

WORKSHOP MEETING MINUTES

FEB. 15, 2023

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
WORKSHOP MEETING
Official Action may be taken.
WEDNESDAY – FEBRUARY 15, 2023
9:00 AM

MINUTES:

Mayor Ksiazek called the meeting to order, read the OPMA statement:

THIS WORKSHOP MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING WAS IN RESOLUTION 2022-133. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD AND BOROUGH WEBSITE

Mayor led the Pledge of Allegiance

ROLL CALL: Present

Comm. Banning
Mayor Ksiazek
Solicitor Lyons
Deputy Clerk Carl O'Hala
Engineer representatives, Stefanie Thonson
Public works supervisor assistant John Fairheller, P.E.

Absent:

Comm. Segrest

Comm. Banning updated the commissioners on the staffing of the police department. The department is on track to have fully certified officers by summer. Long term is to have ten fully certified officers running the shifts.

Engineer representative and commissioners discussed the Venice Avenue bulkhead. The DEP has determined that the waterway adjacent to the current bulkhead is not a man-made lagoon and therefore if the bulkhead is bumped out a coastal tideland's lease would be needed annually.

Estimate for the fee would possibly be over \$8,000 per year. Recommendation to replace the bulkhead in kind at the same location and process it as a general permit. Engineer will have to re-design the construction to build on the same line, not bumping it out 22 inches. Ms. Thonson discussed there is an alternate bid item to the Lake Avenue project for the outfall, if the bulkhead cost is high this alternate would help off-set the increase.

Design was submitted for the Lake Avenue drainage project to the D.O.T. construction to begin this spring. Comm. Banning asked that the adjacent property owners be notified immediately of the time-frame for construction.

Ms. Thonson reported all three projects, Venice Avenue bulkhead, Lake Avenue drainage and the Pine Avenue project are all on target to be completed prior to Memorial Day. Ms. Thonson reports that Poplar Avenue project is close to being closed out and should have a remaining balance of \$84,000.00. A Avenue is not yet closed out, but is being worked on. Phase 2 manhole project should have final paperwork for payment at the March 3rd meeting.

A discussion ensued over the Cape May County Board of Commissioner's American Rescue Plan Act funding to which the borough can apply for in the sum of \$400,000. Comm. Segrest provided the administrator with a list of suggested projects for discussion in his absence. A discussion ensued between

Mayor Ksiazek and Comm. Banning regarding several items to consider. Upgrades to the 26th St. electric panel and pumps; tide flex storm water improvement for the outfall pipes; upgrades to outfall gate valves at the North & South end of Neptune Avenue along with E Avenue, Neptune avenue North end bulkhead. John Fearheller explained that the storm sewer system will always have water in it due to ground water. RCP pipe leaks a bit, the best solution is what the borough has been implementing, the raising of the streets and replacing curbs. A dye test would show the direction of the flow into the system and then it could be determined as to which valve maybe failing. The tide flex valves in the storm system facilities at South end of Neptune and E Avenue are under water and are not subject to UV breakdown. A discussion on the longevity of the tide flex valves ensued. CFO Crowley will check the capital bond for the amount of money that is in place for valves. John Fearheller suggest that a 24 inch pipe allows discharge, and if you replace the gate valve or extend the valve stem it should match the new bulkhead height.

Commissioners discussed the repairing of the manholes. Comm. Banning inquired as to the life of the repairs. Administrator stated around five years. Comm. Banning's concerns were that after five years there would be more issues, since they are all being done now.

Discussion ensued and it was determined going forward there should be an ongoing maintenance program in place.

Mayor discussed the UEZ funding projects. Bike racks, trash receptacles, and parking at the playground, and the striping for parking at the beach area, sign proposal. CFO stated three quotes are needed.

Administrator stated UEZ only requires two quotes, discussion ensued, the borough received \$20,045.00 from UEZ for the sign and the lowest quote is slightly higher. Mayor will confirm the quotes.

Mayor stated he will be meeting with comcast next week regarding the camera project.

Mayor discussed the implementation of a semi-annual professional newsletter publication by Hometown Press. The company will contact potential advertisers which will off-set the cost of the publication, the borough will be responsible for the bulk mailing around \$650.00 per mailing.

Solicitor stated the borough will be responsible for the final edit of the materials prior to the mailing.

Mayor stated that is the case, the borough will get a draft and have final edit. Administrator questioned the cost and obligation to the borough if the company does not get enough advertising to cover publication costs. Mayor stated if they can't generate enough advertising the company will not hold us to move forward with the process. A discussion ensued regarding the floodplain management ordinance.

The NJDEP is holding up the implementation of same due to several matters where they disagree with the borough, including the floodplain manager being appointed by resolution and not named in the ordinance. It was decided to at the very least introduce this ordinance because other matters such as the CRS program could be impacted. Mr. Fearheller has been in steady communication with the DEP regarding this issue and suggests it would be in the best interest of the borough to move forward with this ordinance, in his opinion.

