

# REGULAR MEETING MINUTES

MARCH 1, 2024

PART 2

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY, NEW JERSEY**

**ORDINANCE 624(2024)**

**ORDINANCE AMENDING SECTION 75-4 OF THE BOROUGH CODE OF THE  
BOROUGH OF WEST WILDWOOD FOR THE EMPLOYMENT OF OFF-DUTY  
BOROUGH POLICE OFFICERS OF THE BOROUGH OF WEST WILDWOOD**

**WHEREAS**, the Mayor and Borough Commissioners of the Borough of West Wildwood wish to adopt an Ordinance to provide for the employment of off-duty Borough Police Officers;

**WHEREAS**, the Mayor and the Borough Commissioners also seek to take action codifying the amount of compensation paid to the officers, the method of payment made by the vendors procuring such services and mandating the provision of insurance coverage for the officers by the vendor seeking such services for the Borough of West Wildwood; and

**NOW, THEREFORE, BE IT ORDAINED**, by the Board of Commissioners of the Borough of West Wildwood, in the County of Cape May, State of New Jersey, that the Municipal Code Chapter 75 entitled "Police Department", subsection 75-4 entitled "Salaries and Compensation" of the Borough of West Wildwood is hereby amended to add the following language as follows:

- A. The existing language shall remain and be designated "A".

The following language shall be added and designated "B":

- B. "Outside employment details" shall mean any off-duty employment by a business, organization or individual ("hiring entity") of a borough police officer to engage in police-related activities, such as patrol officers to direct traffic at shopping centers, construction sites, or office complexes, as well as serving as security at shopping centers, construction projects and other environments. Acceptances of such extra-duty employment shall be strictly voluntary, and the acceptance or declination of such employment is not a condition of Borough employment.

**1. Requirements.** Any hiring entity wishing to employ Borough police officers for extra-duty employment shall adhere to the following:

- a. Requests for services.** A hiring entity shall submit a written request for extra-duty employment stating the nature of the employment as well as the times and dates the employment is requested to the Borough Chief of Police or his/her designee. Approval shall be denied if, in the opinion of the Chief of Police, or

designee, such employment would be inconsistent with the efficient functioning and good reputation of the Borough Police Department, is inappropriate for any reason in the opinion of the Chief of Police, or designee, or would unreasonably endanger or threaten the safety of the officer or officers who are to perform the work. In no case may an entity licensed to serve alcohol contract with the Borough Police Department to provide off-duty police officers for extra duty work. All requests for extra-duty services shall be submitted at least seven business days prior to the requested date of services. Requests made in less than seven days-time will be charged at the "short notice" rates provided herein.

- b. **Written agreement.** No hiring entity shall employ a Borough police officer for extra-duty employment without first having entered into a signed written agreement with the Borough. Said written agreement shall be in accordance with the provisions of this chapter and must be accompanied by a certificate of insurance that has been approved in accordance with this chapter.
- c. **Prepayment of wages and fees.** All wages and fees must be received by the Borough's Chief Financial Officer *in full, prior to* the performance of extra-duty employment. The hiring entity shall be required to estimate the number of hours such law enforcement services are required.

The hiring entity shall be responsible for ensuring sufficient funds are paid *prior* to services rendered to avoid any interruption of services. The hiring entity shall make all payments for outside employment payable to the "Borough of West Wildwood".

(1) In certain circumstances where hiring entities are incapable of providing the aforementioned wages and fees, for said extra-duty employment prior to the work being performed, a departmental invoice shall be utilized to document the work performed by the officer and categorize spent municipal resources. In those circumstances, the hiring entity will be charged the same rate as the "short notice" rate provided herein (Appendix A).

(2) Said departmental invoices will be paid upon receipt through the Borough's Chief Financial Officer (Appendix B).

**d. Administration of wages and fees.** The Borough Chief Financial Officer shall administer any and all wages and fees for extra-duty police work through its dedicated police off-duty employment trust fund which has been approved by rider from the State of New Jersey. Such wages will be documented on said departmental invoices and made available to the hiring entity upon request (Appendix B).

**e. Overtime and pension.** Wages earned from outside extra-duty employment by any police officer shall not be applied toward calculating the pension benefits of the police officer so employed, nor shall hours worked for outside employment be considered in any way compensable as overtime payable by the Borough.

**f. Assumption of liability.** The hiring entity shall assume any and all liability arising out of extra duty police work, whether such liability is direct or vicarious, including, but not limited to, liability arising from travel to and from a job location and services rendered during a shift.

**g. Liability insurance.**

(1) Each person or entity that shall employ off-duty police officers pursuant to this section shall be responsible for maintaining his, hers or its own insurance coverage. Said insurance coverage shall include but not be limited to general liability and automobile liability and shall name the Borough of West Wildwood as an additional insured by endorsement on the policy. In addition, such policy shall provide for a minimum coverage of \$1,000,000 for any one claim or \$2,000,000 for any aggregate claims. Proof of said insurance coverage shall be provided to the Borough of West Wildwood, as provided hereafter, prior to the assignment of any off-duty police officers to said person or entity. The person or entity shall provide for the aforementioned insurance for any and all officers, vehicles and/or equipment that is utilized in the off-duty assignment.

