

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-141

APPOINTMENT OF A CODE ENFORCEMENT OFFICER

WHEREAS, it is necessary and essential for the Municipality to appoint a Code Enforcement Officer; and

WHEREAS, Brian Vergantino is currently serving in that capacity and has agreed to continue to perform the duties of Code Enforcement Officers for the Borough of West Wildwood.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey, that Brian Vergantino shall hereby be re-appointed as Code Enforcement Officers with a term ending December 31, 2022.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2021**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2021-142

**AUTHORIZING THE APPOINTMENT OF THE CUSTODIAN OF RECORDS
FOR THE WEST WILDWOOD POLICE DEPARTMENT**

WHEREAS, it is required by New Jersey's law governing access to government records maintained by public agencies N.J.S.A. 47:1A-1 et. seq. to have a custodian of records; and

WHEREAS, it is necessary to appoint a custodian of records for the West Wildwood Police Department due to the nature and confidentiality of police records; and

WHEREAS, Chief Jacquelyn Ferentz and Sergeant James Dodd are hereby appointed as the Custodian of Records for the West Wildwood Police Department.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Chief Jacquelyn Ferentz and Sergeant James Dodd be and are hereby appointed as the custodians of records for the West Wildwood Police Department.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2021**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-143

**AUTHORIZING THE APPOINTMENT OF MUNICIPAL HUMANE LAW
ENFORCEMENT OFFICERS**

WHEREAS, the State of New Jersey requires the Borough to appoint Municipal Humane Law Enforcement Officers.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of West Wildwood, County of Cape May, State of New Jersey, that Sgt. James Dodd is hereby appointed to the position of Municipal Humane Law Enforcement Officers for the West Wildwood Police Department.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a Workshop Meeting held on December 28, 2021.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-144

**AUTHORIZING THE APPOINTMENT OF A DEPUTY
EMERGENCY MANAGEMENT COORDINATOR**


WHEREAS, the Borough of West Wildwood Emergency Management Coordinator has determined the need to appoint a Deputy Emergency Management Coordinator; and

WHEREAS, the Emergency Management Coordinator has determined it would be beneficial to appoint Sgt. James Dodd as Deputy Emergency Management Coordinator.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Sgt. James Dodd is hereby appointed as Emergency Management Deputy Coordinator for a term expiring December 31, 2022.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			x			
Commissioner John J. Banning	x		x			
Commissioner Joseph D. Segrest		x	x			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2021**.


**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-145

AUTHORIZING THE APPOINTMENT OF A MUNICIPAL AUDITOR

WHEREAS, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a Municipal Auditor; and

WHEREAS, the firm of Bowman and Company is qualified to serve as Municipal Auditor for the Borough of West Wildwood and has prepared a Proposal for said services; and

WHEREAS, Bowman and Company has completed and submitted a Business Entity Disclosure which certifies that they have not made any reportable contributions to a political or candidate committee in the name of West Wildwood Borough Commissioner within the previous year and that this Contract will prohibit Bowman and Company from making any reportable contributions for the term of this Contract.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby appoints Bowman and Company as Municipal Auditor for the Borough of West Wildwood for one (1) year commencing January 1, 2022; and

BE IT FURTHER RESOLVED that the Mayor and/or Deputy Mayor and Clerk are hereby authorized to execute a Contract with Bowman and Company for the providing of said services, which Contract Amount shall be in accordance with the Standard Hourly Rates and Minimum Fees established in said Engagement Contract presented on December 3, 2021; and

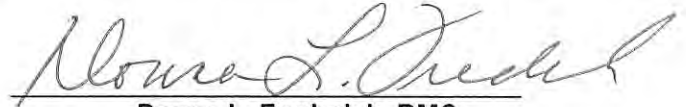
BE IT FURTHER RESOLVED that the aforesaid Contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized professional and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within; and

BE IT FURTHER RESOLVED that the award of this contract shall be published by the Municipal Clerk in accordance with the requirements of Law.

BE IT FURTHER RESOLVED, the Chief Financial Officer has ascertained that there are available sufficient appropriations to award this contract with Bowman and Company contingent upon adoption of final budget, in the amount of \$41,000.00 from account(s) 2-01-20-135-000 and 2-09-55-502-028.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2021**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-146

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT
FOR PROFESSIONAL SERVICES OF LABOR COUNSEL**

WHEREAS, the Borough of West Wildwood is seeking Professional Services for labor relations; and

WHEREAS, Mr. William G. Blaney, Esq., of the Law Firm of Blaney & Karavan, P.C., having offices located at 2123 Dune Drive, Avalon, New Jersey, 08202 is qualified to serve as Labor Counsel for the Borough of West Wildwood and has submitted a Proposal which is attached hereto; and

WHEREAS, a Professional Services Contract Agreement for Legal Services along with the terms of the representation has been submitted with an estimate not to exceed of \$20,000.00, for the term commencing January 1, 2022 through December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor and/or Deputy Mayor is hereby authorized on behalf of the Borough to sign the Professional Services Contract Agreement; and

BE IT FURTHER RESOLVED, the Chief Financial Officer has ascertained that there are available sufficient appropriations to award this contract with William G. Blaney, Esq, of the Law Firm of Blaney, Donohue, Karavan & Weinberg, P.C. contingent upon adoption of final budget, in the amount of not to exceed \$20,000.00 from account 2-01-20-155-027.