Clerk brought up potential items for the regular meeting:

The borough received a letter from Mr. Grimley's attorney Mattleman, Weinroth & Miller from Cherry Hill, extending his interest to purchase property that the borough owns along the RR bed. Comm. Segrest opinion on this matter has not changed, wants the borough to retain the land. Discussion ensued both the Mayor and Comm. Banning do not wish to entertain this request at this time.

Borough received proposal from Mott McDonald for special projects engineer for coastal resilience.

Discussion to make this appointment for March 3, meeting, clerk will prepare the appointing resolution.

CMC American Rescue Plan Act – Grant application is due by March 9, 2023. Engineers will check with Triad for submitting the application. Discussion ensued, the application will be filed prior to the deadline a resolution will be prepared for the regular meeting.

ABS Electric submitted a proposal for upgrades to the existing pump control panel on 26th St. \$32,500.00.

Steve O'Connor, City of Wildwood Administrator extended an invitation to recognize one resident from each community for their community service to be recognized at the barefoot country festival.

Property owner notices regarding the Pine Avenue D.O.T. project will be prepared by R & V and need to get out so a public information meeting can take place. Discussion ensued, Mayor and Administrator along with engineer representatives will be available on Saturday, March 11, 2023, at 11:00am at the borough hall to address any concerns with the impacted residents.

Resolution is being adopted by Cape May County municipalities to support passage of the tourism tax fair share bill, CMC generated \$16.3 million dollars in 2021 but the county only received \$1.05 million dollars back in the fiscal year 2022. Discussion ensued, the clerk will prepare a resolution supporting both senate and assembly bills.

Administrator/Clerk informed the commissioner the dump truck will be delivered today after 16 months.

Ms. Thonson updated the commissioners that the Lake Avenue Drainage project design will be finished this week – goes to DOT for review – Advertise Feb 28 – Bid Opening March 10th – Possible award March 15 workshop meeting on March 15.

Mayor opened the meeting to the public for comment. Hearing none, Mayor closed the meeting for public comment.

Having no further matters clerk called for a motion to adjourn.

Motion to Adjourn:

Motion by Comm. Banning; Seconded by: Mayor Ksiazek

Roll Call Vote: Comm. Banning, yes; Mayor Ksiazek, yes.


Motion Carried

Respectfully submitted,


Donna L. Frederick, Clerk, RMC

***This is a generalization of the Workshop meeting on February 15, 2023, and not a verbatim transcript.
THESE MINUTES WERE APPROVED AT THE MARCH 3, 2023, REGULAR COMMISSION MEETING***


MAYOR MATTHEW J. KSIAZEK


COMMISSIONER JOHN J. BANNING


COMMISSIONER JOSEPH D. SEGREST

ABSTAINED

REGULAR MEETING MINUTES

MARCH 3, 2023

Borough of West Wildwood

"Small town Charm on the Back Bay"

AGENDA

NOTICE OF TENTATIVE AGENDA - WORKSHOP MEETING

FEBRUARY 15, 2023 - 9:00am

This is a proposed agenda which is subject to change by Commissioners without further notice.

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS WORKSHOP MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING WAS ESTABLISHED IN RESOLUTION 2022-133. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD AND BOROUGH WEBSITE

PLEDGE OF ALLEGIANCE

ROLL CALL:

DISCUSSION:

Possible agenda items for regular meeting

Open to the Floor for Public Comment if action is taken

ADJOURNMENT

OFFICAL ACTION MAY BE TAKEN

**Donna L. Frederick, RMC
Municipal Clerk**

Borough of West Wildwood

"Small town Charm on the Back Bay"

AGENDA

**NOTICE OF TENTATIVE AGENDA - REGULAR MEETING – MARCH 3, 2023
7:00PM – ACTION MEETING**

This is a proposed agenda which is subject to change by Commissioners without further notice.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS REGULAR MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL MEETING NOTICE RESOLUTION NO. 2022-165 ADOPTED ON DECEMBER 27, 2022. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD.

