

REGULAR MEETING MINUTES

FEB. 2, 2024

Borough of West Wildwood

"Small town Charm on the Back Bay"

AGENDA

NOTICE OF TENTATIVE AGENDA - REGULAR MEETING – FEBRUARY 2, 2024

7:00PM – ACTION MEETING

This is a proposed agenda which is subject to change by Commissioners without further notice.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

THIS REGULAR MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING HAS BEEN ESTABLISHED IN AN ANNUAL MEETING NOTICE RESOLUTION NO. 2023-133 ADOPTED ON DECEMBER 27, 2023. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD AND BOROUGH WEBSITE.

ROLL CALL:

ADDITIONS/DELETIONS OF AGENDA ITEMS:

OLD BUSINESS

APPROVAL OF MINUTES:

Workshop Meeting – December 27, 2023
Regular Meeting – January 5, 2024
Workshop Meeting – January 17, 2024

ORDINANCES:

ORDINANCE 619(2024) – First Reading-Introduction – ORDINANCE AMENDING ORDINANCE ENTITLED THE LAND DEVELOPMENT ORDINANCE OF THE BOROUGH OF WEST WILDWOOD SECTIONS 1-28(5)(2); 1-28(F) (2); 1-36 (E) (2); 1-41 (G); 1-45 (D)(4); 1-45 (C); 1-61 (G); 1-62 (D)

ORDINANCE 620(2024) – First Reading – Introduction – ORDINANCE SETTING THE SEWER CONNECTION FEES AND SEWER CHARGES FOR THE BOROUGH OF WEST WILDWOOD, COUNTY OF CAPE MAY, NEW JERSEY

RESOLUTIONS:

2024-017 - AUTHORIZING THE AWARDING OF A CONTRACT TO JAMES M. RUTALA ASSOCIATES, LLC FOR PLANNING AND GRANT CONSULTANT SERVICES

Borough of West Wildwood

"Small town Charm on the Back Bay"

2024-018 – AUTHORIZING AN INTRA-COUNTY MUTUAL AID AND ASSISTANCE AGREEMENT
BETWEEN THE COUNTY OF CAPE MAY AND THE BOROUGH OF WEST WILDWOOD

2024-019 – AUTHORIZING THE APPOINTMENT ON THE CAPE MAY COUNTY ANIMAL SHELTER
ADVISORY BOARD

2024-020 – RESOLUTION AUTHORIZING IN REM FORECLOSURE ACTION

2024-021 – AUTHORIZING THE REFUND OF ESCROW FUNDS

2024-022 – AUTHORIZING THE FILING OF THE 2023 RECYCLING TONNAGE GRANT

APPROVAL TO PAY BILLS

REPORTS FROM COMMISSIONERS

OPEN TO THE FLOOR FOR PUBLIC COMMENT

ADJOURNMENT

Donna L. Frederick, RMC
Municipal Clerk

ADDITIONAL AGENDA ITEM(S)

NOTICE OF TENTATIVE AGENDA - REGULAR MEETING – FEBRUARY 2, 2024

7:00PM – ACTION MEETING

This is a proposed agenda which is subject to change by Commissioners without further notice.

RESOLUTIONS:

**2024-023 – AUTHORIZING THE AWARD OF A CONTRACT TO CARTER GEOSCIENCE, LLC
FOR PHASE II ENVIRONMENTAL SITE INVESTIGATION**

**2024-024 – AUTHORIZING THE BOROUGH ENGINEER TO PROCEED WITH ENGINEERING
SERVICES, BIDDING SUPPORT AND CONSTRUCTION PHASE SERVICES IN CONNECTION
WITH THE WEST WILDWOOD MUNICIPAL BUILDING ROOF OVERLAY**

BOROUGH OF WEST WILDWOOD
BOARD OF COMMISSIONERS
REGULAR MEETING
FEBRUARY 2, 2024
7:00pm – ACTION MEETING

MINUTES:

Mayor Ksiazek called the meeting to order, led the Pledge of Allegiance, and read the OPMA statement.

ROLL CALL: Present

Comm. Banning
Mayor Ksiazek
Solicitor Lyons
Deputy Clerk Carl O'Hala
Municipal Clerk Donna L. Frederick

ABSENT:

Comm. Segrest

ADDITIONS/DELETIONS OF AGENDA ITEMS:

Clerk stated an addition to the agenda resolution 2024-015 and will announce it when it comes up.

APPROVAL OF MINUTES:

Clerk called for a motion to adopt minutes as presented.
Regular Meeting – December 6, 2023
Regular Meeting – January 5, 2024
Workshop Meeting – January 17, 2024
Motion by Comm. Banning; Second by Mayor Ksiazek.
Roll Call Vote: Comm. Banning, yes; Mayor Ksiazek, yes.
Motion Carried

ORDINANCES:

ORDINANCE 619(2024) – First Reading-Introduction – ORDINANCE AMENDING ORDINANCE ENTITLED THE LAND DEVELOPMENT ORDINANCE OF THE BOROUGH OF WEST WILDWOOD SECTIONS 1-28(5)(2); 1-28(F) (2); 1-36 (E) (2); 1-41 (G); 1-45 (D)(4); 1-45 (C); 1-61 (G); 1-62 (D)

Clerk asked for a motion to adopt ordinance.
Motion by Comm. Banning; Second by Mayor Ksiazek
Roll Call Vote: Comm. Banning, yes; Mayor Ksiazek, yes.
Ordinance 619(2024) Adopted.

ORDINANCE 620(2024) – First Reading – Introduction – ORDINANCE SETTING THE SEWER CONNECTION FEES AND SEWER CHARGES FOR THE BOROUGH OF WEST WILDWOOD, COUNTY OF CAPE MAY, NEW JERSEY

Clerk asked for a motion to adopt ordinance.
Motion by Comm. Banning; Second by Mayor Ksiazek

Roll Call Vote: Comm. Banning, yes; Mayor Ksiazek, yes.
Ordinance 620(2024) Adopted.

RESOLUTIONS: CLERK READ BY NUMBER & TITLE

2024-017 - AUTHORIZING THE AWARDING OF A CONTRACT TO JAMES M. RUTALA ASSOCIATES, LLC FOR PLANNING AND GRANT CONSULTANT SERVICES

Clerk asked for a motion to adopt resolution.
Motion by Comm. Banning; Second by Mayor Ksiazek
Roll Call Vote: Comm. Banning, yes; Mayor Ksiazek, yes.
Resolution Adopted.

2024-018 – AUTHORIZING AN INTRA-COUNTY MUTUAL AID AND ASSISTANCE AGREEMENT BETWEEN THE COUNTY OF CAPE MAY AND THE BOROUGH OF WEST WILDWOOD

Clerk asked for a motion to adopt resolution.
Motion by Comm. Banning; Second by Mayor Ksiazek
Roll Call Vote: Comm. Banning, yes; Mayor Ksiazek, yes.
Resolution Adopted.

2024-019 – AUTHORIZING THE APPOINTMENT ON THE CAPE MAY COUNTY ANIMAL SHELTER ADVISORY BOARD

Clerk asked for a motion to adopt resolution.
Motion by Comm. Banning; Second by Mayor Ksiazek
Roll Call Vote: Comm. Banning, yes; Mayor Ksiazek, yes.
Resolution Adopted.

2024-020 – RESOLUTION AUTHORIZING IN REM FORECLOSURE ACTION

Clerk asked for a motion to adopt resolution.
Motion by Comm. Banning; Second by Mayor Ksiazek
Roll Call Vote: Comm. Banning, yes; Mayor Ksiazek, yes.
Resolution Adopted.

2024-021 – AUTHORIZING THE REFUND OF ESCROW FUNDS

Clerk asked for a motion to adopt resolution.
Motion by Comm. Banning; Second by Mayor Ksiazek
Roll Call Vote: Comm. Banning, yes; Mayor Ksiazek, yes.
Resolution Adopted.

2024-022 – AUTHORIZING THE FILING OF THE 2023 RECYCLING TONNAGE GRANT

Clerk asked for a motion to adopt resolution.
Motion by Comm. Banning; Second by Mayor Ksiazek
Roll Call Vote: Comm. Banning, yes; Mayor Ksiazek, yes.
Resolution Adopted.

ADDITION TO THE AGENDA

RESOLUTION, clerk announced the following resolution as an addition to the agenda and read by number & title:

2024-023 – AUTHORIZING THE AWARD OF A CONTRACT TO CARTER GEOSCIENCE, LLC FOR PHASE II ENVIRONMENTAL SITE INVESTIGATION

Clerk asked for a motion to adopt resolution.

Motion by Comm. Banning; Second by Mayor Ksiazek

Roll Call Vote: Comm. Banning, yes; Mayor Ksiazek, yes.

Resolution Adopted.

2024-024 – AUTHORIZING THE BOROUGH ENGINEER TO PROCEED WITH ENGINEERING SERVICES, BIDDING SUPPORT AND CONSTRUCTION PHASE SERVICES IN CONNECTION WITH THE WEST WILDWOOD MUNICIPAL BUILDING ROOF OVERLAY

Clerk asked for a motion to adopt resolution.

Motion by Comm. Banning; Second by Mayor Ksiazek

Roll Call Vote: Comm. Banning, yes; Mayor Ksiazek, yes.

Resolution Adopted.

APPROVAL TO PAY BILLS

Clerk asked for a motion for the **APPROVAL TO PAY BILLS WHEN PROPERLY SIGNED AND ENDORSED: (list attached)**

Motion by Comm. Banning; Second by Mayor Ksiazek

Roll Call Vote: Comm. Banning, yes; Mayor Ksiazek, yes.

Motion Carried

Reports from Commissioners:

Administrator presented the finance report in Comm. Segrest's absence. (copy attached)

Mayor gave the DPW report for the month of January 2024, (copy attached). Mayor reported the engineers will evaluate bulkheads when the borough receives complaints regarding issues.

Comm. Banning gave the Police Activity report for January 2024 (copy attached).

Mayor opened the meeting for public comment.

RON McGOWAN, JR. commented on the article in the local newspaper spout-off section regarding the WWFC being a warming center. Comm. Banning stated that it is not true, Cape May County sets where the warming centers are located on their website, residents can dial 2-1-1 to get that information. The police department is available to assist in this matter. Mr. McGowan, who is a WWFC member, stated the company was concerned over this spout-off. Mr. McGowan questioned the ordinance introduced

regarding the land use changes, stating he believes the changes are inconsistent with what the planning board provided. Borough Solicitor explained that the planning board solicitor drafted the changes. Borough Solicitor suggested re-sending the introduced ordinance back to the planning board for review, it will be further discussed and pushed off until April's meeting.

DAN HOCKER, commented that the gas company replacing the lines has destroyed the street on E Avenue and there is a broken curb at his neighbor's house. Engineer Chadwell will provide Mr. Hocker with his number and will inspect the area. Engineers also stated they will be paving curb to curb.

PAM AYDELOTTE, commented there are no parking signs facing out on O Avenue. Comm. Banning explained if someone is parking on that side of the street they are parking against the traffic which can result in a violation. Ms. Aydelotte asked about the painting of yellow on the curbs by the stop signs and is it twenty-five feet. Comm. Banning explained a municipality can go against the statute regarding the distance to an intersection. Mayor Ksiazek acknowledged the curbs need to be painted.

NICK BADER, inquired to see if Glenwood Avenue is scheduled to be paved. Administrator will check with the County.

SUSAN CZWALINA, inquired if there would be a shade structure installed at the playground. Mayor Ksiazek will be discussing this at the workshop meeting and hopes to provide information at a future meeting.

STEVE SAMSON, inquired if the area at 26th St. and Lake are West Wildwood. Comm. Banning stated it is not.

