

**REGULAR**

**MEETING**

**MINUTES**

RE-Scheduled TO Nov. 1, 2021

AT 9:00AM

(FROM Nov. 5, 2021 AT 7:00pm)  
DUE TO Scheduling Conflict

*"Small town Charm on the Back Bay"*

**AGENDA**

**NOTICE OF TENTATIVE AGENDA – RE-SCHEDULED REGULAR MEETING**

**NOVEMBER 1, 2021**

**9:00AM – ACTION MEETING**

**This is a proposed agenda which is subject to change by Commissioners without further notice.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

THIS REGULAR MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL MEETING NOTICE RESOLUTION NO. 2021-009 ADOPTED ON JANUARY 1, 2021. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

**ROLL CALL:**

**ADDITIONS/DELETIONS OF AGENDA ITEMS:**

**OLD BUSINESS**

**APPROVAL OF MINUTES:**

Regular Meeting – October 1, 2021

Closed (Executive) Session Meeting – October 1, 2021 - Per resolution 2021-108, minutes shall remain confidential until matters have concluded.

Closed (Executive) Session Meeting – October 20, 2021 - Per resolution 2021-112, minutes shall remain confidential until matters have concluded.

Closed (Executive) Session Meeting – October 20, 2021 - Per resolution 2021-113, minutes shall remain confidential until matters have concluded.

**Best Practices Inventory Filing**

**ORDINANCES:**

**ORDINANCE 598(2021) – First Reading-Introduction - AMENDING AND SUPPLEMENTING ORDINANCE NO. 421 PERTAINING TO THE ENTERPRISE ZONE DEVELOPMENT CORPORATION OF THE WILDWOODS**

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*Borough of West Wildwood*

*"Small town Charm on the Back Bay"*

RESOLUTIONS:

2021-114 - AUTHORIZING A CLOSED (EXECUTIVE) SESSION MEETING PURSUANT TO N.J.S.A. 10:4-12(67) FOR PENDING AND/OR ANTICIPATED LITIGATION FOR CONTRACT ISSUES INVOLVING ATTORNEY-CLIENT PRIVILEGE

2021-115 - AUTHORIZING A CLOSED (EXECUTIVE) SESSION MEETING PURSUANT TO N.J.S.A. 10:4-12(B8) TO DISCUSS PERSPECTIVE EMPLOYMENT

2021-116 - AUTHORIZING THE REFUND OF SEWER ESCROW CONNECTION FEES

APPROVAL TO PAY BILLS

REPORTS FROM COMMISSIONERS

OPEN TO THE FLOOR FOR PUBLIC COMMENT

ADJOURNMENT

Donna L. Frederick, RMC  
Municipal Clerk

**LATE AGENDA ITEMS**

**NOTICE OF TENTATIVE AGENDA – RE-SCHEDULED REGULAR MEETING**

**NOVEMBER 1, 2021**

**9:00AM – ACTION MEETING**

**This is a proposed agenda which is subject to change by Commissioners without further notice.**

**RESOLUTIONS:**

**2021-117 - AMENDING AGREEMENT BETWEEN THE OWNER AND ENGINEER FOR PROFESSIONAL ENGINEERING SERVICES CONTRACT FOR SEWER AND IMPROVEMENTS FOR POPLAR AVENUE, FROM ARION AVENUE TO "G" AVENUE**

BOROUGH OF WEST WILDWOOD  
BOARD OF COMMISSIONERS  
RE-SCHEDULED REGULAR MEETING  
NOVEMBER 1, 2021  
9:00am – ACTION MEETING

MINUTES:

Mayor Ksiazek called the meeting to order, led the Pledge of Allegiance and read the OPMA statement

ROLL CALL: Present

Comm. Banning  
Comm. Segrest  
Mayor Ksiazek  
Solicitor Lyons  
Deputy Clerk Carl O'Hala  
Engineer James Oris and Charles Adamson  
Municipal Clerk Donna L. Frederick

Clerk asked Mayor Ksiazek if he wanted to go into closed session first then reconvene the meeting when closed session concluded. Mayor and Commissioners agreed to go into closed session first.

Clerk read by title the following resolutions:

2021-114 – AUTHORIZING A CLOSED (EXECUTIVE) SESSION MEETING PURSUANT TO N.J.S.A. 10:4-12(b7) FOR PENDING AND/OR ANTICIPATED LITIGATION FOR CONTRACT ISSUES INVOLVING ATTORNEY-CLIENT PRIVILEGE

Clerk asked for a motion to adopt resolution  
Motion by Comm. Banning; Second by Comm. Segrest  
Roll Call Vote: Comm. Banning, yes; Mayor Ksiazek, yes.  
Resolution Adopted.

2021-115 – AUTHORIZING A CLOSED (EXECUTIVE) SESSION MEETING PURSUANT TO N.J.S.A. 10:4-12(b8) TO DISCUSS PERSPECTIVE EMPLOYMENT

Clerk asked for a motion to adopt resolution  
Motion by Comm. Banning; Second by Comm. Segrest  
Roll Call Vote: Comm. Banning, yes; Mayor Ksiazek, yes.  
Resolution Adopted.

When closed session ended, clerk called for a motion to reconvene the regular meeting.  
Motion by Mayor Ksiazek; Second by Comm. Segrest  
Roll Call Vote: Comm. Banning, yes; Mayor Ksiazek, yes.  
Motion Carried.

APPROVAL OF MINUTES:

Clerk called for a motion to adopt the minutes of previous meetings as presented.  
Regular Meeting – October 1, 2021

Closed (Executive) Session Meeting – October 1, 2021 - Per resolution 2021-108, minutes shall remain confidential until matters have concluded.  
Closed (Executive) Session Meeting – October 20, 2021 - Per resolution 2021-112, minutes shall remain confidential until matters have concluded.  
Closed (Executive) Session Meeting – October 20, 2021 - Per resolution 2021-113, minutes shall remain confidential until matters have concluded.

Motion by Comm. Banning; Second by Comm. Segrest.  
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.  
Motion Carried

Clerk informed the commissioners and public that the 2021 Best Practices Inventory Questionnaire was completed and filed by the CFO on October 27, 2021. The Borough qualifies for 100% of state aide funding (\$40,531.00) under the provisions of the Best Practices Inventory Formula.

**ORDINANCES: Clerk read Ordinance by Number and Title:**

**ORDINANCE 598(2021) – First Reading-Introduction - AMENDING AND**

**SUPPLEMENTING ORDINANCE NO. 421 PERTAINING TO THE ENTERPRISE**

**ZONE DEVELOPMENT CORPORATION OF THE WILDOODS**

Clerk asked for a motion to adopt ordinance 598(2021) on the first reading and stated the public hearing would be at the regular meeting on December 3.  
Motion by Comm. Banning; Second by Comm. Segrest.  
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.  
Ordinance 598(2021) was adopted on the first reading.

