

Borough of West Wildwood

"Small town Charm on the Back Bay"

AGENDA

NOTICE OF TENTATIVE AGENDA - REGULAR MEETING – OCTOBER 6, 2023

7:00PM – ACTION MEETING

This is a proposed agenda which is subject to change by Commissioners without further notice.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS REGULAR MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL MEETING NOTICE RESOLUTION NO. 2022-165 ADOPTED ON DECEMBER 27, 2022. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD AND BOROUGH WEBSITE.

ROLL CALL:

ADDITIONS/DELETIONS OF AGENDA ITEMS:

OLD BUSINESS

APPROVAL OF MINUTES:

Regular Meeting – September 1, 2023

ORDINANCES:

ORDINANCE 615 (2023): First Reading – Introduction – ORDINANCE AMENDING ORDINANCE NO. 603(2022) TITLED REPEALING AND REPLACING ORDINANCE 566(2018) AND ESTABLISHING UNIFORM REGULATIONS FOR THE CONSTRUCTION AND REPAIR OF SHORE PROTECTION MEASURES, INCLUDING BULKHEADS

ORDINANCE 616(2023) First Reading – Introduction – AN ORDINANCE OF THE BOROUGH OF WEST WILDWOOD, COUNTY OF CAPE MAY AND THE STATE OF NEW JERSEY TO SELL BOROUGH OWNED LAND TO CONTIGUOUS OWNERS OF BLOCK 106, LOT 9

ORDINANCE 617 (2023): First Reading – Introduction – BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF WEST WILDWOOD, IN THE COUNTY OF CAPE MAY, NEW JERSEY, APPROPRIATING \$1,476,100 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,418,795 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

Borough of West Wildwood

"Small town Charm on the Back Bay"

RESOLUTIONS:

2023-079 – KNOCK OUT OPIOID ABUSE DAY OCTOBER 6, 2023

2023-080 – APPOINTING A MEMBER TO THE WEST WILDWOOD PLANNING BOARD AS THE MAYORS' DESIGNEE

2023-081 – AUTHORIZING THE REFUND OF ESCROW FUNDS

2023-082 – A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY FOR SOLID WASTE DISPOSAL AND RECYCLING SERVICES

2023-083 – DECLARING TRICK OR TREAT TO BE HELD TUESDAY, OCTOBER 31, 2023 FROM 5:00PM TO 7:00PM

2023-084 – AUTHORIZING THE AWARDING OF A CONTRACT TO CARTER GEOSCIENCE, LLC FOR PHASE II ENVIRONMENTAL SITE INVESTIGATION

2023-085 – AUTHORIZING THE ADOPTION OF A CYBER INCIDENT RESPONSE PLAN AS REQUIRED BY THE MUNICIPAL EXCESS JOINT INSURANCE FUND

2023-086 – RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE NEW JERSEY URBAN ENTERPRISE ZONE AUTHORITY FOR ENTERPRISE ZONE ASSISTANCE FUNDS FOR THE ADMINISTRATION OF THE URBAN ENTERPRISE ZONE PROGRAM FOR FISCAL YEAR ENDING JUNE 30, 2024

2023-087 – AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF WILDWOOD AND THE BOROUGH OF WEST WILDWOOD FOR EMERGENCY BROADCAST NOTIFICATION SERVICES

APPROVAL TO PAY BILLS

REPORTS FROM COMMISSIONERS

OPEN TO THE FLOOR FOR PUBLIC COMMENT

ADJOURNMENT

**Donna L. Frederick, RMC
Municipal Clerk**

ADDITIONAL AGENDA ITEM(S)
NOTICE OF TENTATIVE AGENDA - REGULAR MEETING - OCTOBER 6, 2023
7:00PM - ACTION MEETING

This is a proposed agenda which is subject to change by Commissioners without further notice.

RESOLUTIONS:

2023-088 - RESOLUTION TO AMEND CAPITAL BUDGET

**2023-089 - AUTHORIZING THE BOROUGH ENGINEER TO PROVIDE A PROPERTY SURVEY
AND PROPOSED EASEMENT FOR 639 W. POPLAR AVENUE, BLOCK 106, LOT 9**

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
REGULAR MEETING
OCTOBER 6, 2023
7:00pm – ACTION MEETING

MINUTES:

Mayor Ksiazek called the meeting to order, led the Pledge of Allegiance and read the OPMA statement

ROLL CALL: Present

Comm. Banning
Comm. Segrest
Mayor Ksiazek
Solicitor Lyons
Deputy Clerk Carl O'Hala
Engineer Representative Charles Adamson
Administrator/Clerk Donna L. Frederick

ADDITIONS/DELETIONS OF AGENDA ITEMS:

Clerk announced two additional resolutions have been added to the agenda and will announce them as she goes through the meeting.

CLERK ANNOUNCED THE FOLLOWING:

Borough received notification from the City of North Wildwood on the first reading of Ordinance 1916 an amendment to the Land Development Ordinance – public hearing Tues. Oct. 17, 10am

Borough received notification from the DEP of an application for a land use permit for 602 W. 26th St.

APPROVAL OF MINUTES:

Clerk called for a motion to adopt the minutes of the previous meeting as presented.

Regular Meeting – September 1, 2023

Clerk announced the September 20 minutes will be presented at the November regular meeting.

Motion by Comm. Banning; Second by Comm. Segrest.

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Motion Carried.

ORDINANCES:

Clerk read the following Ordinances by title:

ORDINANCE 615 (2023): First Reading – Introduction – clerk announce a title change from the posted agenda for this ordinance: REPEALING AND REPLACING IN ITS ENTIRETY ORDINANCE 603(2022), AND ESTABLISHING UNIFORM REGULATIONS FOR THE CONSTRUCTION AND REPAIR OF SHORE PROTECTION MEASURES, INCLUDING BULKHEADS

Clerk called for a motion to adopt Ordinance 615(2023) on the first reading

Motion by Comm. Banning; Second by Comm. Segrest.

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Ordinance 615(2023) Adopted

ORDINANCE 616(2023) First Reading – Introduction – AN ORDINANCE OF THE BOROUGH OF WEST WILDWOOD, COUNTY OF CAPE MAY AND THE STATE OF NEW JERSEY TO SELL BOROUGH OWNED LAND TO CONTIGUOUS OWNERS OF BLOCK 106, LOT 9

Clerk called for a motion to adopt Ordinance 616(2023) on the first reading
Motion by Comm. Banning; Second by Comm. Segrest.
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Ordinance 616(2023) Adopted

ORDINANCE 617 (2023): First Reading – Introduction – BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF WEST WILDWOOD, IN THE COUNTY OF CAPE MAY, NEW JERSEY, APPROPRIATING \$1,476,100 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,418,795 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

Clerk called for a motion to adopt Ordinance 617(2023) on the first reading
Motion by Mayor Ksiazek; Second by Comm. Segrest.
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Ordinance 617(2023) Adopted

Comm. Segrest explained the reimbursable grants would offset this bond leaving approximately \$600,000.00 of debt to the borough.

RESOLUTIONS: CLERK READ BY NUMBER & TITLE

2023-079 – KNOCK OUT OPIOID ABUSE DAY OCTOBER 6, 2023

Clerk asked for a motion to adopt resolution.
Motion by Comm. Banning; Second by Comm. Segrest.
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Resolution Adopted.

2023-080 – APPOINTING A MEMBER TO THE WEST WILDWOOD PLANNING BOARD AS THE MAYORS' DESIGNEE

Clerk asked for a motion to adopt resolution.
Motion by Comm. Banning; Second by Comm. Segrest.
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Resolution Adopted.

2023-081 – AUTHORIZING THE REFUND OF ESCROW FUNDS

Clerk asked for a motion to adopt resolution.
Motion by Comm. Banning; Second by Comm. Segrest.
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Resolution Adopted.

2023-082 – A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY FOR SOLID WASTE DISPOSAL AND RECYCLING SERVICES

Clerk asked for a motion to adopt resolution.
Motion by Comm. Banning; Second by Comm. Segrest.
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Resolution Adopted.

2023-083 – DECLARING TRICK OR TREAT TO BE HELD TUESDAY, OCTOBER 31, 2023, FROM 5:00PM TO 7:00PM

Clerk asked for a motion to adopt resolution.

Motion by Comm. Banning; Second by Comm. Segrest.

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Resolution Adopted.

2023-084 – AUTHORIZING THE AWARDING OF A CONTRACT TO CARTER GEOSCIENCE, LLC FOR PHASE II ENVIRONMENTAL SITE INVESTIGATION

After a brief discussion, commissioners decided to table resolution 2023-084.

Clerk asked for a motion to table resolution 2023-084.

Motion by Mayor Ksiazek; Second by Comm. Segrest.

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Resolution Tabled.

2023-085 – AUTHORIZING THE ADOPTION OF A CYBER INCIDENT RESPONSE PLAN AS REQUIRED BY THE MUNICIPAL EXCESS JOINT INSURANCE FUND

Clerk asked for a motion to adopt resolution.

Motion by Mayor Ksiazek; Second by Comm. Segrest.

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Resolution Adopted

2023-086 – RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE NEW JERSEY URBAN ENTERPRISE ZONE AUTHORITY FOR ENTERPRISE ZONE ASSISTANCE FUNDS FOR THE ADMINISTRATION OF THE URBAN ENTERPRISE ZONE PROGRAM FOR FISCAL YEAR ENDING JUNE 30, 2024

Clerk asked for a motion to adopt resolution.

Motion by Mayor Ksiazek; Second by Comm. Segrest.

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Resolution Adopted.

2023-087 – AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF WILDWOOD AND THE BOROUGH OF WEST WILDWOOD FOR EMERGENCY BROADCAST NOTIFICATION SERVICES

Clerk asked for a motion to adopt resolution.

Motion by Comm. Banning; Second by Comm. Segrest.

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Resolution Adopted.

Additions to the agenda

2023-088 – RESOLUTION TO AMEND CAPITAL BUDGET

Clerk asked for a motion to adopt resolution.

Motion by Comm. Banning; Second by Comm. Segrest.

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Resolution Adopted.

2023-089 – AUTHORIZING THE BOROUGH ENGINEER TO PROVIDE A PROPERTY SURVEY AND PROPOSED EASEMENT FOR 639 W. POPLAR AVENUE, BLOCK 106, LOT 9

Clerk asked for a motion to adopt resolution.
Motion by Comm. Banning; Second by Comm. Segrest.
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Resolution Adopted.

