

WORKSHOP

MEETING

MINUTES

OCTOBER 18, 2023

Borough of West Wildwood

"Small town Charm on the Back Bay"

AGENDA

NOTICE OF TENTATIVE AGENDA - WORKSHOP MEETING

October 18, 2023 – 9:00am

This is a proposed agenda which is subject to change by Commissioners without further notice.

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS WORKSHOP MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING WAS RE-ESTABLISHED IN RESOLUTION 2022-133. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD AND BOROUGH WEBSITE

PLEDGE OF ALLEGIANCE

ROLL CALL:

RESOLUTIONS:

2023-090 – AUTHORIZING THE APPOINTMENT OF A FULL-TIME OFFICER ON THE WEST WILDWOOD POLICE DEPARTMENT

DISCUSSION:

Possible agenda items for regular meeting

Open to the Floor for Public Comment

ADJOURNMENT

OFFICIAL ACTION MAY BE TAKEN

**Donna L. Frederick, RMC
Municipal Clerk**

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
WORKSHOP MEETING
Official Action may be taken.
WEDNESDAY – OCTOBER 18, 2023
9:00 AM

MINUTES:

Mayor Ksiazek called the meeting to order, read the OPMA statement:

THIS WORKSHOP MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING WAS IN RESOLUTION 2022-133. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD AND BOROUGH WEBSITE

Mayor led the Pledge of Allegiance

ROLL CALL: Present

Comm. Banning
Mayor Ksiazek
Deputy Clerk Carl O'Hala
Solicitor Lyons
CFO Crowley
Engineer Representative Lia Domico & Anthony Chadwell

Absent:

Comm. Segrest
Administrator/Clerk Donna L. Frederick

RESOLUTIONS: Clerk read the following resolution by title:

2023-090 – AUTHORIZING THE APPOINTMENT OF A FULL-TIME OFFICER ON THE WEST WILDWOOD POLICE DEPARTMENT

The deputy clerk called for a motion to adopt resolution 2023-090
Motion by Comm. Banning; Second by Mayor Ksiazek
Roll Call: Comm. Banning, yes; Mayor Ksiazek, yes.
Resolution 2023-090 adopted.

Deputy clerk informed commissioners of possible agenda items for the regular meeting:

- Second reading of the introduced ordinances:
- Bulkhead Ordinance – Land Sale Ordinance – Bond Ordinance
- Audit Report – signing of affidavit of audit
- Best Practices

-Budget Transfers

Engineers report was presented by the engineers (copy attached).

Further discussion regarding the engineering report was the parking improvements at the playground park project to go out to bid in November, when questioned by the Commissioners as to a completion date, engineer stated it should be completed by December. The ADA ramp at the PD is not closed out because TRIAD is still waiting for the FSR report to be reviewed by the DCA. Lake Road project, concrete repairs estimate cost is \$9,000.00 if authorized project could start the week of October 23rd. The Mayor and Commissioner agree to go forward with this concrete work. Cost estimates for the Venice Avenue Park is approximately \$11,000.00 and the tide flex valve will be installed at A Avenue when the contractor is back on site.

The estimates to finish the Venice Avenue Park, that the borough needs to fund is approximately \$2,200.00. Both Mayor and Commissioner gave approval to proceed. This will encompass the ADA requirements, the hatch installation, asphalt, and striping.

Mayor discussed the Maple Avenue property owners meeting. Mayor and Commissioner approved the engineers to bid option the special design in the concrete located on two properties in the work zone. Engineer Chadwell will coordinate both contractors on this job.

The Mayor asked engineers when the second letter for the Maple Avenue pre-construction meeting was going out. The engineers will send it out mid-November. Engineers also commented on the manhole project.

There is only one interested contractor, and they are not willing to do the deepest manhole. This matter will be further discussed as to how to handle that particular manhole.

Solicitor informed the commissioners that the borough needs to adopt and file the Williams property transfer at our next meeting. Solicitor will prepare all the necessary documents, including the drainage easement for the stormwater valve.

The storm drain on the 500 block of Poplar Avenue, Solicitor will handle the researching the easement.

The borough will need to contact both property owners regarding this outfall pipeline.

Zoning Officer Rick Allen turned over a list of points of interest regarding the borough code. Comm. Banning stated this should be turned over to the Zoning/Planning Board for their review as recommended by Solicitor Lyons.

Zoning/Planning Board secretary Elaine Crowley stated the next meeting is scheduled for November 16.

Comm. Banning printed out current regulations regarding residential zone parking.

Deputy Clerk will forward parking regulations to Solicitor Lyons for his review, for further discussion at the November workshop meeting, regarding commercial parking.