**RESOLUTIONS: Clerk read by Number and Title:**

**2021-116 – AUTHORIZING THE REFUND OF SEWER ESCROW CONNECTION FEES**

Clerk asked for a motion to adopt resolution  
Motion by Comm. Banning; Second by Comm. Segrest  
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.  
Resolution Adopted.

Clerk announced the following resolution is an addition to the agenda.

**2021-117 - AMENDING AGREEMENT BETWEEN THE OWNER AND ENGINEER FOR PROFESSIONAL ENGINEERING SERVICES CONTRACT FOR SEWER AND IMPROVEMENTS FOR POPLAR AVENUE, FROM ARION AVENUE TO "G" AVENUE**

Borough Engineer James Oris clarified the content of resolution 2021-117. Discussion ensued the borough solicitor stated the clerk make a notation for the record that the resolution shall be changed to state the CFO has previously approved sufficient funds are available for this project. The clerk read into the record this change and called for a motion to adopt resolution 2021-117.  
Motion by Comm. Banning; Second by Comm. Segrest  
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.  
Resolution Adopted.

Clerk asked for a motion for the **APPROVAL TO PAY BILLS WHEN PROPERLY SIGNED AND**

**ENDORSED: (list attached)**

Motion by Comm. Banning; Second by Comm. Segrest.

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Motion Carried

**REPORTS FROM COMMISSIONERS:**

Mayor gave the DPW report for the month of October 2021 (copy attached). Mayor noted there will be a special meeting on November 15 to award the A Avenue DOT project. Mayor discussed other street projects, on Pine Avenue, Lake Avenue received a DOT grant of \$160,000, and application with the USDA funding for Maple Avenue. Mayor discussed meeting with the borough engineer regarding funding from the County Open Space Program for improvements to the park areas. Engineer Oris noted a pre-application meeting with the county and the types of possible projects that are permitted such as sand replenishment, parking striping at the kayak and playground areas. Mayor discussed the Poplar and G Avenue project. Engineer stated the top coat is scheduled for December 6.

Mayor stated the new DPW dump truck has been ordered but will take approximately 32 weeks for delivery. Mayor discussed the flooding issue at the South end of J Avenue. Engineer Oris has looked at the area, stated it is private property and the borough can't address this issue, but suggests extending the retaining wall will take care of it. Mayor will reach out to the condo owners to address this situation. Engineer Oris asked if the commissioners would consider a resolution to allow for the public bid for the Police ADA ramp. Clerk stated that has already been approved and gave a copy of resolution 2021-097 to the engineer.

Comm. Banning highlighted activities of the PD report for October 2021 (copy attached).

Comm. Segrest gave the finance report for October 2021 (copy attached) and stated there was no update on sewer RFP for manhole repairs.

There was no public comment.

Clerk asked for a motion to adjourn.

**Motion to Adjourn:**

Motion by Comm. Banning; Second by Comm. Segrest.

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Motion Carried

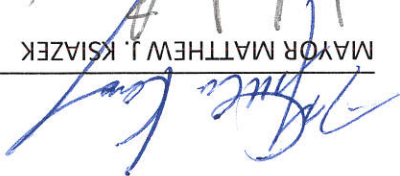
Respectfully submitted

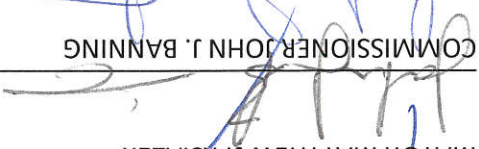



Donna L. Frederick, RMC

Municipal Clerk

*This is a generalization of the Re-Scheduled regular meeting on NOVEMBER 1, 2021, and not a verbatim transcript.*  
THESE MINUTES WERE APPROVED AT THE DECEMBER 3, 2021, REGULAR COMMISSION MEETING

  
\_\_\_\_\_  
MAYOR MATTHEW J. KSIAZEK

  
\_\_\_\_\_  
COMMISSIONER JOHN J. BANNING

  
\_\_\_\_\_  
COMMISSIONER JOSEPH D. SEGREST



- A. The State of New Jersey has adopted legislation creating certain areas within certain municipalities as Urban Enterprise Zones; and
- B. The State of New Jersey has adopted amending legislation which provides for a joint zone located in four (4) municipalities which are adjacent to each other in a county of the sixth class; and
- C. Cape May County is a county of the sixth class and the municipalities of North Wildwood, Wildwood, West Wildwood and Wildwood Crest are adjacent to each other, are situate in a county of the sixth class and otherwise meet the population criteria that is in the aforementioned amending legislation; and
- D. The municipalities of North Wildwood, Wildwood, West Wildwood and Wildwood Crest have been designated for Joint Enterprise Zones; and
- E. Under said legislation the Urban Enterprise Zone Authority was created for the purpose of examining particular areas in municipalities and designating these municipalities as Joint Enterprise Zones; and
- F. The Borough of West Wildwood did seek to have certain areas designated, along with the City of North Wildwood, City of Wildwood and Borough of Wildwood Crest, as a Joint Urban Enterprise Zone, and did seek to have a zone plan approved by the Authority; and
- G. Representatives of the Urban Enterprise Zone Authority did designate the areas set forth in the said municipalities of the Borough of West Wildwood, Borough of Wildwood Crest, City of North Wildwood and City of Wildwood as Urban Enterprise Zones and did approve the application of said municipalities as authorized by the aforesaid resolution.

**I. Purpose.**

**SECTION ONE.** Portions of Ordinance 421 adopted August 13, 2002, shall be amended and supplemented to the extent that the Ordinance pertaining to the Enterprise Zone Development Corporation of the Wildwoods henceforth shall read as follows:

**BE IT ORDAINED**, by the Board of Commissioners of the Borough of West Wildwood, in the County of Cape May, New Jersey, as follows:

**AMENDING AND SUPPLEMENTING ORDINANCE NO. 421  
PERTAINING TO THE ENTERPRISE ZONE DEVELOPMENT  
CORPORATION OF THE WILDWOODS**

**ORDINANCE 598(2021)**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY, NEW JERSEY**

This Ordinance shall not become effective, or be altered or repealed, except by mutual action of all the municipalities forming part of the Enterprise Zone Development Corporation of the Wildwoods.