ROLL CALL:

ADDITIONS/DELETIONS OF AGENDA ITEMS:

OLD BUSINESS

APPROVAL OF MINUTES:

Regular Meeting – February 3, 2023

Workshop Meeting – February 15, 2023

ORDINANCES:

ORDINANCE 608(2023) – First Reading/Introduction - CALENDAR YEAR 2023 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

ORDINANCE 609(2023) – First Reading/Introduction – ORDINANCE FOR ADOPTION OF THE FLOODPLAIN MANAGEMENT REGULATIONS WHICH ORDINANCE REPEALS ORDINANCE 561(2017)

ORDINANCE 610(2023) – First Reading/Introduction - AN ORDINANCE AMENDING ORDINANCE 605(2022) DETERMINING THE SALARIES AND COMPENSATION TO BE PAID TO THE ELECTIVE AND APPOINTED OFFICIALS AND EMPLOYEES OF THE BOROUGH OF WEST WILDWOOD IN THE COUNTY OF CAPE MAY, STATE OF NEW JERSEY, PROVIDING FOR THE TIME AND METHOD OF PAYMENT THEREOF

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RESOLUTIONS:

2023-019 – RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WEST WILDWOOD SUPPORTING S-3388- REDIRECTING \$300 MILLION IN CERTAIN FEDERAL FUNDS UNDER FY2023 APPROPRIATIONS ACT TO CREATE COMPETITIVE CAPITAL PROJECT GRANT PROGRAM IN OFFICE OF SECRETARY OF HIGHER EDUCATION

2023-020- A RESOLUITON AUTHORIZING THE USE OF FUNDS DESIGNATED FOR THE BOROUGH OF WEST WILDWOOD FROM THE FISCAL YEAR 2023 WILDWOODS URBAN ENTERPRISE ZONE FUND FOR THE GLENWOOD AVENUE UEZ CORRIDOR TRASH CAN AND BIKE RACK REPLACEMENT PROJECT

2023-021 – A RESOLUTION AUTHORIZING THE USE OF FUNDS DESIGNATED FOR THE BOROUGH OF WEST WILDWOOD FROM THE FISCAL YEAR 2023 WILDWOODS URBAN ENTERPRISE ZONE FUND FOR THE GLENWOOD AVENUE UEZ CORRIDOR PARKING IMPROVEMENT PROJECT

2023-022 – RESOLUTION DECLARING ELIGIBLITY TO CONDUCT SELF-EXAMINATION OF 2023 BUDGET

2023-023 – AUTHROIZING THE READING OF THE CY2023 MUNICIPAL BUDGET BY TITLE ONLY

2023-024 – GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATED EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

2023-025 – AUTHORIZING A NON-FAIR AND OPEN CONTRACT FOR THE PROFESSIONAL SERVICES OF A SPECIAL PROJECT ENGINEER

2023-026 – ADOPTION OF A SECOND TEMPORARY BUDGET FOR CY2023

2023-027 – RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WEST WILDWOOD SUPPORTING A646 & S2079 – URGING THE PASSAGE OF TOURISM TAX FAIR SHARE BILL

2023-028 – AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO TRIAD ASSOCIATES FOR USDA GRANT ADMINISTRATION AND PROJECT IMPLEMENTATION IN CONNECTION WITH THE USDA RURAL DEVELOPMENT MAPLE AVENUE PROJECT

2023-029 – AUTHORIZING A NON-FAIR AND OPEN CONTRACT WITH BOWMAN & COMPANY, LLP, FOR ASSISTANCE AND RELATED SERVICES WITH THE USDA RURAL DEVELOPMENT MAPLE AVENUE PROJECT

2023-030 – AUTHORIZING THE BOROUGH ENGINEER TO PREPARE A CAPE MAY COUNTY ARPA INFRASTRUCTURE GRANT APPLICATION FOR VARIOUS INFRASTRUCTURE IMPROVEMENTS

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**2023-031 – AUTHORIZING TO BID FY2022 NJDOT MUNICIPAL AID PROGRAM LAKE ROAD
ROADWAY AND DRAINAGE IMPROVEMENTS**

APPROVAL TO PAY BILLS

REPORTS FROM COMMISSIONERS

OPEN TO THE FLOOR FOR PUBLIC COMMENT

ADJOURNMENT

**Donna L. Frederick, RMC
Municipal Clerk**



Jacquelyn Ferentz
Chief of Police

West Wildwood Police Department

701 West Glenwood Avenue
West Wildwood, New Jersey 08260
Phone: (609) 522-2396 • Fax: (609) 522-7350

Police Activity Report

February 1, 2023 to February 28, 2023

Calls for Service Breakdown:

1	911 Abandoned
2	Alarms
1	Animal Complaint
4	Assisting Other Agencies
1	Credit Card Fraud Complaint
49	Directed Patrols/Walking Beats
4	General Complaints
1	Harassment Complaint
3	Investigations
3	Juvenile Complaints
3	Local Ordinance Violations
11	Medical Assists/Check the Well-Being
2	Motor Vehicle Stops
1	Open Doors/Windows
8	Other Public Service Calls
1	Parking Complaint/Violations
134	Property Checks
6	Suspicious Vehicles/Persons
2	Verbal Disputes
2	Water Leak/Wires/Pole/Tree Down/Gas Leak

Total Calls for Service: 256

This is an abridged version of actual calls for service.