

DEC 3, 2021

REGULAR MEETING MINUTES

"Small town Charm on the Back Bay"

AGENDA

NOTICE OF TENTATIVE AGENDA - REGULAR MEETING - DECEMBER 3, 2021

7:00PM - ACTION MEETING

This is a proposed agenda which is subject to change by Commissioners without further notice.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS REGULAR MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL MEETING NOTICE RESOLUTION NO. 2021-009 ADOPTED ON JANUARY 1, 2021. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

ROLL CALL:

ADDITIONS/DELETIONS OF AGENDA ITEMS:

OLD BUSINESS

APPROVAL OF MINUTES:

Workshop Meeting - Oct. 20, 2021
Regular Meeting - November 1, 2021
Closed Session Meeting - Nov. 1, 2021 - Per resolution 2021-114, minutes shall remain confidential until matters have concluded.
Closed Session Meeting - Nov. 1, 2021 - Per resolution 2021-15, minutes shall remain confidential until matters have concluded.
Special Meeting - Nov. 15, 2021
Closed Session Meeting - Nov. 15, 2021 - Per resolution 2021-119, minutes shall remain confidential until matters have concluded.
Closed Session Meeting - Nov. 15, 2021 - Per resolution 2021-120, minutes shall remain confidential until matters have concluded.
Workshop Meeting - Nov. 23, 2021

ORDINANCES:

ORDINANCE 598(2021) - Second Reading/Public Hearing - AMENDING AND SUPPLEMENTING ORDINANCE NO. 421 PERTAINING TO THE ENTERPRISE ZONE DEVELOPMENT CORPORATION OF THE WILDWOODS

Borough of West Wildwood

"Small town Charm on the Back Bay"

RESOLUTIONS:

2021-123 - APPROVING BUDGET TRANSFERS FOR THE CY2021

2021-124 - AUTHORIZING THE CANCELLATION OF UNAPPROPRIATED CAPITAL BALANCES

APPROVAL TO PAY BILLS

REPORTS FROM COMMISSIONERS

OPEN TO THE FLOOR FOR PUBLIC COMMENT

ADJOURNMENT

Donna L. Frederick, RMC
Municipal Clerk

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
REGULAR MEETING
DECEMBER 3, 2021
7:00pm – ACTION MEETING

MINUTES:

Mayor Ksiazek called the meeting to order, led the Pledge of Allegiance and read the OPMA statement

ROLL CALL: Present

Comm. Banning
Comm. Segrest
Mayor Ksiazek
Solicitor Lyons
Deputy Clerk Carl O'Hala
Engineer James Oris and Charles Adamson
Municipal Clerk Donna L. Frederick

APPROVAL OF MINUTES:

Clerk called for a motion to adopt the minutes of previous meetings as presented.

Regular Meeting – November 1, 2021
Closed Session Meeting – Nov. 1, 2021 - Per resolution 2021-14, minutes shall remain confidential
until matters have concluded.
Closed Session Meeting – Nov. 1, 2021 - Per resolution 2021-15, minutes shall remain confidential
until matters have concluded.
Special Meeting – Nov. 15, 2021
Closed Session Meeting – Nov. 15, 2021 - Per resolution 2021-119, minutes shall remain confidential
until matters have concluded.
Closed Session Meeting – Nov. 15, 2021 - Per resolution 2021-120, minutes shall remain confidential
until matters have concluded.

Motion by Comm. Banning; Second by Comm. Segrest.
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Motion Carried

ORDINANCES: Clerk read Ordinance by Number and Title:

**ORDINANCE 598(2021) – Second Reading/Public Hearing - AMENDING AND
SUPPLEMENTING ORDINANCE NO. 421 PERTAINING TO THE ENTERPRISE
ZONE DEVELOPMENT CORPORATION OF THE WILDWOODS**

Mayor opened the meeting for public comment on Ordinance 598(2021), hearing no public comment,
Mayor closed the public hearing.

C

Mayor gave the DPW report for the month of November 2021 (copy attached). Mayor noted a new dump truck has been ordered and anticipates delivery around July 2022. The DPW will be running with three men for the winter and will bring on part-time help for the summer months. Mayor reported completing the replacement of twelve new electric outlets on the poles for the holiday lights. Mayor noted his family business MJK Electric donated 100% of the materials and labor to complete this project. Mayor thanked the DPW personnel and the City of Wildwood for the use of their bucket truck to hang the decorations. Mayor reported the purchase of a new air compressor at DPW which also operates the vehicle lift. Mayor reported the Poplar Avenue topcoat will take place the week of December 6th, and the borough is working on the sewer I & I. Mayor also reported A Avenue project will start in the spring, and the police ADA ramp would be a spring project. Mayor reported on replacement of bulkheads and stormwater pipes. Mayor announced Santa on the fire truck will take place on Saturday, December 4, between 11:00am and 1:00pm. Official tree lighting will be at 6:00pm and the fire company ladies auxiliary will be serving refreshments afterward in the hall. Mayor thanked the borough staff, Fire Company, Ladies Auxiliary, and PD.