**SECTION THREE.** § 27-6 is hereby supplemented to include the following:

The Directors of the Corporation shall develop bylaws for the Corporation, which shall include an executive officer to be known as the Enterprise Zone Coordinator. The Board shall also develop qualifications for the Zone Coordinator, and shall thereafter appoint a Coordinator who meets said qualifications for a term not to exceed four years. The Board may thereafter reappoint the same individual as the Zone Coordinator for successive terms, provided that no term shall exceed four years. The Board shall also hire such other persons, including professional persons and administrative personnel as may be necessary for the efficient operation of the Enterprise Zone Corporation. Upon the affirmative vote of 2/3 of the Board of Directors of the Corporation, the Board may engage the services of such professional persons as may be necessary for the efficient operation of the Enterprise Zone Corporation.

Zone Coordinator.

**SECTION TWO.** The word "Administrator" in § 27-5 and in the title of § 27-5 in reference to the title of Zone Administrator is hereby replaced with word "Coordinator" amending the title to

B. The City Administrator, Business Administrator, City Manager and/or Administrative designee of each municipality shall also serve on the Board of Directors for a period of one year, renewed annually at reorganization by the affirmative vote of all of the members of the governing body of the municipality.

A. One member of the local government from each of the municipalities of Wildwood, North Wildwood, Wildwood Crest and West Wildwood, each of whom shall serve as Chairman of the Board of Directors for one year and renewed annually at reorganization. The local government member from each municipality, at the option of each municipality and as evidenced by a resolution of the governing body of the municipality, shall be either the Mayor or member of the governing body of the municipality as chosen by the affirmative vote of the members of the governing body of the municipality.

The Board of Directors shall consist of eight (8) members, as follows:

**III. Board of Directors.**

A. The Borough of West Wildwood hereby accepts the designation of "Urban Enterprise Zone," pursuant to the joint application approved by the Urban Enterprise Zone Authority of the State of New Jersey on July 10, 2002.

**II. Designation.**



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2021-114**

**AUTHORIZING A CLOSED (EXECUTIVE) SESSION MEETING  
PURSUANT TO N.J.S.A. 10:4-12(b7) FOR PENDING AND/OR ANTICIPATED LITIGATION  
FOR CONTRACT ISSUES INVOLVING ATTORNEY-CLIENT PRIVILEGE**

**WHEREAS**, in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-12(b7), it is permissible by resolution for the Governing Body to enter a Closed (Executive) Session to discuss matters falling within one or more of the permitted nine exemptions; and


**WHEREAS**, the Borough anticipates Discussion of pending and/or anticipated litigation matters which constitutes one of the permitted exemptions; and

**WHEREAS**, the minutes of this meeting shall remain confidential until after such time as Legal Council determines that the need for confidentiality no longer exists and provided that the Matter(s) discussed can be legally disclosed.

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of West Wildwood, Cape May County, New Jersey that a Closed (Executive) Session of the Governing Body shall convene to discuss the aforementioned matters.

|                                | Motion | Second | Yes | No | Abstain | Absent |
|--------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Matthew J. Ksiazek       |        |        | X   |    |         |        |
| Commissioner John J. Banning   | X      |        | X   |    |         |        |
| Commissioner Joseph D. Segrest |        | X      | X   |    |         |        |

I, **Donna L. Frederick, RMC, Borough Clerk**, for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled** Regular Meeting held on November 1, 2021

  
**Donna L. Frederick, RMC**  
 Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2021-115**

**AUTHORIZING A CLOSED (EXECUTIVE) SESSION MEETING  
PURSUANT TO N.J.S.A. 10:4-12(b8) TO DISCUSS PROSPECTIVE EMPLOYMENT**

**WHEREAS**, in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-12(b8), it is permissible by resolution for the Governing Body to enter a Closed (Executive) Session to discuss matters falling within one or more of the permitted nine exemptions; and


**WHEREAS**, the Borough anticipates Discussion of Prospective Employment matters which constitutes one of the permitted exemptions; and

**WHEREAS**, the minutes of this meeting shall remain confidential until after such time as Legal Council determines that the need for confidentiality no longer exists and provided that the Matter(s) discussed can be legally disclosed.

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of West Wildwood, Cape May County, New Jersey that a Closed (Executive) Session of the Governing Body shall convene to discuss the aforementioned matters.

|                                | Motion | Second | Yes | No | Abstain | Absent |
|--------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Matthew J. Ksiazek       |        |        | X   |    |         |        |
| Commissioner John J. Banning   | X      |        | X   |    |         |        |
| Commissioner Joseph D. Segrest |        | X      | X   |    |         |        |

I, Donna L. Frederick, RMC, Borough Clerk, for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a Re-Scheduled Regular Meeting held on November 1, 2021

  
 Donna L. Frederick, RMC  
 Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2021-116**

**AUTHORIZING THE REFUND OF SEWER ESCROW CONNECTION FEES**

**WHEREAS**, the property owner listed below paid for a sewer disconnection/connection for the said property; and

**WHEREAS**, it is deemed that all the inspection requirements have been met; and

**WHEREAS**, the newly constructed building has been erected and a certificate of occupancy has been issued by the Construction Office.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Chief Financial Officer is hereby authorized to make the following payment in the amount indicated; as follows:

| OWNER                        | ADDRESS            | BLOCK | LOT | SEWER CONNECT (Escrow) |
|------------------------------|--------------------|-------|-----|------------------------|
| John Bednar, Michael Accetta | 510 W. Poplar Ave. | 135   | 12  | \$ 200.00              |

| Motion                         | Second | Yes | No | Abstain | Absent |
|--------------------------------|--------|-----|----|---------|--------|
|                                |        | X   |    |         |        |
| Mayor Matthew J. Ksiazek       |        | X   |    |         |        |
| Commissioner John J. Banning   | X      |     |    |         |        |
| Commissioner Joseph D. Segrest |        | X   |    |         |        |

I, **Donna Frederick, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Re-Scheduled Regular Meeting** held on November 1, 2021.

  
**Donna L. Frederick, RMC**  
Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2021-117**

**AMENDING AGREEMENT BETWEEN THE OWNER AND ENGINEER FOR  
PROFESSIONAL ENGINEERING SERVICES CONTRACT FOR SEWER AND  
IMPROVEMENTS FOR POPLAR AVENUE, FROM ARION AVENUE TO "G" AVENUE**

**WHEREAS**, on July 1, 2020 by Resolution 2020-056 the Borough Commissioners of West Wildwood approved Contract with Remington & Vernick Engineers, Inc. for engineering services in connection with the Sewer and Road Improvements for Poplar Avenue from Arion Avenue to "G" Avenue (the "Contract") and

**WHEREAS**, in the opinion of the Borough Commissioners, it has become necessary to amend that Contract to include additional Construction Phase, Basic Engineering, Resident Project Observation Services; and

**WHEREAS**, to address that need, on November 29, 2021, Remington & Vernick Engineers has submitted their proposed Amendment No. 1 to the Contract, which is attached to this Resolution and incorporated herein; and

