCTION ENGINEERING, CONTRACT ADMIN. & CONSTRUCTION
OBSERVATION SERVICES IN CONNECTION WITH
THE RECONSTRUCTION OF "A" AVENUE FROM GLENWOOD AVENUE TO POPLAR
AVENUE**

WHEREAS, the Board of Commissioners has awarded, pursuant to N.J.S.A. 40A:11-4.4, a Professional Service Contract after publishing, advertisement, and request for proposals for General Engineering Services with Remington & Vernick Engineers, Inc.; and

WHEREAS, the Board of Commissioners requires Surveying, Design, Bidding, Construction Engineering, Contract Admin. & Construction Observation Services in connection with "The Reconstruction of "A" Avenue from Glenwood Avenue to Poplar Avenue;" and

WHEREAS, Remington & Vernick Engineers has submitted their proposal for Surveying, Design, Bidding, Construction Engineering, Contract Admin. & Construction Observation Services in the amount of **FOURTY - EIGHT THOUSAND DOLLARS and 00/100 CENTS (\$48,000.00)**; and

WHERE AS, FOURTY - EIGHT THOUSAND DOLLARS and 00/100 CENTS (\$48,000.00) is a matching obligation and attributable to the 2019/2020 NJDOT State Aid, total Amount being \$185,000.00; and

WHEREAS, the Chief Financial Officer of the Borough of West Wildwood has certified that there are sufficient funds available to pay the above referenced vendor from permanent budget General Capital account # C-04-55-919-101 – Bond Ordinance 592(2021).

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Borough Engineer be and is hereby authorized to proceed with the Surveying, Design, Bidding, Construction Engineering, Contract Admin. & Construction Observation Services in connection with "The Reconstruction of "A" Avenue from Glenwood Avenue to Poplar Avenue" for an amount not to exceed **FOURTY - EIGHT THOUSAND and 00/100 CENTS (\$48,000.00)** and authorizes the Mayor to execute said agreements.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Mathew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **August 6, 2021**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-097

**AUTHORIZING THE BOROUGH ENGINEER TO PROCEED WITH BIDDING,
CONSTRUCTION ENGINEERING, CONTRACT ADMIN. & CONSTRUCTION
OBSERVATION SERVICES IN CONNECTION WITH
THE RECONSTRUCTION OF THE MUNICIPAL BUILDING POLICE ADA RAMP**

WHEREAS, the Board of Commissioners has awarded, pursuant to N.J.S.A. 40A:11-4.4, a Professional Service Contract after publishing, advertisement, and request for proposals for General Engineering Services with Remington & Vernick Engineers, Inc.; and

WHEREAS, the Board of Commissioners requires Bidding, Construction Engineering, Contract Admin. & Construction Observation Services in connection with "The Reconstruction of the Municipal Building Police ADA Ramp;" and

WHEREAS, Remington & Vernick Engineers has submitted their proposal for Bidding, Construction Engineering, Contract Admin. & Construction Observation Services in the amount of **TWENTY-ONE THOUSAND SEVEN HUNDRED AND SEVEN FIVE DOLLARS and 00/100 CENTS** (\$21,775.00); and

WHEREAS, **TWENTY-ONE THOUSAND SEVEN HUNDRED AND SEVEN FIVE DOLLARS and 00/100 CENTS** (\$21,775.00) is a matching obligation and attributable to the NJDCA Small Cities Grant Award, total Amount being \$400,000.00; and

WHEREAS, the Chief Financial Officer of the Borough of West Wildwood has certified that there are sufficient funds available to pay the above referenced vendor from permanent budget General Capital Account #C-04-55-919-103 (Bond Ordinance 592(2021)).

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Borough Engineer be and is hereby authorized to proceed with the Bidding, Construction Engineering, Contract Admin. & Construction Observation Services in connection with "The Reconstruction of the Municipal Building Police ADA Ramp" for an amount not to exceed **TWENTY-ONE THOUSAND SEVEN HUNDRED AND SEVEN FIVE and 00/100 CENTS** (\$21,775.00) and authorizes the Mayor to execute said agreements.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Mathew J. Ksiazek		X	X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest			X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **August 6, 2021**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-098

**AUTHORIZING THE BOROUGH ENGINEER TO PROCEED WITH PREPARING A USDA
APPLICATION FOR SANITARY SEWER REPLACEMENT
SERVICES IN CONNECTION WITH THE SANITARY SEWER IMPROVEMENTS
TO MAPLE AVENUE FROM ARION AVENUE TO NEPTUNE AVENUE**

WHEREAS, the Board of Commissioners has awarded, pursuant to N.J.S.A. 40A:11-4.4, a Professional Service Contract after publishing, advertisement, and request for proposals for General Engineering Services with Remington & Vernick Engineers, Inc.; and