REPORTS FROM COMMISSIONERS:

Motion by Mayor Ksiazek; Second by Comm. Segrest.
 Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
 Motion Carried

ENDORSED: (list attached)

Clerk asked for a motion for the APPROVAL TO PAY BILLS WHEN PROPERLY SIGNED AND

Clerk asked for a motion to adopt resolution
 Motion by Comm. Banning; Second by Comm. Segrest
 Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
 Resolution Adopted.

BALANCES

2021-124 - AUTHORIZING THE CANCELLATION OF UNAPPROPRIATED CAPITAL

Clerk asked for a motion to adopt resolution
 Motion by Comm. Banning; Second by Comm. Segrest
 Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
 Resolution Adopted.

2021-123 - APPROVING BUDGET TRANSFERS FOR THE CY2021

RESOLUTIONS: Clerk read by Number and Title:

Clerk asked for a motion for final adoption of ordinance 598(2021)
 Motion by Comm. Banning; Second by Comm. Segrest.
 Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
 Ordinance 598(2021) adopted.

Comm. Segrest gave the finance report for November 2021 (copy attached). Reported on the I & I in the sewer system and projected rate increase for 2022. Cape May County Municipal Utilities Authority submitted flow numbers and has adjusted the 2021 sewer rate. Comm. Segrest stated with rough calculations there is a possibility of a 20% increase in the sewer bills for 2022. Corrective action to decrease the I & I is already in place, including addressing specific manholes for repairs, increasing inspection and monitoring, continuing to track the monthly flows. The goal is to reduce flow prior to May 15, since the rate is based on the flow from the summer months. Comm. Segrest reported on capital bond projects for bulkheads and hopes to apply for additional grant money to help with outfall lines. Comm. explained the significance of cancelling unexpended funds from old capital projects which will pay off some of the debt. This allows the borough to clean up the books from old debt and move forward with new plans.

Comm. Banning gave a verbal highlight of PD activity for November 2021 including report of arrest, three verbal disputes, a motor vehicle accident involving three vehicles, three alarms answered, two animal complaints, one assists to another agency, seventeen local ordinance complaints, eleven motor vehicle stops and eighty-two property checks. Commissioner stated the Chief asks residents to continue to lock unattended vehicles and to sign up for property checks. Commissioner reminded residents of the prescription drop off box located in the PD lobby.

Mayor opened the meeting for public comment.

JOE KLINE, 750 W. Poplar Avenue, questioned the A Avenue road project regarding surface, curbs and sidewalks. His concern is water currently collects around Poplar and A Avenues. He wanted to know if there would be drainage pipes included in the project. Mayor stated at this time he did not know the grades of the street but will look into it with the engineers. Mr. Kline inquired about the finance report and asked about COVID monies the President's infrastructure money to help with sewer costs. Comm. Segrest explained the process of surplus going into next year and that the borough received half of the COVID money this year and will receive the other half in 2022. Mr. Kline stated that sewer cameras are cheap. Mayor has met with the engineers regarding this matter of sewer video's and recommends it should happen in the off season to catch issues.

MARYANN WELSH, 741 W. Poplar Avenue, asked if the Poplar Avenue sewer project was repaired satisfactorily. Mayor stated the issues have been resolved to the engineer's satisfaction and it will be paved by the end of the week. Ms. Welsh questioned Comm. Banning regarding an information on a member of the police department's arrest. Comm. Banning stated he can not give out any further information that the prosecutor's office has released. Solicitor stated this is a personnel matter and it can't be discussed. Ms. Welsh asked if the officer was terminated. Solicitor Lyons stated the officer has not been terminated, the prosecutor must complete the investigation and has been in contact with the Chief. Ms. Welsh asked about the administrator position and about interviews for this position. Mayor stated there have not been any interviews at this time. Comm. Segrest stated the job posting went online November 15 and will be active for thirty days. There will be a special meeting set up for closed session interviews around December 16 or 17, for a decision at the workshop meeting on the 28th. Ms. Welsh asked if the commissioners would consider holding the meeting via zoom for off-season or consider live streaming. Mayor will discuss this matter at a workshop meeting.

Solicitor stated past zoom meeting had been hacked, it was difficult to conduct business. Comm. Segrest stated it would be diff administer, both meetings at the same time would not be easy to coordinate. Mayor stated it would take new equipment, and staffing, since the clerk would still have to do the meetings. Ms. Welsh asked what is being done to fix the dip in the road and Pine and J Avenues. Mayor will have the engineers look at it.

Mr. John Welsh, 741 W. Poplar Avenue, inquires on the living shoreline. Mayor stated money will be put in next year's budget to cover costs of grant applications.