(2) Workers' compensation insurance. Prior to the commencement of any extra-duty employment, the hiring entity shall deliver to the Borough a certificate of workers' compensation insurance; such policy shall provide for a minimum coverage of \$1,000,000 for any one claim and shall otherwise be reasonably satisfactory to the Borough as to amounts of coverage, types of coverage, deductibles, and insurers. The hiring entity must include the Borough as an additional insured under its workers' compensation policy through endorsement.

(3) All policies of insurance evidenced by any certificate filed hereunder shall be maintained by the hiring entity in full force and effect at all times while any police officer is employed by such entity. Upon a change or renewal of any such policy of insurance, the hiring entity shall forthwith file with the Borough Clerk or Deputy Clerk a new and current certificate of insurance in compliance with the foregoing provisions.

(4) No certificate of insurance required by this subsection shall be deemed filed with the Borough Clerk or Deputy Clerk unless it has first been reviewed and approved by the Borough Solicitor.

- h. **Employment status.** While performing extra-duty employment, police officers shall be considered to be performing services for the hiring entity.
- i. **Indemnification.** The hiring entity shall save and hold harmless the Borough, its officers, officials, agents, servants, administrators, elected officials and employees, from and against any and all liability arising out of the performance of extra-duty police work, whether such liability is direct or vicarious. This requirement shall be construed as broadly in favor of indemnification as permitted by New Jersey law.
- j. Should any section, paragraph, sentence or clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of the Ordinance shall not be affected thereby and shall remain in full force and effect and to this end the provisions of the Ordinance are hereby declared to be severable.

This Ordinance shall become effective immediately upon final passage and publication. All ordinances or parts of ordinances deemed to be inconsistent with this ordinance are hereby repealed.

This ordinance shall become effectively immediately upon final adoption and publication in accordance with the laws of the State of New Jersey

COMMISSIONERS:

  
MAYOR MATTHEW J. KSIAZEK


  
COMMISSIONER JOHN J. BANNING

  
COMMISSIONER JOSEPH D. SEGREST

First Reading/Introduction: 2024 03-01  
 Publication: 2024 03-06

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** of the Borough of West Wildwood, Cape May County, do hereby certify the forgoing to be a true and correct copy of an ordinance introduced and passed on the first reading at the March 1, 2024, Regular Meeting and will be considered for final passage after a public hearing to be held on April 5, 2024, at 7:00pm prevailing time.

  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

**COMMISSIONERS:**

\_\_\_\_\_  
**MAYOR MATTHEW J. KSIAZEK**

\_\_\_\_\_  
**COMMISSIONER JOHN J. BANNING**

\_\_\_\_\_  
**COMMISSIONER JOSEPH D. SEGREST**

**Second Reading/Public Hearing:** 2024 04-05  
**Publication:** 2024 04-10

	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<b>Mayor Matthew J. Ksiazek</b>						
<b>Commissioner John J. Banning</b>						
<b>Commissioner Joseph D. Segrest</b>						

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of an Ordinance finally adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey after a public hearing held on April 5, 2024, at 7:00pm prevailing time.

\_\_\_\_\_  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

## Appendix A

### Rates of compensation for Outside Extra Duty Jobs

- A. Security/Outside Municipal Employment hourly rates.
  - 1. Officer's taxable wage: \$75 per hour per officer,
  - 2. Police vehicle/equipment usage: \$20 per hour per vehicle.
  - 3. Administrative cost: \$10 per hour per job.
  
- B. Traffic Control/Road Safety Job hourly rates
  - 1. Officer's taxable wage: \$75 per hour per officer
  - 2. Police vehicle/equipment usage: \$20 per hour per vehicle
  - 3. Administrative cost: \$10 per hour per job.
  
- C. Short notice hourly rates
  - 1. Officer's taxable wage: \$85 per hour per officer
  - 2. Police vehicle/equipment usage: \$20 per hour per vehicle
  - 3. Administrative cost: \$15 per hour per job



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2024-031**

**AUTHORIZING THE READING OF THE CY2024 MUNICIPAL BUDGET BY TITLE ONLY**

**WHEREAS**, N.J.S.A.40A:4-8, as amended by L.2015, C 95, & 14, 2015, provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing, a complete copy of the budget has been made available for public inspection, and has been made available to each person upon request; and

**WHEREAS**, these two conditions have been met;

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the CY2024 budget shall be read by title only.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **March 1, 2024**.



Donna L. Frederick, RMC  
Municipal Clerk

**SECOND READING PUBLIC HEARING – AUTHORIZING THE READING OF THE CY2024 MUNICIPAL BUDGET BY TITLE ONLY**

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek						
Commissioner John J. Banning						
Commissioner Joseph D. Segrest						

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **April 5, 2024**.

Donna L. Frederick, RMC  
Municipal Clerk

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2024-032**

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE  
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S  
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment  
Decisions Under Title VII of the Civil Rights Act of 1964"**

**WHEREAS**, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

**WHEREAS**, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

**NOW, THEREFORE BE IT RESOLVED**, That the Board of Commissioners of the Borough of West Wildwood, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **March 1, 2024**.