WHEREAS, the Board of Commissioners requires Preparing a USDA Application for Sanitary Sewer Replacement Services in connection with "The Sanitary Sewer Improvements for Maple Avenue from Arion Avenue to Neptune Avenue;" and


WHEREAS, Remington & Vernick Engineers has submitted their proposal for Preparing a USDA Application for Sanitary Sewer Replacement Services in the amount of **SEVENTY-FIVE HUNDRED DOLLARS and 00/100 CENTS (\$7,500.00)**; and

WHEREAS, the Chief Financial Officer of the Borough of West Wildwood has certified that there are sufficient funds available to pay the above referenced vendor from permanent budget appropriation account # 1-01-20-165-028

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Borough Engineer be and is hereby authorized to proceed with the Preparing a USDA Application for Sanitary Sewer Replacement Services in connection with "The Sanitary Sewer Improvements for Maple Avenue from Arion Avenue to Neptune Avenue;" for an amount not to exceed **SEVENTY-FIVE HUNDRED DOLLARS and 00/100 CENTS (\$7,500.00)** and authorizes the Mayor to execute said agreements.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Mathew J. Ksiazek	X		X			
Commissioner John J. Banning		X	X			
Commissioner Joseph D. Segrest			X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May, and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **August 6, 2021**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-099

**A RESOLUTION ACKNOWLEDGING AN ADDITIONAL MEMBER IN THE
WEST WILDWOOD VOLUNTEER FIRE COMPANY**

WHEREAS, it has been established that JIF determined the Borough must keep a current roster of all active firefighters, ladies auxiliary members and junior firefighters of the West Wildwood Vol. Fire Company; and

WHEREAS, the Chief of the West Wildwood Vol. Fire Company has provided information of an additional applicant for the Borough to add to the roster; and

WHEREAS, the Board of Commissioners hereby acknowledges the following applicant for membership, contingent upon successful completion of a background check.

Andrew English – 221 W. 26th St., North Wildwood, NJ 08260

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey that the Borough acknowledges Andrew English, and thanks him for his selfless volunteer service on behalf of all of the residents.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Mathew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May, and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **August 6, 2021**.



**Donna L. Frederick, RMC
Municipal Clerk**

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BOROUGH OF WEST WILDWOOD
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Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 14960 to 15010
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
14960	08/05/21	00101 THE HERALD					1414
21-00369	1	JOB POSTING AD - PUBLIC WORKS	172.90	1-01-20-100-021	Budget		13 1
				GEN. ADMIN. LEGAL ADVERTISING			
21-00369	2		0.00	1-01-20-100-021	Budget		14 1
				GEN. ADMIN. LEGAL ADVERTISING			
21-00431	1	JOB POSTING AD - LABORER	172.90	1-01-20-120-021	Budget		93 1
				Legal Advertising			
			345.80				
14961	08/05/21	00307 ADVANCE AUTO PARTS					1414
21-00373	1	THERMOSTAT FOR POLICE CAR 1720	14.42	1-01-26-290-034	Budget		20 1
				Fleet Maintenance			
14962	08/05/21	00308 ADP, INC.					1414
21-00388	1	CHARGES FOR JULY 2021	118.70	1-01-20-130-028	Budget		40 1
				Payroll Services			
21-00388	2	CHARGES FOR JULY 2021	130.92	1-01-20-130-028	Budget		41 1
				Payroll Services			
			249.62				
14963	08/05/21	00312 DAVE GREENLAND					1414
21-00406	1	LABOR TO REPAIR FORD F-250	800.00	1-01-26-290-034	Budget		70 1
				Fleet Maintenance			
14964	08/05/21	01501 VICTORIA APPELATE					1414
21-00376	1	ADDITIONAL POLL WORKER SALARY	200.00	1-01-20-120-029	Budget		23 1
				Election Workers			
14965	08/05/21	019011 ATLANTIC CITY ELECTRIC					1414
21-00392	1	CHARGES FOR JULY 2021	1,954.31	1-01-31-435-000	Budget		46 1
				Street Lighting			
21-00392	2	CHARGES FOR JULY 2021	575.37	1-01-31-430-000	Budget		47 1
				Electricity			
21-00392	3	CHARGES FOR JULY 2021	42.45	1-01-31-430-000	Budget		48 1
				Electricity			
21-00392	4	CHARGES FOR JULY 2021	11.24	1-01-31-430-000	Budget		49 1
				Electricity			
21-00392	5	CHARGES FOR JULY 2021	932.89	1-01-31-430-000	Budget		50 1
				Electricity			
21-00392	6	CHARGES FOR JULY 2021	11.98	1-01-31-430-000	Budget		51 1
				Electricity			
21-00392	7	CHARGES FOR JULY 2021	378.11	1-01-31-430-000	Budget		52 1
				Electricity			
21-00392	8	CHARGES FOR JULY 2021	17.99	1-01-31-435-000	Budget		53 1
				Street Lighting			
			3,924.34				
14966	08/05/21	01905 AT & T MOBILITY					1414
21-00415	1	CHARGES FOR JUNE & JULY 2021	456.36	1-01-31-440-000	Budget		77 1
				Telephone			