Discussion by Comm. Segrest and Mayor Ksiazek informing residents of possible D.O.T. dredge materials for 26th St. and on the South side of the island along North Drive to create a flood barrier to alleviate back bay flooding. Mayor stated it may not be called a living shoreline project but a resiliency project and will be looking into grant funding to move forward with both projects.

Clerk asked for a motion to adjourn.

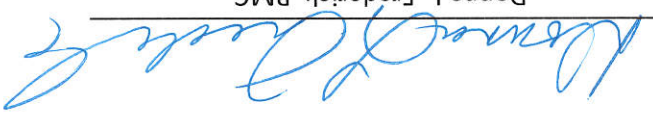
Motion to Adjourn:

Motion by Comm. Banning; Second by Comm. Segrest.

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Motion Carried

Respectfully submitted



Donna L. Frederick, RMC
Municipal Clerk

This is a generalization of a regular meeting on DECEMBER 3, 2021, and not a verbatim transcript. THESE MINUTES WERE APPROVED AT THE DECEMBER 28, 2021, WORKSHOP MEETING.

MAYOR MATTHEW J. KSIAZEK

COMMISSIONER JOHN J. BANNING

COMMISSIONER JOSEPH D. SEGREST

- A. The State of New Jersey has adopted legislation creating certain areas within certain municipalities as Urban Enterprise Zones; and
- B. The State of New Jersey has adopted amending legislation which provides for a joint zone located in four (4) municipalities which are adjacent to each other in a county of the sixth class; and
- C. Cape May County is a county of the sixth class and the municipalities of North Wildwood, Wildwood, West Wildwood and Wildwood Crest are adjacent to each other, are situated in a county of the sixth class and otherwise meet the population criteria that is in the aforementioned amending legislation; and
- D. The municipalities of North Wildwood, Wildwood, West Wildwood and Wildwood Crest have been designated for Joint Enterprise Zones; and
- E. Under said legislation the Urban Enterprise Zone Authority was created for the purpose of examining particular areas in municipalities and designating these municipalities as Joint Enterprise Zones; and
- F. The Borough of West Wildwood did seek to have certain areas designated, along with the City of North Wildwood and Borough of Wildwood Crest, as a Joint Urban Enterprise Zone, and did seek to have a zone plan approved by the Authority; and
- G. Representatives of the Urban Enterprise Zone Authority did designate the areas set forth in the said municipalities of the Borough of West Wildwood, Borough of Wildwood Crest, City of North Wildwood and City of Wildwood as Urban Enterprise Zones and did approve the application of said municipalities as authorized by the aforesaid resolution.

I. Purpose.

SECTION ONE. Portions of Ordinance 421 adopted August 13, 2002, shall be amended and supplemented to the extent that the Ordinance pertaining to the Enterprise Zone Development Corporation of the Wildwoods henceforth shall read as follows:

BE IT ORDAINED, by the Board of Commissioners of the Borough of West Wildwood, in the County of Cape May, New Jersey, as follows:

**AMENDING AND SUPPLEMENTING ORDINANCE NO. 421
PERTAINING TO THE ENTERPRISE ZONE DEVELOPMENT
CORPORATION OF THE WILDWOODS**

ORDINANCE 598(2021)

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY**

This Ordinance shall not become effective, or be altered or repealed, except by mutual action of all the municipalities forming part of the Enterprise Zone Development Corporation of the Wildwoods.

SECTION THREE. § 27-6 is hereby supplemented to include the following:

The Directors of the Corporation shall develop bylaws for the Corporation, which shall include an executive officer to be known as the Enterprise Zone Coordinator. The Board shall also develop qualifications for the Zone Coordinator, and shall thereafter appoint a Coordinator who meets said qualifications for a term not to exceed four years. The Board may thereafter reappoint the same individual as the Zone Coordinator for successive terms, provided that no term shall exceed four years. The Board shall also hire such other persons, including professional persons and administrative personnel as may be necessary for the efficient operation of the Enterprise Zone Corporation. Upon the affirmative vote of 2/3 of the Board of Directors of the Corporation, the Board may engage the services of such professional persons as may be necessary for the efficient operation of the Enterprise Zone Corporation.

Zone Coordinator.

SECTION TWO. The word "Administrator" in § 27-5 and in the title of § 27-5 in reference to the title of Zone Administrator is hereby replaced with word "Coordinator" amending the title to

A. The City Administrator, Business Administrator, City Manager and/or Administrative designee of each municipality shall also serve on the Board of Directors for a period of one year, renewed annually at reorganization by the affirmative vote of all of the members of the governing body of the municipality.

B. One member of the local government from each of the municipalities of Wildwood, North Wildwood, Wildwood Crest and West Wildwood, each of whom shall serve as Chairman of the Board of Directors for one year and renewed annually at reorganization. The local government member from each municipality, at the option of each municipality and as evidenced by a resolution of the governing body of municipality, shall be either the Mayor or member of the governing body of the municipality as chosen by the affirmative vote of the members of the governing body of the municipality.