GARY AYDELOTTE, inquired about the playground parking spaces. Engineers stated there will be thirteen spaces at the playground and four at the beach. Mayor stated there will be ADA striping at both locations.

DAVE CULLEN, questioned the article in the herald editorial regarding the sewer rates. Deputy Clerk provided information regarding other municipalities in the county and how they bill for sewer service.

SAM HOWARD, asked why Wildwood does not take over the sewer. Solicitor explained it is a distressed asset, and there is no financial incentive for them to take it over. Solicitor explained that Comm. Segrest has been working on this issue aggressively to lessen the infiltration entering the system. Solicitor explained every system has these problems. Mayor explained the term I & I which means Inflow & Infiltration, water getting into the system that is not related to sewer service.

DAVE CULLEN, asked for further clarification on the accusation in the article that the borough was doing something illegal. Administrator explained why the borough bills at a flat rate compared to water usage, and it is legal to have salaries come out of the sewer utility. Administrator also explained the sewer utility is a separate budget from the operating budget and if a percentage of salaries were not applied to the sewer, more staffing would be necessary to do the work required in the sewer utility, so the borough is being efficient, and it is perfectly legal. Administrator also commented that the author of the letter to the editor was a two-term mayor who billed the exact same way. Mr. Cullen asked if the mayor was going to write a rebuttal to the article. Mayor stated that is not a good idea.

SUSAN CZWALINA, asked the deputy clerk who the four towns were who do a flat rate billing. Ms. Czwalina also inquired as to how long this problem has been going on (sewer). Deputy Clerk gave a history of the system/ Mayor stated this is why the borough is aggressively fixing the problem. Comm.

Banning also stated they are looking into the costs of further monitoring the system to indicate where the flows are coming into the system. And monitoring the capping of clean-outs. Administrator stated that Comm. Segrest and herself walk the island looking for missing clean-out caps.

TRISH CULLEN, inquired as to what is the cap. Mayor explained there are two types that can be purchased at home centers.

STEVE SAMSON, asked if the DPW can install a missing cap.

KATE SAMSON, asked if sump pumps are illegal. Comm. Banning stated that sump pumps cannot pump into the sewer system.

GARY AYDELOTTE, stated there are drains by the curb on people's property that drain into the system. Administrator explained, they are curb edge drains which were installed behind the curbs in the right of way. This was done when the streets were being elevated and the property owners had low lying lots which connects to our outfall system. To alleviate any standing water on the individual's property the edge drain was installed. Once the property owner was able to fill in their property the edge drain is no longer needed, and as the borough upgrades streets/curbs the edge drain is being removed.

Clerk asked for a motion to adjourn.

Motion to Adjourn:

Motion by Mayor Ksiazek; Second by Comm. Segrest.

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Motion Carried

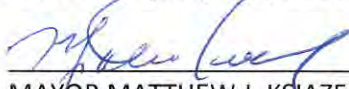
Respectfully submitted,



Donna L. Frederick, RMC
Municipal Clerk

This is a generalization of the Regular meeting on FEBRUARY 2, 2024, and not a verbatim transcript.

THESE MINUTES WERE APPROVED AT THE MARCH 1, 2024, REGULAR COMMISSION MEETING



MAYOR MATTHEW J. KSIAZEK



COMMISSIONER JOHN J. BANNING



COMMISSIONER JOSEPH D. SEGREST

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY**

ORDINANCE NO. 619 (2024)

**ORDINANCE AMENDING ORDINANCE ENTITLED THE LAND DEVELOPMENT
ORDINANCE OF THE BOROUGH OF WEST WILDWOOD SECTIONS 1-28 (5) (2); 1-28
(F) (2); 1-36 (E) (2); 1-41 (G); 1-45 (D) (4); 1-45 (C) 1-61 G; 1-62 (D)**

WHEREAS, the Mayor and Borough Commissioners of the Borough of West Wildwood have determined certain amendments to Ordinance entitled the Land Development Ordinance of the Borough of West Wildwood are in the best interest of the Borough.; and

NOW, THEREFORE, BE IT ORDAINED, by the Board of Commissioners of the Borough of West Wildwood, in the County of Cape May, New Jersey, that the Ordinance Entitled the Land Development Ordinance of the Borough of West Wildwood is hereby amended as follows:

Section 1 – 28 (5) (2) is hereby amended from 5 feet to 10 feet;

Section 1 – 28 (F) (2) is hereby amended from 5 feet to 10 feet;

Section 1 – 36 (E) (2) is hereby amended from 5 feet to 10 feet;

Section 1 – 41 (G) is hereby amended that the requirement to obtain a construction permit is removed;

Section 1 – 41 (G) is hereby amended that a zoning permit is required;

Section 1 – 41 (G) is hereby amended to incorporate by reference the Borough's flood code ordinance;

Section 1 – 45 (D) (4) is hereby amended to provide "curb cuts are permitted to be a minimum of 10 feet wide and a maximum of 20 feet wide";

Section 1 – 45 (C) is hereby amended so that the reference to "building permit" shall be revised to read "zoning permit";

Section 1 – 45 (C) is hereby amended so that the reference to "construction official" shall be revised to read "zoning official";

Section 1 – 61 (G) is hereby amended to read as follows:

G. Cul-de-sacs – improved (paved) dead-end streets (cul-de-sacs) shall not be longer than five hundred (500) feet and shall provide a turnaround at the end with a paved

radius of not less than 50 feet and hands it whenever possible, to the right side of the street.;

Section 1 – 62 (D) is hereby amended to read as follows:

Lot frontage and with – each lot shall front on an approved street with improvements (paving, curb and sidewalk) accepted by the municipality. Frontage shall be measured along a straight line between points where sidelines meet street lines, e.g. the court of a circle in a cul-de-sac.

All prior ordinances or parts of ordinances deemed to be inconsistent with this ordinance are hereby repealed.

If any word, phrase, clause, section or provision of this Ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause, section or provision shall be severable from the balance of the Ordinance and the remainder of the Ordinance shall remain in full force and effect.

This ordinance shall take effect 20 days after final passage and publications as required in accordance with the laws of the State of New Jersey

COMMISSIONERS:


MAYOR MATTHEW J. KSIAZEK

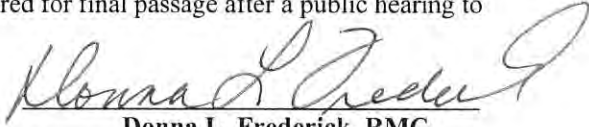

COMMISSIONER JOHN J. BANNING

- ABSENT -
COMMISSIONER JOSEPH D. SEGREST

First Reading/Introduction: 2024 02-02
Publication: 2024 02-07

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek		X	X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest						X

I, Donna L. Frederick, RMC, Municipal Clerk of the Borough of West Wildwood, Cape May County, do hereby certify the forgoing to be a true and correct copy of an ordinance introduced and passed on the first reading at the February 2, 2024, Regular Meeting and will be considered for final passage after a public hearing to be held on April 5, 2024, at 7:00pm prevailing time. .


Donna L. Frederick, RMC
Municipal Clerk

COMMISSIONERS:

MAYOR MATTHEW J. KSIAZEK

COMMISSIONER JOHN J. BANNING

COMMISSIONER JOSEPH D. SEGREST

Second Reading/Public Hearing: 2024 04-05
Publication: 2024 04-10

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek						
Commissioner John J. Banning						
Commissioner Joseph D. Segrest						

I, Carl O'Hala, Deputy Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of an Ordinance finally adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey after a public hearing held on April 5, 2024, at 7:00pm prevailing time.

Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY**

ORDINANCE NO. 620 (2024)

**ORDINANCE SETTING THE SEWER CONNECTION FEES AND SEWER CHARGES
FOR THE BOROUGH OF WEST WILDWOOD, COUNTY OF CAPE MAY NEW
JERSEY**

WHEREAS, the Mayor and Borough Commissioners of the Borough of West Wildwood have determined an Ordinance setting sewer connection fees and sewer charges pursuant to N.J.S.A. 40A:20 6A-11 in required and said Ordinance is the best interest of the Borough.; and

WHEREAS the rate for said connection fee has been previously set; AND

WHEREAS the Board of Commissioners of the Borough of West Wildwood seeks to clarify the commencement of sewer charges for connection to the Borough wastewater management system

NOW, THEREFORE, BE IT ORDAINED, by the Board of Commissioners of the Borough of West Wildwood, in the County of Cape May, New Jersey, that the Ordinance regarding sewer connection fees and sewer charges is as follows:

Section 1

Sewer charges for service shall commence on the 1st day of the quarter immediately following the users physical connection to the Borough wastewater management system.

Section 2

All actions of the Board of Commissioners of the Borough of West Wildwood, County of Cape May taken prior to the date of adoption here or contemplated by this ordinance are hereby ratified and approved.

Section 3

If any section, paragraph, subsection, clause or provision of this ordinance shall be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this ordinance as a whole or any remaining part thereof.

Section 4

All ordinances or parts of ordinances of the Borough of West Wildwood, County of Cape May, State of New Jersey hereto for adopted that are inconsistent with any of the terms and provisions of this ordinance are hereby repealed to the extent of such inconsistency.

Section 5

This ordinance shall take effect immediately after passage and publication in the manner prescribed by law.

COMMISSIONERS:


MAYOR MATTHEW J. KSIAZEK

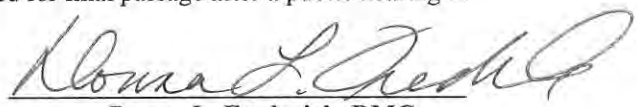

COMMISSIONER JOHN J. BANNING

- ABSENT -
COMMISSIONER JOSEPH D. SEGREST

First Reading/Introduction: 2024 02-02
Publication: 2024 02-07

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek		X	X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest						X

I, Donna L. Frederick, RMC, Municipal Clerk of the Borough of West Wildwood, Cape May County, do hereby certify the forgoing to be a true and correct copy of an ordinance introduced and passed on the first reading at the February 2, 2024, Regular Meeting and will be considered for final passage after a public hearing to be held on March 1, 2024, at 7:00pm prevailing time.


Donna L. Frederick, RMC
Municipal Clerk

COMMISSIONERS:

MAYOR MATTHEW J. KSIAZEK

COMMISSIONER JOHN J. BANNING

COMMISSIONER JOSEPH D. SEGREST

Second Reading/Public Hearing: 2024 03-01
Publication: 2024 03-06

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek						
Commissioner John J. Banning						
Commissioner Joseph D. Segrest						

I, **Carl O'Hala, Deputy Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of an Ordinance finally adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey after a public hearing held on March 1, 2024, at 7:00pm prevailing time.

Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2024-017

**AUTHORIZING THE AWARDING OF A CONTRACT TO
JAMES M. RUTALA ASSOCIATES, LLC FOR
PLANNING AND GRANT CONSULTANT SERVICES**

WHEREAS, the board of Commissioners deem it necessary to hire a planning and grant consultant for Borough-wide resiliency projects; and

WHEREAS, James M. Rutala Associates, LLC, with offices located at 717 River Drive, Linwood, NJ 08221, has submitted a proposal dated January 3, 2024 for planning and grant consulting services; and

WHEREAS, the contract shall commence January 1, 2024, for a term ending December 31, 2024; and

WHEREAS, the contract amount shall not exceed \$15,000.00.

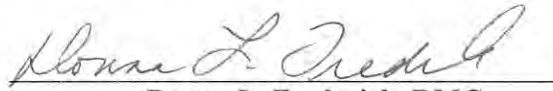
NOW, THEREFORE, BE IT RESOLVED that the governing body of the Borough of West Wildwood hereby authorize the Mayor and Clerk to execute a contract agreement with James M. Rutala Associates, LLC, for planning and grant consulting services.

