

WORKSHOP

MEETING

MINUTES

OCTOBER 20, 2021

Borough of West Wildwood

"Small town Charm on the Back Bay"

AGENDA

NOTICE OF TENTATIVE AGENDA - WORKSHOP MEETING

OCTOBER 20, 2021 - 9:00am

This is a proposed agenda which is subject to change by Commissioners without further notice.

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS WORKSHOP MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING WAS RE-ESTABLISHED IN RESOLUTION 2021-062. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD AND BOROUGH WEBSITE

PLEDGE OF ALLEGIANCE

ROLL CALL:

DISCUSSION:

Possible agenda items for regular meeting

Late Agenda Item

Resolution 2021 (112) AUTHORIZING A CLOSED (EXECUTIVE) SESSION MEETING PURSUANT TO N.J.S.A. 10:4-12(b7) FOR PENDING AND/OR ANTICIPATED LITIGATION

Open to the Floor for Public Comment: (only if official action is taken)

ADJOURNMENT

OFFICAL ACTION MAY BE TAKEN

**Donna L. Frederick, RMC
Municipal Clerk**

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
WORKSHOP MEETING
Official Action may be taken
OCTOBER 20, 2021
9:00 AM

MINUTES:

Mayor Ksiazek called the meeting to order, read the OPMA statement:

THIS WORKSHOP MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING WAS RE-ESTABLISHED IN RESOLUTION 2021-062. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD AND BOROUGH WEBSITE

Mayor led the Pledge of Allegiance

ROLL CALL: Present

Comm. Banning
Comm. Segrest
Mayor Ksiazek
Solicitor Lyons
Deputy Clerk Carl O'Hala
CFO Elaine Crowley

ABSENT:

Municipal Clerk Donna L. Frederick

Deputy Clerk read out Resolution 2021-112 titled Authorizing a closed (executive) session meeting pursuant to N.J.S.A. 10:4-12(b7) For Pending and/or anticipated litigation. Deputy Clerk called for a motion. Motion by Comm. Banning; Second by Comm. Segrest. Roll call vote all in favor.

After closed session ended, Deputy Clerk call for a motion to reconvene workshop meeting. Motion by Comm. Banning; Second by Comm. Segrest. Roll call vote all in favor.

Discussion on A Avenue bids will be received November 15, 2021, at 10:00am.

Mayor has been in contact with engineers with regards to a letter to be sent to residents for a meeting with between the Mayor, Engineers, and the residents on A Avenue to discuss the details of the road project. Discussion by engineers that Pine Avenue will be the next project and the scope should be shortened from Q Avenue to Lake Rd. Discussion on apply to USDA by the engineers for Maple Avenue. Engineers presented ideas on possible work on open space areas and will meet with the mayor next week regarding this project.

The design for the ADA ramp was completed and submitted and TRIAD is working on it.

Comm. Segrest discussed the J Avenue flooding issues. The area contributing to the flooding is privately owned and further information is needed. Engineers stated they would need information for plans when doing an emergency repair and need proof of a real emergency. The mayor asked how the borough compels private owners to work with the borough regarding the flooding issue. Solicitor will look into this matter. The engineers will look at the situation and make recommendations.

Comm. Segrest received a complaint about the trash trucks cracking the concrete at the corner of H and Poplar Avenues.

Comm. Banning stated if parking is causing it this would be an enforcement problem. Engineers left the meeting.

The mayor suggested that North Drive be filled in with dredge materials. Comm. Segrest suggested the borough could become owners of the lots on the South side of North Drive, and budget funds next year to purchase those lots.

Comm. Segrest made suggestions for the use of UEZ money, such as fill materials on a parking area at the borough owned lots off of the West End of North Drive.

Mayor Ksiazek suggested UEZ money be used for cameras on the bridge, beach, and playground areas, and stated eight cameras would cost \$17,000.00.

Mayor also suggested a new sign located at the borough hall with an LED screen would cost \$22,000.00 and this would replace the bridge sign. Mayor also suggested upgrading twenty streetlights on Glenwood Avenue at a cost of \$5,000.00, and possibly purchasing ten bike racks and trash cans to be distributed around the island.

The next item brought up was the hiring of a business administrator, the advertisement.