The Board of Directors shall consist of eight (8) members, as follows:

III. Board of Directors.

A. The Borough of West Wildwood hereby accepts the designation of "Urban Enterprise Zone," pursuant to the joint application approved by the Urban Enterprise Zone Authority of the State of New Jersey on July 10, 2002.

II. Designation.

SECTION FOUR. The terms of current members of the Board of Directors at the time of final adoption of this Ordinance shall be terminated on December 31, 2021. New members of the Board of Directors shall be appointed in January 2022, pursuant to Section One of this Ordinance.

SECTION FIVE. If any portion of this Ordinance is determined to be invalid by a court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

SECTION SIX. All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, be and the same hereby are repealed.

SECTION SEVEN, This Ordinance shall take effect immediately upon final passage and publication as provided by law.

COMMISSIONERS:

MAYOR MATTHEW J. KSIAZEK

COMMISSIONER JOHN J. BANNING

COMMISSIONER JOSEPH D. SEGREST

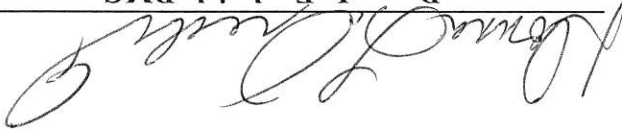
First Reading/Introduction: 2021 11-01
 Publication: 2021 11-12

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, Donna L. Frederick, RMC, Municipal Clerk of the Borough of West Wildwood, Cape May County, do hereby certify the foregoing to be a true and correct copy of an ordinance introduced and passed on the first reading at a Re-Scheduled Regular Meeting held on November 1, 2021 and will be considered for final passage after a public hearing to be held on December 3, 2021 at 7:00pm prevailing time.

Donna L. Frederick, RMC
 Municipal Clerk

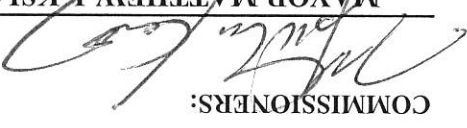


I, Donna L. Frederick, RMC, Municipal Clerk of the Borough of West Wildwood, Cape May County, do hereby certify the foregoing to be a true and correct copy of an ordinance introduced and passed on the first reading at a Re-Scheduled Regular Meeting held on November 1, 2021 and finally adopted after a public hearing held on December 3, 2021 at 7:00pm prevailing time.


Donna L. Frederick, RMC
Municipal Clerk

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

Second Reading/Public Hearing:
Publication:

2021 12-03
2021 12-09

COMMISSIONERS:

MAYOR MATTHEW J. KSIAZEK

COMMISSIONER JOHN J. BANNING

COMMISSIONER JOSEPH D. SEGREST

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2021-123

APPROVING BUDGET TRANSFERS FOR THE CY2021

WHEREAS, the following transfers are necessary to make certain year end transfers to the CY 2021 budget.

NOW, THEREFORE, BE IT RESOLVED, that the following CY2021 budget transfers be made:

November 2021 Transfer

Budget Description	From	To
Worker Compensation Insurance	7,364.00	
Data Processing	4,000.00	
Legal Services	2,500.00	
Liability Insurance	7,364.00	
Solid Waste Disposal		6,500.00
	<u>13,864.00</u>	<u>13,864.00</u>

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby authorize the Chief Financial Officer to make the aforementioned 2021 budget transfers.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **December 3, 2021**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2021-124

AUTHORIZING THE CANCELLATION OF UNAPPROPRIATED CAPITAL BALANCES

WHEREAS, the Board of Commissioners previously adopted bond ordinances for capital improvements; and

WHEREAS, the Board of Commissioners determines that such capital improvements are now completed and the Borough desires to cancel he unused portion of the appropriation.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Borough of West Wildwood, County of New Jersey hereby cancels the unused appropriations as follows:

2021 CANCELLATIONS OF UNUSED PORTION OF CAPITAL APPROPRIATIONS

ORD	DESCRIPTION	AMOUNT	TOTAL
ORD 546	VARIOUS ROAD IMPROVEMENTS	\$ 0.67	
ORD 450	VARIOUS ROAD IMPROVEMENTS	\$ 191.00	
ORD 475/499	VARIOUS CAPITAL IMPROVEMENT	\$ 16,689.17	
ORD 482	BAY AVE & OTHER STREETS	\$ 103.12	
ORD 497	26TH BULKHEAD IMPROVEMENT	\$ 615,504.01	
ORD 512	VARIOUS IMPROVEMENTS	\$ 154,929.48	
ORD 522	VARIOUS IMPROVEMENTS	\$ 137,024.64	
ORD 539	VARIOUS IMPROVEMENTS	\$ 590.92	
ORD 549	BULKHEADS/PLAYGROUND	\$ 27,713.86	
ORD 555	VARIOUS IMPROVEMENTS	\$ 382,918.35	
			\$ 1,335,665.22

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby authorize the Chief Financial Officer to cancel the unappropriated capital balances.