**Donna L. Frederick, RMC  
Municipal Clerk**


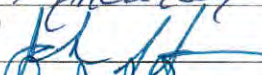


**GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE  
WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S  
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in  
Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

**GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES  
NO PHOTO COPIES OF SIGNATURES**

STATE OF NEW JERSEY  
COUNTY OF CAPE MAY

We, members of the governing body of the Borough of West Wildwood being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Board of Commissioners of the Borough of West Wildwood in the County of Cape May;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.)		(L.S.)
(L.S.)		(L.S.)
(L.S.)		(L.S.)
(L.S.)		(L.S.)
(L.S.)		(L.S.)

Sworn to and subscribed before me this  
4<sup>TH</sup> day of MARCH 2024

Notary Public of New Jersey



  
Clerk

The Municipal Clerk (or Clerk of the Board of County Commissioners as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

**IMPORTANT:** This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2024-033**

**AUTHORIZING A NON-FAIR AND OPEN CONTRACT FOR THE PROFESSIONAL  
SERVICES OF A SPECIAL PROJECT ENGINEER**

**WHEREAS**, the Board of Commissioners of the Borough of West Wildwood has a need to acquire Professional Services of a Special Project Engineer; and

**WHEREAS**, **Mott MacDonald**, with offices located at 3 Paragon Way, Suite 200, Freehold, NJ 07728 is duly qualified under the laws of the State of New Jersey to serve as Special Project Engineer and has submitted a Proposal and fee schedule for such services; and

**WHEREAS**, the Board of Commissioners deem it advisable and necessary to engage the professional services of **Mott-MacDonald** for coastal resiliency and flood mitigation matters and other matters that may be requested by the board of commissioners.

**WHEREAS**, the contract amount shall not exceed \$20,000.00, for a one year term commencing March 1, 2024..

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, that the Mayor and the Borough Clerk are hereby authorized and directed to execute appropriate contracts with **Mott-MacDonald** to serve as Special Project Engineer for a one-year term commencing March 1, 2024.


**WHEREAS**, the Chief Financial Officer of the Borough of West Wildwood has certified that there are sufficient funds available to award this contract through permanent budget certification contingent upon final budget adoption account # 4-01-20-100-028.

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5, which provides inter alia, that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within; and

**BE IT FURTHER RESOLVED** that notice of this award shall be published by the Municipal Clerk in accordance with the requirements of Law.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Mathew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **March 1, 2024**.

  
**Donna L. Frederick, RMC**  
**Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2024-034**

**A RESOLUTION ACKNOWLEDGING THE CURRENT ROSTER  
OF ACTIVE FIREFIGHTERS AND LADIES AUXILIARY MEMBERS  
OF THE WEST WILDWOOD VOLUNTEER FIRE COMPANY**

**WHEREAS**, it has been determined by JIF Consultant J. Byrne Agency, the Borough of West Wildwood should maintain a current roster of all the active members of the West Wildwood Volunteer Fire Company, including the Ladies Auxiliary and any Junior Firefighters; and

**WHEREAS**, the Chief of the West Wildwood Volunteer Fire Company and the President of the Ladies Auxiliary annually provide a list to the Municipal Clerk; and


**WHEREAS**, the Board of Commissioners deem it is in the best interest of all concerned to maintain this roster on file with the Municipal Clerk.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners, of the Borough of West Wildwood, County of Cape May, New Jersey, that the Borough acknowledges those members provided by the Chief of the West Wildwood Volunteer Fire Company and the President of the Ladies Auxiliary, and thank them for their selfless volunteer service on behalf of all of the residents.

**BE IT FURTHER RESOLVED** that the clerk is authorized to provide a copy of this Resolution to the Chief of the West Wildwood Volunteer Fire Company; the President of the Ladies Auxiliary, JIF Consultant (J. Byrne Agency) and attach a copy of the roster to this Resolution.

	Motion	Second	Yes	No	Abstain	Absent
<b>Mayor Matthew J. Ksiazek</b>			X			
<b>Commissioner John J. Banning</b>	X		X			
<b>Commissioner Joseph D. Segrest</b>		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May, and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at **Regular Meeting** held on **March 1, 2024**.



**Donna L. Frederick, RMC  
Municipal Clerk**

WEST WILDWOOD FIRE COMPANY MEMBERS – 2024 ROSTER

GARY C. ADEYLOTTE

TIMOTHY G. BROADBENT

WILLIAM J. CRIPPS

DAVID J. DANIELS

CHRISTOPHER D. DAVIS

ROBERT W. FELTWELL – FIRE POLICE

NICHOLAS J. HERMAN, JR.

CORNELIUS J. MAXWELL

RONALD G. MCGOWAN, JR.

ANDREW M. McNEILL

DAVID NOVSAK

STEVEN NOVSAK

CARL O'HALA – FIRE POLICE

AMANDA WOEHR

LEON WOODRUFF, JR.