BE IT FURTHER RESOLVED that the award of this contract shall be published by the Municipal Clerk in accordance with the requirements of Law.

** VOTE REFLECTS TABLED DECISION*

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2021**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-147

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT
FOR THE PROFESSIONAL SERVICES OF BOND COUNSEL**

WHEREAS, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a Bond Counsel; and

WHEREAS, McManimon, Scotland & Baumann, LLC, Attorneys at Law with offices at 75 Livingston Avenue, Roseland, New Jersey, 07068, hereinafter referred to as "Counsel" has submitted a Proposal for said services, which is on file with the Municipal Clerk; and

WHEREAS, McManimon, Scotland & Baumann has completed and submitted a Business Entity Disclosure which certifies that no reportable contributions to a political or candidate committee in the name of West Wildwood Borough Commissioner within the previous year and that this Contract will prohibit McManimon, Scotland & Baumann from making any reportable contributions for the term of this Contract.

WHEREAS, the Chief Financial Officer has ascertained that there are available sufficient appropriations to award this contract with McManimon, Scotland & Baumann, LLC, contingent upon adoption of final budget, as per fee schedule, from account 2-01-20-155-027.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Mayor and/or Deputy Mayor be and is hereby authorized to execute a Contract with McManimon, Scotland & Baumann, to serve a Bond Counsel for the Borough of West Wildwood and the term of appointment shall commence on January 1, 2022 and expire on December 31, 2022.

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized professional and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within; and

BE IT FURTHER RESOLVED that the award of this contract shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2021**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2021-148

**AUTHORIZING THE APPOINTMENT OF PHOENIX ADVISORS, LLC
AS CONTINUING DISCLOSURE AGENT AND INDEPENDENT
REGISTERED MUNICIPAL ADVISOR**

WHEREAS, Phoenix Advisors, LLC, 4 West Park Street, Bordentown, NJ 08505, has served the Borough of West Wildwood as Continuing Disclosure Agent and Independent Registered Municipal Advisor (“IRMA”); and

WHEREAS, the Borough has recognized the vital nature of staying in compliance with Secondary Market Disclosure obligations and having the advisory expertise and resources of Phoenix Advisors; and

WHEREAS, Phoenix Advisors has submitted an agreement defining the terms and conditions of the services that will be provided to the Borough, which is attached hereto.

WHEREAS, a contract is being awarded without competitive bidding in accordance with N.J.S.A. 40A:11(l)(a)(ii) because such services are considered extraordinary and unspcifiable in their nature; and

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Phoenix Advisors, LLC is hereby retained to provide specialized financial advisory services necessary in connection with the authorization and issuance of the Bonds by the Borough for a term commencing January 1, 2022 and expiring on December 31, 2022.

BE IT FURTHER RESOLVED, the Chief Financial Officer has ascertained that there are available sufficient appropriations to award this contract with Phoenix Advisors, LLC, contingent upon adoption of final budget, in the amount of \$1,050.00 from account 2-01-20-130-029.

BE IT FURTHER RESOLVED that the award of this contract be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2021**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-149

**A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO ENTER
INTO A CONTRACT FOR ANIMAL CONTROL SERVICES
WITH ANIMAL CONTROL OF SOUTH JERSEY**

WHEREAS, the Borough of West Wildwood has need to enter into an animal control services contract for the year 2022; and

WHEREAS, Steve Serwatka, owner of Animal Control of South Jersey with offices located at 2353 Delsea Drive, Delmont, NJ 08314, has submitted a contract proposal dated December, 2021 indicating he will provide animal control services for a yearly sum of \$2,400; and

WHEREAS, Steve Serwatka of Animal Control of South Jersey has the State of New Jersey licensing, certifications and experience necessary to perform the required services under the terms and conditions of the proposed contract, herewith attached; and

WHEREAS, all animal control services will be conducted in accordance with NJSA Title 4, 8, 19 and 26, Revisions and Borough Ordinances; and

WHEREAS, the Chief Financial Officer has ascertained that there are available sufficient appropriations to award this contract with Animal Control of South Jersey contingent upon adoption of final budget, in the amount of \$2,400.00 from account 2-01-27-340-029.

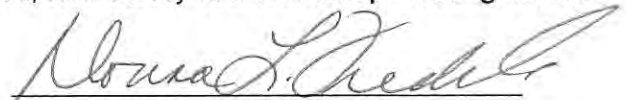
NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor and/or Deputy Mayor be and is hereby authorized to enter into a contract with Steve Serwatka, owner of Animal Control of South Jersey effective January 1, 2022 through December 31, 2022.

BE IT FURTHER RESOLVED that a copy of this Resolution and the contract are on file and available for public inspection in the office of the Borough Clerk during normal business hours.