Motion	Second	Yes	No	Abstain	Absent
		X			
Mayor Matthew J. Ksiazek		X			
Commissioner John J. Banning	X				
Commissioner Joseph D. Segrest		X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **December 3, 2021**.



Donna L. Frederick, RMC
Municipal Clerk

Check #	Check Date	Vendor	PO #	Item Description	Amount Paid	Charge Account	Account Type	Contract Ref Seq Acct	Reconciled/Void Ref Num
15135	12/01/21	BILL'S CORNER DELI	03401	PIZZA FOR CLEAN COMMUNITY	136.00	G-02-40-730-000	Budget		1430
15136	12/01/21	PETTY CASH	04004	PETTY CASH	90.00	1-01-20-100-030	Budget		1430
21-00647		REPLENISH PETTY CASH					Budget		81
15137	12/01/21	CAPE MAY CNTY TREASURERS OFF.	05202	2021 ADDED & OMITTED TAXES	8,122.46	1-01-55-000-003	Budget		1430
21-00651		2021 ADDED & OMITTED TAXES					Budget		84
21-00651		2021 ADDED & OMITTED TAXES					Budget		85
					8,433.58				
15138	12/01/21	C.M.C.M.U.A. WASTER WATER DIV.	05203	4th QTR 2021 MUA WASTEWATER	108,466.25	1-09-55-502-078	Budget		1430
21-00602		4th QTR 2021 MUA WASTEWATER					Budget		24
21-00640		DISPOSAL FEES FOR OCT 2021			2,913.75	1-01-32-465-000	Budget		74
					111,380.00				
15139	12/01/21	THE CARLSEN GROUP INC	05235	CHARGES FOR NOV 2021	95.00	1-01-20-120-026	Budget		1430
21-00620		CHARGES FOR NOV 2021					Budget		54
15140	12/01/21	NJ DIVISION OF ALCOHOLIC	05913	MAINTENANCE AND PREPARATION OF	6.00	1-01-20-120-030	Budget		1430
21-00653		MAINTENANCE AND PREPARATION OF					Budget		87
15141	12/01/21	CITY OF WILWOOD	06001	4th QTR POLICE DISPATCH	9,500.00	1-01-42-250-000	Budget		1430
21-00635		4th QTR POLICE DISPATCH					Budget		69
21-00636		4th QTR MUNICIPAL COURT FEES			5,500.00	1-01-43-490-039	Budget		70
21-00637		4th QTR EMS			4,250.00	1-01-42-251-000	Budget		71
21-00654		GASOLINE CHARGES FOR OCT 2021			1,054.19	1-01-31-460-000	Budget		88
					20,304.19				
15142	12/01/21	COMCAST	06615	CHARGES FOR NOV 2021	308.95	1-01-31-440-000	Budget		1430
21-00613		CHARGES FOR NOV 2021					Budget		33
21-00613		CHARGES FOR NOV 2021			30.04	1-01-31-440-000	Budget		34
21-00613		CHARGES FOR NOV 2021			164.92	1-01-31-440-000	Budget		35
21-00613		CHARGES FOR NOV 2021			176.80	1-01-31-440-000	Budget		36
21-00613		CHARGES FOR NOV 2021			226.70	1-01-31-440-000	Budget		37

Check # Check date Vendor PO # Item Description Amount Paid Charge Account Account Type Contract Ref Seq Acct Reconciled/Void Ref Num