Clerk asked for a motion for the APPROVAL TO PAY BILLS WHEN PROPERLY SIGNED AND ENDORSED: (list attached)

Motion by Comm. Banning; Second by Comm. Segrest.
Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.
Motion Carried

Reports from Commissioners:

Mayor reported DPW activities for September 2023. DPW picked up bulk trash; filled potholes; painted disabled parking curbs; removed holiday decorations from poles; disassembled a shed; had the vehicle lift inspected; cleaned up after the minor flood event; attended flood gate valves; collected yard waste. Mayor reported on outfall valve replacement and repair issues and the borough is working with the engineers to do testing on the outfall line on Poplar Avenue which is causing flooding issues at the lowest point located on Arion and Magnolia Avenues.
Mayor announced the property owners public meeting to be held on October 14, at 10:00am, regarding the USDA Maple Avenue project from Arion to Neptune Avenues.

Comm. Banning gave the Police Department Activity report for the month of September 2023 (copy attached).

Comm. Segrest gave the finance report as of October 6, 2023 (copy attached). Comm. Segrest discussed the high level of sewer flow in July, which may result in the CMCMUA increase in the estimate cost for next year by approximately \$40,000.00. The borough will be more aggressive in detecting leaks. Fair share housing flyers will be mailed out. There are no updates on the 26th St. living shoreline. Comm. Segrest commented on the tabling of resolution 2023-084 for the phase II project, there are some other items that had to take priority at this time, pushing this project off until next year. The PD vehicles need upgrades to their routers called cradle point systems and this needs to take priority. Also, the police car ordered in November of 2022 which was not going to be delivered for another 3-6 months. The PD has engaged on a lease for another vehicle due to this delay, so both leases will need to be incorporated into the budget.

The 2022 exit conference with the auditor went well, there were no findings. Comm. Segrest had a discussion with the auditor regarding short-term notes and long-term bond debt and would like to try to pay off the one debt and not go into permanent financing.

Mayor Ksiazek made the following announcements:

CLEAN COMMUNITY DAY – SAT. OCT. 21 10AM – 12PM – Meet at the hall.
Refreshments will be served afterwards.

MAPLE AVENUE USDA PROPERTY OWNERS MEETING
SAT OCT 14 10:00am – 12:00pm

FREE BULK TRASH PICK UP – MONDAY – OCT. 23 - 5 HOUSEHOLD ITEMS NO CONSTRUCTION/DEMOLITION

COMMUNITY SHRED DAY at borough hall – Sat. November 11, 2023, 9:00am – 12:00pm

Mayor opened the meeting for public comment.

BILL MARTIN, asked about the projected Bay Avenue parking spots, inquiring how it would be regulated, as to how long cars could park, and asked if the parking is just for the playground. Comm. Banning stated this would be public parking, the borough will wait a bit to see how things go, but a time frame ordinance can be implemented to regulate this issue if needed.

MATT STEICH, asked if the work proposed on J Avenue is the North Side. Mayor confirmed. Mr. Steich stated the South end of J Avenue experiences bad tidal flooding and wanted to know if there are plans to address the south end. Mayor stated it is on the radar, he is aware of the situation. Comm. Segrest has been discussing this with the Administrator and working on the P Avenue floodgate. Mayor stated the P Avenue floodgate had issues this past minor storm but has been welded and is now operational, this caused the flood water to leave the island more slowly. Comm. Segrest plans on revisiting the potential for the installation of an outfall pipe at J Avenue, there needs to be more discussion on possible options for more drainage. Mayor will discuss with the engineers for the next grant cycle application for 2025. Mr. Steich also informed the commissioners that two bulkheads are leaking on Lake Avenue. Mayor said he is aware of it. Mr. Steich commented that the park (Neptune Avenue) looks great.

DENNIS FIFE, questioned what is being done with the building that looks abandoned on Glenwood Avenue. Administrator informed him that matter has been turned over to both the Zoning Official and Code Enforcement.

Hearing no more public comment, Mayor closed the meeting to the floor.

Clerk asked for a motion to adjourn.

Motion to Adjourn:

Motion by Comm. Banning; Second by Comm. Segrest.

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Motion Carried



Respectfully submitted



Donna L. Frederick, RMC
Municipal Clerk

This is a generalization of the Regular meeting on October 6, 2023, and not a verbatim transcript.

THESE MINUTES WERE APPROVED AT THE NOVEMBER 3, 2023, REGULAR COMMISSION MEETING


MAYOR MATTHEW J. KSIAZEK
COMMISSIONER JOHN J. BANNING
COMMISSIONER JOSEPH D. SEGREST

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY**

ORDINANCE NO. 615 (2023)

**REPEALING AND REPLACING IN ITS ENTIRETY
ORDINANCE 603 (2022), AND
ESTABLISHING UNIFORM REGULATIONS FOR THE CONSTRUCTION AND
REPAIR OF SHORE PROTECTION MEASURES,
INCLUDING BULKHEADS**

WHEREAS, the Mayor and Borough Commissioners of the Borough of West Wildwood have determined that it is necessary and proper for good government, order and the protection of persons and property, and for the preservation of the public health, safety, and welfare of the Borough and its inhabitants to repeal and replace in its entirety Ordinance 603 (2022) of the Borough of West Wildwood which regulates bulkheads, their construction, reconstruction, or repair of existing or new bulkheads within the Borough of West Wildwood; and

WHEREAS, the condition and height elevation of bulkheads in the Borough of West Wildwood impacts the frequency of tidal flooding and danger to persons and public and private property and the storm and tidal flooding mitigation policy of the Borough; and

WHEREAS, bulkheads below elevation 6.0 feet NAVD 1988 pose a significant threat to the flood frequency of the Borough and danger to persons and public and private property; and

WHEREAS, it is the purpose and intent of this ordinance to establish uniform regulations for the construction, reconstruction, or repair of existing or new bulkheads within the Borough of West Wildwood and to further the policy of the Borough to mitigate storm and tidal flooding and to promote the health, safety or welfare of the residents of the Borough and to protect public or private property within the Borough.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Borough of West Wildwood, in the County of Cape May, New Jersey, the Governing Body of the Borough of West Wildwood, that Ordinance *603 (2022)* of the Borough of West Wildwood is hereby repealed and replaced in its entirety as follows:

Section I.

Purpose. It is the purpose and intent of this Section to establish uniform regulations for the construction, reconstruction, or repair of existing or new bulkheads and to require the elevation of all bulkheads within the Borough of West Wildwood to further the policy of the Borough to

mitigate storm and tidal flooding and to promote the health, safety or welfare of the residents of the Borough and protect persons and public and private property within the Borough.

Section II.

Applicability.

- A. This Section applies to all properties adjacent to the Tidal Control Perimeter as defined in the West Wildwood Master Plan (attachment J) and has specific requirements to accomplish the methods of reducing flood losses defined in the Flood Damage Prevention Ordinance.
- B. This Section applies to all existing bulkheads in the Borough, as well as bulkheads that are newly constructed, reconstructed, replaced, renovated, and repaired.
- C. Bayfront Bulkhead and Tidal Control Perimeter Lots. Any property owned that demolishes an existing building or proposes to make "a substantial improvement" that requires compliance shall be required to bring the existing bayfront bulkhead into compliance with this Section notwithstanding the time periods set forth in Section X, Existing Nonconforming Flood Damage Prevention Compliance below. "Substantial improvement" shall mean any reconstruction, rehabilitation, addition, or other improvement of the structure, the cost of which equals or exceeds fifty (50%) percent of the market value before the start of construction of the improvement. This term includes structures which have incurred damage regardless of the actual repair work performed.

11-4.3 Permits.

- A. Permit required. No person or legal entity shall construct, reconstruct, renovate or repair any bulkhead within the Borough without first obtaining and having in possession a valid permit to do such work that has been issued by the office of the Land Use Official, upon approval of the Borough Engineer.
- B. Permit Application.
 - 1. Applications for bulkhead permits shall be made on an application form obtained from the Land Use Official. Completed applications shall be returned to the Land Use Official with the required fee along with two (2) copies of the following items:
 - a) Plans and specifications of the bulkhead that have been prepared, signed and sealed by a New Jersey licensed professional engineer.
 - b) A property survey, prepared, signed and sealed by a New Jersey licensed professional land surveyor.

- c) Authorization for the New Jersey Department of Environmental Protection and any other state or federal agency having jurisdiction over the property affected by the proposed work.

- i. *This requirement shall not apply to wherein the project qualifies for the "Zane Exemption" for having met the qualifications set forth in N.J.A.C. 7:7-2.4(d)6(i or ii) or 7.*

- d) Proof of notice of application to adjoining property owners.

- 2. The Borough Engineer may relax or waive any or all of the requirements that are set forth above within the application for a permit that pertains to reconstruction, renovation or repair work for which the cost of completion is less than \$10,000; however, in relaxing or waiving any such requirements, the Borough Engineer shall have the authority to require the submission of such plans, drawings and contract documents as the Engineer, in his sole and absolute discretion, determines will accurately depict the reconstruction, renovations or repair work to be performed.
- 3. The Borough Engineer shall review the application and plans and grant or deny the application within 20 business days upon receipt of a complete application.

C. Notice of application.

- 1. Notice of application for a bulkhead permit, the form of which is to be obtained from the Land Use Official, shall be given by the applicant to the owners of all real property, as shown on the current tax duplicate, within 100 feet; provided that this requirement shall be deemed satisfied by notice to the condominium association. Notice shall be given by mailing a copy thereof by regular, first-class mail and by certified mail to the property owner at his address as shown on the said current tax duplicate. Notice to a partnership owner may be made by service upon any partner. Notice to a corporate owner may be made by service upon its president, a vice president, secretary or other person authorized by appointment or by law to accept service on behalf of the corporation. Notice to a condominium association, horizontal property regime, community trust or homeowners' association because of its ownership of common elements or areas located within 100 feet of the property which is the subject of the bulkhead application may be made in the same manner as to a corporation without further notice to unit owners, co-owners or homeowners on account of such common elements or areas.
- 2. Upon written request of an applicant, the Tax Assessor, within seven days, shall make and certify a list from said current tax duplicate of names and addresses of owners to

whom the applicant is required to give notice pursuant to this section. A sum of \$25 may be charged for preparation of such list.