**WHEREAS**, the proposed Amendment No. 1 would increase the fee for Basic Engineering Service from \$147,000.00 to \$181,000.00 and for Residential Project Observation from \$131,128.00 to \$153,128.00, and the total, not-to-exceed amount of the contract from \$303,128.00 to \$359,128.00; and

**WHEREAS**, having considered the matter, and having reviewed the proposed Amendment No. 1 the Borough Commissioners believes it to be in the Borough's best interest to approve it and to adopt the Amendment No. 1. The Chief Financial Officer of the Borough of West Wildwood has previously certified that there are sufficient funds available to pay the above referenced vendor; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, authorizes the Mayor to execute said Amendment No. 1.

|                                | Motion | Second | Yes | No | Abstain | Absent |
|--------------------------------|--------|--------|-----|----|---------|--------|
| Mayor Mathew J. Ksiazek        |        |        | X   |    |         |        |
| Commissioner John J. Banning   | X      |        |     |    |         |        |
| Commissioner Joseph D. Segrest |        | X      | X   |    |         |        |

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a Re-Scheduled Regular Meeting held on November 1, 2021

*Donna L. Frederick*  
Donna L. Frederick, RMC  
Municipal Clerk

Range of checking Accts: CURRENT to CURRENT  
Report Type: All Checks  
Range of Check Ids: 15087 to 15127  
Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check # Check Date Vendor PO # Item Description Amount Paid Charge Account Account Type Contract Ref Seq Acct Reconciled/Void Ref Num

15087 11/01/21 0208 ACTION UNIFORM CO LLC 21-00527 1 CLASS A UNIFORM - M. QUICK 400.00 1-01-25-240-032 Uniforms Budget 7 1 1428

15088 11/01/21 00307 ADVANCE AUTO PARTS 21-00537 1 BACK UP ALARM 55.18 1-09-55-502-034 Fleet Maintenance Budget 10 1 1428

21-00543 1 HIGHLIGHTS FOR F-250 17.49 1-09-55-502-034 Fleet Maintenance Budget 13 1

21-00537 1 BACK UP ALARM 55.18 1-09-55-502-034 Fleet Maintenance Budget 10 1 1428

15089 11/01/21 00308 ADP, INC. 21-00565 1 CHARGES FOR OCT 2021 139.29 1-01-20-130-028 Payroll Services Budget 52 1 1428

21-00565 2 CHARGES FOR OCT 2021 126.45 1-01-20-130-028 Payroll Services Budget 53 1

15090 11/01/21 019011 ATLANTIC CITY ELECTRIC 21-00549 1 CHARGES FOR OCT 2021 337.45 1-01-31-430-000 Electricity Budget 15 1 1428

21-00549 2 CHARGES FOR OCT 2021 8.76 1-01-31-430-000 Electricity Budget 16 1

21-00549 3 CHARGES FOR OCT 2021 562.74 1-01-31-430-000 Electricity Budget 17 1

21-00549 4 CHARGES FOR OCT 2021 9.07 1-01-31-430-000 Electricity Budget 18 1

21-00549 5 CHARGES FOR OCT 2021 44.14 1-01-31-430-000 Electricity Budget 19 1

21-00549 6 CHARGES FOR OCT 2021 18.13 1-01-31-430-000 Electricity Budget 20 1

21-00549 7 CHARGES FOR OCT 2021 592.20 1-01-31-430-000 Electricity Budget 21 1

21-00549 8 CHARGES FOR OCT 2021 1,964.29 1-01-31-435-000 Street Lighting Budget 22 1

15091 11/01/21 01905 AT & T MOBILITY 21-00560 1 CHARGES FOR OCT 2021 229.18 1-01-31-440-000 Telephone Budget 46 1 1428

15092 11/01/21 01906 ATLANTIC COUNTY MUNICIPAL JIF 21-00539 1 2021 4TH QTR ASSESSMENT 21,090.00 1-01-23-215-000 WORKER COMPENSATION INSURANCE Budget 12 1 1428

15093 11/01/21 04002 BOWMAN & COMPANY LLP 21-00575 1 PROFESSIONAL SERVICES RENDERED 4,500.00 1-01-37-480-001 JUDGMENTS Budget 60 1 1428



Check # Check Date Vendor PO # Item Description Amount Paid Charge Account Account Type Contract Ref Seq Acct Reconciled/Void Ref Num

|          |          |       |                                |   |                                |                   |                        |        |    |   |      |
|----------|----------|-------|--------------------------------|---|--------------------------------|-------------------|------------------------|--------|----|---|------|
| 15094    | 11/01/21 | 05202 | CAPE MAY CNTY TREASURERS OFF.  | 1 | 4TH QTR 2021 COUNTY TAXES      | 169,476.01        | 1-01-55-000-000        | Budget | 64 | 1 | 1428 |
| 21-00581 |          |       |                                | 2 | 4TH QTR 2021 LIBRARY TAX       | 22,820.56         | 1-01-55-000-001        | Budget | 65 | 1 |      |
| 21-00581 |          |       |                                | 3 | 4TH QTR 2021 OPEN SPACE TAX    | 6,714.07          | 1-01-55-000-002        | Budget | 66 | 1 |      |
| 21-00582 |          |       |                                | 1 | 4TH QTR ANIMAL SHELTER AND     | 328.75            | 1-01-27-340-029        | Budget | 67 | 1 |      |
|          |          |       |                                |   |                                | <u>199,339.39</u> | Contractual Services   |        |    |   |      |
| 15095    | 11/01/21 | 05203 | C.M.C.M.U.A. WASTER WATER DIV. | 1 | DISPOSAL FEES FOR SEPT 2021    | 4,170.04          | 1-01-32-465-000        | Budget | 55 | 1 | 1428 |
| 15096    | 11/01/21 | 05235 | THE CARLSEN GROUP INC          | 1 | CHARGES FOR OCT 2021           | 95.00             | 1-01-20-120-026        | Budget | 51 | 1 | 1428 |
| 15097    | 11/01/21 | 06001 | CITY OF WILWOOD                | 1 | GASOLINE FOR SEPT 2021         | 537.11            | 1-01-31-460-000        | Budget | 32 | 1 | 1428 |
| 15098    | 11/01/21 | 06615 | COMCAST                        | 1 | CHARGES FOR OCT 2021           | 82.46             | 1-01-31-440-000        | Budget | 23 | 1 | 1428 |
| 21-00550 |          |       |                                | 1 | CHARGES FOR OCT 2021           | 176.80            | 1-01-31-440-000        | Budget | 24 | 1 |      |
| 21-00550 |          |       |                                | 2 | CHARGES FOR OCT 2021           | 308.95            | 1-01-31-440-000        | Budget | 25 | 1 |      |
| 21-00550 |          |       |                                | 3 | CHARGES FOR OCT 2021           | 15.02             | 1-01-31-440-000        | Budget | 26 | 1 |      |
| 21-00550 |          |       |                                | 4 | CHARGES FOR OCT 2021           | 108.35            | 1-01-31-440-000        | Budget | 27 | 1 |      |
|          |          |       |                                |   |                                | <u>691.58</u>     | Telephone              |        |    |   |      |
| 15099    | 11/01/21 | 08201 | DELTA DENTAL PLAN OF N.J. INC. | 1 | CHARGES FOR OCT 2021           | 792.71            | 1-01-23-220-000        | Budget | 73 | 1 | 1428 |
| 15100    | 11/01/21 | 09205 | JPMONZO MUNICIPAL CONSULTING   | 1 | BUDGET WEBINAR FOR CFO         | 50.00             | 1-01-20-100-042        | Budget | 74 | 1 | 1428 |
| 15101    | 11/01/21 | 10811 | STEFANKIEWICZ & BELASCO LLC    | 1 | PROFESSIONAL SERVICES RENDERED | 70.00             | 1-01-21-180-028        | Budget | 71 | 1 | 1428 |
| 15102    | 11/01/21 | 11203 | RTS ENTERTAINMENT INC.         | 1 | WORK SHIRTS/HOODIES FOR P/W    | 338.00            | 1-01-26-290-030        | Budget | 11 | 1 | 1428 |
|          |          |       |                                |   |                                |                   | Materials and Supplies |        |    |   |      |