BE IT FURTHER RESOLVED that the award of this contract shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2021**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2021-150

A RESOLUTION APPOINTING A QUALIFIED PURCHASING AGENT

WHEREAS, it is the desire of the Borough to appoint a Qualified Purchasing Agent;

WHEREAS, Judson Moore, Jr., is recognized as a Qualified Purchasing Agent in the State of New Jersey; and

WHEREAS, Judson Moore, Jr., has agreed to serve in said position without compensation for the year 2021.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Judson Moore, Jr, QPA, is appointed as the Qualified Purchasing Agent for the Borough of West Wildwood for a term from January 1, 2022 to December 31, 2022.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2021**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-151

**APPROVING THE APPOINTMENT OF ELAINE CROWLEY AS
CHIEF FINANCIAL OFFICER**

WHEREAS, every municipality is required to appoint a suitable individual to the position of Chief Financial Officer, which individual is required by law to possess certain training qualifications and to be certified by the State of New Jersey, Department of Community Affairs, Division of Local Government Services; and


WHEREAS the Board of Commissioners is satisfied that Elaine Crowley has the necessary qualifications and certifications for the position of Chief Financial Officer without limitation, a certificate as a Certified Municipal Finance Officer, as required by the State of New Jersey, Department of Community Affairs, Division of Local Government Services; and

WHEREAS, the Board of Commissioners hereby appoint Elaine Crowley to the position of Chief Financial Officer for a four (4) year term which will commence on January 1, 2022 and end on December 31, 2025 pursuant to the requirements of N.J.S.A. 40A:9-12.1.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey hereby appoints Elaine Crowley as Chief Financial Officer.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Christopher J. Fox			X			
Commissioner Scott W. Golden	X		X			
Commissioner Cornelius J. Maxwell		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2021**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
CAPE MAY COUNTY
NEW JERSEY**

RESOLUTION NO. 2021-152

**A RESOLUTION TO AFFIRM THE BOROUGH OF WEST WILDWOOD'S 2022
CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES,
EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT
CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME IN CONTACT WITH
MUNICIPAL EMPLOYEES, OFFICIALS, AND VOLUNTEERS**

WHEREAS, it is the policy of the Borough of West Wildwood to treat the Public, employees, prospective employees, appointees, volunteers, and independent contractors in a manner consistent with all applicable civil rights, laws, and regulations including, but not limited to, the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act, and the Conscientious Employee Protection Act; and

WHEREAS, the Governing Body of the Borough of West Wildwood has determined that certain procedures need to be established to accompany this policy.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that

SECTION I No official, employee, appointee, or volunteer of the Borough of West Wildwood, by whatever title known, or any entity that is in any way a part of the Borough of West Wildwood, shall engage, either directly or indirectly in any act, including the failure to act that constitutes discrimination, harassment, or a violation of any person's constitutional rights while such official, employee, appointee, volunteer, or entity is engaged in, or acting on behalf of, the Borough of West Wildwood's business or using facilities or property of the Borough of West Wildwood; and

SECTION II The prohibitions and requirements of this Resolution shall extend to any person or entity, including, but not limited to, any volunteer organization or inter-organization, whether structured as a government entity or a private entity, that receives authorization or support in any way from the Borough of Westwood to provide services that otherwise could be performed by the Borough of West Wildwood; and

SECTION III Discrimination, harassment, and civil rights shall be defined for purposes of this Resolution using the latest definitions contained in the applicable Federal and State Laws concerning discrimination, harassment, and civil rights; and

SECTION IV The Mayor and Commissioners shall establish written procedures for any person to report alleged discrimination, harassment, and violations of civil rights prohibited by this Resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints; and

SECTION V No person shall retaliate against any person who reports any alleged discrimination, harassment, or violation of civil rights, provided, however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline; and

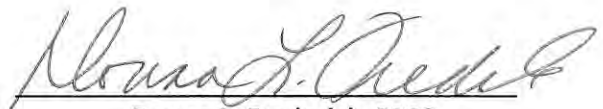
SECTION VI The Mayor and Commissioners shall establish written procedures that require officials, employees, appointees, and volunteers of the Borough of West Wildwood as well as all other entities subject to this Resolution to periodically complete training concerning their duties, responsibilities, and rights pursuant to this Resolution; and

SECTION VII The Mayor and Commissioners shall establish a system to monitor compliance and shall report at least annually to the governing Body the results of the monitoring; and

SECTION VIII At least annually, the Mayor and Commissioners shall cause a summary of this Resolution and the procedures established pursuant to this resolution to be communicated within the Borough of West Wildwood. This communication shall include a statement from the Governing Body expressing its unequivocal commitment to enforce this Resolution. This summary shall also be posted on the Borough of West Wildwood's Web Site.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2021**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-153

APPOINTING MEMBERS TO THE WEST WILDWOOD PLANNING BOARD

WHEREAS, the term of appointment for certain members of the West Wildwood Planning Board will be expiring and it is essential to maintain a full board; and


NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, as follows:

- 1.) That all allegations of the preamble are incorporated herein as if set forth in full.
- 2.) The following shall be and are hereby appointed as members of the Borough of West Wildwood Planning Board for the terms to expire as indicated:

Class I Member	Expiration of Term
Matthew J. Ksiazek, Mayor	December 31, 2022
Class II Member	Expiration of Term
Lewis Ostrander	December 31, 2022
Class III Member	Expiration of Term
John J. Banning	December 31, 2022
Class IV Member	Expiration of Term
Russ Rohrman	December 31, 2023
Margaret Cantwell	December 31, 2023
Robert Kilgore	December 31, 2023
Ronald McGowan	December 31, 2025
Gary G. Aydelotte	December 31, 2025
Joseph Kline	December 31, 2023
Alternate Member	Expiration of Term
Edward Farrell	December 31, 2022
Vacant	December 31, 2023