- D. Permit issuance. Upon receipt by the Land Use Official of an application for a bulkhead permit, the Land Use Official immediately shall transmit copies of the application and all accompanying documents to the Borough Engineer for review. No permit shall be issued by the Land Use Official unless the permit is approved for issuance by the Borough Engineer. In the event that, upon review of the permit application, deficiencies are noted by the Borough Engineer, the Borough Engineer shall provide written notice, by certified mail, of the deficiencies to the applicant at the address set forth on the application and the applicant then shall be afforded the opportunity to correct any application deficiencies.
- E. Permit fee. The nonrefundable permit fee shall be calculated in the following manner: for new construction, renovation, reconstruction and repairs: \$350.00 for the first 60 feet of bulkhead to be constructed, and thereafter, \$10 per foot or any portion thereof.
- F. Review and Inspection fee. The inspection and review fee shall be \$650.00 for any bulkhead up to 60 linear feet, and thereafter, \$10 per foot or any portion thereof.
 - 1. The review and inspection fees recited above is a minimum which must accompany the application. An application shall not be deemed complete until the review and inspection fee required has been paid.
 - 2. The review and inspection fee shall be made payable to the Borough of West Wildwood.
 - 3. If the initial review and inspection fee submitted by the applicant becomes insufficient due to excessive review of deficient plans or the number of required inspections increases due to deficient construction methods, then additional funds shall be required to be submitted by the applicant. The amount of additional funds needed shall be determined by the Borough Engineer. Additional funds required by the Borough Engineer shall be applied to professional costs charged to the Borough by the Borough Engineer for services.
 - 4. If the applicant has failed to pay any amounts due or has begun work prior to the issuance of a permit, the Borough may stop construction until such amounts are paid. No construction permit or certificate of occupancy may be issued if such amounts are due and payable. In addition, all fees which are due, and owing shall become a lien on the premises, with respect to which said charges are required, and shall remain so until paid. Said overdue charges shall accrue the same interest from time to time as taxes upon real estate in the Borough. The Borough shall have the same remedies for the collection thereof with interest, costs, and penalties as it has by law for the collection of taxes upon real estate.

5. The applicant shall agree to pay all reasonable costs associated with Borough shall agree in writing to pay all reasonable costs for professional review and processing of the application and for inspection of the improvements beyond the initial application charge.
- G. Appeal of permit denial. Any applicant aggrieved by the denial of a bulkhead permit may appeal the permit denial by submitting to the Borough Clerk written correspondence appealing the permit denial. Such written appeal correspondence shall describe the reason for the appeal. Such written appeal correspondence shall be submitted to the Borough Clerk within 20 days of the permit denial. Upon receipt of the appeal correspondence, the Borough Clerk shall transmit to the Borough Administrator copies of the permit application, all attachments thereto and any copies of any documents that have been generated by the Borough Engineer in connection with review of the permit application. Thereafter, upon direction by the Borough Administrator, the Borough Clerk shall schedule a date for the hearing of the appeal with a Hearing Officer and notice of the hearing date shall be provided to the permit applicant. In all instances the Borough Clerk shall endeavor to schedule the appeal hearing date not later than 30 days after receipt of the appeal correspondence. The hearing of the appeal shall be conducted by the Hearing Officer. The applicant shall be permitted to produce evidence to the Hearing Officer in support of the permit application. The Hearing Officer may consider evidence presented by the Borough Engineer or any other individual that the Hearing Officer deems to have relevant information. The decision of the Hearing Officer to approve or deny the permit application shall be through adoption of a formal resolution.

11-4.4 Notification of commencement of construction; inspections.

- A. The permittee shall provide to the Borough Engineer and to the Borough Construction Official notice of commencement of construction not less than two business days in advance of said commencement of construction. Not less than 10 days in advance of commencement of construction, the permittee shall provide notice of commencement of construction, on a form to be obtained from the Construction Official to all property owners to whom the permittee would be required to provide notice of bulkhead permit application if the permittee were, at the time, making application for a bulkhead permit. Such notice shall be given in the same manner as is required for notices of permit application.
- B. The Borough Engineer shall inspect the materials delivered to the job site and verify that they are in conformance with the permit issued for that work, in size, quantity and quality. If such materials do not conform to permit requirements, they shall be marked as "rejected" and removed from the job site by the permittee and shall not be incorporated into the bulkhead construction.

- C. Prior to backfilling, the Borough Engineer shall make periodic visits to the job site (up to 3) to verify that the work is proceeding in accordance with permit requirements. Backfill material to be approved by the Borough Engineer.
- D. Prior to final acceptance, the applicant shall provide an as-built plans prepared by a New Jersey Licensed Professional Land Surveyor to demonstrate compliance with the approved plan including but not limited to the minimum bulkhead height.

11-4.5 Notification Final Inspection.

Prior to the backfilling of any bulkhead construction, reconstruction, renovation or repair, the Borough Engineer shall perform an inspection to ascertain that the bulkhead has been constructed pursuant to the plans that were submitted with the permit application. Written notice of project completion shall be given to the Borough Engineer and to the Construction Official within seven business days of substantial completion of the project, but prior *to* backfilling, and that written notification shall be accompanied by a certification from a licensed Engineer or land surveyor of the elevations of the completed bulkhead height. If the Borough Engineer determines that the work that was performed pursuant to the bulkhead permit and the subject bulkhead fail to comply with the plans, drawings or documents that were submitted with the permit application or fail to comply with the provisions of this Chapter, then written notice of final inspection failure shall be transmitted by the Borough Engineer by regular first class mail to the permittee at the address set forth on the permit application. The notice of final inspection failure shall detail the reasons for inspection failure. Permittees shall correct all deficiencies that resulted in final inspection failure within 20 days of the date of the written notice of final inspection failure. If, upon the expiration of those 20 days, the bulkhead is not approved upon inspection by the Borough Engineer then the permittee is deemed to be in violation of the duty to maintain and repair the subject bulkhead as established by this chapter.

11-4.6 Bulkhead Specifications.

All bulkheads constructed, reconstructed renovated or repaired within the Borough shall conform to the following minimum specifications:

- A. All new bulkheads shall be designed by a New Jersey licensed professional Engineer.
- B. All piles shall have a butt diameter of not less than ~~12~~ **10** inches and a tip diameter of not less than eight inches. *It is recommended that butt diameter by 12 inches, when possible.*
- C. All piles will be Douglas Fir or Southern Yellow Pine and shall be treated with an acceptable preservative for marine construction according to the latest American Wood Preservers' Association (A.W.P.A.) specifications .

- D. All new sheet piles shall be vinyl unless approved by the Borough Engineer. Wales shall be Douglas Fir or Southern Yellow Pine. Wood sheet piles shall be a minimum of two inches thick. Wood sheet piles shall be constructed in two rows with staggered joints. All timber materials shall be treated with an acceptable preservative designed for use in a saltwater environment.
- E. All components of the bulkhead system up to the minimum required elevation shall be constructed to be watertight. Watertight may include backfilling up against the landward side of the bulkhead, water stop sealants for steel and PVC sheet piles, continuous and solid landward capping and any other methods approved by the Borough Engineer.
- F. All bulkhead construction, reconstruction, renovation or repair shall be constructed to the property line and shall tie in with bulkheading on the adjoining property and said tie in shall be made watertight. Where no adjoining bulkhead exists, the bulkhead shall be constructed in such manner that it can be tied in with any future adjoining bulkhead.
- G. All hardware shall be hot-dipped galvanized steel or stainless steel in accordance with latest standards for salt-water applications.
- H. All outfall piping shall be fitted with a tide-control device that is approved by the Borough Engineer.
- I. The means and methods for outfall piping extensions that are required to accommodate the new bulkhead shall be approved by the Borough Engineer.
- J. Bulkhead construction, reconstruction, renovation or repair shall not adversely affect adjoining property.
- K. All old, deteriorated sections of bulkhead shall be completely removed or cut off a minimum of 4" below the mudline.
- L. All existing utilities shall be protected from damage during any work performed pursuant to a bulkhead permit. The bulkhead permittee shall be responsible for obtaining current "utility markout" from all appropriate state and local agencies prior to commencement of work.
- M. Backfill material approved by the Borough Engineer pursuant to Section 11-4.4 must meet minimum finished grade to be at an elevation of 6.5 feet which shall run at this height for a minimum distance of six feet in the landward direction from the bulkhead.***
- N. Deviations from construction materials set forth herein are allowed so long as all specifications and technical data concerning the proposed construction material are submitted to the Borough and are approved in writing by the Borough Engineer prior to

installation. The use of any construction material that is not specifically set forth above or approved by the Borough Engineer is strictly prohibited.

- O. All design materials herein shall be subject to the requirements of the NJDEP and USACOE.

11-4.7 Bulkhead connection to adjacent properties and municipal right-of-way.

- A. All bulkheads shall be constructed to tie into existing bulkheads on either or both sides, if any exist, or shall be constructed with returns (at 90° to the main bulkhead) into the protected property, to prevent flanking of the main bulkhead. If the requirements of the New Jersey Department of Environmental Protection do not permit either of these alternatives, then the Department's determination shall govern.
- B. If the bulkhead is constructed of interlocking vinyl sheet piles and the adjacent bulkheads are also interlocking vinyl sheet piles, then every effort shall be made to connect both bulkheads thru their respective interlocking joints so as to provide a continuous connection.
- C. A construction detail illustrating the proposed connection method shall be provided on the plans and shall be subject to the approval by the Borough Engineer.

11-4.8 Bulkhead height.

- A. Bayfront bulkhead. The top elevation of any new bayfront bulkhead to be constructed or reconstructed shall be set at a minimum elevation of 8.50 NAVD 1988.

11-4.8 Maintenance: duty to repair.

All bulkheads within the Borough shall be maintained in such a condition so that they shall pose no danger to the health, safety or welfare of the residents of the Borough or to public or private property within the Borough. Bulkheads shall be kept in a state of repair so as to prevent erosion or damage to abutting, adjacent or adjoining properties. Whenever a bulkhead has deteriorated or suffered damage to such a degree that a danger to the property or adjoining properties is present, the Borough Engineer, Construction Official, Zoning Official or Code Enforcement Officer shall notify the property owner, in writing, by certified mail to the address that is set forth on the Borough's tax records, of the nature of the deterioration or damage and require the owner to make the necessary repairs. When notified by the Borough of a deteriorated bulkhead, a property owner shall submit a plan of corrective action to the Borough no later than 30 days from the receipt of this notice. Upon approval of the plan of corrective action by the Borough Engineer, the property owner shall complete all necessary repairs within 120 days. If permits are required from state or federal government agencies, such permits shall be immediately applied for upon receipt of Borough approval. Upon issuance of the bulkhead permit and approval of the plan of corrective action, the property owner immediately shall complete all necessary repairs. In the event that the

property owner fails to submit a corrective action plan, fails to obtain a bulkhead permit to implement the corrective action plan or fails to implement the corrective action plan, the property owner shall be subject to the penalties set forth herein.