BE IT FURTHER RESOLVED, the Chief Financial Officer has ascertained that there are available sufficient appropriations to award this contract with James M. Rutala Associates, LLC, contingent upon adoption of final budget from account # 4-01-20-100-028.

BE IT FURTHER RESOLVED, that notice of this award shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Mathew J. Ksiazek		X	X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **February 2, 2024**.


Donna L. Frederick, RMC
Municipal Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Elaine Crowley, Chief Financial Officer of the Borough of West Wildwood, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: SOUTH STATE INC.

FOR: MANHOLE REPLACEMENT ON NEPTUNE AVENUE

IN THE AMOUNT OF: \$16,900.00

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$16,900.00

ACCOUNT(S) 4-09-55-502-028

TOTAL AMOUNT OF CONTACT: \$16,900.00

Amount Certified by this Certification: \$16,900.00

_____ TEMPORARY BUDGET CERTIFICATION @ 25%

_____ PERMANENT BUDGET CERTIFICATION @ 100%

 X CONTINGENCY CERTIFICATION: UPON ADOPTION OF
FINAL BUDGET.

Date: January 16, 2024

Chief Financial Officer: 

Resolution # 2024-016

James M. Rutala Associates, LLC

January 3, 2024

Donna L. Frederick, RMC, CMR, CPWM
Municipal Clerk
Borough of West Wildwood
701 W Glenwood Avenue
Wildwood, NJ 08260
DFrederick@westwildwood.org

**Re: Planning and Grant Consulting Services
West Wildwood, NJ**

Dear Ms. Frederick:

Rutala Associates is pleased to be provided with the opportunity to submit this proposal for Planning and Grant Consultant Services to assist the Borough of West Wildwood.

Rutala Associates offers planning, economic development, energy and management services to governments, organizations, and corporations. We have a complete understanding of the needs, requirements, and objectives of the Borough of West Wildwood and we believe we can exceed your expectations.

Our management philosophy advocated reliance on quality research and meaningful public involvement to provide innovative solutions leading to sustainable results. Our results-oriented approach focuses on assessing our client's needs, providing solutions, and working quickly towards making ideas a reality.

We currently represent Wildwood, Wildwood Crest, Stone Harbor, and Cape May City so we have a strong knowledge of the area and its resiliency needs. We have secured over \$600 million in funding and are very familiar with FEMA and NJDEP programs for resiliency.

The scope of work will include the follow:

- Preparation of FEMA and other grant applications as assigned.
- Work with the Special Projects Engineer to develop a Borough-wide resiliency plan.
- Work with the County Office of Emergency Management to incorporate resiliency projects into the County Hazard Mitigation Plan.
- Assist the Borough to become eligible for the Community Rating System, the discount program available to National Flood Insurance Program communities.
- Assist the Borough to establish a home elevation program for its residents and partially funded by FEMA.
- Other work as assigned.

This agreement is for a non-to-exceed amount of \$15,000. Rutala Associates is prepared to start work upon receipt of a signed copy of this agreement. The Borough will be billed monthly which will be related to the hours spent on the project at the following billing rate:

Project Manager (State Licensed PP/AICP)	\$160 per hour
Principal Planners	\$130 per hour
Senior Planner	\$120 per hour
Senior Environmental Scientist	\$120 per hour
Design Technician	\$95 per hour
CADD Operator/Technician	\$90 per hour

*These rates include all clerical and related expenses.

All invoices are due within 30 days. This office reserves the right to stop work for non-payment of services completed. Rutala Associates is acting in a consulting capacity and any opinions, advice, forecasts, and analyses provided are based on professional judgment and do not constitute a guarantee.

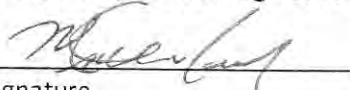
We are, of course, available at your convenience to discuss this proposal and address any of your questions.

Respectfully submitted,
Rutala Associates, LLC

James M. Rutala

James M. Rutala, PP, AICP, MBA

Accepted by the Borough of West Wildwood:


Signature

Matthew Ksiazek
Printed Name

2/2/24
Date

The above signed represents that they have read and understand the attached general terms and have the authority to enter into this agreement of behalf of the client named above.

General Terms

This Agreement (the "Agreement") between Rutala Associates and Client consists of the proposal (attached and incorporated by reference) and these General Terms. The Agreement entails the entire agreement and understanding between the parties hereto with respect to the subject services and shall not be varied in its terms by any previous communications, negotiations and agreements, whether written or oral, between the parties with respect to such subject matter, and no addition to or modification or waiver of any provision of this Agreement shall be binding on either party unless made in writing and executed by Rutala Associates and a duly authorized agent of the Client.

Article 1 Client's Responsibilities

A. Client agrees to provide Rutala Associates with all information, surveys, reports, and professional recommendations and any other related items requested by Rutala Associates in order to provide its professional services. Rutala Associates may rely on the accuracy and completeness of these items.

B. Client will obtain and pay for all necessary permits from authorities with jurisdiction over the Project.

C. Client agrees to provide the items described in the Scope of Work and to render decisions in a timely manner so as not to delay the orderly and sequential progress of Rutala Associates' services.

Article 2 Estimated Schedule and Project Budget

A. Rutala Associates shall render its services as expeditiously as is consistent with professional skill and care. During the course of the Project, anticipated and unanticipated events may impact any Project schedule.

B. Services performed under this Agreement shall be conducted in a manner consistent with the level of care and skill ordinarily exercised by professional planners under similar conditions. No other representation whatsoever, express, or implied, and no warranty or guarantee whatsoever is included or intended in this Agreement, or as to any report, opinion, document or otherwise.

C. Client agrees to promptly notify Rutala Associates if Client's schedule or budget changes. Client acknowledges that significant changes to the Project or construction schedule or budget or to the Project's scope may require Additional Services of Rutala Associates.

Article 3 Compensation and Payments

Rutala Associates shall bill Client for Basic and Additional Services and Reimbursable Expenses once a month. All payments are due Rutala Associates upon receipt of invoice. An amount equal to 1.5% per month will be charged on all amounts due more than 30 days after the date of invoice.

Article 4 Termination

A. Either Client or Rutala Associates may terminate this Agreement upon seven days' written notice.

B. If terminated, Client agrees to pay Rutala Associates for all Basic and Additional Services rendered and Reimbursable Expenses incurred up to the date of termination.

C. Upon not less than seven days' written notice, Rutala Associates may suspend the performance of its services if Client fails to pay Rutala Associates in full for services rendered or expenses incurred. Rutala Associates shall have no liability because of such suspension of services or termination due to Client's nonpayment.

Article 5 Dispute Resolution

Client and Rutala Associates agree to mediate claims or disputes arising out of or relating to this Agreement before initiating litigation. The mediation shall be conducted by a mediation service acceptable to the parties. A party shall make a demand for mediation within a reasonable time after a claim or dispute arises, and the parties agree to mediate in good faith. In no event shall any demand for mediation be made after such claim or dispute would be barred by applicable law. Mediation fees shall be shared equally, and each party shall be responsible for their legal fees associated with the mediation. In the event that the claim or dispute cannot be resolved through mediation and there are legal proceedings, Rutala Associates, if it prevails, shall be entitled to, in addition to any award or judgment, reasonable legal fees and expenses associated with the legal proceedings.

Article 6 Use and Ownership of Rutala Associates' Documents

Upon the parties signing this Agreement, Rutala Associates grants Client a nonexclusive license to use Rutala Associates' documents as described in this Agreement, provided Client performs in accordance with the terms of this Agreement. No other license is implied or granted under this Agreement. All instruments of professional service prepared by Rutala Associates, including but not limited to, drawings and specifications, are the property of Rutala Associates. These documents shall not be reused on other projects without Rutala Associates' written permission. Rutala Associates retains all rights, including copyrights, in its documents. Client or others cannot use Rutala Associates' documents to complete this Project with others unless Rutala Associates is found to have materially breached this Agreement.

Article 7 Non-Disclosure Agreement

The technical and pricing information contained in any proposal submitted by Rutala Associates as to this project, or in this Agreement or any addendum thereto, is to be considered confidential and proprietary, and shall not be released, disclosed, or otherwise made available to any third party without the express written consent of Rutala Associates.

Article 8 Miscellaneous Provisions

A. This Agreement is governed by the laws of the State of New Jersey and the parties agree that any legal proceedings shall be venued in the Superior Court of New Jersey, Law Division, Atlantic County.

B. This Agreement is the entire and integrated agreement between Client and Rutala Associates and supersedes all prior negotiations, statements, or agreements, either written or oral. The parties may amend this Agreement only by a written instrument signed by both Client and Rutala Associates.

C. In the event that any term or provision of this Agreement is found to be unenforceable or invalid for any reason, the remainder of this Agreement shall continue in full force and effect, and the parties agree that any unenforceable or invalid term or provision shall be amended to the minimum extent required to make such term or provision enforceable and valid.

D. Neither Client nor Rutala Associates shall assign this Agreement without the written consent of the other.

E. Irrespective of any other term in this Agreement, Rutala Associates shall not control or be responsible for construction means, methods, techniques, schedules, sequences, or procedures; or for construction safety or any other related programs; or for another parties' errors or omissions or for another parties' failure to complete their work or services in accordance with Rutala Associates' documents.

F. Client agrees to indemnify, defend and hold Rutala Associates harmless from and against any and all claims, liabilities, suits, demands, losses, costs and expenses, including, but not limited to, reasonable attorneys' fees and all legal expenses and fees incurred through appeal, and all interest thereon, accruing or resulting to any and all persons, firms or any other legal entities on account of any damages or losses to property or persons, including injuries or death, or economic losses, arising out of the Project and/or this Agreement, except that the Rutala Associates shall not be entitled to be indemnified to the extent such damages or losses are found by a court or forum of competent jurisdiction to be caused by Rutala Associates' negligent errors or omissions.

G. Client and Rutala Associates waive consequential damages for any claims, disputes or other matters in question arising out of or relating to this Agreement. Rutala Associates' waiver of consequential damages,

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2024-018

**A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT
BETWEEN THE BOROUGH OF WEST WILDWOOD AND THE COUNTY OF CAPE MAY**

WHEREAS, an agreement is to be made by and between the County of Cape May ("County") and Municipalities located within Cape May County, which includes, but is not limited to, the various departments, agencies, districts, and entities within the County and Municipalities, such as law enforcement, public works, Community Emergency Response Teams (CERT), Medical Reserve Corps (MRC), construction officials, Emergency Medical Services ("EMS"), fire departments, volunteer fire companies and/or EMS organizations or fire districts. The County, Municipalities, and the various departments, agencies, districts, and entities are singularly referred to as a "Participating Entity" and collectively as "Participating Entities." For purposes of this Agreement, a Requesting Entity is a Participating Entity that requests assistance pursuant to the Agreement. A Providing Entity is a Participating Entity that provides response assistance or resource support pursuant to the Agreement.