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2021**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-154


AUTHORIZING THE CANCELLATION OF CHECKS ONE YEAR OR OLDER

WHEREAS, the Board of Commissioners of the Borough of West Wildwood deem it in the best interest of the Borough to void all outstanding checks.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Chief Financial Officer be and is hereby authorized to void the checks issued against Borough of West Wildwood's various Accounts at Crest Savings Bank

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2021**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-155

**CANCELLATION OF 2021 TAX AND/OR SEWER
BALANCES OF \$5.00 OR LESS**

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts of five (5) dollars or less; and

WHEREAS, there also exists a need to apply the same provision as promulgated in N.J.S.A. 40A:5-17 to the cancellation of municipal sewer overpayments and delinquencies of five (5) dollars or less.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized to cancel without any further action on the part of the Governing Body, any property tax and/or municipal sewer overpayments and/or delinquencies of \$5.00 or less.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2021**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-156

**AUTHORIZING PURCHASES WITH VENDORS WHO ARE
UNDER CURRENT N.J. STATE CONTRACTS**

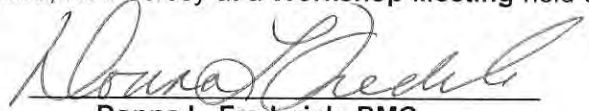
WHEREAS, the Borough of West Wildwood routinely purchase certain supplies and equipment; and

WHEREAS, certain vendors have been awarded State Contracts, through an open and competitive bidding process through the State of New Jersey and hold a valid State Contract which allows the Borough of West Wildwood to purchase from those vendors without going to bid, saving the taxpayers money.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Borough hereby authorizes purchases with vendors holding current State Contracts pursuant to the Laws of the State of New Jersey:

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2021**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-157

**AUTHORIZING THE TAX ASSESSOR OF THE BOROUGH OF WEST WILDWOOD
TO FILE REGULAR APPEALS ON BEHALF OF THE BOROUGH OF WEST
WILDWOOD TO THE CAPE MAY COUNTY BOARD OF TAXATION FOR THE YEAR
2022**

WHEREAS, by the directive of the Cape May County Board of Taxation and pursuant to N.J.A.C. 18:12A-1.6 (C), the governing body of the Borough of West Wildwood may designate that any and all tax appeals for an increase or a decrease of assessments may be submitted to the County Board of Taxation by the Tax Assessor of the Borough of West Wildwood.

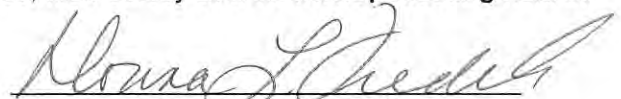
WHEREAS, it is deemed to be in the best interest of the Borough of West Wildwood that the Tax Assessor be authorized to file same on behalf of the Borough of West Wildwood for the year 2022, for disposition by the County Board of Taxation.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Borough of West Wildwood, in the County of Cape May and State of New Jersey, as follows:

- 1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) The Tax Assessor of the Borough of West Wildwood hereby is authorized, empowered and directed to file regular appeals with the Cape May County Board of Taxation on behalf of the Borough of West Wildwood for the year 2022.
- 3) A certified copy of this resolution shall be forwarded to the Borough Tax Assessor, the Borough Tax Collector and the Cape May County Board of Taxation.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2021**.


**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2021-158

ADOPTION OF A TEMPORARY BUDGET FOR CY2022

WHEREAS, the Borough of West Wildwood is authorized under N.J.S.A. 40A:4-19 to adopt a Temporary Budget prior to January 31 of the CY in order to provide for any contracts, commitments, or payments which are required to be made during the period between the beginning of the CY and the formal adoption of the CY Budget; and

WHEREAS, the Borough of West Wildwood is authorized to appropriate a sum in said Temporary Budget which shall not exceed 26.25% of the Total Appropriations made for all purposes in the Budget for the preceding Year, excluding however, appropriations made for interest and debt redemption charges, capital improvement fund, and public assistance.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey that the attached statement to this Resolution entitled **Temporary Appropriations – 2022** shall be and is hereby approved in order to meet obligations of any contract, commitment, or payment required to be made between January 1, 2022 and the formal adoption and approval of the CY2022 Budget in accordance with, and as permitted by, the New Jersey Statutes.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May, and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2021**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-159

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT
FOR THE PROFESSIONAL SERVICES OF A MUNICIPAL SOLICITOR**

WHEREAS, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a Borough Solicitor; and

WHEREAS, Gebhardt & Kiefer, PC having offices located at 1318 Rte. 31, Clinton, New Jersey, 08809 is qualified to serve as Borough Solicitor for the Borough of West Wildwood and has submitted a Proposal which is attached hereto; and

WHEREAS, Gebhardt & Kiefer, PC, completed and submitted a Business Entity Disclosure Certification which certifies that Gebhardt & Kiefer, PC, has not made any reportable contributions to a political or candidate committee in the name of West Wildwood Borough Commissioners within the previous year and that this Contract will prohibit the Law Firm of Gebhardt & Kiefer, PC from making any reportable contributions for the term of this Contract.