11-4.9 Repair by Borough; Cost to be Lien.

In addition to the above, in the event that the property owner fails to submit a corrective action plan, fails to obtain a bulkhead permit to implement the corrective action plan or fails to implement the corrective action plan, the Borough of West Wildwood may implement a corrective action plan upon approval of a corrective action plan that has been prepared by the Borough Engineer or Special Projects Engineer. Such approval of a correction action plan to be undertaken by the Borough shall be evidenced by a resolution of approval duly adopted by the Board of Commissioners at any regular or special meeting of the Board of Commissioners. Upon adoption of such a resolution, a copy thereof shall be served by the Borough Clerk upon the affected property owner by certified mail to the address that is set forth on the City's tax records. Upon implementation of a corrective action plan by the city, the sum total of all costs incurred by the City in implementing the correction action plan shall be a lien upon the subject property and shall be added to and form a part of the taxes and municipal charges to be assessed and levied upon the subject property and that sum total amount shall bear the same rate of interest as unpaid municipal taxes and shall be enforced in the same manner. The costs of implementing the corrective action plan include, by way of example and not by way of limitation, the engineering costs incurred for preparation of the corrective action plan, preparation of bidding documents pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., publication costs incurred in connection with any contract subject to the bidding and publication requirements of the Local Public Contracts Law, legal expenses incurred in connection with the review of contract bids, construction permit fees, inspection fees and costs and all sums of money paid to contractors.

11-4.10 Existing non-conforming flood damage prevention compliance.

- A. All existing nonconforming bayfront bulkheads will be required to be structurally extended, replaced, repaired or reconstructed pursuant to the procedure set forth above in Section 11 4 .8, Maintenance: duty to repair, subject to the time requirements set forth in the below paragraphs. The elevation survey prepared for the Borough by the Borough Engineer, as may be amended, shall be utilized to determine the bulkhead heights of all existing bulkheads in the Borough and to establish the compliance of all existing nonconforming bulkheads with this Chapter.
- B. All bayfront bulkheads below elevation 6.0 feet NAVD88 pose a significant threat to the flood frequency of the Borough and will be required to be structurally extended to elevation 8.50 NAVD 1988, where possible, no later than January 2030 .

C. Bayfront bulkheads below elevation 6.0 feet NAVD88 that cannot be structurally extended shall be replaced in accordance with the standards set forth in Sections 11-4.6 and 11-4.7 of this Ordinance.

1. All Tidal Control Boundary lots with a ground elevation below 8.5 feet NAVD88 without bulkheading or other shore protection measure shall install a bulkhead or other shore protection measure that has been approved by the New Jersey Department of Environmental Protection no later than January 2030.

2. All lots outside of the Tidal Control Boundary with a ground elevation below 8.5 feet NAVD88 without bulkheading or other shore protection measure shall install a bulkhead or other shore protection measure that has been approved by the New Jersey Department of Environmental Protection as part of the development proposal.

D. All other existing nonconforming bayfront bulkheads within the Borough shall be structurally extended, replaced, repaired or reconstructed to a minimum elevation of 8.50 NAVD 1988, where possible, no later than January 2040.

E. All compliance mandates codified in this Section 11-4.10 of Ordinance #603 (2022) shall remain in effect as written unless the Borough of West Wildwood itself is not already in compliance with the height and structural requirements herein this Ordinance for all bayside public properties which are the responsibility of the Borough of West Wildwood.

F. If the Borough of West Wildwood is not already in compliance with any of the mandates referenced in Ordinance #603 (2022), according to the deadline(s) herein, a recurring 1-year extension shall be imposed until all public lands of the Borough of West Wildwood subject to this Ordinance meet the requirements herein.

11-4.11 Violations and Penalties.

Any person violating any provision of this chapter, upon conviction thereof, shall be punished by a fine not exceeding \$2,000 or by imprisonment for a term not exceeding 90 days, or both. A separate offense shall be deemed to be committed on each and every day during or on which a violation occurs or continues.

Section III. The remainder of all other sections and subsections of the aforementioned ordinance not specifically amended by this Ordinance shall remain in full force and effect.

COMMISSIONERS:


MAYOR MATTHEW J. KSIAZEK


COMMISSIONER JOHN J. BANNING


COMMISSIONER JOSEPH D. SEGREST

First Reading/Introduction: 2023 10-06
Publication: 2023 10-12

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, Donna L. Frederick, RMC, Municipal Clerk of the Borough of West Wildwood, Cape May County, do hereby certify the forgoing to be a true and correct copy of an ordinance introduced and passed on the first reading at the October 6, 2023, Regular Meeting and will be considered for final passage after a public hearing to be held on November 3, 2023, at 7:00pm prevailing time.


Donna L. Frederick, RMC
Municipal Clerk

COMMISSIONERS:

MAYOR MATTHEW J. KSIAZEK

COMMISSIONER JOHN J. BANNING

COMMISSIONER JOSEPH D. SEGREST

Second Reading/Public Hearing: 2023 11-03
Publication: 2023 11-09

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek						
Commissioner John J. Banning						
Commissioner Joseph D. Segrest						

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of an Ordinance finally adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey after a public hearing held on November 3, 2023, at 7:00pm prevailing time.

Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD,
COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

ORDINANCE 616 (2023)

**AN ORDINANCE OF THE BOROUGH OF WEST WILDWOOD, COUNTY OF
CAPE MAY, AND STATE OF NEW JERSEY TO SELL BOROUGH OWNED LAND
TO CONTIGUOUS OWNERS OF BLOCK 106, LOT 9**

BE IT ORDAINED by the Borough Commission of the Borough of West Wildwood, County of Cape May, and State of New Jersey that it is necessary that Borough owned land be sold to contiguous owners.

SECTION 1.

WHEREAS, N.J.S.A. 40A:12-13 provides the procedure for the sale of Borough owned land and allows for a private sale of land by ordinance when the sale is to the owner of the real property contiguous to the Borough owned parcel, provided that the property being sold is less than the minimum size required for development under the municipal zoning ordinance and is without any capital improvement thereon; and also provided that any such sale shall be for not less than the fair market value of the real property; and

WHEREAS, the Borough owns a parcel of land to be identified on the next revised tax map as Block 109, Lot 9.01 a parcel which is approximately 40 sq. feet which is less than the minimum size required for development; and

WHEREAS, the Borough has notified all contiguous landowners of the intention to sell the property and all but one have renounced any right to purchase the property

WHEREAS, the assessment of the parcel is \$ 800.00, and the Borough Tax Assessor has stated in writing that the fair market value of the land is \$ 800.00; and

WHEREAS, the statute also requires that the Borough file with the Director of the Division of Local Government Services in the Department of Community Affairs, sworn affidavits verifying the publications of advertisements for the Ordinance.

NOW, THEREFORE, BE IT FURTHER ORDAINED, as follows:

1. The Borough Commission of the Borough of West Wildwood shall sell the portion of real property identified as Block 106, Lot 9.01 on the next revised tax map to {insert buyers name}; and
2. The property being sold herein is being sold "As Is / Where Is".
3. Buyer shall agree to be solely responsible for all costs and legal responsibilities incurred to purchase property and must file a deed of consolidation.
4. Transfer of title from Borough to Buyer will be by a Quit Claim deed.

5. The purchase price shall be \$800.00; and
6. That the Clerk or the Clerk's representative is to file the necessary affidavits with the Director of the Division of Local Government Services, and
7. The Mayor, Clerk, and any and all other Borough Officials, are hereby authorized to sign those documents necessary to effectuate this transaction; and
8. Buyer shall be responsible for Borough Counsel's fee of \$330.00 for the preparation of all necessary documents, plus, the cost of preparation of deed.
9. Buyer shall pay all other costs associated with the transfer.

SECTION 2.

All other ordinances in conflict or inconsistent with this ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 3. Should any section, paragraph, sentence, clause or phrase of this ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this ordinance are hereby declared to be severable.

This ordinance shall become effective immediately upon final passage and publication, according to law.

COMMISSIONERS:


MAYOR MATTHEW J. KSIAZEK


COMMISSIONER JOHN J. BANNING


COMMISSIONER JOSEPH D. SEGREST

First Reading/Introduction: 2023 10-06
Publication: 2023 10-12

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, Donna L. Frederick, RMC, Municipal Clerk of the Borough of West Wildwood, Cape May County, do hereby certify the forgoing to be a true and correct copy of an ordinance introduced and passed on the first reading at the October 6, 2023, Regular Meeting and will be considered for final passage after a public hearing to be held on November 3, 2023, at 7:00pm prevailing time.


Donna L. Frederick, RMC
Municipal Clerk

COMMISSIONERS:

MAYOR MATTHEW J. KSIAZEK

COMMISSIONER JOHN J. BANNING

COMMISSIONER JOSEPH D. SEGREST

Second Reading/Public Hearing: 2023 11-03
Publication: 2023 11-09

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek						
Commissioner John J. Banning						
Commissioner Joseph D. Segrest						

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of an Ordinance finally adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey after a public hearing held on November 3, 2023, at 7:00pm prevailing time.

Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

ORDINANCE NO. 617(2023)

**BOND ORDINANCE PROVIDING FOR VARIOUS
CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH
OF WEST WILDWOOD, IN THE COUNTY OF CAPE MAY,
NEW JERSEY, APPROPRIATING \$1,476,100 THEREFOR
AND AUTHORIZING THE ISSUANCE OF \$1,418,795
BONDS OR NOTES OF THE BOROUGH TO FINANCE
PART OF THE COST THEREOF.**

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF
WEST WILDWOOD, IN THE COUNTY OF CAPE MAY, NEW JERSEY (not less than two-
thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Borough of West Wildwood, in the County of Cape May, New Jersey (the "Borough") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$1,476,100, including a \$187,075 grant expected to be received from the State of New Jersey Department of Transportation (the "State Grant") and a \$400,000 grant expected to be received from the County of Cape May (the "County Grant") and further including the aggregate sum of \$57,305 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made

available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets. No down payment is required pursuant to N.J.S.A. 40A:2-11(c) for the improvement or purpose referred to in Section 3(A) since the improvement or purpose is being partially funded by the State Grant.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments and in anticipation of receipt of the State Grant and the County Grant referred to above, negotiable bonds are hereby authorized to be issued in the principal amount of \$1,418,795 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds & Notes</u>	<u>Period of Usefulness</u>
A. The reconstruction of Avenue J from Poplar Avenue to Glenwood Avenue, including all work and materials necessary therefor and incidental thereto.	\$330,000 (including a \$187,075 grant expected to be received from the State of New Jersey Department of Transportation)	\$330,000	10 years
B. The reconstruction of Maple Avenue from E Avenue West to Terminus, including all work and materials necessary	\$400,000	\$380,000	10 years

therefor and incidental thereto.