Solicitor Lyons recommended to go into closed session to further discuss this matter.

Deputy Clerk presented resolution 2021-113 Authorizing a closed (executive) session pursuant to N.J.S.A. 10:4-12(bs) to discuss prospective employment. Motion by Comm. Banning; Second by Comm. Segrest. Roll Call vote all in favor.

After closed session ended, Deputy Clerk call for a motion to reconvene workshop meeting. Motion by Comm. Banning; Second by Comm. Segrest. Roll call vote all in favor.

Comm. Segrest said salaries should be looked in for the workforce employees and then look into the statutory employees. A discussion ensued regarding employee evaluations, public works and finance staff would have the same type of questions, the PD would have a different evaluation. Commissioners discussed formally establishing evaluation forms. Goal and objectives were discussed for next year's budget.

Comm. Banning discussed Wildwood hosting code-blue events.

Mayor Ksiazek will gather a list of names for the program Sustainable New Jersey and get it to the solicitor to prepare the necessary documents. Mayor stated the borough needs to do an ordinance regarding the UEZ. Mayor asked who would handle tax assessment challenges.

There was no public comment.
Having no further matters Mayor called for a motion to adjourn.

Motion to Adjourn:

Motion by: Comm. Banning; Second by Comm. Segrest

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

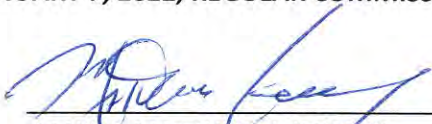
Motion Carried

Respectfully submitted,

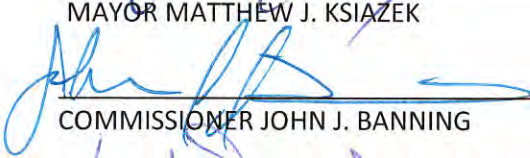


Carl O'Hala, Deputy Municipal Clerk


***This is a generalization of the Workshop meeting on October 20, 2021, and not a verbatim transcript.
THESE MINUTES WERE APPROVED AT THE JANUARY 7, 2022, REGULAR COMMISSION MEETING***



MAYOR MATTHEW J. KSIAZEK



COMMISSIONER JOHN J. BANNING



COMMISSIONER JOSEPH D. SEGREST

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2021-112

**AUTHORIZING A CLOSED (EXECUTIVE) SESSION MEETING
PURSUANT TO N.J.S.A. 10:4-12(b7) FOR PENDING AND/OR ANTICIPATED LITIGATION**

WHEREAS, in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-12(b7), it is permissible by resolution for the Governing Body to enter a Closed (Executive) Session to discuss matters falling within one or more of the permitted nine exemptions; and

WHEREAS, the Borough anticipates Discussion of pending and/or anticipated litigation matters which constitutes one of the permitted exemptions; and

WHEREAS, the minutes of this meeting shall remain confidential until after such time as Legal Council determines that the need for confidentiality no longer exists and provided that the Matter(s) discussed can be legally disclosed.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of West Wildwood, Cape May County, New Jersey that a Closed (Executive) Session of the Governing Body shall convene to discuss the aforementioned matters.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Carl O'Hala, Deputy Clerk**, for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting held on October 20, 2021**


 Carl O'Hala
 Deputy Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2021-113

**AUTHORIZING A CLOSED (EXECUTIVE) SESSION MEETING
PURSUANT TO N.J.S.A. 10:4-12(b8) TO DISCUSS PROSPECTIVE EMPLOYMENT**

WHEREAS, in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-12(b8), it is permissible by resolution for the Governing Body to enter a Closed (Executive) Session to discuss matters falling within one or more of the permitted nine exemptions: and

WHEREAS, the Borough anticipates Discussion of Prospective Employment matters which constitutes one of the permitted exemptions; and

WHEREAS, the minutes of this meeting shall remain confidential until after such time as Legal Council determines that the need for confidentiality no longer exists and provided that the Matter(s) discussed can be legally disclosed.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of West Wildwood, Cape May County, New Jersey that a Closed (Executive) Session of the Governing Body shall convene to discuss the aforementioned matters.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Carl O'Hala, Deputy Clerk**, for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting held on October 20, 2021**



**Carl O'Hala
Deputy Clerk**