Check # Check Date Vendor PO # Item Description Amount Paid Charge Account Account Type Contract Ref Seq Acct Reconciled/Void Ref Num

|       |          |        |                                |   |                                |               |                 |        |      |    |   |
|-------|----------|--------|--------------------------------|---|--------------------------------|---------------|-----------------|--------|------|----|---|
| 15103 | 11/01/21 | 13416  | CONSTELLATION NEWENERGY INC    | 1 | CHARGES FOR OCT 2021           | 3.66          | 1-01-31-430-000 | Budget | 1428 | 49 | 1 |
|       |          |        |                                | 2 | CHARGES FOR OCT 2021           | 345.70        | 1-01-31-430-000 | Budget | 1428 | 50 | 1 |
|       |          |        |                                |   |                                | <u>349.36</u> |                 |        |      |    |   |
| 15104 | 11/01/21 | 165158 | STATE OF NJ DEPT OF LABOR      | 1 | ANNUAL PLAN ASSESSMENT FOR     | 43.50         | 1-01-20-100-044 | Budget | 1428 | 54 | 1 |
| 15105 | 11/01/21 | 16902  | BLANEY & DONOHUE, PA           | 1 | PROFESSIONAL SERVICES RENDERED | 337.50        | 1-01-20-155-027 | Budget | 1428 | 35 | 1 |
| 15106 | 11/01/21 | 23401  | J & B LOCKSMITHS               | 1 | CHANGE TWO ENTRY LOCKS AT      | 111.00        | 1-01-26-310-082 | Budget | 1428 | 56 | 1 |
| 15107 | 11/01/21 | 34204  | N.J. STATE LEAGUE OF           | 1 | 2021 LEAGUE CONFERENCE         | 480.00        | 1-01-20-100-044 | Budget | 1428 | 6  | 1 |
| 15108 | 11/01/21 | 34220  | NEXTEL COMMUNICATIONS/SPRINT   | 1 | CHARGES FOR OCT 2021           | 252.67        | 1-01-31-440-000 | Budget | 1428 | 47 | 1 |
| 15109 | 11/01/21 | 39002  | PARAMOUNT CHEMICAL & PAPER CO. | 1 | FACE COVERINGS (MASK)          | 39.90         | 1-01-20-100-030 | Budget | 1428 | 63 | 1 |
| 15110 | 11/01/21 | 39801  | PITNEY BOWES GLOBAL FINANCIAL  | 1 | POSTAGE MACHINE LEASE          | 426.00        | 1-01-20-100-053 | Budget | 1428 | 61 | 1 |
| 15111 | 11/01/21 | 48201  | SOUTH JERSEY GAS COMPANY       | 1 | CHARGES FOR OCT 2021           | 48.22         | 1-01-31-446-000 | Budget | 1428 | 28 | 1 |
|       |          |        |                                | 2 | CHARGES FOR OCT 2021           | 35.84         | 1-01-31-446-000 | Budget | 1428 | 29 | 1 |
|       |          |        |                                |   |                                | <u>84.06</u>  |                 |        |      |    |   |
| 15112 | 11/01/21 | 48207  | SOUTH JERSEY WELDING SUPPLY CO | 1 | CHARGES FOR OCT 2021           | 56.70         | 1-01-26-290-038 | Budget | 1428 | 48 | 1 |
| 15113 | 11/01/21 | 48729  | STATE TOXICOLOGY LABORATORY    | 1 | RANDOM TESTING                 | 295.00        | 1-01-25-240-026 | Budget | 1428 | 14 | 1 |
| 15114 | 11/01/21 | 48732  | TREASURER, STATE OF NEW JERSEY | 1 | 3RD QTR MARRIAGE LICENSE FEE   | 25.00         | 1-01-55-000-004 | Budget | 1428 | 34 | 1 |