WHEREAS, the Chief Financial Officer has ascertained that there are available sufficient appropriations to award this contract with Gebhardt & Kiefer, PC, in the amount of \$35,000.00 contingent upon adoption of final budget, as per fee schedule, from account 2-01-20-155-027.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Mayor and/or Deputy Mayor be and he is hereby authorized to execute a Contract with Gebhardt & Kiefer, PC, to serve as Municipal Solicitor for the Borough of West Wildwood; and

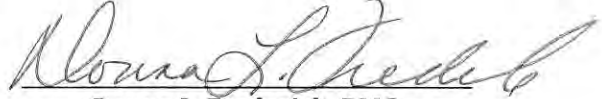
BE IT FURTHER RESOLVED that the term of appointment shall commence on January 1, 2022 and expire on December 31, 2022; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise bids for services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids, all of which classification the aforesaid contract falls within; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law; and

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC**, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2021**.

A handwritten signature in cursive script, appearing to read "Donna L. Frederick".

Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2021-160

APPROVING BUDGET TRANSFERS FOR THE CY2021

WHEREAS, the following transfers are necessary to make certain year end transfers to the CY 2021 budget.

NOW, THEREFORE, BE IT RESOLVED, that the following CY2021 budget transfers be made:

December 2021 Transfer

<u>Budget Description</u>	<u>From</u>	<u>To</u>
P/D Salaries & Wages	13,457.88	
Tax Office S/W		2,139.10
Finance S/W		4,359.15
Clerk S/W		6,959.63
	<u>13,457.88</u>	<u>13,457.88</u>

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby authorize the Chief Financial Officer to make the aforementioned 2021 budget transfers.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek						
Commissioner John J. Banning						
Commissioner Joseph D. Segrest						

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2021**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

**RESOLUTION 2021-161
ESTABLISHING THE ANNUAL MEETING DATES OF THE BOROUGH OF WEST
WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2022**

WHEREAS, the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, State of New Jersey hereby establish the **Annual Meeting Dates** for the Year 2022 in accordance the Open Public Meeting Act (N.J.S.A. 10:4-1, et seq.), commonly referred to as the Sunshine Law, which establishes the right of all citizens to have adequate notice of all Public Meetings; and

WHEREAS, it is the desire of the Board of Commissioners to establish the date and time for the Regular Meeting in order to encourage the General Public's attendance and involvement.

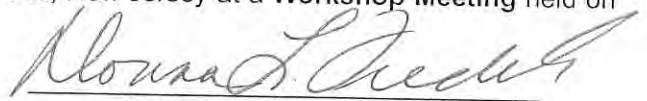
NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, that the **Regularly Scheduled Meetings** of the West Wildwood Board of Commissioners will be held at the Municipal Building, 701 West Glenwood Avenue, West Wildwood, New Jersey beginning at **7:00 P.M.**, prevailing time unless otherwise noted, at which time Official Action may be taken.

**January 7
February 4
March 4
April 1
May 6
June 3
July 1
August 5
September 2
October 7
November 4
December 2**

BE IT FURTHER RESOLVED, that this Resolution shall be posted on the West Wildwood Municipal Hall Bulletin Board, to remain there for the full Calendar Year 2022; published in both Official Municipal Newspapers; and shall remain available from the Municipal Clerk's Office upon request; all in accordance with State Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2021**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2021-162

**AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT
FOR THE PROFESSIONAL SERVICES OF A MUNICIPAL ENGINEER**

WHEREAS, it is necessary to enter into a contract for the Professional Services of a Municipal Engineer; and

WHEREAS, Remington & Vernick Engineers has submitted a statement of qualification to provide Professional Engineering Services dated December 8, 2021; and

WHEREAS, Remington & Vernick Engineers has completed and submitted a Business Entity Disclosure which certifies that no reportable contributions to a political or candidate committee in the name of West Wildwood Borough Commissioners within the previous year and that this Contract will prohibit Remington & Vernick Engineers from making any reportable contributions for the term of this contract.

WHEREAS, the Chief Financial Officer has ascertained that there are available sufficient appropriations to award this contract with Remington & Vernick Engineers contingent upon adoption of final budget, as per fee schedule, from account 2-01-20-165-028.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor be and is hereby authorized to enter into and execute the necessary documents and contracts with Remington & Vernick Engineers to serve as Municipal Engineers for the Borough of West Wildwood for a one year term commencing January 1, 2022; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise bids for services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids, all of which classification the aforesaid contract falls within; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be published by the Municipal Clerk in accordance with the requirements of Law; and

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2021**.

A handwritten signature in cursive script, reading "Donna L. Frederick", written over a horizontal line.

**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-163

**AUTHORIZING THE AWARDING OF A CONTRACT FOR INFORMATION TECHNOLOGY
SUPPORT AND CONSULTING SERVICES TO
BARBER CONSULTING SERVICES. LLC**

WHEREAS, the Borough of West Wildwood has need to enter into a contract for Information Technology Support and Consulting Services; and

WHEREAS, Barber Consulting Services, LLC from Mays Landing, NJ submitted a proposal for IT Support and Consulting Services and;

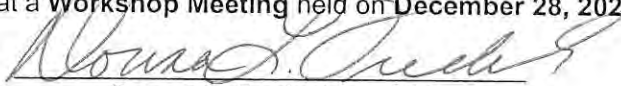
WHEREAS, the Chief Financial Officer has ascertained that there are available sufficient appropriations to award this contract with Barber Consulting Services, LLC contingent upon adoption of final budget, as per fee schedule, from account # 2-01-20-140-026

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor and Clerk are hereby authorized to execute a contract with Barber Consulting Services, LLC for Information Technology Support Services for a term commencing January 1, 2022 and ending December 31, 2022.