WHEREAS, the President of the United States, in Homeland Security Presidential Directive 5 ("HSPD-5" or the "Presidential Directive"), directed the Secretary of the Department of Homeland Security ("DHS") to develop and administer a National Incident Management System ("NIMS"), which would provide a consistent nationwide approach to Federal, State, local¹ and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, then-Acting Governor Richard J. Codey, in his Executive Order No. 50, dated August 5, 2005 (the "Executive Order"), implemented NIMS as the state standard for incident management and directed its use for all emergency incidents in the State of New Jersey; and

WHEREAS, "The New Jersey Civilian Defense and Disaster Control Act", N.J.S.A. App. A:9-30 et seq. (the "Disaster Control Act"), provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency in the Governor, who shall have authority over the resources of each and every political subdivision of the State to cope with any condition that shall arise out of such emergency; and

WHEREAS, in addition to the Disaster Control Act, the "Fire Service Resource Emergency Deployment Act," N.J.S.A. 52:14E-11 et seq. (the "Fire Service Act") establishing a mechanism for the coordination of fire service resources throughout the State to facilitate a quick and efficient response to any emergency incident or situation that requires the immediate deployment of those resources in order to protect life and property from the danger or destruction of fire, explosion or other disaster; and

WHEREAS, the Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules commonly referred to as the "Fire Service Resource Emergency Deployment Regulations"

¹ As defined in the Homeland Security Act of 2002, Section 2(10), the term "local government" includes:

- (A) a county, municipality, city, town, township, local public authority, school district, special district, intrastate district, council of governments ... regional or interstate government entity, or agency or instrumentality of a local government;
- (B) an Indian tribe or authorized tribal organization, or in Alaska a Native village or Alaska Regional Native Corporation; and
- (C) a rural community, unincorporated town or village, or other public entity.

See 6 U.S.C. §101(10) (2006).

N.J.A.C. 5:75A-1.1 et seq. (the "Fire Service Regulations"), and N.J.A.C. 5:75A-2.2 specifically requires each municipality or fire district to adopt a local fire mutual aid plan; and

WHEREAS, an emergency responder is defined as anyone employed by, contracted to provided services to, or otherwise affiliated with the Participating Entities and possessing special skills, qualifications, training, knowledge, and experience beneficial to the mitigation of disaster situations. An emergency responder includes, but is not limited to, the following: law enforcement officers, fire fighters, emergency medical services personnel, physicians, nurses, or other public health officials, emergency management personnel, public works personnel, those persons with specialized equipment operations skills or training or any other skills needed to provide aid in a declared emergency; and

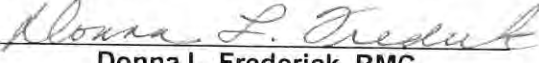
WHEREAS, the Participating Entities recognize the benefits of entering into the Agreement for mutual aid and assistance with each other to protect against loss, damage or destruction by fire, catastrophe or other extraordinary devastation, civil unrest, major emergency, major criminal acts, acts of terrorism, and/or natural and man-made disasters or catastrophes which threaten or affect life, property and environment (the "Emergency Situations") and to address those situations when additional aid and assistance is needed to protect the best interests of the persons and property in each individual jurisdiction.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, in the County of Cape May, New Jersey, that:

1. All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
2. The Intra-County Mutual Aid and Assistance Agreement between the County of Cape May and the Borough of West Wildwood is hereby approved.
3. The Mayor and Borough Clerk are authorized to execute the above-referenced Agreement on behalf of the Borough of West Wildwood.
4. The appropriate officials and employees of the Borough of West Wildwood are authorized to carry out the intent of this Resolution.
5. An executed copy of the Intra-County Mutual Aid and Assistance Agreement between the County of Cape May and the Borough of West Wildwood shall be annexed to and made part of this Resolution, which shall also be forwarded to the Cape May County Office of Emergency Management.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek		X	X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **February 2, 2024**.


Donna L. Frederick, RMC
Municipal Clerk

**INTRA-COUNTY
MUTUAL AID AND ASSISTANCE AGREEMENT
BETWEEN PARTICIPATING ENTITY**

THIS AGREEMENT is made on this 2nd day of FEBRUARY, 2024, by and between the County of Cape May ("County") and Municipalities located within Cape May County, which includes, but is not limited to, the various departments, agencies, districts, and entities within the County and Municipalities, such as law enforcement, public works, Community Emergency Response Teams (CERT), Medical Reserve Corps (MRC), construction officials, Emergency Medical Services ("EMS"), fire departments, volunteer fire companies and/or EMS organizations or fire districts. The County, Municipalities, and the various departments, agencies, districts, and entities are singularly referred to as a "Participating Entity" and collectively as "Participating Entities." For purposes of this Agreement, a Requesting Entity is a Participating Entity that requests assistance pursuant to the Agreement. A Providing Entity is a Participating Entity that provides response assistance or resource support pursuant to the Agreement.

WHEREAS, the President of the United States, in Homeland Security Presidential Directive 5 ("HSPD-5" or the "Presidential Directive"), directed the Secretary of the Department of Homeland Security ("DHS") to develop and administer a National Incident Management System ("NIMS"), which would provide a consistent nationwide approach to Federal, State, local¹ and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, then-Acting Governor Richard J. Codey, in his Executive Order No. 50, dated August 5, 2005 (the "Executive Order"), implemented NIMS as the state standard for incident management and directed its use for all emergency incidents in the State of New Jersey; and

WHEREAS, "The New Jersey Civilian Defense and Disaster Control Act", N.J.S.A. App. A:9-30 et seq. (the "Disaster Control Act"), provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency in the Governor, who shall have authority over the resources of each and every political subdivision of the State to cope with any condition that shall arise out of such emergency; and

WHEREAS, in addition to the Disaster Control Act, the "Fire Service Resource Emergency Deployment Act," N.J.S.A. 52:14E-11 et seq. (the "Fire Service Act") establishing a

¹ As defined in the Homeland Security Act of 2002, Section 2(10), the term "local government" includes:

- (A) a county, municipality, city, town, township, local public authority, school district, special district, intrastate district, council of governments ... regional or interstate government entity, or agency or instrumentality of a local government;
- (B) an Indian tribe or authorized tribal organization, or in Alaska a Native village or Alaska Regional Native Corporation; and
- (C) a rural community, unincorporated town or village, or other public entity.

See 6 U.S.C. §101(10) (2006).

**INTRA-COUNTY
MUTUAL AID AND ASSISTANCE AGREEMENT
BETWEEN PARTICIPATING ENTITY**

mechanism for the coordination of fire service resources throughout the State to facilitate a quick and efficient response to any emergency incident or situation that requires the immediate deployment of those resources in order to protect life and property from the danger or destruction of fire, explosion or other disaster; and

WHEREAS, the Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules commonly referred to as the "Fire Service Resource Emergency Deployment Regulations" N.J.A.C. 5:75A-1.1 et seq. (the "Fire Service Regulations"), and N.J.A.C. 5:75A-2.2 specifically requires each municipality or fire district to adopt a local fire mutual aid plan; and

WHEREAS, an emergency responder is defined as anyone employed by, contracted to provide services to, or otherwise affiliated with the Participating Entities and possessing special skills, qualifications, training, knowledge, and experience beneficial to the mitigation of disaster situations. An emergency responder includes, but is not limited to, the following: law enforcement officers, fire fighters, emergency medical services personnel, physicians, nurses, or other public health officials, emergency management personnel, public works personnel, those persons with specialized equipment operations skills or training or any other skills needed to provide aid in a declared emergency; and

WHEREAS, the Participating Entities recognize the benefits of entering into the Agreement for mutual aid and assistance with each other to protect against loss, damage or destruction by fire, catastrophe or other extraordinary devastation, civil unrest, major emergency, major criminal acts, acts of terrorism, and/or natural and man-made disasters or catastrophes which threaten or affect life, property and environment (the "Emergency Situations") and to address those situations when additional aid and assistance is needed to protect the best interests of the persons and property in each individual jurisdiction.

NOW THEREFORE, in consideration of the mutual benefits and covenants contained in this agreement, the Participating Entity respectively agree as follows:

1. **Mutual Aid and Assistance.** Upon request as provided for herein, the Participating Entities shall provide mutual aid and assistance to each other. Mutual Aid and Assistance shall include the following:
 - a. Rendering of aid and assistance to an emergency scene under the control and /or jurisdiction of another Participating Entity, this may include pre-established immediate response or other response. (i.e. Providing sheltering of a Requesting Entity's population by one or more Participating Entities). Emergencies covered by this Agreement may include requests for assistance to incidents including but not limited to fires, civil unrest, major criminal or emergency events, natural and human-caused disasters or a catastrophe affecting the environment.

**INTRA-COUNTY
MUTUAL AID AND ASSISTANCE AGREEMENT
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- b. Rendering of aid and assistance by one or more Participating Entity to another Participating Entity to serve as supplemental reserve protection in the Requesting Entity's jurisdiction while the Requesting Entity is on an emergency call and/or otherwise unable to address the emergency service needs in its jurisdiction.
- c. Participating in training exercises with other Participating Entities, where the purpose of such training and exercises is to coordinate and prepare for fire, civil unrest, major emergency natural disaster, environmental disaster, and/or other emergency situations that are a threat to life or property.

2. **Requests for Mutual Aid and Assistance.** All requests for mutual aid and assistance shall be in accordance with all procedures in effect at the time of the request. The Requesting Entity shall immediately request the Providing Entities to the scene of an emergency in accordance with the pre-established policies and procedures in effect at the time of the request.

- a. Each Participating Entity shall develop (as part of their SOP) a Mutual Aid Plan to include mutual aid assistance to the levels deemed acceptable when measured against potential risks.
- b. All Local Fire Mutual Aid Plans shall follow the Fire Regulations.

3. **Reimbursement of Expenses.**

- a. No Participating Entity shall bill a Requesting Entity for wages, salaries, or use of equipment in making mutual aid and assistance responses, except as is provided for by a pre-existing separate agreement and/or as permitted within the regulations of the Stafford Disaster and Emergency Assistance Act, 42 U.S.C. §5121 *et seq.* and the implementing regulations of 44 C.F.R. §204.01 *et seq.*, in which case reimbursements as permitted therein shall be recoverable as provided within said regulations.
- b. Responding Entities shall be responsible for any loss incurred to their own property while providing mutual aid and assistance. However, the Requesting Entity shall replace fuel, chemical substances, crowd control gases, water additives, sterilized medical equipment and other disposable goods that are used for mitigation of an incident by a Responding Entity and will cause the Responding Entity to incur an expenditure to replace same. Upon receipt of an appropriate voucher, the Requesting Entity shall reimburse the Responding Entity for the expenditure involved. Said reimbursement or replacement shall not be construed as payment or consideration for making the mutual aid and assistance response but only as an effort to compensate a Responding Entity for its actual cost outlay in replacing these expendable materials.

**INTRA-COUNTY
MUTUAL AID AND ASSISTANCE AGREEMENT
BETWEEN PARTICIPATING ENTITY**

- c. This Agreement does not supersede any agreement either formal or informal between jurisdictions (i.e. state or federal governments) or between Responding Entity (e.g. fire departments of different municipalities).
 - d. Participating Entity when possible, will be reimbursed in accordance with the Spill Compensation Control Act (N.J.S.A. 58:10-23.11a et seq.) and the regulations promulgated pursuant thereto (N.J.A.C. 7:1E-5.1 et seq.).
 - e. This Agreement recognizes the provisions as required by the Disaster Control Act and specifically the Emergency Medical Services Act, N.J.S.A. 26:2K-60.
 - f. Any expenses recoverable from third parties by the Requesting Entity shall be equitably distributed among Participating Entities. Nothing herein shall operate to bar any recovery of funds from any state or federal agency under existing statutes.
4. **Limitation of Providing Mutual Aid and Assistance.** Nothing contained in this Agreement shall be construed to require a Participating Entity to make a mutual aid and assistance response if the response will leave the Participating Entity's jurisdiction without sufficient police, fire, ambulance and/or emergency protection or other vital or necessary services.
5. **Death or Disability.** If any member of a Participating Entity suffers injury or death at the scene of a mutual aid and assistance emergency or training exercise, the member or the member's designee or legal representative shall be entitled to all salary, pension rights, worker's compensation and other benefits to which the member would be entitled if injury or death occurred in the performance of duties within the jurisdiction of the Participating Entity in accordance to N.J.S.A. 40A:14-26. Each Participating Entity shall be individually responsible for providing adequate benefits, coverage, and compensation for its members and/or employees.
6. **Members Authority.** The members of each Responding Entity making a mutual aid and assistance response shall have the same powers and authority as the members of a Requesting Entity at the scene of the emergency in accordance with N.J.S.A. 40A:14-156.2. Said members of a Responding Entity shall also have, while so acting, such rights and immunities as they would otherwise enjoy in the performance of their normal duties within their own jurisdiction.
7. **Provisions Specific to Law Enforcement Training.** Any law enforcement Participating Entity may, but shall not be required to, pay for training for another law enforcement Participating Entity's personnel out of available or

**INTRA-COUNTY
MUTUAL AID AND ASSISTANCE AGREEMENT
BETWEEN PARTICIPATING ENTITY**

appropriate funds when, in the determination of the Participating Entity, such individual training enhances the ability of other Participating Entities to perform Mutual Aid and Assistance duties under this Agreement.