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
14967	08/05/21	01906 ATLANTIC COUNTY MUNICIPAL JIF					1414
21-00429	1	2021 3RD QTR ASSESSMENT	20,339.00	1-01-23-215-000	Budget		91 1
				WORKER COMPENSATION INSURANCE			
14968	08/05/21	04002 BOWMAN & COMPANY LLP					1414
21-00380	1	PROFESSIONAL SERVICES RENDERED	875.00	1-09-55-502-028	Budget		27 1
				Professional Services			
21-00380	2	PROFESSIONAL SERVICES RENDERED	875.00	1-01-20-100-028	Budget		28 1
				GEN. ADMIN. OTHER PROFESSIONAL SERVICES			
			1,750.00				
14969	08/05/21	04602 BURKE MOTORS					1414
21-00367	1	POWER WINDOW CONTROL SWITCH	170.28	1-01-26-290-034	Budget		11 1
				Fleet Maintenance			
14970	08/05/21	05202 CAPE MAY CNTY TREASURERS OFF.					1414
21-00370	1	3RD QTR 2021 COUNTY TAXES	143,198.93	1-01-55-000-000	Budget		15 1
				CAPE MAY COUNTY TAX			
21-00370	2	3RD QTR 2021 LIBRARY TAX	21,353.31	1-01-55-000-001	Budget		16 1
				CAPE MAY COUNTY LIBRARY TAX			
21-00370	3	3RD QTR 2021 OPEN SPACE TAX	6,277.76	1-01-55-000-002	Budget		17 1
				CAPE MAY COUNTY OPEN SPACE			
21-00371	1	3RD QTR ANIMAL SHELTER AND	328.75	1-01-27-340-029	Budget		18 1
				Contractual Services			
			171,158.75				
14971	08/05/21	05203 C.M.C.M.U.A. WASTER WATER DIV.					1414
21-00384	1	DISPOSAL FEES FOR JUNE 2021	3,900.68	1-01-32-465-000	Budget		29 1
				SOLID WASTE DISPOSAL			
21-00410	1	3RD QTR 2021 MUA WASTEWATER	108,466.25	1-09-55-502-078	Budget		72 1
				Contract Services-MUA			
			112,366.93				
14972	08/05/21	05233 CAPE 47 LUMBER					1414
21-00391	1	SPRAY PAINT	48.93	1-01-26-290-038	Budget		45 1
				Gen. Hardware-maint. supplies			
14973	08/05/21	05235 THE CARLSEN GROUP INC					1414
21-00424	1	CHARGES FOR JULY 2021	95.00	1-01-20-120-026	Budget		86 1
				Maintenance Contracts			
14974	08/05/21	06001 CITY OF WILDWOOD					1414
21-00385	1	CHARGES FOR JUNE 2021	696.17	1-01-31-460-000	Budget		30 1
				Gasoline and Diesel			
21-00426	1	CHARGES FOR FEB 2021	638.25	1-01-31-460-000	Budget		89 1
				Gasoline and Diesel			
			1,334.42				
14975	08/05/21	06615 COMCAST					1414
21-00393	1	CHARGES FOR JULY 2021	226.70	1-01-31-440-000	Budget		54 1
				Telephone			
21-00393	2	CHARGES FOR JULY 2021	88.40	1-01-31-440-000	Budget		55 1
				Telephone			