C. The installation of new bulkhead at the north end of Neptune Avenue, including all work and materials necessary therefor and incidental thereto.	\$490,000 (including a \$400,000 grant expected to be received from the County of Cape May)	\$465,500	10 years
D. Improvements to various playgrounds located in the Borough, including all work and materials necessary therefor and incidental thereto.	\$81,100	\$77,045	10 years
E. The replacement of HVAC systems for the Municipal Building, including all work and materials necessary therefor and incidental thereto.	\$50,000	\$47,500	10 years
F. The sealing of the roof of the Municipal Building, including all work and materials necessary therefor and incidental thereto.	\$125,000	\$118,750	10 years
Total	\$1,476,100	\$1,418,795	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to

mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,418,795, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$295,220 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

COMMISSIONERS:


MAYOR MATTHEW J. KSIAZEK


COMMISSIONER JOHN J. BANNING


COMMISSIONER JOSEPH D. SEGREST

First Reading/Introduction: 2023 10-06

Publication: 2023 10-12

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek	X		X			
Commissioner John J. Banning		X	X			
Commissioner Joseph D. Segrest			X			

I, **Donna L. Frederick, RMC, Municipal Clerk** of the Borough of West Wildwood, Cape May County, do hereby certify the forgoing to be a true and correct copy of an ordinance introduced and passed on the first reading at the October 6, 2023, Regular Meeting and will be considered for final passage after a public hearing to be held at a Regular Meeting on November 3, 2023 at 7:00pm prevailing time.


Donna L. Frederick, RMC
Municipal Clerk

COMMISSIONERS:

MAYOR MATTHEW J. KSIAZEK

COMMISSIONER JOHN J. BANNING

COMMISSIONER JOSEPH D. SEGREST

Second Reading/Public Hearing: 2023 11-03

Publication: 2023 11-09

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek						
Commissioner John J. Banning						
Commissioner Joseph D. Segrest						

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of an Ordinance finally adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey after a public hearing held at a Regular Meeting on November 3, 2023 at 7:00pm prevailing time.

Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2023-079

KNOCK OUT OPIOID ABUSE DAY OCTOBER 6, 2023

WHEREAS, New Jersey is in the midst of a life-threatening opioid abuse epidemic; and

WHEREAS, the State Senate and General Assembly jointly resolved that October 6 shall be permanently designated as Knock Out Opioid Abuse Day in New Jersey in order to raise awareness about the dangers of, and the link between, opioid abuse and heroin addiction and to educate health care providers, community leaders, state lawmakers and members of the public about the opioid abuse epidemic and its effects throughout the State of New Jersey and across the country; and

WHEREAS, there were 44 suspected overdose deaths in Cape May County in 2022 according to the NJ Office of the Attorney General and the majority of the County's treatment admissions were for heroin/other opiates in 2021 according to the NJ Department of Human Services Division of Mental Health and Addiction Services; and

WHEREAS, the Knock Out Opioid Abuse Day campaign is sponsored by the Partnership for a Drug Free New Jersey in cooperation with the Governor's Council for Alcoholism and Drug Abuse and the NJ Department of Human Services Division of Mental Health and Addiction Services to raise awareness of the potential for dependency on prescribed pain medicine and its link to heroin use rates in our state, reduce stigma of addiction and shine a light on the need for recovery support, and communicate to physicians information on safer prescribing messages found in the Centers for Disease Control and Prevention guidelines for prescribing opioids, which include considering other therapies, setting realistic treatment goals with patients and discussing with patients the positives and negatives of opioids; and

WHEREAS, the Board of Commissioners of the Borough of West Wildwood supports initiatives designed to raise awareness about opioid abuse in New Jersey and take steps to prevent addiction.

THEREFORE, BE IT RESOLVED the Board of Commissioners encourages all residents to utilize the prescription drug drop boxes to dispose of unused and expired medications safely and securely. Prescription drug drop boxes are located at every Police Department in Cape May County.

BE IT FURTHER RESOLVED that October 6, 2023, be recognized as Knock Out Opioid Abuse Day in West Wildwood.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a Regular Meeting held on October 6, 2023.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2023-080

**APPOINTING A MEMBER TO THE WEST WILDWOOD PLANNING BOARD
AS THE MAYORS' DESIGNEE**

WHEREAS, in the event the mayor is not able to attend a meeting of the Borough of West Wildwood Planning Board an appointment appointing a Mayor's designee Class I Member is permissible; and

WHEREAS, the Mayors' designee shall only be in attendance of the West Wildwood Planning Board meeting when the Mayor is unable to attend said meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, as follows:

- 1.) The following shall be and is hereby appointed as a Class I Member denoted as "Mayor's Designee" of the Borough of West Wildwood Planning Board as indicated:

Class I Member – Mayor's Designee

Michael Bader

Expiration of Term

December 31, 2023

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **October 6, 2023**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2023-081

AUTHORIZING THE REFUND OF ESCROW FUNDS

WHEREAS, the borough received escrow payments for the connection of sewer service; and

WHEREAS, it has been determined that all inspections were completed and therefore the escrow fee shall be returned to the following individuals as follows:

<u>Refund payable to:</u>	<u>Refundable Amount Due</u>
David & Elizabeth Bannan, 529 W. Poplar Avenue, West Wildwood, NJ 08260	\$200.00
Donna & Thomas Anderson, 631 W. Maple Avenue, West Wildwood NJ 08260	\$200.00

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Chief Financial Officer is hereby authorized to make the following refund of escrow payments in the amount indicated.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, Donna Frederick, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **October 6, 2023**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2023-082

**AUTHORIZING A SHARED SERVICES AGREEMENT
WITH THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY FOR
SOLID WASTE DISPOSAL AND RECYCLING SERVICES**

WHEREAS, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") has designed, financed, acquired, constructed, expanded, and currently operates a solid waste management system ("System") which presently serves the entire County of Cape May in the State of New Jersey, for the disposal, transfer, and recycling of solid waste; and,

WHEREAS, the Borough of West Wildwood has utilized and desires to continue to utilize the services of the CMCMUA's System; and,

WHEREAS, there presently exists a contract between the Borough of West Wildwood and the Authority for the use of the CMCMUA's System for the disposal, transfer, and recycling of solid waste entitled "Shared Services Agreement for Solid Waste Disposal and Recycling Services" ("Agreement") which will expire on December 31, 2023; and,

WHEREAS, the Borough of West Wildwood and the Authority desire to enter into a new Agreement and to fix the expiration date of said Agreement to occur on December 31, 2025; and,

WHEREAS, the Authority has offered the "Shared Services Agreement for Solid Waste Disposal and Recycling Services" to the Borough of West Wildwood in order to more efficiently provide and continue to offer municipalities within Cape May County the use of the CMCMUA's System from January 1, 2024 through December 31, 2025; and,

WHEREAS, the Authority has submitted the same proposed form of Agreement to all Cape May County Municipalities which will provide for both Solid Waste disposal and certain recycling services through December 31, 2025; and,

WHEREAS, N.J.S.A. 40A:65-1 et seq., the Uniform Shared Services and Consolidation Act, authorizes a municipality to enter into a contract with any other local unit for the sharing of governmental services.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of West Wildwood, County of Cape May, and State of New Jersey, that the Borough of West Wildwood shall enter into a contract with the Authority entitled "Shared Services Agreement for Solid Waste Disposal and Recycling Services", effective January 1, 2024, in the form to be maintained on file in the office of the West Wildwood Borough Clerk, and that the appropriate Borough of West Wildwood officials are hereby authorized and directed to execute said Agreement.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J Ksiazek			X			
Commissioner John J Banning	X		X			
Commissioner Joseph D Segrest		X	X			

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May, and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **October 6, 2023**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2023-083

**DECLARING TRICK OR TREAT TO BE HELD TUESDAY, OCTOBER 31, 2023
FROM 5:00pm TO 7:00pm**

BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that Trick or Treat, be and the same shall be observed in the Borough of West Wildwood, on Tuesday, October 31, 2023, between the hours of 5:00pm and 7:00pm.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, Donna Frederick, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **October 6, 2023**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2023-084

**AUTHORIZING THE AWARDING OF A CONTRACT TO CARTER GEOSCIENCE, LLC
FOR PHASE II ENVIRONMENTAL SITE INVESTIGATION**

WHEREAS, it has been determined by the Board of Commissioner the need to conduct environmental site investigation on borough owned property, specifically Block 100.02 Lots 2.09, 2.10, 2.13, 2.14, 2.15, 2.16, 2.17, 2.18, 2.20, 2.21, 2.22, 2.23 and 2.24; and

WHEREAS, the Borough has received a proposal from Carter Geoscience LLC with offices located at 227 South White Horse Pike, Suite A, Audubon, NJ 08106 to perform a Phase II Environmental Site Investigation of the above referenced property; and

WHEREAS, the cost to complete the Phase II Environmental Site Investigation is \$ 16,300.00.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor is hereby authorized on behalf of the Borough to sign the contract documents, authorizing Carter Geoscience LLC to perform the environmental site investigation of the aforementioned property.

BE IT FURTHER RESOLVED, the Chief Financial Officer has ascertained that there are available sufficient appropriations to award the contract with Carter Geoscience, LLC through permanent budget certification account # 3-01-20-100-028

BE IT FURTHER RESOLVED that notice of this award shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek						
Commissioner John J. Banning						
Commissioner Joseph D. Segrest						

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **October 6, 2023**.

**Donna L. Frederick, RMC
Municipal Clerk**

MOTION TO TABLE – Comm. Banning – Second by Comm. Segrest
ALL IN FAVOR, YES. Resolution Tabled.