15142	COMCAST	21-00613	6	CHARGES FOR NOV 2021	216.70	1-01-31-440-000	Telephone	Budget	38	1	1430
continued											
15143	12/01/21	06908	1	ATLANTIC COUNTY TREASURER	1,500.00	1-01-25-240-042	Educational Training	Budget	83	1	1430
15144	12/01/21	08201	1	DELTA DENTAL PLAN OF N.J., INC.	792.71	1-01-23-220-000	EMPLOYEE GROUP INSURANCE	Budget	93	1	1430
15145	12/01/21	09205	1	JPMONZO MUNICIPAL CONSULTING	50.00	1-01-20-100-042	GEN. ADMIN., EDUCATIONAL TRAINING	Budget	82	1	1430
15146	12/01/21	09805	1	LORI J. PERLOFF	300.00	1-01-20-120-029	Election workers	Budget	17	1	1430
21-00596			1	POLL WORKER - GENERAL ELECTION	30.00	1-01-20-120-029	Election workers	Budget	18	1	
21-00596			2	POLL WORKER - GENERAL ELECTION	30.00	1-01-20-120-029	Election workers	Budget	17	1	
330.00											
15147	12/01/21	10409	1	PHOENIX ADVISORS, LLC	1,050.00	1-01-20-130-026	other contractual services	Budget	66	1	1430
15148	12/01/21	10811	1	STEFANKIEWICZ & BELASCO LLC	750.00	1-01-21-180-028	Professional Services	Budget	73	1	1430
15149	12/01/21	13403	1	JOHN FEAIRHELLER, JR., P.E.	70.00	1-01-20-100-042	GEN. ADMIN., EDUCATIONAL TRAINING	Budget	94	1	1430
21-00662			1	REIMBURSEMENT FOR NJ LEAGUE	70.00	1-01-20-100-042	GEN. ADMIN., EDUCATIONAL TRAINING	Budget	94	1	
15150	12/01/21	13416	1	CONSTELLATION NEWENERGY INC	437.21	1-01-31-430-000	Electricity	Budget	58	1	1430
21-00624			1	CHARGES FOR NOV 2021	437.21	1-01-31-430-000	Electricity	Budget	58	1	
21-00624			2	CHARGES FOR NOV 2021	2.16	1-01-31-430-000	Electricity	Budget	59	1	
439.37											
15151	12/01/21	16902	1	BLANEY & DONOHUE, PA	418.50	1-01-20-155-027	Legal Services	Budget	75	1	1430
21-00641			1	PROFESSIONAL SERVICES RENDERED	418.50	1-01-20-155-027	Legal Services	Budget	75	1	
15152	12/01/21	18609	1	ANIMAL CONTROL OF SOUTH JERSEY	600.00	1-01-27-340-029	Contractual Services	Budget	72	1	1430
21-00638			1	4TH QTR ANIMAL CONTROL SERVICE	600.00	1-01-27-340-029	Contractual Services	Budget	72	1	

Check # Check Date Vendor PO # Item Description Amount Paid Charge Account Account Type Contract Ref Seq Acct Reconciled/Void Ref Num

15153	12/01/21	18611	JOYCE MEDIA	1	WEB HOSTING FOR OCT 2021	89.95	1-01-20-100-030	Budget	1430	79	1
21-00645				1	WEB HOSTING FOR NOV 2021	89.95	1-01-20-100-030	Budget	1430	80	1
21-00658				1	WEB HOSTING FOR DEC 2021	89.95	1-01-20-100-030	Budget	1430	91	1
						<u>269.85</u>					
15154	12/01/21	26801	KINDLE FORD	1	REPAIRS TO CAR 1720 - WATER	3,000.80	1-01-25-240-034	Budget	1430	4	1
15155	12/01/21	28602	LAWMEN SUPPLY CO.	1	BULLET PROFF VEST FOR	1,098.00	1-01-25-240-038	Budget	1430	76	1
15156	12/01/21	31402	MCANIMON, SCOTLAND & BAUMANN	1	PROFESSIONAL SERVICES RENDERED	5,304.76	1-01-37-480-001	Budget	1430	9	1
15157	12/01/21	32606	JUD MOORE	1	COORDINATOR FOR CLEAN	595.00	6-02-40-730-000	Budget	1430	23	1
15158	12/01/21	34204	N.J. STATE LEAGUE OF	1	JOB POSTING FOR ADMINISTRATOR	160.00	1-01-20-120-021	Budget	1430	62	1
15159	12/01/21	34220	NEXTEL COMMUNICATIONS/SPRINT	1	CHARGES FOR NOV 2021	267.26	1-01-31-440-000	Budget	1430	57	1
15160	12/01/21	47212	SECLUDED ACRES FARM GARDEN	1	CHRISTMAS TREE	300.00	1-01-28-375-030	Budget	1430	67	1
15161	12/01/21	48201	SOUTH JERSEY GAS COMPANY	1	CHARGES FOR NOV 2021	152.88	1-01-31-446-000	Budget	1430	31	1
21-00611				2		116.75	1-01-31-446-000	Budget	1430	32	1
						<u>269.63</u>					
15162	12/01/21	48207	SOUTH JERSEY WELDING SUPPLY CO	1	CHARGES FOR NOV 2021	58.59	1-01-26-290-038	Budget	1430	53	1
15163	12/01/21	50102	THE PRESS	1	LEGAL ADVERTISING	205.72	1-01-20-120-021	Budget	1430	90	1

Check # Check Date Vendor PO # Item Description Amount Paid Charge Account Account Type Contract Ref Seq Acct Reconciled/Void Ref Num