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
14975	COMCAST	Continued							
21-00393	3	CHARGES FOR JULY 2021	82.46	1-01-31-440-000 Telephone	Budget		56	1	
21-00393	4	CHARGES FOR JULY 2021	15.02	1-01-31-440-000 Telephone	Budget		57	1	
21-00393	5	CHARGES FOR JULY 2021	310.97	1-01-31-440-000 Telephone	Budget		58	1	
21-00393	6	CHARGES FOR JULY 2021	108.35	1-01-31-440-000 Telephone	Budget		59	1	
21-00393	7	CHARGES FOR JULY 2021	340.05	1-01-31-440-000 Telephone	Budget		60	1	
			<u>1,171.95</u>						
14976	08/05/21	08201 DELTA DENTAL PLAN OF N.J. INC.					1414		
21-00403	1	CHARGES FOR AUG 2021	903.32	1-01-23-220-000 EMPLOYEE GROUP INSURANCE	Budget		68	1	
14977	08/05/21	09805 LORI J. PERLOFF					1414		
21-00377	1	ADDITIONAL POLL WORKER SALARY	200.00	1-01-20-120-029 Election Workers	Budget		24	1	
14978	08/05/21	10811 STEFANKIEWICZ & BELASCO LLC					1414		
21-00419	1	PROFESSIONAL SERVICES RENDERED	714.00	1-01-20-155-027 Legal Services	Budget		81	1	
14979	08/05/21	13416 CONSTELLATION NEWENERGY INC					1414		
21-00389	1	CHARGES FOR JULY 2021	212.16	1-01-31-430-000 Electricity	Budget		42	1	
21-00389	2	CHARGES FOR JULY 2021	4.57	1-01-31-430-000 Electricity	Budget		43	1	
			<u>216.73</u>						
14980	08/05/21	14408 FORD MOTOR CREDIT COMPANY					1414		
21-00421	1	POLICE VEHICLE LEASE	2,725.30	1-01-25-240-038 New Equipment	Budget		83	1	
14981	08/05/21	Alignment Check				VOID			
14982	08/05/21	17501 GTBM INC.					1414		
21-00374	1	INFO-COP ANNUAL LICENSES	1,050.00	1-01-25-240-026 Maintenance Contract	Budget		21	1	
14983	08/05/21	18611 JOYCE MEDIA					1414		
21-00411	1	WEB HOSTING FOR JULY 2021	89.95	1-01-20-140-059 Data Processing Equipment	Budget		73	1	
14984	08/05/21	22202 INTERNATIONAL INSTITUTE OF					1414		
21-00427	1	ANNUAL MEMBERSHIP DUES 2021	175.00	1-01-20-100-044 GEN. ADMIN. DUES & MEMBERSHIPS	Budget		90	1	
14985	08/05/21	26801 KINDLE FORD					1414		
21-00368	1	A/C COMPRESSOR FOR CAR 1712	1,295.91	1-01-26-290-034 Fleet Maintenance	Budget		12	1	

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
14986	08/05/21	28602 LAWREN SUPPLY CO.					1414
21-00288	1	BULLET PROOF VEST FOR	1,027.22	G-02-40-760-000	Budget		1 1
				BODY ARMOR			
21-00288	2	BULLET PROOF VEST FOR	636.34	G-02-40-760-012	Budget		2 1
				BODY ARMOR GRANT 2019			
21-00288	3	BULLET PROOF VEST FOR	17.99	G-02-40-760-013	Budget		3 1
				BODY ARMOR - 2013			
21-00288	4	BULLET PROOF VEST FOR	514.45	1-01-25-240-032	Budget		4 1
				Uniforms			
			<u>2,196.00</u>				
14987	08/05/21	31220 MAX COMMUNICATIONS, INC.					1414
21-00423	1	CHARGES FOR JULY 2021	703.75	1-01-31-440-000	Budget		85 1
				Telephone			
14988	08/05/21	31801 MGL PRINTING SOLUTIONS					1414
21-00404	1	ESTIMATED TAX BILLS	279.00	1-01-20-145-023	Budget		69 1
				printing			
14989	08/05/21	34204 N.J.STATE LEAGUE OF					1414
21-00417	1	NJ MUNICIPALITIES MAGAZINE	25.00	1-01-20-100-030	Budget		79 1
				GEN. ADMIN. MATERIALS & SUPPLIES			
14990	08/05/21	34220 NEXTEL COMMUNICATIONS/SPRINT					1414
21-00416	1	CHARGES FOR JULY 2021	252.78	1-01-31-440-000	Budget		78 1
				Telephone			
21-00434	1	CHARGES FOR AUG 2021	267.67	1-01-31-440-000	Budget		96 1
				Telephone			
			<u>520.45</u>				
14991	08/05/21	39002 PARAMOUNT CHEMICAL & PAPER CO.					1414
21-00365	1	24 X 32 BLACK BAGS	38.18	1-01-26-290-030	Budget		10 1
				Materials and Supplies			
14992	08/05/21	39801 PITNEY BOWES GLOBAL FINANCIAL					1414
21-00395	1	POSTAL CHARGES FOR JULY 2021	426.00	1-01-20-100-053	Budget		61 1
				GEN. ADMIN. NEW EQUIPMENT			
14993	08/05/21	45678 AUTO ZONE					1414
21-00344	1	BRACKETED CALIPER	117.38	1-01-26-290-034	Budget		5 1
				Fleet Maintenance			
21-00344	2	DLG ROTOR	88.31	1-01-26-290-034	Budget		6 1
				Fleet Maintenance			
21-00344	3	DLG ROTOR	88.32	1-01-26-290-034	Budget		7 1
				Fleet Maintenance			
21-00344	4	DURALAST GOLD PAD	44.11	1-01-26-290-034	Budget		8 1
				Fleet Maintenance			
			<u>338.12</u>				
14994	08/05/21	48201 SOUTH JERSEY GAS COMPANY					1414
21-00387	1	CHARGES FOR JULY 2021	44.46	1-01-31-446-000	Budget		38 1
				Natural Gas			

