

**WORKSHOP**

**MEETING**

**MINUTES**

OCTOBER 16, 2024

# *Borough of West Wildwood*

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*"Small town Charm on the Back Bay"*

## **AGENDA**

**NOTICE OF TENTATIVE AGENDA - WORKSHOP MEETING**

**OCTOBER 16, 2024 - 9:00am**

**This is a proposed agenda which is subject to change by Commissioners without further notice.**

### **CALL TO ORDER**

### **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

**THIS WORKSHOP MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING WAS RE-ESTABLISHED IN RESOLUTION 2023-133. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD AND BOROUGH WEBSITE**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL:**

### **RESOLUTIONS:**

**2024-093 – AUTHORIZING THE APPOINTMENT OF AN EMERGENCY MANAGEMENT COORDINATOR**

### **DISCUSSION:**

Possible agenda items for regular meeting.

**Open to the Floor for Public Comment**

### **ADJOURNMENT**

**OFFICAL ACTION MAY BE TAKEN**

**Donna L. Frederick, RMC  
Municipal Clerk**

BOROUGH OF WEST WILDWOOD  
BOARD OF COMMISSIONERS  
**WORKSHOP MEETING**  
**Official Action may be taken.**  
WEDNESDAY – OCTOBER 16, 2024  
9:00 AM

**MINUTES:**

Commissioner Segrest called the meeting to order, read the OPMA statement:

**THIS WORKSHOP MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING WAS IN RESOLUTION 2023-133. NOTICE OF THIS MEETING WAS SENT TO THE ATLANTIC CITY PRESS AND THE CAPE MAY COUNTY HERALD ELECTRONICALLY AND POSTED CONTINUOUSLY ON THE OFFICIAL CLERKS BULLETIN BOARD AND BOROUGH WEBSITE**

Comm. Segrest led the Pledge of Allegiance

**ROLL CALL: Present**

Comm. Banning

Comm. Segrest

Mayor Ksiazek, via telephone

Deputy Clerk Carl O'Hala

Engineer representative: Anthony Chadwell

**Absent:**

Administrator/Clerk Donna L. Frederick

**Clerk read out the following resolutions by title:**

**2024-093 – AUTHORIZING THE APPOINTMENT OF AN EMERGENCY MANAGEMENT COORDINATOR**

Clerk asked for a motion to adopt resolution.

Motion by Comm. Banning; Second by Comm. Segrest

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

Resolution Adopted.

Discussion that ordinance 632 and 634 the second reading and public hearing will be at the regular meeting in November.

Discussion regarding our Risk Management Consultant J. Byrne Agency, will remain in place.

Engineer reported on current projects.

Mott-MacDonald provided an update on the living shoreline.

Discussion on Phase II study on the railroad bed, for public use.

Mayor will ask the company doing the dredging if that material could be used to cap the railroad bed.

DPW Supervisor will look into installing a new water hook up for the trees in Neptune Park.

He will also look into the ownership of the leaning pole by borough hall so it can be replaced.

Discussion on the storm sewer repair at K and Poplar, county should be working on it soon.

Discussion on the street end of Venice Avenue on 26<sup>th</sup> St. and the vacating of same. Commissioners agreed it should be vacated.

Discussion on the state health benefits, contact J. Byrne Agency to find out what steps would be taken to look at privatizing.

Discussion with DPW Supervisor regarding 4G to 5G towers.

DPW Supervisor will make arrangements to borrow the bucket truck from the City of Wildwood to install the holiday decorations.

Commissioners agreed to the tree lighting to be held on Saturday, December 7, 2024, at 6pm and the safety luncheon on December 8<sup>th</sup>.

Deputy Clerk reported the security cameras will be installed either at the end of this week or next week at the three remote locations.

Comm. Segrest opened the meeting to the floor for public comment, hearing none, Commissioner Segrest closed the meeting to the floor and called for a motion to adjourn.

Motion by Comm. Banning; Second by Comm. Segrest

Roll Call Vote: Comm. Banning, yes; Comm. Segrest, yes; Mayor Ksiazek, yes.

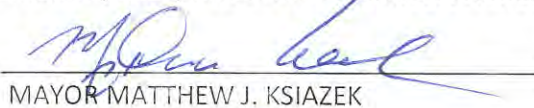
Motion Carried.

Respectfully submitted,



Carl O'Hala, Deputy Municipal Clerk

*This is a generalization of the Workshop meeting on OCTOBER 16, 2024, and not a verbatim transcript.  
THESE MINUTES WERE APPROVED AT THE NOVEMBER 1, 2024, REGULAR COMMISSION MEETING*



MAYOR MATTHEW J. KSIAZEK



COMMISSIONER JOHN J. BANNING



COMMISSIONER JOSPEH D. SEGREST

**BOROUGH OF WEST WILDWOOD  
COUNTY OF CAPE MAY  
NEW JERSEY**

**RESOLUTION 2024-093**

**AUTHORIZING THE APPOINTMENT OF AN  
OFFICE OF EMERGENCY MANAGEMENT COORDINATOR**

WHEREAS, the current Emergency Management Coordinator, Police Chief Jacquelyn Ferentz has resigned effective November 1, 2024; and

WHEREAS, it is necessary to maintain an Office of Emergency Management Coordinator; and

WHEREAS, the current appointed three year term of office expires December 31, 2025.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Commissioners of the Borough of West Wildwood, County of Cape May, New Jersey, hereby appoints Ronald McGowan, Jr. to fill the unexpired term of Emergency Management Coordinator, effective November 1, 2024, and expiring December 31, 2025.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, Donna L. Frederick, RMC, Municipal Clerk for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey at a Workshop Meeting held on October 16, 2024.



Donna L. Frederick, RMC  
Municipal Clerk