15164	12/01/21	53804	US POSTAL SERVICE	204.00	1-01-20-100-022	GEN. ADMIN. POSTAGE	Budget	1430	77	1	
15165	12/01/21	57604	WEST WILWOOD VOL. FIRE CO.	500.00	G-02-40-730-000	CLEAN COMMUNITIES	Budget	1430	20	1	
15166	12/01/21	57609	WEST WILWOOD LADIES AUX.	500.00	G-02-40-730-000	CLEAN COMMUNITIES	Budget	1430	22	1	
15167	12/01/21	57621	WEST WILWOOD BIBLE CHURCH	500.00	G-02-40-730-000	CLEAN COMMUNITIES	Budget	1430	21	1	
15168	12/01/21	60201	XEROX CORPORATION	157.59	1-01-20-100-023	GEN. ADMIN. PRINTING	Budget	1430	55	1	
15169	12/01/21	642210	FIREFLOW SERVICES CORP	108.90	1-01-25-265-030	Materials and Supplies	Budget	1430	78	1	
15170	12/01/21	65405	W. B. MASON	299.80	1-01-20-100-036	GEN. ADMIN. OFFICE SUPPLIES	Budget	1430	1	1	
15170	12/01/21	65405	VARIOUS SUPPLIES	125.00	1-01-20-100-036	GEN. ADMIN. OFFICE SUPPLIES	Budget	1430	7	1	
15171	12/01/21	65406	STANDARD OFFICE SYSTEMS	66.52	1-01-25-240-030	Materials and Supplies	Budget	1430	51	1	
15171	12/01/21	65406	STANDARD OFFICE SYSTEMS	122.32	1-01-25-240-030	Materials and Supplies	Budget	1430	52	1	
15172	12/01/21	654165	CAPE URGENT CARE	250.00	1-01-25-240-030	Materials and Supplies	Budget	1430	26	1	
15173	12/01/21	66666	VERIZON	627.02	1-01-31-440-000	Telephone	Budget	1430	48	1	
21-00617			CHARGES FOR NOV 2021	49.94	1-01-31-440-000	Telephone	Budget		49	1	
21-00617			CHARGES FOR NOV 2021	43.39	1-01-31-440-000	Telephone	Budget		50	1	
				<u>720.35</u>							
				<u>188.84</u>							
				<u>424.80</u>							

Check # Check Date Vendor PO # Item Description Amount Paid Charge Account Account Type Contract Ref Seq Acct Reconciled/Void Ref Num

15174	12/01/21	694206	TAYLOR COMMUNICATIONS, INC.	1	SPECIAL COMPLAINTS TICKETS	461.00	1-01-25-240-030	Materials and Supplies	Budget	2	1430
21-00545				2	UNIFORM TRAFFIC TICKETS	405.00	1-01-25-240-030	Materials and Supplies	Budget	3	1
						<u>866.00</u>					
15175	12/01/21	694218	FM GENERATOR	1	PARTS TO REPAIR GENERATOR	163.64	1-01-26-310-082	Building Repairs	Budget	28	1430
21-00608				2	LABOR TO REPAIR GENERATOR	78.75	1-01-26-310-082	Building Repairs	Budget	29	1
						<u>242.39</u>					
15176	12/01/21	694337	JUNE C. KARP	1	POLL WORKER - GENERAL ELECTION	300.00	1-01-20-120-029	Election Workers	Budget	15	1430
21-00595				2	POLL WORKER - GENERAL ELECTION	30.00	1-01-20-120-029	Election Workers	Budget	16	1
						<u>330.00</u>					
15177	12/01/21	694454	ANNA M DOHERTY	1	POLL WORKER - GENERAL ELECTION	300.00	1-01-20-120-029	Election Workers	Budget	13	1430
21-00594				2	POLL WORKER - GENERAL ELECTION	30.00	1-01-20-120-029	Election Workers	Budget	14	1
						<u>330.00</u>					
15178	12/01/21	964644	SURENIAN, EDWARDS & NOLAN LLC	1	PROFESSIONAL SERVICES RENDERED	282.00	1-01-20-155-027	Legal Services	Budget	86	1430
21-00652				1	PROFESSIONAL SERVICES RENDERED	282.00	1-01-20-155-027	Legal Services	Budget	86	1
15179	12/01/21	964646	GOLD MEDAL ENVIRONMENTAL	1	CHARGES FOR NOV 2021	6,213.08	1-01-26-305-029	Contractual-collection	Budget	92	1430
21-00659				1	CHARGES FOR NOV 2021	6,213.08	1-01-26-305-029	Contractual-collection	Budget	92	1
15180	12/01/21	964679	GERHARDT & KIEFER, P.C.	1	PROFESSIONAL SERVICES RENDERED	3,000.00	1-01-20-155-027	Legal Services	Budget	65	1430
21-00631				1	PROFESSIONAL SERVICES RENDERED	3,000.00	1-01-20-155-027	Legal Services	Budget	65	1
15181	12/01/21	964695	ATLANTIC SALT, INC.	1	BULK SALT	3,825.00	1-01-26-290-060	Road salt	Budget	5	1430
21-00570				1	BULK SALT	3,825.00	1-01-26-290-060	Road salt	Budget	5	1
15182	12/01/21	03102	BANK OF AMERICA	1	WIPER BLADES FOR MILITARY	20.36	1-01-25-240-034	Fleet Maintenance	Budget	6	1430
21-00572				1	WIPER BLADES FOR MILITARY	20.36	1-01-25-240-034	Fleet Maintenance	Budget	6	1
21-00591				1	SUPPLIES FOR HALL DOOR	69.98	1-01-26-310-082	Building Repairs	Budget	8	1
21-00614				1	MIS SUPPLIES FOR DPM	71.40	1-01-26-290-038	Gen. Hardware-maint. supplies	Budget	39	1
21-00625				1	JB WELD FOR REPAIR TO SEWER	13.78	1-01-26-290-038	Gen. Hardware-maint. supplies	Budget	60	1