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
14994		SOUTH JERSEY GAS COMPANY					
21-00387	2	CHARGES FOR JULY 2021	56.73	1-01-31-446-000	Budget		39 1
				Natural Gas			
			101.19				
14995	08/05/21	48207 SOUTH JERSEY WELDING SUPPLY CO					1414
21-00432	1	CHARGES FOR JULY 2021	56.70	1-01-26-290-038	Budget		94 1
				Gen. Hardware-maint. supplies			
14996	08/05/21	48732 TREASURER, STATE OF NEW JERSEY					1414
21-00418	1	2ND QTR MARRIAGE LICENSE FEE	25.00	1-01-55-000-004	Budget		80 1
				MARRIAGE LICENSES-DUE TO NJ			
14997	08/05/21	57602 WEST WILDWOOD BD. OF EDUCATION					1414
21-00420	1	1ST QTR SCHOOL TAX LEVY	175,817.50	1-01-55-000-006	Budget		82 1
				SCHOOL TAXES			
14998	08/05/21	58005 CITY OF WILDWOOD WATER UTILITY					1414
21-00386	1	THIRD QUARTER CHARGES 2021	3,338.00	1-01-25-265-057	Budget		31 1
				FIRE HYDRANT SERVICE			
21-00386	2	THIRD QUARTER CHARGES 2021	83.25	1-01-31-455-000	Budget		32 1
				WATER			
21-00386	3	THIRD QUARTER CHARGES 2021	96.25	1-01-31-455-000	Budget		33 1
				WATER			
21-00386	4	THIRD QUARTER CHARGES 2021	34.25	1-01-31-455-000	Budget		34 1
				WATER			
21-00386	5	THIRD QUARTER CHARGES 2021	156.75	1-01-31-455-000	Budget		35 1
				WATER			
21-00386	6	THIRD QUARTER CHARGES 2021	37.75	1-01-31-455-000	Budget		36 1
				WATER			
21-00386	7	THIRD QUARTER CHARGES 2021	34.25	1-01-31-455-000	Budget		37 1
				WATER			
			3,780.50				
14999	08/05/21	60201 XEROX CORPORATION					1414
21-00396	1	COPIER LEASE BACK OFFICE	136.27	1-01-20-100-023	Budget		62 1
				GEN. ADMIN. PRINTING			
15000	08/05/21	65406 STANDARD OFFICE SYSTEMS					1414
21-00425	1	SERVICE SUPPLY CHARGES	172.84	1-01-20-100-030	Budget		87 1
				GEN. ADMIN. MATERIALS & SUPPLIES			
21-00425	2	SERVICE SUPPLY CHARGES	30.86	1-01-20-100-030	Budget		88 1
				GEN. ADMIN. MATERIALS & SUPPLIES			
			203.70				
15001	08/05/21	654173 NEW JERSEY CONFERENCE OF MAYORS					1414
21-00430	1	2021 CONFERENCE OF MAYORS	505.00	1-01-20-100-041	Budget		92 1
				GEN. ADMIN. CONFERENCES & MEETINGS			
15002	08/05/21	679002 NEW JERSEY E-ZPASS					1414
21-00433	1	PARKWAY TOLLS P/D	13.95	1-01-20-100-030	Budget		95 1
				GEN. ADMIN. MATERIALS & SUPPLIES			

