

WORKSHOP MEETING MINUTES

OCT. 19, 2022

Borough of West Wildwood

"Small town Charm on the Back Bay"

AGENDA

NOTICE OF TENTATIVE AGENDA - WORKSHOP MEETING

OCTOBER 19, 2022 - 9:00am

This is a proposed agenda which is subject to change by Commissioners without further notice.

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS WORKSHOP MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING WAS ESTABLISHED IN RESOLUTION 2021-126. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD AND BOROUGH WEBSITE

PLEDGE OF ALLEGIANCE

ROLL CALL:

DISCUSSION:

Possible agenda items for regular meeting.

Open to the Floor for Public Comment if action is taken

ADJOURNMENT

OFFICAL ACTION MAY BE TAKEN

**Donna L. Frederick, RMC
Municipal Clerk**

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
WORKSHOP MEETING
Official Action may be taken
WEDNESDAY – OCTOBER 19, 2022
9:00 AM

MINUTES:

Mayor Ksiazek called the meeting to order, read the OPMA statement:

THIS WORKSHOP MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING WAS IN RESOLUTION 2021-126. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD AND BOROUGH WEBSITE

Mayor led the Pledge of Allegiance

ROLL CALL: Present

Comm. Banning
Comm. Segrest
Mayor Ksiazek
Solicitor Lyons
Deputy Clerk Carl O'Hala
RVE Rep. Charles Adamson

Absent:

CFO Elaine Crowley
Administrator/Clerk Donna L. Frederick

Mayor discussed the repairs and cost to the 26th Street sewer pump station. It was determined to order the new pump. A discussion was had on trash bid, all agreed to award the five-year contract at the November 4, 2022, meeting. Comm. Segrest discussed the manhole repair re-bid and will have the bid opening Nov. 1, 2022. It was discussed to order the repairs on the Godwin pump.

Engineer representative Charles Adamson gave updates on the following projects, Pine Avenue, CAFRA permits for the Venice/Lake Avenue bulkhead; South end of J Avenue, Mayor is trying to meet with the property owners, no further information at this time. The SAMS number is holding up the Police Department ADA Ramp progress, engineers believe this project will still be completed on time.

A discussion on the E Avenue storm drain and the vault at Maple & E Avenue, if the lines and vault can be jetted out, this may help with the overflow issue, there may be a blocked line.

Comm. Segrest stated if this gets jetted out there may be some others that need to be looked at such as K, J, I and F Avenues, and suggested that John Fearheller be contacted for a list of county owned storm drains. All three commissioners suggested the borough look into the cost of purchasing a jet of our own. Charles Adamson reported the Poplar Avenue project only has one or two items that need to be addressed.

Comm. Segrest stated we need this closed because it is holding up the grant money.

Mayor reported the cap on the playground bulkhead needs to be replaced and need to get a cost estimate. Commissioners asked Deputy Clerk to contact bulkhead contractors to get estimates.

Mayor reported on the Bay Avenue open space needs to have parking spaces and a pavilion to fulfill our open space obligation to the County. It is believed that any improvement like the Neptune Avenue Park pavilion would qualify towards fulfilling that obligation, but the parking area needs to be completed.

Discussion on the Bay Avenue bulkhead, Commissioners would like to see if a breakwater could be installed in that area. A question arose about Pavilion Avenue.

Deputy Clerk explained Pavilion Avenue was abandoned so the properties on Bay Avenue would be considered waterfront since Pavilion Avenue is undevelopable land under the water.

A discussion on the 26th St. Shoreline Project, Mott McDonald draft plans includes a breakwater which extends to protect the park areas.

Comm. Segrest reported BRIC grants are due in November, and will check with Mott McDonald to see their progress, but the borough should look beyond BRIC for funding.

Mayor suggested to mail letters to all waterfront properties for permission to check bulkhead heights.

Commissioners discussed if the Taggart Park bulkhead was steel, wood or vinyl.

Comm. Segrest stated the borough needs to close out current projects prior to incurring any new debt.

Mayor stated he will be attending a November meeting on dredging and report back to the commissioners.

Mayor reports Pine & J manhole is unable to be opened and is part of the next phase of manhole repairs.

Mayor reported on the Phase 1 Environmental Study, noting that the borough received an OPRA request for any know issues, this is the first step for the process to move forward.

Comm. Segrest wants commissioners to review the salary ordinance and provide the information to the Administrator.

There was a discussion on the Flood Management Study Grant which Mott McDonald is investigating and will report back to the commissioners.

Commissioners discussed both Engineering & IT services will be put out for bids.

Comm. Banning stated the bulkhead at Venice Avenue needs to be fenced off after two holes developed along the side of the bulkhead, Mayor stated the DPW will fence it off.

Commissioners discussed implementing a town-wide questionnaire on what is important to the residents, what goals have been achieved, and new projects.

Mayor reported on the UEZ, Wildwood has taken the lead as the administrator of the program for all four towns and now TRIAD will take over that roll, all the municipalities will contribute to the fee.

Mayor reported on UEZ updates, approximately \$20,000 was approved for the informational sign, costs may have increased since the last quote was in May, the borough may need to go out to bid or RFPQ, will check with QPA Jud Moore.

Mayor asked if UEZ money could be used to mail newsletters. Mayor discussed the possibility of purchasing more benches and tables from the beautification fund.

Mayor questioned if beautification funds could be used for the mailings of the newsletters.

Comm. Banning stated the beautification fund is not for mailing letters. Comm. Banning questioned the possible use of UEZ funds to purchase a jet truck.

Comm. Segrest would like to revisit the parking possibility on the Atlantic City Electric Co. property on R Avenue.

Mayor opened the meeting for public comment.

SUSAN CZWALINA, 547 W. Maple Avenue, questioned the trash bid monthly payments; asked if the pavilion was supposed to be build at the Bay Avenue playground; questioned the camera cost; asked the date of the tax sale; asked if a questionnaire is sent out to residents will return self-stamped envelopes be provided and if people don't sign the questionnaire are they going to be counted, because they could make copies. Ms. Czwalina commented she believes the beautification fund is not for postage and asked the cost of the tables and benches, and if they would float away.

MAUREEN POMYKACZ, Poplar Avenue, believes the book stands are a wonderful thing, take a book, leave a book. Solicitor has experience in other towns and believes it is not a good fit for this town.

BILL MARTIN, 737 W. Poplar Avenue, stated his neighbor wanted to install an elevator. Mayor referred him to the construction office.

SUSAN CZWALINA, 547 W. Maple Avenue, commented she read about bulkheads in spout-off. Mayor stated the borough has a new bulkhead ordinance which is in effect.

Hearing no more public comment, Mayor closed the public portion and called for a motion to adjourn.

Motion to Adjourn:

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.


Motion Carried


Respectfully submitted,


Donna L. Frederick, RMC, Municipal Clerk

***This is a generalization of the Workshop meeting on OCTOBER 19, 2022, and not a verbatim transcript.
THESE MINUTES WERE APPROVED AT THE NOVEMBER 4, 2022, REGULAR COMMISSION MEETING***


MAYOR MATTHEW J. KSIAZEK


COMMISSIONER JOHN J. BANNING


COMMISSIONER JOSEPH D. SEGREST