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2023-085

**AUTHORIZING THE ADOPTION OF A CYBER INCIDENT RESPONSE
PLAN AS REQUIRED BY THE MUNICIPAL EXCESS JOINT INSURANCE FUND**

WHEREAS, the Municipal Excess Liability Joint Insurance Fund (MEL) has provided its members with cyber insurance coverage since 2013; and

WHEREAS, the MEL has embarked on creating a cyber risk management framework to assist members in managing this evolving risk through the development of a set of minimum technology proficiency standards; and

WHEREAS, the MEL established a Cyber Task Force to deploy cyber education, release a cyber risk management framework and monitor the cyber risk of its members; and

WHEREAS, while all members are covered by cyber insurance, the per claim deductible as of January 1, 2023, is \$50,000 plus 20% coinsurance of the next \$300,000 (up to \$110,000 out of pocket). Members become eligible for deductible reduction up to \$100,00 by achieving compliance; and

WHEREAS, to qualify for the deductible reimbursement, the borough must meet the minimum standards set by the MEL Cyber Risk Management Program. This includes the submission of a Certification check list provided by MEL and the implementation of a Cyber Incident Response Plan.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby adopts the Borough of West Wildwood Cyber Incident Response Plan.

BE IT FURTHER RESOLVED that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby authorize the mayor to execute all documents related to the implementation of the Cyber Incident Response Plan and Certification check list.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, Donna Frederick, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a Regular Meeting held on October 6, 2023.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2023-086

**RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION
TO THE NEW JERSEY URBAN ENTERPRISE ZONE AUTHORITY FOR ENTERPRISE
ZONE ASSISTANCE FUNDS FOR ADMINISTRATION OF THE URBAN ENTERPRISE ZONE
PROGRAM FOR FISCAL YEAR ENDING JUNE 30, 2024**


WHEREAS, N.J.S.A. 52:27H.88 creates an Enterprise Zone Assistance Fund to be held by the State Treasurer on behalf of qualifying municipalities, of which the Borough of West Wildwood is recognized, which shall be a repository of all monies required to be deposited therein and disbursed in the amounts necessary to fulfill the purposes of the UEZ Authority, N.J.S.A. 52:27H 60 et seq.; and

WHEREAS, N.J.S.A. 52:27H-88 b. permits a municipality to utilize 10% of the amount annually credited to its enterprise zone Assistance fund for administrative expenses incurred in furtherance of the mission of the New Jersey Urban Enterprise Zone Authority; and


WHEREAS, in order to adequately provide for the proper administration of qualified economic development projects in designated enterprise zones within the Borough of West Wildwood by funding qualified assistance fund expenses, the Board of Commissioners finds it to be in the best interest of the borough and in furtherance of the goals set forth in N.J.S.A. 52:27H-60 et seq. to request and utilize available monies being held by the State Treasurer for the Fiscal Year ending June 30, 2024 (FY2024) in an amount **not to exceed \$17,816**.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood that said Board of Commissioners does hereby authorize and direct the submission of a proposal to the New Jersey Urban Enterprise Zone Authority for use of Enterprise Zone Assistance Funds in the amount of 10% of the amount credited in FY2024 being held on behalf of the Borough of West Wildwood for administrative expenses necessary to fulfill the purposes of N.J.S.A. 52:27H-60 et seq.

BE IT FURTHER RESOLVED that the persons whose names, titles, and signatures appear below or their successors in said titles are authorized to sign any agreement connected with this funding and any other documents necessary in connection therewith:


(signature)
Matthew Ksiaruk
(print name)

Mayor


(signature)
DONNA L. FREDERICK
(print name)

Clerk

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek	X		X			
Commissioner John J. Banning		X	X			
Commissioner Joseph D. Segrest			X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **October 6, 2023**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2023-087

**AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN
THE CITY OF WILDWOOD AND THE BOROUGH OF
WEST WILDWOOD FOR EMERGENCY BROADCAST
NOTIFICATION SERVICES**

WHEREAS, pursuant to N.J.S.A. 40A:65-1, et seq., the *Uniform Shared Services and Consolidation Act*, municipalities may contract for shared services;

WHEREAS, emergency broadcast notification services is a service utilized by the City of Wildwood and Borough of West Wildwood;

WHEREAS, a mutually advantageous agreement for emergency broadcast notification services has been contemplated by the City of Wildwood and Borough of West Wildwood;

WHEREAS, it appears advantageous for both municipalities to coordinate a joint contract for such services;

WHEREAS, the City of Wildwood has taken the lead on contacting for such services;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, as follows: The attached Shared Services Agreement with the City of Wildwood for emergency broadcast notification services is hereby approved and the Mayor is authorized and directed to execute same on behalf of the Borough of West Wildwood.

BE IT FURTHER RESOLVED, the Borough Clerk is directed to take all action necessary to effect the purposes of this Resolution.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, Donna Frederick, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **October 6, 2023**.



Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2023-088

RESOLUTION TO AMEND CAPITAL BUDGET

WHEREAS, the Board of Commissioners of the Borough of West Wildwood, County of Cape May desires to amend the 2023 Capital Budget by inserting thereon or correcting the item therein as shown in such budget:

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape of May that the following change be made to the Capital Budget of the year 2023:

**AMENDMENT TO
CAPITAL BUDGET OF THE
BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY**
Project Schedule for 2023

Method of Financing

<u>NEW PROJECT</u>	<u>TOTAL COST</u>	<u>CAPITAL IMPROVEMENT FUND</u>	<u>GRANTS IN AID AND OTHER FUNDS AUTHORIZED</u>	<u>DEBT</u>
Various Capital Improvements per Ordinance 617-2023	\$1,476,100	\$57,305	\$0	\$1,418,795

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the office of the Director of the Division of Local Government Services.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, Donna Frederick, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a Regular Meeting held on October 6, 2023.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2023-089

**AUTHORIZING THE BOROUGH ENGINEER TO PROVIDE A PROPERTY SURVEY
AND PROPOSED EASEMENT FOR 639 W. POPLAR AVENUE, BLOCK 106, LOT 9**

WHEREAS, the Board of Commissioners has awarded, pursuant to N.J.S.A. 40A:11-4.4, a Professional Service Contract after publishing, advertisement, and request for proposals for General Engineering Services with Remington & Vernick Engineers, Inc.; and

WHEREAS the Board of Commissioners requires a property survey and proposed easement on 639 W. Poplar Avenue, Block 106, Lot 9;" and

WHEREAS, Remington & Vernick Engineers has submitted their proposal for a property survey and proposed easement on 639 W. Poplar Avenue, Block 106, Lot 9; which will be known as block 106, Lot 9.01 on the next revised tax map, in the amount of **THREE THOUSAND AND FIFTY DOLLARS and 00/100 CENTS (\$3,050.00)**; and

WHEREAS, the Chief Financial Officer of the Borough of West Wildwood has certified that there are sufficient funds available to pay the above referenced vendor through permanent budget certification account # 3-01-20-165-028 Professional Services.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Borough Engineer be and is hereby authorized to proceed with the property survey and proposed easement on 639 W. Poplar Avenue, Block 106, Lot 9; for an amount not to exceed **THREE THOUSAND AND FIFTY DOLLARS and 00/100 CENTS (\$3,050.00)** and authorizes the Mayor to execute said agreements.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Mathew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **October 6, 2023**.


Donna L. Frederick, RMC
Municipal Clerk

October 6, 2023
12:23 PM

BOROUGH OF WEST WILDWOOD
Check Register By Check Id

Page No: 1

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 16130 to 16173
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
16130	10/06/23	00101 THE HERALD					1530
23-00654	1	LEGAL ADVERTISING	347.00	3-01-20-120-021 Legal Advertising	Budget	50	1
16131	10/06/23	00208 ACTION UNIFORM CO LLC					1530
23-00628	1	CROSS STRAP & DRINGS FOR	70.00	3-01-25-240-032 Uniforms	Budget	25	1
23-00628	2	COLLAR BRASS - J. DODD	13.99	3-01-25-240-032 Uniforms	Budget	26	1
23-00669	1	UNIFORM - CLINT PEARSON	250.00	3-01-25-240-032 Uniforms	Budget	69	1
			333.99				
16132	10/06/23	00308 ADP, INC.					1530
23-00649	1	PAYROLL ENDING 9/8/023	151.46	3-01-20-130-028 Payroll Services	Budget	45	1
23-00649	2	PAYROLL ENDING 9/22/023	142.72	3-01-20-130-028 Payroll Services	Budget	46	1
			294.18				
16133	10/06/23	019011 ATLANTIC CITY ELECTRIC					1530
23-00661	1	CHARGS FOR SEPT 2023	2,297.55	3-01-31-435-000 Street Lighting	Budget	53	1
23-00661	2	CHARGS FOR SEPT 2023	379.71	3-01-31-430-000 Electricity	Budget	54	1
23-00661	3	CHARGS FOR SEPT 2023	939.06	3-01-31-430-000 Electricity	Budget	55	1
23-00661	4	CHARGS FOR SEPT 2023	509.85	3-01-31-430-000 Electricity	Budget	56	1
23-00661	5	CHARGS FOR SEPT 2023	18.68	3-01-31-430-000 Electricity	Budget	57	1
23-00661	6	CHARGS FOR SEPT 2023	149.71	3-01-31-430-000 Electricity	Budget	58	1
23-00661	7	CHARGS FOR SEPT 2023	22.67	3-01-31-430-000 Electricity	Budget	59	1
			4,317.23				
16134	10/06/23	01905 AT & T MOBILITY					1530
23-00619	1	CHARGES FOR AUG 2023	229.18	3-01-31-440-000 Telephone	Budget	18	1
23-00652	1	CHARGES FOR SEPT 2023	229.18	3-01-31-440-000 Telephone	Budget	48	1
			458.36				
16135	10/06/23	01906 ATLANTIC COUNTY MUNICIPAL JIF					1530
23-00633	1	2023 4TH QTR ASSESSMENT	9,700.00	3-01-23-210-000 LIABILITY INSURANCE	Budget	33	1