WEST WILDWOOD FIRE COMPANY LADIES AUXILIARY MEMBERS – 2024

KATHLEEN BABEL

GINNY CANTWELL

CHERYLE CONTI

RITA DURST

GINGER FELTWELL

DONNA FREDERICK

MARY GOLDEN

BECKY HERMAN

DONNA HOWARD

CHRISSEY MULHOLLAND

LORI PERLOFF

RUTH PETERS

MAUREEN SMITH

ELAINE SZYMOWLAK

DOT TOMLIN



**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2024-035**

**APPROVING BUDGET TRANSFERS FOR THE CY2023**

**WHEREAS**, the following transfers are necessary to make certain year end transfers to the CY 2023 budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the following CY2023 budget transfers be made:

**March 2024 Transfer**

Budget Description	From	To	Budget Account
Legal O/E	5,487.00		3-01-20-155-027
Liability Insurance		2,523.00	3-01-23-210-000
Animal Control O/E		2,964.00	3-01-27-340-020
	5,487.00	5,487.00	

**NOW, THEREFORE BE IT FURTHER RESOLVED** that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby authorize the Chief Financial Officer to make the aforementioned 2023 budget transfers.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a **Regular Meeting** held on **March 1, 2024**.



**Donna L. Frederick, RMC  
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2024-036**

**ADOPTION OF A SECOND TEMPORARY BUDGET FOR CY2024**

**WHEREAS** the Borough of West Wildwood adopted a Temporary Budget as authorized under N.J.S.A. 40A:4-19 in accordance with Resolution 2023-125 adopted on December 27, 2023, to provide for any contracts, commitments, or payments which are required to be made during the period between the beginning of the Calendar Year and the formal adoption of the 2024 Calendar Year Budget; and

**WHEREAS** the adoption of the CY2024 Municipal Budget will not occur prior to April 30, 2024 which will necessitate the adoption of a Second Temporary Budget Allocation of 26.25% of the Total Appropriations made for all purposes in the Budget for the preceding Calendar Year, excluding however, appropriations made for interest and debt redemption charges, capital improvement fund, and public assistance; and

**WHEREAS**, the Chief Financial Officer has prepared the Second Emergency Temporary Budget for CY2024 for both the Municipality and Utility; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of West Wildwood, County of Cape May, State of New Jersey that this Resolution entitled Second Emergency Temporary Budget for CY2024 shall be and is hereby approved to meet obligations of any contract, commitment, or payment required to be made between January 1, 2024 and the formal adoption and approval of the CY2024 Budget in accordance with, and as permitted by, the New Jersey Statutes.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May, and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at **Regular Meeting** held on **March 1, 2024**.



**Donna L. Frederick, RMC  
Municipal Clerk**

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 2024-037**

**A RESOLUTION AMENDING RESOLUTION 2023-054 – APPROVING THE RENEWAL OF  
A LIQUOR LICENSE FOR DEEP SEA LIQUOR STORE, LLC  
FOR THE LICENSE PERIOD THROUGH JUNE 30, 2024**

**WHEREAS**, resolution number 2023-054, was duly adopted on June 21, 2023, for the renewal of Plenary Distribution License for Deep Sea Liquor Store, LLC, License #0513-44-003-005, valid through June 30, 2024; and

**WHEREAS**, the premises location listed on the adopted resolution only listed 654 W. Glenwood Avenue and omitted the additional license area which was to include 4 Neptune Avenue.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the Borough of West Wildwood, Cape May County, New Jersey hereby approve Deep Sea Liquor Store, LLC, premises location at 654 W. Glenwood Avenue to include 4 Neptune Avenue for the license term through June 30, 2024.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May, and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at **Regular Meeting** held on **March 1, 2024**.