BE IT FURTHER RESOLVED that the award of this contract shall be published as required by law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **December 28, 2021**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2021-164

**AUTHORIZING THE APPOINTMENT OF TRIAD ASSOCIATES AS THE
ADMINISTRATIVE AGENT AS GOVERNED BY THE NEW JERSEY FAIR SHARE
HOUSING ACT (N.J.S.A. 52:27D-301, et seq.)**

WHEREAS, the Board of Commissioners desire to engage the professional services of Consultant to assist the Borough of West Wildwood to perform the duties and responsibilities of Administrative Agent as are governed by the New Jersey Fair Housing Act (N.J.S.A. 52:27D-301 et seq.) (hereinafter referred to as "Act") and Section 5:80-26.1 et seq. of the regulations promulgated there under (the Rules); and

WHEREAS, TRIAD Associates has submitted a proposal on December 20, 2021, detailing the Scope of Services to meet the obligations of the Act, with compensation for such services not to exceed \$7,500.00 per year; and

WHEREAS, the Chief Financial Officer has ascertained there are available sufficient appropriations to award this contract to TRIAD contingent upon adoption of the final budget, in the amount not to exceed \$7,500.00 from General Administration account 2-01-20-100-028.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey that the Mayor be and is hereby authorized to execute a Contract Agreement with TRIAD Associates as Administrative Agent for a term of one year commencing January 1, 2022 with compensation not to exceed \$7,500.00.

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized professional and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within; and

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May, and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at **Workshop Meeting** held on **December 28, 2021**.