8. Liability Insurance; Indemnification.

- a. The Participating Entities represent that each is insured for liability purposes and agree to remain insured for so long as this Agreement remains in effect. The Participating Entities agree, to the extent possible under the terms of their respective insurance coverages, to name each other as additional insured on such policies of insurances to protect against liability arising from the provision of services under this Agreement, and to maintain such coverages throughout the duration of this Agreement.
- b. The County shall indemnify, hold harmless and defend the Municipality from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of or caused or alleged to have been caused in any manner by a defect in any equipment or materials supplied by the County or by the performance of any work under this Agreement, including all suits or actions of every kind or description brought against the Municipality, either individually or jointly with the County for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, the performance of any work pursuant to or in connection with this Agreement or through any negligence or alleged negligence or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the County, its employees, or agents or others under the County's control.
- c. The Municipality shall indemnify, hold harmless and defend the County from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of or caused or alleged to have been caused in any manner by a defect in any equipment or materials supplied by the Municipality or by the performance of any work under this Agreement, including all suits or actions of every kind or description brought against the County, either individually or jointly with the Municipality for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, the performance of any work pursuant to or in connection with this Agreement or through any negligence or alleged negligence or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the Municipality, its employees, or agents or others under the Municipality's control.

INTRA-COUNTY
MUTUAL AID AND ASSISTANCE AGREEMENT
BETWEEN PARTICIPATING ENTITY

9. **Term; Withdrawal.** This Agreement shall commence as of the effective date of the Resolution adopted by the Cape May County Board of County Commissioners and continue for a period of five (5) years or until terminated by a Participating Entity. Any Participating Entity may withdrawal from this Agreement by providing all other Participating Entities and the Cape May County Office of Emergency Management within sixty (60) days advanced written notice of withdrawal, clearly specifying the applicable date of withdrawal. In the event of withdrawal by a Participating Entity, this Agreement will continue in full force and effect for all remaining Participating Entities.
10. **Legal Authority.** This Agreement shall be governed by the laws of the State of New Jersey. This Agreement is expressly made in accordance with N.J.S.A. 40A:14-26 and N.J.S.A. 40A:14-156.1. Moreover, all Law Enforcement Operations conducted by the County Prosecutor and his officers and agents are deemed subject to the provisions of Wright v. State, 169 N.J. 442 (2001).
11. **Entire Agreement.** This Agreement constitutes the entire understanding between the Participating Entities. This Agreement supersedes all communications, representations, or prior agreements, oral or written, between Participating Entity with respect to the subject matter hereof.
12. **Severability.** The invalidity of any provision of this Agreement shall not render invalid any other provision. If for any reason, any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, that provision shall be deemed severable and this Agreement may be enforced with that provision severed or modified by court order.
13. **Amendments.** This Agreement may only be amended by written consent of all the parties hereto. The undersigned Participating Entities have hereby adopted and subscribed to and approve this Mutual Aid and Assistance Agreement to which this signature page will be attached and agree to be party thereto and be bound by the terms thereof.

INTRA-COUNTY
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BETWEEN PARTICIPATING ENTITY

IN WITNESS WHEREOF, the Participating Entities hereby executes this Agreement and affixes its corporate seal on the date shown. By executing this Agreement, the Participating Entity acknowledges that said execution has been duly authorized by proper Resolution, a copy of which is annexed to this Agreement.

Participating Entity: BOROUGH OF WEST WILDWOOD Date: 2/2/2024

Authorized Signature:  Official Title: Mayor

Authorized Signature:  Official Title: ADMINISTRATOR / Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2024-019

**AUTHORIZING THE APPOINTMENT OF A
BOROUGH REPRESENTATIVE TO THE
CAPE MAY COUNTY ANIMAL SHELTER ADVISORY BOARD**

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.S. 40A:65-1, et. Seq. any local government unit may enter into a contract with any other local government to provide and receive any service that each unit is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Borough of West Wildwood and County of Cape May have established a Shared Services Agreement for Animal Shelter Services which commenced as of August 2016 to August 2021, and the aforesaid Shared Service shall automatically renew for an additional five (5) year "renewal term" effective to August 2026; and

WHEREAS, as part of this agreement, the Borough is required to designate a representative to be a member of the Cape May County Animal Shelter Advisory Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey, that Borough Administrator/Clerk Donna L. Frederick is hereby appointed to represent the Borough of West Wildwood on the Cape May County Animal Shelter Advisory Board.

BE IT FURTHER RESOLVED that an executed copy of this resolution be forwarded to the Director of the Cape May County Animal Shelter and Adoption Center.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek		X	X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at their **Regular Meeting** held on **February 2, 2024**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
NEW JERSEY**

RESOLUTION 2024-020

RESOLUTION AUTHORIZING IN REM FORECLOSURE ACTION

WHEREAS, the Tax Collector of the Borough of West Wildwood has prepared an *in rem* tax foreclosure list and has certified the same to the governing body; and

WHEREAS, it is the desire of the governing body to institute *in rem* tax foreclosure proceedings against the properties which are set forth on Schedule "A" attached hereto; and

WHEREAS, it is not only in the best interest of the municipality to institute said proceedings, but also is a duty of the governing body; and

WHEREAS, the institution of said *in rem* proceeding will result in revenue to the Borough of West Wildwood either by redemption of the subject properties of their foreclosure and resale by the Borough of West Wildwood.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of West Wildwood, County of Cape May, State of New Jersey, as follows:

1. That the governing body does hereby authorize the institution of *in rem* tax foreclosure proceedings in regard to the properties set forth on Schedule "A" attached hereto.
2. That a certified copy of this resolution be forwarded to the Tax Collector and Borough Attorney.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek		X	X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at their **Regular Meeting** held on **February 2, 2024**.



**Donna L. Frederick, RMC
Municipal Clerk**

BOROUGH OF WEST WILDWOOD
IN REM TAX FORECLOSURE LIST

Schedule Number	Certificate Number	Name of owner as it appears on last Tax Duplicate	Description fo land as it appears on Tax Duplicate and Certificate of Sale		Date of Tax Sale	Amount of Tax Sale	Amount of liens accruing subsequent to tax sale	Amount to Redem
			Block - Lot - Qualifier					
1	23-00001	ROLICK, AUTUMN	100.02-2.26		12/5/2023	\$29,343.10	\$4,903.55	\$34,246.65

I, Terence Graff, Tax Collector for the Borough of West Wildwood, do hereby certify that the above Tax Foreclosure List is a true and accurate description of the properties to be for

Terence Graff

Terence Graff

Tax Collector

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2024-021

AUTHORIZING THE REFUND OF SEWER ESCROW CONNECTION FEES

WHEREAS, the property owner listed below paid for a sewer disconnection/connection for the said property; and

WHEREAS, it is deemed that all the inspection requirements have been met; and

WHEREAS, the newly constructed building has been erected and a certificate of occupancy has been issued by the Construction Office.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that the Chief Financial Officer is hereby authorized to make the following payment in the amount indicated; as follows:

OWNER	ADDRESS	BLOCK	LOT	SEWER CONNECT (Escrow)
Michael Root	634.5 Poplar Ave.	122	8	\$ 200.00

Refund to:
Michael & Colleen Root
528 Greenhill Lane
Philadelphia, PA 19128

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek		X	X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest						X

I, **Donna Frederick, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **February 2, 2024**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2024-022

AUTHORIZING THE FILING OF THE 2023 RECYCLING TONNAGE GRANT

WHEREAS, the mandatory Source Separation and Recycling Act (P.L. 1987,c.102) has established a recycling fund from which tonnage grants may be made to Municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use tonnage grants to develop new Municipal Recycling Programs and to continue and expand existing programs; and

WHEREAS, the recycling regulations impose on Municipalities certain requirements as a Condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the Municipality; and

WHEREAS, a resolution authorizing the Borough of West Wildwood to apply for the 2023 Recycling Tonnage Grant will memorialize the commitment of the Borough to recycling and to indicate the assent of the Borough to the efforts undertaken and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, Linda Thomas, Certified Recycling Professional, for a fee not to exceed \$100.00 in accordance with the attached Letter of Intent, is hereby designated as the individual authorized to ensure the application is properly completed and timely filed.


NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey that it hereinafter accepts and approves the Letter of Intent with Linda Thomas, CRP, and further endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection; and

BE IT FURTHER RESOLVED that the Borough's Recycling Coordinator is hereby directed to coordinate with Linda Thomas to assure that the application is properly and timely filed.

BE IT FURTHER RESOLVED that monies received through said Recycling Tonnage Grant shall be deposited in a dedicated recycling trust fund in accordance with said Grant requirements.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek		X	X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **February 2, 2024**.


Donna L. Frederick, RMC
Municipal Clerk

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2024-023

**AUTHORIZING THE AWARDING OF A CONTRACT TO CARTER GEOSCIENCE, LLC
FOR PHASE II ENVIRONMENTAL SITE INVESTIGATION**

WHEREAS, it has been determined by the Board of Commissioner the need to conduct environmental site investigation on borough owned property, specifically Block 100.02 Lots 2.09, 2.10, 2.13, 2.14, 2.15, 2.16, 2.17, 2.18, 2.20, 2.21, 2.22, 2.23 and 2.24; and

WHEREAS, the Borough has received a proposal from Carter Geoscience LLC with offices located at 227 South White Horse Pike, Suite A, Audubon, NJ 08106 to perform a Phase II Environmental Site Investigation of the above referenced property: and

WHEREAS, the cost to complete the Phase II Environmental Site Investigation is \$ 16,300.00.


NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor is hereby authorized on behalf of the Borough to sign the contract documents, authorizing Carter Geoscience LLC to perform the environmental site investigation of the aforementioned property.

BE IT FURTHER RESOLVED, the Chief Financial Officer has ascertained that there are available sufficient appropriations to award the contract with Carter Geoscience, LLC through permanent budget certification account # 4-01-20-100-028

BE IT FURTHER RESOLVED that notice of this award shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek		X	X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **February 2, 2024**.