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
15003	08/05/21	679012 NJCTBA					1414
21-00407	1	REGISTRATION FOR TAX ASSESSOR	495.00	1-01-20-100-041	Budget		71 1
				GEN. ADMIN. CONFERENCES & MEETINGS			
15004	08/05/21	694337 JUNE C. KARP					1414
21-00379	1	ADDITIONAL POLL WORKER SALARY	200.00	1-01-20-120-029	Budget		26 1
				Election Workers			
15005	08/05/21	694454 ANNA M DOHERTY					1414
21-00378	1	ADDITIONAL POLL WORKER SALARY	200.00	1-01-20-120-029	Budget		25 1
				Election Workers			
15006	08/05/21	964644 SURENIAN, EDWARDS & NOLAN LLC					1414
21-00397	1	PROFESSIONAL SERVICES RENDERED	6,920.15	1-01-20-155-027	Budget		63 1
				Legal Services			
15007	08/05/21	964646 GOLD MEDAL ENVIRONMENTAL					1414
21-00412	1	CHARGES FOR JULY 2021	6,213.08	1-01-26-305-029	Budget		74 1
				Contractual-collection			
15008	08/05/21	964679 GEBHARDT & KIEFER, P.C.					1414
21-00398	1	PROFESSIONAL SERVICES RENDERED	3,000.00	1-01-20-155-027	Budget		64 1
				Legal Services			
21-00399	1	ADDITIONAL PROFESSIONAL SERV	1,485.00	1-01-20-155-027	Budget		65 1
				Legal Services			
21-00400	1	ADDITIONAL SERVICES RENDERED	285.00	1-01-20-155-027	Budget		66 1
				Legal Services			
21-00413	1	ADDITIONAL PROFESSIONAL SERV	1,365.00	1-01-20-155-027	Budget		75 1
				Legal Services			
21-00414	1	ADDITIONAL PROFESSIONAL SERV	450.00	1-01-20-155-027	Budget		76 1
				Legal Services			
			6,585.00				
15009	08/05/21	964689 BLANEY, DONOHUE, KARAVAN					1414
21-00401	1	PROFESSIONAL SERVICES RENDERED	216.00	1-01-20-155-027	Budget		67 1
				Legal Services			
15010	08/05/21	03102 BANK OF AMERICA					1414
21-00345	1	WATER/JUICE FOR JULY 4TH	89.57	1-01-30-420-000	Budget		9 1
				CELEBRATION OF PUBLIC EVENTS			
21-00372	1	PADLOCK FOR SIGN BOARD	16.98	1-01-26-310-030	Budget		19 1
				Materials and Supplies			
21-00375	1	BOROUGH MEETING DUE TO	15.98	1-01-20-100-041	Budget		22 1
				GEN. ADMIN. CONFERENCES & MEETINGS			
21-00390	1	VARIOUS SUPPLIES	135.84	1-01-26-290-038	Budget		44 1
				Gen. Hardware-maint. supplies			
21-00422	1	PREMIUM BRIEFING/MODEL SERVICE	79.95	1-01-25-252-030	Budget		84 1
				Materials and Supplies			
			338.32				

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Check #	Check Date	Vendor			Reconciled/Void	Ref Num
PO #	Item	Description	Amount Paid	Charge Account	Account Type	Contract Ref Seq Acct
15010	BANK OF AMERICA	Continued				
Report Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:		50	1	528,129.87	0.00
	Direct Deposit:		0	0	0.00	0.00
	Total:		50	1	528,129.87	0.00

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	1-01	417,107.07	0.00	0.00	417,107.07
UTILITY FUND	1-09	109,341.25	0.00	0.00	109,341.25
Year Total:		526,448.32	0.00	0.00	526,448.32
GRANT FUND	G-02	1,681.55	0.00	0.00	1,681.55
Total of All Funds:		528,129.87	0.00	0.00	528,129.87

State of NJ
Health Care

\$ 14,425.⁵⁰
\$ 542,535.³⁷

August 2, 2021
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BOROUGH OF WEST WILDWOOD
Check Register By Check Id

Page No: 1

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 14957 to 14959
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor		Amount Paid	Charge Account	Account Type	Reconciled/Void Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
14957	08/02/21	13409 JACQUELYN FERENTZ					1413
21-00381	1	JUDGMENT DOCKET #CPM-797-08	5,040.60	1-01-37-480-001	Budget		1 1
				JUDGMENTS			
14958	08/02/21	964647 EQUITY TRUST COMPANY					1413
21-00382	1	JUDGMENT PARTIAL ASSIGNMENT	10,000.00	1-01-37-480-001	Budget		2 1
				JUDGMENTS			
14959	08/02/21	964673 DOUGLAS LAW GROUP, LLC					1413
21-00383	1	JUDGMENT DOCKET #CPC-L797-08	7,589.96	1-01-37-480-001	Budget		3 1
				JUDGMENTS			

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	3	0	22,630.56	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	22,630.56	0.00

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BOROUGH OF WEST WILDWOOD
Check Register By Check Id

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Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	1-01	22,630.56	0.00	0.00	22,630.56
Total of All Funds:		<u>22,630.56</u>	<u>0.00</u>	<u>0.00</u>	<u>22,630.56</u>

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BOROUGH OF WEST WILDWOOD
Check Register By Check Id

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Range of Checking Accts: SEWER CAPITAL to SEWER CAPITAL Range of Check Ids: 1056 to 1057
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
1056	08/05/21	44606 REMINGTON, VERNICK & WALBERG					1415
21-00405	1	PERFORM ENGINEERING AND	4,410.00	C-08-55-905-002	Budget		2 1
				IMPROVEMENTS TO POPLAR ,G, GLENWOOD AVES			
1057	08/05/21	964675 LEXA CONCRETE LLC					1415
21-00402	1	2020 SEWER CAPITAL IMPROVEMENT	289,229.16	C-08-55-905-002	Budget		1 1
				IMPROVEMENTS TO POPLAR ,G, GLENWOOD AVES			