Totals by Year-Fund	Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
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CURRENT FUND	1-01	76,419.65	0.00	0.00	0.00	76,419.65
UTILITY FUND	1-09	108,466.25	0.00	0.00	0.00	108,466.25
Year Total:		184,885.90	0.00	0.00	0.00	184,885.90
GRANT FUND	6-02	2,231.00	0.00	0.00	0.00	2,231.00
Total of All Funds:		187,116.90	0.00	0.00	0.00	187,116.90

13,241.32
200,358.22

*State of NJ
Health Care*

WEST WILDWOOD PUBLIC WORKS

ACTIVITY REPORT NOVEMBER 2021

- 4 WORK ORDERS FOR MAINTENANCE OF PUBLIC WORKS VEHICLES
- 4 WORK ORDERS FOR MAINTENANCE OF POLICE VEHICLES
- 4 WORK ORDERS FOR MAINTENANCE OF PUBLIC WORKS EQUIPMENT
- 8 WORK ORDERS TO EMPTY TRASH AND RECYCLING CONTAINERS AT BORO PARKS
- 8 WORK ORDERS FOR INSPECTIONS OF BORO PARKS AND STREETS
- 4 WORK ORDERS TO CLEAN UP TRASH ON BORO STREETS
- 4 WORK ORDERS TO CLEAN BORO HALL AND REMOVE TRASH AND RECYCLING
- 4 WORK ORDERS FOR MAINTENANCE OF 26TH AVE. SEWER PUMPING STATION
- 4 WORK ORDERS FOR MAINTENANCE OF FLOOD PUMP SOUTH END OF NEPTUNE AVE.
- 8 WORK ORDERS TO EMPTY DOGGI STATION CONTAINERS AT BORO PARKS AND PLAYGROUND
- 2 WORK ORDERS FOR MAINTENANCE AND INSPECTIONS OF FLOOD GATES

- 2 WORK ORDERS TO CLEAR OFF CATCH BASIN TOPS OF DEBRIS AND TRASH
- 1 WORK ORDER TO PULL FLOWERS AND WEEDS FROM PARKS AND BORO HALL FLOWER BEDS
- 1 WORK ORDER FOR STORM CLEAN UP AT PLAYGROUND, TAGGART PARK AND SAND IN STREET ON BAY AVE.
- 1 WORK ORDER FOR MAINTENANCE OF FLOOD TRUCK
- 1 WORK ORDERS TO PICK UP TV'S WITH IN THE BORO FROM FREE BULK
- 1 WORK ORDER TO REMOVE KAYAK RACKS AND STOR AT D.P.W. YARD
- 1 WORK ORDER TO CHECK ALRM SIGNAL ON GENERATOR AT THE POLICE DEPARTMENT
- 1 WORK ORDER TO CHECK TIDE FLEX VALVES
- 1 WORK ORDER TO PATCH HOLES ON D.P.W. DUMP TRUCK BED
- 3 WORK ORDERS TO PICK UP PAID BULK TRASH
- 4 WORK ORDERS TO PICK UP YARD WASTE
- 1 WORK ORDER TO CHECK AND REPLACE BULBS ON POLE DECORATIONS FOR GLENWOOD AVE.
- 1 WORK ORDER TO REPAINT CHRISTMAS TREE STAND FOR NEPTUNE AVE. PARK
- 1 WORK ORDER TO INSALL A NEW AIR COMPRESSOR D.P.W. GARAGE

1 WORK ORDER TO REPIPE AIR LINES TO NEW AIR COMPRESSOR
D.P.W. GARAGE

1 WORK ORDER TO HANG POLE DECORATIONS ON GLENWOOD
AVE.

1 WORK ORDER TO INSTALL THE SALT SPREADER ON BACK OF
D.P.W. DUMP TRUCK

1 WORK ORDER TO PUT UP CHRISTMAS TREE NEPTUNE AVE. PARK
AND BORO HALL

2 WORK ORDERS FOR OIL CHANGES POLICE VEHICLES

1 WORK ORDER TO REPAIR FLAT TIRE POLICE VEHICLE

1 WORK ORDER TO HANG LIGHTS ON CHRISTMAS TREE NEPTUNE
AVE. PARK

2 WORK ORDERS TO OPEN AND CLOSING OF FLOOD GATES DUE TO
FLOODING

1 WORK ORDER TO PATCH POT HOLE ON PINE AVE

85 TOTAL WORK ORDERS FOR NOVEMBER 2021