**Donna L. Frederick, RMC
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 2024-024

**AUTHORIZING THE BOROUGH ENGINEER TO PROCEED WITH ENGINEERING
SERVICES, BIDDING SUPPORT AND CONSTRUCTION PHASE SERVICES IN
CONNECTION WITH THE WEST WILDWOOD MUNICIPAL BUILDING ROOF OVERLAY**

WHEREAS, the Board of Commissioners has awarded, pursuant to N.J.S.A. 40A:11-4.4, a Professional Service Contract after publishing, advertisement, and request for proposals for General Engineering Services with Remington & Vernick Engineers, Inc.; and

WHEREAS the Board of Commissioners requires RVE to prepare the bid documents, provide bidding support and perform construction phase services for the West Wildwood Municipal Building Roof Overlay; and

WHEREAS, Remington & Vernick Engineers has submitted their proposal for the preparation of the bid documents, bidding support and construction phases services for the West Wildwood Municipal Building Roof Overlay in the amount of **TWENTY THOUSAND DOLLARS and 00/100 CENTS** (\$20,000.00); and

WHEREAS, the Chief Financial Officer of the Borough of West Wildwood has certified that there are sufficient funds available to pay the above referenced vendor, through permanent budget financing Capital account C-04-55-920-106.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Borough Engineer be and is hereby authorized to proceed with the preparation of the bid documents, bidding support and construction phase services for the West Wildwood Municipal Building Roof Overlay in the amount of **TWENTY THOUSAND DOLLARS and 00/100 CENTS** (\$20,000.00) and authorizes the Mayor to execute said agreements.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Mathew J. Ksiazek		X	X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest						X

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **Friday, February 2, 2024**.



**Donna L. Frederick, RMC
Municipal Clerk**

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BOROUGH OF WEST WILDWOOD
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Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 16310 to 16371
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
PO #	Item	Description						Acct
16310	02/02/24	00101 THE HERALD						1551
24-00014	1	LEGAL ADVERTISING FOR PLANNING	5.81	4-01-21-180-021 Legal Advertising	Budget		30	1
24-00056	1	CLASSIFICATION AD FOR P/W	1,041.00	4-01-20-100-021 GEN. ADMIN. LEGAL ADVERTISING	Budget		98	1
24-00063	1	1 YEAR SUBSCRIPTION	20.00	4-01-20-120-021 Legal Advertising	Budget		104	1
24-00063	2	LEGAL ADVERTISING	132.44	4-01-20-120-021 Legal Advertising	Budget		105	1
24-00063	3	VARIOUS LEGAL ADVERTISEMENTS	184.41	4-01-20-120-021 Legal Advertising	Budget		106	1
24-00063	4	LEGAL ADVERTISEMENT	44.94	4-01-20-120-021 Legal Advertising	Budget		107	1
24-00088	1	LEGAL ADVERTISEMENTS	66.22	4-01-20-120-021 Legal Advertising	Budget		120	1
24-00088	2	LEGAL ADVERTISEMENTS	66.22	4-01-20-120-021 Legal Advertising	Budget		121	1
			1,561.04					
16311	02/02/24	00208 ACTION UNIFORM CO LLC						1551
24-00087	1	RED POLO/NYLON BELT FOR J DOOD	157.00	4-01-25-240-032 Uniforms	Budget		119	1
16312	02/02/24	00308 ADP, INC.						1551
24-00025	1	PAYROLL ENDING 1/12/24	159.03	4-01-20-130-028 Payroll Services	Budget		47	1
24-00025	2	PAYROLL ENDING 1/26/24	138.65	4-01-20-130-028 Payroll Services	Budget		48	1
24-00058	1	YEAR END W2 STATEMENTS	309.90	3-01-20-100-028 GEN. ADMIN. OTHER PROFESSIONAL SERVICES	Budget		100	1
			607.58					
16313	02/02/24	00312 DAVE GREENLAND						1551
24-00017	1	REPAIR TO POLICE CAR 1720	33.10	4-01-25-240-034 Fleet Maintenance	Budget		36	1
24-00017	2	LABOR	240.00	4-01-25-240-034 Fleet Maintenance	Budget		37	1
24-00017	3	REPAIR TO POLICE CAR 17B1	600.00	4-01-25-240-034 Fleet Maintenance	Budget		38	1
24-00018	1	REPAIRS TO PD HWV 5 TON	252.00	3-01-26-290-034 Fleet Maintenance	Budget		39	1
			1,125.10					
16314	02/02/24	01805 ASSOC. OF CERT. TAX ASSES CMC						1551
24-00070	1	2024 REGULAR MEMBERSHIP DUES	330.00	4-01-20-100-044 GEN. ADMIN. DUES & MEMBERSHIPS	Budget		112	1
16315	02/02/24	019011 ATLANTIC CITY ELECTRIC						1551
24-00041	1	CHARGES FOR JAN 2024	2,548.68	4-01-31-435-000 Street Lighting	Budget		65	1

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #		Item Description					Ref Seq	Acct
16315		ATLANTIC CITY ELECTRIC						
		Continued						
24-00041	2	CHARGES FOR JAN 2024	346.41	4-01-31-430-000	Budget		66	1
				Electricity				
24-00041	3	CHARGES FOR JAN 2024	464.01	4-01-31-430-000	Budget		67	1
				Electricity				
24-00041	4	CHARGES FOR JAN 2024	250.16	4-01-31-430-000	Budget		68	1
				Electricity				
24-00041	5	CHARGES FOR JAN 2024	44.22	4-01-31-430-000	Budget		69	1
				Electricity				
24-00041	6	CHARGES FOR JAN 2024	38.89	4-01-31-430-000	Budget		70	1
				Electricity				
24-00041	7	CHARGES FOR JAN 2024	13.39	4-01-31-430-000	Budget		71	1
				Electricity				
24-00041	8	CHARGES FOR JAN 2024	42.96	4-01-31-430-000	Budget		72	1
				Electricity				
			3,748.72					
16316	02/02/24	01905 AT & T MOBILITY					1551	
24-00024	1	MONTHLY CHARGES	229.18	4-01-31-440-000	Budget		46	1
				Telephone				
16317	02/02/24	01906 ATLANTIC COUNTY MUNICIPAL JIF					1551	
24-00006	1	2024 1ST QTR ASSESSMENT	11,000.00	4-01-23-210-000	Budget		13	1
				LIABILITY INSURANCE				
24-00006	2	2024 1ST QTR ASSESSMENT	13,395.00	4-01-23-215-000	Budget		14	1
				WORKER COMPENSATION INSURANCE				
			24,395.00					
16318	02/02/24	04004 PETTY CASH					1551	
24-00082	1	REPLINISH PETTY CASH	100.00	4-01-20-100-030	Budget		116	1
				GEN. ADMIN. MATERIALS & SUPPLIES				
16319	02/02/24	05202 CAPE MAY CNTY TREASURERS OFF.					1551	
24-00043	1	2023 ADDED AND OMITTED TAXES	9,404.33	3-01-55-000-003	Budget		74	1
				DUE COUNTY ADDED/OMITTED				
24-00043	2	2023 ADDED AND OMITTED TAXES	390.79	3-01-55-000-003	Budget		75	1
				DUE COUNTY ADDED/OMITTED				
24-00044	1	1ST QTR COUNTY TAXES	173,611.93	4-01-55-000-000	Budget		76	1
				CAPE MAY COUNTY TAX				
24-00044	2	1ST QTR LIBRARY TAX	28,355.91	4-01-55-000-001	Budget		77	1
				CAPE MAY COUNTY LIBRARY TAX				
24-00044	3	1ST QTR OPEN SPACE TAX	8,337.77	4-01-55-000-002	Budget		78	1
				CAPE MAY COUNTY OPEN SPACE				
24-00045	1	1ST QTR ANIMAL SHELTER AND	2,964.02	3-01-27-340-029	Budget		79	1
				Contractual Services				
			223,064.75					
16320	02/02/24	05203 C.M.C.M.U.A. WASTER WATER DIV.					1551	
24-00011	1	DISPOSAL FEES FOR DEC 2023	1,335.13	3-01-32-465-000	Budget		27	1
				SOLID WASTE DISPOSAL				

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
16321	02/02/24	05211 CAPE MEDIATION SERVICES INC.					1551
24-00028	1	MEDIATION ASSESSMENT FOR 2024	91.80	4-01-20-155-027 Legal Services	Budget		51 1
16322	02/02/24	05235 THE CARLSEN GROUP INC					1551
24-00026	1	CHARGES FOR JAN 2024	95.00	4-01-20-120-026 Maintenance Contracts	Budget		49 1
16323	02/02/24	05244 CAPE MAY CO. LEAGUE OF MUN.					1551
24-00019	1	2024 DUES	700.00	4-01-20-100-044 GEN. ADMIN. DUES & MEMBERSHIPS	Budget		40 1
16324	02/02/24	06001 CITY OF WILDWOOD					1551
24-00036	1	GASOLINE FOR DECEMBER 2023	641.63	4-01-31-460-000 Gasoline and Diesel	Budget		59 1
16325	02/02/24	06615 COMCAST					1551
24-00048	1	CHARGES FOR JAN 2024	332.21	4-01-31-440-000 Telephone	Budget		83 1
24-00048	2	CHARGES FOR JAN 2024	47.01	4-01-31-440-000 Telephone	Budget		84 1
24-00048	3	CHARGES FOR JAN 2024	94.90	4-01-31-440-000 Telephone	Budget		85 1
24-00048	4	CHARGES FOR JAN 2024	113.35	4-01-31-440-000 Telephone	Budget		86 1
24-00048	5	CHARGES FOR JAN 2024	124.85	4-01-31-440-000 Telephone	Budget		87 1
			712.32				
16326	02/02/24	08201 DELTA DENTAL PLAN OF N.J. INC.					1551
24-00038	1	CHARGES FOR JAN 2024	715.91	4-01-23-220-000 EMPLOYEE GROUP INSURANCE	Budget		61 1
16327	02/02/24	09205 JPMONZO MUNICIPAL CONSULTING					1551
24-00053	1	WEBINAR FOR CFO CROWLEY	50.00	4-01-20-100-042 GEN. ADMIN. EDUCATIONAL TRAINING	Budget		93 1
16328	02/02/24	10701 EDMUNDS GOVTECH					1551
24-00010	1	2024 SOFTWARE MAINTENANCE	7,863.86	4-01-20-140-026 Data Processing Maintenance	Budget		25 1
24-00010	2	2024 SOFTWARE MAINTENANCE	4,122.14	4-09-55-502-029 Contractual Items-Software	Budget		26 1
			11,986.00				
16329	02/02/24	10811 STEFANKIEWICZ & BELASCO LLC					1551
24-00035	1	PROFESSIONAL SERVICES RENDERED	238.00	3-01-21-180-028 Professional Services	Budget		58 1
16330	02/02/24	13002 JOSEPH FAZZIO, INC.					1551
24-00004	1	24X12 FIBER TUBE FOR	189.99	G-02-41-813-000 2022 - UEZ INFORMATIONAL SIGN PROJECT	Budget		11 1

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Contract	Ref Seq Acct
Amount Paid	Charge Account	Account Type		
16331	02/02/24	13416 CONSTELLATION NEWENERGY INC		1551
24-00021	1	CHARGES FOR DEC 2023	623.50	3-01-31-430-000 Electricity 42 1
24-00021	2	CHARGES FOR DEC 2023	3.56	3-01-31-430-000 Electricity 43 1
			627.06	
16332	02/02/24	13805 CINTAS FIRST AID & SAFETY		1551
23-00621	1	LARGE-TRAUMA BAGS	771.93	3-01-25-240-038 New Equipment 2 1
23-00621	2	BLEED CONTROL KIT	746.55	3-01-25-240-038 New Equipment 3 1
			1,518.48	
16333	02/02/24	14408 FORD MOTOR CREDIT COMPANY		1551
24-00042	1	POLICE VEHICLE LEASE	5,095.49	4-01-25-240-051 Police Vehicles 73 1
16334	02/02/24	165159 STATE OF NJ DEPT OF LABOR		1551
24-00081	1	BOILER STATE INSPECTION FEE	160.00	4-01-26-310-082 Building Repairs 115 1
16335	02/02/24	18611 JOYCE MEDIA		1551
24-00054	1	WEB HOST FOR DEC 2023	99.95	3-01-20-140-026 Data Processing Maintenance 94 1
24-00054	2	ANNUAL RENEWAL	50.00	4-01-20-140-026 Data Processing Maintenance 95 1
24-00054	3	WEBSITE UPDATES	43.75	4-01-20-140-026 Data Processing Maintenance 96 1
			193.70	
16336	02/02/24	26801 KINDLE FORD		1551
24-00001	1	REPAIRS TO POLICE CAR	6,157.08	4-01-25-240-034 Fleet Maintenance 7 1
16337	02/02/24	31220 MAX COMMUNICATIONS, INC.		1551
24-00033	1	CHARGES FOR JAN 2024	680.40	4-01-31-440-000 Telephone 56 1
24-00071	1	1 YEAR LICENSE - FIREWALL	250.00	4-01-31-440-000 Telephone 113 1
			930.40	
16338	02/02/24	31801 MGL PRINTING SOLUTIONS		1551
24-00003	1	MINUTE PAPER FOR CLERK	144.00	4-01-20-120-030 Materials and Supplies 9 1
24-00003	2	SHIPPING	21.00	4-01-20-120-030 Materials and Supplies 10 1
			165.00	
16339	02/02/24	34204 N.J. STATE LEAGUE OF		1551
24-00055	1	WEBINAR FOR CFO CROWLEY	25.00	4-01-20-100-042 GEN. ADMIN. EDUCATIONAL TRAINING 97 1