Solicitor Lyons stated that home operated businesses can be loosely interpreted under section G with regards to construction trailers.

Discussion on the UEZ camera project. Cameras will be installed at the bridge, DPW and Taggart Park.

Mayor stated only the bridge camera will be installed at this time. Comm. Banning stated the borough may need to install a pole for a camera on 26th St. Comm. Banning also suggested that the borough replace the bridge sign using UEZ funds. Mayor and Commissioner agreed not to waste more money repairing this sign.

Mayor reported on the DOT dredging project, stating the materials will be placed in the City of Wildwood and North Wildwood behind the Acme. The completion deadline for dredging is March 31, 2024.

A discussion regarding rescheduling the November workshop meeting ensued. The solicitor recommended preparing the following resolution to be voted upon.

Deputy Clerk read by title the following resolution:

**2023-091 - AUTHORIZING CHANGING WORKSHOP MEETING DATE TO MONDAY,
NOVEMBER 13, 2023, AT 9:00AM**

Motion by Comm. Banning; Seconded by Mayor Ksiazek,
Roll Call vote, Comm. Banning, yes; Mayor Ksiazek, yes.
Resolution adopted.
Clerk will advertise this new scheduled date.

Mayor attended the Cape May County Commissioners Round-Table meeting. The County Commissioners discussed implementing a shared services agreement for the borough to plow and salt Glenwood Avenue. The county would agree to pay the borough \$150.00 per hour and provide the salt for the borough to maintain Glenwood Avenue during these events. Also discussed was the possibility of communities providing a list of fixed assets (equipment) to be used as shared services during emergency events throughout the entire county.

Mayor opened the meeting up for public comment.

DENNIS FIFE, commented he is not complaining about the number of police officers on duty, but wanted to know if there is something the residents should know. He stated he has never seen this much police protection. Comm. Banning informed him that the three officers who were attending the police academy graduated and are now on full duty.

Hearing no public comment, Mayor closed the meeting, and the clerk called for a motion to adjourn.

Motion to Adjourn:

Motion by Comm. Banning; Seconded by Mayor Ksiazek.
Roll Call Vote: Comm. Banning, yes; Mayor Ksiazek, yes.
Motion Carried

Respectfully submitted,



Carl O'Hala, Deputy Clerk

***This is a generalization of the Workshop meeting on October 18, 2023, and not a verbatim transcript.
THESE MINUTES WERE APPROVED AT THE NOVEMBER 3, 2023, REGULAR COMMISSION MEETING***


MAYOR MATTHEW J. KSIAZEK
COMMISSIONER JOHN J. BANNING
COMMISSIONER JOSEPH D. SEGREST

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2023-090

**AUTHORIZING THE APPOINTMENT OF A FULL-TIME OFFICER ON THE
WEST WILDWOOD POLICE DEPARTMENT**

WHEREAS, it has been determined by the Director of Public Safety, in consultation with the Chief of Police, that there is a need to hire a full time police officer; and

WHEREAS, the Ordinances of the Borough of West Wildwood establish the full time position of police officer; and

WHEREAS, it is deemed in the best interest of the Borough to appoint Zach Greger as a full time police officer.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, New Jersey, that Zach Greger be and is hereby appointed as a full-time police officer for the West Wildwood Police Department effective immediately.

BE IT FURTHER RESOLVED that Zach Greger be and is hereby authorized to carry-out all of the duties, functions and responsibilities of a police officer as allowed by New Jersey Statutes, Titles and Ordinances and Resolutions of the Borough of West Wildwood, New Jersey.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek		X	X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest						X

I, Carl O'Hala, Deputy Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **October 18, 2023**.


Carl O'Hala
Deputy Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2023-091

**AUTHORIZING CHANGING WORKSHOP MEETING DATE
TO MONDAY, NOVEMBER 13, 2023 AT 9:00AM**

WHEREAS, the scheduled workshop meeting for November 15, 2023 was adopted by resolution number 2022-133; and

WHEREAS, the New Jersey League of Municipalities Convention is scheduled from November 14-16, 2023; and

WHEREAS, certain borough officials and employees will be in attendance at the convention and the commissioners deemed it in the best interest to change the workshop meeting date to Monday, November 13, 2023 at 9:00am.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, New Jersey, that the clerk is hereby authorized to advertise this change of date for the workshop meeting and post it on the official clerks bulletin board and website.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek		X	X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest						X

I, **Carl O'Hala**, **Deputy Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Workshop Meeting** held on **October 18, 2023**.


Carl O'Hala
Deputy Municipal Clerk