|       |          |        |                                |   |                                |        |                 |        |      |    |   |
|-------|----------|--------|--------------------------------|---|--------------------------------|--------|-----------------|--------|------|----|---|
| 15114 | 11/01/21 | 48732  | TREASURER, STATE OF NEW JERSEY | 1 | 3RD QTR MARRIAGE LICENSE FEE   | 25.00  | 1-01-55-000-004 | Budget | 1428 | 34 | 1 |
| 15113 | 11/01/21 | 48729  | STATE TOXICOLOGY LABORATORY    | 1 | RANDOM TESTING                 | 295.00 | 1-01-25-240-026 | Budget | 1428 | 14 | 1 |
| 15112 | 11/01/21 | 48207  | SOUTH JERSEY WELDING SUPPLY CO | 1 | CHARGES FOR OCT 2021           | 56.70  | 1-01-26-290-038 | Budget | 1428 | 48 | 1 |
| 15111 | 11/01/21 | 48201  | SOUTH JERSEY GAS COMPANY       | 1 | CHARGES FOR OCT 2021           | 48.22  | 1-01-31-446-000 | Budget | 1428 | 28 | 1 |
|       |          |        |                                | 2 | CHARGES FOR OCT 2021           | 35.84  | 1-01-31-446-000 | Budget | 1428 | 29 | 1 |
| 15110 | 11/01/21 | 39801  | PITNEY BOWES GLOBAL FINANCIAL  | 1 | POSTAGE MACHINE LEASE          | 426.00 | 1-01-20-100-053 | Budget | 1428 | 61 | 1 |
| 15109 | 11/01/21 | 39002  | PARAMOUNT CHEMICAL & PAPER CO. | 1 | FACE COVERINGS (MASK)          | 39.90  | 1-01-20-100-030 | Budget | 1428 | 63 | 1 |
| 15108 | 11/01/21 | 34220  | NEXTEL COMMUNICATIONS/SPRINT   | 1 | CHARGES FOR OCT 2021           | 252.67 | 1-01-31-440-000 | Budget | 1428 | 47 | 1 |
| 15107 | 11/01/21 | 34204  | N.J. STATE LEAGUE OF           | 1 | 2021 LEAGUE CONFERENCE         | 480.00 | 1-01-20-100-044 | Budget | 1428 | 6  | 1 |
| 15106 | 11/01/21 | 23401  | J & B LOCKSMITHS               | 1 | CHANGE TWO ENTRY LOCKS AT      | 111.00 | 1-01-26-310-082 | Budget | 1428 | 56 | 1 |
| 15105 | 11/01/21 | 16902  | BLANEY & DONOHUE, PA           | 1 | PROFESSIONAL SERVICES RENDERED | 337.50 | 1-01-20-155-027 | Budget | 1428 | 35 | 1 |
| 15104 | 11/01/21 | 165158 | STATE OF NJ DEPT OF LABOR      | 1 | ANNUAL PLAN ASSESSMENT FOR     | 43.50  | 1-01-20-100-044 | Budget | 1428 | 54 | 1 |

MARRIAGE LICENSES-DUE TO NJ

| Check #  | Check Date | Vendor                        | PO #   | Item Description                | Amount Paid     | Charge Account  | Account Type | Contract | Ref Seq | Acct | Reconciled/Void Ref Num |
|----------|------------|-------------------------------|--------|---------------------------------|-----------------|-----------------|--------------|----------|---------|------|-------------------------|
| 15115    | 11/01/21   | THE PRESS                     | 50102  | 1 LEGAL ADVERTISING             | 75.20           | 1-01-20-120-021 | Budget       |          | 72      | 1    | 1428                    |
| 15116    | 11/01/21   | WEST WILWOOD BD. OF EDUCATION | 57602  | 1 2ND QTR SCHOOL TAX LEVY       | 175,817.50      | 1-01-55-000-006 | Budget       |          | 9       | 1    | 1428                    |
| 15117    | 11/01/21   | CITY OF WILWOOD WATER UTILITY | 58005  | 1 FOURTH QUARTER CHARGES 2021   | 3,338.00        | 1-01-25-265-057 | Budget       |          | 36      | 1    | 1428                    |
| 21-00558 |            |                               | 2      | 2 FOURTH QUARTER CHARGES 2021   | 34.25           | 1-01-31-455-000 | Budget       |          | 37      | 1    |                         |
| 21-00558 |            |                               | 3      | 3 FOURTH QUARTER CHARGES 2021   | 34.25           | 1-01-31-455-000 | Budget       |          | 38      | 1    |                         |
| 21-00558 |            |                               | 4      | 4 FOURTH QUARTER CHARGES 2021   | 332.75          | 1-01-31-455-000 | Budget       |          | 39      | 1    |                         |
| 21-00558 |            |                               | 5      | 5 FOURTH QUARTER CHARGES 2021   | 34.20           | 1-01-31-455-000 | Budget       |          | 40      | 1    |                         |
| 21-00558 |            |                               | 6      | 6 FOURTH QUARTER CHARGES 2021   | 163.75          | 1-01-31-455-000 | Budget       |          | 41      | 1    |                         |
| 21-00558 |            |                               | 7      | 7 FOURTH QUARTER CHARGES 2021   | 34.25           | 1-01-31-455-000 | Budget       |          | 42      | 1    |                         |
|          |            |                               |        |                                 | <u>3,971.45</u> |                 |              |          |         |      |                         |
| 15118    | 11/01/21   | XEROX CORPORATION             | 60201  | 1 COPIER LEASE BACK OFFICE      | 142.13          | 1-01-20-100-023 | Budget       |          | 62      | 1    | 1428                    |
| 15119    | 11/01/21   | FIREFLOW SERVICES CORP        | 642210 | 1 HOSE TESTING                  | 1,540.00        | 1-01-25-265-034 | Budget       |          | 1       | 1    | 1428                    |
| 21-00447 |            |                               | 1      | 1 HOSE TESTING                  |                 |                 | Budget       |          |         |      |                         |
| 21-00447 |            |                               | 2      | 2 GROUND LADDER TESTING         | 270.00          | 1-01-25-265-034 | Budget       |          | 2       | 1    |                         |
| 21-00447 |            |                               | 3      | 3 FIRE PUMP TESTING             | 600.00          | 1-01-25-265-030 | Budget       |          | 3       | 1    |                         |
|          |            |                               |        |                                 | <u>2,410.00</u> |                 |              |          |         |      |                         |
| 15120    | 11/01/21   | STANDARD OFFICE SYSTEMS       | 65406  | 1 CHARGES FOR OCT 2021          | 135.82          | 1-01-20-100-030 | Budget       |          | 58      | 1    | 1428                    |
| 21-00574 |            |                               | 1      | 1 CHARGES FOR OCT 2021          |                 |                 | Budget       |          |         |      |                         |
| 21-00574 |            |                               | 2      | 2 CHARGES FOR OCT 2021          | 51.79           | 1-01-25-240-030 | Budget       |          | 59      | 1    |                         |
|          |            |                               |        |                                 | <u>187.61</u>   |                 |              |          |         |      |                         |
| 15121    | 11/01/21   | Xylem Dewatering Solutions    | 65437  | 1 SUPPLIES TO REPAIR FLOOD PUMP | 74.00           | 1-01-26-290-030 | Budget       |          | 5       | 1    | 1428                    |
| 21-00503 |            |                               | 1      | 1 SUPPLIES TO REPAIR FLOOD PUMP |                 |                 | Budget       |          |         |      |                         |
| 15122    | 11/01/21   | MUNICIPAL CLERKS ASSOC OF NJ  | 65436  | 1 2021-2022 CLERK MEMBERSHIP    | 100.00          | 1-01-20-100-044 | Budget       |          | 70      | 1    | 1428                    |
| 21-00585 |            |                               | 1      | 1 2021-2022 CLERK MEMBERSHIP    |                 |                 | Budget       |          |         |      |                         |