  
**Donna L. Frederick, RMC  
Municipal Clerk**

Range of Checking Accts: CURRENT to CURRENT      Range of Check Ids: 16373 to 16412  
Report Type: All Checks      Report Format: Detail      Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
16373	03/01/24	00101 THE HERALD					1558
24-00090	1	LEGAL ADVERTISING PLANNING BRD	6.26	4-01-21-180-021 Legal Advertising	Budget		3 1
16374	03/01/24	00307 ADVANCE AUTO PARTS					1558
24-00126	1	DRILL BIT & SEAL	34.27	4-01-26-310-030 Materials and Supplies	Budget		31 1
16375	03/01/24	00308 ADP, INC.					1558
24-00133	1	PAYROLL ENDING 2/9/24	163.11	4-01-20-130-028 Payroll Services	Budget		37 1
24-00133	2	PAYROLL ENDING 2/23/24	138.65	4-01-20-130-028 Payroll Services	Budget		38 1
			<u>301.76</u>				
16376	03/01/24	01004 ABS SIGNS					1558
24-00119	1	LETTERS FOR POLICE VEHICLE	600.00	4-01-25-240-051 Police Vehicles	Budget		27 1
16377	03/01/24	019011 ATLANTIC CITY ELECTRIC					1558
24-00144	1	CHARGES FOR FEB 2024	2,545.36	4-01-31-435-000 Street Lighting	Budget		55 1
24-00144	2	CHARGES FOR FEB 2024	362.51	4-01-31-430-000 Electricity	Budget		56 1
24-00144	3	CHARGES FOR FEB 2024	459.66	4-01-31-430-000 Electricity	Budget		57 1
24-00144	4	CHARGES FOR FEB 2024	245.55	4-01-31-430-000 Electricity	Budget		58 1
24-00144	5	CHARGES FOR FEB 2024	15.29	4-01-31-430-000 Electricity	Budget		59 1
24-00144	6	CHARGES FOR FEB 2024	130.46	4-01-31-430-000 Electricity	Budget		60 1
24-00144	7	CHARGES FOR FEB 2024	12.55	4-01-31-430-000 Electricity	Budget		61 1
24-00144	8	CHARGES FOR FEB 2024	21.87	4-01-31-430-000 Electricity	Budget		62 1
			<u>3,793.25</u>				
16378	03/01/24	01905 AT & T MOBILITY					1558
24-00145	1	MONTHLY CHARGES FOR JAN & FEB	458.36	4-01-31-440-000 Telephone	Budget		63 1
24-00146	1	FIRST NET - CALL CARDS	118.41	4-01-31-440-000 Telephone	Budget		64 1
			<u>576.77</u>				
16379	03/01/24	04002 BOWMAN & COMPANY LLP					1558
24-00128	1	PROFESSIONAL SERVICES RENDERED	10,000.00	4-01-20-135-000 AUDITOR	Budget		32 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
16380	03/01/24	05001 J.BYRNE AGENCY					1558
24-00110	1	FLOOD POLICY RENEWAL	6,631.00	4-01-23-210-000 LIABILITY INSURANCE	Budget		17 1
16381	03/01/24	05203 C.M.C.M.U.A. WASTER WATER DIV.					1558
24-00137	1	DISPOSAL FEES FOR JAN 2024	1,517.40	4-01-32-465-000 SOLID WASTE DISPOSAL	Budget		43 1
16382	03/01/24	05227 CAPE MAY CO MUN. CLERK'S ASSOC.					1558
24-00105	1	2024 MEMBERSHIP DUES	200.00	4-01-20-100-044 GEN. ADMIN. DUES & MEMBERSHIPS	Budget		12 1
16383	03/01/24	05235 THE CARLSEN GROUP INC					1558
24-00114	1	CONSOLDIATED FLASH DRIVE	195.00	4-01-20-140-026 Data Processing Maintenance	Budget		21 1
24-00114	2	CHARGES FOR FEB 2024	95.00	4-01-20-140-026 Data Processing Maintenance	Budget		22 1
			<u>290.00</u>				
16384	03/01/24	06001 CITY OF WILDWOOD					1558
24-00095	1	GASOLINE FOR JAN 2024	763.50	4-01-31-460-000 Gasoline and Diesel	Budget		7 1
16385	03/01/24	06001 CITY OF WILDWOOD					1558
24-00098	1	UEZ SHARED SERVICES AGREEMENT	13,722.00	G-02-40-800-005 UEZ 2024 ADMINISTRATION FEE	Budget		10 1
16386	03/01/24	06615 COMCAST					1558
24-00139	1	CHARGES FOR FEB 2024	13.48	4-01-31-440-000 Telephone	Budget		45 1
24-00139	2	CHARGES FOR FEB 2024	90.01	4-01-31-440-000 Telephone	Budget		46 1
24-00139	3	CHARGES FOR FEB 2024	94.90	4-01-31-440-000 Telephone	Budget		47 1
24-00139	4	CHARGES FOR FEB 2024	226.70	4-01-31-440-000 Telephone	Budget		48 1
24-00139	5	CHARGES FOR FEB 2024	124.85	4-01-31-440-000 Telephone	Budget		49 1
			<u>549.94</u>				
16387	03/01/24	08201 DELTA DENTAL PLAN OF N.J. INC.					1558
24-00094	1	CHARGES FOR FEB 2024	715.91	4-01-23-220-000 EMPLOYEE GROUP INSURANCE	Budget		6 1
16388	03/01/24	09205 JPMONZO MUNICIPAL CONSULTING					1558
24-00124	1	RULE ADOPTIN AND CAP EXCEPTION	50.00	4-01-20-100-042 GEN. ADMIN. EDUCATIONAL TRAINING	Budget		30 1
16389	03/01/24	11805 CM3 BUILDING SOLUTIONS, INC.					1558
24-00138	1	REPAIRS TO CAMERA SYSTEM	320.00	4-01-26-310-029 maintenance contract	Budget		44 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
16390	03/01/24	13416 CONSTELLATION NEWENERGY INC					1558
24-00142	1	CHARGES FOR JAN 2024	464.55	4-01-31-430-000 Electricity	Budget		53 1
24-00142	2	CHARGES FOR JAN 2024	8.28	4-01-31-430-000 Electricity	Budget		54 1
			<u>472.83</u>				
16391	03/01/24	14408 FORD MOTOR CREDIT COMPANY					1558
24-00153	1	POLICE VEHICLE LEASE	5,095.49	4-01-25-240-051 Police Vehicles	Budget		71 1
16392	03/01/24	14702 DONNA L. FREDERICK					1558
24-00099	1	TOLLS AND PARKING FOR LEAGUE	53.80	3-01-20-100-041 GEN. ADMIN. CONFERENCES & MEETINGS	Budget		11 1
16393	03/01/24	16701 GLOUCESTER CO.POLICE ACADEMY					1558
24-00097	1	FIELD TRAINING OFFICER COURSE	300.00	4-01-25-240-042 Educational Training	Budget		9 1
16394	03/01/24	18611 JOYCE MEDIA					1558
24-00135	1	WEB HOST FOR JAN 2024	99.95	4-01-20-140-026 Data Processing Maintenance	Budget		40 1
24-00135	2	HOURS WEBSITE UPDATES	17.50	4-01-20-140-026 Data Processing Maintenance	Budget		41 1
24-00136	1	WEB HOST FOR FEB 2024	99.95	4-01-20-140-026 Data Processing Maintenance	Budget		42 1
			<u>217.40</u>				
16395	03/01/24	26801 KINDLE FORD					1558
24-00001	1	REPAIRS TO POLICE CAR	3,157.08	4-01-25-240-034 Fleet Maintenance	Budget		2 1
16396	03/01/24	31220 MAX COMMUNICATIONS, INC.					1558
24-00093	1	SECURITY CAMERA SYSTEM	7,273.00	4-01-25-240-038 New Equipment	Budget		5 1
24-00117	1	TECHNICIAN ONSITE FOR INSTALL	1,080.00	4-01-25-240-038 New Equipment	Budget		24 1
24-00117	2	PRODUCTS & OTHER CHARGES	929.03	4-01-25-240-038 New Equipment	Budget		25 1
24-00134	1	CHARGES FOR FEB 2024	680.40	4-01-31-440-000 Telephone	Budget		39 1
			<u>9,962.43</u>				
16397	03/01/24	47210 SERVICE TIRE TRUCK CENTER					1558
24-00091	1	TIRE REPAIR FOR STREET SWEEPER	428.00	4-01-26-290-034 Fleet Maintenance	Budget		4 1
24-00120	1	ROAD SERVICE FOR POLICE VEH	478.61	4-01-25-240-034 Fleet Maintenance	Budget		28 1
			<u>906.61</u>				
16398	03/01/24	48201 SOUTH JERSEY GAS COMPANY					1558
24-00141	1	MONTHLY CHARGES - FEBRUARY	972.04	4-01-31-446-000 Natural Gas	Budget		51 1