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Contract	Ref Seq Acct
Amount Paid	Charge Account	Account Type		
16340	02/02/24	34204 N.J. STATE LEAGUE OF		1551
24-00050	1	2024 LEAGUE OF MUNICIPALITIES		89 1
		278.00 4-01-20-100-044	Budget	
		GEN. ADMIN. DUES & MEMBERSHIPS		
16341	02/02/24	34226 NEW JERSEY PLANNING OFFICIALS		1551
24-00049	1	ANNUAL MEMBERSHIP-2024		88 1
		370.00 4-01-21-180-028	Budget	
		Professional Services		
16342	02/02/24	39801 PITNEY BOWES GLOBAL FINANCIAL		1551
24-00029	1	POSTAGE MACHINE LEASE		52 1
		426.00 4-01-20-100-026	Budget	
		GEN. ADMIN. MAINTENANCE (MAIL)		
16343	02/02/24	44606 REMINGTON, VERNICK ENGINEERS		1551
24-00069	1	BAY AVE & GLENWOOD AVE PARKING		111 1
		300.00 G-02-40-800-002	Budget	
		UEZ-GLENWOOD AVE-CORRIDOR PARKING PROJ		
16344	02/02/24	45678 AUTO ZONE		1551
23-00867	1	PARTS FOR POLICE CAR		6 1
		295.03 3-01-26-290-034	Budget	
		Fleet Maintenance		
16345	02/02/24	48201 SOUTH JERSEY GAS COMPANY		1551
24-00083	1	MONTHLY CHARGES - JANUARY		117 1
		772.84 4-01-31-446-000	Budget	
		Natural Gas		
24-00083	2	MONTHLY CHARGES - JANUARY		118 1
		1,108.39 4-01-31-446-000	Budget	
		Natural Gas		
		1,881.23		
16346	02/02/24	48207 SOUTH JERSEY WELDING SUPPLY CO		1551
24-00039	1	CHARGES FOR DEC 2023 PASS		62 1
		65.10 3-01-26-290-038	Budget	
		Gen. Hardware-maint. supplies		
24-00039	2	PASS BALANCE DUE FOR 2023		63 1
		65.10 3-01-26-290-038	Budget	
		Gen. Hardware-maint. supplies		
		130.20		
16347	02/02/24	48729 STATE TOXICOLOGY LABORATORY		1551
24-00057	1	RANDOM TESTING		99 1
		45.00 3-01-23-220-000	Budget	
		EMPLOYEE GROUP INSURANCE		
16348	02/02/24	49403 TAX. COLL. & TREAS. ASSOC. OF CMC		1551
24-00032	1	INDIVIDUAL MEMBERSHIP DUES		55 1
		125.00 4-01-20-100-044	Budget	
		GEN. ADMIN. DUES & MEMBERSHIPS		
16349	02/02/24	50102 THE PRESS OF ATLANTIC CITY		1551
24-00064	1	LEGAL ADVERTISEMENT		108 1
		37.42 4-01-20-120-021	Budget	
		Legal Advertising		
24-00064	2	LEGAL ADVERTISEMENT		109 1
		37.42 4-01-20-120-021	Budget	
		Legal Advertising		
24-00080	1	LEGAL ADVERTISEMENTS		114 1
		503.46 4-01-20-120-021	Budget	
		Legal Advertising		
		578.30		

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
16350	02/02/24	58005 CITY OF WILDWOOD WATER UTILITY					1551
24-00007	1	CHARGES FOR 1ST QTR 2024	37.75	4-01-31-455-000	Budget		15 1
				WATER			
24-00007	2	CHARGES FOR 1ST QTR 2024	68.55	4-01-31-455-000	Budget		16 1
				WATER			
24-00007	3	CHARGES FOR 1ST QTR 2024	3,680.00	3-01-25-265-057	Budget		17 1
				FIRE HYDRANT SERVICE			
24-00007	4	CHARGES FOR 1ST QTR 2024	80.10	3-01-31-455-000	Budget		18 1
				WATER			
24-00007	5	CHARGES FOR 1ST QTR 2024	37.75	3-01-31-455-000	Budget		19 1
				WATER			
24-00007	6	CHARGES FOR 1ST QTR 2024	141.70	3-01-31-455-000	Budget		20 1
				WATER			
24-00007	7	CHARGES FOR 1ST QTR 2024	107.05	3-01-31-455-000	Budget		21 1
				WATER			
			4,152.90				
16351	02/02/24	60201 XEROX CORPORATION					1551
24-00022	1	CHARGES FOR JAN 2024	201.69	4-01-20-100-023	Budget		44 1
				GEN. ADMIN. PRINTING			
16352	02/02/24	645196 LAWSOFT, INC.					1551
24-00047	1	ANNUAL SUPPORT FOR CAD/RMS	7,500.00	4-01-25-240-026	Budget		81 1
				Maintenance Contract			
24-00047	2	SUPPORT FOR NIBRS INTERFACE	500.00	4-01-25-240-026	Budget		82 1
				Maintenance Contract			
			8,000.00				
16353	02/02/24	65405 W. B. MASON					1551
24-00002	1	VARIOUS OFFICE SUPPLIES	492.94	4-01-20-100-030	Budget		8 1
				GEN. ADMIN. MATERIALS & SUPPLIES			
24-00009	1	2 LCD WALL CLOCKS	179.98	4-01-25-240-030	Budget		23 1
				Materials and Supplies			
24-00009	2	4 WALL CLOCKS	203.96	4-01-25-240-030	Budget		24 1
				Materials and Supplies			
24-00034	1	VARIOUS OFFICE SUPPLIES	132.43	4-01-20-100-030	Budget		57 1
				GEN. ADMIN. MATERIALS & SUPPLIES			
			1,009.31				
16354	02/02/24	65406 STANDARD OFFICE SYSTEMS					1551
24-00051	1	CHARGES FOR JAN 2024	177.52	4-01-20-100-023	Budget		90 1
				GEN. ADMIN. PRINTING			
24-00051	2	CHARGES FOR JAN 2024	76.62	4-01-20-100-023	Budget		91 1
				GEN. ADMIN. PRINTING			
			254.14				
16355	02/02/24	654173 NEW JERSEY CONFERENCE OF MAYORS					1551
24-00040	1	2024 MEMBERSHIP DUES	295.00	4-01-20-100-044	Budget		64 1
				GEN. ADMIN. DUES & MEMBERSHIPS			
16356	02/02/24	66666 VERIZON					1551
24-00023	1	CHARGES FOR JAN 2024	52.91	4-01-31-440-000	Budget		45 1
				Telephone			

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Check Register By Check Id

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Contract	Ref Seq Acct
Amount Paid	Charge Account	Account Type		
16357	02/02/24	679001 THOMAS, LINDA		1551
24-00060	1	FILLING FEE FOR 2023		101 1
		100.00 4-01-20-100-028	Budget	
		GEN. ADMIN. OTHER PROFESSIONAL SERVICES		
16358	02/02/24	694212 WATCHFIRE		1551
24-00016	1	DATA PLAN FOR 60 MONTHS		35 1
		520.00 4-01-20-100-044	Budget	
		GEN. ADMIN. DUES & MEMBERSHIPS		
16359	02/02/24	694224 AXON ENTERPRISES, INC.		1551
24-00015	1	BASIC LICENSE BUNDLE		31 1
		1,080.00 4-01-25-240-026	Budget	
		Maintenance Contract		
24-00015	2	BODY WORN CAMERA TAP BUNDLE		32 1
		2,016.00 4-01-25-240-026	Budget	
		Maintenance Contract		
24-00015	3	BODY WORN CAMERA MULTI-BAY		33 1
		354.00 4-01-25-240-026	Budget	
		Maintenance Contract		
24-00015	4	PRO LICENSE BUNDLE		34 1
		468.00 4-01-25-240-026	Budget	
		Maintenance Contract		
		3,918.00		
16360	02/02/24	964679 GEBHARDT & KIEFER, P.C.		1551
24-00027	1	PROFESSIONAL SERVICES RENDERED		50 1
		3,000.00 4-01-20-155-027	Budget	
		Legal Services		
16361	02/02/24	964687 GENERAL CODE, LLC		1551
24-00065	2	CODIFICATION SERVICE		110 1
		2,117.33 4-01-20-140-026	Budget	
		Data Processing Maintenance		
16362	02/02/24	964703 ARCH INSURANCE COMPANY		1551
24-00062	1	NJ TEMPORARY DISABILITY INS		103 1
		2,523.95 3-01-23-210-000	Budget	
		LIABILITY INSURANCE		
16363	02/02/24	967709 NJMMA		1551
24-00052	1	2024 MEMBERSHIP DUES FOR		92 1
		250.00 4-01-20-100-044	Budget	
		GEN. ADMIN. DUES & MEMBERSHIPS		
16364	02/02/24	967725 MUNICIPAL CAPITAL FINANCE		1551
24-00012	1	LEASE - CHEVY SILVERADO		28 1
		1,030.12 4-01-26-290-063	Budget	
		lease		
16365	02/02/24	967730 JAMES M RUTALA ASSOCIATES LLC		1551
23-00273	5	PLANNING AND GRANT CONSULTANT		1 1
		1,440.00 3-01-20-100-028	Budget	
		GEN. ADMIN. OTHER PROFESSIONAL SERVICES		
16366	02/02/24	967731 PINELAND CONSTRUCTION, LLC		1551
24-00005	1	TRASH PICK UP FOR JANUARY 2024		12 1
		10,083.33 4-01-26-305-029	Budget	
		Contractual-collection		
24-00030	1	DUMPSTER - P/W		53 1
		300.00 4-01-26-310-083	Budget	
		Grounds Maintenance		
		10,383.33		
16367	02/02/24	967887 COMFORT NOW LLC		1551
23-00838	1	REMAINING BALANCE DUE ON		4 1
		8,963.09 3-01-26-310-082	Budget	
		Building Repairs		

