

# *Borough of West Wildwood*

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*“Small town Charm on the Back Bay”*

## **AGENDA**

**NOTICE OF TENTATIVE AGENDA - WORKSHOP MEETING – DECEMBER 27, 2022**

**9:00AM – OFFICIAL ACTION SHALL TAKE PLACE**

**This is a proposed agenda which is subject to change by Commissioners without further notice.**

### **CALL TO ORDER**

### **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

**THIS WORKSHOP MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING WAS RE-ESTABLISHED IN RESOLUTION 2021-062. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD AND BOROUGH WEBSITE**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL:**

### **ADDITIONS/DELETIONS OF AGENDA ITEMS:**

### **OLD BUSINESS**

### **RESOLUTIONS:**

**2022-133 – ESTABLISHING THE WORKSHOP MEETING DATES OF THE BOROUGH OF WEST WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2023**

**2022-134 - DESIGNATING ORDER OF BUSINESS AT MEETINGS**

**2022-135 - DESIGNATING OFFICIAL NEWSPAPERS FOR THE YEAR 2023 (Atlantic City Press & Cape May County Herald)**

**2022-136 – AUTHORIZING THE CANCELLATION OF UNEXPENDED BALANCES FROM THE OPERATING BUDGET FOR THE CY2022**

**2022-137 - APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) (Clerk)**

**2022-138 - APPOINTMENT OF LPS INFORMATION COORDINATORS (Clerk & Deputy Clerk)**

**2022-139 - APPOINTMENT OF A CLEAN COMMUNITIES COORDINATOR (Jud Moore)**

**2022-140 - APPOINTING A LOCAL HOUSING INSPECTOR (Ronald Harwood)**

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**2022-141 - AUTHORIZING THE APPOINTMENT OF PHOENIX ADVISORS, LLC AS CONTINUING DISCLOSURE AGENT AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR CY2023**

**2022-142 - AUTHORIZING THE APPOINTMENT OF A MERCANTILE LICENSE INSPECTOR (Brian Vergantino)**

**2022-143 – APPROVING THE AMENDMENT TO THE AGREEMENT BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE CAPE MAY COUNTY LODGE NO. 7 FRATERNAL ORDER OF POLICE**

**2022-144 - A RESOLUTION APPOINTING CERTAIN MUNICIPAL REPRESENTATIVES TO THE ATLANTIC COUNTY JOINT INSURANCE FUND**

**2022-145 - DESIGNATING SIGNATURES FOR OFFICIAL DEPOSITORY**

**2022-146 - ESTABLISHING INTEREST RATE AND GRACE PERIOD FOR TAX AND SEWER COLLECTION FOR CY2023**

**2022-147 - APPROVING THE 2023 CASH MANAGEMENT PLAN FOR THE BOROUGH OF WEST WILDWOOD**

**2022-148 – APPOINTMENT OF A CODE ENFORCEMENT OFFICER (Brian Vergantino)**

**2022-149 - AUTHORIZING THE APPOINTMENT OF THE CUSTODIAN OF RECORDS FOR THE WEST WILDWOOD POLICE DEPARTMENT (Chief & Sgt)**

**2022-150 - AUTHORIZING THE APPOINTMENT OF A MUNICIPAL HUMANE LAW ENFORCEMENT OFFICERS (Sgt.)**

**2022-151 - AUTHORIZING THE APPOINTMENT OF DEPUTY EMERGENCY MANAGEMENT COORDINATOR (Sgt)**

**2022-152 - AUTHORIZING THE APPOINTMENT OF A MUNICIPAL AUDITOR FOR THE CALENDAR YEAR 2023 (Bowman & Co.)**

**2022-153 - AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR THE PROFESSIONAL SERVICES OF LABOR COUNSEL CY2023**

**2022-154 - AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR THE PROFESSIONAL SERVICES OF BOND COUNSEL CY2023 (McManimom-Scotland-Baumann)**

**2022-155 - A RESOLUTION AUTHORIZING THE BOROUGH OF WEST WILDWOOD TO ENTER INTO A CONTRACT FOR ANIMAL CONTROL SERVICES WITH ANIMAL CONTROL OF SOUTH JERSEY 2023**

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2022-156 – A RESOLUTION APPOINTING A QUALIFIED PURCHASING AGENT (Jud Moore)

2022-157 - A RESOLUTION TO AFFIRM THE BOROUGH OF WEST WILDWOOD’S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME IN CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

2022-158 – AUTHORIZING THE CANCELLATION OF CHECKS ONE YEAR OR OLDER

2022-159 – CANCELLATION OF 2022 TAX AND/OR SEWER BALANCES OF \$5.00 OR LESS

2022-160 - AUTHORIZING PURCHASES WITH VENDORS WHO ARE UNDER CURRENT N.J. STATE CONTRACT

2022-161 - AUTHORIZING THE TAX ASSESSOR OF THE BOROUGH OF WEST WILDWOOD TO FILE REGULAR APPEALS ON BEHALF OF THE BOROUGH OF WEST WILDWOOD TO THE CAPE MAY COUNTY BOARD OF TAXATION FOR THE YEAR 2022

2022-162 – ADOPTION OF A TEMPORARY BUDGET FOR CY2023

2022-163 – AUTHORIZING THE AWARDING OF A NON-FAIR AND OPEN CONTRACT FOR THE PROFESSIONAL SERVICES OF A MUNICIPAL SOLICITOR CY2022 (Gebhardt & Kiefer, P.C.)

2022-164 - APPROVING BUDGET TRANSFERS FOR THE CY2022

2022-165 – ESTABLISHING THE ANNUAL MEETING DATES OF THE BOROUGH OF WEST WILDWOOD BOARD OF COMMISSIONERS FOR THE YEAR 2022

2022-166 – AUTHORIZING THE APPOINTMENT AND AWARDING OF A CONTRACT FOR THE PROFESSIONAL SERVICES OF A MUNICIPAL ENGINEER UNDER COMPETITIVE CONTRACT PROCESS (Remington & Vernick)

2022-167 – AUTHORIZING THE AWARDING OF A CONTRACT FOR IT SERVICES TO BARBER CONSULTING SERVICES, LLC, UNDER COMPETITIVE CONTRACT PROCESS FOR THE YEAR 2023

2022-168 – AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR AFFORDABLE HOUSING ADMINISTRATIVE AGENT SERVICES TO TRIAD ASSOCIATES

2022-169 – AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PLANNING BOARD SOLICITOR (Belasco)

2022-170 – AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SPECIAL COUNSEL – COAH (Surenian, Edwards)

2022-171 – CANCELLING TAXES AND AUTHORIZING A REFUND PURSUANT TO N.J.S.A. 54:4-3.32

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**2022-172 - A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT  
BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE CITY OF  
WILDWOOD FOR EMERGENCY MEDICAL SERVICES**

**2022-173 - A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT  
THE BOROUGH OF WEST WILDWOOD AND THE CITY OF WILDWOOD FOR POLICE DISPATCH**

**2022-174 - A RESOLUTION ESTABLISHING A SHARED SERVICES AGREEMENT  
BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE CITY OF WILDWOOD FOR  
MUNICIPAL COURT SERVICES**

**APPROVAL TO PAY BILLS**

**OPEN TO THE FLOOR FOR PUBLIC COMMENT**

**ADJOURNMENT**

**Donna L. Frederick, RMC  
Municipal Clerk**