Check # Check Date Vendor PO # Item Description Amount Paid Charge Account Account Type Contract Ref Seq Acct Reconciled/Void Ref Num

|               |          |        |                            |   |                                |                 |                 |                                    |        |    |   |      |
|---------------|----------|--------|----------------------------|---|--------------------------------|-----------------|-----------------|------------------------------------|--------|----|---|------|
| 15123         | 11/01/21 | 654459 | QBE SPECIALTY INSURANCE CO | 1 | REIMBURSEMENT PAYMENT DUE      | 828.80          | 1-01-20-155-027 | Legal Services                     | Budget | 8  | 1 | 1428 |
| 15124         | 11/01/21 | 66666  | VERIZON                    | 1 | CHARGES FOR OCT 2021           | 639.34          | 1-01-31-440-000 | Telephone                          | Budget | 43 | 1 | 1428 |
| 21-00559      |          |        |                            | 2 | CHARGES FOR OCT 2021           | 49.94           | 1-01-31-440-000 | Telephone                          | Budget | 44 | 1 |      |
| 21-00559      |          |        |                            | 3 | CHARGES FOR OCT 2021           | 43.33           | 1-01-31-440-000 | Telephone                          | Budget | 45 | 1 |      |
|               |          |        |                            |   |                                | <u>732.61</u>   |                 |                                    |        |    |   |      |
| 15125         | 11/01/21 | 964646 | GOLD MEDAL ENVIRONMENTAL   | 1 | 30 YARD DUMPSTER               | 200.00          | 1-01-26-290-030 | Materials and Supplies             | Budget | 4  | 1 | 1428 |
| 21-00555      |          |        |                            | 1 | CHARGES FOR OCT 2021           | 6,213.08        | 1-01-26-305-029 | Contractual-collection             | Budget | 33 | 1 |      |
|               |          |        |                            |   |                                | <u>6,413.08</u> |                 |                                    |        |    |   |      |
| 15126         | 11/01/21 | 964679 | GERHARDT & KIEFER, P.C.    | 1 | PROFESSIONAL SERVICES RENDERED | 3,000.00        | 1-01-20-155-027 | Legal Services                     | Budget | 30 | 1 | 1428 |
| 21-00552      |          |        |                            | 1 | PROFESSIONAL SERVICES RENDERED | 135.00          | 1-01-20-155-027 | Legal Services                     | Budget | 31 | 1 |      |
| 21-00553      |          |        |                            | 1 | ADDITIONAL PROFESSIONAL SERV   | 60.00           | 1-01-20-155-027 | Legal Services                     | Budget | 68 | 1 |      |
| 21-00583      |          |        |                            | 1 | ADDITIONAL SERVICES RENDERED   | 300.00          | 1-01-20-155-027 | Legal Services                     | Budget | 69 | 1 |      |
|               |          |        |                            |   |                                | <u>3,495.00</u> |                 |                                    |        |    |   |      |
| 15127         | 11/01/21 | 03102  | BANK OF AMERICA            | 1 | BOROUGH MEETING DUE TO         | 15.98           | 1-01-20-100-041 | GEN. ADMIN. CONFERENCES & MEETINGS | Budget | 57 | 1 | 1428 |
| Report Totals |          |        |                            |   |                                |                 |                 |                                    |        |    |   |      |
|               |          |        |                            |   | Checks:                        | 41              | 432,942.25      | Amount Paid                        |        |    |   |      |
|               |          |        |                            |   | Direct Deposit:                | 0               | 0.00            | Amount Void                        |        |    |   |      |
|               |          |        |                            |   | Total:                         | 41              | 432,942.25      |                                    |        |    |   |      |

| Totals by Year-Fund | Fund Description | Fund | Budget Total      | Revenue Total | G/L Total   | Total             |
|---------------------|------------------|------|-------------------|---------------|-------------|-------------------|
|                     | CURRENT FUND     | 1-01 | 432,869.58        | 0.00          | 0.00        | 432,869.58        |
|                     | UTILITY FUND     | 1-09 | 72.67             | 0.00          | 0.00        | 72.67             |
| Total of All Funds: |                  |      | <u>432,942.25</u> | <u>0.00</u>   | <u>0.00</u> | <u>432,942.25</u> |

17058.09  
450,000.34

*State of NJ  
 HealthCare*

Range of Checking Accts: TRUST OTHER to TRUST OTHER  
Report Type: All Checks  
Range of Check Ids: 1201 to 1201  
Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check # Check Date Vendor  
PO # Item Description  
Amount Paid Charge Account  
Reconciled/Void Ref Num

1201 11/01/21 964697 JOHN BEDNAR & MICHAEL ACCETTA  
21-00589 1 REFUND OF SEWER ESCROW  
200.00 T-12-00-000-015  
SEWER DISCONNECT ESCROW  
Budget  
1 1  
1429

| Report Totals | Amount Paid | Amount Void | Checks | Direct Deposit | Total |
|---------------|-------------|-------------|--------|----------------|-------|
| 1             | 200.00      | 0.00        | 1      | 0              | 1     |
| 0             | 0.00        | 0.00        | 0      | 0              | 0     |
| 1             | 200.00      | 0.00        | 1      | 0              | 1     |
| 0             | 0.00        | 0.00        | 0      | 0              | 0     |
| 1             | 200.00      | 0.00        | 1      | 0              | 1     |

| Totals by Year-Fund | Fund   | Budget Total | Revenue Total | G/L Total | Total               |
|---------------------|--------|--------------|---------------|-----------|---------------------|
| T-12                | 200.00 | 0.00         | 0.00          | 200.00    | Total of All Funds: |
|                     | 200.00 | 0.00         | 0.00          | 200.00    |                     |

# WEST WILDWOOD PUBLIC WORKS

## ACTIVITY REPORT OCTOBER 2021

- 4 WORK ORDERS FOR MAINTENANCE OF PUBLIC WORKS VEHICLES
- 4 WORK ORDERS FOR MAINTENANCE OF POLICE VEHICLES
- 4 WORK ORDERS FOR MAINTENANCE OF PUBLIC WORKS EQUIPMENT
- 8 WORK ORDERS TO EMPTY TRASH AND RECYCLING CONTAINERS AT BORO PARKS
- 8 WORK ORDERS FOR INSPECTIONS OF BORO PARKS AND STREETS
- 4 WORK ORDERS TO CLEAN UP TRASH ON BORO STREETS
- 4 WORK ORDERS TO CLEAN BORO HALL AND REMOVE TRASH AND RECYCLING
- 4 WORK ORDERS FOR MAINTENANCE OF 26TH AVE. SEWER PUMPING STATION
- 4 WORK ORDERS FOR MAINTENANCE OF FLOOD PUMP SOUTH END OF NEPTUNE AVE.
- 8 WORK ORDERS TO EMPTY DOGGI STATION CONTAINERS AT BORO PARKS AND PLAYGROUND
- 2 WORK ORDERS FOR MAINTENANCE AND INSPECTIONS OF FLOOD GATES