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
16398		SOUTH JERSEY GAS COMPANY							
	24-00141	2 MONTHLY CHARGES - FEBRUARY	1,410.44	4-01-31-446-000	Budget		52		1
				Natural Gas					
			<u>2,382.48</u>						
16399	03/01/24	48207 SOUTH JERSEY WELDING SUPPLY CO					1558		
	24-00149	1 CHARGES FOR JAN 2024	61.50	4-01-26-290-038	Budget		66		1
				Gen. Hardware-maint. supplies					
16400	03/01/24	60201 XEROX CORPORATION					1558		
	24-00148	1 CHARGES FOR FEB 2024	154.35	4-01-20-100-023	Budget		65		1
				GEN. ADMIN. PRINTING					
16401	03/01/24	65406 STANDARD OFFICE SYSTEMS					1558		
	24-00150	1 CHARGES FOR FEB 2024	251.34	4-01-20-100-023	Budget		67		1
				GEN. ADMIN. PRINTING					
	24-00150	2 CHARGES FOR FEB 2024	38.33	4-01-25-240-030	Budget		68		1
				Materials and Supplies					
			<u>289.67</u>						
16402	03/01/24	66666 VERIZON					1558		
	24-00140	1 CHARGES FOR FEB 2024	4.92	4-01-31-440-000	Budget		50		1
				Telephone					
16403	03/01/24	694460 IDEMIA IDENTITY & SECURITY USA					1558		
	24-00111	1 MAINTENANCE AND SUPPORT	2,488.00	4-01-25-240-026	Budget		18		1
				Maintenance Contract					
16404	03/01/24	964669 ZOOM VIDEO COMMUNICATIONS					1558		
	24-00151	1 BOROUGH MEETING DUE TO	15.98	4-01-20-100-041	Budget		69		1
				GEN. ADMIN. CONFERENCES & MEETINGS					
	24-00152	1 BOROUGH MEETING DUE TO	15.98	4-01-20-100-041	Budget		70		1
				GEN. ADMIN. CONFERENCES & MEETINGS					
			<u>31.96</u>						
16405	03/01/24	964679 GEBHARDT & KIEFER, P.C.					1558		
	24-00131	1 PROFESSIONAL SERVICES RENDERED	3,000.00	4-01-20-155-027	Budget		35		1
				Legal Services					
16406	03/01/24	967725 MUNICIPAL CAPITAL FINANCE					1558		
	24-00132	1 LEASE - CHEVY SILVERADO	1,030.12	4-01-26-290-063	Budget		36		1
				lease					
16407	03/01/24	967731 PINELAND CONSTRUCTION, LLC					1558		
	24-00130	1 TRASH PICK-UP FOR FEB 2024	10,083.33	4-01-26-305-029	Budget		34		1
				Contractual-collection					
16408	03/01/24	967732 HIGHLAND PRODUCTS GROUP, LLC					1558		
	24-00106	1 BENCHES	1,632.00	4-01-26-310-030	Budget		13		1
				Materials and Supplies					



Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
16409	03/01/24	976888 MSR RESTORATION					1558
23-00437	1	AIR SAMPLES/POLICE DEPT	250.00	3-01-26-310-083 Grounds Maintenance	Budget		1 1
16410	03/01/24	976990 T-MOBILE USA, INC.					1558
24-00129	1	CHARGES FOR FEB 2024	368.64	4-01-31-440-000 Telephone	Budget		33 1
16411	03/01/24	977003 MILSPRAY, LLC					1558
24-00107	1	RUST PROOFING - ALL VEHICLES	1,323.00	4-01-26-290-034 Fleet Maintenance	Budget		14 1
24-00107	2	RUST PROOFING - ALL VEHICLES	239.00	4-01-26-290-034 Fleet Maintenance	Budget		15 1
			<u>1,562.00</u>				
16412	03/01/24	03102 BANK OF AMERICA					1558
24-00096	1	TRASH BAGS	92.92	4-01-26-310-030 Materials and Supplies	Budget		8 1
24-00109	1	1099-MISC FORMS	28.78	4-01-20-130-030 Materials and Supplies	Budget		16 1
24-00112	1	VARIOUS SUPPLIES	94.82	4-01-26-310-083 Grounds Maintenance	Budget		19 1
24-00113	1	VARIOUS SUPPLIES	13.57	4-01-26-290-038 Gen. Hardware-maint. supplies	Budget		20 1
24-00115	1	OUTLET CORDS	49.37	4-01-26-310-030 Materials and Supplies	Budget		23 1
24-00118	1	CONCRETE FOR SING AT BOROUGH	132.41	4-01-26-310-030 Materials and Supplies	Budget		26 1
24-00123	1	KEYS	10.12	4-01-26-310-030 Materials and Supplies	Budget		29 1
24-00155	1	VARIOUS SUPPLIES	35.12	4-01-25-240-030 Materials and Supplies	Budget		72 1
24-00156	1	VARIOUS SUPPLIES	247.27	4-01-25-240-030 Materials and Supplies	Budget		73 1
			<u>704.38</u>				

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	40	0	84,281.05	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	40	0	84,281.05	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	3-01	303.80	0.00	0.00	303.80
CURRENT FUND	4-01	70,255.25	0.00	0.00	70,255.25
GRANT FUND	G-02	13,722.00	0.00	0.00	13,722.00
Total of All Funds:		<u>84,281.05</u>	<u>0.00</u>	<u>0.00</u>	<u>84,281.05</u>

*State of NJ  
Health Care*

15,030.40

99,311.45

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Check Register By Check Id

Page No: 1

Range of Checking Accts: CURRENT to CURRENT      Range of Check Ids: 16413 to 16413  
Report Type: All Checks      Report Format: Detail      Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
16413	03/01/24	03102 BANK OF AMERICA					1561
24-00151	1	BOROUGH MEETING DUE TO	15.98	4-01-20-100-041	Budget		1 1
				GEN. ADMIN. CONFERENCES & MEETINGS			
24-00152	1	BOROUGH MEETING DUE TO	15.98	4-01-20-100-041	Budget		2 1
				GEN. ADMIN. CONFERENCES & MEETINGS			
			<u>31.96</u>				

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	31.96	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>31.96</u>	<u>0.00</u>

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Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	4-01	31.96	0.00	0.00	31.96
Total of All Funds:		<u>31.96</u>	<u>0.00</u>	<u>0.00</u>	<u>31.96</u>

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BOROUGH OF WEST WILDWOOD  
Check Register By Check Id

Page No: 1

Range of Checking Accts: TRUST OTHER to TRUST OTHER      Range of Check Ids: 1265 to 1265  
Report Type: All Checks      Report Format: Detail      Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Contract	Reconciled/Void	Ref Num
PO #	Item	Description						Seq Acct
1265	03/01/24	964644 SURENIAN, EDWARDS & NOLAN LLC						1559
24-00116	1	PROFESSIONAL SERVICES RENDERED	575.22	T-12-00-000-020	Budget			1 1
				RESERVE FOR AFFORDABLE HOUSING				

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	575.22	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	575.22	0.00

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	T-12	575.22	0.00	0.00	575.22
Total of All Funds:		<u>575.22</u>	<u>0.00</u>	<u>0.00</u>	<u>575.22</u>

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BOROUGH OF WEST WILDWOOD  
Check Register By Check Id

Range of Checking Accts: ANIMAL CONTROL to ANIMAL CONTROL    Range of Check Ids: 1180 to 1180  
Report Type: All Checks    Report Format: Detail    Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
1180	03/01/24	654170 STATE OF NJ DEPT OF HEALTH					1560
24-00154	1	DOG LICENSE FOR FEB 2024	3.60	T-14-00-000-002	Budget		1 1
				DUE TO STATE OF NEW JERSEY			

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	3.60	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>3.60</u>	<u>0.00</u>

Totals by Year-Fund  
Fund Description

Fund	Budget Total	Revenue Total	G/L Total	Total
T-14	3.60	0.00	0.00	3.60
Total of All Funds:	<u>3.60</u>	<u>0.00</u>	<u>0.00</u>	<u>3.60</u>