**Donna L. Frederick, RMC
Municipal Clerk**

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 15183 to 15213
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
15183	12/27/21	00101 THE HERALD					1431
21-00678	1	JOB POSTING FOR TAX/SEWER	148.70	1-01-20-120-021	Budget		13 1
				Legal Advertising			
21-00695	1	PUBLIC NOTICE - TAX SALE	113.52	1-01-20-100-021	Budget		32 1
				GEN. ADMIN. LEGAL ADVERTISING			
			<u>262.22</u>				
15184	12/27/21	00307 ADVANCE AUTO PARTS					1431
21-00661	1	WIPERS FOR POLICE CARS	62.93	1-01-25-240-034	Budget		6 1
				Fleet Maintenance			
15185	12/27/21	00308 ADP, INC.					1431
21-00701	1	CHARGES FOR DEC 3RD PAYROLL	150.29	1-01-20-130-028	Budget		38 1
				Payroll Services			
21-00701	2	CHARGES FOR DEC 17TH PAYROLL	128.28	1-01-20-130-028	Budget		39 1
				Payroll Services			
			<u>278.57</u>				
15186	12/27/21	019011 ATLANTIC CITY ELECTRIC					1431
21-00706	1	CHARGES FOR DEC 2021	1,501.71	1-01-31-435-000	Budget		46 1
				Street Lighting			
21-00706	2	CHARGES FOR DEC 2021	39.66	1-01-31-430-000	Budget		47 1
				Electricity			
			<u>1,541.37</u>				
15187	12/27/21	01905 AT & T MOBILITY					1431
21-00691	1	CHARGES FOR DEC 2021	230.58	1-01-31-440-000	Budget		27 1
				Telephone			
15188	12/27/21	02611 BAYCOMM, INC.					1431
21-00547	1	REPAIR TO FIRE SIRENS	1,232.00	1-01-26-310-083	Budget		2 1
				Grounds Maintenance			
15189	12/27/21	05203 C.M.C.M.U.A. WASTER WATER DIV.					1431
21-00679	1	DEPOSAL FEES FOR NOV 2021	2,073.43	1-01-32-465-000	Budget		14 1
				SOLID WASTE DISPOSAL			
15190	12/27/21	05235 THE CARLSEN GROUP INC					1431
21-00693	1	CHARGES FOR DEC 2021	95.00	1-01-20-120-026	Budget		30 1
				Maintenance Contracts			
21-00697	1	CONSOLIDATED FLASH DRIVE	195.00	1-01-20-120-026	Budget		34 1
				Maintenance Contracts			
			<u>290.00</u>				
15191	12/27/21	06001 CITY OF WILDWOOD					1431
21-00674	1	GASOLINE CHARGES FOR NOV 2021	833.91	1-01-31-460-000	Budget		10 1
				Gasoline and Diesel			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
15191		CITY OF WILDWOOD							
		Continued							
21-00694	1	2021 CODE RED PER SHARED	1,800.00	1-09-55-502-028	Budget		31	1	
				Professional Services					
			<u>2,633.91</u>						
15192	12/27/21	08201 DELTA DENTAL PLAN OF N.J. INC.							1431
21-00677	1	CHARGES FOR DEC 2021	965.54	1-01-23-220-000	Budget		12	1	
				EMPLOYEE GROUP INSURANCE					
15193	12/27/21	09505 DUFFINETTI'S RESTAURANT							1431
21-00648	1	SAFETY INCENTIVE LUNCHEON	1,190.00	1-01-20-100-028	Budget		4	1	
				GEN. ADMIN. OTHER PROFESSIONAL SERVICES					
15194	12/27/21	10811 STEFANKIEWICZ & BELASCO LLC							1431
21-00686	1	ADDITIONAL PROFESSIONAL	238.00	1-01-21-180-028	Budget		22	1	
				Professional Services					
15195	12/27/21	13416 CONSTELLATION NEWENERGY INC							1431
21-00688	1	CHARGES FOR DEC 2021	392.38	1-01-31-435-000	Budget		23	1	
				Street Lighting					
21-00688	2	CHARGES FOR DEC 2021	5.15	1-01-31-430-000	Budget		24	1	
				Electricity					
			<u>397.53</u>						
15196	12/27/21	31220 MAX COMMUNICATIONS, INC.							1431
21-00676	1	CHARGES FOR OCT 2021	668.14	1-01-31-440-000	Budget		11	1	
				Telephone					
21-00684	1	CHARGES FOR NOV 2021	668.14	1-01-31-440-000	Budget		19	1	
				Telephone					
21-00684	2	BALANCE FROM SEPT	0.59	1-01-31-440-000	Budget		20	1	
				Telephone					
21-00685	1	CHARGES FOR DEC 2021	668.14	1-01-31-440-000	Budget		21	1	
				Telephone					
			<u>2,005.01</u>						
15197	12/27/21	31402 McMANIMON, SCOTLAND & BAUMANN							1431
21-00704	1	PROFESSIONAL SERVICES RENDERED	86.00	1-01-20-155-027	Budget		42	1	
				Legal Services					
15198	12/27/21	31801 MGL PRINTING SOLUTIONS							1431
21-00696	1	SEWER BILLS	450.00	1-09-55-502-030	Budget		33	1	
				Materials and Supplies					
15199	12/27/21	34220 NEXTEL COMMUNICATIONS/SPRINT							1431
21-00655	1	CHARGES FOR DEC 2021	267.26	1-01-31-440-000	Budget		5	1	
				Telephone					
15200	12/27/21	44606 REMINGTON,VERNICK & WALBERG							1431
21-00663	1	NJDOT STATE AID GRANT	1,782.50	1-01-20-165-028	Budget		7	1	
				Professional Services					
21-00669	1	2021 USDA APPLICATION FOR	605.00	1-01-20-165-028	Budget		8	1	
				Professional Services					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
15200		REMINGTON,VERNICK & WALBERG							
	21-00672	1 2021 USDA APPLICATION FOR	1,770.00	1-01-20-165-028	Budget		9	1	
				Professional Services					
			<u>4,157.50</u>						
15201	12/27/21	48201 SOUTH JERSEY GAS COMPANY							1431
	21-00692	1 CHARGES FOR DEC 2021	754.47	1-01-31-446-000	Budget		28	1	
				Natural Gas					
	21-00692	2 CHARGES FOR DEC 2021	499.86	1-01-31-446-000	Budget		29	1	
				Natural Gas					
			<u>1,254.33</u>						
15202	12/27/21	48207 SOUTH JERSEY WELDING SUPPLY CO							1431
	21-00700	1 CHARGES FOR DEC 2021	56.70	1-01-26-290-038	Budget		37	1	
				Gen. Hardware-maint. supplies					
15203	12/27/21	50102 THE PRESS							1431
	21-00703	1 VARIOUS LEGAL ADVERTISING	135.20	1-01-20-120-021	Budget		41	1	
				Legal Advertising					
15204	12/27/21	54602 VALDELLE,INC.T/A VALDO'S HT.&C							1431
	21-00699	1 REPAIR TO HEATER/HOT WATER SER	150.00	1-01-26-310-082	Budget		36	1	
				Building Repairs					
15205	12/27/21	57604 WEST WILDWOOD VOL. FIRE CO.							1431
	21-00448	1 AID TO VOL FIRE COMPANY	2,500.00	1-01-25-255-116	Budget		1	1	
				AID TO FIRE COMPANY					
15206	12/27/21	60201 XEROX CORPORATION							1431
	21-00689	1 CHARGES FOR DEC 2021	140.76	1-01-20-100-023	Budget		25	1	
				GEN. ADMIN. PRINTING					
15207	12/27/21	654165 CAPE URGENT CARE							1431
	21-00702	1 HEALTH SCREENING FOR POLICE	55.00	1-01-25-240-030	Budget		40	1	
				Materials and Supplies					
15208	12/27/21	66666 VERIZON							1431
	21-00705	1 CHARGES FOR DEC 2021	43.39	1-01-31-440-000	Budget		43	1	
				Telephone					
	21-00705	2 CHARGES FOR DEC 2021	630.02	1-01-31-440-000	Budget		44	1	
				Telephone					
	21-00705	3 CHARGES FOR DEC 2021	49.94	1-01-31-440-000	Budget		45	1	
				Telephone					
			<u>723.35</u>						
15209	12/27/21	694218 FM GENERATOR							1431
	21-00612	1 MAINTENANCE CONTRACT FOR	625.00	1-01-26-310-029	Budget		3	1	
				maintenance contract					
15210	12/27/21	964646 GOLD MEDAL ENVIRONMENTAL							1431
	21-00698	1 CHARGES FOR DEC 2021	6,213.08	1-01-26-305-029	Budget		35	1	
				Contractual-collection					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
15211	12/27/21	964679 GEBHARDT & KIEFER, P.C.						1431
21-00680	1	PROFESSIONAL SERVICES RENDERED	3,000.00	1-01-20-155-027 Legal Services	Budget		15	1
21-00681	1	PROFESSIONAL SERVICES RENDERED	3,000.00	1-01-20-155-027 Legal Services	Budget		16	1
21-00682	1	ADDITIONAL SERVICES RENDERED	75.00	1-01-20-155-027 Legal Services	Budget		17	1
21-00683	1	ADDITIONAL SERVICES RENDERED	465.00	1-01-20-155-027 Legal Services	Budget		18	1
			<u>6,540.00</u>					
15212	12/27/21	964689 BLANEY, DONOHUE, KARAVAN						1431
21-00690	1	PROFESSIONAL SERVICES RENDERED	1,228.50	1-01-20-155-027 Legal Services	Budget		26	1
15213	12/27/21	03102 BANK OF AMERICA						1431
21-00707	1	BOROUGH MEETING DUE TO	15.98	1-01-20-100-041 GEN. ADMIN. CONFERENCES & MEETINGS	Budget		48	1