2 WORK ORDERS TO CLEAR OFF CATCH BASIN TOPS OF DEBRIS AND TRASH

1 WORK ORDER TO CLEAN UP HEAVY DIRT AREAS ON BORO STREETS  
1 WORK ORDER FOR MAINTENANCE AND REPAIRS TO SNOW PLOWS  
1 WORK ORDER FOR MAINTENANCE OF FLOOD TRUCK

1 WORK ORDERS TO PICK UP TV'S WITH IN THE BORO FROM FREE BULK

3 WORK ORDERS TO CUT GRASS AT BORO HALL, PARKS AND PLAYGROUND

1 WORK ORDER TO INSTALL A NEW HEADLIGHT ON D.P.W. TRUCK  
1 WORK ORDER TO CHECK TIDE FLEX VALVES

1 WORK ORDER TO CLAM SHELLS OFF OF BORO HALL ROOF  
1 WORK ORDERS TO PICK UP PAID BULK TRASH

4 WORK ORDERS TO PICK UP YARD WASTE  
1 WORK ORDER TO CUT GRASS AND WEEDS AT D.P.W. YARD

1 WORK ORDER TO KNOCK DOWN WEEDS GROWING AROUND SHEDS IN THE D.P.W. YARD

1 WORK ORDER FOR MAINTENANCE OF LAWN EQUIPMENT

1 WORK ORDER TO WINTERIZE SPRINKLER SYSTEMS PARKS AND BORO HALL

1 WORK ORDER TO WINTERIZE STREET SWEEPER

1 WORK ORDER TO INSTALL NEW WINDSHIELD WIPERS ON FLOOD TRUCK

1 WORK ORDER TO REMOVE KAYAK RACKS FROM BEACH AREA TO D.P.W. YARD

74 TOTAL WORK ORDERS FOR OCTOBER 2021



# Activity for the Month of October 2021

|   |                    |                     |                        |
|---|--------------------|---------------------|------------------------|
| Is for Service: 345   | MVA's State Roads: | MVA's County Roads: | MVA's Municipal Roads: |
| 1 Juv. Arrested: 2 CDS Arrests: 1 DWI Arrests: 1 Summonses: | 911 Calls: 12      |                     |                        |

|                                   |     |                             |   |
|-----------------------------------|-----|-----------------------------|---|
| Property Check                    | 107 | Property Check Requested    | 1 |
| Directed Patrol                   | 69  | Open Door                   | 1 |
| Directed Walking Beat             | 38  | Noise Complaint             | 1 |
| Property Check                    | 22  | Neighbor Trouble            | 1 |
| Back-up Officer                   | 19  | Local Ordinance - All Other | 1 |
| Medical Emergency / Assistance    | 7   | General Compliants          | 1 |
| Directed Patrol - Vehicle         | 7   | Found Property              | 1 |
| Foot Patrol - Walking Beat        | 6   | Firearms Application        | 1 |
| Follow-Up Investigation           | 6   | Department Services         | 1 |
| MV Stop                           | 5   | Civil Matter                | 1 |
| Local Ordinance                   | 4   | Background Investigation    | 1 |
| Assist Other Agency               | 4   | Background Check            | 1 |
| Welfare Check                     | 3   |                             |   |
| General Compliants                | 3   |                             |   |
| Community Policing                | 3   |                             |   |
| 9-1-1 Calls                       | 3   |                             |   |
| Suspicious Vehicle                | 2   |                             |   |
| Suspicious Activity/ Auto/ Person | 2   |                             |   |
| Relay Person/Paper                | 2   |                             |   |
| Parking Complaint/ Violation      | 2   |                             |   |
| Other Public Service              | 2   |                             |   |
| Juvenile Complaint                | 2   |                             |   |
| Harassment 2C:33-4                | 2   |                             |   |
| Gas Leak (odor)                   | 2   |                             |   |
| Background Check Class 2          | 2   |                             |   |
| Animal Complaint                  | 2   |                             |   |
| Alarm - Fire / CO                 | 2   |                             |   |
| Administrative                    | 2   |                             |   |
| Vehicle Maintenance               | 1   |                             |   |
| Theft by Deception 2C:20-4        | 1   |                             |   |
| Theft 2C:20-3                     | 1   |                             |   |

November 1, 2021

**Commissioner's Report - Finance and Revenue**

Tax Assessor Report

No updates this month

Tax Collector Report

- 2021 Taxes collected thru 9/30/2021: \$2,789,048
- Delinquent Taxes collected thru 9/30/2021: \$67,742
- 2021 Sewer Rents collected thru 9/30/2021: \$451,560
- Delinquent Sewer Rents collected thru 9/30/2021: \$25,752

Operating Budget

**November 1 Operating Account Status**

| FCOA | Description                     | %          | Notes  |
|------|---------------------------------|------------|--|
| 20   | General Government              | 72%        |  |
| 21   | Land-Use Administration         | 78%        | Planning Board related costs                   |
| 22   | Uniform Construction Code       | 84%        |  |
| 23   | Insurance                       | 79%        |  |
| 25   | Public Safety                   | 70%        | Fire Department costs usually paid in December |
| 26   | Public Works                    | 71%        |  |
| 27   | H&HS (Animal Control)           | 49%        |  |
| 28   | Parks and Recreation            | 37%        |  |
| 29   | Education (Fire Prevention)     | 36%        |  |
| 30   | Unclassified (Public Events)    | 100%       | July 4th Celebration, shred day                |
| 31   | Utilities and Bulk Purchases    | 69%        | Electric, Telephone, Fuel                      |
| 32   | Landfill / Solid Waste Disposal | 100%       |  |
| 36   | Statutory Expenditures          | 89%        |  |
| 37   | Judgements                      | 93%        | Due monthly on 10th of the month               |
| 42   | Shared Services                 | 74%        |  |
| 43   | Court and Public Defender       | 75%        |  |
| 44   | Capital                         | 0%         | Contribution to Capital Fund                   |
| 45   | Debt                            | 54%        | Bonds and Bond Anticipation Notes              |
| 46   | Deferred Charges                | 0%         | Final payment on tax revaluation               |
|      | <b>Total</b>                    | <b>77%</b> | <b>Total of all accounts</b>                   |

November 1, 2021

**Sewer System Intrusion and Infiltration Repairs (No change from last month)**

- Funds are now available for repairs to reduce the excess flow
- An RFP will be released with specific manholes to be repaired.
- A subsequent RFP will be released for additional manholes as we see the results from the first group.
- Goal is to significantly reduce the I&I before Memorial Day when the in-season rate period starts.