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	293,639.16	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	293,639.16	0.00

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BOROUGH OF WEST WILDWOOD
Check Register By Check Id

Page No: 2

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
UTILITY CAPITAL	C-08	293,639.16	0.00	0.00	293,639.16
Total of All Funds:		<u>293,639.16</u>	<u>0.00</u>	<u>0.00</u>	<u>293,639.16</u>

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BOROUGH OF WEST WILDWOOD
Check Register By Check Id

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Range of Checking Accts: TRUST OTHER to TRUST OTHER Range of Check Ids: 1196 to 1197
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Contract	Ref Seq Acct
1196	08/05/21	05236 CAPRIONI PORTABLE TOILETS, INC.		1416
21-00317	1	PORTABLE TOILETS FOR JULY 4TH		1 1
		Amount Paid 90.00	T-12-00-000-011 Budget	
			RESERVE FOR FESTIVAL DONATIONS	
21-00317	2	PORTABLE TOILETS FOR JULY 4TH		2 1
		Amount Paid 125.00	T-12-00-000-011 Budget	
			RESERVE FOR FESTIVAL DONATIONS	
		215.00		
1197	08/05/21	03102 BANK OF AMERICA		1416
21-00366	1	PRETZELS FOR JULY 4TH PARADE		3 1
		Amount Paid 202.00	T-12-00-000-011 Budget	
			RESERVE FOR FESTIVAL DONATIONS	

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	417.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	417.00	0.00

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BOROUGH OF WEST WILDWOOD
Check Register By Check Id

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Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	T-12	417.00	0.00	0.00	417.00
Total of All Funds:		<u>417.00</u>	<u>0.00</u>	<u>0.00</u>	<u>417.00</u>

WEST WILDWOOD PUBLIC WORKS

ACTIVITY REPORT JULY 2021

- 4 WORK ORDERS FOR MAINTENANCE OF PUBLIC WORKS VEHICLES
 - 4 WORK ORDERS FOR MAINTENANCE OF POLICE VEHICLES
 - 4 WORK ORDERS FOR MAINTENANCE OF PUBLIC WORKS EQUIPMENT
 - 8 WORK ORDERS TO EMPTY TRASH AND RECYCLING CONTAINERS AT BORO PARKS
 - 8 WORK ORDERS FOR INSPECTIONS OF BORO PARKS AND STREETS
 - 4 WORK ORDERS TO CLEAN UP TRASH ON BORO STREETS
 - 4 WORK ORDERS TO CLEAN BORO HALL AND REMOVE TRASH AND RECYCLING
 - 4 WORK ORDERS FOR MAINTENANCE OF 26TH AVE. SEWER PUMPING STATION
 - 4 WORK ORDERS FOR MAINTENANCE OF FLOOD PUMP SOUTH END OF NEPTUNE AVE.
 - 8 WORK ORDERS TO EMPTY DOGGI STATION CONTAINERS AT BORO PARKS AND PLAYGROUND
 - 2 WORK ORDERS FOR MAINTENANCE AND INSPECTIONS OF FLOOD GATES
-

- 2 WORK ORDERS TO CLEAR OFF CATCH BASIN TOPS OF DEBRIS AND TRASH
- 4 WORK ORDERS TO PATCH POT HOLES ON BORO STREETS
- 1 WORK ORDER FOR OIL CHANGE ON PUBLIC WORKS TRUCK
- 1 WORK ORDER FOR MAINTENANCE OF FLOOD TRUCK
- 2 WORK ORDERS TO PICK UP TV'S WITH IN THE BORO
- 3 WORK ORDERS TO CUT GRASS AT BORO HALL, PARKS AND PLAYGROUND
- 4 WORK ORDERS TO CLEAN BEACH OF SALT GRASS
- 1 WORK ORDER TO INSALL A NEW THERMOSTAT ON POLICE VEHICLE
- 1 WORK ORDER TO CUT OUT ASHPHALT WHERE SINK HOLES ARE IN P.D. PARKING LOT AND FILL IN AND PATCH WITH ASHPHALT
- 1 WORK ORDER TO FOR REPAIR TO WEED EATER
- 1 WORK ORDER TO CHECK TIDE FLEX VALVES
- 1 WORK ORDER TO WEED EAT WEEDS GROWING ALONG CURBS AND SIDEWALKS ON THE BRIDGE
- 1 WORK ORDER TO REPAIR ELECTRICAL SHORT IN THE JUNCTION BOX D.P.W. OFFICE
- 3 WORK ORDERS TO PICK UP PAID BULK TRASH