## PUBLIC WORKS ACTIVITY REPORT – FEBRUARY 2024

4 ACTIONS TO PICK UP TRASH & RECYCLING & MAINTAIN DOG STATIONS

ACTIONS TO REMOVE HOLIDAY POLE DECORATIONS

4 ACTIONS A CLEANING AND PAINTING POST FOR NEW SIGN

4 ACTIONS OF INSPECTING POLICE VEHICLES

ONE ACTION OF CHARGING STREET SWEEPER BATTERIES

3 ACTIONS OF PICKING UP PAID BULK TRASH

4 ACTIONS POLICING ISLAND FOR DEBRIS

ONE ACTION ASSEMBLING BIKE RACK

2 ACTIONS OF TRANSPORTING VEHICLES TO DEALER FOR MAINTENANCE

ONE ACTION TAKING CAR THROUGH INSPECTION STATION

ONE ACTION OF PICKING UP CONCRETE, REBAR FOR SIGN POLE INSTALLATION

ONE DAY OF PREP AND SIGN POLE INSTALLATION

4 ACTIONS OF CLEANING UP SHOP, YARD, MOVING BIN BLOCKS, AND OFFICE WORK

4 ACTIONS OF PICKING UP YARD WASTE

3 ACTIONS OF INSTALLING NEW TIRES ON VEHICLES/SKID LOADER/SWEEPER

ONE DAY OF INSTALLING NEW CEILING TILES IN PD

ONE ACTION OF ASSEMBLING NEW TRASH RECEPTACLES

March 1, 2024

## Commissioner's Report - Finance and Revenue

### Tax Collector Report

No updates this month

### 2024 Introduced Operating Budget

The municipal budget appropriation is \$3,889,620.92.

- The budget meets all state cap requirements
- The budget includes a local levy of \$2,766,425.28 and is within all state caps requirements
- This represents approximately 7.4% total appropriation increase.
- The new levy equates to no increase in the 2024 local tax rate.
- Surplus available is approximately \$1,018,478.79 and the budget is utilizing \$664,000 of that amount to balance the budget – \$272,000 higher than last year's utilization.

### Focus for 2024

- Debt paydown
- Close out completed capital projects
- Continued vigilance in Repairs to Sewer System
- Complete construction projects currently funded
  - USDA Sewer reconstruction – Maple Ave from Arion to Neptune
  - North block of J Avenue Paving (DOT grant)
  - Borough Hall Roof
  - Neptune Avenue Bulkhead (County Funded ARP grant)
  - West block of Maple Avenue Paving (2023 DOT grant)
- Improvements to public spaces
  - UEZ Sign and Camera Projects
  - Playground Improvements
  - Bay Avenue Parking
- Pending capital projects
  - Living Shoreline (pending FEMA grant)
  - Flood Mitigation Planning (Pending FEMA grant)

### Sewer Utility

Manhole replaced at south end of Neptune. No data available on flow rates yet.

Some aspects of Maple Avenue reconstruction project have started.

### Fair Share Housing Program

No updates this month.

**Introduced Operating Budget Highlights**

	2023	2024	Change
Salary and Wages	\$ 1,068,194.00	\$ 1,100,731.00	32,537.00
Other Expenditures Etc.	2,552,329.91	2,788,889.92	236,560.01
<b>Total Budget</b>	<b>3,620,523.91</b>	<b>3,889,620.92</b>	<b>269,097.01</b>

**Significant changes from 2023**

- Debt Service (+\$371,200)
  - Note Paydown +\$279,000
  - Note Interest +\$98,000
  - Bond Interest -\$6,000
- Capital Contribution +\$10,000
- PW Streets & Roads +21,500
- Insurance +19,600
- Police +25,000
- Statutory (pension and SS) -\$22,000
- Grants -117,000
- 2023 Deferred Charges -\$81,600
- Other smaller increases total +\$43,000

**Introduced Sewer Utility Budget Highlights**

**The Sewer Utility appropriation is \$982,300**

- This represents approximately 11.6% total appropriation increase.
- The new levy equates to no increase in the 2024 sewer rate.
- The surplus available is approximately \$234,195 and the budget is utilizing \$200,000 of that amount to balance the budget – \$75,000 higher than last year’s utilization.

	2023	2024
CMCMUA	508,446	602,609
Salary and Wages	105,000	110,000
Other Expenditures	76,554	50,391
Debt Service	51,048	219,300
<b>Total</b>	<b>880,000</b>	<b>982,300</b>



# West Wildwood Police Department

701 West Glenwood Avenue  
West Wildwood, New Jersey 08260  
Phone: (609) 522-2396 • Fax: (609) 522-7350

Jacquelyn Ferentz  
Chief of Police

## Police Activity Report

February 1, 2024 to February 28, 2024

### Calls for Service Breakdown:

1	Alarm
1	Animal Complaints
4	Assisting Other Agencies
62	Directed Patrols/Walking Beats/Community Contacts
1	Fight Call
15	Follow-up Investigations
2	General Complaints
2	Harassment
6	Local Ordinance Violations
4	Medical Assists/Check the Well-Being
2	Motor Vehicle Stops
12	Other Public Service Calls
10	Parking Complaint/Violations
346	Property Checks
2	Suspicious Person/Vehicle/Activity
2	Verbal Dispute
5	Wires Down/Pole/Tress

**Total Calls for Service: 488**

This is an abridged version of actual calls for service and does not reflect the entire month.