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	31	0	37,999.75	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>31</u>	<u>0</u>	<u>37,999.75</u>	<u>0.00</u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	1-01	35,749.75	0.00	0.00	35,749.75
UTILITY FUND	1-09	2,250.00	0.00	0.00	2,250.00
Total of All Funds:		<u>37,999.75</u>	<u>0.00</u>	<u>0.00</u>	<u>37,999.75</u>

*State of NJ
Health Care*

\$11,284⁰⁰

\$49,283⁷⁵

Range of Checking Accts: CAPITAL to CAPITAL Range of Check Ids: 1423 to 1423
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
1423	12/27/21	44606 REMINGTON, VERNICK & WALBERG						1432
21-00664	1	COMPLETE AN EXISTING	360.00	C-04-55-919-103	Budget		1	1
				INSTALLATION OF POLICE ADA RAMP				
21-00665	1	RECONSTRUCTION OF A AVENUE	6,009.48	C-04-55-919-101	Budget		2	1
				RECONSTRUCTION OF AVENUE A				
21-00668	1	RECONSTRUCTION OF A AVENUE	10,785.00	C-04-55-919-101	Budget		3	1
				RECONSTRUCTION OF AVENUE A				
21-00670	1	COMPLETE AN EXISTING	5,225.50	C-04-55-919-103	Budget		4	1
				INSTALLATION OF POLICE ADA RAMP				
21-00671	1	COMPLETE AN EXISTING	12,313.00	C-04-55-919-103	Budget		5	1
				INSTALLATION OF POLICE ADA RAMP				
21-00673	1	RECONSTRUCTION OF A AVENUE	6,712.80	C-04-55-919-101	Budget		6	1
				RECONSTRUCTION OF AVENUE A				
			41,405.78					

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	41,405.78	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>41,405.78</u>	<u>0.00</u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CAPITAL FUND	C-04	41,405.78	0.00	0.00	41,405.78
Total of All Funds:		<u>41,405.78</u>	<u>0.00</u>	<u>0.00</u>	<u>41,405.78</u>

Range of Checking Accts: SEWER CAPITAL to SEWER CAPITAL Range of Check Ids: 1058 to 1058
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
1058	12/27/21	44606 REMINGTON, VERNICK & WALBERG					1433
21-00666	1	PREPARATION OF PRELIMINARY	10,250.00	C-08-55-905-002	Budget		1 1
				IMPROVEMENTS TO POPLAR ,G, GLENWOOD AVES			
21-00667	1	PREPARATION OF PRELIMINARY	22,313.50	C-08-55-905-002	Budget		2 1
				IMPROVEMENTS TO POPLAR ,G, GLENWOOD AVES			
21-00675	1	PERFORM ENGINEERING AND	5,004.00	C-08-55-905-002	Budget		3 1
				IMPROVEMENTS TO POPLAR ,G, GLENWOOD AVES			
			<u>37,567.50</u>				

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	37,567.50	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>37,567.50</u>	<u>0.00</u>

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
UTILITY CAPITAL	C-08	37,567.50	0.00	0.00	37,567.50
Total of All Funds:		<u>37,567.50</u>	<u>0.00</u>	<u>0.00</u>	<u>37,567.50</u>

December 27, 2021
06:20 PM

BOROUGH OF WEST WILDWOOD
Check Register By Check Id

Page No: 1

Range of Checking Accts: TRUST OTHER to TRUST OTHER Range of Check Ids: 1202 to 1202
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item Description					Contract	Ref Seq ACCT
1202	12/27/21	10811 STEFANKIEWICZ & BELASCO LLC					1434
21-00687	1 REVIEW APPLICATION-217 O AVE		154.00	T-12-00-000-005	Budget		1 1
				RESERVE FOR PLANNING & ZONING			

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	154.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	154.00	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	T-12	154.00	0.00	0.00	154.00
Total Of All Funds:		<u>154.00</u>	<u>0.00</u>	<u>0.00</u>	<u>154.00</u>