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
PO #	Item	Description						Acct
16367	COMFORT NOW LLC	Continued						
23-00838	2	REMAINING BALANCE DUE ON	255.41	3-01-26-310-038	Budget		5	1
				new equipment				
			9,218.50					
16368	02/02/24	976881 PowerDMS, INC						1551
24-00046	1	POWER TIME SUBSCRIPTION P/D	2,560.00	4-01-25-240-026	Budget		80	1
				Maintenance Contract				
16369	02/02/24	976990 T-MOBILE USA, INC.						1551
24-00020	1	CHARGES FOR JAN 2024	368.64	4-01-31-440-000	Budget		41	1
				Telephone				
16370	02/02/24	977002 RONALD WILLIAMS						1551
24-00061	1	PERMANENT DRAINAGE EASEMENT	1.00	4-01-26-310-083	Budget		102	1
				Grounds Maintenance				
16371	02/02/24	03102 BANK OF AMERICA						1551
24-00008	1	TITLE AND REGISTRATION FOR	25.00	4-01-25-240-034	Budget		22	1
				Fleet Maintenance				
24-00013	1	ICE MELT	79.80	4-01-26-310-030	Budget		29	1
				Materials and Supplies				
24-00031	1	DIE HARD BATTERY FOR POLICE	147.39	4-01-25-240-034	Budget		54	1
				Fleet Maintenance				
24-00037	1	PAINT/BRUSHES/ROLLERS	133.20	G-02-41-813-000	Budget		60	1
				2022 - UEZ INFORMATIONAL SIGN PROJECT				
			385.39					

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	62	0	343,157.33	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	62	0	343,157.33	0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	3-01	34,838.94	0.00	0.00	34,838.94
CURRENT FUND	4-01	303,573.06	0.00	0.00	303,573.06
UTILITY FUND	4-09	4,122.14	0.00	0.00	4,122.14
Year Total:		307,695.20	0.00	0.00	307,695.20
GRANT FUND	G-02	623.19	0.00	0.00	623.19
Total Of All Funds:		343,157.33	0.00	0.00	343,157.33

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BOROUGH OF WEST WILDWOOD
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Range of Checking Accts: CAPITAL to CAPITAL Range of Check Ids: 1470 to 1473
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num				
PO #	Item	Description	Amount Paid	Charge Account	Account Type	Contract	Ref Seq	Acct
1470	02/02/24	44606	REMINGTON,VERNICK ENGINEERS				1552	
24-00068	1	PINE AVE, Q AVE TO LAKE AVE	1,105.00	C-04-55-919-102	Budget		2	1
				RECONSTRUCTION OF PINE AVE				
1471	02/02/24	44606	REMINGTON,VERNICK ENGINEERS				1552	
24-00077	1	DESIGN, BIDDING AND INSPECTION	2,047.50	C-04-55-920-104	Budget		3	1
				IMPROVEMENTS TO VARIOUS PLAYGROUNDS				
1472	02/02/24	44606	REMINGTON,VERNICK ENGINEERS				1552	
24-00084	1	RECONSTRUCTION OF PINE, Q AVE	600.00	C-04-55-919-102	Budget		4	1
				RECONSTRUCTION OF PINE AVE				
1473	02/02/24	964687	GENERAL CODE, LLC				1552	
24-00065	1	CODIFICATION SERVICE	1,587.67	C-04-55-917-101	Budget		1	1
				ORD 555-A CODIFICATION/TECHNOLOGY EQUIP				

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	4	0	5,340.17	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	5,340.17	0.00

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BOROUGH OF WEST WILDWOOD
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Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CAPITAL FUND	C-04	5,340.17	0.00	0.00	5,340.17
Total Of All Funds:		5,340.17	0.00	0.00	5,340.17

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BOROUGH OF WEST WILDWOOD
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Range of Checking Accts: SEWER CAPITAL to SEWER CAPITAL Range of Check Ids: 1079 to 1080
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor		Amount Paid	Charge Account	Account Type	Contract	Reconciled/Void	Ref Num
PO #		Item Description							Seq Acct
1079	02/02/24	44606 REMINGTON,VERNICK ENGINEERS							1553
24-00086	1	MAPLE AVE USDA PROJECT	20,996.25	C-08-55-905-004	Budget			2	1
					SANITARY SEWER SYSTEM MAPLE AVE-USDA				
1080	02/02/24	44606 REMINGTON,VERNICK ENGINEERS							1553
24-00085	1	MAPLE AVE USDA PROJECT	24,577.50	C-08-55-905-004	Budget			1	1
					SANITARY SEWER SYSTEM MAPLE AVE-USDA				

Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	45,573.75	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	45,573.75	0.00

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Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
UTILITY CAPITAL	C-08	45,573.75	0.00	0.00	45,573.75
Total of All Funds:		45,573.75	0.00	0.00	45,573.75

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BOROUGH OF WEST WILDWOOD
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Range of Checking Accts: TRUST OTHER to TRUST OTHER Range of Check Ids: 1262 to 1264
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Contract	Ref Seq Acct
1262	02/02/24	44606 REMINGTON, VERNICK ENGINEERS		1554
24-00066	1	SJG - POPLAR & E AVE	12,460.00	T-12-00-000-013 Budget 3 1
				RESERVE FOR STREET OPENINGS
24-00067	1	500 S AVE - SJG	225.00	T-12-00-000-013 Budget 4 1
				RESERVE FOR STREET OPENINGS
24-00072	1	622 W PINE AVE - SJG	37.50	T-12-00-000-013 Budget 5 1
				RESERVE FOR STREET OPENINGS
24-00073	1	SJG - POPLAR AVE VARIOUS LOCAT	7,000.00	T-12-00-000-013 Budget 6 1
				RESERVE FOR STREET OPENINGS
24-00074	1	1 VENICE AVE - SJG	355.00	T-12-00-000-013 Budget 7 1
				RESERVE FOR STREET OPENINGS
24-00075	1	500 S AVE. - PERNA	355.00	T-12-00-000-013 Budget 8 1
				RESERVE FOR STREET OPENINGS
24-00076	1	500 S AVE. - SJG	130.00	T-12-00-000-013 Budget 9 1
				RESERVE FOR STREET OPENINGS
			20,562.50	
1263	02/02/24	964644 SURENIAN, EDWARDS & NOLAN LLC		1554
23-00878	1	PROFESSIONAL SERVICES RENDERED	14.00	T-12-00-000-020 Budget 1 1
				RESERVE FOR AFFORDABLE HOUSING
1264	02/02/24	977001 MICHAEL & COLLEEN ROOT		1554
24-00059	1	634.5 MAPLE - REFUND OF SEWER	200.00	T-12-00-000-015 Budget 2 1
				SEWER DISCONNECT ESCROW

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	3	0	20,776.50	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	20,776.50	0.00

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BOROUGH OF WEST WILDWOOD
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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	T-12	20,776.50	0.00	0.00	20,776.50
Total of All Funds:		<u>20,776.50</u>	<u>0.00</u>	<u>0.00</u>	<u>20,776.50</u>

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Range of Checking Accts: ANIMAL CONTROL to ANIMAL CONTROL Range of Check Ids: 1179 to 1179
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #		Item Description				Contract	Ref Seq Acct
1179	02/02/24	654170 STATE OF NJ DEPT OF HEALTH					1555
24-00079	1	DOG LICENSE FOR JANUARY 2024	16.80	T-14-00-000-002	Budget		1 1
				DUE TO STATE OF NEW JERSEY			

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	16.80	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	16.80	0.00

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Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	T-14	16.80	0.00	0.00	16.80
Total of All Funds:		<u>16.80</u>	<u>0.00</u>	<u>0.00</u>	<u>16.80</u>

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Range of Checking Accts: CAPITAL to CAPITAL Range of Check Ids: 1474 to 1474
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Contract	Reconciled/Void	Ref Num
PO #		Item Description						
1474	02/02/24	00402 A&E ASSOCIATES						1556
23-00611	1	10" TIDEFLEX T-F1 CHECK VALVES	8,972.00	C-04-55-919-106	Budget			1 1
		REPLACEMENT OF TIDE FLEX VALVE						

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	8,972.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	8,972.00	0.00

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BOROUGH OF WEST WILDWOOD
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Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CAPITAL FUND	C-04	8,972.00	0.00	0.00	8,972.00
Total of All Funds:		8,972.00	0.00	0.00	8,972.00

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BOROUGH OF WEST WILDWOOD
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Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 16372 to 16372
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor				Reconciled/Void	Ref Num
PO #	Item	Description	Amount Paid	Charge Account	Account Type	Contract	Ref Seq Acct
16372	02/02/24	57602 WEST WILDWOOD BD. OF EDUCATION					1557
24-00089	1	3RD QTR SCHOOL TAX LEVY	175,817.50	4-01-55-000-006	Budget		1 1
		SCHOOL TAXES					

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	175,817.50	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	175,817.50	0.00

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Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	4-01	175,817.50	0.00	0.00	175,817.50
Total Of All Funds:		175,817.50	0.00	0.00	175,817.50



Jacquelyn Ferentz
Chief of Police

West Wildwood Police Department

701 West Glenwood Avenue
West Wildwood, New Jersey 08260
Phone: (609) 522-2396 • Fax: (609) 522-7350

Police Activity Report

January 1, 2024 to January 30, 2024

Calls for Service Breakdown:

2	Arrests
1	Animal Complaints
4	Assisting Other Agencies
1	Criminal Mischief (Arrest)
7	Departmental Services
85	Directed Patrols/Walking Beats/Community Contacts
4	Family Disputes
1	Fight Call
7	Follow-up Investigations
1	Gas Leaks Reported
2	General Complaints
6	Local Ordinance Violations
7	Medical Assists/Check the Well-Being
1	Missing Person (Juvenile Located)
1	Motor Vehicle Accident
2	Motor Vehicle Stops
1	Neighbor Trouble
1	Noise Complaint
4	Other Public Service Calls
8	Parking Complaint/Violations
1	Property Damage
372	Property Checks
1	Simple Assault (Domestic Arrest)
2	Suspicious Person/Vehicle/Activity
5	Verbal Dispute
5	Wires Down/Pole/Tress

Total Calls for Service: 571

This is an abridged version of actual calls for service.

PUBLIC WORKS ACTIVITY REPORT – JANUARY 2024

3 ACTIONS PICK UP PAID BULK TRASH ITEMS

1 ACTION SET UP HALL FOR MEETING

PICK UP CHRISTMAS TREES AND DROP OFF AT CMCMUA TRANSFER STATION

4 ACTIONS TO PICK UP TRASH & RECYCLING & MAINTAIN DOG STATIONS

2 ACTIONS VEHICLE TRANSPORT FOR SERVICE

4 ACTIONS PICK UP YARD WASTE

1 ACTION ASSISTING WITH VEHICLE REPAIR

DAILY DRIVE AROUND ISLAND PICKING UP DEBRIS

1 ACTION REMOVING CHRISTMAS TREE FROM PARK

1 ACTION REMOVING CHRISTMAS DECORATIONS FROM PARK

1 ACTION PICKING UP SALT FROM COUNTY AND SALTING STREETS

5 ACTIONS OF ROUTINE VEHICLE INSPECTIONS/MAINTENANCE

1 ACTION OF PRIMING AND PAINTING SIGN POLE

10 ACTIONS FOR BOROUGH BUSINESS

February 3, 2024

Commissioner's Report - Finance and Revenue

Tax Collector Report

No update this month

Operating Budget

The annual debt statement was filed. The annual financial statement is in process. Once completed, the draft budget will be compiled for the commissioners to review. We expect to introduce the budget at the March 1st meeting.

Sewer Utility

The Maple Ave USDA project was awarded to South State Inc. The total of the Base Bid, Alternate Bid #1, Alternate Bid #2 and Alternate Bid #3 is \$2,249,525.00. Alternate Bid #1 provides for the repairs to the Neptune Avenue manhole and will be funded by the Sewer Utility. A 2023 monthly flow rate chart is attached showing the impact of the manhole issue starting in June 2024.

Fair Share Housing Program

No update this month

26th Street Wave Attenuation and Flood Reduction Project (Living Shoreline)

No update this month

West Wildwood Flood Mitigation Project Scoping

No update this month