October 6, 2023
12:23 PM

BOROUGH OF WEST WILDWOOD
Check Register By Check Id

Page No: 2

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description						
16135	23-00633	ATLANTIC COUNTY MUNICIPAL JIF Continued 2 2023 4TH QTR ASSESSMENT	19,273.00	3-01-23-215-000	Budget		34	1
			<u>28,973.00</u>	WORKER COMPENSATION INSURANCE				
16136	10/06/23	04002 BOWMAN & COMPANY LLP					1530	
23-00640	1	PROFESSIONAL SERVICES RENDERED	1,000.00	3-01-20-100-028	Budget		38	1
				GEN. ADMIN. OTHER PROFESSIONAL SERVICES				
16137	10/06/23	05203 C.M.C.M.U.A. WASTER WATER DIV.					1530	
23-00609	1	DISPOSAL FEES FOR AUG 2023	3,274.63	3-01-32-465-000	Budget		9	1
				SOLID WASTE DISPOSAL				
16138	10/06/23	05235 THE CARLSEN GROUP INC					1530	
23-00634	1	CHARGES FOR SEPT 2023	95.00	3-01-20-120-026	Budget		35	1
				Maintenance Contracts				
16139	10/06/23	06001 CITY OF WILDWOOD					1530	
23-00612	1	GASOLINE FOR AUGUST 2023	516.56	3-01-31-460-000	Budget		10	1
				Gasoline and Diesel				
16140	10/06/23	06001 CITY OF WILDWOOD					1530	
23-00648	1	2023 CODE RED CONTRACT AS PER	2,081.86	3-01-25-252-030	Budget		44	1
				Materials and Supplies				
16141	10/06/23	06615 COMCAST					1530	
23-00662	1	CHARGES FOR SEPT 2023	121.85	3-01-31-440-000	Budget		60	1
				Telephone				
23-00662	2	CHARGES FOR SEPT 2023	352.05	3-01-31-440-000	Budget		61	1
				Telephone				
23-00662	3	CHARGES FOR SEPT 2023	113.35	3-01-31-440-000	Budget		62	1
				Telephone				
23-00662	4	CHARGES FOR SEPT 2023	183.80	3-01-31-440-000	Budget		63	1
			<u>771.05</u>	Telephone				
16142	10/06/23	08201 DELTA DENTAL PLAN OF N.J. INC.					1530	
23-00616	1	CHARGES FOR OCT 2023	811.84	3-01-23-220-000	Budget		15	1
				EMPLOYEE GROUP INSURANCE				
16143	10/06/23	09205 JPMONZO MUNICIPAL CONSULTING					1530	
23-00646	1	WEBINAR FOR CFO	100.00	3-01-20-100-042	Budget		42	1
				GEN. ADMIN. EDUCATIONAL TRAINING				
16144	10/06/23	10811 STEFANKIEWICZ & BELASCO LLC					1530	
23-00608	1	ATTENDANCE AUG 20233 MEETING	750.00	3-01-21-180-028	Budget		7	1
				Professional Services				
23-00608	2	ATTENDANCE AUG 20233 MEETING	154.00	3-01-21-180-028	Budget		8	1
			<u>904.00</u>	Professional Services				

October 6, 2023
12:23 PM

BOROUGH OF WEST WILDWOOD
Check Register By Check Id

Page No: 3

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
16145	10/06/23	13416 CONSTELLATION NEWENERGY INC					1530
23-00632	1	CHARGES FOR AUG 2023	104.26	3-01-31-430-000 Electricity	Budget		31 1
23-00632	2	CHARGES FOR AUG 2023	0.79	3-01-31-430-000 Electricity	Budget		32 1
			105.05				
16146	10/06/23	13805 CINTAS FIRST AID & SAFETY					1530
23-00629	1	FIRST AID SUPPLIES P/W	60.66	3-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		27 1
16147	10/06/23	14702 DONNA L. FREDERICK					1530
23-00643	1	REIMBURSEMENT FOR PARTS FOR	108.59	3-01-20-100-022 GEN. ADMIN. POSTAGE	Budget		40 1
16148	10/06/23	15605 GALL'S INC.					1530
23-00622	1	BIG EASY GLO WEDGE KIT	258.12	3-01-25-240-038 New Equipment	Budget		19 1
23-00622	2	STREAMLIGHT TLR-1 HL	560.04	3-01-25-240-038 New Equipment	Budget		20 1
23-00622	3	STREAMLIGHT DS LED FLASHLIGHT	506.97	3-01-25-240-038 New Equipment	Budget		21 1
			1,325.13				
16149	10/06/23	165158 STATE OF NJ DEPT OF LABOR					1530
23-00613	1	REIMBURSEMENT BILLING FOR	541.17	3-01-23-225-000 UNEMPLOYMENT COMPENSATION INS.	Budget		11 1
16150	10/06/23	18611 JOYCE MEDIA					1530
23-00645	1	WEB HOST FOR SEPT 2023	89.95	3-01-20-140-026 Data Processing Maintenance	Budget		41 1
16151	10/06/23	26801 KINDLE FORD					1530
23-00641	1	REPAIR TO POLICE CAR	87.77	3-01-25-240-034 Fleet Maintenance	Budget		39 1
16152	10/06/23	29008 LEADER PRINTERS					1530
23-00561	1	"PROCESSED" STAMP	65.00	3-01-20-100-030 GEN. ADMIN. MATERIALS & SUPPLIES	Budget		3 1
16153	10/06/23	32006 MITCHELL IRON WORKS					1530
23-00663	1	REPAIRS TO FLOOD GATE	560.00	3-01-26-290-038 Gen. Hardware-maint. supplies	Budget		64 1
16154	10/06/23	34204 N.J. STATE LEAGUE OF					1530
23-00660	1	REGISTATION FOR LEAGUE	490.00	3-01-20-100-041 GEN. ADMIN. CONFERENCES & MEETINGS	Budget		52 1
16155	10/06/23	34220 SPRINT					1530
23-00635	1	CHARGES FOR AUG 2023	354.78	3-01-31-440-000 Telephone	Budget		36 1

October 6, 2023
12:23 PM

BOROUGH OF WEST WILDWOOD
Check Register By Check Id

Page No: 4

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
16155	SPRINT	Continued					
23-00653	1	CHARGES FOR SEPT 2023	354.78	3-01-31-440-000	Budget		49 1
			<u>709.56</u>	Telephone			
16156	10/06/23	39002 PARAMOUNT CHEMICAL & PAPER CO.					1530
23-00601	1	PAPER TOWELS/TOILET PAPER	108.30	3-01-26-310-030	Budget		4 1
				Materials and Supplies			
16157	10/06/23	39801 PITNEY BOWES GLOBAL FINANCIAL					1530
23-00647	1	POSTAGE MACHINE LEASE	426.00	3-01-20-100-026	Budget		43 1
				GEN. ADMIN. MAINTENANCE (MAIL)			
16158	10/06/23	44606 REMINGTON, VERNICK & WALBERG					1530
23-00656	1	BAY VE & GLENWOOD AVE PARKING	435.00	G-02-40-800-002	Budget		51 1
				UEZ-GLENWOOD AVE-CORRIDOR PARKING PROJ			
16159	10/06/23	45904 EAGLE POINT GUN					1530
23-00625	1	.45 CAL. 230GR. GOLD DOT HP	1,429.44	3-01-25-240-038	Budget		22 1
				New Equipment			
23-00625	2	.45 CAL. 230GR. FMJ FEDERAL	3,456.00	3-01-25-240-038	Budget		23 1
			<u>4,885.44</u>	New Equipment			
16160	10/06/23	46803 S.A.R. AUTOMOTIVE EQUIPMENT					1530
23-00627	1	SERVICE LIFT INSPECTION	275.00	3-01-25-240-034	Budget		24 1
				Fleet Maintenance			
16161	10/06/23	48732 TREASURER, STATE OF NEW JERSEY					1530
23-00666	1	MARRIAGE LICENSED 3RD QTR 2023	25.00	3-01-55-000-004	Budget		68 1
				MARRIAGE LICENSES-DUE TO NJ			
16162	10/06/23	50102 THE PRESS OF ATLANTIC CITY					1530
23-00606	1	LEGAL ADVERTISING	36.00	3-01-20-120-021	Budget		6 1
				Legal Advertising			
23-00670	1	LEGAL ADVERTISING	34.40	3-01-20-120-021	Budget		70 1
			<u>70.40</u>	Legal Advertising			
16163	10/06/23	60201 XEROX CORPORATION					1530
23-00618	1	CHARGES FOR SEPT 2023	180.16	3-01-20-100-023	Budget		17 1
				GEN. ADMIN. PRINTING			
16164	10/06/23	65405 W. B. MASON					1530
23-00651	1	VARIOUS ITEMS	282.93	3-01-20-100-030	Budget		47 1
				GEN. ADMIN. MATERIALS & SUPPLIES			
16165	10/06/23	65406 STANDARD OFFICE SYSTEMS					1530
23-00630	1	CHARGES FOR SEPT 2023	229.74	3-01-20-100-023	Budget		28 1
				GEN. ADMIN. PRINTING			

October 6, 2023
12:23 PM

BOROUGH OF WEST WILDWOOD
Check Register By Check Id

Page No: 5

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
16165	STANDARD OFFICE SYSTEMS	Continued							
23-00630	2	CHARGES FOR SEPT 2023	66.52	3-01-20-100-023	Budget		29	1	
				GEN. ADMIN. PRINTING					
			296.26						
16166	10/06/23	66666 VERIZON					1530		
23-00665	1	CHARGES FOR SEPT 2023	44.67	3-01-31-440-000	Budget		66	1	
				Telephone					
23-00665	2	CHARGES FOR SEPT 2023	40.33	3-01-31-440-000	Budget		67	1	
				Telephone					
			85.00						
16167	10/06/23	694335 AMANJ					1530		
23-00636	1	ASSESSORS LUNCHEON	35.00	3-01-20-100-041	Budget		37	1	
				GEN. ADMIN. CONFERENCES & MEETINGS					
16168	10/06/23	964679 GEBHARDT & KIEFER, P.C.					1530		
23-00615	1	PROFESSIONAL SERVICES RENDERED	3,000.00	3-01-20-155-027	Budget		14	1	
				Legal Services					
16169	10/06/23	964699 PARKER MCCAY, P.A.					1530		
23-00614	1	PROFESSIONAL SERVICES RENDERED	407.00	3-01-20-155-027	Budget		12	1	
				Legal Services					
23-00614	2	PROFESSIONAL SERVICES RENDERED	35.00	3-01-20-155-027	Budget		13	1	
				Legal Services					
			442.00						
16170	10/06/23	967725 MUNICIPAL CAPITAL FINANCE					1530		
23-00631	1	LEASE - CHEVY SILVERADO	1,030.12	3-01-26-290-063	Budget		30	1	
				lease					
16171	10/06/23	967731 PINELAND CONSTRUCTION, LLC					1530		
23-00617	1	TRASH PICK UP FOR SEPT 2023	10,083.33	3-01-26-305-029	Budget		16	1	
				Contractual-collection					
16172	10/06/23	967732 HIGHLAND PRODUCTS GROUP, LLC					1530		
23-00286	1	COMFORT PARK AVE RECYCLED	1,599.00	3-01-28-375-030	Budget		1	1	
				materials & supplies					
23-00286	2	SHIPPING	0.01	3-01-28-375-030	Budget		2	1	
				materials & supplies					
			1,599.01						
16173	10/06/23	03102 BANK OF AMERICA					1530		
23-00604	1	50 LB ASPHALT	162.80	3-01-26-290-030	Budget		5	1	
				Materials and Supplies					
23-00664	1	BOROUGH MEETING DUE TO	15.98	3-01-20-100-041	Budget		65	1	
				GEN. ADMIN. CONFERENCES & MEETINGS					
			178.78						