1 WORK ORDER TO INSTALL NEW FLOURESCENT LIGHT BULBS IN
POLICE DEPT.

4 WORK ORDERS TO PICK UP YARD WASTE

1 WORK ORDER TO INSTALL A NO OUTLET SIGN ON 26TH AVE.

1 WORK ORDER TO CUT GRASS AROUND D.P.W. YARD

93 TOTAL WORK ORDERS FOR JULY 2021



Activity for the Month of July 2021

Calls for Service: 555		MVA's State Roads:		MVA's County Roads:		MVA's Municipal Roads: 1	
Adults Arrested: 5	Juv. Arrested:	CDS Arrests: 2	DWI Arrests:	Summonses:	911 Calls: 34		
Directed Patrol		154	Follow-Up Investigation			2	
Parking Complaint/ Violation		96	Community Policing			2	
Directed Walking Beat		68	9-1-1 Calls			2	
Property Check		50	Wires / Pole / Tree Down			1	
Back-up Officer		44	Vehicle Maintenance			1	
MV Stop		24	Tow Release			1	
General Compliants		13	Theft by Deception 2C:20-4			1	
Medical Emergency / Assistance		11	Theft 2C:20-3			1	
Animal Complaint		6	Prisoner Transport			1	
Property Check		5	Parking Complaint - Summons			1	
Suspicious Activity/ Auto/ Person		4	Neighbor Trouble			1	
Local Ordinance		4	Motor Vehicle Stop - Warning			1	
Welfare Check		3	Motor Vehicle Accident			1	
Suspicious Vehicle		3	Mental Case			1	
Parking Complaint - Warning		3	Lost/Found Property			1	
Juvenile Complaint		3	Hit and Run Collision			1	
Found Property		3	Hazmat Incident			1	
Foot Patrol - Walking Beat		3	General Compliants			1	
Fireworks		3	Found CDS/Paraphernalia			1	
Directed Patrol - Vehicle		3	Fire Response			1	
Assist Other Agency		3	Fight			1	
Verbal Dispute		2	Disorderly Conduct- Disputes			1	
Suspicious Person(s)		2	Disabled Vehicle			1	
Stand By		2	Blocked Driveway			1	
Property Damage		2	Alarm - Burglar/ Panic			1	
Property Check Requested		2	911 Abandoned			1	
Parking Violation		2					
Other Public Service		2					
Open Door		2					
Noise Complaint		2					
Gas Leak (odor)		2					

Commissioner's Report

Finance and Revenue

Tax Assessor Report

- Nothing new to report this month.

Tax Collector Report

- 2021 Taxes collected thru 7/31/2021: \$2,156,195
- Delinquent Taxes collected thru 7/31/2021: \$61,578
- 2021 Sewer Rents collected thru 7/31/2021: \$412,239
- Delinquent Sewer Rents collected thru 7/31/2021: \$22,398

Operating Budget

August 1 Account Status

FCOA	Description	% Expended	Notes
20	General Government	54%	
21	Land-Use Administration	50%	Planning Board related costs
22	Uniform Construction Code	60%	
23	Insurance	62%	
25	Public Safety	48%	Fire Department costs usually paid in December
26	Public Works	49%	
27	H&HS (Animal Control)	35%	
28	Parks and Recreation	37%	
29	Education (Fire Prevention)	13%	
30	Unclassified (Public Events)	53%	July 4th Celebration
31	Utilities and Bulk Purchases	48%	Electric, Telephone, Fuel
32	Landfill / Solid Waste Disposal	56%	
36	Statutory Expenditures	79%	
37	Judgements	67%	Due monthly on 10th of the month
42	Shared Services	49%	
43	Court and Public Defender	50%	
44	Capital	0%	Contribution to Capital Fund
45	Debt	50%	Bonds and Bond Anticipation Notes
46	Deferred Charges	0%	Final payment on tax revaluation
	Total	55%	Total of all accounts

Capital Planning

- General Capital– The bond sale process completed this past week. Funding for the specific projects is now available.
- Sewer Utility Capital – No updates this month.

Judgement Bond

- We will be on the August 11th agenda with Department of Community Affairs Local Finance Board to formally request approval to issue the bond. We responded to questions from the LFB and they conducted a meeting on 8/4/2021 for clarifications and review of the responses.
- Background - This bond is to create permanent financing for the remainder of judgement from Litigation Docket number CPM-L-797-08. Objectives of the permanent financing are as follows:
 - Reduce accelerated monthly payments from \$22,630.56 for three years to about \$14,000 monthly over 5 to 7 years providing \$100,000 annual relief in the Borough operating budget.
 - Create a permanent financial instrument that eliminates the risk to the Borough of the Police Chief requesting accelerated payment with 60 days notice.

Fair Housing

- Ordinance 595 was introduced to make a minor correction. The description “multifamily residential development” should have been “mixed-use development”.