October 6, 2023
12:23 PM

BOROUGH OF WEST WILDWOOD
Check Register By Check Id

Page No: 6

Check #	Check Date	Vendor					Reconciled/Void	Ref Num
PO #	Item	Description	Amount Paid	Charge Account	Account Type	Contract	Ref Seq	Acct

16173 BANK OF AMERICA			Continued					
Report Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>		<u>Amount Void</u>	
	Checks:		44	0	71,859.31		0.00	
	Direct Deposit:		<u>0</u>	<u>0</u>	<u>0.00</u>		<u>0.00</u>	
	Total:		44	0	71,859.31		0.00	

October 6, 2023
12:23 PM

BOROUGH OF WEST WILDWOOD
Check Register By Check Id

Page No: 7

Totals by Year-Fund
Fund Description

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	3-01	71,424.31	0.00	0.00	71,424.31
GRANT FUND	G-02	435.00	0.00	0.00	435.00
Total of All Funds:		71,859.31	0.00	0.00	71,859.31

State of NJ
Health Care

15,916.47

87,775.78

October 6, 2023
12:27 PM

BOROUGH OF WEST WILDWOOD
Check Register By Check Id

Page No: 1

Range of Checking Accts: CAPITAL to CAPITAL Range of Check Ids: 1464 to 1464
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
1464	10/06/23	694332 PERNA FINNIGAN, INC.					1531
23-00667	1	LAKE ROAD DRAINAGE PROJECT	174,508.66	C-04-55-919-108	Budget		1 1
				STORMWATER DRAINAGE-LAKE/VENICE			

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	174,508.66	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	174,508.66	0.00

October 6, 2023
12:27 PM

BOROUGH OF WEST WILDWOOD
Check Register By Check Id

Page No: 2

Totals by Year-Fund
Fund Description

	Fund	Budget Total	Revenue Total	G/L Total	Total
CAPITAL FUND	C-04	174,508.66	0.00	0.00	174,508.66
Total of All Funds:		<u>174,508.66</u>	<u>0.00</u>	<u>0.00</u>	<u>174,508.66</u>

October 6, 2023
12:28 PM

BOROUGH OF WEST WILDWOOD
Check Register By Check Id

Page No: 1

Range of Checking Accts: SEWER CAPITAL to SEWER CAPITAL Range of Check Ids: 1074 to 1075
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
1074	10/06/23	04002 BOWMAN & COMPANY LLP					1532
23-00639	1	PROFESSIONAL SERVICES RENDERED	7,500.00	C-08-55-905-002	Budget		1 1
				IMPROVEMENTS TO POPLAR ,G, GLENWOOD AVES			
1075	10/06/23	44606 REMINGTON,VERNICK & WALBERG					1532
23-00655	1	IMPROVEMENTS TO MAPLE AVE	25,847.50	C-08-55-905-004	Budget		2 1
				SANITARY SEWER SYSTEM MAPLE AVE-USDA			

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	33,347.50	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>2</u>	<u>0</u>	<u>33,347.50</u>	<u>0.00</u>

October 6, 2023
12:28 PM

BOROUGH OF WEST WILDWOOD
Check Register By Check Id

Page No: 2

Totals by Year-Fund
Fund Description

Fund	Budget Total	Revenue Total	G/L Total	Total
UTILITY CAPITAL C-08	33,347.50	0.00	0.00	33,347.50
Total Of All Funds:	<u>33,347.50</u>	<u>0.00</u>	<u>0.00</u>	<u>33,347.50</u>

October 6, 2023
12:31 PM

BOROUGH OF WEST WILDWOOD
Check Register By Check Id

Page No: 1

Range of Checking Accts: TRUST OTHER to TRUST OTHER Range of Check Ids: 1243 to 1247
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
1243	10/06/23	10811 STEFANKIEWICZ & BELASCO LLC					1533
23-00607	1	SCHICKLING 650 W. GLENWOOD	56.00	T-12-00-000-005 RESERVE FOR PLANNING & ZONING	Budget		3 1
1244	10/06/23	44606 REMINGTON, VERNICK & WALBERG					1533
23-00610	1	SJG - ST OPEN GAS MAIN RENEWAL	5,525.00	T-12-00-000-013 RESERVE FOR STREET OPENINGS	Budget		4 1
23-00657	1	747 W. GLENWOOD-INSPECT STREET	225.00	T-12-00-000-013 RESERVE FOR STREET OPENINGS	Budget		6 1
23-00658	1	613B W. PINE - MITCHELL NICHOL	277.00	T-12-00-000-013 RESERVE FOR STREET OPENINGS	Budget		7 1
23-00659	1	SJG - 622 W. PINE AVE	277.00	T-12-00-000-013 RESERVE FOR STREET OPENINGS	Budget		8 1
			6,304.00				
1245	10/06/23	964644 SURENIAN, EDWARDS & NOLAN LLC					1533
23-00642	1	PROFESSIONAL SERVICES RENDERED	80.00	T-12-00-000-020 RESERVE FOR AFFORDABLE HOUSING	Budget		5 1
1246	10/06/23	976992 DAVID & ELIZABETH BANNAN					1533
23-00602	1	REFUND OF SEWER ESCROW	200.00	T-12-00-000-015 SEWER DISCONNECT ESCROW	Budget		1 1
1247	10/06/23	976993 THOMAS & DONNA ANDERSON					1533
23-00603	1	REFUND OF SEWER ESCROW	200.00	T-12-00-000-015 SEWER DISCONNECT ESCROW	Budget		2 1

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	5	0	6,840.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	5	0	6,840.00	0.00

October 6, 2023
12:31 PM

BOROUGH OF WEST WILDWOOD
Check Register By Check Id

Page No: 2

Totals by Year-Fund
Fund Description

Fund	Budget Total	Revenue Total	G/L Total	Total
T-12	6,840.00	0.00	0.00	6,840.00
Total Of All Funds:	<u>6,840.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6,840.00</u>

Commissioner's Report - Finance and Revenue

Tax Collector Report

- 2023 Taxes collected thru 8/31/2023: \$2,977,546
- Delinquent Taxes collected thru 8/31/2023: \$41,713
- 2023 Sewer Rents collected thru 8/31/2023: \$481,166
- Delinquent Sewer Rents collected thru 8/31/2023: \$23,211
- Miscellaneous Revenue collected thru 8/31/2023: \$143,191

Operating Budget

October 6 Operating Account Status

FCOA	Description	% Expended	Notes
20	General Government	60%	
21	Land-Use Administration	97%	Planning Board related costs
22	Uniform Construction Code	34%	
23	Insurance	70%	
25	Public Safety	52%	
26	Public Works	46%	
27	H&HS (Animal Control)	84%	
28	Parks and Recreation	55%	
29	Education (Fire Prevention)	83%	
30	Public Events	69%	July 4th Celebration, shred day
31	Utilities and Bulk Purchases	60%	Electric, Telephone, Fuel
32	Landfill / Solid Waste Disposal	84%	
36	Statutory Expenditures	87%	
42	Shared Services	74%	
43	Court and Public Defender	75%	
44	Capital	0%	Contribution to Capital Fund
45	Debt	73%	Bonds and Bond Anticipation Notes
	Total	59%	Total of all accounts

Sewer Utility

We experienced unexplained high levels of flow from July 9th through July 23rd. We are continuing to work with the CCMUA to try to understand the cause. Unfortunately, this was a 3-million-gallon excess flow during the high-rate billing period.

October 1, 2023

The net affect of the excess flow and our continued I&I issues has increased our forecast payments for 2024 by \$40,000 for a total cost of \$548,761.

Sewer Utility Projects planned are:

- Renovation of 3 Neptune Ave manholes. Award in October.
- Repairs/upgrades to pump station on 26th Street. Expect to award in October.
- Maple Avenue USDA project design has started.

Fair Share Housing Program

An informational mailing was delayed but will be sent to all full-time residents in October.

26th Street Wave Attenuation and Flood Reduction Project (Living Shoreline)

We were notified that our projects have been identified for Further Review. This means our applications contain sufficient information for a preliminary determination of cost-effectiveness and feasibility. In certain instances, FEMA may work with applicants to confirm cost-effectiveness and feasibility. Identification for further review is not a notification of award.

Project Name	Project Value	FEMA 75% Contribution	West Wildwood 25% Contribution
West Wildwood Flood Mitigation Project Scoping	\$216,090	\$162,067.50	\$54,022.50
26 th Street Living Shoreline Flood Mitigation	\$2,582,364.66	\$1,936,733.50	\$645,591.17



West Wildwood Police Department

701 West Glenwood Avenue
West Wildwood, New Jersey 08260
Phone: (609) 522-2396 • Fax: (609) 522-7350

Jacquelyn Ferentz
Chief of Police

Police Activity Report

September 1, 2023 to September 30, 2023

Calls for Service Breakdown:

1	Arrest
2	Abandoned Auto Complaints
2	Alarms
4	Animal Complaints
4	Assisting Other Agencies
1	Blocked Driveway Complaint
15	Directed Patrols/Walking Beats
12	Follow Up Investigation
6	General Complaints
2	Local Ordinance Violations
9	Medical Assists/Check the Well-Being
1	Motor Vehicle Accident
7	Motor Vehicle Stops
3	Noise Complaint
10	Other Public Service Calls
11	Parking Complaint/Violations
143	Property Checks
1	Reported Property Damage
2	Suspicious Vehicles/Persons
1	Theft
1	Unwanted Guest
6	Water Leak/Wires Down

Total Calls for Service: 266

This is an abridged version of actual calls for service.

DPW ACTIVITY REPORT – OCT. 2023

POT HOLE REPAIRS

BULK TRASH PICK-UP

PAINTED CURBS

POLICE VEHICLE MAINTENANCE

REMOVED POLE DECORATIONS

DISASSEMBLED SHED

HAD VEHICLE LIFT INSPECTED

CLEANED UP AFTER STORM AND CHECKED FLOOD GATES

COLLECTED YARD WASTE

CLEANED UP DIRT ON BAY AVENUE FROM STORM